



COMMISSIONER BOARD MEETING

FEBRUARY 27, 2025

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

SNOHOMISH REGIONAL FIRE & RESCUE

WASHINGTON



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

February 27, 2025, 1730 hours

CALL TO ORDER

BADGE CEREMONY

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	2/25/25	3/25/25	Yes
Finance Committee	Elmore	2/27/25	3/27/25	Yes
Sno911	Waugh	2/20/25	3/20/25	Yes
Sno-Isle Commissioners	Fay	12/5/24	3/6/25	No
Leadership Meeting	Schaub	1/23/25	3/27/25	No
Policy Committee	Schaub	2/13/25	3/13/25	No
Community Advisory Committee	TBD	1/6/25	TBD	No

COMMITTEE MEETING MINUTES

Policy Committee - February 13, 2025

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-00164 to 25-00174; (\$798,345.21)

AP Vouchers: 25-00175 to 25-00292; (\$1,386,436.04)

Approval of Payroll

February 15, 2025 Payroll (\$1,487,616.35)



Approval of Minutes

Approve Regular Board Meeting Minutes February 13, 2025

OLD BUSINESS

Discussion

Action

EMS Snohomish County ILA

NEW BUSINESS

Discussion

Policy Review

- Policy 1010 Emergency Recall

Action

MOU: Adjustment to Lt. MSO Testing Timeline

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting March 13, 2025, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.30.110(1)(g): Performance of a Public Employee

ADJOURNMENT



CHIEF'S REPORT





COMMISSIONER REPORTS





COMMITTEE MEETING MINUTES





Commissioner Policy Committee Meeting

February 13th, 2025 16:30

Members Present: Commissioner Schaub, Commissioner Elmore

Excused: Commissioner Fay

Staff Present: DC McConnell, DFM Dahl

Meeting called to order: @16:30 Committee Chair Commissioner Schaub called the meeting to order.

Approval of Minutes: Commissioner Policy Committee electronically approved meeting minutes for 12/11/2024 and 1/9/2025. Minutes were approved by the Board in the 1/23/2025 Board meeting.

Discussion: Staff reported on the policies in the process, as we near the finish line there will be a few more larger review cycles followed by empty or single review cycles. Several of the policies left in the review process are high-acuity policies that require extensive research and negotiation. Committee discussed what our post-adoption review will look like. Staff advised Commissioner group that we will be re-performing a risk analysis on the policies to prioritize them based on the districts liability and then begin breaking those groups into 1, 2, and 3 year review cycles.

Reviewed Policies:

- 1010 Emergency Recall – Approved, Commissioner Fay approved via email prior to meeting due to his excused absence.

Closing Comments: The committee carried on last meetings discussion about more long-term management of the process and some time-intensive needs that we are unable to achieve with current resources. The committee discussed the possibilities of what a new administrative position could offer for managing the process and data entry.

Next Meeting set for March 13th @ 16:30.

Meet adjournment @ 17:05



CONSENT AGENDA



Snohomish Regional Fire and Rescue Claims Voucher Summary

02/20/2025

Page 1 of 1

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
25-00164	DEPARTMENT OF RETIREMENT SYSTEMS		31,108.65
25-00165	DIMARTINO & ASSOCIATES		25,206.01
25-00166	FIRE 7 FOUNDATION		637.50
25-00167	HRA VEBA TRUST		66,461.20
25-00168	LEOFF TRUST		499,436.15
25-00169	MATRIX TRUST COMPANY		20,920.54
25-00170	TD AMERITRADE INSTITUTIONAL		388.50
25-00171	TRUSTEED PLANS SERVICE CORP		36,205.19
25-00172	VOYA INSTITUTIONAL TRUST CO		116,230.26
25-00173	WASHINGTON STATE SUPPORT REGISTRY		1,247.21
25-00174	WASHINGTON STATE SUPPORT REGISTRY		504.00

Page Total 798,345.21

Cumulative Total 798,345.21



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01800 - 02.27.2025 Board Meeting ER

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
0005	AAA OF EVERETT FIRE EXTINGUI	25-00175						348.99
	170258		Fire Extinguisher Yrly Inspctn/Maint. :	Invoice	02/11/2025	Fire Extinguisher Yrly Inspctn/Maint. :	001-507-522-50-41-00	348.99
0012	ACROSS THE STREET PRODUCTIC	25-00176						385.00
	27204		Blue Card Online Training - McCann	Invoice	02/06/2025	Blue Card Online Training - McCann	001-506-522-45-49-02	385.00
2189	AJ'S LANDCARE, INC	25-00177						9,988.71
	121216497		Landscaping Monthly Maintenance - A	Invoice	01/31/2025	Landscaping Monthly Maintenance - A	001-507-522-50-41-00	884.31
	121216498		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	957.25
	121216499		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	911.66
	121216500		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	944.13
	121216501		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
	121216502		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	699.11
	121216503		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	700.06
	121216504		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	840.98
	121216505		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
	121216506		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	854.21
	121216507		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	929.05
	121216508		Landscaping Monthly Maintenance - S	Invoice	01/31/2025	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	469.63
0024	ALDERWOOD AUTO GLASS	25-00178						1,052.96
	21076		Shop Parts	Invoice	02/10/2025	Shop Parts	050-511-522-60-34-01	1,052.96
0028	ALL BATTERY SALES AND SERVI	25-00179						1,490.75
	300-10159424		Shop Parts	Invoice	02/11/2025	Shop Parts	050-511-522-60-34-01	1,490.75

Docket of Claims Register

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
2106	AMAZON CAPITAL SERVICES, INC	25-00180					23,152.52
	113C-TTTW-44Q3	Shower Light Replacement - ST.82	Invoice	01/22/2025	Shower Light Re- ST.82	001-507-522-50-48-00	78.94
	11DQ-NWML-NXC4	Metal Locker w/Doors (x4) - Training	Invoice	01/13/2025	Metal Locker w/Doors (x4) - Training	001-506-522-45-35-00	463.12
	11H9-PLK-PPRW	Cover Grinder, USB Wall Charger - ST,3	Invoice	01/09/2025	Cover Grinder, USB Wall Charger - ST,3	001-507-522-50-35-00	284.38
	11JD-DVN9-JQRQ	Shower Light Cover - ST.82	Invoice	01/13/2025	Shower Light Cover - ST.82	001-507-522-50-31-00	39.47
	11JY-PW11-TJCD	Lithium Battery 4 ct (x4) - Logistics	Invoice	01/17/2025	Lithium Battery 4 ct (x4) - Logistics	001-507-522-50-31-00	22.96
	11NY-JLPM-WYJP	Waterproof Jakets (x21), Mens Bib (x2)	Invoice	01/14/2025	Waterproof Jakets (x21), Mens Bib (x2)	001-514-522-20-31-11	4,353.80
	13JL-DNQD-YJQP	Garden Hose Nozzle - ST.77	Invoice	02/21/2025	Garden Hose Nozzle - ST.77	001-507-522-50-31-00	97.00
	13NK-9Y36-XCXM	LED Battery Pack (x2) - Logistics	Invoice	01/10/2025	LED Battery Pack (x2) - Logistics	001-507-522-50-31-00	73.36
	14JV-G97C-4MG6	Shop Tools	Invoice	02/20/2025	Shop Tools	050-511-522-60-35-00	69.36
	14JV-G97C-4YVT	Patch Panel for Network Closet - IT	Invoice	01/30/2025	Patch Panel for Network Closet - IT	001-513-522-10-35-00	46.99
	14VY-XD1L-VTDJ	Cooking Thermometer - ST.81	Invoice	01/14/2025	Cooking Thermometer - ST.81	001-507-522-50-35-00	18.24
	16GJ-CJRL-H1XX	Replacenet Cordless Saw & Starter Ki	Invoice	01/04/2025	Replacenet Cordless Saw & Starter Ki	001-504-522-20-35-00	673.26
	16R1-K3TP-LCKL	Cord, Ropes & Headlamps (x9) - Rescu	Invoice	01/21/2025	Cord, Ropes & Headlamps (x9) - Rescu	001-514-522-20-31-11	693.13
	171Q-1VQY-NXHV	Dry Erase Whiteboard (x2), Doormat (x	Invoice	02/20/2025	Dry Erase Whiteboard (x2), Doormat (x	001-507-522-50-35-00	168.27
	17LD-RN1D-MKNY	Night Stand ((x2), Shower Cady - ST.83	Invoice	01/13/2025	Night Stand ((x2), Shower Cady - ST.83	001-507-522-50-35-00	485.52
	17PP-HK9M-4TDX	Door Repair Tool - ST,71	Invoice	01/07/2025	Door Repair Tool - ST,71	001-507-522-50-35-00	270.38
	17YF-7CXW-4QRT	Black Tape - ST.81	Invoice	02/11/2025	Black Tape - ST.81	001-507-522-50-31-00	22.94
	19FQ-9RP1-GRYH	Dewalt Cordless Drill - ST.33	Invoice	01/31/2025	Dewalt Cordless Drill - ST.33	001-507-522-50-35-00	149.98
	1CR1-LXFM-CRMJ	Yoga Mat & Resistance Bands - Logistic	Invoice	02/21/2025	Yoga Mat & Resistance Bands - Logistic	001-507-522-50-35-00	58.01
	1CY9-4P76-HJLW	Dive Boots (x6) -Rescue	Invoice	02/13/2025	Dive Boots (x6) -Rescue	001-514-522-20-35-03	794.26
	1D7N-113G-PP9V	Fog Machine Fluid (x10) - Training	Invoice	02/14/2025	Fog Machine Fluid (x10) - Training	001-506-522-45-31-02	631.10
	1DGT-TC7P-46VD	Mini Spiral Notebooks 18pc - Logistics	Invoice	01/22/2025	Mini Spiral Notebooks 18pc - Logistics	001-502-522-10-31-00	21.57
	1DJM-6W3K-4MHX	Steel Wool Pads - Logistics	Invoice	02/12/2025	Steel Wool Pads x4 - Logistics	001-507-522-50-31-00	20.84
	1DK4-KWP3-TYD4	Lockout Tagout Kits - EB & WB Engines	Invoice	01/22/2025	Lockout Tagout Kits - EB & WB Engines	001-504-522-20-35-00	226.52
	1DQP-JLFN-731J	USB Charging Cable - Logistics	Invoice	02/05/2025	USB Charging Cable - Logistics	001-507-522-50-35-00	26.50
	1DVK-GLKG-4KWF	Exit Sign w/Emergency Light - Logistic	Invoice	01/29/2025	Exit Sign w/Emergency Light - Logistic	001-507-522-50-48-00	53.94
	1G1D-TV9P-MNNP	Workbooks & Study Guide x4 - Plannin	Invoice	01/13/2025	Workbooks & Study Guide x4 - Plannin	001-505-522-30-31-00	134.74
	1GNX-KY1C-49F6	Safety Gloves (x4), Disposable Gloves -	Invoice	01/07/2025	Safety Gloves (x4), Disposable Gloves -	001-507-522-50-31-00	188.86
	1HCP-9FDQ-GPY1	Leadership Workbooks (x2) - Planning	Invoice	02/13/2025	Leadership Workbooks (x2) - Planning	001-505-522-30-31-00	36.19
	1HFV-3FWT-X3YP	Vehicle Adhesive Cleaner - Logistics	Invoice	01/06/2025	Vehicle Adhesive Cleaner - Logistics	001-507-522-50-31-00	32.89
	1HFY-VDYH-TX6T	Thermal Imaging Camera & Accessorie	Invoice	01/17/2025	Thermal Imaging Camera & Accessorie	001-505-522-30-35-00	5,788.03
	1HK4-R39Q-9LG3	HDMI Cable - Logistics	Invoice	01/03/2025	HDMI Cable - Logistics	001-507-522-50-31-00	17.03
	1J4V-H4MJ-4QY6	Kitchen Hood Lights - ST.82	Invoice	01/07/2025	Kitchen Hood Lights - ST.82	001-507-522-50-48-00	111.28
	1JK3-1DJP-GCMG	Dive Boots - Rescue	Invoice	02/13/2025	Dive Boots - Rescue	001-514-522-20-35-03	130.19
	1JQN-NXHF-Y4Y4	Uniform Pants - B.Reece	Credit Memo	02/21/2025	Uniform Pants - B.Reece	001-504-522-20-31-07	-51.45
	1K4N-V3QR-PKCG	Dry Erase Board - ST.71	Invoice	01/21/2025	Dry Erase Board - ST.71	001-507-522-50-35-00	35.07
	1K96-MRNC-791X	NFPA Code Book - Planning	Invoice	02/05/2025	NFPA Code Book - Planning	001-505-522-30-31-00	71.11
	1K9M-DLH4-JRG3	Monitor Arm Mount and Stand Riser -	Invoice	02/18/2025	Monitor Mount and Stand Riser - IT	001-513-522-10-35-00	550.32
	1KFK-V77Y-R9RW	Silverware Set (x2) - ST.31	Invoice	01/21/2025	Silverware Set (x2) - ST.31	001-507-522-50-35-00	30.00
	1KGP-QYCX-RT4R	Coffee Grinder - ST.82	Invoice	01/22/2025	Coffee Grinder - ST.82	001-507-522-50-35-00	53.94
	1KKT-4JM7-CFLQ	Uniform Pants (x3) - B. Reece	Invoice	01/27/2025	Uniform Pants (x3) - B. Reece	001-504-522-20-31-07	164.21
	1KNW-3KC9-GJH1	Floor Squeegee and Handle (x4) - ST.33	Invoice	02/04/2025	Floor Squeegee and Handle (x4) - ST.33	001-507-522-50-35-00	228.44

