



SNOHOMISH REGIONAL FIRE & RESCUE

COMMISSIONER BOARD MEETING

MAY 08, 2025

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

**SNOHOMISH REGIONAL FIRE & RESCUE
WASHINGTON**



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

May 8, 2025, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

DISTRICT HIGHLIGHTS

Capital Facilities Update

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	4/22/25	5/27/25	No
Finance Committee	Elmore	4/24/25	5/22/25	No
Sno911	Waugh	4/17/25	5/15/25	No
Sno-Isle Commissioners	Fay	5/1/25	6/5/25	Yes
Leadership Meeting	Schaub	3/27/25	5/15/25	No
Policy Committee	Schaub	5/8/25	6/12/25	Yes
Community Advisory Committee	TBD	1/6/25	6/25/25	No

COMMITTEE MEETING MINUTES

Capital Facilities Committee – April 22, 2025

Finance Committee – April 24, 2025

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-00810 to 25-00825; (\$774,644.06)

AP Vouchers: 25-00826 to 25-00941; (\$364,955.20)

Approval of Payroll

April 30, 2025 Payroll (\$1,556,800.99)



Approval of Minutes

Approve COMEX Workshop Meeting Minutes March 18-20, 2025

Approve Regular Board Meeting Minutes April 24, 2025

OLD BUSINESS

Discussion

Fire Chief Recruitment Process

- Search Status Discussion: Posting Open, Rolling Interviews
- Finalist Review Date: May 28

Action

NEW BUSINESS

Discussion

Deputy Chief MOU

Strategic Plan Contract Review

Action

South County CARES ILA Addendum

Resolution 2025-2 Changing Regular Meeting

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting May 22, 2025, at 1730 - Station 31 Training Room/Zoom

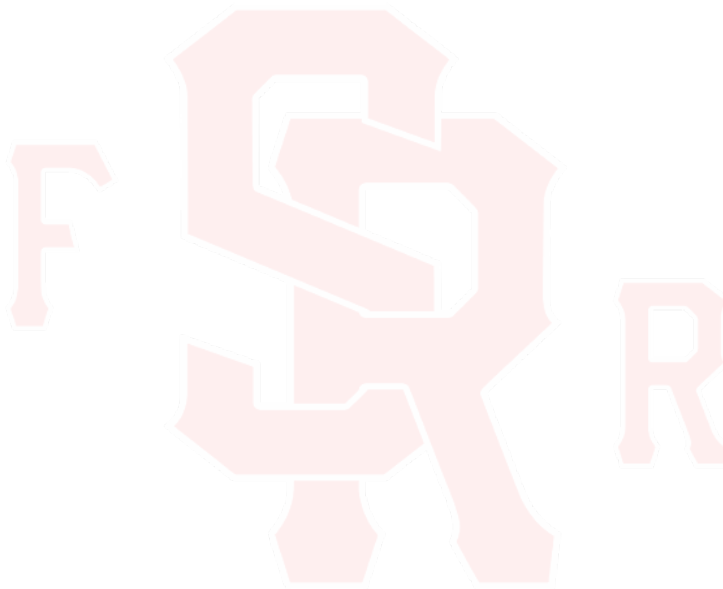
EXECUTIVE SESSION

RCW 42.30.140(4)(b): Labor Negotiations

ADJOURNMENT



DISTRICT HIGHLIGHTS





CHIEF'S REPORT



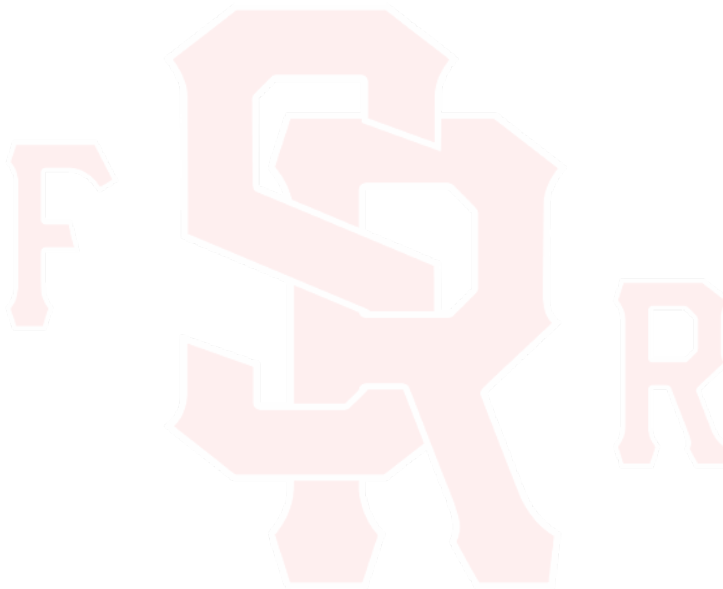


COMMISSIONER REPORTS





COMMITTEE MEETING MINUTES





Capital Facilities Committee Meeting Minutes April 22, 2025

Present: Commissioner Edwards, Deputy Chief Fetcho, Assistant Chief Messer, Fire Chief O'Brien, Deputy Chief Rasmussen, Commissioner Schaub, Business Administrator Schoof, Commissioner Steinruck

Commenced: 1707

Discussion:

- **Stations 32 & 81 Update**
 - Discussed the GMP Review.
 - Reviewed current programming.
- **Station 72 Update**
 - Discussed the update from Alderwood Water & Wastewater District.
- **Capital Facilities**
 - Discussed next project priorities.
 - Discussed the Capital Facilities Plan update.
 - Discussed land banking.
- **Station Design Conference**
 - Scheduled for May 20-22 in Glendale, Arizona.

Next Meeting: Tuesday, May 27, 2025 at 1700

Good of the Order: Chief O'Brien thanked the team for all their hard work.

Adjourned: 1745



Finance Committee Meeting Minutes

April 24, 2025

Present: Commissioner Alsin, SAO Audit Manager Amonsens, SAO Assistant Audit Manager Davies, CSD Attorney Davis, Commissioner Elmore, District Administrative Coordinator Jenkins, Assistant Chief Lundquist, Assistant Chief Messer, Fire Chief O'Brien, Deputy Chief Rasmussen, Business Administrator Schoof, Support Specialist Szilak, Chief Financial Officer Tabor, and Commissioner Waugh

Commenced: 1610

Discussion:

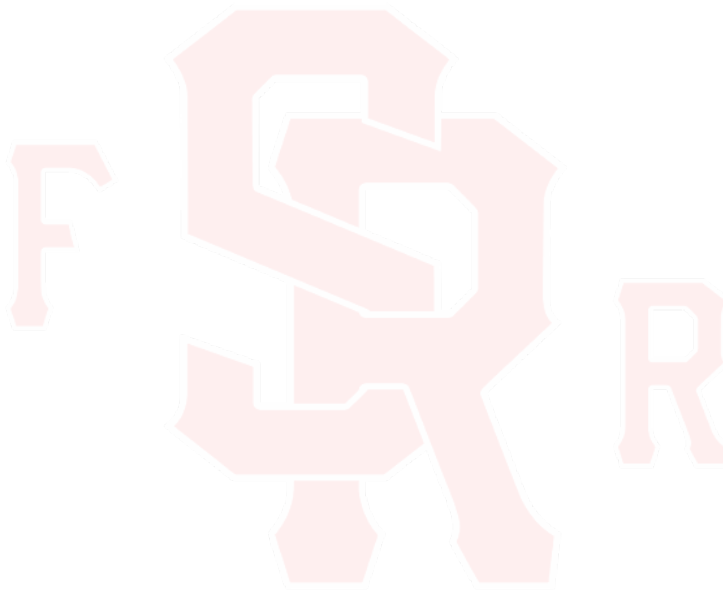
- Welcomed by Fire Chief O'Brien.
- Reviewed Washington State Auditor's Exit Conference details presented by SAO Audit Manager Amonsens and SAO Assistant Audit Manager Davies.
- Discussed the employee negotiations update.
- Discussed the employee contract update.
- Reviewed the DOC contract update presented by Business Administrator Schoof.

Next Meeting: Thursday, May 22, 2025 at 1600

Adjourned: 1711



CONSENT AGENDA



Snohomish Regional Fire and Rescue

Claims Voucher Summary

05/01/2025

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00810	AFLAC		486.38
25-00811	DEPARTMENT OF RETIREMENT SYSTEMS		502,591.39
25-00812	FIRE 7 FOUNDATION		592.50
25-00813	FIREPAC		1,024.98
25-00814	GENERAL TEAMSTERS UNION LOCAL 38		2,243.00
25-00815	HRA VEBA TRUST		58,250.00
25-00816	IAFF LOCAL 2781		35,466.71
25-00817	IAFF LOCAL 2781 PAC		977.00
25-00818	IAFF LOCAL 2781 RFA		1,077.50
25-00819	MATRIX TRUST COMPANY		21,831.92
25-00820	TD AMERITRADE INSTITUTIONAL		388.50
25-00821	VOYA INSTITUTIONAL TRUST CO		115,733.14
25-00822	WASHINGTON STATE SUPPORT REGISTRY		1,247.21
25-00823	WASHINGTON STATE SUPPORT REGISTRY		504.00
25-00824	WSCFF FASTPAC		879.83
25-00825	WSCFF-EMP BENEFIT TRUST		31,350.00

Page Total

774,644.06

Cumulative Total

774,644.06



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0007	ABSOLUTE GRAPHIX INC.	25-00826					760.46
	425620	Custom Printed Shirts x153	Invoice	04/21/2025	Custom Printed Shirts x153	001-504-522-20-31-07	760.46
0024	ALDERWOOD AUTO GLASS	25-00827					82.05
	21179	Shop Parts	Invoice	04/16/2025	Shop Parts	050-511-522-60-34-01	82.05
0028	ALL BATTERY SALES AND SERVICE	25-00828					336.74
	300-10164265	Shop Supplies	Invoice	04/29/2025	Shop Supplies	050-511-522-60-31-05	336.74

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
2106	AMAZON CAPITAL SERVICES, INC	25-00829					5,010.12
	11F9-FVVQ-V9RR	L82 Tools	Invoice	04/27/2025	L82 Tools	001-504-522-20-35-00	339.70
	14LC-DJVJ-7C9F	Large Duffle Bag	Invoice	04/17/2025	Large Duffle Bag	001-514-522-20-35-03	44.84
	14XQ-QKR3-M966	Carhartt Traditional Coat	Credit Memo	03/18/2025	Carhartt Traditional Coat	001-505-522-30-31-00	-183.42
	1679-19CJ-3WQR	Magnetic Whiteboard - ST 81	Invoice	04/17/2025	Magnetic Whiteboard - ST 81	001-507-522-50-35-00	35.87
	16R1-QXLL-PMHK	Personalized Name Plate - Allison Long	Invoice	04/13/2025	Personalized Name Plate - Allison Long	001-502-522-10-31-00	16.17
	17KF-K14J-HN9X	Shop Parts	Invoice	04/22/2025	Shop Parts	050-511-522-60-34-01	559.26
	17MN-KK9X-KTHJ	Leather Preservative	Invoice	04/22/2025	Leather Preservative	001-507-522-50-31-00	19.41
	1C7N-7DCD-QKGP	Carhartt Men's Coverall x1	Credit Memo	04/27/2025	Carhartt Men's Coverall x1	001-505-522-30-31-00	-196.91
	1C7N-7DCD-TC94	Pelican Case w/foam	Invoice	04/27/2025	Pelican Case w/foam - ST 81	001-504-522-20-35-00	109.29
	1CC3-GW19-M9TF	Jumper Cables - BR71	Invoice	04/23/2025	Jumper Cables - BR71	001-504-522-20-35-00	40.58
	1CKT-K4JL-9P37	Shop Parts	Invoice	04/22/2025	Shop Parts	050-511-522-60-34-01	536.05
	1DNQ-V7LT-LF69	Portable Jump Starter/Case for Jump S	Invoice	04/22/2025	Portable Jump Starter/Case for Jump S	001-506-522-45-35-00	457.50
	1FH7-696T-GQQC	Teamster Uniform Pants - Brandie	Credit Memo	04/19/2025	Teamster Uniform Pants - Brandie	001-504-522-20-31-07	-40.99
	1FWH-JY9M-CWFL	Metal Polishing Tool x6 - Suppression S	Invoice	04/15/2025	Metal Polishing Tool x6 - Suppression S	001-504-522-20-35-00	176.04
	1FWH-JY9M-GMVL	Acrylic Sign Holder - Training	Invoice	04/15/2025	Acrylic Sign Holder - Training	001-506-522-45-35-00	16.40
	1G3G-DJN3-K6VX	Drain Cleaner Brush - ST 77	Invoice	04/15/2025	Drain Cleaner Brush - ST 77	001-507-522-50-48-00	11.86
	1GTV-PQFV-L6QW	Blackout Curtains - Logistics	Credit Memo	04/26/2025	Blackout Curtains - ST 32	001-507-522-50-31-00	-35.54
	1GV6-TTJ9-LQP3	Desktop Stapler x2	Invoice	04/22/2025	Desktop Stapler x2	001-502-522-10-31-00	15.08
	1J33-6CJ9-LRV9	5-pack storage bins - B81	Invoice	04/22/2025	5-pack storage bins - B81	001-507-522-50-35-00	36.68
	1MNF-QL1Q-4QDN	Car Wash Brush/Broom Handle x5 - ST	Invoice	04/17/2025	Car Wash Brush/Broom Handle x5 - ST	001-507-522-50-35-00	143.15
	1PCG-DKGV-41MH	Surge Protector/Power Strip - IT	Invoice	04/17/2025	Surge Protector/Power Strip - IT	001-513-522-10-35-00	123.65
	1R7W-GMCJ-LVPH	Cork Board - ST 31 LT Office	Invoice	04/22/2025	Cork Board - ST 31 LT Office	001-507-522-50-35-00	61.06
	1V9J-9CXQ-K76M	30 Pack 4 FT LED Tube Light - Logistics	Invoice	04/15/2025	30 Pack 4 FT LED Tube Light - Logistics	001-507-522-50-31-00	192.27
	1VG1-CGRT-HR3L	Weber Genesis Grill - ST33	Invoice	04/22/2025	Weber Genesis Grill - ST33	001-507-522-50-35-00	916.07
	1VG1-CGRT-KHV3	Rock Climbing Pulley/Climbing Clips	Invoice	04/22/2025	Rock Climbing Pulley/Climbing Clips	001-514-522-20-35-03	405.38
	1VJL-49QM-LWL7	Name Plate - IT	Invoice	04/12/2025	Name Plate - IT	001-502-522-10-31-00	14.17
	1VXM-WKT1-XFVW	Fast Car Charger x2 - E77	Invoice	04/16/2025	Fast Car Charger x2 - E77	001-507-522-50-35-00	15.44
	1WN3-1QFT-DYPQ	Tailgate Assist Shock Absorber	Invoice	04/22/2025	Tailgate Assist Shock Absorber	001-507-522-50-35-00	25.78
	1X96-R3MH-TFGN	Scotch Magic Tape - Logistics Stock	Invoice	04/23/2025	Scotch Magic Tape - Logistics Stock	001-502-522-10-31-00	15.10
	1XWY-DT4P-TQ1T	Door Hinge Repair Tool	Invoice	04/23/2025	Door Hinge Repair Tool	001-504-522-20-35-00	40.98
	1XYM-NXT4-PXQW	Carhartt Mens Coverall x1	Credit Memo	04/27/2025	Carhartt Mens Coverall x1	001-505-522-30-31-00	-196.91
	1Y96-F6K7-7NKK	30 Pack 4 FT Tube Light - Logistics Supp	Invoice	04/17/2025	30 Pack 4 FT Tube Light - Logistics Supp	001-507-522-50-31-00	405.90
	1YDC-HG7N-3HGT	Jump Starters/Wastebasket - ST 33	Invoice	04/17/2025	Jump Starters/Wastebasket - ST 33 Fit	001-510-522-20-35-01	129.90
	1YDC-HG7N-CKQM	Low Profile Cartridge/Respirator Cartri	Invoice	04/18/2025	Low-Prof Cartridge/Resp Cartridge/Hal	001-514-522-20-31-11	760.31
1881	APPLIANCE MECHANIC	25-00830					1,301.86
	23383	Repair Gas Oven (Thermostat/Knov/Bu	Invoice	04/09/2025	Repair Gas Oven (Thermostat/Knov/Bu	001-507-522-50-48-00	1,301.86
2263	ARG INDUSTRIAL	25-00831					50.02
	N074762	Shop Parts	Invoice	04/15/2025	Shop Parts	050-511-522-60-34-01	50.02
1971	B&H FIRE AND SECURITY	25-00832					269.75
	8748	Fire Panel Service Call - ST82	Invoice	03/25/2025	Fire Panel Service Call - ST82	001-507-522-50-48-00	269.75