Docket of Claims Register

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	1KNW-3KC9-JGHX	Wall Hooks for Gear Rack - ST.71	Invoice	02/04/2025	Gear Rack - ST.71	001-507-522-50-31-00	14.02
	1KY1-Y1T7-DXL7	Headphone Jack Adapter - Admin Trair	Invoice	01/08/2025	Headphone Jack Adapter - Admin Trair	001-506-522-45-31-03	8.74
	1KYM-XKCC-L4D3	Safety Padlock x3 - Logistics	Invoice	01/13/2025	Safety Padlock x3 - Logistics	001-507-522-50-31-00	97.08
	1KYM-XKCC-M3D1	1099 MISC/NEC Forms - AP	Invoice	01/13/2025	1099 MISC/NEC Forms - AP	001-502-522-10-31-00	52.41
	1L1Q-1GRC-31XN	Anit Slip Tape (x2)	Invoice	01/15/2025	Heavy Duty Anit Slip Tape (x2) - Trainin	001-506-522-45-31-03	30.30
					Lateral Hire Uniforms	001-504-522-20-31-07	328.08
	1LH9-WHLL-NLLM	Coat Rack Wall Mount - AP Office	Invoice	01/24/2025	Coat Rack Wall Mount - AP Office	001-507-522-50-35-00	17.42
	1M7H-DFR6-PDDV	Exit Sign Battery & Light 4 packs - ST.77	Invoice	01/13/2025	Exit Sign Battery & Light 4 packs - ST.77	001-507-522-50-31-00	84.85
	1MPQ-3XXJ-D1HM	Heavy Duty Tape (x2) - Training	Invoice	01/08/2025	Heavy Duty Tape (x2) - Training	001-506-522-45-31-02	38.72
	1MPQ-743X-YHVV	36" Push Broom Multipurpose - ST.83	Invoice	01/08/2025	36" Push Broom Multipurpose - ST.31	001-507-522-50-35-00	72.26
	1N6J-H4L1-YTNM	Uniform Pants - B.Reece	Credit Memo	02/16/2025	Uniform Pants - B.Reece	001-504-522-20-31-07	-56.38
	1N9R-THKC-XPTQ	Womens Work Shoe - B. Reece	Credit Memo	02/16/2025	Womens Work Shoe - B. Reece	001-504-522-20-31-07	-94.37
	1NF4-RNNH-JTJ6	Portable Whiteboard w/Stand - ST.82	Invoice	01/21/2025	Portable Whiteboard w/Stand - ST.82	001-507-522-50-35-00	167.23
	1NNK-VRMV-CKJ7	Knife Sharpener (x10) - All Stations	Invoice	01/27/2025	Knife Sharpener (x10) - All Stations	001-507-522-50-31-00	169.20
	1NWN-44NX-3JW7	Non Stick Frying Pan - ST.82	Invoice	01/07/2025	Non Stick Frying Pan - ST.82	001-507-522-50-31-00	30.63
	1NWT-NTYW-VN96	Waterproof Pants and Moisture Absorl	Invoice	01/17/2025	Waterproof Pants and Moisture Absorl	001-514-522-20-31-11	141.14
	1P4R-FFFN-QFGM	Bread Knife, Cheese Grater - Logistics	Invoice	02/14/2025	Bread Knife, Cheese Grater - Logistics	001-507-522-50-31-00	31.25
	1P6F-F9M1-F7CF	Shop Parts	Invoice	02/13/2025	Shop Parts	050-511-522-60-34-01	26.24
	1PCL-F6J4-N3CP	Folding Cart & Magnetic Eraser - IT	Invoice	01/09/2025	Folding Cart & Magnetic Eraser - IT	001-513-522-10-35-00	86.36
	1PCL-H3Q1-43ML	Magnetic Erase Board	Invoice	02/12/2025	Magnetic Erase Board	001-507-522-50-35-00	208.14
	1PPN-KCMX-GMGV	Dive Boots - Rescue	Invoice	02/13/2025	Dive Boots - Rescue	001-514-522-20-35-03	130.19
	1QF3-KV6F-TMTD	Mattress Protector x10 - ST.71	Invoice	01/14/2025	Mattress Protector x10 - ST.71	001-507-522-50-31-00	320.70
	1QG7-K11Y-9H79	20-Pack LED Hybrid Type A+B Light Tut	Invoice	01/03/2025	20-Pack LED Hybrid Type A+B Light Tut	001-507-522-50-31-00	354.78
	1QJ7-96ND-PY6K	NFPA Code Books (x4) - Planning	Invoice	01/21/2025	NFPA Code Books (x4) - Planning	001-505-522-30-31-00	462.60
	1R4J-QFGR-FD66	Desktop Computer Speakers - Training	Invoice	01/08/2025	Desktop Computer Speakers - Training	001-506-522-45-31-03	16.29
	1R4Q-G6CQ-9DGV	Dive Boots (x2) - Rescue	Invoice	02/17/2025	Dive Boots (x2) - Rescue	001-514-522-20-35-03	273.50
	1R4Y-NJN9-CTGV	HID Replacement Bulbs - Logistics	Invoice	02/10/2025	HID Replacement Bulbs - Logistics	001-507-522-50-35-00	59.14
	1RCG-VD11-PP9X	OSHA Notice Sign - ST.72	Invoice	01/17/2025	OSHA Notice Sign - ST.72	001-507-522-50-31-00	11.29
	1T1G-RL11-PQVY	Water Pipe Heat Cable - ST.83	Invoice	01/24/2025	Water Pipe Heat Cable - ST.83	001-507-522-50-35-00	30.08
	1VJL-9M74-616T	Dewalt Max Battery Double Pack - Logi	Invoice	01/29/2025	Dewalt Max Battery Double Pack - Logi	001-507-522-50-35-00	149.97
	1VK3-TCCV-7M7N	Shop Parts	Invoice	02/10/2025	Shop Parts	050-511-522-60-34-01	196.07
	1VK3-TCCV-7MYN	Shop Tools	Invoice	02/10/2025	Shop Tools	050-511-522-60-31-05	196.07
	1VNH-YHNP-17MR	Workbooks (x2) - Planning	Invoice	01/28/2025	Workbooks (x2) - Planning	001-505-522-30-31-00	29.39
	1VPY-TL97-447K	Banking Check Scanner - Admin	Invoice	01/28/2025	Banking Check Scanner - Admin	001-502-522-10-35-00	748.83
	1WMW-9FRY-TQFT	Screen Protector (x2), Hooks (x2) - Log	Invoice	01/06/2025	Screen Protector - Logistics	001-507-522-50-31-00	83.10
	1WQG-QHWW-G99G	Emergency Exit Light Batteries 4pk (x2)	Invoice	01/20/2025	Emergency Exit Light Batteries 4pk (x2)	001-502-522-10-31-00	97.58
	1WRJ-PKKR-1HLX	Paper Towel Dispenser Keys - ST.31	Invoice	01/02/2025	Paper Towel Dispenser Keys - ST.31	001-507-522-50-31-00	5.38
	1WTC-XMF9-GNNC	Emergency Car Escape Tool - Logistics	Invoice	02/04/2025	Emergency Car Escape Tool - Logistics	001-507-522-50-35-00	46.39
	1X4N-VCQ3-KVG9	Heavy Duty Outdoor Cords (x2) - ST,71	Invoice	01/09/2025	Heavy Duty Outdoor Cords (x2) - ST,71	001-507-522-50-35-00	294.91
	1XR4-CQVW-CM7C	High Visibility Caution Tape - Logistics	Invoice	01/31/2025	High Visibility Caution Tape - Logistics	001-507-522-50-31-00	205.00
	1Y33-63Y9-YV6H	Battery & Engine Starter - ST.81	Invoice	01/19/2025	Battery & Engine Starter - ST.81	001-504-522-20-35-00	158.49
	1YJX-4P7V-KY9T	Power Tool Combo Kit, Replacement B	Invoice	02/07/2025	Power Tool Combo Kit, Replacement B	001-507-522-50-35-00	198.53
	1YRL-WJXP-T4Q1	Electric Wall Heater - ST.71	Invoice	02/15/2025	Electric Wall Heater - ST.71	001-507-522-50-35-00	290.25

Docket of Claims Register

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	Payable Number	Payable Description					Distribution Amount
	1YRL-WJXP-XFG9	Uniform Pants - B. Reece	Credit Memo	02/16/2025	Uniform Pants - B. Reece	001-504-522-20-31-07	-56.38
	INCR-6V91-7J1V	Nickel Coat Rack Wall Mount - Training	Invoice	01/15/2025	Nickel Coat Rack Wall Mount - Training	001-510-522-20-35-01	32.36
1971	B&H FIRE AND SECURITY	25-00181					14,569.57
	7022	Fire Alarm Service Call (AES RAdio Inst	Invoice	01/01/2025	Fire Alarm Service Call (AES RAdio Inst	001-507-522-50-48-00	1,449.55
	7036	SRFR Station Upgrades (Panel/Landline	Invoice	01/01/2025	SRFR Station Upgrades (Panel/Landline	001-507-522-50-48-00	395.15
	7405	Fire Alarm Service Call (Panel Error) - S	Invoice	01/07/2025	Fire Alarm Service Call (Panel Error) - S	001-507-522-50-48-00	262.32
	7409	Fire Alarm Service Call (Plans & Permit	Invoice	01/08/2025	Fire Alarm Service Call (Plans & Permit	001-507-522-50-48-00	6,780.07
	7442	Fire Alarm Srvc Call (Smoke Detectors)	Invoice	01/13/2025	Fire Alarm Srvc Call (Smoke Detectors)	001-507-522-50-41-00	1,403.03
	7457	Annual Fire Alarm Inspection - ST77	Invoice	01/15/2025	Annual Fire Alarm Inspection - ST77	001-507-522-50-41-00	436.40
	7458	Annual Fire Alarm Inspection - ST83	Invoice	01/15/2025	Annual Fire Alarm Inspection - ST83	001-507-522-50-41-00	436.40
	7744	Annual Fire Alarm Inspection - ST32	Invoice	01/26/2025	Annual Fire Alarm Inspection - ST32	001-507-522-50-41-00	410.25
	7747	Annual Fire Alarm Inspection - ST72	Invoice	01/26/2025	Annual Fire Alarm Inspection - ST72	001-507-522-50-41-00	512.53
	7748	Annual Fire Alarm Inspection - ST33	Invoice	01/26/2025	Annual Fire Alarm Inspection - ST33	001-507-522-50-41-00	431.60
	7749	Annual Fire Alarm Inspection - ST71	Invoice	01/26/2025	Annual Fire Alarm Inspection - ST71	001-507-522-50-41-00	436.40
	7750	Annual Fire Alarm Inspection - ST82	Invoice	01/26/2025	Annual Fire Alarm Inspection - ST82	001-507-522-50-41-00	409.88
	7751	Annual Fire Alarm Inspection - ADMIN	Invoice	02/21/2025	Annual Fire Alarm Inspection - ADMIN	001-507-522-50-41-00	437.20
	7774	Fire Alarm Service Call (Main Panel) - S	Invoice	01/21/2025	Fire Alarm Service Call (Main Panel) - S	001-507-522-50-41-00	337.19
	7949	Annual Fire Alarm Inspection - ST73	Invoice	02/08/2025	Annual Fire Alarm Inspection - ST73	001-507-522-50-41-00	431.60
0058	BICKFORD MOTORS INC.	25-00182					1,286.86
	1290672	Shop Parts	Invoice	02/05/2025	Shop Parts	050-511-522-60-34-01	412.95
	1290682	Shop Parts	Invoice	02/04/2025	Shop Parts	050-511-522-60-34-01	585.20
	1290785	Shop Parts	Invoice	02/05/2025	Shop Parts	050-511-522-60-34-01	196.46
	1290803	Shop Parts	Invoice	02/06/2025	Shop Parts	050-511-522-60-34-01	92.25
2498	BNBUILDERS, INC	25-00183					305,806.99
	02102025-001	Station 81 Replacmnt (Contract SRFR P	Invoice	02/10/2025	Station 81 Replacmnt (Contract SRFR P	300-507-594-50-62-00	165,964.61
	02102025-001REV1	Station 32 Remodel (Contract SRFR Pa	Invoice	02/10/2025	Station 32 Remodel (Contract SRFR Pa	300-507-594-50-62-00	139,842.38

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0065	BOUND TREE MEDICAL, LLC	25-00184					19,955.57
	85605369	Medications/Medical Supplies/Medica	Invoice	01/30/2025	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	58.43
					Medications & Medical Supplies	001-509-522-30-31-01	723.64
	85607356	Medical Supplies	Invoice	02/24/2025	Medical Supplies	001-509-522-30-31-01	163.13
	85607357	Medical Supplies	Invoice	01/01/2025	Medical Supplies	001-509-522-30-31-01	288.09
	85614236	Medications & Medical Supplies	Invoice	01/07/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,479.51
	85614237	Medications & Medical Supplies	Invoice	01/07/2025	Medications & Medical Supplies	001-509-522-30-31-01	557.70
	85616169	Medications & Medical Supplies	Invoice	02/24/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,526.40
	85616170	Medical Small Tools/Minor Equipment	Invoice	01/08/2025	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	107.36
	85616171	Medications	Invoice	01/08/2025	Medications	001-509-522-30-31-01	56.06
	85619759	Medications & Medical Supplies	Invoice	01/10/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,889.40
	85621341	Medications & Medical Supplies	Invoice	01/13/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,269.63
	85625124	Medical Supplies	Invoice	01/15/2025	Medical Supplies	001-509-522-30-31-01	14.30
	85626765	Two Laerdal Airway Management Trair	Invoice	01/16/2025	Two Laerdal Airway Management Trair	303-509-594-20-64-06	5,783.44
	85632301	Medications/Medical Supplies/Medica	Invoice	01/22/2025	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	114.23
					Medications & Medical Supplies	001-509-522-30-31-01	1,252.73
	85632302	Medical Small Tools/Minor Equipment	Invoice	01/22/2025	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	97.85
	85632303	Medications & Medical Supplies	Invoice	01/22/2025	Medications & Medical Supplies	001-509-522-30-31-01	790.23
	85632304	Medical Supplies	Invoice	01/22/2025	Medical Supplies	001-509-522-30-31-01	324.22
	85634378	Medical Supplies	Invoice	01/23/2025	Medical Supplies	001-509-522-30-31-01	31.98
	85639890	Medications & Medical Supplies	Invoice	01/28/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,386.90
	85645149	Medications & Medical Supplies	Invoice	01/31/2025	Medications & Medical Supplies	001-509-522-30-31-01	1,698.87
	85645150	Medical Supplies	Invoice	01/31/2025	Medical Supplies	001-509-522-30-31-01	64.90
	85645451	Medical Supplies	Invoice	01/31/2025	Medical Supplies	001-509-522-30-31-01	64.90
	85648824	Medications	Invoice	02/04/2025	Medications	001-509-522-30-31-01	211.67
0070	BRAKE & CLUTCH SUPPLY INC	25-00185					1,148.92
	135973	Shop Parts	Invoice	01/31/2025	Shop Parts	050-511-522-60-34-01	1,144.00
	136050	Shop Parts	Invoice	02/04/2025	Shop Parts	050-511-522-60-34-01	4.92
0073	BRAUN NORTHWEST INC	25-00186					707.73
	39872	Shop Parts	Invoice	01/31/2025	Shop Parts	050-511-522-60-34-01	228.65
	39873	Shop Parts	Invoice	01/31/2025	Shop Parts	050-511-522-60-34-01	129.64
	39874	Shop Parts	Invoice	01/31/2025	Shop Parts	050-511-522-60-34-01	159.13
	39875	Shop Parts	Invoice	01/31/2025	Shop Parts	050-511-522-60-34-01	86.38
	39934	Shop Parts	Invoice	02/17/2025	Shop Parts	050-511-522-60-34-01	103.93
1730	BRETT FETCHO	25-00187					555.21
	INV12925	Per Diem Reimb. 2025 FDSOA Apparat	Invoice	01/30/2025	Per Diem Reimb. 2025 FDSOA Apparat	001-506-522-45-43-00	555.21
2317	BRITTANY BAZINET	25-00188					60.00
	INV12924	2025 Admin Uniform Pant Reimbursen	Invoice	02/18/2025	2025 Admin Uniform Pant Reimbursen	001-504-522-20-31-07	60.00
2470	CENTRAL PARK APARTMENTS ON	25-00189					1,526.50
	03/2025	Paramedic School Housing Rent (#1910	Invoice	03/01/2025	Paramedic School Housing Rent (#1910	001-506-522-45-49-37	1,526.50