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #		Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #		Payable Number	Payable Description					Distribution Amount
0058		BICKFORD MOTORS INC.	25-00833					1,484.37
		1294535	Shop Parts	Invoice	04/01/2025	Shop Parts	050-511-522-60-34-01	118.39
		1295083	Shop Parts	Invoice	04/08/2025	Shop Parts	050-511-522-60-34-01	112.82
		1295218	Shop Parts	Invoice	04/09/2025	Shop Parts	050-511-522-60-34-01	94.67
		1295230	Shop Parts	Invoice	04/09/2025	Shop Parts	050-511-522-60-34-01	226.69
		1295464	Shop Parts	Invoice	04/14/2025	Shop Parts	050-511-522-60-34-01	137.12
		1295757	Shop Parts	Invoice	04/18/2025	Shop Parts	050-511-522-60-34-01	30.87
		1296363	Shop Parts	Invoice	04/25/2025	Shop Parts	050-511-522-60-34-01	763.81
0065		BOUND TREE MEDICAL, LLC	25-00834					7,029.20
		85730349	Medical Supplies	Invoice	04/10/2025	Medical Supplies	001-509-522-30-31-01	206.36
		85731756	Medical Supplies	Invoice	04/11/2025	Medical Supplies	001-509-522-30-31-01	1,011.00
		85733293	Medications	Invoice	04/14/2025	Medications	001-509-522-30-31-01	56.68
		85733294	Medications	Invoice	04/14/2025	Medications	001-509-522-30-31-01	269.92
		85733295	Medications	Invoice	04/14/2025	Medications	001-509-522-30-31-01	605.97
		85737147	Medications & Medical Supplies	Invoice	04/16/2025	Medications & Medical Supplies	001-509-522-30-31-01	3,040.59
		85737148	Medications & Medical Supplies	Invoice	04/16/2025	Medications & Medical Supplies	001-509-522-30-31-01	966.48
		85748205	Medical Supplies	Invoice	04/25/2025	Medical Supplies	001-509-522-30-31-01	26.51
		85749612	Medications	Invoice	04/28/2025	Medications	001-509-522-30-31-01	193.60
		85749613	Medications & Medical Supplies	Invoice	04/28/2025	Medications & Medical Supplies	001-509-522-30-31-01	652.09
0070		BRAKE & CLUTCH SUPPLY INC	25-00835					2,671.89
		137745	Shop Parts	Invoice	04/07/2025	Shop Parts	050-511-522-60-34-01	2,197.30
		137851	Shop Parts	Invoice	04/09/2025	Shop Parts	050-511-522-60-34-01	474.59
0073		BRAUN NORTHWEST INC	25-00836					322.63
		7348233	Shop Parts	Invoice	04/18/2025	Shop Parts	050-511-522-60-34-01	322.63
1913		CANON FINANCIAL SERVICES INC	25-00837					1,933.56
		39841476	Copier Machine Lease - ST81	Invoice	04/11/2025	Copier Machine Lease (DX 529) - ST81	001-512-591-22-70-00	38.88
		39841478	Copier Machine Lease - ST77,72,32,73	Invoice	04/11/2025	Copier Machine Usage- ST77,72,32,73	001-512-591-22-70-00	72.04
		39841639	Copier Machine Lease - Training Admir	Invoice	04/11/2025	Copier Machine Lease - Training Admir	001-512-591-22-70-00	363.56
		39843618	Copier Machine Lease - Admin Bldg (P	Invoice	04/11/2025	Copier Machine Lease - Admin Bldg (P	001-512-591-22-70-00	296.60
		39844178	GIS PROGRAF Machine Lease - Admin I	Invoice	04/11/2025	GIS (imagePROGRAF PRO 4600)	001-512-591-22-70-00	225.33
		39844179	Copier Machine Lease - ST83	Invoice	04/11/2025	Copier Machine Lease - ST83	001-512-591-22-70-00	19.37
		39845410	Copier Machine Lease - ST71	Invoice	04/11/2025	Copier Machine Lease - ST71	001-512-591-22-70-00	325.02
		39845411	Copier Machine Lease - ST31 (Main Lol	Invoice	04/11/2025	Copier Machine Lease - ST31 (Main Lol	001-512-591-22-70-00	329.53
		39845412	Copier Machine Lease - Admin Bldg	Invoice	04/11/2025	Copier Machine Lease - Admin Bldg	001-512-591-22-70-00	38.91
		40168974	Copier Machine Lease - Admin	Invoice	04/11/2025	Copier Machine Lease - Admin	001-512-591-22-70-00	224.32
2146		CATALYST POWERTRAIN, LLC	25-00838					883.11
		INV-AUB-1933	Shop Parts	Invoice	04/17/2025	Shop Parts	050-511-522-60-34-01	883.11
0094		CDW GOVERNMENT LLC	25-00839					4,353.84
		AD79C7F	Power BI add on x38	Invoice	04/23/2025	Power BI licenses x38	001-513-522-10-49-04	4,353.84
0095		CENTRAL SUPPLY INTERNATIONAL	25-00840					884.10
		2026	Shop Parts	Invoice	04/17/2025	Shop Parts	050-511-522-60-34-01	884.10

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0096	CENTRAL WELDING SUPPLY	25-00841					941.94
	0002352122	Oxygen Cylinder Exchange/Re-Fill (x12)	Invoice	04/10/2025	Oxygen Cylinder Exchange/Re-Fill (x12)	001-509-522-20-45-00	156.56
	0002353826	Oxygen Cylinder Exchange/Re-Fill (x5)	Invoice	04/14/2025	Oxygen Cylinder Exchange/Re-Fill (x5)	001-509-522-20-45-00	93.32
	0002357664	Oxygen Cylinder Exchange/Re-Fill (x8)	Invoice	04/17/2025	Oxygen Cylinder Exchange/Re-Fill (x8)	001-509-522-20-45-00	121.12
	0002360267	Oxygen Cylinder Exchange/Re-Fill (x9)	Invoice	04/22/2025	Oxygen Cylinder Exchange/Re-Fill (x9)	001-509-522-20-45-00	475.40
	0002362024	Oxygen Cylinder Exchange/Re-Fill (x1)	Invoice	04/24/2025	Oxygen Cylinder Exchange/Re-Fill (x1)	001-509-522-20-45-00	95.54
0099	CHAMPION BOLT & SUPPLY INC	25-00842					234.56
	795060	Shop Supplies	Invoice	04/04/2025	Shop Supplies	050-511-522-60-31-05	234.56
0531	CHRISTENSEN, INC	25-00843					11,455.47
	0681872-IN	Shop Supplies	Invoice	04/25/2025	Shop Supplies	052-511-594-00-64-00	11,455.47
2249	CITY OF ELLENSBURG	25-00844					95.27
	334413443225	Electricity & Stormwater - PM Progrm	Invoice	04/24/2025	Electricity & Stormwater - PM Progrm	001-506-522-45-49-37	95.27
0126	COMCAST	25-00845					322.19
	ST31-MAYJUN25	Internet Services - ST 31	Invoice	04/27/2025	Internet Services - ST 31	001-513-522-50-42-01	322.19
2484	CURALINC HEALTHCARE	25-00846					720.20
	59168	Employee Assistance Program Monthly	Invoice	04/01/2025	Employee Assistance Program Monthly	001-510-522-20-20-15	720.20
2403	DARKHORSE EMERGENCY LP	25-00847					30,870.00
	INV-EUS0032	Emergency Software Annual Subscripti	Invoice	04/28/2025	Emergency Software Annual Subscripti	001-516-522-30-49-04	30,870.00
2514	DAVID ALSIN	25-00848					102.20
	INV13338	Milage Reimbursment (COMEX) (146 N	Invoice	04/05/2025	Milage Reimbursment (COMEX) (146 N	001-501-522-10-43-01	102.20
1600	DIRECTV, LLC	25-00849					120.98
	050747001X250502	Cable/TV Services - ST 33	Invoice	05/02/2025	Cable/TV Services - ST 33	001-513-522-50-42-01	120.98
2426	DMITRIY SURKANOV	25-00850					310.00
	INV13348	NMETC Applicatn Fee/CPR Registratio	Invoice	04/21/2025	NMETC Applicatn Fee/CPR Registratio	001-506-522-45-49-37	310.00
2486	EASTSIDE INTEGRATIVE MEDICIN	25-00851					1,150.00
	402K26378	Annual Physical - Gardner	Invoice	05/01/2025	Annual Physical - Gardner	001-510-522-20-41-06	1,150.00
1875	ELECTRONIC BUSINESS MACHINE	25-00852					833.35
	AR301349	Copier Machine Usage - Admin Bldg (P	Invoice	03/20/2025	Copier Machine Usage - Admin Bldg (P	001-502-522-10-31-00	94.42
	AR303647	Copier Machine Usage - ST82	Invoice	04/18/2025	Copier Machine Usage - ST82	001-502-522-10-31-00	3.29
	AR303648	Copier Machine Usage - Admin Bldg (P	Invoice	04/18/2025	Copier Machine Usage - Admin Bldg (P	001-502-522-10-31-00	76.83
	AR303649	Copier Machine Usage - ST31	Invoice	04/18/2025	Copier Machine Usage - ST31 (2XK081	001-502-522-10-31-00	182.00
	AR303670	Copier Machine Usage - ST71	Invoice	04/18/2025	Copier Machine Usage - ST71	001-502-522-10-31-00	102.44
	AR303671	Copier Machine Usage - ST81	Invoice	04/18/2025	Copier Machine Usage - ST81	001-502-522-10-31-00	15.59
	AR304338	Copier Machine Usage - Admin Trainin	Invoice	04/28/2025	Copier Machine Usage - Admin Trainin	001-502-522-10-31-00	358.78
0183	EMPLOYMENT SECURITY DEPART	25-00853					8,190.00
	2025 Unemploymenttt - Q1 FEE	Unemployment Billing: 2025 QTR1 (60	Invoice	03/31/2025	Unemployment Billing: 2025 QTR1 (60	001-512-522-20-20-14	8,190.00
1938	EVERETT BAYSIDE MARINE, INC.	25-00854					61.65
	11168	Shop Parts	Invoice	03/26/2025	Shop Parts	050-511-522-60-34-01	61.65

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2347	EVERETT COMMUNITY COLLEGE	25-00855					19,469.34
	WA050TPC000000000008252	EM Tech Training (Winter 2025) - N.La	Invoice	04/16/2025	EM Tech Training (Winter 2025) - N.La	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008253	EM Tech Training (Winter 2025) - A.Co	Invoice	04/16/2025	EM Tech Training (Winter 2025) - A.Co	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008254	EM Tech Training (Winter 2025) - R.Xa	Invoice	04/16/2025	EM Tech Training (Winter 2025) - R.Xa	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008255	EM Tech Training (Winter 2025) - N.Lal	Invoice	04/16/2025	EM Tech Training (Winter 2025) - N.Lal	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008256	EM Tech Training (Winter 2025) - E.Arr	Invoice	04/16/2025	EM Tech Training (Winter 2025) - E.Arr	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008257	EM Tech Training (Winter 2025) - L.Go	Invoice	04/16/2025	EM Tech Training (Winter 2025) - L.Go	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008258	EM Tech Training (Winter 2025) - H.Fri	Invoice	04/16/2025	EM Tech Training (Winter 2025) - H.Fri	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008259	EM Tech Training (Winter 2025) - T.Tuj	Invoice	04/16/2025	EM Tech Training (Winter 2025) - T.Tuj	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008260	EM Tech Training (Winter 2025) - J.Ost	Invoice	04/16/2025	EM Tech Training (Winter 2025) - J.Ost	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008261	EM Tech Training (Winter 2025) - R.Ha	Invoice	04/16/2025	EM Tech Training (Winter 2025) - R.Ha	001-509-522-45-49-02	1,769.94
	WA050TPC000000000008267	EM Tech Training (Winter 2025) - C.Stc	Invoice	04/22/2025	EM Tech Training (Winter 2025) - C.Stc	001-509-522-45-49-02	1,769.94
2192	FIRE SERVICE REPAIR LLC	25-00856					275.69
	6582	Shop Parts	Invoice	04/17/2025	Shop Parts	050-511-522-60-34-01	275.69
2334	FIRST CLASS BUILDING SUPPLY AI	25-00857					2,687.00
	4446	Janitorial Monthly Services - DCYF/ADN	Invoice	05/04/2025	Janitorial Monthly Services - DCYF/ADN	001-507-522-50-41-00 300-507-522-50-41-00	1,370.37 1,316.63
0212	FIRSTWATCH	25-00858					635.00
	FW112604	FirstPass & FOAM Modules Monthly Su	Invoice	04/21/2025	FirstPass & FOAM Modules Monthly Su	001-509-522-20-49-02	635.00
2145	FP MAILING SOLUTIONS	25-00859					166.59
	RI106623085	Postage Machine Lease (Quarterly)	Invoice	04/21/2025	Postage Machine Lease (Quarterly)	001-512-591-22-70-00	166.59
0222	FREIGHTLINER NORTHWEST	25-00860					3,091.77
	PC304030909;01	Shop Parts	Invoice	04/08/2025	Shop Parts	050-511-522-60-34-01	127.69
	PC304031002;01	Shop Parts	Invoice	04/11/2025	Shop Parts	050-511-522-60-34-01	148.17
	PC304031068;01	Shop Parts	Invoice	04/14/2025	Shop Parts	050-511-522-60-34-01	2,327.99
	PC304031089;01	Shop Parts	Invoice	04/15/2025	Shop Parts	050-511-522-60-34-01	108.69
	PC304031137;01	Shop Parts	Credit Memo	04/17/2025	Shop Parts	050-511-522-60-34-01	-341.88
	PC304031348;01	Shop Parts	Invoice	04/23/2025	Shop Parts	050-511-522-60-34-01	1,011.71
	PC304031444;01	Shop Parts	Credit Memo	04/25/2025	Shop Parts	050-511-522-60-34-01	-290.60