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	Payable Number	Payable Description					Distribution Amount
0096	CENTRAL WELDING SUPPLY	25-00190					3,649.00
	00002294959	Oxygen Cylinder Exchange/Re-Fill (x5)	Invoice	02/04/2025	Oxygen Cylinder Exchange/Re-Fill (x5)	001-509-522-20-45-00	93.32
	0002263718	Oxygen Cylinder Rental (Inventory)	Invoice	01/01/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	270.20
	0002264833	Oxygen Cylinder Rental (Inventory)	Invoice	01/01/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	17.23
	0002264834	Oxygen Cylinder Rental (Inventory)	Invoice	01/01/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	73.71
	0002268436	Oxygen Cylinder Exchange/Re-Fill (x3)	Invoice	01/06/2025	Oxygen Cylinder Exchange/Re-Fill (x3)	001-509-522-20-45-00	75.82
	0002270944	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	01/09/2025	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00	157.58
	0002272847	Oxygen Cylinder Exchange/Re-Fill (x4)	Invoice	01/13/2025	Oxygen Cylinder Exchange/Re-Fill (x4)	001-509-522-20-45-00	84.57
	0002276255	Oxygen Cylinder Exchange/Re-Fill (x10)	Invoice	01/15/2025	Oxygen Cylinder Exchange/Re-Fill (x10)	001-509-522-20-45-00	138.84
	0002278892	Oxygen Cylinder Exchange/Re-Fill (x9)	Invoice	01/20/2025	Oxygen Cylinder Exchange/Re-Fill (x9)	001-509-522-20-45-00	323.54
	0002281417	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	01/23/2025	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00	112.35
	0002281421	Oxygen Cylinder Exchange/Re-Fill (x6)	Invoice	01/23/2025	Oxygen Cylinder Exchange/Re-Fill (x6)	001-509-522-20-45-00	148.71
	0002282314	Oxygen Cylinder (Hydro Testing) - ST71	Invoice	01/24/2025	Oxygen Cylinder (Hydro Testing) - ST71	001-509-522-20-45-00	1,387.54
	0002285046	Oxygen Cylinder Exchange/Re-Fill (x8)	Invoice	01/29/2025	Oxygen Cylinder Exchange/Re-Fill (x8)	001-509-522-20-45-00	179.42
	0002291373	Oxygen Cylinder Rental (Inventory)	Invoice	01/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	270.20
	0002292502	Oxygen Cylinder Rental (Inventory)	Invoice	01/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	17.23
	0002292503	Oxygen Cylinder Rental (Inventory)	Invoice	01/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	73.71
	0002294960	Oxygen Cylinder Exchange/Re-Fill (x4)	Invoice	02/04/2025	Oxygen Cylinder Exchange/Re-Fill (x4)	001-509-522-20-45-00	157.08
	0002297666	Oxygen Cylinder Exchange/Re-Fill (x2)	Invoice	02/07/2025	Oxygen Cylinder Exchange/Re-Fill (x2)	001-509-522-20-45-00	67.95
0099	CHAMPION BOLT & SUPPLY INC	25-00191					518.61
	792085	Shop Supplies	Invoice	02/03/2025	Shop Supplies	050-511-522-60-31-05	518.61
0101	CHINOOK LUMBER	25-00192					85.46
	2087694	Lumber Premium Furring Strip (x18) -	Invoice	01/27/2025	Lumber Premium Furring Strip (x18) -	001-506-522-45-31-03	85.46
0531	CHRISTENSEN, INC	25-00193					278.17
	0669787-IN	Diesel Exhaust Fluid (DEF) - ST 31	Invoice	01/29/2025	Diesel Exhaust Fluid (DEF) - ST 31	001-504-522-20-32-00	278.17
0105	CHRISTIAN DIMONDA	25-00194					535.88
	INV12926	Per Diem Reimb. (2025 Officer Develop	Invoice	02/03/2025	Per Diem Reimb. (2025 Officer Develop	001-506-522-45-43-00	535.88
0110	CITY OF MONROE	25-00195					772.72
	ST31-JAN25	Water, Stormwater & Sewer - ST 31	Invoice	02/20/2025	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	772.72
0110	CITY OF MONROE	25-00196					463.08
	ADMIN-JAN25	Water, Stormwater & Sewer - Admin B	Invoice	02/04/2025	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02 300-507-522-50-47-00	236.17 226.91
0110	CITY OF MONROE	25-00197					162.34
	ST32-JAN25	Water & Stormwater - ST 32	Invoice	02/04/2025	Water & Stormwater - ST 32	001-507-522-50-47-02	162.34
0110	CITY OF MONROE	25-00198					37.28
	ST31IRR- JAN25	Water (Irrigation Meter) - ST 31	Invoice	02/04/2025	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	37.28
0125	COLUMBIA SOUTHERN UNIVERSI	25-00199					1,528.00
	322015021425	Tuition - Millich - FIR 2303 and FIR 230	Invoice	02/17/2025	FIR 2303 Fire Behavior and Combustio FIR 2304 Building Construction for Fire	001-506-522-45-49-10 001-506-522-45-49-10	764.00 764.00

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0138	CRESSY DOOR COMPANY, INC 204694	25-00200 Bay Door Service Call (Replcd Transmit	Invoice	01/17/2025	Bay Door Service Call (Replcd Transmit	001-507-522-50-48-00	522.11
1584	CROWN FIRE PROTECTION 20781	25-00201 Fire Sprinkler (Inspection/Repair/Froze	Invoice	02/05/2025	Fire Sprinkler (Inspection/Repair/Froze	001-507-522-50-48-00	4,855.50
0103	CSD ATTORNEYS AT LAW P.S. 127647	25-00202 Monthly Attorney Services (December	Invoice	01/01/2025	Monthly Attorney Services (December	001-512-522-10-41-03	5,968.05
1956	DICK'S TOWING, INC. 18300033	25-00203 Shop Parts	Invoice	02/03/2025	Shop Parts	050-511-522-60-34-01	383.49
1875	ELECTRONIC BUSINESS MACHINE AR296583	25-00204 Copier Machine Usage - ST82	Invoice	01/22/2025	Copier Machine Usage - ST82	001-502-522-10-31-00	1.54
0182	EMERGENT RESPIRATORY ER#40001043	25-00205 CPAP Machine Supplies - ST 71	Invoice	01/23/2025	CPAP Machine Supplies - ST 71	001-509-522-30-31-01	149.99
2296	FASTFIELDFORMS 16355	25-00206 Mobile Forms Software Monthly Subsc	Invoice	02/07/2025	Mobile Forms Software Monthly Subsc	001-516-522-30-49-04	1,026.61
2134	FIRE TECH 1831	25-00207 IFSAC Fire Officer Class Instructor 1 - C	Invoice	01/22/2025	IFSAC Fire Officer Class Instructor 1 - C	001-506-522-45-49-05	450.00
2334	FIRST CLASS BUILDING SUPPLY A 4319	25-00208 Janitorial Monthly Services - DCYF/ADP	Invoice	02/19/2025	Carpet Cleaning & Spot Clean - DCYF	300-507-522-50-41-00	1,487.00
					Janitorial Monthly Services - DCYF/ADP	001-507-522-50-41-00	1,370.37
						300-507-522-50-41-00	1,316.63
					Janitorial Monthly Services (Carpet Cle	001-507-522-50-41-00	690.00
					Janitorial Monthly Services (Tile Cleani	001-507-522-50-41-00	450.00
					Janitorial Monthly Services (Vinyl Clear	001-507-522-50-41-00	280.00
0212	FIRSTWATCH FW112410	25-00209 FirstPass & FOAM Modules Monthly Su	Invoice	02/01/2025	FirstPass & FOAM Modules Monthly Su	001-509-522-20-49-02	635.00

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	Payable Number	Payable Description					Distribution Amount
0226	GALLS, LLC	25-00210					14,309.77
	029930030	Industrial Pants (x3)	Invoice	01/01/2025	Industrial Pants (x3)	001-504-522-20-31-07	440.07
	029930086	S/S Polo Shirt (PIEO Uniform)	Invoice	01/01/2025	S/S Polo Shirt (PIEO Uniform)	001-504-522-20-31-07	66.46
	030062163	Duty Boots	Invoice	01/01/2025	Duty Boots	001-504-522-20-31-07	167.08
	030078678	Tactical "RUSH LBD" Duffel Bag	Invoice	01/06/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	126.68
	030078679	Tactical "RUSH LBD" Duffel Bag	Invoice	01/06/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	126.68
	030078793	Tactical "RUSH LBD" Duffel Bag	Invoice	01/06/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	125.54
	030078794	Tactical "RUSH 72 2.0" Backpack	Invoice	01/06/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	176.68
	030078795	Tactical "RUSH LBD" Duffel Bag	Invoice	01/06/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	125.42
	030087606	"TDU" Ripstop Cargo Pants, Duty Boot:	Invoice	01/07/2025	"TDU" Ripstop Cargo Pants, Duty Boot:	001-504-522-20-31-07	257.10
	030087607	Duty Boots	Invoice	01/07/2025	Duty Boots	001-504-522-20-31-07	158.08
	030087608	Tactical Duty Uniform (TDU) Ripstop C	Invoice	01/07/2025	Tactical Duty Uniform (TDU) Ripstop C	001-504-522-20-31-07	60.44
	030087674	Tactical "RUSH 72 2.0" Backpack	Invoice	01/07/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	176.52
	030087690	Tactical Duty Uniform (TDU) Ripstop C	Invoice	01/07/2025	Tactical Duty Uniform (TDU) Ripstop C	001-504-522-20-31-07	60.44
	030099674	Leather Belt	Invoice	01/08/2025	Leather Belt	001-504-522-20-31-07	25.22
	030111728	Tactical "RUSH 72 2.0" Backpack	Invoice	01/09/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	178.30
	030111770	Cargo Pants	Invoice	01/09/2025	Cargo Pants	001-504-522-20-31-07	219.90
	030111771	Duty Boots	Invoice	01/09/2025	Duty Boots	001-504-522-20-31-07	371.61
	030114085	Industrial Pants (x3)	Invoice	01/09/2025	Industrial Pants (x3)	001-504-522-20-31-07	435.29
	030123358	Duty Boots	Invoice	01/09/2025	Duty Boots	001-504-522-20-31-07	196.71
	030124371	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	01/10/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	107.64
	030124372	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	01/10/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	107.64
	030124415	Tactical Duty Uniform (TDU) Ripstop C	Invoice	01/10/2025	Tactical Duty Uniform (TDU) Ripstop C	001-504-522-20-31-07	60.39
	030139972	Jacket w/ Detachable Inner Softshell	Invoice	01/13/2025	Jacket w/ Detachable Inner Softshell	001-504-522-20-31-07	324.58
	030139973	Jacket w/ Detachable Inner Softshell	Invoice	01/13/2025	Jacket w/ Detachable Inner Softshell	001-504-522-20-31-07	324.58
	030139991	S/S Chief Shirt	Invoice	01/13/2025	S/S Chief Shirt	001-504-522-20-31-07	145.08
	030150457	S/S Chief Shirt (x2)	Credit Memo	01/13/2025	S/S Chief Shirt (x2)	001-504-522-20-31-07	-337.74
	030151242	Quarter Boots	Invoice	01/14/2025	Quarter Boots	001-504-522-20-31-07	134.71
	030151243	Firefighter Pants	Invoice	01/14/2025	Firefighter Pants	001-504-522-20-31-07	140.18
	030151244	Quarter Boots	Invoice	01/14/2025	Quarter Boots	001-504-522-20-31-07	134.84
	030151245	Necktie w/ Buttonholes	Invoice	01/14/2025	Necktie w/ Buttonholes	001-504-522-20-31-07	10.79
	030151326	Industrial Pants	Invoice	01/14/2025	Industrial Pants	001-504-522-20-31-07	145.10
	030164594	Cargo Pants, Firefighter Pants	Invoice	01/15/2025	Cargo Pants, Firefighter Pants	001-504-522-20-31-07	358.02
	030164636	Diamond Quilted Jacket	Invoice	01/15/2025	Diamond Quilted Jacket	001-504-522-20-31-07	108.11
	030164637	Diamond Quilted Jacket	Invoice	01/15/2025	Diamond Quilted Jacket	001-504-522-20-31-07	100.24
	030170690	L/S Polyester Command Shirt	Invoice	01/15/2025	L/S Polyester Command Shirt	001-504-522-20-31-07	28.55
	030177019	Jacket w/ Detachable Inner Softshell	Invoice	01/16/2025	Jacket w/ Detachable Inner Softshell	001-504-522-20-31-07	324.87
	030187613	Name Plate	Invoice	01/16/2025	Name Plate	001-504-522-20-31-07	26.58
	030188026	Duty Boots	Invoice	01/16/2025	Duty Boots	001-504-522-20-31-07	198.87
	030189370	Diamond Quilted Jacket	Invoice	01/17/2025	Diamond Quilted Jacket	001-504-522-20-31-07	113.27
	030189371	Diamond Quilted Jacket	Invoice	01/17/2025	Diamond Quilted Jacket	001-504-522-20-31-07	108.11
	030189384	Softshell Fleece Jacket	Invoice	01/17/2025	Softshell Fleece Jacket	001-504-522-20-31-07	182.95
	030189387	Softshell Fleece Jacket	Invoice	01/17/2025	Softshell Fleece Jacket	001-504-522-20-31-07	182.78

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	030208023	Cargo Pants, Industrial Pants	Invoice	01/20/2025	Cargo Pants, Industrial Pants	001-504-522-20-31-07	362.61
	030208069	S/S Chief Shirt	Invoice	01/20/2025	S/S Chief Shirt	001-504-522-20-31-07	145.21
	030226599	Duty Boots	Invoice	01/21/2025	Duty Boots	001-504-522-20-31-07	159.67
	030244828	Firefighter Pants	Invoice	01/23/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07	140.18
	030244843	Industrial Pants (x2)	Invoice	01/23/2025	Industrial Pants (x2)	001-504-522-20-31-07	290.46
	030244920	Diamond Quilted Jacket	Invoice	01/23/2025	Diamond Quilted Jacket	001-504-522-20-31-07	100.32
	030244970	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	01/23/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	98.91
	030244971	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	01/23/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	99.00
	030244973	Tactical "RUSH LBD" Duffel Bag	Invoice	01/23/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	125.54
	030244974	Tactical "RUSH LBD" Duffel Bag	Invoice	01/23/2025	Tactical "RUSH LBD" Duffel Bag	001-504-522-20-31-07	126.80
	030244981	Tactical "RUSH 72 2.0" Backpack	Invoice	01/23/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	176.68
	030257604	Softshell Fleece Jacket	Invoice	01/24/2025	Softshell Fleece Jacket	001-504-522-20-31-07	182.95
	030257664	Tactical "RUSH 72 2.0" Backpack	Invoice	01/24/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	178.46
	030262855	L/S Polyester Command Shirt	Invoice	01/24/2025	L/S Polyester Command Shirt	001-504-522-20-31-07	28.55
	030276728	Cargo Pants	Invoice	01/27/2025	Cargo Pants	001-504-522-20-31-07	217.71
	030289517	Industrial Pants	Invoice	01/28/2025	Industrial Pants	001-504-522-20-31-07	149.19
	030289579	S/S Chief Shirt	Invoice	01/28/2025	S/S Chief Shirt	001-504-522-20-31-07	145.08
	030300386	Name Plate	Invoice	01/28/2025	Name Plate	001-504-522-20-31-07	26.56
	030301865	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	01/29/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	99.00
	030314843	L/S Chief Shirt	Invoice	01/30/2025	L/S Chief Shirt	001-504-522-20-31-07	169.67
	030314859	Tactical Duty Uniform (TDU) Ripstop C	Invoice	01/30/2025	Tactical Duty Uniform (TDU) Ripstop C	001-504-522-20-31-07	71.05
	030314898	Blank Embroiderable Patch (Black) (x2)	Invoice	01/30/2025	Blank Embroiderable Patch (Black) (x2)	001-504-522-20-31-07	203.94
	030333519	Tactical "Stryke" Cargo Pants	Invoice	01/31/2025	Tactical "Stryke" Cargo Pants	001-504-522-20-31-07	78.04
	030348916	Tactical "Stryke" Cargo Pants	Invoice	02/03/2025	Tactical "Stryke" Cargo Pants	001-504-522-20-31-07	78.90
	030361994	Class A Alterations	Invoice	02/04/2025	Class A Alterations	001-504-522-20-31-07	188.68
	030362018	Cargo Pants	Invoice	02/04/2025	Cargo Pants	001-504-522-20-31-07	217.51
	030362024	Tactical Duty Uniform (TDU) Ripstop P	Invoice	02/04/2025	Tactical Duty Uniform (TDU) Ripstop P	001-504-522-20-31-07	60.39
	030362048	Tactical "RUSH" Duffel Bag & Backpack	Invoice	02/04/2025	Tactical "RUSH" Duffel Bag & Backpack	001-504-522-20-31-07	301.94
	030374836	Cargo Pants	Invoice	02/05/2025	Cargo Pants	001-504-522-20-31-07	217.51
	030374880	Class A Bell Cap,L/S Shirt,Tie,Belt,Dress	Invoice	02/05/2025	Class A Bell Cap,L/S Shirt,Tie,Belt,Dress	001-504-522-20-31-07	280.78
	030374906	1/2 Zip Sweatshirt (x3) (Shop Uniforms	Invoice	02/05/2025	1/2 Zip Sweatshirt (x3) (Shop Uniforms	050-511-522-60-31-01	291.57
	030386685	Tactical "Stryke" Cargo Pants	Invoice	02/06/2025	Tactical "Stryke" Cargo Pants	001-504-522-20-31-07	78.90
	030392316	Tactical "RUSH" Duffel Bag & Backpack	Invoice	02/06/2025	Tactical "RUSH" Duffel Bag & Backpack	001-504-522-20-31-07	301.94
	030398581	Industrial Pants (x2)	Invoice	02/07/2025	Industrial Pants (x2)	001-504-522-20-31-07	298.39
	030398592	Polyester/Wool Double Breasted Class	Invoice	02/07/2025	Polyester/Wool Double Breasted Class	001-504-522-20-31-07	487.41
	030409627	Uniform Metal Badge (x4)	Invoice	02/07/2025	Uniform Metal Badge (x4)	001-504-522-20-31-07	568.36
	030442430	Custom Fit Trousers (Honor Guard)	Invoice	02/12/2025	Custom Fit Trousers (Honor Guard)	001-504-522-20-31-07	295.07
	030442476	1/4 Zip Long Sleeve Soft Shell Job Shirt	Invoice	02/12/2025	1/4 Zip Long Sleeve Soft Shell Job Shirt	001-504-522-20-31-07	103.86
	030442540	Tactical "RUSH 72 2.0" Backpack	Invoice	02/12/2025	Tactical "RUSH 72 2.0" Backpack	001-504-522-20-31-07	176.68
	030454311	Tactical Duty Uniform (TDU) Ripstop P	Credit Memo	02/12/2025	Tactical Duty Uniform (TDU) Ripstop P	001-504-522-20-31-07	-60.39
	030454313	Duty Boots	Credit Memo	02/12/2025	Duty Boots	001-504-522-20-31-07	-196.71
	030455008	L/S Tactical Duty Uniform (TDU) Ripsto	Invoice	02/13/2025	L/S Tactical Duty Uniform (TDU) Ripsto	001-504-522-20-31-07	98.91
	030465658	Name Plate	Invoice	02/13/2025	Name Plate	001-504-522-20-31-07	26.56

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
	030466907	Cargo Pants, Leather Belt	Invoice	02/14/2025	Cargo Pants, Leather Belt	001-504-522-20-31-07	243.52
	030478557	Softshell Fleece Jacket	Invoice	02/15/2025	Softshell Fleece Jacket	001-504-522-20-31-07	184.79
	030485784	Duty Boots	Invoice	02/16/2025	Duty Boots	001-504-522-20-31-07	165.26
2446	GENCAP CONSTRUCTION CORP.	25-00211					485,499.08
	02112025-6	Station 31 Shop Addition (Contract SRF	Invoice	02/11/2025	Station 31 Shop Addition (Contract SRF	300-507-594-50-62-00	485,499.08
0238	GRAINGER	25-00212					15,010.57
	9363305690	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	225.75
	9363305708	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	449.34
	9363743866	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	421.63
	9363743890	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	563.00
	9363743916	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	273.48
	9363743924	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	861.65
	9363743932	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	338.35
	9363743940	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	927.33
	9363743957	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	95.57
	9363743965	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	569.25
	9363743973	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	153.61
	9364521394	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	95.66
	9364521402	Station Operating Supplies	Invoice	01/07/2025	Station Operating Supplies	001-507-522-50-31-00	95.57
	9370414683	Station Operating Supplies	Invoice	01/13/2025	Station Operating Supplies	001-507-522-50-31-00	69.92
	9373238030	Drinking Fountain - ST.31 Lobby	Invoice	01/15/2025	Drinking Fountain - ST.31 Lobby	001-507-522-50-35-00	1,716.38
	9374940733	Station Operating Supplies	Invoice	02/21/2025	Station Operating Supplies	001-507-522-50-31-00	85.62
	9375733772	Station Operating Supplies	Invoice	01/17/2025	Station Operating Supplies	001-507-522-50-31-00	494.60
	9395768766	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	129.43
	9395768774	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	290.95
	9395768782	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	235.38
	9395768790	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	668.95
	9395768808	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	681.11
	9396024441	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	398.00
	9396024458	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	688.35
	9396024466	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	585.58
	9396024474	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	574.48
	9396024482	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	69.92
	9396333388	Station Operating Supplies	Invoice	02/04/2025	Station Operating Supplies	001-507-522-50-31-00	655.49
	9397022386	Station Operating Supplies	Invoice	02/05/2025	Station Operating Supplies	001-507-522-50-31-00	19.80
	9398012220	Station Operating Supplies	Invoice	02/06/2025	Station Operating Supplies	001-507-522-50-31-00	494.60
	9399529149	Station Operating Supplies	Invoice	02/07/2025	Station Operating Supplies	001-507-522-50-31-00	1,315.97
	9404609886	Fixed Ladder - ST.71	Invoice	02/12/2025	Fixed Ladder - ST.71	001-507-522-50-35-00	765.85
0241	GRAYBAR ELECTRIC COMPANY INC	25-00213					155.68
	9340140649	Shop Parts	Invoice	01/01/2025	Shop Parts	050-511-522-60-34-01	155.68
1630	HANDTEVY	25-00214					7,311.78
	Inv-11284	Handtevy Pediatric Mobile Annual Sub	Invoice	02/18/2025	Handtevy Pediatric Mobile Annual Sub	001-509-522-20-49-02	7,311.78

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
2460	HOTEL INDIGO EVERETT 0051149-FINAL	25-00215 Hotel Rms, Event Mtg, F&B Rntl - Final	Invoice	01/30/2025	Hotel Rms, Event Mtg, F&B Rntl - Final	001-506-522-45-43-00	3,831.04 3,831.04
1878	IMS ALLIANCE 25-0284 25-0370	25-00216 Passport Name & Locker Tags (x7) Passport Name Tag (x4)	Invoice Invoice	01/21/2025 01/29/2025	Passport Name & Locker Tags (x7) Passport Name Tag (x4)	001-504-522-20-31-01 001-504-522-20-31-01	48.02 34.37 13.65
0276	IRON MOUNTAIN INC 202960935	25-00217 OffSite Server Data Storage Services (N	Invoice	01/31/2025	OffSite Server Data Storage Services (N	001-513-522-10-41-04	813.63 813.63
0277	ISOUTSOURCE CW305689 CW306472	25-00218 Monthly Software Fees/Monitoring Se IT Services	Invoice Invoice	01/21/2025 01/31/2025	Monthly Software Fees/Monitoring Se IT Services	001-513-522-10-41-04 001-513-522-10-41-04	21,193.40 561.23 20,632.17
2496	JANA STRAIN FREEDIVING 20250203	25-00219 AIDA 2/3 Freediving Class (x12) - Speci	Invoice	02/20/2025	AIDA 2/3 Freediving Class (x12) - Speci	001-506-522-45-49-02	7,575.00 7,575.00
1910	JUDD & BLACK ELECTRIC INC 8841652-2	25-00220 Kitchen Aid Dishwasher for Station 31	Invoice	02/13/2025	Kitchen Aid Dishwasher for Station 31	001-507-522-50-35-00 001-507-522-50-41-00	1,117.69 818.00 299.69
2423	KERRY PRAY INV12917	25-00221 ASE Test Reimbursement (S4/S7/T7)	Invoice	02/03/2025	ASE Test Reimbursement (S4/S7/T7)	050-511-522-45-49-01	217.95 217.95
0349	L.N. CURTIS & SONS INV903486	25-00222 Hurst Repair Maintenance (Blade/Plate	Invoice	01/07/2025	Hurst Repair Maintenance (Blade/Plate	001-504-522-20-48-02	2,100.27 2,100.27
1954	LAKE STEVENS ATHLETIC CLUB 73349	25-00223 Monthly Gym Membership (March 202	Invoice	02/19/2025	Monthly Gym Membership (March 202	001-510-522-20-49-00	109.00 109.00
2312	LAURA GONZALEZ INV12921	25-00224 2025 Admin Uniform Reimbursement	Invoice	02/12/2025	2025 Admin Uniform Reimbursement	001-504-522-20-31-07	74.33 74.33
1835	LEAH SCHOOF INV12920	25-00225 Airfare Reimbursement (CPSE Confere	Invoice	01/13/2025	Airfare Reimbursement (CPSE Confere	001-505-522-30-43-00	443.51 443.51
0343	LIFE-ASSIST INC 1544113 1549656	25-00226 Medical Supplies Medical Supplies	Invoice Invoice	01/09/2025 01/27/2025	Medical Supplies Medical Supplies	001-509-522-30-31-01 001-509-522-30-31-01	690.76 311.62 379.14
2469	LION GROUP INC. 300038034	25-00227 Bunker Gear Cleaning, Repairs & Alter	Invoice	01/16/2025	Bunker Gear Cleaning, Repairs & Alter	001-504-522-20-48-11	6,319.05 6,319.05
0352	LOWE'S 995120-OKOHDH	25-00228 Shop Parts	Invoice	02/05/2025	Shop Parts	050-511-522-60-34-01	5.43 5.43
2497	MATTHEW FINEMAN INV12928	25-00229 Duty Boot Reimbursement	Invoice	01/09/2025	Duty Boot Reimbursement	001-504-522-20-31-07	196.89 196.89
2348	MATTHEW J. BEECROFT FEB2025 JAN2025 MAR2025	25-00230 EMS Servcs Contract: Medcial Supervis EMS Servcs Contract: Medcial Supervis EMS Servcs Contract: Medcial Supervis	Invoice Invoice Invoice	02/01/2025 01/01/2025 03/01/2025	EMS Servcs Contract: Medcial Supervis EMS Servcs Contract: Medcial Supervis EMS Servcs Contract: Medcial Supervis	001-509-522-20-41-02 001-509-522-20-41-02 001-509-522-20-41-02	12,000.00 4,000.00 4,000.00 4,000.00