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Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0226	GALLS, LLC	25-00861						3,432.01
	031002128	S/S Station Wear Shirt	Invoice	04/10/2025	S/S Station Wear Shirt	001-504-522-20-31-07		265.84
	031002141	Uniform Metal Badge (x5)	Invoice	04/10/2025	Uniform Metal Badge (x5)	001-504-522-20-31-07		12.76
	031002755	S/S Station Wear Shirt	Invoice	04/10/2025	S/S Station Wear Shirt	001-504-522-20-31-07		134.66
	031014007	Cargo Pants	Invoice	04/11/2025	Cargo Pants	001-504-522-20-31-07		217.51
	031032534	Firefighter Pants	Invoice	04/14/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07		78.90
	031032546	Duty Belt	Invoice	04/14/2025	Duty Belt	001-504-522-20-31-07		91.46
	031045284	Blank Embroiderable Patch (COLOR)	Invoice	04/15/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07		41.27
	031045313	Firefighter Pants	Invoice	04/15/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07		78.04
	031045335	S/S Chief Shirt	Invoice	04/15/2025	S/S Chief Shirt	001-504-522-20-31-07		78.53
	031051893	Quarter Boots	Invoice	04/15/2025	Quarter Boots	001-504-522-20-31-07		134.71
	031058460	Firefighter Pants	Invoice	04/16/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07		298.39
	031058471	Leather Belt	Invoice	04/16/2025	Leather Belt	001-504-522-20-31-07		27.87
	031058492	Class A Alterations	Invoice	04/16/2025	Class A Alteration	001-504-522-20-31-07		22.57
	031058546	Carhartt Bib Overalls	Invoice	04/16/2025	Carhartt Bib Overalls	001-504-522-20-31-07		177.07
	031070784	1/4 Zip Turtleneck Sweatshirt	Invoice	04/17/2025	1/4 Zip Turtleneck Sweatshirt	001-504-522-20-31-07		118.53
	031070839	Class A Cap Strap	Invoice	04/17/2025	Class A Cap Strap	001-504-522-20-31-07		15.74
	031070840	Class A Cap Strap	Invoice	04/17/2025	Class A Cap Strap	001-504-522-20-31-07		15.74
	031082278	Cargo Pants	Invoice	04/18/2025	Cargo Pants	001-504-522-20-31-07		136.87
	031103353	L/S Firefighter Shirt	Invoice	04/21/2025	L/S Firefighter Shirt	001-504-522-20-31-07		25.58
	031110503	Dress/Uniform Shoes (Academy Oxford)	Invoice	04/22/2025	Dress/Uniform Shoes (Academy Oxford)	001-504-522-20-31-07		83.57
	031110539	1/4 Zip Turtleneck Sweatshirt	Invoice	04/22/2025	1/4 Zip Turtleneck Sweatshirt	001-504-522-20-31-07		118.63
	031110587	Riggers Belt	Invoice	04/22/2025	Riggers Belt	001-504-522-20-31-07		10.87
	031122674	L/S DAC Polyester-Cotton Class A Shirt	Invoice	04/23/2025	L/S DAC Polyester-Cotton Class A Shirt	001-504-522-20-31-07		71.28
	031122720	Firefighter Pants	Invoice	04/23/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07		122.11
	031133331	Uniform Metal Badge (x28)	Invoice	04/23/2025	Uniform Metal Badge (28)	001-504-522-20-31-07		496.72
	031135370	Diamond Quilted Jacket	Invoice	04/24/2025	Diamond Quilted Jacket	001-504-522-20-31-07		108.11
	031147947	S/S Chief Shirt	Invoice	04/25/2025	S/S Chief Shirt	001-504-522-20-31-07		148.36
	031165760	Return Shipping Label	Invoice	04/26/2025	Return Shipping Label	001-504-522-20-31-07		8.73
	031166168	L/S Chief Shirt	Credit Memo	04/26/2025	L/S Chief Shirt	001-504-522-20-31-07		-108.21
	031222023	Softshell Fleece Jacket	Invoice	05/02/2025	Softshell Fleece Jacket	001-504-522-20-31-07		200.61
	031222688	S/S Station Wear Shirt	Invoice	05/02/2025	S/S Station Wear Shirt	001-504-522-20-31-07		199.19
2446	GENCAP CONSTRUCTION CORP.	25-00862						50,490.09
	05012025-7	Station 31 Shop Addition (Contract SRF	Invoice	05/01/2025	Station 31 Shop Addition (Contract SRF	300-507-594-50-62-00		50,490.09
1571	GENERAL FIRE APPARATUS	25-00863						2,503.45
	20542	Shop Parts	Invoice	04/10/2025	Shop Parts	050-511-522-60-34-01		793.85
	20546	Shop Parts	Invoice	04/10/2025	Shop Parts	050-511-522-60-34-01		125.08
	20558	Shop Parts	Invoice	04/14/2025	Shop Parts	050-511-522-60-34-01		581.48
	20577	Shop Parts	Invoice	04/15/2025	Shop Parts	050-511-522-60-34-01		655.19
	20615	Shop Parts	Invoice	04/23/2025	Shop Parts	050-511-522-60-34-01		347.85
2516	GMP CONSULTANTS LLC	25-00864						8,575.61
	25-124	Professional Consult Services & Travel	Invoice	04/21/2025	Professional Consult Services & Travel	001-502-522-10-41-01		8,575.61

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0238	GRAINGER	25-00865					79.18
	9474215432	Station Operating Supplies	Invoice	04/15/2025	Station Operating Supplies	001-507-522-50-31-00	79.18
2432	ICU MEDICAL SALES, INC.	25-00866					436.87
	4715977	Pneupac Parapac Prev Maint x1	Invoice	04/23/2025	Pneupac Parapac Prev Maint x1	001-509-522-20-48-01	436.87
0277	ISOUTSOURCE	25-00867					36,403.65
	CW307635	IT Services	Invoice	02/28/2025	IT Services	001-513-522-10-41-04	20,339.69
	CW307636	IT Services	Invoice	02/28/2025	IT Services	001-513-522-10-41-04	2,303.58
	CW309096	IT Services	Invoice	05/01/2025	IT Services	001-513-522-10-41-04	13,199.15
	CW309277	Monthly Software Fees/Monitoring Se	Invoice	04/18/2025	Monthly Software Fees/Monitoring Se	001-513-522-10-41-04	561.23
2423	KERRY PRAY	25-00868					135.00
	INV13349	EVT Tests Reimbursement (F6, M1)	Invoice	04/23/2025	EVT Tests Reimbursement (F6, M1)	050-511-522-45-49-01	135.00
0349	L.N. CURTIS & SONS	25-00869					3,372.58
	INV931527	Bunker Boots x4	Invoice	03/27/2025	Bunker Boots x4	303-504-594-20-64-04	2,692.91
	INV944268	Bunker boots x1	Invoice	05/02/2025	Bunker boots	303-504-594-20-64-04	679.67
0343	LIFE-ASSIST INC	25-00870					523.12
	1589058	Medical Supplies	Invoice	04/11/2025	Medical Supplies	001-509-522-30-31-01	348.75
	1589697	Medical Supplies	Invoice	04/14/2025	Medical Supplies	001-509-522-30-31-01	174.37
0352	LOWE'S	25-00871					97.97
	997649-ORSETU	Shop Parts	Invoice	03/31/2025	Shop Parts	050-511-522-60-34-01	97.97
2513	MES SERVICE COMPANY, LLC	25-00872					1,267.19
	IN2247950	Compressor Service Call	Invoice	04/23/2025	SCBA Service Repair	001-504-522-20-48-12	1,267.19
0379	MOBILE HEALTH RESOURCES	25-00873					2,055.90
	25212	Monthly EMS Patient Experience Surve	Invoice	03/31/2025	Monthly EMS Patient Experience Surve	001-509-522-20-49-02	2,055.90
2068	MONROE VISION CLINIC, INC.	25-00874					450.00
	872879	RX Safety Glasses - Mattern	Invoice	03/28/2025	RX Safety Glasses - Mattern	001-509-522-20-35-00	450.00
0400	NATIONAL HOSE TESTING SPECIA	25-00875					487.00
	51867	Spinner	Invoice	04/22/2025	Spinner	001-504-522-20-35-00	487.00
1904	NATIONAL TESTING NETWORK, II	25-00876					620.00
	18348	CPAT Testing x4	Invoice	04/30/2025	CPAT Testing x4	001-517-522-10-49-01	620.00
2365	NOAH COMPTON	25-00877					3,000.00
	INV13347	NMETC Applicatn Fee/PM Program Se	Invoice	04/16/2025	NMETC Applicatn Fee/PM Program Se	001-506-522-45-49-37	3,000.00
2358	NORTHWEST PROPANE LLC	25-00878					1,181.06
	U017S920	OnSite Mobile Propane Delivery (212.5	Invoice	04/14/2025	OnSite Mobile Propane Delivery (212.5	001-507-522-50-47-03	584.69
	U0234180	OnSite Mobile Propane Delivery (222.5	Invoice	04/22/2025	OnSiite Mobile Propane Delivery (x222	001-507-522-50-47-03	596.37
2333	OAC SERVICES, INC.	25-00879					23,625.75
	151018	Professional Services (Design/CM Labo	Invoice	04/15/2025	Professional Services (Design/CM Labo	300-507-594-50-62-00	9,343.18
		Professional Services (Design/CM Labo			Professional Services (Design/CM Labo	300-507-594-50-62-00	9,709.15
	151019	Professional Services (CM Labor/Exp. R	Invoice	04/15/2025	Professional Services (CM Labor/Exp. R	300-507-594-50-62-00	4,573.42

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2252	ODP BUSINESS SOLUTIONS, LLC	25-00880					50.63
	417263118001	Thermal Pouch x2	Invoice	04/08/2025	Thermal Pouch x2	001-502-522-10-31-00	50.63
0185	OPERATIVE IQ	25-00881					4,190.06
	68624	Operative IQ License/Maintenance Fee	Invoice	04/01/2025	Facility Management License Fee (Logi	001-513-522-10-49-04	720.00
					Fleet Mgmnt Licenses/Sandbox Mainte	001-513-522-10-49-04	880.47
					Operative IQ Inventory/Asset Mngmnt	001-513-522-10-49-04	2,481.69
					RFID Data Service License Fee	001-513-522-10-49-04	107.90
0464	PERFORMANCE RADIATOR PACIF	25-00882					208.65
	9139139	Shop Parts	Invoice	04/16/2025	Shop Parts	050-511-522-60-34-01	76.47
	9139145	Shop Parts	Invoice	04/16/2025	Shop Parts	050-511-522-60-34-01	81.13
	9139177	Shop Parts	Invoice	04/16/2025	Shop Parts	050-511-522-60-34-01	51.05
0483	PUGET SOUND ENERGY	25-00883					665.74
	ST71-MARAPR25	Natural Gas - ST 71 (220031644036)	Invoice	04/16/2025	Natural Gas - ST 71 (220031644036)	001-507-522-50-47-03	665.74
0483	PUGET SOUND ENERGY	25-00884					372.38
	ST77-MARAPR25	Natural Gas - ST 77 (220031644044)	Invoice	04/18/2025	Natural Gas - ST 77 (220031644044)	001-507-522-50-47-03	372.38
0483	PUGET SOUND ENERGY	25-00885					415.72
	ST73-MARAPR25	Natural Gas - ST 73 (200014833566)	Invoice	04/15/2025	Natural Gas - ST 73 (200014833566)	001-507-522-50-47-03	415.72
0483	PUGET SOUND ENERGY	25-00886					652.66
	ST72-FEBMAR25	Natural Gas - ST 72 (220031644069)	Invoice	03/19/2025	Natural Gas - ST 72 (220031644069)	001-507-522-50-47-03	652.66
0483	PUGET SOUND ENERGY	25-00887					241.63
	ST72-MARAPR25	Natural Gas - ST 72 (220031644069)	Invoice	04/18/2025	Natural Gas - ST 72 (220031644069)	001-507-522-50-47-03	241.63
0483	PUGET SOUND ENERGY	25-00888					334.50
	ST74-MARAPR25	Natural Gas - ST 74/Logistics Bldg (220	Invoice	04/15/2025	Natural Gas - ST 74/Logistics Bldg (220	001-507-522-50-47-03	334.50
0483	PUGET SOUND ENERGY	25-00889					757.66
	ST33-MARAPR25	Natural Gas - ST 33 (220017363437)	Invoice	04/14/2025	Natural Gas - ST 33 (220017363437)	001-507-522-50-47-03	757.66
0484	PURCELL TIRE & SERVICE CENTER	25-00890					13,234.93
	24274543	Shop Parts	Invoice	04/04/2025	Shop Parts	050-511-522-60-34-01	1,450.46
	24274911	Shop Parts	Invoice	04/04/2025	Shop Parts	050-511-522-60-34-01	1,135.46
	24275136	Shop Parts	Invoice	04/11/2025	Shop Parts	050-511-522-60-34-01	5,702.49
	24275340	Shop Parts	Invoice	04/17/2025	Shop Parts	050-511-522-60-34-01	4,946.52
2053	RAINGARDENS NORTHWEST, INC	25-00891					258.96
	R9338	Filtrerra Stormwater Maintenance - ST	Invoice	03/26/2025	Filtrerra Stormwater Maintenance - ST	001-507-522-50-48-00	258.96
1937	RAIRDON'S OF MONROE	25-00892					1,367.06
	25658	Shop Parts	Invoice	03/27/2025	Shop Parts	050-511-522-60-34-01	1,367.06
2420	RENEWAL REMODELLING AND RE	25-00893					12,263.35
	5	Patio Replacement and Repair Services	Invoice	04/16/2025	Patio Replacement and Repair Services	001-507-522-50-48-00	11,152.49
	6	Resident Door Repair (Forced Entry) - C	Invoice	05/01/2025	Resident Door Repair (Forced Entry) - C	001-507-522-50-48-00	1,110.86

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Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
2345	RESCH PRINTING	25-00894						3,279.00
	1208	Shop Parts	Invoice	04/14/2025	Shop Parts	050-511-522-60-34-01		3,279.00
2431	RWC GROUP	25-00895						63.23
	XA116013640;01	Shop Parts	Invoice	04/21/2025	Shop Parts	050-511-522-60-34-01		63.23
0517	S & P DESIGN INC	25-00896						440.80
	14757	Ogio Cinvert Pack x5	Invoice	04/22/2025	Ogio Cinvert Pack x5	001-516-522-30-31-00		440.80
1921	SEA-WESTERN INC	25-00897						6,774.58
	INV42035	Turnout/Bunker Gear - "Coat Hanging	Invoice	04/21/2025	Turnout/Bunker Gear - "Coat Hanging	303-504-594-20-64-04		185.23
	INV42117	15 Yellow Structural Helmets	Invoice	05/24/2025	15 Yellow Structural Helmets	303-504-594-20-64-04		6,589.35
0544	SILVER LAKE WATER & SEWER DI	25-00898						185.30
	ST77FM-APR25	Water (Fire Meter) - ST 77	Invoice	04/30/2025	Water (Fire Meter) - ST 77	001-507-522-50-47-02		185.30
0544	SILVER LAKE WATER & SEWER DI	25-00899						140.15
	ST77-APR25	Water & Sewer - ST 77	Invoice	04/30/2025	Water & Sewer - ST 77	001-507-522-50-47-02		140.15
0565	SNOHOMISH COUNTY PUD	25-00900						414.54
	113003440	Electricity - ST 83	Invoice	04/29/2025	Electricity - ST 83	001-507-522-50-47-01		414.54
0565	SNOHOMISH COUNTY PUD	25-00901						262.51
	1065433577	Electricity - ST 73	Invoice	04/14/2025	Electricity - ST 73	001-507-522-50-47-01		262.51
0565	SNOHOMISH COUNTY PUD	25-00902						29.26
	106418933	Electricity - ST 82 Garage/Storage Bldg	Invoice	04/14/2025	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01		29.26
0565	SNOHOMISH COUNTY PUD	25-00903						1,393.92
	119600636	Electricity - ST 71	Invoice	04/28/2025	Electricity - ST 71	001-507-522-50-47-01		1,393.92
0565	SNOHOMISH COUNTY PUD	25-00904						232.90
	146024385	Electricity - ST 32	Invoice	04/25/2025	Electricity - ST 32	001-507-522-50-47-01		232.90
0565	SNOHOMISH COUNTY PUD	25-00905						1,095.79
	145999090	Electricity - Admin Bldg	Invoice	03/19/2025	Electricity - Admin Bldg	001-507-522-50-47-01		558.85
						300-507-522-50-47-00		536.94
0565	SNOHOMISH COUNTY PUD	25-00906						130.42
	112997508	Electricity - ST 74/Logistics Bldg	Invoice	04/21/2025	Electricity - ST 74/Logistics Bldg	001-507-522-50-47-01		130.42
0565	SNOHOMISH COUNTY PUD	25-00907						860.36
	165438883	Electricity - ST 33	Invoice	04/22/2025	Electricity - ST 33	001-507-522-50-47-01		860.36
0565	SNOHOMISH COUNTY PUD	25-00908						1,786.51
	145999089	Electricity - ST 31	Invoice	03/19/2025	Electricity - ST 31	001-507-522-50-47-01		1,786.51
0565	SNOHOMISH COUNTY PUD	25-00909						1,038.75
	168557010	Electricity - Admin Bldg	Invoice	04/17/2025	Electricity - Admin Bldg	001-507-522-50-47-01		529.76
						300-507-522-50-47-00		508.99
0565	SNOHOMISH COUNTY PUD	25-00910						1,782.75
	168558912	Electricity - ST 31	Invoice	04/21/2025	Electricity - ST 31	001-507-522-50-47-01		1,782.75