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1613	MELISSA JENKINS INV12929	25-00231 Tuition/Reg. Reimburs (Speaking w/ Irr	Invoice	02/24/2025	Tuition/Reg. Reimburs (Speaking w/ Irr	001-503-522-45-49-02	1,095.00 1,095.00
0371	MICHAEL MCCONNELL INV12918	25-00232 Tuition Reimbursement (FIR 3307) CSU	Invoice	01/27/2025	Tuition Reimbursement (FIR 3307) CSL	001-506-522-45-49-10	764.00 764.00
2068	MONROE VISION CLINIC, INC. 859610 868929	25-00233 Facepiece Respirator Prescription Lens Facepiece Respirator Prescription Lens	Invoice Invoice	01/01/2025 01/28/2025	Facepiece Respirator Prescription Lens Facepiece Respirator Prescription Lens	001-506-522-45-35-00 001-506-522-45-35-00	830.00 420.00 410.00
2427	MORSE STEEL SERVICE 437029	25-00234 Shop Parts	Invoice	02/05/2025	Shop Parts	050-511-522-60-34-01	64.81 64.81
2358	NORTHWEST PROPANE LLC I1328929 I138928 U017S266	25-00235 OnSite Mobile Propane Delivery (75gal OnSite Mobile Propane Delivery (75gal OnSite Mobile Propane Delivery (304g	Invoice Invoice Invoice	01/31/2025 01/31/2025 02/04/2025	OnSiite Mobile Propane Delivery (75ga OnSite Mobile Propane Delivery (75gal OnSite Mobile Propane Delivery (304g	001-507-522-50-47-03 001-507-522-50-47-03 001-507-522-50-47-03	983.03 80.93 82.06 820.04
2176	NORTHWEST TROPHY & AWARD 229306 229584	25-00236 SRFR Custom Plaque (x2) - Banquet 25 Custom Engraved Tumbler (Annual Bar	Invoice Invoice	02/07/2025 01/30/2025	SRFR Custom Plaque (x2) - Banquet 25 Custom Engraved Tumbler (Annual Bar	001-502-522-10-49-07 001-502-522-10-49-07	269.99 242.44 27.55
2333	OAC SERVICES, INC. 150444 150485	25-00237 Professional Services CM Labor - ST81/ Professional Services (CM Labor) - ST8:	Invoice Invoice	01/20/2025 02/13/2025	Professional Services CM Labor - ST32 Professional Services CM Labor - ST81 Professional Services (CM Labor) - ST3 Professional Services (CM Labor) - ST8:	300-507-594-50-62-00 300-507-594-50-62-00 300-507-594-50-62-00 300-507-594-50-62-83	27,176.71 8,728.30 9,162.19 8,734.61 551.61
2252	ODP BUSINESS SOLUTIONS, LLC 404234442001 404738093001 404984474001 405490603001 405492488001 405882131001 405883967001 408781821001 408782200001	25-00238 Toners, Marker, Gel Pens and Wipes - / Touchscreen Wipes - OFM Rigs Black Wrist Rest Gel Pad - Admin Copy Paper, Binders, Post-Its, Pens, Pei Staples - Admin Laser Tent Cards - Training Touchscreen Wipes - Training Office Copy Paper, Wipes & Duster - Admin Badge Holder (x2) - Admin	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	01/15/2025 01/10/2025 01/17/2025 01/08/2025 01/08/2025 01/03/2025 01/03/2025 02/04/2025 02/04/2025	Toners, Marker, Gel Pens and Wipes - / Touchscreen Wipes Black Wrist Rest Gel Pad - Admin Copy Paper, Binders, Post-Its, Pens, Pei Staples - Admin Laser Tent Cards - Training Touchscreen Wipes - Training Office Copy Paper, Wipes & Duster - Admin Badge Holder (x2) - Admin	001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00	791.61 298.20 48.63 13.32 198.29 2.76 24.07 9.73 147.89 48.72
0185	OPERATIVE IQ 66556 67153	25-00239 Operative IQ Facilities Modular w/ 5 tr Operative IQ License/Maintenance Fee	Invoice Invoice	01/17/2025 02/01/2025	IQ10715 Training - Remote Training Hc IQ11056 - License- Facility Managemer Facility Management License Fee (Logi Fleet Mgmnt Licenses/Sandbox Mainte Operative IQ Inventory/Asset Mngmnt RFID Data Service License Fee	001-513-522-10-49-04 001-513-522-10-49-04 001-513-522-10-49-04 001-513-522-10-49-04 001-513-522-10-49-04 001-513-522-10-49-04	6,008.18 1,325.00 493.12 720.00 880.47 2,481.69 107.90
2332	OTTO ROSENAU & ASSOCIATES, 91893	25-00240 Professional Services (Est Budget Upda	Invoice	01/16/2025	Professional Services (Est Budget Upda	300-507-594-50-62-00	125.00 125.00

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0451	PACIFIC POWER BATTERIES 17152455	25-00241 MURATA 3.0V 200MAH Lithium Batter	Invoice	01/21/2025	MURATA 3.0V 200MAH Lithium Batter	001-507-522-50-31-00	24.62
0466	PETROCARD, INC. C669309	25-00242 OnSite Mobile Fueling Service - ST 71,	Invoice	01/31/2025	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00 001-509-522-20-32-00	1,582.47 791.24 791.23
0472	PLATT ELECTRIC 5X68933	25-00243 Replaced Electrical Breakers (x2) Shore	Invoice	02/03/2025	Replaced Electrical Breakers (x2) Shore	001-507-522-50-48-00	317.92 317.92
0483	PUGET SOUND ENERGY ST33-JANFEB25	25-00244 Natural Gas - ST 33 (220017363437)	Invoice	02/11/2025	Natural Gas - ST 33 (220017363437)	001-507-522-50-47-03	1,102.87 1,102.87
0483	PUGET SOUND ENERGY ST74-JANFEB25	25-00245 Natural Gas - ST 74/Logistics Bldg (220	Invoice	02/12/2025	Natural Gas - ST 74/Logistics Bldg (220	001-507-522-50-47-03	604.40 604.40
0483	PUGET SOUND ENERGY ST81-JANFEB25	25-00246 Natural Gas - ST 81 (220021970383)	Invoice	02/06/2025	Natural Gas - ST 81 (220021970383)	001-507-522-50-47-03	800.18 800.18
0483	PUGET SOUND ENERGY ST73-JANFEB25	25-00247 Natural Gas - ST 73 (200014833566)	Invoice	02/12/2025	Natural Gas - ST 73 (200014833566)	001-507-522-50-47-03	811.23 811.23
0483	PUGET SOUND ENERGY ADMIN-JANFEB25	25-00248 Natural Gas - Admin Bldg (2200316440	Invoice	02/07/2025	Natural Gas - Admin Bldg (2200316440	001-507-522-50-47-03 300-507-522-50-47-00	1,598.09 815.03 783.06
0483	PUGET SOUND ENERGY ST82-JANFEB25	25-00249 Natural Gas - ST 82 (220021970490)	Invoice	02/06/2025	Natural Gas - ST 82 (220021970490)	001-507-522-50-47-03	866.94 866.94
0484	PURCELL TIRE & SERVICE CENTE 24273539 24273542 24273604	25-00250 Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice	02/04/2025 02/06/2025 02/07/2025	Shop Parts Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01	6,325.15 1,096.42 1,215.37 4,013.36
1533	REHN & ASSOCIATES INV-00206400	25-00251 COBRA Rights Notice Letter (x3)	Invoice	01/31/2025	COBRA Rights Notice Letter (x3)	001-502-522-10-41-01	84.00 84.00
2420	RENEWAL REMODELLING AND R 1167 1168 1169	25-00252 Service Call Repairs (Gutter/Roof Leak) Mens Bathroom Toilet Add. Repairs - S Door Replacement (Not Repairable) Re	Invoice Invoice Invoice	01/31/2025 01/31/2025 02/04/2025	Service Call Repairs (Gutter/Roof Leak) Mens Bathroom Toilet Add. Repairs - S Door Replacement (Forced Entry) Resi	001-507-522-50-48-00 001-507-522-50-48-00 001-111-10-00-00	7,992.31 4,045.42 865.08 3,081.81
0499	RICE FERGUS MILLER, INC. 2020053.00-043 2022073.00-023	25-00253 Cap. Facilities Planning (Design/Upgrd) Cap. Facilities Planning - Shop Additior	Invoice Invoice	01/14/2025 01/14/2025	Cap. Facilities Planning (Design/Upgrd) Cap. Facilities Planning - Shop Additior	300-507-594-50-62-83 300-507-594-50-62-00	5,151.00 1,755.00 3,396.00
0501	RICOH USA, INC. 108961068	25-00254 Copier Machine Lease - ST 74/Logistics	Invoice	02/04/2025	Copier Machine Lease - ST 74/Logistics	001-512-591-22-70-00	50.91 50.91

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1662	RIDGID PLUMBING AND DRAIN S	25-00255					6,077.43
	5931	Shower Repair & Replacement Parts Sr	Invoice	01/30/2025	Shower Repair & Replacement Parts Sr	001-507-522-50-48-00	4,376.00
	5934	Snaked Urinal Drain Srvc Call (Drainage	Invoice	01/30/2025	Snaked Urinal Drain Srvc Call (Drainage	001-507-522-50-48-00	905.00
	5935	Srvc Call (Replaced Sink Faucet/Shwr L	Invoice	01/30/2025	Srvc Call (Replaced Sink Faucet/Shwr L	001-507-522-50-48-00	796.43
0516	RYAN LUNDQUIST	25-00256					255.00
	INV12927	Per Diem Reimb. (WFCA Ignite Sympos	Invoice	02/19/2025	Per Diem Reimb. (WFCA Ignite Sympos	001-506-522-45-43-00	255.00
0517	S & P DESIGN INC	25-00257					3,747.90
	14659	SRFR Uniform Custom Embroidery (2n	Invoice	02/10/2025	SRFR Uniform Custom Embroidery (2n	001-504-522-20-31-07	3,439.34
	14660	Carhartt Storm Jackets (x2)(Lundquist/	Invoice	02/10/2025	Carhartt Storm Jackets (x2)(Lundquist/	001-504-522-20-31-07	308.56
1921	SEA-WESTERN INC	25-00258					9,921.51
	INV38829	Turnout/Bunker Gear "Coat Hanging N	Invoice	01/17/2025	Turnout/Bunker Gear "Coat Hanging N	303-504-594-20-64-04	92.29
	INV38900	Phenix Trad. Composite Helmet (Adlof	Invoice	02/19/2025	Phenix Trad. Composite Helmet (Adlof	303-504-594-20-64-04	492.03
	INV39087	AV-3000 HT SCBA Respirator Masks	Invoice	01/24/2025	AV-3000 HT SCBA Respirator Masks	303-504-594-20-64-14	384.34
	INV39325	Fire Hooks Pro-Bar Halligan (Forged St	Invoice	01/30/2025	Fire Hooks Pro-Bar Halligan (Forged St	001-504-522-20-35-00	392.56
	INV-39802	Turnout/Bunker Gear - Coats (x2), Pani	Invoice	02/17/2025	Turnout/Bunker Gear - Coats (x2), Pani	303-504-594-20-64-04	8,560.29
2273	SKY POWER WASH	25-00259					4,448.24
	6505	Gutter Clean Out (Debri/DownSpout) -	Invoice	01/01/2025	Gutter Clean Out (Debri/DownSpout) -	001-507-522-50-48-00	581.73
	6513	Flat Roof Remvl & Gutter Clean Out - S	Invoice	01/01/2025	Flat Roof Remvl & Gutter Clean Out - S	001-507-522-50-48-00	2,000.47
	6602	Metal Roof Cleaning (Debri/Press Wasl	Invoice	01/17/2025	Metal Roof Cleaning (Debri/Press Wasl	001-507-522-50-48-00	1,866.04
0550	SMARSH INC	25-00260					38,211.56
	INV-250185	Professnl Archive Software/Platform A	Invoice	02/13/2025	Professnl Archive Software/Platform A	001-513-522-10-49-04	38,211.56
2494	SMARTSIGN	25-00261					1,748.98
	XMT-89593	SRFR Logo Mats	Invoice	01/21/2025	Classic Xpressions HD Logo Custom Ma	001-507-522-50-35-00	1,748.98
1547	SNOHOMISH COUNTY 911	25-00262					96,952.49
	7967	Monthly EPCR	Invoice	02/01/2025	Monthly Electronic Patient Care Repor	001-509-522-20-49-02	1,163.74
	8002	Monthly Dispatch Services (Assessmen	Invoice	02/01/2025	Monthly Dispatch Services (Assessmen	001-504-528-00-41-00	17,818.15
						001-509-528-00-41-00	71,272.60
						001-509-528-00-41-00	4,987.60
	8019	Managed Laptop Leases (Monthly)	Invoice	02/01/2025	Managed Laptop Leases (Monthly)	303-504-591-22-70-00	687.92
						303-509-591-22-70-00	1,022.48
1550	SNOHOMISH COUNTY PLANNING	25-00263					875.00
	I000667289	ILA Fire Investigation Services (Case 20	Invoice	02/06/2025	ILA Fire Investigation Services (Case 20	001-505-522-30-41-00	875.00
0565	SNOHOMISH COUNTY PUD	25-00264					288.59
	119558676	Electricity - ST 73	Invoice	02/12/2025	Electricity - ST 73	001-507-522-50-47-01	288.59
0565	SNOHOMISH COUNTY PUD	25-00265					988.18
	126169925	Electricity - ST 72	Invoice	02/10/2025	Electricity - ST 72	001-507-522-50-47-01	988.18
0565	SNOHOMISH COUNTY PUD	25-00266					267.96
	119558154	Electricity - ST 77	Invoice	02/11/2025	Electricity - ST 77	001-507-522-50-47-01	267.96