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0567	SNURE LAW OFFICE, PSC	25-00911					4,716.00
	APR2025	Monthly Attorney Services (April 2025)	Invoice	05/01/2025	Monthly Attorney Services (April 2025)	001-512-522-10-41-03	4,716.00
1945	SNYDER ROOFING OF WASHINGT	25-00912					1,076.86
	24W828-1	Professional Services (Roof Repair) - ST	Invoice	03/31/2025	Professional Services (Roof Repair) - ST	001-507-522-50-48-00	1,076.86
0572	SPEEDWAY CHEVROLET	25-00913					493.83
	146085	Shop Parts	Invoice	04/11/2025	Shop Parts	050-511-522-60-34-01	15.15
	146092	Shop Parts	Invoice	04/11/2025	Shop Parts	050-511-522-60-34-01	165.58
	146201	Shop Parts	Invoice	04/22/2025	Shop Parts	050-511-522-60-34-01	313.10
2057	SPRAGUE PEST SOLUTIONS	25-00914					744.39
	5775752	Monthly Pest Control Services - Admin	Invoice	04/23/2025	Monthly Pest Control Services - Admin	001-507-522-50-41-00	120.13
	5775753	Monthly Pest Control Servcs - ST 74/Lc	Invoice	04/21/2025	Monthly Pest Control Servcs - ST 74/Lc	001-507-522-50-41-00	120.02
	5775756	Monthly Pest Control Services - ST 83	Invoice	04/15/2025	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	120.02
	5775760	Monthly Pest Control Services - ST 71	Invoice	04/19/2025	Monthly Pest Control Services - ST 71	001-507-522-50-41-00	120.02
	5775761	Monthly Pest Control Services - ST 33	Invoice	04/16/2025	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	144.07
	5775763	Monthly Pest Control Services - ST 31	Invoice	04/23/2025	Monthly Pest Control Services - ST 31	001-507-522-50-41-00	120.13
2379	SRFR - PETTY CASH	25-00915					755.20
	2060	EMS Transport Services Billing Refund	Invoice	04/23/2025	EMS Transport Services Billing Refund	001-509-522-26-49-00	755.20
1671	STREAMLINE DIGITAL IMAGING, I	25-00916					218.60
	123124	Board Short Printing - Water Rescue	Invoice	12/20/2024	Board Short Printing - Water Rescue	001-514-522-20-31-09	218.60
1634	STRYKER MEDICAL	25-00917					33,973.20
	9209000511	6506 MTS PWRPRO COT HIGH CNFIG	Invoice	04/14/2025	65060555003 6506 MTS PWRPRO COT	303-509-594-20-64-02	33,973.20
2415	SUPERIOR SEPTIC SERVICE, LLC	25-00918					4,884.23
	24841778	Spetic Tank Maint. (Pumped 1000gl/Ta	Invoice	03/07/2025	Spetic Tank Maint. (Pumped 1000gl/Ta	001-507-522-50-48-00	857.23
	25232990	Septic Tank Maint. (Pumped 1320gl/Ta	Invoice	04/11/2025	Septic Tank Maint. (Pumped 1320gl/Ta	001-507-522-50-48-00	1,056.59
	25246439	Septic Tank Maint. (Pumped 1250gl/Ta	Invoice	04/18/2025	Septic Tank Maint. (Pumped 1250gl/Ta	001-507-522-50-48-00	919.53
	25247216	Spetic Tank Maint. (Pumped 1250gl/Ta	Invoice	04/15/2025	Spetic Tank Maint. (Pumped 1250gl/Ta	001-507-522-50-48-00	1,012.98
	25365599	Septic Tank Maint- ST 72	Invoice	04/22/2025	Septic Tank Maint- ST 72	001-507-522-50-48-00	1,037.90
0610	TRUE NORTH EMERGENCY EQUIP	25-00919					2,119.78
	A21408	Shop Parts	Invoice	04/09/2025	Shop Parts	050-511-522-60-34-01	486.64
	A21413	Shop Parts	Invoice	04/09/2025	Shop Parts	050-511-522-60-34-01	115.16
	A21430	Shop Parts	Invoice	04/10/2025	Shop Parts	050-511-522-60-34-01	538.76
	A21593	Shop Parts	Invoice	04/22/2025	Shop Parts	050-511-522-60-34-01	585.99
	A21601	Shop Parts	Invoice	04/23/2025	Shop Parts	050-511-522-60-34-01	393.23
1663	UNDERWATER SPORTS, INC.	25-00920					545.59
	323718	Platina Hyperdry Snorkel (Black) Qty 1	Invoice	03/06/2025	Platina Hyperdry Snorkel (Black) Qty 1	001-514-522-20-31-09	51.81
	324412	Snorkel Mask (Dual Black)	Invoice	04/08/2025	Snorkel Mask (Dual Black)	001-514-522-20-31-09	139.39
	324570	Seeker Mask (Black/Clarity) - Swim Res	Invoice	04/15/2025	Seeker Mask (Black/Clarity) - Swim Res	001-514-522-20-31-09	187.54
	324779	Seeker Mask Blk/Clarity - Billing	Invoice	04/24/2025	Seeker Mask Blk/Clarity - Billing	001-514-522-20-31-09	166.85

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0631	VERATHON MEDICAL	25-00921					1,017.99
	81116634	Medical Supplies	Invoice	04/16/2025	Medical Supplies	001-509-522-30-31-01	537.07
	81119160	Medical Supplies	Invoice	04/21/2025	Medical Supplies	001-509-522-30-31-01	480.92
0633	VERIZON WIRELESS SERVICES LLC	25-00922					42.03
	61111066428	District Cell Phones	Invoice	04/15/2025	District Cell Phones - Fire	001-513-522-10-42-00	42.03
0633	VERIZON WIRELESS SERVICES LLC	25-00923					4,856.62
	6111066427	District Mifi Plans	Invoice	04/15/2025	District Mifi Plans	001-513-522-10-42-00	4,856.62
0040	VESTIS	25-00924					231.39
	6560553492	Shop Supplies/Uniform Rental/Laundry	Invoice	04/17/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	63.73
	6560557290	Maint. Srvc Towels, Floor Mat & Mop	Invoice	04/24/2025	Maint. Srvc Towels, Floor Mat & Mop	001-507-522-50-48-00	16.40
	6560557297	Shop Supplies/Uniform Rental/Laundry	Invoice	04/24/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	80.84
	6560561872	Shop Supplies/Uniform Rental/Laundry	Invoice	05/01/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	70.42
0648	WASTE MANAGEMENT NORTHW	25-00925					226.07
	2075909-2677-1	Refuse - ST 71	Invoice	05/01/2025	Refuse - ST 71	001-507-522-50-47-04	226.07
0648	WASTE MANAGEMENT NORTHW	25-00926					299.82
	9632796-4968-4	Refuse & Recycle - ST 83	Invoice	05/01/2025	Refuse & Recycle - ST 83	001-507-522-50-47-04	299.82
0648	WASTE MANAGEMENT NORTHW	25-00927					185.59
	1067873-4968-2	Refuse - ST 81	Invoice	05/01/2025	Refuse - ST 81	001-507-522-50-47-04	185.59
0648	WASTE MANAGEMENT NORTHW	25-00928					471.00
	2076038-2677-8	Refuse & Recycle - ST 74/Logistics Bldg	Invoice	05/01/2025	Refuse & Recycle - ST 74/Logistics Bldg	001-507-522-50-47-04	471.00
0648	WASTE MANAGEMENT NORTHW	25-00929					363.78
	2076284-2677-8	Recycling - ST 72	Invoice	05/01/2025	Recycling - ST 72	001-507-522-50-47-04	363.78
0648	WASTE MANAGEMENT NORTHW	25-00930					319.73
	2076656-2677-7	Refuse & Recycle - ST 73	Invoice	05/01/2025	Refuse & Recycle - ST 73	001-507-522-50-47-04	319.73
0648	WASTE MANAGEMENT NORTHW	25-00931					752.88
	1067679-4968-3	Refuse & Recycle - ST 82	Invoice	05/01/2025	Refuse & Recycle - ST 82	001-507-522-50-47-04	752.88
0648	WASTE MANAGEMENT NORTHW	25-00932					440.24
	2076283-2677-0	Recycling - ST 71	Invoice	05/01/2025	Recycling - ST 71	001-507-522-50-47-04	440.24
0648	WASTE MANAGEMENT NORTHW	25-00933					117.54
	2075908-2677-3	Refuse - ST 72	Invoice	05/01/2025	Refuse - ST 72	001-507-522-50-47-04	117.54
0648	WASTE MANAGEMENT NORTHW	25-00934					796.24
	2076358-2677-0	Recycling - Admin Bldg	Invoice	05/01/2025	Recycling - Admin Bldg	001-507-522-50-47-04 300-507-522-50-47-00	406.08 390.16
0648	WASTE MANAGEMENT NORTHW	25-00935					207.41
	2077470-2677-2	Refuse - ST 33	Invoice	05/01/2025	Refuse - ST 33	001-507-522-50-47-04	207.41
0648	WASTE MANAGEMENT NORTHW	25-00936					354.72
	2076103-2677-0	Refuse & Recycle - ST 77	Invoice	05/01/2025	Refuse & Recycle - ST 77	001-507-522-50-47-04	354.72

Docket of Claims Register

APPKT01848 - 05.08.2025 Board Meeting BB

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0648	WASTE MANAGEMENT NORTHW	25-00937					608.91
	2077471-2677-0	Recycling - ST 33	Invoice	05/01/2025	Recycling - ST 33	001-507-522-50-47-04	608.91
0648	WASTE MANAGEMENT NORTHW	25-00938					362.99
	1067872-4968-4	Recycling - ST 81	Invoice	05/01/2025	Recycling - ST 81	001-507-522-50-47-04	362.99
0665	WHELEN ENGINEERING COMPAN	25-00939					102.58
	682393	Shop Parts	Invoice	04/22/2025	Shop Parts	050-511-522-60-34-01	102.58
2011	ZIPLY FIBER	25-00940					265.60
	ST33-APRMAY25	Elevator & Fire Alarm Phone Lines/Con	Invoice	04/14/2025	Elevator & Fire Alarm Phone Lines/Con	001-513-522-50-42-01	265.60
2011	ZIPLY FIBER	25-00941					636.36
	ST73-APRMAY25	Fax & Alarm Connection Services - ST 7	Invoice	04/10/2025	Fax & Alarm Connection Services - ST 7	001-513-522-50-42-01	636.36
Total Claims: 116						Total Payment Amount:	364,955.20

Snohomish Regional Fire and Rescue

Claims Voucher Summary

05/07/2025

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00826	ABSOLUTE GRAPHIX INC.		760.46
25-00827	ALDERWOOD AUTO GLASS		82.05
25-00828	ALL BATTERY SALES AND SERVICE		336.74
25-00829	AMAZON CAPITAL SERVICES, INC		5,010.12
25-00830	APPLIANCE MECHANIC		1,301.86
25-00831	ARG INDUSTRIAL		50.02
25-00832	B&H FIRE AND SECURITY		269.75
25-00833	BICKFORD MOTORS INC.		1,484.37
25-00834	BOUND TREE MEDICAL, LLC		7,029.20
25-00835	BRAKE & CLUTCH SUPPLY INC		2,671.89
25-00836	BRAUN NORTHWEST INC		322.63
25-00837	CANON FINANCIAL SERVICES INC		1,933.56
25-00838	CATALYST POWERTRAIN, LLC		883.11
25-00839	CDW GOVERNMENT LLC		4,353.84
25-00840	CENTRAL SUPPLY INTERNATIONAL		884.10
25-00841	CENTRAL WELDING SUPPLY		941.94
25-00842	CHAMPION BOLT & SUPPLY INC		234.56
25-00843	CHRISTENSEN, INC		11,455.47
25-00844	CITY OF ELLENSBURG		95.27
25-00845	COMCAST		322.19
25-00846	CURALINC HEALTHCARE		720.20
25-00847	DARKHORSE EMERGENCY LP		30,870.00
25-00848	DAVID ALSIN		102.20
25-00849	DIRECTV, LLC		120.98
25-00850	DMITRIY SURKANOV		310.00
25-00851	EASTSIDE INTEGRATIVE MEDICINE		1,150.00
25-00852	ELECTRONIC BUSINESS MACHINES		833.35
25-00853	EMPLOYMENT SECURITY DEPARTMENT		8,190.00
25-00854	EVERETT BAYSIDE MARINE, INC.		61.65
25-00855	EVERETT COMMUNITY COLLEGE		19,469.34
25-00856	FIRE SERVICE REPAIR LLC		275.69
Page Total			102,526.54
Cumulative Total			102,526.54

Snohomish Regional Fire and Rescue

Claims Voucher Summary

05/07/2025

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00857	FIRST CLASS BUILDING SUPPLY AND SERVICES		2,687.00
25-00858	FIRSTWATCH		635.00
25-00859	FP MAILING SOLUTIONS		166.59
25-00860	FREIGHTLINER NORTHWEST		3,091.77
25-00861	GALLS, LLC		3,432.01
25-00862	GENCAP CONSTRUCTION CORP.		50,490.09
25-00863	GENERAL FIRE APPARATUS		2,503.45
25-00864	GMP CONSULTANTS LLC		8,575.61
25-00865	GRAINGER		79.18
25-00866	ICU MEDICAL SALES, INC.		436.87
25-00867	ISOUTSOURCE		36,403.65
25-00868	KERRY PRAY		135.00
25-00869	L.N. CURTIS & SONS		3,372.58
25-00870	LIFE-ASSIST INC		523.12
25-00871	LOWE'S		97.97
25-00872	MES SERVICE COMPANY, LLC		1,267.19
25-00873	MOBILE HEALTH RESOURCES		2,055.90
25-00874	MONROE VISION CLINIC, INC.		450.00
25-00875	NATIONAL HOSE TESTING SPECIALTIES, INC.		487.00
25-00876	NATIONAL TESTING NETWORK, INC.		620.00
25-00877	NOAH COMPTON		3,000.00
25-00878	NORTHWEST PROPANE LLC		1,181.06
25-00879	OAC SERVICES, INC.		23,625.75
25-00880	ODP BUSINESS SOLUTIONS, LLC		50.63
25-00881	OPERATIVE IQ		4,190.06
25-00882	PERFORMANCE RADIATOR PACIFIC, LLC		208.65
25-00883	PUGET SOUND ENERGY		665.74
25-00884	PUGET SOUND ENERGY		372.38
25-00885	PUGET SOUND ENERGY		415.72
25-00886	PUGET SOUND ENERGY		652.66
25-00887	PUGET SOUND ENERGY		241.63
Page Total			152,114.26
Cumulative Total			254,640.80

Snohomish Regional Fire and Rescue

Claims Voucher Summary

05/07/2025

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00888	PUGET SOUND ENERGY		334.50
25-00889	PUGET SOUND ENERGY		757.66
25-00890	PURCELL TIRE & SERVICE CENTER		13,234.93
25-00891	RAINGARDENS NORTHWEST, INC.		258.96
25-00892	RAIRDON'S OF MONROE		1,367.06
25-00893	RENEWAL REMODELLING AND REPAIRS, LLC		12,263.35
25-00894	RESCH PRINTING		3,279.00
25-00895	RWC GROUP		63.23
25-00896	S & P DESIGN INC		440.80
25-00897	SEA-WESTERN INC		6,774.58
25-00898	SILVER LAKE WATER & SEWER DISTRICT		185.30
25-00899	SILVER LAKE WATER & SEWER DISTRICT		140.15
25-00900	SNOHOMISH COUNTY PUD		414.54
25-00901	SNOHOMISH COUNTY PUD		262.51
25-00902	SNOHOMISH COUNTY PUD		29.26
25-00903	SNOHOMISH COUNTY PUD		1,393.92
25-00904	SNOHOMISH COUNTY PUD		232.90
25-00905	SNOHOMISH COUNTY PUD		1,095.79
25-00906	SNOHOMISH COUNTY PUD		130.42
25-00907	SNOHOMISH COUNTY PUD		860.36
25-00908	SNOHOMISH COUNTY PUD		1,786.51
25-00909	SNOHOMISH COUNTY PUD		1,038.75
25-00910	SNOHOMISH COUNTY PUD		1,782.75
25-00911	SNURE LAW OFFICE, PSC		4,716.00
25-00912	SNYDER ROOFING OF WASHINGTON LLC		1,076.86
25-00913	SPEEDWAY CHEVROLET		493.83
25-00914	SPRAGUE PEST SOLUTIONS		744.39
25-00915	SRFR - PETTY CASH		755.20
25-00916	STREAMLINE DIGITAL IMAGING, LLC		218.60
25-00917	STRYKER MEDICAL		33,973.20
25-00918	SUPERIOR SEPTIC SERVICE, LLC		4,884.23
Page Total			94,989.54
Cumulative Total			349,630.34

Snohomish Regional Fire and Rescue

Claims Voucher Summary

05/07/2025

Page 4 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00919	TRUE NORTH EMERGENCY EQUIPMENT INC		2,119.78
25-00920	UNDERWATER SPORTS, INC.		545.59
25-00921	VERATHON MEDICAL		1,017.99
25-00922	VERIZON WIRELESS SERVICES LLC		42.03
25-00923	VERIZON WIRELESS SERVICES LLC		4,856.62
25-00924	VESTIS		231.39
25-00925	WASTE MANAGEMENT NORTHWEST		226.07
25-00926	WASTE MANAGEMENT NORTHWEST		299.82
25-00927	WASTE MANAGEMENT NORTHWEST		185.59
25-00928	WASTE MANAGEMENT NORTHWEST		471.00
25-00929	WASTE MANAGEMENT NORTHWEST		363.78
25-00930	WASTE MANAGEMENT NORTHWEST		319.73
25-00931	WASTE MANAGEMENT NORTHWEST		752.88
25-00932	WASTE MANAGEMENT NORTHWEST		440.24
25-00933	WASTE MANAGEMENT NORTHWEST		117.54
25-00934	WASTE MANAGEMENT NORTHWEST		796.24
25-00935	WASTE MANAGEMENT NORTHWEST		207.41
25-00936	WASTE MANAGEMENT NORTHWEST		354.72
25-00937	WASTE MANAGEMENT NORTHWEST		608.91
25-00938	WASTE MANAGEMENT NORTHWEST		362.99
25-00939	WHELEN ENGINEERING COMPANY		102.58
25-00940	ZIPLY FIBER		265.60
25-00941	ZIPLY FIBER		636.36

Page Total	15,324.86
Cumulative Total	364,955.20



SNOHOMISH REGIONAL FIRE & RESCUE

COMEX WORKSHOP MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

Hotel Leo
1224 Cornwall Ave, Bellingham, WA 98225
March 18-20, 2025

MARCH 18th

CALL TO ORDER: Chief Lundquist called the workshop to order at 1230 hours. In attendance were Commissioner Elmore, Commissioner Edwards, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh.

AGENDA TOPICS

Organizational Highlight – Simon Sinek video
Cultural Leadership Team Update
SWOT Workshop

ADJOURNMENT: Chief O'Brien adjourned the workshop at 1700 hours.

MARCH 19th

CALL TO ORDER: Chief O'Brien called the workshop to order at 0900 hours. In attendance were Commissioner Elmore, Commissioner Edwards, Commissioner Alsin, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh.

AGENDA TOPICS

Capital Projects: Current Facilities/Current Project Overview
Capital Projects: Future Facilities Projects
Board Responsibilities
Breakout Sessions: Board Philosophies, Succession/Mentorship

ADJOURNMENT: Chief O'Brien adjourned the workshop at 1700 hours.

MARCH 20th

CALL TO ORDER: Chief O'Brien called the workshop to order at 0900 hours. In attendance were Commissioner Elmore, Commissioner Schaub, Commissioner Steinruck and Commissioner Waugh.

AGENDA TOPICS

Fire Marshal 2025 Update and Outlook
Accreditation/Strategic Plan/Annual Report
Community Advisory Committee Update



Comex Review

ADJOURNMENT: Chief O'Brien adjourned the workshop at 1130 hours.

Snohomish Regional Fire & Rescue

Commissioner Davin Alsin

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

April 24, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Alsin, Commissioner Schaub and District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

DISTRICT HIGHLIGHTS

Badge Ceremony

Chief O'Brien welcomed everyone and introduced the Badge Ceremony this evening. He presented the badges to the families so they could pin the badge on their loved ones this evening, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations to Battalion Chief Ryan Lowe, Assistant Fire Marshal Jason Bowen, and Lieutenant Marck Fujiwara-Herbert and thank you to their families for their ongoing support!

EMS Staffing Initiative

Chief O'Brien commented these District Highlights are areas where we are moving forward and improving. This EMS Staffing Initiative improves our service with the citizens and thank you to our Ops Team for their work on this.

Enhancing Paramedic Staffing for Improved Patient Care presented by Deputy Chief Read:

- Constant Staffing, Staffing with OT, and Supporting Medics
- Paramedic Overtime Changes in 2025
- Benefits of Dual-Medic Units
- Dual-Medic Units as a Recruitment Tool

Deputy Chief Read concluded the District's decision to increase paramedic staffing through overtime has led to the creation of three dual-medical units when staffing allows, resulting in improved teamwork, patient care, staff morale and retention.



SNOHOMISH REGIONAL FIRE & RESCUE

Deployment & Staffing Overview presented by Deputy Chief Titland:

- Constant Staffing
- Deployment Overview – East Battalion, West Battalion, North Battalion
- Brown-Outs
- Mandatory Overtime
- A31 Upstaffing

Deputy Chief Titland concluded that our numbers are great and he thanked the union for their work. The strategic upstaffing of A31 ensures efficient use of staffing while supporting the District's operational goals and response capability. This approach requires no additional funding in 2025.

CHIEF'S REPORT

As presented. Chief O'Brien welcomed Victoria Vega as our new Administrative Assistant / Receptionist. Last week we recognized retired Battalion Chief Bill Wirtz as HazMat Supervisor for his service during the OSO Landslide in 2014. Thank you to everyone for their hard work. Earlier this week we celebrated Administrative Professionals Day with a special lunch, and we recognized Admin, Finance, HR, Training, Community Relations, Strategic Analysis, Logistics, the Shop, and IT. We are grateful for the hard work of our support staff, as their efforts are vital to the mission, our team, and the communities we serve.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	4/22/25	5/27/25	Yes
Finance Committee	Elmore	4/24/25	5/22/25	Yes
Sno911	Waugh	4/17/25	5/15/25	Yes
Sno-Isle Commissioners	Fay	4/3/25	5/1/25	No
Leadership Meeting	Schaub	3/27/25	5/15/25	No
Policy Committee	Schaub	3/13/25	5/8/25	No
Community Advisory Committee	TBD	1/6/25	6/25/25	No

Capital Facilities Committee – Commissioner Steinruck mentioned he recently had cancer surgery, which is why he is wearing a hat during tonight's meeting. The committee discussed the GMP review for Stations 32 & 81, reviewed Station 72 update from Alderwood Water, discussed the next priorities for Capital Facilities, and reviewed the upcoming Station Design Conference from May 20-22. Their next Capital Facilities Meeting is May 27.

Finance Committee – Chairman Elmore commented that they met earlier this afternoon to discuss the Exit Audit Conference and everything looks outstanding. Thank you to everyone for your efforts, and a special thank you to CFO Camille Tabor for her work. They also discussed contracts and upcoming negotiations. Their next Finance meeting is May 22.



SNOHOMISH REGIONAL FIRE & RESCUE

Sno911 Committee – Commissioner Waugh mentioned that Sky Valley Fire is looking at consolidating with King County Fire District #50. Additionally, on May 6 at 8am the digital radio system will go live. Commissioner Waugh commented that he will be dropping off the EMS Task Force because they have transitioned into the Snohomish County EMS Agency. The ECSF (Emergency Communications Systems & Facilities) Program Advisory Board approved the budget for 911. On May 13 and May 20 there will be an open house at the new dispatch center (4th Ave W & SW Everett Mall Way) from 1400 – 1600 hours. He also mentioned the Nurse Help Line where low acuity calls get diverted. They recently had a workshop to gain a better understanding of the need for this service.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-00693 to 25-00703; (\$829,352.96)

AP Vouchers: 25-00704 to 25-00809; (\$473,703.34)

Approval of Payroll

April 15, 2025 Payroll (\$1,533,669.48)

Approval of Minutes

Approve Regular Board Meeting Minutes April 10, 2025

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Vice Chairman Fay.

On vote 7/0.

OLD BUSINESS

Discussion

N/A

Action

Policy Review

- *Policy 220 Meals, Lodging, Travel and Incidentals*

Motion to approve Policy 220 as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Steinruck.

On vote 7/0.



SNOHOMISH REGIONAL FIRE & RESCUE

First Quarter Surplus Resolution 2025-1

Motion to approve First Quarter Surplus Resolution 2025-1 as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Waugh.

On vote 7/0.

Post-Retirement Medical Agreement

Motion to approve the Post-Retirement Medical Agreement as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Edwards.

On vote 7/0.

Fire Chief Recruitment Process

- *Search Schedule Update & Status Discussion*
- *Candidate Profile & Advertising Plan*

GMP Consultants Representative Chief Olson commented that he was in town last week, meeting with different groups from different parts of the community. He appreciated the honest feedback, and he was very impressed. Tonight we are presenting the Candidate Profile for your approval. Ideally, we would launch the advertising and application period next week. Chief Olson commented he wants to be sure that he is on the same page with SRFR, as he wants to find a candidate who is qualified and a good fit for the organization.

Chairman Elmore mentioned there were a couple communications that were discussed with the Finance Committee. The salary range was based on the salary survey. We also need to discuss whether post-retirement medical should be included with the benefits.

The Commissioners chose to wait with the post-retirement medical agreement, until it becomes necessary to address. We have this in place for many of our members and this benefit is subject to negotiation.

Motion to approve the Candidate Profile and Advertising Plan as submitted and authorize minor changes by the Board Chair.

Motion by Commissioner Waugh and 2nd by Commissioner Steinruck.

On vote 7/0.

Chief Olson confirmed they will plan to launch early next week. They are planning to get back to the Board just after Memorial Day weekend, with potential finalist candidates for consideration.

Commissioner Waugh mentioned that he will be out of the country during the week of June 9.



NEW BUSINESS

Discussion

N/A

Action

N/A

GOOD OF THE ORDER

Chairman Elmore thanked District Administrative Coordinator Mel Jenkins for organizing yesterday's lunch for everyone.

Commissioner Waugh commented that as Chair of the State Education Committee, he reminded everyone of the upcoming Chelan conference in June. There will be a webinar on May 14 regarding DNR & Legislative updates. Additionally, the fall conference will include Steve Robbins who will give the key note about why we make the decisions we make. Other topics at the conference will include emotional support programs, how to hire a fire chief, and planning/funding and communicating the building of new fire stations.

Commissioner Waugh also commented that he has been contacted by two commissioners about the opportunity for a merger during the time we have without a fire chief. Chairman Elmore commented there are always conversations going on with elected officials from other entities. We are not in any formal talks with any fire departments at this time.

Commissioner Schaub commented that we appreciate our support staff and he enjoyed the luncheon earlier this week.

Vice Chairman Fay thanked Penny for her attendance this evening.

ATTENDANCE CHECK

Regular Commissioner Meeting May 8, 2025, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.30.140(4)(a): Labor Negotiations

RCW 42.30.110(1)(g): To Review the Performance of a Public Employee

Chairman Elmore called for an Executive Session to begin at 1850 hours for 15 minutes, with no expected decision to follow. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1905 hours and announced that there is no decision at this time.



SNOHOMISH REGIONAL FIRE & RESCUE

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1905 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Jim Steinruck

Chairman Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay



Payroll Summary and Authorization Form for the:

4/30/2025 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$1,186,805.63

Paper Checks: \$3,540.08

Taxes: \$366,455.28

Allowed in the sum of: \$1,556,800.99

Reviewed by:

Melissa Jenkins

District Administrative Coordinator

Prepared by:

Erick Ramirez

Payroll Specialist

Approved by Commissioners:

Davin Alsin

Jeff Schaub

Rick Edwards

Jim Steinruck

Troy Elmore

Roy Waugh

Randy Fay



OLD BUSINESS

DISCUSSION



Search Schedule

Revised: 4/21/2025

Snohomish Regional Fire & Rescue

Fire Chief

Task	Date	Action/Deliverables
Kickoff Meeting	4/3	Client & GMP: Meet to discuss timeline & search process
Profile Development	Week 4/7 - 4/14	GMP: Meet with key stakeholders & create Position Profile
Stakeholder Meetings	4/17	Client: Approve Position Profile
Profile Approval	Session on 4/24	
Launch	Week 4/28	GMP: Push position out to GMP website and network; submit online ads; send direct mailing
First Review	5/23	GMP: Screen applicants and select semifinalists
	rolling interviews	GMP: Conduct interviews with most promising candidates
	as applicants are interviewed	GMP: Create Work Session deliverables
Work Session	4 days prior to Work Session	GMP: Provide Work Session deliverables to client
	5/27	GMP & Client: Meet to review semifinalists, choose finalist candidates, and review final interview details
Final Interview Preparation	Week 6/2	GMP: Conduct background and reference checks, complete final interviews schedule, coordinate travel with candidates, coordinate with client on final interview details
Final Interviews	Week of 6/9	Client: Hosts finalist interviews GMP: Facilitate final interviews, debriefing, and selection process Client: Makes hiring selection

PROPOSED - Ad List

Snohomish Regional Fire & Rescue
Fire Chief

Region	Organization	Cost
WA	Association of Washington Cities (AWC)	\$100.00
WA/OR	Daily Dispatch	\$330.00
OR	League of Oregon Cities (LOC)	\$100.00
OR	Oregon Fire Chiefs Association*	\$0.00
WA	Washington Fire Chiefs (WFC)	\$0.00
WA	Washington Fire Commissioner Association (WFCA)	\$0.00
<i>Suggested Scope for WA/OR</i>		<i>\$530.00</i>
U.S.	International Association of Fire Chiefs (IAFC)	\$450.00
<i>Possible Addition</i>		<i>\$450.00</i>
		\$980.00

* uses Daily Dispatch

FIRE CHIEF

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SNOHOMISH REGIONAL FIRE & RESCUE

Washington



Why Apply?