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0565	SNOHOMISH COUNTY PUD 109676562	25-00267 Electricity - ST 82 Garage/Storage Bldg	Invoice	02/12/2025	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	26.91 26.91
0567	SNURE LAW OFFICE, PSC JAN2025	25-00268 Monthly Attorney Services (January 20	Invoice	02/01/2025	Monthly Attorney Services (January 20	001-512-522-10-41-03	2,880.00 2,880.00
1601	SOUTH SNOHOMISH COUNTY FIF 2025-8	25-00269 Special Ops Policy Board (SOPB) Annua	Invoice	01/07/2025	Special Ops Policy Board (SOPB) Annua	001-504-522-20-49-02	37,859.05 37,859.05
0572	SPEEDWAY CHEVROLET 145298 261204	25-00270 Shop Parts Shop Parts	Invoice Invoice	02/13/2025 02/13/2025	Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01	1,707.42 929.90 777.52
2057	SPRAGUE PEST SOLUTIONS 5683338 5683339 5683341 5683342 5683343 5683344 5683345 5683346 5683347 5683349 5702498 5713218 5713220 5713228 5713229	25-00271 Monthly Pest Control Services - Admin Monthly Pest Control Servcs - ST 74/Lc Monthly Pest Control Services - ST 82 Monthly Pest Control Services - ST 83 Monthly Pest Control Services - ST 81 Monthly Pest Control Services - ST 77 Monthly Pest Control Services - ST 72 Monthly Pest Control Services - ST 71 Monthly Pest Control Services - ST 33 Monthly Pest Control Services - ST 31 Service Call Pest Control Services - ST 7 Monthly Pest Control Services - Admin Monthly Pest Control Services - ST 73 Monthly Pest Control Services - ST 32 Monthly Pest Control Services - ST 31	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	01/30/2025 01/25/2025 01/20/2025 01/20/2025 01/20/2025 01/28/2025 01/21/2025 01/26/2025 01/25/2025 01/23/2025 01/19/2025 02/03/2025 02/05/2025 02/04/2025 02/03/2025	Monthly Pest Control Services - Admin Monthly Pest Control Servcs - ST 74/Lc Monthly Pest Control Services - ST 82 Monthly Pest Control Services - ST 83 Monthly Pest Control Services - ST 81 Monthly Pest Control Services - ST 77 Monthly Pest Control Services - ST 72 Monthly Pest Control Services - ST 71 Monthly Pest Control Services - ST 33 Monthly Pest Control Services - ST 31 Service Call Pest Control Services - ST 7 Monthly Pest Control Services - Admin Monthly Pest Control Services - ST 73 Monthly Pest Control Services - ST 32 Monthly Pest Control Services - ST 31	001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00	1,917.90 120.13 120.02 120.02 120.02 120.02 120.02 129.84 120.02 144.07 120.13 202.21 120.13 121.01 120.13 120.13
2379	SRFR - PETTY CASH 0-096-235-107 2040	25-00272 DOL Driving Record Request AWWD DE Application Fee for Water/	Invoice Invoice	02/18/2025 02/21/2025	DOL Driving Record Request AWWD DE Application Fee for Water/	001-517-522-10-49-06 001-507-522-50-48-00	3,098.00 15.00 3,083.00
0582	STEVEN TICKLE INV12919	25-00273 Airfare Reimbursement (Honor Guard	Invoice	02/01/2025	Airfare Reimbursement (Honor Guard	001-506-522-45-43-00	536.60 536.60
1538	STREAMLINE AUTOMATION SYS1 2025-8	25-00274 Streamline Inspections Software Renev	Invoice	02/03/2025	Streamline Inspections Software Renev	001-505-522-30-49-04	8,384.42 8,384.42
1671	STREAMLINE DIGITAL IMAGING, 122024	25-00275 SRFR - Flex Fit Hats and Port Beanies	Invoice	01/01/2025	Flex Fit Hats Port Beanies	001-504-522-20-31-07 001-504-522-20-31-07	1,420.90 1,020.90 400.00
1634	STRYKER MEDICAL 9208208957 9208416453	25-00276 M-LNCS Ear Sensor (Adult) 4pk Kit Replacement Battery LPCR2 5pc	Invoice Invoice	01/09/2025 02/04/2025	M-LNCS Ear Sensor (Adult) 4pk Kit Replacement Battery LPCR2 5pc	001-509-522-30-31-01 001-509-522-20-48-01	2,731.16 1,537.79 1,193.37

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2415	SUPERIOR SEPTIC SERVICE, LLC	25-00277					10,480.42
	22792683	Spetic Tanl Maint. (Pumped 2300gl/Ta	Invoice	01/07/2025	Spetic Tanl Maint. (Pumped 2300gl/Ta	001-507-522-50-48-00	1,667.14
	22859998	Septic Tank Maint. (Pumped 1200gl/Ta	Invoice	01/17/2025	Septic Tank Maint. (Pumped 1200gl/Ta	001-507-522-50-48-00	981.83
	22865522	Septic Pump Maint. (Pumped 1000gl/	Invoice	01/21/2025	Septic Pump Maint. (Pumped 1000gl/	001-507-522-50-48-00	1,023.83
	22867676	Septic Tank Maint. (Pumped 1200gl/Ta	Invoice	01/24/2025	Septic Tank Maint. (Pumped 1200gl/Ta	001-507-522-50-48-00	1,002.13
	22899173	Spetic Tank Maint. (Pumped 1500gl/IC	Invoice	02/03/2025	Spetic Tank Maint. (Pumped 1500gl/IC	001-507-522-50-48-00	1,141.41
	22899678	Septic Tank Maint. (Pumped 1000gl/Ta	Invoice	01/31/2025	Septic Tank Maint. (Pumped 1000gl/Ta	001-507-522-50-48-00	981.83
	22900060	Septic Tank Maint. (Pumped 1250gl/Ta	Invoice	01/28/2025	Septic Tank Maint. (Pumped 1250gl/Ta	001-507-522-50-48-00	1,012.98
	22922204	Septic Tank Maint. (Pumped 1750gl/Ta	Invoice	02/07/2025	Septic Tank Maint. (Pumped 1750gl/Ta	001-507-522-50-48-00	1,344.78
	22988509	Septic Tank Maint. (Pumped 1750gl/Ta	Invoice	02/11/2025	Septic Tank Maint. (Pumped 1750gl/Ta	001-507-522-50-48-00	1,324.49
0587	SYSTEMS DESIGN WEST, LLC	25-00278					13,363.10
	20250330	EMS Transport Billing Monthly Service:	Invoice	02/12/2025	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	13,363.10
2305	THE SEPTIC GROUP	25-00279					415.42
	122827	Service Call (Pumped OSCAR/Sludge/T	Invoice	02/03/2025	Service Call (Pumped OSCAR/Sludge/T	001-507-522-50-48-00	415.42
0604	TOWN CENTER EYE CARE LLC	25-00280					301.00
	TC13091	Facepiece Respirator Prescription Lens	Invoice	01/31/2025	Facepiece Respirator Prescription Lens	001-506-522-45-35-00	301.00
0610	TRUE NORTH EMERGENCY EQUIP	25-00281					9,371.40
	A20138	Shop Parts	Invoice	01/10/2025	Shop Parts	050-511-522-60-34-01	955.86
	A20266	Shop Parts	Invoice	01/28/2025	Shop Parts	050-511-522-60-34-01	83.99
	A20300	Shop Parts	Invoice	01/29/2025	Shop Parts	050-511-522-60-34-01	115.21
	A20330	Shop Parts	Invoice	01/30/2025	Shop Parts	050-511-522-60-34-01	364.39
	A20443	Shop Parts	Invoice	02/06/2025	Shop Parts	050-511-522-60-34-01	7,851.95
0613	TYLER COMPTON	25-00282					153.30
	INV12922	Airfare Reimbursement (Station Desigr	Invoice	02/06/2025	Airfare Reimbursement (Station Desigr	001-507-522-50-43-00	153.30
0614	TYLER TECHNOLOGIES INC	25-00283					1,199.00
	3056	Registration - Tyler Conference 25' - B.)	Invoice	02/11/2025	Registration - Tyler Conference 25' - B.)	001-503-522-45-49-02	1,199.00
2221	ULINE, INC	25-00284					5,699.73
	18707424	Payroll Office - 2 L-shaped adjustable d	Invoice	01/15/2025	Adjustable height desk for Karli	001-507-522-50-35-00	1,165.00
					H-6286GR Downtown Bookcase 5-shel	001-507-522-50-35-00	265.00
					H-9176GR Delux Cafe Table - 42" Diam	001-507-522-50-35-00	295.00
					Payroll Office - 2 L-shaped adjustable c	001-507-522-50-35-00	2,809.41
	187907424	Cork Board (x2). Tall Mesh Work Stool	Invoice	01/15/2025	Cork Board (x2). Tall Mesh Work Stool	001-507-522-50-35-00	1,165.32

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	Payable Number	Payable Description					Distribution Amount
0624	US BANK	25-00285					56,444.59
	USBANK-JAN25-	District Credit Card Charges - January 2	Invoice	01/25/2025	1095C Employee Copy 50 Sheets x 6 (T	001-502-522-10-31-00	181.85
					Admin Assistant Job Posting - Governme	001-517-522-10-44-00	125.00
					Airfare for Airway Course - Ball (Alaska	001-509-522-20-43-00	646.00
					Airfare for FDIC - Basta (Alaska)	001-506-522-45-43-00	764.60
					Airfare for FDIC - Christensen (Alaska)	001-506-522-45-43-00	821.60
					Airfare for FDIC - Cronin (Alaska)	001-506-522-45-43-00	698.59
					Airfare for FDIC - Dimonda	001-506-522-45-43-00	764.60
					Airfare for FDIC - Dimonda	001-506-522-45-43-00	308.98
					Airfare for FDIC - Stablein (Alaska)	001-506-522-45-43-00	821.60
					Airfare for FDIC seat - Dunham (Alaska	001-506-522-45-43-00	864.61
					Airfare for FDIC seat upgrade - Cronin	001-506-522-45-43-00	84.99
					Airfare for FDIC seat upgrade - Dunhar	001-506-522-45-43-00	115.00
					Airfare for WFCA Ignite - Leah (Alaska)	001-506-522-45-43-00	502.30
					Airfare for WFCA Ignite - Messer (Alas	001-506-522-45-43-00	461.30
					Airfare for WFCA Ignite - O'Brien (Alas	001-506-522-45-43-00	502.30
					Airfare for WFCA Ignite - Ryan (Alaska)	001-506-522-45-43-00	502.30
					Airfare to PNS for ODP-Basta (America	001-506-522-45-43-00	206.40
					Airport Park-Hlth&Safety- Fetcho (Extr.	001-506-522-45-43-00	80.58
					Airport Parking - McConnell	001-516-522-30-43-00	75.13
					Airport Parking - Read (Doug Fox)	001-506-522-45-43-00	175.25
					Allianz Travel Insurance - Dimonda	001-506-522-45-43-00	73.54
					Amazon - 10 pk coin cell battery x 2	001-509-522-30-31-01	21.40
					Amazon - Mult-function digital meronc	001-509-522-30-31-01	86.26
					Amazon-Essentials of FD Cust Service f	001-506-522-45-34-00	138.93
					Aspen 2 cycle 3pk x 4 -SCFTA - (Graing	001-504-522-20-31-07	510.25
					B&H-Canon speedlite, camera bag, po	001-505-522-30-35-00	447.31
					Blue Def Fluid - Deployment So Cal	001-504-522-20-32-00	30.09
					Blue Def Fluid-Deployment in SoCal(Sp	001-504-522-20-32-00	51.44
					Calendar Wiz Monthly Fee	001-513-522-10-49-04	29.00
					Canva - Annual Subscription	001-515-522-30-49-04	299.04
					Car rental in DC - Read (Sixt)	001-506-522-45-43-00	165.94
					CDL Health Exam - Lewis (Tree of Healt	050-511-522-60-41-11	130.00
					Chairs for ST 31 x 2 (Costco)	001-507-522-50-35-00	215.78
					Chairs x 4 - Stock Inventory (Costco)	001-507-522-50-35-00	323.67
					Coffee for Leadership Meeting (Starbu	001-502-522-10-49-06	21.88
					Community Advisory Meeting x 35 (Mi	001-502-522-10-49-06	949.13
					Computer Memory Kit x3 (Best Buy)	001-513-522-10-35-00	109.86
					Comunity Advisory Mtg x5 (Mi Tierra)	001-502-522-10-49-06	133.77
					Cooler and Supplies-Deployment in So	001-514-522-20-35-01	112.45
					Costco - multi	001-504-522-20-32-00	105.55
						001-507-522-50-35-00	239.50
					CPSE University Registration - Leah	001-505-522-45-49-02	720.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-JAN25-	District Credit Card Charges - January 2	Invoice	01/25/2025	Crackyl Magazine-Health and Safety	001-510-522-20-49-01	230.00
					Cutting Boards & Ktchn Towels for Stoc	001-507-522-50-31-00	105.96
					Cutting Pad for Logistics Supplies (Det	001-507-522-50-31-00	145.08
					Donuts for Training Committee Mtg @	001-506-522-45-31-03	11.49
					Dropbox Plus Yearly Renewal-Com Rel	001-515-522-30-49-04	132.47
					End Link Kit for Shop (Roadmaster)	050-511-522-60-34-01	164.71
					Entry Level FF Job Posting - Governme	001-517-522-10-44-00	125.00
					Entry Level FF Job Posting - Zip Recruit	001-517-522-10-44-00	120.00
					Entry Level FF/PM Job Posting - Govern	001-517-522-10-44-00	125.00
					Fast Tac Urban Pant x2-King (Galls)	001-504-522-20-31-07	112.19
					FDIC Registration x 4	001-506-522-45-49-02	1,180.00
					FDIC Registration-April-Indianapolis - x	001-506-522-45-49-02	3,540.00
					FF/PM Job Posting - Job Board	001-517-522-10-44-00	138.00
					Fuel E1502 - deployment in So Cal (Pik	001-504-522-20-32-00	136.08
					Fundamentals of Fire Investigation Cla	001-506-522-45-49-02	700.00
					Fundamentals of Fire Investigation Cor	001-505-522-45-49-02	2,800.00
					Gatorade 24 count x 4 (Costco)	001-504-522-20-31-01	121.88
					Gift Bags-Used for Banquet (Michael's)	001-502-522-10-49-07	17.35
					Glacier West Storage - H81	001-507-522-50-45-00	156.00
					Go Daddy domain renewal (monroefir	001-513-522-10-49-04	132.73
					Ground Cover Tarp For Framed Water	001-504-522-20-31-01	630.37
					Heart Code PALS course registration-Se	001-509-522-45-49-02	183.79
					Helmet Shield-Gagnon Retirement (Ta	001-502-522-10-49-07	60.00
					Hotel Deposit for FDIC - Christensen (H	001-506-522-45-43-00	425.90
					Hotel Deposit for FDIC - Cronin (Home	001-506-522-45-43-00	202.95
					Hotel Deposit for FDIC - Stablein (Hom	001-506-522-45-43-00	425.90
					Hotel FDSOA Hlth & Safety Conf-Fetchi	001-506-522-45-43-00	1,154.86
					Hotel for deployment in So Cal- (Holid	001-514-522-20-43-01	123.75
					Hotel for deployment in So Cal- (Holid	001-514-522-20-43-01	123.75
					Hotel for deployment in So Cal- (Holid	001-514-522-20-43-01	123.75
					Hotel for deployment in So Cal- C Matt	001-514-522-20-43-01	159.32
					Hotel for deployment in So Cal- Welch	001-514-522-20-43-01	159.32
					Hotel for deployment in So Cal-(Spring	001-514-522-20-43-01	159.32
					Hotel for deployment in So Cal-(Spring	001-514-522-20-43-01	159.32
					Hotel for deployment in So Cal-Brooks	001-514-522-20-43-01	159.32
					Hotel for deployment in So Cal-Kees(Sj	001-514-522-20-43-01	159.32
					Identification Placards for A81 (Ardor F	001-504-522-20-48-01	80.93
					Incident Safety Officer Class-Human (S	001-506-522-45-10-01	300.00
					Institute of Fire Engineers Membershi	001-505-522-30-49-02	215.00
					Internet for Ellensburg - Spectrum	001-506-522-45-49-37	148.93
					Int'l Assoc of Arson Investigators Rene	001-505-522-30-49-02	143.00
					Int'l Code Council Code Books x 11	001-505-522-30-31-00	1,520.83
					Int'l Code Council Code Books x 3	001-505-522-30-31-00	394.37