This is an excellent opportunity to lead a progressive, accredited, and family-oriented fire department known for its exceptional personnel and positive environment. As Fire Chief, you'll guide operations across multiple dynamic communities, expanding service to meet evolving needs. This robust and stable organization is well-supported by an engaged Board of Fire Commissioners, has excellent labor relations, and is financially sound with current fire and EMS levies. With a cultural leadership team, post-retirement medical fund, in-house fleet services, and special operations teams, this is truly a destination department. If you are a visionary leader with financial expertise and strong relationship-building skills to unite stakeholders, inspire a team, and drive continued excellence—this may be the right opportunity for you.



THE COMMUNITY

Snohomish County Fire & Rescue (SRFR, commonly called “surfer”) protects a growing area of southeast Snohomish County located between the northern Seattle metropolitan area and the foothills of the Cascade Mountains. SRFR serves a population of 160,000 across 135 square miles in the cities of Lake Stevens and Monroe, and unincorporated areas that include the communities of Clearview and Maltby. This region is growing due to more affordable housing options and proximity to major economic centers, while still retaining small-town charm and offering a quintessential Pacific Northwest lifestyle with abundant opportunities for outdoor recreation.

Lake Stevens is a picturesque city of 40,000 located approximately 10 miles east of Everett and about 35 miles north of Seattle. The centerpiece of the community is its 1,000 acre namesake lake—the largest in the county. With ample opportunities for boating, kayaking, paddleboarding, fishing, and swimming, Lake Stevens is a popular destination for both locals and visitors.

Located 15 miles southeast of Everett, Monroe is the last major city along Highway 2 before ascending Stevens Pass. Situated along the Skykomish river, Monroe has a population of 20,000 and is known as the "Gateway to the Cascades" with stunning views of surrounding forests, rivers, and mountains. Monroe is home to a historic downtown, the Evergreen Speedway, a men's state prison, and the Evergreen State Fair which attracts over 200,000 visitors over the 12-day annual event.

In addition to protecting three major rivers, the District also covers portions of two key transportation routes: U.S. Highway 2, one of two mountain passes connecting Eastern Washington to the Seattle area; and State Route 9, a vital north-south corridor linking Woodinville, Lake Stevens, and Arlington. The district also protects beloved landmarks like the Maltby Cafe which draws visitors for its homey atmosphere and famous cinnamon rolls.





SNOHOMISH REGIONAL FIRE & RESCUE

Snohomish Regional Fire & Rescue (SRFR) is an all-hazards fire district serving 160,000 residents across 135 square miles that include the City of Lake Stevens, the City of Monroe, and nearby areas of unincorporated southeast Snohomish County including the communities of Maltby and Clearview. With 273 FTEs, the District responds to an average of 12,000 calls per year and operates from 10 fully staffed fire stations, an administration building located in Monroe, and a logistics facility in Snohomish. Staffing includes career firefighters (204), prevention (9), logistics (4), executive (11), administrative (20), mechanics (11), commissioners (7), and chaplains (7).

SRFR is the product of two mergers between three Snohomish County Fire Protection Districts. In 2016, Monroe Fire District 3 merged into Snohomish County Fire District 7 (SCFD 7). In 2020, Lake Stevens Fire merged into SCFD 7. That same year, the combined board of fire commissioners voted to change the legal name of the fire district to Snohomish Regional Fire & Rescue to better represent the fire district's area and communities served.

SRFR aspires to provide service with exceptional professionalism, dedication, and accountability to its citizens and their communities. In 2023, SRFR became the first and only fire agency in Snohomish County to achieve international accreditation from the Commission on Fire Accreditation International (CFAI)—a prestigious recognition that demonstrates their commitment to excellence. By maintaining this status in 2024, SRFR reaffirms its dedication to accountability, efficiency, and providing the highest level of service.

SRFR provides structural and wildland fire suppression, advanced life support emergency medical transport, technical rescue, water rescue, hazardous materials, fire code enforcement, fire and life safety education, and fire investigation services to its serviced communities and local partners. SRFR is also a member of the Snohomish County Hazmat and Technical Rescue teams.

The District is governed by an elected seven-member Board of Fire Commissioners who serve six-year terms. The agency is primarily funded through local voter-approved property tax levies. The Board ensures the fire district operates under a balanced budget and adheres to high service standards. SRFR operates under a balanced budget and has 41 years of clean audits.



THE FIRE CHIEF

Reporting to the Board of Commissioners, the Fire Chief serves as the Chief Administrative Officer for the District. The Fire Chief provides guidance and direction in overall management and administration, promotes response readiness, and supports the District's mission through effective and efficient management and leadership.

OPPORTUNITIES & CHALLENGES:

- 1) Sustainable funding is a critical priority, requiring strong financial acumen and strategic planning. The department must address ongoing needs such as capital facilities and the construction of new fire stations. A successful leader will bring experience with bonding, tax levies, and creative funding solutions to ensure long-term financial health and support for continued growth.
- 2) In the wake of past mergers and with the potential for future consolidations, the department has a unique opportunity to mold its identity and culture. This requires strong, sustained relationships with community leaders who seek a fire department that grows with them. An engaged, collaborative approach with regional partners will foster open dialogue and lay the groundwork for future integration and shared success.
- 3) Formal succession planning and an institutional knowledge strategy are essential to sustaining long-term success. A visionary, inclusive leader can align personnel around shared goals and values—fostering collaboration, strengthening trust, and empowering every member to contribute meaningfully to the organization's future.

View job
description at
gmphr.com





THE IDEAL CANDIDATE

- A family-oriented leader who prioritizes team success over personal ego.
- A decision maker who can communicate the “why.”
- Genuine, compassionate, yet respected and respectful.
- A progressive thinker, financially astute, and has the vision to take the department to the next level.
- Responsive and transparent to the Board, administrative staff, firefighters, and the community.
- Will lead and push from the front, be visible, and engaged.
- Develops and maintains relationships with surrounding communities and external partners.
- Has strong labor experience and will build an ongoing collaborative relationship with the workforce.
- Diplomatic, yet proactive about addressing and managing tough issues.
- One who will finish what they start, walk the talk.
- A teacher who recognizes their strengths while appreciating and learning from the strengths of others.
- Passionate about the training culture in place in this organization.

COMPENSATION & BENEFITS

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SRFR is offering an annual salary range of \$230,000 to \$260,000 for this position, dependent upon experience and qualifications, along with a comprehensive benefit package.

EDUCATION & EXPERIENCE

- Bachelor's degree from an accredited college in fire science or administration, public or business administration, or a related field.
- At least 10 years of progressively responsible administrative and supervisory experience in fire and life safety education, prevention, and emergency response work.
- At least 3 years of experience in labor management and relations.
- Experience negotiating collective bargaining agreements.

DESIRED: Master's degree, 5 years of experience as a current Fire Chief, National Fire Academy Executive Fire Officer Program, or experience with fire-based ALS/BLS transport services, media and public relations (PIEO duties), and grant writing or alternative funding resources.

Or any combination of experience and training which demonstrates the knowledge, skills, and abilities to successfully perform the job.

RESOURCES

[2021-2026 Strategic Plan](#)

[Org Chart](#)

[Service Area Map](#)

[City of Lake Stevens](#)

[City of Monroe](#)



TO APPLY

Apply Online: gmphr.com

First Review: **May 23, 2025**

More Info: Gordie Olson, GMP Consultants
golson@gmphr.com / (720) 518-7420





OLD BUSINESS

ACTION





NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	SRFR Strategic Plan Consulting Contract with ESCI		
Executive member responsible for guiding the initiative:		DC McConnell	
Type of Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution		
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		SRFR has sought proposals for an update to the SRFR 2021-2026 strategic plan. The agency is seeking a progressive vendor that can provide clear deliverables including: <ol style="list-style-type: none"> 1. Foundational (Internal) Strategic Plan Document 2. External or Public-Facing Strategic Plan (PDF or Web Application) 3. Strategic Plan Work Plan in Excel Format <p>Following an interactive review process for professional services that included multiple vendors, it is recommended that a contract be awarded to Emergency Services Consulting International (ESCI) for these professional services.</p> <p>Attachments: ESCI Consulting Services Overview ESCI/SRFR Strategic Plan Project Proposal</p>	
Financial Impact:		Expense: <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A \$20,119.00 Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 25,000.00 BARS 001-502-522-10-41-01 Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ • If yes: Fund(s)/line item(s) to be amended:	
Risk Assessment:		Risk if approved: None. Risk if not approved: Delay the adoption of an updated SRFR strategic plan.	

Legal Review:	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A	
Presented to, and Approved by, Senior Staff	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commissioner Sub-Committee Approval	
Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input checked="" type="checkbox"/>	
For Fire Chief Approval:	
<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>	
RAB Executive: Confirmed email sent to Board by Fire Chief	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.



Consulting Services for Public Organizations

Product Specifics

Emergency Services Consulting International (ESCI)

is a consulting firm providing specialized, professional Fire EMS, Law Enforcement and Communications consulting services throughout the United States and Internationally. Some services on contract include:

- Strategic Planning and Long-Range Master Planning
- Feasibility Studies for Cooperative Efforts
- ISO Benchmarking/Pre-evaluation Studies
- Executive Recruitment for Fire Chiefs, Police Chiefs, and Other Public Safety Professionals
- Selection Testing for Entry-level Firefighter and Police Officers
- Promotional Testing/Assessment for Fire and Law Enforcement
- Physical Abilities Tests/CPAT Validation
- Supervisory and Leadership Training

Pricing Details

Members receive discounted pricing on these products. For pricing and product details, log in to nppgov.com.

Contract Details

- Log into nppgov.com
- Forms, legal documentation, price lists and other information can be found on the ESCI vendor page
- Sign the Intergovernmental Agreement (IGA) and keep for your records
- Provide your NPPGov member number on the purchase order



Lead Public Agency: League of Oregon Cities
RFP #2035

Contract Number: PS20365

CONTRACT TERM

Effective Date: 05/27/2020

Initial expiration: 05/27/2023

Possible extensions through: 05/27/2026

NPPGov

NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation by a Lead Public Agency. Access to our cooperative contracts is free and there are no purchasing obligations.

Benefits of cooperative contracts:

- Competitively bid, no additional RFP necessary
- Saves time and money in your procurement process
- Live contract support



 **nppgov.com**
customerservice@nppgov.com
877.329.8847



FREQUENTLY ASKED QUESTIONS



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Q What is NPPGov?

A NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation and award process by a Lead Public Agency. Membership is free and there are no minimum purchasing obligations. NPPGov provides live contract support five days a week with a team dedicated to assisting members through all stages of the procurement process.

Q How does the program work?

A NPPGov uses a Lead Public Agency to publicly solicit and award contracts through a Request for Proposal (RFP) process. Our members are eligible to access these contracts by signing an intergovernmental agreement (IGA) with the Lead Public Agency, thereby eliminating the need to complete their own RFP process. NPPGov staff and legal counsel facilitate this process and provide necessary documentation and support.

Q Do I have to be a member?

A Yes, membership is required. As a cooperative procurement organization we rely on the strength of our membership to develop competitive contracts. Membership is free and joining is easy.

Eligible organizations include:

- **Government:** State and local, tax districts, K-12 public schools, higher education, etc
- **FireRescue GPO:** Fire agencies, districts, and departments, volunteer, EMS/Ambulance, etc
- **Law Enforcement GPO:** Police/sheriff departments, correctional facilities, emergency management.
- **Non-Profit:** All 501(c) 1-28 organizations that do not receive Medicaid funding.

To become an NPPGov Member:

1. Visit our website: nppgov.com
2. Click "Join Now"
3. Complete the registration form and submit.
4. You will receive a welcome call and e-mail confirming your membership within 24-48 hours (usually the same day). The welcome email will include your username, password, and NPPGov member number. Vendor discount information can be accessed using your login credentials to log into nppgov.com.

Q Can my entity purchase through NPPGov?

A Your state and local procurement laws and policies dictate the ability to use contracts available through NPPGov. In the vast majority of jurisdictions the answer is "yes!" NPPGov staff are available to answer questions about how our contracts are established to help determine eligibility. Virtually all 50 states have statutes in place that specifically allow the use of publicly solicited contracts even if the contract was created in another state. More information about state statutes can be found on our website (www.nppgov.com/procurement-solutions/state-legal-statutes). The only other requirement is you must be a member of NPPGov.

Q What contracts are available through NPPGov?

A We have an extensive portfolio including contracts for office supplies and equipment, firefighting and rescue equipment, wireless and data communications, playground equipment, furniture, fire apparatus, tires, agricultural and construction equipment, law enforcement equipment, electric and lighting equipment, medical supplies, unmanned vehicles, safety equipment, MRO products, and more. A complete list of contracts and pricing is available on nppgov.com. After registering and logging into the website, click on the "Our Vendors" tab.

Q I have to conduct an RFP process or at least have three quotes. How does NPPGov satisfy this requirement?

A NPPGov contracts were created through an RFP process meeting the requirements of all lower and upper purchasing threshold requirements. The process includes local and national print advertising as well as online internet services to post RFP solicitations. By piggybacking off the contract you are eliminating the need to conduct your own solicitation or collect three quotes. It is still your responsibility to verify our contracts meet your state and local requirements but our legal counsel is available for consultation during your analysis.

Q Where do I find information on the products and price quotes offered through NPPGov contracts?

A Our website has a full list of all vendors/contracts as well as products and pricing. Vendors will provide quotes for the items of interest. Some information is only available to members who have logged in to the website: www.nppgov.com

Q What is the difference between NPPGov and other cooperatives?

A We can't speak to how other cooperatives conduct business but we know our members appreciate:

- Responsive customer service, including communications with our legal counsel.
- Our use of separate Lead Public Agencies to conduct RFPs on behalf of our members, which keeps the process fair and unbiased.
- Readily available access to all necessary RFP and contract documentation.
- Our revenue supports our non-profit hospital owners, funding critical healthcare initiatives such as autoimmune disease research.
- Fire/Rescue specific revenue supports the fire service through a revenue sharing program with fire chiefs associations nationwide.

Q What process validated the product and services offered?

A NPPGov serves as a nationwide channel providing publicly awarded agreements to government entities. Our publicly solicited agreements have been awarded through an RFP issued by a Lead Public Agency. The agency is an independent government entity that carries out the advertising and solicitation procedures required by public contracting law.

NPPGov's contracts are established through the following process:

1. The Lead Public Agency prepares an RFP, incorporating the required cooperative purchasing (piggybacking) language that allows public entities across the nation to utilize the contract.
2. Suppliers respond to the RFP and the Lead Public Agency evaluates and awards the Master Price Agreement(s).
3. Contract documents are posted on our website under the "Our Vendors" tab. NPPGov members can review all documents online and access contract pricing by signing the Intergovernmental Cooperative Purchasing Agreement (IGA).
4. Our public solicitation process is consistent with FEMA/AFG guidelines.

Please consult your legal counsel for confirmation in your jurisdiction, or contact our legal counsel for further information at 877.329.8847

Q Where can I obtain copies of the legal documentation associated with each publicly solicited contract?

A Contracting documents including the RFP, Master Price Agreement, Intergovernmental Agreement (IGA), and Synopsis are available on our website under the vendor page and may be accessed by logging onto the website, nppgov.com

Q What are the terms of the contracts?

A Contract length varies by the public entity that conducted the solicitation but the initial term is typically between two to four years with the option of multi-year extensions.

Q Do the contracts offer products to meet my organization's specific needs?

A Most contracts offer a full product line and many provide for various options and customized products. Review the specific contract you are interested in for further details. Both the vendor and our staff are available for consultation.

Q What does it cost to join NPPGov?

A There are no membership fees, no purchasing obligations and no minimum purchasing requirements.

Q How is NPPGov funded and where does the revenue go?

A We negotiate a small administrative fee with our vendors, which allows us to provide our service free of charge to our members. Revenue from our program goes to our non-profit hospital owners to fund critical healthcare initiatives such as autoimmune disease research.

Q Where do I send the payments?

A Invoices and payments go directly through the vendor you are working with for the products of interest. NPPGov does not collect any payments from our members for products or services.

Q How do I learn more about NPPGov?

A For more information about our program please visit our website: nppgov.com. If you need more information or would rather speak to someone please call or email: 877.329.8847/customer service@nppgov.com

NPPGov Programs:



FireRescue GPO is a national cooperative purchasing program offering publicly solicited contracts to fire departments nationwide. Our contracts were created through a public RFP process by a Lead Public Agency.

Membership is free with no purchasing obligations. Negotiated contracts are available for below threshold purchases and individual firefighter discounts. In addition to saving you money, the program generates revenue for the fire chiefs association where the purchase was made including the IAFC, IAFC Division Association and State Chief Associations.

Those eligible for this program include: fire/rescue and EMS departments along with their members (including city, county, districts, state and federal).



Law Enforcement GPO was created as a program of NPPGov to meet the procurement needs of the law enforcement community. Members have access to a broad range of publicly solicited contracts with discounted pricing and a customer service department that is dedicated to assist through all stages of the purchasing process.

Those eligible for this program include: law enforcement agencies, sheriff departments, correctional facilities, emergency communications, and emergency management agencies and their employees.



PROJECT PROPOSAL

Prepared by:



**EMERGENCY SERVICES
CONSULTING INTERNATIONAL**

4795 Meadow Wood Lane Suite 110 Chantilly, Virginia 20151

☎ 1-800-757-3724

✉ info@esci.us

🌐 www.esci.us



SNOHOMISH REGIONAL FIRE & RESCUE

COMMUNITY-CENTERED STRATEGIC PLAN

SNOHOMISH REGIONAL FIRE & RESCUE
WASHINGTON



COVER LETTER

Emergency Services Consulting International (ESCI) is pleased to submit our proposal for a Community-Centered Strategic Plan for Snohomish Regional Fire & Rescue. ESCI is well-positioned to assist you with this critical project. ESCI has worked with many communities across the country; our project team has significant experience in the development and delivery of Cultural Studies, Expansion Studies, Community Risk Assessments, Standards of Cover, Strategic Plans, Agency Evaluations, Master Plans, Staffing and Organizational Studies, Fire Station Assessments, and similar planning studies and reports.

Established in 1976, ESCI specializes in high-quality, professional consulting services to public safety and emergency management organizations throughout the United States and Canada. Considered the nation's leader in public safety consulting, the ESCI team brings first-hand experience and subject matter experts in emergency planning, mitigation, response, and recovery, with active involvement in highly visible and responsible leadership positions. ESCI operates on the principles of honesty, integrity, and service. You can count on us to understand your issues, challenges, and responsibilities and to provide proven, community-driven solutions and best practices designed to meet your specific needs on time and within budget.

We thank you for the opportunity to present this proposal, and we look forward to working with you on this critical project. Should you have any questions, please do not hesitate to contact me at joe.powers@esci.us.

Sincerely,



Joe Powers, Managing Director
Emergency Services Consulting International
esci.us | 503.570.7778 | Joe.Powers@esci.us



Since 2008, ESCI has been the consulting firm of the International Association of Fire Chiefs.



ESCI OVERVIEW



Since 1976, ESCI's strength has been its commitment to customer satisfaction, innovation, and quality services. We are a vision-driven organization that is growing and changing to meet the dynamic challenges and opportunities for public safety services worldwide. ESCI approaches its mission in a manner that results in scalable, sustainable, and defensible solutions for all types and sizes of public safety organizations.

Our formula is simple. We utilize the best and brightest consultants, professionals, strategic partners, and subject matter experts. These amazing men and women provide validated and proven analysis of current and future conditions, compare findings against industry best practices and community standards and provide innovative, sustainable, and customized solutions for the future.

We take the time to develop meaningful relationships with our clients and partners, provide recognition of the essential and vital work of public safety agencies, and demonstrate unwavering respect for the men and women providing public safety services worldwide.

ESCI is thinking differently about public safety consulting to help change the world, one community at a time. I encourage you to read through this prospectus and learn all we offer. We'd love to work with you and your community.



We accomplish this by providing the highest value of consulting services and educational programs.



The mission of ESCI is to provide expertise and guidance that enhances community safety.



THE ESCI ADVANTAGE

ESCI's advantage begins with our technical expertise and capability, extends to our experienced and highly qualified staff, and concludes with a product that will enable your organization to meet the challenges of emergency services into the future.

ESCI's team has first-hand experience in the process of analyzing emergency service providers and recommending an array of opportunities that are economically, culturally, and operationally feasible. Each team member is a specialist in fire, rescue, law enforcement, EMS, or related fields. The team will work collaboratively to create the best possible strategies and options for your organization.

The ESCI Advantage includes:

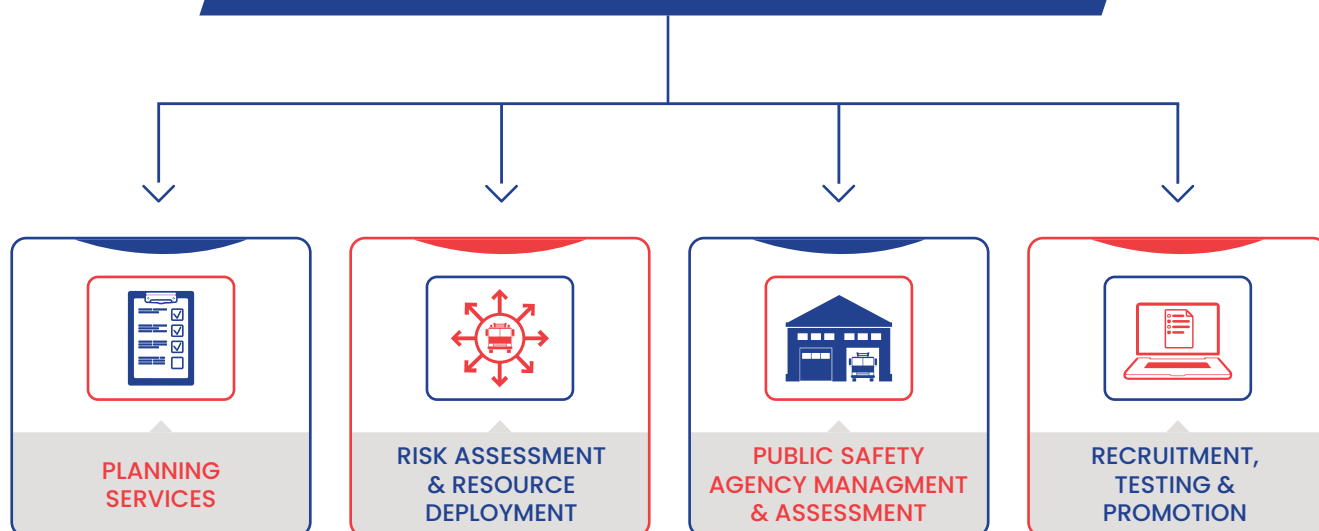
- A clear understanding and appreciation of the complexity of the local and regional environment.
- Over 40 years of public safety consulting experience; the successful completion of hundreds of consulting engagements.
- The ability to deliver a high-quality product on time, and with organizational support and endorsement.
- Knowledge of contemporary issues associated with the delivery of emergency services.
- Experience with a variety of jurisdictions including municipalities, counties, and state governments.
- A highly skilled and knowledgeable team of professionals with skill-sets necessary to meet your



ESCI AT A GLANCE

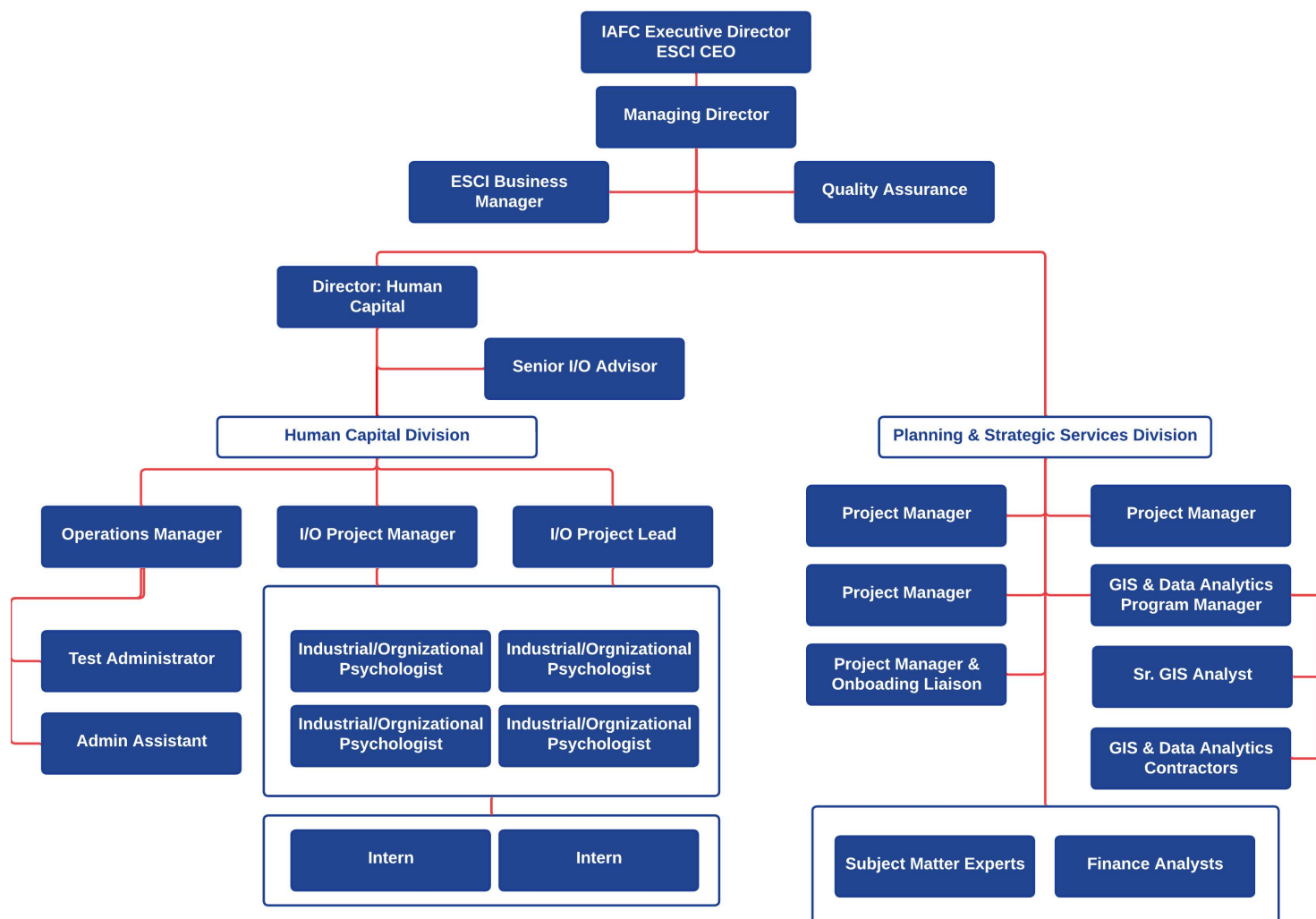
As the consulting firm of the International Association of Fire Chiefs, Emergency Services Consulting International has reliably met the needs of emergency services agencies for over nearly fifty years. With our international presence, ESCI has the ability to draw upon a international network of resources to assist with fire, EMS, law enforcement and homeland security agencies to plan and adapt to future needs.

COMMUNITY SAFETY



RELATIONSHIPS. RECOGNITION. RESPECT

ESCI ORGANIZATIONAL CHART



COMMUNITY-CENTERED STRATEGIC PLAN

SNOHOMISH REGIONAL FIRE & RESCUE

PROJECT UNDERSTANDING

The Emergency Services Consulting International (ESCI) proposes a Community-Centered Strategic Plan for the Snohomish Regional Fire & Rescue (SRFR), resulting in a three-to-five-year work plan intended to guide the progress of the entire organization with goals and objectives. The process includes representation from identified community organizations and the SRFR workforce. As a result, each department member will feel their input is valued and contributes to the organization's future.

ESCI invites all members to submit anonymous feedback using a web-based analysis tool before the planning workshop. ESCI will gather input on issues the members believe are the agency's strengths and weaknesses and what they believe are opportunities or challenges facing the department. ESCI compiles the results of the department-wide analysis. The results are shared with the planning team on the first day of the workshop.

As a community-centered process, ESCI works with the department to identify the right mix of external stakeholders (citizens) to invite to the "community stakeholder work session." This two-hour session occurs the day before the team's two-day planning work session. ESCI facilitates the citizen forum, walking the attendees through a structured process to gain insights into their expectations of the department for services and planning elements. The results of this forum are shared with the planning team to align the plan with the community's needs.

ESCI will lead a two-day workshop with internal stakeholders (agency members), covering key topics critical to the strategic planning process. The workshop will include a thorough review of the member survey, a discussion on the expectations of external stakeholders, and a comprehensive examination and revision of the organization's mission, vision, and value statements. Additionally, the session will guide participants through a detailed process to identify and define organizational goals and objectives, ensuring alignment with both internal insights and external expectations.

SCOPE OF WORK

Phase I – Project Preparation & Onboarding

Task 1–A: Project Initiation

ESCI will begin the project by formulating an onboarding plan tailored to the project's scope and objectives. This process will include collaborative discussions with SRFR's project team to communicate the specific data collection requirements for the project.

Phase II – Review of Background Information & Scheduling

Task 2–A: Scheduling & Stakeholder Identification

The project manager will work with the SRFR to schedule site visits, identify potential internal and external stakeholders, and coordinate other relevant activities. Furthermore, the project manager will establish a consistent communication cadence to ensure seamless project updates and alignment.