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-JAN25-	District Credit Card Charges - January 2	Invoice	01/25/2025	Kitchen Hood Lights @ 82-Repair (Bro	001-507-522-50-48-00	553.47
					Lake Stevens Chamber of Commerce L	001-502-522-10-49-06	100.00
					Lake Stevens Storage Unit C54 & C60	001-507-522-50-45-00	150.00
					Legislative Day Registration-Commissic	001-506-522-45-49-02	120.00
					Lunch for Strategy & Tactics Class (Cos	001-506-522-45-31-03	161.04
					Manikin-3 adult, 3 pediatric (Archeon)	001-509-522-20-35-00	3,300.00
					Microsoft 365 monthly subscription	001-513-522-10-49-04	15.32
					Microwave Ovens x 2 for Shop (Costco	052-511-594-00-64-00	323.68
					Mirror Replacement-Deployment in Sc	001-514-522-20-35-01	28.48
					Monroe Chamber of Commerce Lunch	001-502-522-10-49-06	96.00
					Monroe Rotary Dues	001-502-522-10-49-01	100.00
					Napkins & Plates-Strategy & Tactics Cl	001-506-522-45-31-03	33.00
					NFPA Conference and Expo Registratio	001-505-522-45-49-02	1,395.00
					NFPA Fire Protect - Auto renewal	001-505-522-30-49-02	1,076.16
					NFPA Nat'l Fire Code Subscription Ser	001-505-522-30-49-02	1,698.43
					NW Leadership Seminar - Commission	001-506-522-45-49-02	1,580.00
					Office Chairs for Logistics x 3 (Costco)	001-507-522-50-35-00	327.87
					Office Chairs for ST 33 x 4 (Costco)	001-507-522-50-35-00	437.16
					Oil & Funnel for E31-Deployment in Sc	001-504-522-20-32-00	48.15
					Oscillating Multi-Tool (Home Depot)	001-507-522-50-35-00	217.51
					Paper Towels/TP/Reynolds (Costco)	001-507-522-50-31-00	87.90
					Parking permit at EVCC - Arnold	001-509-522-45-49-02	54.40
					Parking permit at EVCC - Labine	001-509-522-45-49-02	54.40
					Parking permit at EVCC - Lawson, N	001-509-522-45-49-02	54.40
					Parking permit at EVCC - Osburn	001-509-522-45-49-02	54.40
					Pearson Education EMT School - Labin	001-509-522-45-49-02	109.39
					Pearson Education EMT School - Lawsc	001-509-522-45-49-02	109.39
					Pearson Education EMT School - Osbur	001-509-522-45-49-02	109.39
					Pearson Education EMT School - Xayar	001-509-522-45-49-02	109.39
					Peer Support Course-will be refunded	001-506-522-45-10-01	89.04
					Propane Refill (Tractor Supply)	001-507-522-50-47-03	25.38
					Propane Refill (Tractor Supply)	001-507-522-50-47-03	34.57
					Propane Tank Exchange x 2 (Fred Mey	001-507-522-50-47-03	43.74
					Run Review Meeting (Maltby Pizza)	001-509-522-20-49-04	82.19
					SCFTA - Return to Home Depot	001-506-522-45-49-23	-61.54
					SCFTA - Tough Storage Totes x 40 (Hor	001-506-522-45-49-23	448.16
					SCFTA-flathead screws & crown staple:	001-506-522-45-49-23	307.95
					Seat upgrade-no other options-Basta (001-506-522-45-43-00	90.00
					Sebo G4 Vacuum x 2 (Everett Vacuum)	001-507-522-50-35-00	1,316.60
					Sky Valley Chamber of Commerce Lun	001-502-522-10-49-06	15.00
					Snacks - MSO tactics class (Safeway)	001-509-522-20-49-04	46.94
					Snacks for Blue Card Class (Safeway)	001-506-522-45-31-03	35.96
					Snacks for Blue Card Class (Safeway)	001-506-522-45-31-03	96.33

Docket of Claims Register

APPKT01800 - 02.27.2025 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-JAN25-	District Credit Card Charges - January 2	Invoice	01/25/2025	Snacks for Design Meeting (Safeway)	001-507-522-50-49-00	40.11
					Snacks for EMS Class (Safeway)	001-509-522-20-49-04	29.11
					Snacks for Leadership Meeting (Fred N	001-502-522-10-49-06	66.54
					Snacks for Leadership Meeting (Sky Riv	001-502-522-10-49-06	66.36
					Snacks for Run Review for Jan ALS (Saf	001-509-522-20-49-04	34.92
					Snacks for Tactics Class Jan 9 & 10 (Saf	001-506-522-45-31-03	16.98
					Snacks for Tactics Class Jan 9 & 10 (Saf	001-506-522-45-31-03	104.77
					Snoworks Community - JENKINS	001-502-522-10-49-06	327.90
					Station Design Registration-A Fatkin &	001-507-522-45-49-02	800.00
					Steel Thin Nylon Insert Locknut & Bras	050-511-522-60-34-01	40.36
					Supplies for SRFR Banquet (Lowe's)	001-502-522-10-49-07	30.15
					Surge Protectors for Blue Card equipm	001-506-522-45-31-03	65.57
					TEquipment Extech Apps x 2	001-505-522-30-35-00	247.46
					Toilet Valves for Repairs-Stock Inv (Equ	001-507-522-50-43-00	563.59
					Towels, TP - Logistics Stock (Costco)	001-507-522-50-31-00	53.37
					TV & Mount for ST 82 (Costco)	001-507-522-50-35-00	1,147.63
					UPS - MATT BALL	001-502-522-10-42-00	46.71
					USPS - Read	001-502-522-10-42-00	9.90
					USPS - READ	001-502-522-10-42-00	9.90
					USPS-IRS Abatement-Dept of Treasury	001-502-522-10-42-00	55.00
					UW Executive Education Course - Beck	001-506-522-45-49-10	3,725.00
					W-2 Window Envelopes x 300 (Deluxe)	001-502-522-10-31-00	130.16
					WA Assoc of Building Officials Member	001-505-522-30-49-02	222.00
					WA ST Assoc of Fire Marshals Member	001-505-522-30-49-02	990.00
					WA ST Labor Law Poster x 12 (Amazon	001-517-522-10-49-01	224.74
					Washington Finance Officer Assoc-me	001-502-522-10-49-01	75.00
					Water Delivery for Shop (Crystal)	050-511-522-60-31-04	54.64
					Water Delivery for Shop (Crystal)	050-511-522-60-31-04	46.44
					WFOA Bars Webinar Registration - A La	001-503-522-45-49-02	125.00
					Wheel Casters needed for office furn (I	001-506-522-45-31-03	11.96
					Wheel Casters needed for office furn (I	001-506-522-45-31-03	11.96
					Wilderness Frst Responder Course Reg	001-506-522-45-49-02	850.00
					WSP Background Check x 1	001-517-522-10-49-06	11.00
					WSP Background Check x 1	001-517-522-10-49-06	11.00
					WSP Background Check x 4	001-517-522-10-49-06	44.00
					WSP Background Checks x 5	001-517-522-10-49-06	55.00

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0040	VESTIS	25-00286					391.68
	6560507092	Maint. Srvc Towels, Floor Mat & Mop	Invoice	01/16/2025	Maint. Srvc Towels, Floor Mat & Mop	001-507-522-50-48-00	26.52
	6560507093	Shop Supplies/Uniform Rental/Laundry	Invoice	01/16/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	72.82
	6560510019	Shop Supplies/Uniform Rental/Laundry	Invoice	01/23/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	68.68
	6560514269	Maint. Srvc Towels, Floor Mat & Mop	Invoice	01/30/2025	Maint. Srvc Towels, Floor Mat & Mop	001-507-522-50-48-00	16.40
	6560514270	Shop Supplies/Uniform Rental/Laundry	Invoice	01/30/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	70.97
	6560517831	Shop Supplies/Uniform Rental/Laundry	Invoice	02/06/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	68.68
	6560525684	Shop Supplies/Uniform Rental/Laundry	Invoice	02/20/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	67.61
2479	VRITI JAIN	25-00287					165.00
	INV12923	2025 Admin Uniform Pants/Footwear	Invoice	02/18/2025	2025 Admin Uniform Pants/Footwear	001-504-522-20-31-07	165.00
0579	WASHINGTON STATE AUDITOR'S	25-00288					417.30
	L166389	Accountability & Financial Audit (2022	Invoice	02/12/2025	Accountability & Financial Audit (2022	001-512-522-10-41-12	417.30
0651	WAVE	25-00289					900.80
	129266301-0011314	Fiber Optic Connection - ST 72	Invoice	02/01/2025	Fiber Optic Connection - ST 72	001-513-522-50-42-01	900.80
0651	WAVE	25-00290					8,023.39
	132631801-0011314	Fiber Optic Connection - County (Rocke	Invoice	02/01/2025	Fiber Optic Connection & Cable/TV Ser	001-513-522-50-42-01	8,023.39
0665	WHELEN ENGINEERING COMPAN	25-00291					476.51
	644900	Shop Parts	Invoice	02/14/2025	Shop Parts	050-511-522-60-34-01	476.51
2011	ZIPLY FIBER	25-00292					191.82
	ADMIN-JANFEB25	Fire Alarm Phone Lines/Connection - A	Invoice	01/28/2025	Fire Alarm Phone - Late Payment Fee C	001-513-522-50-42-01	-12.77
					Fire Alarm Phone Lines/Connection - A	001-513-522-50-42-01	204.59
Total Claims: 118						Total Payment Amount:	1,386,436.04

Snohomish Regional Fire and Rescue Claims Voucher Summary

02/25/2025

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00175	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		348.99
25-00176	ACROSS THE STREET PRODUCTIONS		385.00
25-00177	AJ'S LANDCARE, INC		9,988.71
25-00178	ALDERWOOD AUTO GLASS		1,052.96
25-00179	ALL BATTERY SALES AND SERVICE		1,490.75
25-00180	AMAZON CAPITAL SERVICES, INC		23,152.52
25-00181	B&H FIRE AND SECURITY		14,569.57
25-00182	BICKFORD MOTORS INC.		1,286.86
25-00183	BNBUILDERS, INC		305,806.99
25-00184	BOUND TREE MEDICAL, LLC		19,955.57
25-00185	BRAKE & CLUTCH SUPPLY INC		1,148.92
25-00186	BRAUN NORTHWEST INC		707.73
25-00187	BRETT FETCHO		555.21
25-00188	BRITTANY BAZINET		60.00
25-00189	CENTRAL PARK APARTMENTS ON HELENA LLC		1,526.50
25-00190	CENTRAL WELDING SUPPLY		3,649.00
25-00191	CHAMPION BOLT & SUPPLY INC		518.61
25-00192	CHINOOK LUMBER		85.46
25-00193	CHRISTENSEN, INC		278.17
25-00194	CHRISTIAN DIMONDA		535.88
25-00195	CITY OF MONROE		772.72
25-00196	CITY OF MONROE		463.08
25-00197	CITY OF MONROE		162.34
25-00198	CITY OF MONROE		37.28
25-00199	COLUMBIA SOUTHERN UNIVERSITY		1,528.00
25-00200	CRESSY DOOR COMPANY, INC		522.11
25-00201	CROWN FIRE PROTECTION		4,855.50
25-00202	CSD ATTORNEYS AT LAW P.S.		5,968.05
25-00203	DICK'S TOWING, INC.		383.49
25-00204	ELECTRONIC BUSINESS MACHINES		1.54
25-00205	EMERGENT RESPIRATORY		149.99

Page Total

401,947.50

Cumulative Total

401,947.50

Snohomish Regional Fire and Rescue Claims Voucher Summary

02/25/2025

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00206	FASTFIELDFORMS		1,026.61
25-00207	FIRE TECH		450.00
25-00208	FIRST CLASS BUILDING SUPPLY AND SERVICES		5,594.00
25-00209	FIRSTWATCH		635.00
25-00210	GALLS, LLC		14,309.77
25-00211	GENCAP CONSTRUCTION CORP.		485,499.08
25-00212	GRAINGER		15,010.57
25-00213	GRAYBAR ELECTRIC COMPANY INC		155.68
25-00214	HANDTEVY		7,311.78
25-00215	HOTEL INDIGO EVERETT		3,831.04
25-00216	IMS ALLIANCE		48.02
25-00217	IRON MOUNTAIN INC		813.63
25-00218	ISOUTSOURCE		21,193.40
25-00219	JANA STRAIN FREEDIVING		7,575.00
25-00220	JUDD & BLACK ELECTRIC INC		1,117.69
25-00221	KERRY PRAY		217.95
25-00222	L.N. CURTIS & SONS		2,100.27
25-00223	LAKE STEVENS ATHLETIC CLUB		109.00
25-00224	LAURA GONZALEZ		74.33
25-00225	LEAH SCHOOF		443.51
25-00226	LIFE-ASSIST INC		690.76
25-00227	LION GROUP INC.		6,319.05
25-00228	LOWE'S		5.43
25-00229	MATTHEW FINEMAN		196.89
25-00230	MATTHEW J. BEECROFT		12,000.00
25-00231	MELISSA JENKINS		1,095.00
25-00232	MICHAEL MCCONNELL		764.00
25-00233	MONROE VISION CLINIC, INC.		830.00
25-00234	MORSE STEEL SERVICE		64.81
25-00235	NORTHWEST PROPANE LLC		983.03
25-00236	NORTHWEST TROPHY & AWARDS		269.99

Page Total

590,735.29

Cumulative Total

992,682.79

Snohomish Regional Fire and Rescue Claims Voucher Summary

02/25/2025

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00237	OAC SERVICES, INC.		27,176.71
25-00238	ODP BUSINESS SOLUTIONS, LLC		791.61
25-00239	OPERATIVE IQ		6,008.18
25-00240	OTTO ROSENAU & ASSOCIATES, INC.		125.00
25-00241	PACIFIC POWER BATTERIES		24.62
25-00242	PETROCARD, INC.		1,582.47
25-00243	PLATT ELECTRIC		317.92
25-00244	PUGET SOUND ENERGY		1,102.87
25-00245	PUGET SOUND ENERGY		604.40
25-00246	PUGET SOUND ENERGY		800.18
25-00247	PUGET SOUND ENERGY		811.23
25-00248	PUGET SOUND ENERGY		1,598.09
25-00249	PUGET SOUND ENERGY		866.94
25-00250	PURCELL TIRE & SERVICE CENTER		6,325.15
25-00251	REHN & ASSOCIATES		84.00
25-00252	RENEWAL REMODELLING AND REPAIRS, LLC		7,992.31
25-00253	RICE FERGUS MILLER, INC.		5,151.00
25-00254	RICOH USA, INC.		50.91
25-00255	RIDGID PLUMBING AND DRAIN SERVICES LLC		6,077.43
25-00256	RYAN LUNDQUIST		255.00
25-00257	S & P DESIGN INC		3,747.90
25-00258	SEA-WESTERN INC		9,921.51
25-00259	SKY POWER WASH		4,448.24
25-00260	SMARSH INC		38,211.56
25-00261	SMARTSIGN		1,748.98
25-00262	SNOHOMISH COUNTY 911		96,952.49
25-00263	SNOHOMISH COUNTY PLANNING AND DEVELOPMENT SERVI		875.00
25-00264	SNOHOMISH COUNTY PUD		288.59
25-00265	SNOHOMISH COUNTY PUD		988.18
25-00266	SNOHOMISH COUNTY PUD		267.96
25-00267	SNOHOMISH COUNTY PUD		26.91