Task 2–B: Strategic Plan Guidance

ESCI will supply Snohomish Regional Fire & Rescue with a comprehensive set of guidance documents designed to clarify and enhance communication, streamline expectations, and ensure alignment throughout the strategic planning process. These resources will serve as a roadmap, offering clear

directives on roles, timelines, and critical milestones while fostering transparency and collaboration among all stakeholders.

- Organizational Milestones Document
- Organizational Communication Strategies
- Mission, Vision/Goals & Objectives Guidance

Task 2–C: Member Survey Development, Delivery, & Analysis

The project manager will complete a draft member survey tool to be reviewed and approved by the agency. The final survey tool will be provided to the agency to obtain feedback concerning various aspects of the department, including, but not limited to, member trust, wellness, training, communications, apparatus, leadership, etc. ESCI will use staff members with Industrial/Organizational Psychology backgrounds to analyze and develop a summary report. The member survey summary report will be provided to the agency before the site visit.

Phase III – Site Visit & Stakeholder Input

The ESCI project team will conduct an on-site visit to learn firsthand about the organization and community expectations. ESCI will also gather information through facilitated conversations with key stakeholders. ESCI will assist the agency in identifying key stakeholders and organizational members for internal and external stakeholders.

Task 3–A: Site Visit

Members of the ESCI project team will visit the client's location on-site to gather first-hand insights and develop a thorough understanding of the organization. These visits will allow the team to understand organizational operations, engage with key personnel, and ensure a deeper, more informed perspective on the organization's structure, culture, and unique challenges.

Task 3–B: Community Stakeholders Work Session

The organization will extend invitations to the identified external community stakeholders to actively participate in the strategic planning process. ESCI will lead a facilitated discussion with these stakeholders, focusing on two key areas:

- Defining the characteristics of an effective fire department
- Outlining the community’s expectations of the host fire department.

This collaborative dialogue will ensure alignment on priorities and foster community engagement in shaping the department’s future.

Task 3–C: Internal Stakeholders Work Session

ESCI will conduct a two-day facilitated workshop with internal members of SRFR. Throughout this session, ESCI will assess key areas of focus, fostering in-depth discussions to identify strengths, challenges, and opportunities for improvement within the organization. ESCI will cover the following topics

- Member Survey Review/discussion
- Facilitated discussion to identify strengths and challenges
- Review/revision of Mission, Vision, and Values statements
- Development of goals and objectives to be included in the work plan

This collaborative process will thoroughly evaluate the internal team’s insights, contributing to a more informed and effective strategic plan. ESCI uses a facilitation process that eliminates groupthink, improves inclusion, and has various activities to keep the group engaged and working together.

Phase IV – Development, Review, & Delivery of Report

Task 4–A: Develop & Review Draft Report

The draft review process is a collaborative effort between the SRFR and ESCI aimed at refining the report to ensure it fully aligns with the project's objectives. In this phase, ESCI will develop and deliver an electronic version of the draft report for review by the organization representative. Client feedback is a crucial element of this stage, and sufficient time will be allocated for a thorough review and discussion of the draft. ESCI and the client will work closely to revise and improve the report, enhancing its clarity, accuracy, and depth. This collaborative review process ensures that the final document is not only aligned with the project's goals but also meets the client's expectations, resulting in a clear and actionable final report.

Task 4–B: Delivery & Presentation of Final Report

Once the draft report has been thoroughly reviewed and all client feedback has been incorporated, ESCI will finalize and proofread it and produce a final version in PDF format.

Project Deliverables:

1. Foundational (Internal) Strategic Plan Document
2. External or Public–Facing Strategic Plan (PDF or Web Application)
3. Strategic Plan Work Plan in Excel Format

Project Completion Timelines

ESCI provides this project timeline, which may change based on agreements between the Snohomish Regional Fire & Rescue and ESCI. The timeline starts only after Phase I is complete and all required data is provided. Client-initiated scheduling delays or errors in provided data may extend the timeline.

Project Phase	Month 1	Month 2	Month 3
Phase I	<i>Phase I is completed before the timeline begins.</i>		
Phase II			
Phase III			
Phase IV			

Proposed Project Fee

Emergency Services Consulting International is pleased to present the following formal cost proposal for the Community-Centered Strategic Plan outlined in the Scope of Work.

Project Phase	Consulting Fees	Expenses	Total
Phase I	\$210	\$0	\$210
Phase II	\$2,555	\$0	\$2,555
Phase III	\$12,535	\$2,775	\$15,310
Phase IV	\$2,044	\$0	\$2,044
Total Cost (Not to exceed):			\$20,119

Pricing is valid for six months from the proposal submission date.

Proposed Payment Schedule

- 10% payment due upon signing of the contract.
- Monthly invoicing thereafter as work progresses.

ESCI Hourly Rates

Senior Level Project Oversight, Senior Data Engineer/SME\$260/hr.
Project Manager, Senior Consultant.....\$230/hr.
Consultant\$200/hr.
Data Analyst\$150/hr.
Admin Support.....\$90/hr.



NEW BUSINESS

ACTION



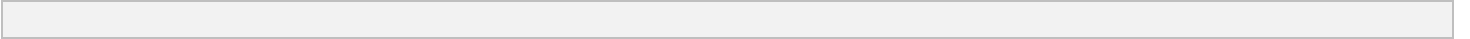


Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	CARES ILA with SCF - Amendment		
Executive member responsible for guiding the initiative: V. Read			
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		There is a request for an amendment to the Interlocal Agreement (ILA) with SCF related to the CARES program. During the initial months of collaboration, it became apparent that in order for SCF staff to effectively support our CARES provider, they would need access to some of our electronic health records. Without it, utilizing SCF's program Health Call and administrative staff is not supported properly, causing strain on our CARES member. This operational need highlighted a gap in the current agreement and underscored the importance of clarifying the ILA to formally authorize this level of access, ensuring compliance, transparency, and continuity of care.	
Financial Impact: <p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable):</p> <p>Initial amount:</p> <p>Long-term annual amount(s):</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$177,132.80 in 2025</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount:</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 			
Risk Assessment:		Risk if approved: There are no risks if approved. The amendment was drafted by SRFR Legal and has been signed by SCF.	

	Risk if not approved: This amendment allows SRFR and SCF to share data necessary to function as a team and deliver care to patients. Without this in place, sharing data is not advised.
Legal Review:	<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.



COLLABORATIVE SERVICES AGREEMENT

This Agreement is entered into between SNOHOMISH REGIONAL FIRE AND RESCUE, a municipal corporation, hereafter referred to as "SRFR", and SOUTH COUNTY FIRE, a municipal corporation, hereafter referred to as "SCF."

RECITALS

1. This agreement is entered into under the authority of RCW 52.12.031 and in conformity with chapter 39.34 RCW, the Interlocal Cooperation Act.
2. SRFR and SCF currently maintains and operates their own fire based operations to provide fire protection, fire suppression and emergency medical services in their respective areas.
3. It is recognized that SRFR and SCF have personnel that are performing similar tasks on a daily basis and that have varied talents, skills, and expertise; and by allowing the personnel to coordinate and collaborate, the skills and abilities of the individuals could be used in a manner that increases the level of service and care provided to the citizens of both parties.
4. Both parties desire to provide fire and emergency medical services at the highest possible efficiency level while managing the costs by eliminating duplication of effort and/or expenses where feasible and making the most effective use of combined resources.
5. The parties desire to cooperate and to coordinate programs, projects, and services while providing, maintaining or enhancing the service levels established by the governing body of each party.
6. The parties have concluded that collaboration would provide the highest level of service with the least duplication and cost and allow for the completion of functions not possible within current funding.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and benefits contained herein, it is agreed between the parties as follows:

1. Scope of Agreement

- 1.1. The scope of this Agreement includes fire and emergency medical services and intentionally allows for collaboration in the delivery of such services, through collaborative projects, programs, using combined resources and personnel. (collectively referred to as "Collaborative Activities")
- 1.2. Each entity shall retain full authority for and jurisdiction over such issues as boundaries, elections, and budgets and other matters not specifically addressed in this Agreement.
- 1.3. The Fire Chiefs of SRFR and SCF shall determine, identify and implement Collaborative Activities under this Agreement by identifying the scope of the Collaborative Activity and the budgetary needs of the Collaborative Activity in the form of Collaborative Activities Exhibits to this Agreement. Collaborative Activities Exhibits shall become a binding part of this Agreement upon approval by SRFR and SCF Fire Chiefs. Each Collaborative Activities Exhibit

shall be independently subject to the termination provisions in Section 2 unless a different termination period is specified in the Collaborative Activities Exhibit.

1.4. The initial Collaborative Activities Exhibits to this Agreement are:

1.4.1. Exhibit A – Mobile Integrated Health Services

1.5. Both parties shall maintain a duplicate original of this Agreement with all current and future Collaborative Activities Exhibits attached.

2. Term. This Agreement and Collaborative Activities Exhibits shall be effective on execution by both parties and shall continue until either party shall give to the other 30 days written notice of termination of the Agreement or an individual Collaborative Activities Exhibits.

3. Employment Status.

3.1. SRFR Personnel. SRFR personnel who provide services under this Agreement shall remain personnel of SRFR and shall not be considered personnel of SCF. SRFR shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SRFR personnel shall not be entitled to any benefit provided to personnel of SCF.

3.2. SCF Personnel. SCF personnel who provide services under this Agreement shall remain personnel of SCF and shall not be considered personnel of SRFR. SCF shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SCF personnel shall not be entitled to any benefit provided to personnel of SRFR.

4. Finances. Each party shall remain responsible for the financial operation of its own Fire Department, the preparation of its budget and the levying of its tax levy and benefit charge. The parties recognize that each party will be contributing a similar amount of resources to the identified Collaborative Activities and neither party will seek additional compensation from the other unless such additional compensation is specifically identified in a Collaborative Activities Exhibit.

5. Indemnification and Hold Harmless. Each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope of the duties required by this Agreement. This provision shall survive the expiration of this Agreement. It is further specifically and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.

6. Insurance. Each of the parties shall provide insurance coverage for all operations, facilities, equipment and personnel of its agency. Each party shall furnish to the other party appropriate documentation showing that such coverage is in effect.

7. Dispute Resolution.

- 7.1. Prior to any other action, the parties shall meet and attempt to negotiate a resolution to such dispute.
- 7.2. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, either party may demand mediation through a process to be mutually agreed to in good faith between the parties within 30 days. The parties shall share equally the costs of mediation and each party shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 7.3. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 30 calendar days, either party may submit the dispute to arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Snohomish County Superior Court, Snohomish County, Washington, as amended, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with both parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. Each party shall be responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and reasonable attorney's fees.
- 7.4. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the Snohomish County Superior Court. The court shall determine all questions of law and fact without empanelling a jury for any purpose. If the party demanding the trial de novo does not improve its position from the arbitrator's ruling/award following a final judgment, that party shall pay all costs, expenses and attorney fees to the other party, including all costs, attorney fees and expenses associated with any appeals.
- 7.5. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

8. Miscellaneous:

- 8.1. **Administration.** This Agreement shall be administered by the Fire Chiefs or Designees.
- 8.2. **Property Ownership.** This Agreement does not provide for jointly owned property unless specific provision is made for joint ownership in a Collaborative Activities Exhibit. All property presently owned or hereafter acquired by a party to enable it to perform the services required under this Agreement, shall remain the property of the acquiring party in the event of the termination of this agreement.
- 8.3. **Notices.** All notices, requests, demands and other communications required by this agreement shall be in writing and, except as expressly provided elsewhere in this agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing

if mailed by first class, postage pre-paid and addressed to the party at its address as stated in this agreement or at such address as any party may designate at any time in writing.

- 8.4. Severability.** If any provision of this agreement or its application is held invalid, the remainder of the agreement or the application of the remainder of the agreement shall not be affected.
- 8.5. Modification.** This agreement represents the entire agreement between the parties. No change, termination or attempted waiver of any of the provisions of this agreement shall be binding on either of the parties unless executed in writing by authorized representatives of each of the parties. The agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.
- 8.6. Benefits.** This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.
- 8.7. Non-Exclusive Agreement.** The parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations.
- 8.8. Filing/Web Site. Filing/Web Site.** This Agreement shall either be filed with the County Auditor or by listing on either of the party's websites in accordance with RCW 39.34.040.

**SNOHOMISH REGIONAL
FIRE AND RESCUE**

SOUTH COUNTY FIRE

By: _____
Kevin O'Brien, Fire Chief

By: _____
Robert Eastman, Fire Chief

DATE: _____

DATE: _____

NOTICES TO BE SENT TO:

NOTICES TO BE SENT TO:

**EXHIBIT A
COLLABORATIVE ACTIVITIES
MOBILE INTEGRATED HEALTH SERVICES**

1. SCF has established and operates a Mobile Integrated Health Services division "MIH" that serves SCF areas.

2. SRFR intends to establish a MIH division that serves SRFR areas.

2.3. SRFR and SCF are covered entities under HIPAA and comply with the Washington State Health Care Information Act, chapter 70.02 RCW, when either SCF or SRFR need to access the other party's patient information under this Agreement, such party shall protect the information consistent with the requirements of both state and federal laws.

3.4. SCF agrees to provide SRFR with the following resources to assist SRFR in establishing its MIH division.

3.1.4.1. SCF shall provide MIH supervisory employees to supervise SRFR MIH division employees in the delivery of MIH.

3.2.4.2. SCF staff shall provide training to SRFR staff.

3.3.4.3. SCF agrees to provide SRFR with MIH coverage (as staffing allows) Friday through Sunday from 0800 – 1700.

4.5. SRFR shall provide SCF with the following:

4.1.5.1. SRFR shall provide its own staffing and administrative support for MIH delivery.

4.2.5.2. SRFR shall pay to SCF eight percent of SCF's CRP budget actual expenditures on a biannual basis. SCF shall submit a detailed invoice on January 1 and July 1 of each year documenting the prior six month's expenditures and SRFR shall pay such amounts within 30 days of receipt.

5.6. This Collaborative Activities Exhibit will be effective on execution by both agencies and will continue until _____ 20____, unless terminated earlier by either party with _____ months advance notice.

Effective Date: _____

**SNOHOMISH REGIONAL
FIRE AND RESCUE**

By: _____
Kevin O'Brien, Fire Chief

SOUTH COUNTY FIRE

By: _____
Robert Eastman, Fire Chief

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION NO. 2025-2

RESOLUTION CHANGING REGULAR MEETING

WHEREAS, RCW 42.30.070 requires that the District's Board of Commissioners establish its regular meeting schedule by Resolution.

WHEREAS, the regular meeting schedule was adopted in Resolution No. 2019-18 and such meetings are generally held on the second and fourth Thursdays of each month at 5:30 pm at Station 31, 163 Village Court, Monroe, Washington.

WHEREAS, the Board needs to change Date of the meeting scheduled for

- May 22, 2025

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners hereby changes the Date of the meeting scheduled for May 22, 2025, to the following:

Date: May __, 2025

Time: Begins: 5:30 PM

Location: 163 Village Court, Monroe, WA 98272

Adoption. ADOPTED at an open public meeting of the Snohomish Regional Fire and Rescue Board of Commissioners on the 8th day of May, 2025, with the following Commissioners being present and voting:

Davin Alsin, Commissioner

Jeff Schaub, Commissioner

Rick Edwards, Commissioner

Jim Steinruck, Commissioner

Troy Elmore, Commissioner

Roy Waugh, Commissioner

Randy Fay, Commissioner

ATTEST: District Secretary



EXECUTIVE SESSION