Page Total

225,223.34

Cumulative Total

1,217,906.13

Snohomish Regional Fire and Rescue Claims Voucher Summary

02/25/2025

Page 4 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-00268	SNURE LAW OFFICE, PSC		2,880.00
25-00269	SOUTH SNOHOMISH COUNTY FIRE & RESCUE		37,859.05
25-00270	SPEEDWAY CHEVROLET		1,707.42
25-00271	SPRAGUE PEST SOLUTIONS		1,917.90
25-00272	SRFR - PETTY CASH		3,098.00
25-00273	STEVEN TICKLE		536.60
25-00274	STREAMLINE AUTOMATION SYSTEMS, LLC		8,384.42
25-00275	STREAMLINE DIGITAL IMAGING, LLC		1,420.90
25-00276	STRYKER MEDICAL		2,731.16
25-00277	SUPERIOR SEPTIC SERVICE, LLC		10,480.42
25-00278	SYSTEMS DESIGN WEST, LLC		13,363.10
25-00279	THE SEPTIC GROUP		415.42
25-00280	TOWN CENTER EYE CARE LLC		301.00
25-00281	TRUE NORTH EMERGENCY EQUIPMENT INC		9,371.40
25-00282	TYLER COMPTON		153.30
25-00283	TYLER TECHNOLOGIES INC		1,199.00
25-00284	ULINE, INC		5,699.73
25-00285	US BANK		56,444.59
25-00286	VESTIS		391.68
25-00287	VRITI JAIN		165.00
25-00288	WASHINGTON STATE AUDITOR'S OFFICE		417.30
25-00289	WAVE		900.80
25-00290	WAVE		8,023.39
25-00291	WHELEN ENGINEERING COMPANY		476.51
25-00292	ZIPLY FIBER		191.82

Page Total 168,529.91

Cumulative Total 1,386,436.04



Payroll Summary and Authorization Form for the:

2/14/2025 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$1,135,361.14

Paper Checks: \$0.00

Taxes: \$352,255.21

Allowed in the sum of: \$1,487,616.35

Reviewed by: Brandon Vargas
District Administrative Coordinator

Prepared by: Erick Ramirez
Payroll Specialist

Approved by Commissioners: _____



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

February 13, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Commissioner Schaub, and Commissioner Waugh; and via Zoom were Vice Chairman Fay and District Secretary Snure. Additionally Commissioner Steinruck was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Assistant Chief Messer thanked everyone who went to the Cultural Leadership Team (CLT) Retreat, they had a great presentation from Dr. Ashby from Indianapolis. He also mentioned they attended the Ignite Conference this week, which was a first-time conference by the Western Fire Chiefs, and focused on the topics of wildland, health & safety, and information & technology.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	1/28/25	2/25/25	Yes
Finance Committee	Elmore	1/23/25	2/27/25	No
Sno911	Waugh	1/16/25	2/20/25	No
Sno-Isle Commissioners	Fay	12/5/24	3/6/25	No
Leadership Meeting	Schaub	1/23/25	3/27/25	No
Policy Committee	Schaub	2/13/25	3/13/25	Yes
Community Advisory Committee	TBD	1/6/25	TBD	No

Policy Committee – Commissioner Schaub commented that they met earlier today, and they reviewed one policy on Emergency Recall.

Subcommittee for Fire Commissioner Appointment Process – Chairman Elmore commented that they met last week and spent a good amount of time discussing the process. They identified Business Administrator Schoof as their Admin Lead and they now have the interview questions for the process. The candidates will



be provided the interview questions for review while they wait for their interview. They had seven applicants all together, during the first round, and they are planning for a Monday or Tuesday in March for the interviews.

Commissioner Schaub commented that the subcommittee will be looking to the Board to see if they agree with the four suggested candidates for interviews.

Commissioner Waugh confirmed that we will nominate candidates tonight and then go out once more to see if there are additional interested individuals.

COMMITTEE MEETING MINUTES

Finance Committee – January 23, 2025

Capital Facilities Committee – February 4, 2025

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-00001 to 25-00011; (\$784,108.00)

Benefits Vouchers: 25-00012 to 25-00027; (\$1,137,393.30)

AP Vouchers: 25-00028 to 25-00163; (\$8,149,390.65)

Approval of Payroll

January 31, 2025 Payroll (\$1,796,191.41)

Approval of Minutes

Approve Regular Board Meeting Minutes January 23, 2025

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.

On vote, Motion carried 5/0.

OLD BUSINESS

Discussion

N/A

Action

Capital Facilities: BN Builders Phase 1B Amendment

Assistant Chief Messer commented that this is authorizing the additional preconstruction and design services from BNB and Miller Hull. This will authorize an additional \$728,000 for services to be carried out over a 12-week period.



Motion to approve the BN Builders Phase 1B Amendment as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Schaub.
On vote, Motion carried 5/0.

Policy Review

- Policy 317 Carbon Monoxide Detector Activations
- Policy 331 Grocery Shopping On-Duty
- Policy 332 Scenes of Violence Incidents
- Policy 506 Chaplaincy Program
- Policy 603 Emergency Action Plan and Fire Prevention Plan Training
- Policy 1016 Personal Projects On-Duty
- Policy 1032 Temporary Modified-Duty Assignments
- Policy 1102 Wastewater Discharge
- Policy 1104 Fire Station Living

Motion to approve Policies 317, 331, 332, 506, 603, 1016, 1032, 1102, and 1104 as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.
On vote, Motion carried 5/0.

Commissioner Waugh mentioned that he had asked about Policy 506 to clarify the phrase “under review” on page 81 of the Commissioner Agenda Packet. It is not the actual policy under review, but the classification description of the chaplain.

Commissioner Vacancy Recruitment Process

Motion to nominate: Davin Alsin, Kyle Fisher, Steve Guptill, Dan Lorentzen, Jeff Pegrum and Randy Woolery; and to delegate the selection and scheduling of four candidates to the sub-committee after the final posting deadline for applicants.

Motion by Chairman Elmore and 2nd by Commissioner Edwards.
On vote, Motion carried 5/0.

Chairman Elmore initially made a motion to schedule a Special Board Meeting to interview the candidates on March 10th at 1800 hours and located at the Station 31 Training Room; and after further discussion he rescinded his motion. Chairman Elmore will call for a Special Meeting once they know the candidates' availability for interviews.

NEW BUSINESS

Discussion

N/A



Action
N/A

GOOD OF THE ORDER

Commissioner Waugh mentioned he was able to attend the CLT Retreat, and he appreciated their concerns and their ideas for consideration.

Chairman Elmore commented that he also appreciated the opportunity to participate with the CLT Retreat, and he can see how this team can have a very positive effect on the organization. He appreciated their guest speaker Dr. Ashby.

Commissioner Waugh mentioned the EMS Task Force, and that there needs to be additional clarification with their interlocal agreement. They will be going through the process of getting signatures once more.

ATTENDANCE CHECK

Regular Commissioner Meeting February 27, 2025, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

N/A

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1754 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Commissioner Jeff Schaub

Chairman Troy Elmore

Commissioner Jim Steinruck

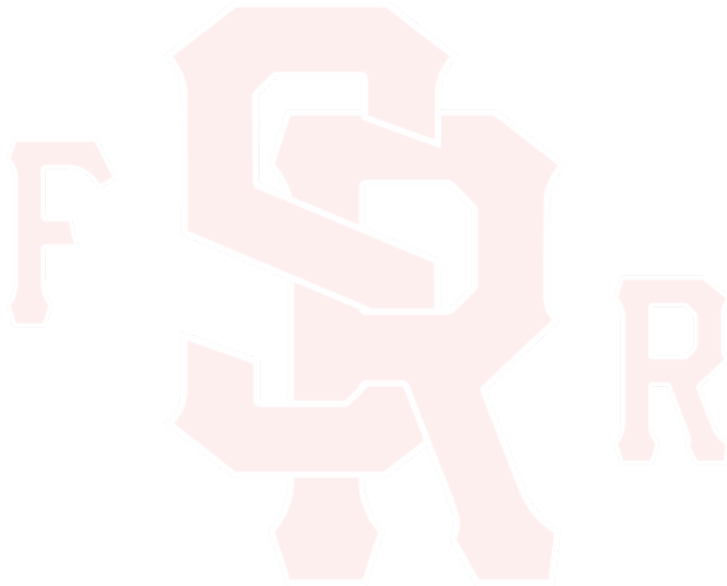
Vice Chairman Randy Fay

Commissioner Roy Waugh



OLD BUSINESS

DISCUSSION





OLD BUSINESS

ACTION



**INTERLOCAL AGREEMENT
WITH
MEMBER AGENCIES
FOR
A SNOHOMISH COUNTY EMS AGENCY**

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into by and between the Snohomish County EMS Agency (the “SCEMSA”) and each undersigned Member Agency (collectively, the “Parties” and individually as a “Party”).

I. RECITALS

WHEREAS, SCEMSA desires to provide support to the Snohomish County Medical Program Director in provision of services under Chapter 18.71 RCW, including as it relates to and Chapter 246-976 WAC;

WHEREAS, SCEMSA desires to provide support to the Emergency Medical Services providers in Snohomish County, Snohomish County 911, the Snohomish County EMS and Trauma Care Council, in furtherance of the delivery of Emergency Medical Services in a modern, efficient manner and in compliance with federal, state, and local laws and regulations, including RCW 70.54.310, RCW 70.168.090, WAC 246-50-020;

WHEREAS, SCEMSA desires to maintain a well informed and collaborative working relationship with cities and fire agencies providing Emergency Medical Services, and the private, licensed, ambulance and EMS providers;

WHEREAS, SCEMSA desires to operate SCEMSA under a shared governance and funding model, maximizing the use of grant funding where practicable;

WHEREAS, in furtherance of a common goal to provide the best possible EMS service within their jurisdictions, the Member Agencies desire to support SCEMSA as provided herein;

WHEREAS, the Parties are authorized, pursuant to Chapter 39.34 of the Revised Code of Washington, to enter into this Agreement to allow the Parties to cooperate with each other to provide high-quality services to the public in the most efficient manner possible.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and terms hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

II. TERMS

1. **Purpose.** There is hereby created an emergency medical services agency, hereinafter called the “Snohomish County EMS Agency” (the “SCEMSA”) to provide support to the Emergency Medical Services providers in Snohomish County, Snohomish County 911, the Snohomish County EMS and Trauma Care Council, and the Medical Program Director, in furtherance of the delivery of high quality Emergency Medical Services to residents and others living, working or traveling in Snohomish County. SCEMSA shall be formed pursuant to the Interlocal Cooperation Act as a separate, independent governmental administrative agency and

shall be organized under Washington law as a non-profit corporation under chapter 24.06 RCW. SCEMSA's initial Articles of Incorporation and Bylaws are attached as **Exhibits A** and **B**, but may be updated from time to time by Supermajority Vote of the Board of Directors of SCEMSA.

2. **Effective Date.** This Agreement shall be effective the first day of the month after: (i) signature by Member Agencies that together make up not less than ninety percent (90%) of the total Assessment in 2025 on **Exhibit D**; (ii) the signature of at least one agency represented in each of the Positions 1 – 6 on the Board of Directors in the Bylaws for SCEMSA, and (iii) the signature by the EMS Agency and the Snohomish County EMS and Trauma Care Council (the "Effective Date"). Except as provided in Section 9, Member Agencies must sign the Agreement within thirty (30) days of the Effective Date.

3. **Term.** This Agreement shall have an initial term through December 31, 2027, (the "Initial Term") and shall thereafter be of ongoing duration, subject to termination provisions contained herein. No Party may terminate or withdraw from this Agreement during the Initial Term, except as provided herein.

4. **SCEMSA Responsibilities.**

4.1 **MPD Support Services.** SCEMSA shall provide support to the Snohomish County Medical Program Director in provision of services under Chapter 18.71 RCW, including as it relates to development and promotion of new protocols, delegate physicians, training and evaluations, quality assurance / quality improvement, employee discipline, controlled substances, and other duties in Chapter 246 976 WAC;

4.2 **EMS Support Services.** SCEMSA shall provide support to the EMS providers in Snohomish County, Snohomish County 911, and the Snohomish County EMS and Trauma Care Council, in furtherance of the delivery of Emergency Medical Services in a modern, efficient manner and in compliance with federal, state, and local laws and regulations, including RCW 70.54.310, RCW 70.168.090, and WAC 246-50-020, including promoting consistent and integrated use of technology; provided, however, SCEMSA shall have no authority to set local policies for any Member Agency or take enforcement action on behalf of any Member Agency.

4.3 **Expansion of Scope of Services.** The Agency may provide additional ancillary public services to the extent reasonably necessary to advance the coordination or delivery of emergency medical services in Snohomish County.

5. **Budget.** SCEMSA's proposed budget for 2025 is attached as **Exhibit C**. Thereafter, SCEMSA shall develop a proposed annual operating budget. The Board of Directors may establish and fund reserves to support operations of SCEMSA, at levels the Board of Directors determines to be appropriate. SCEMSA shall distribute a proposed budget by July 1 of the preceding year to all Member Agencies.

6. **Assessment Share Formula.** For 2025, Member Agencies shall be invoiced amounts as shown in the funding plan in **Exhibit D**; provided, however, that if the Effective Date is after January 1, 2025, the Assessments for 2025 shall be prorated. Thereafter, the Assessments shall be allocated between Member Agencies as follows:

Approved Assessment

$$\frac{\div \text{ Assessed Value (Per \$1,000) of All Member Agencies}}{\text{Assessment Rate}}$$

$$\times \frac{\text{Assessment Rate}}{\text{Assessed Value (Per \$1,000) of Member Agency}}$$

$$\text{Assessment Share for that Member Agency}$$

6.1 **Assessment Rate Limitation.** In no event shall the Assessment Rate exceed \$0.0075 of Assessed Value (per \$1,000) in any year without the prior written approval for that year of at least (1) not less than two-thirds of all Member Agencies legislative bodies in number and (2), if there are more than one Member Agency objecting such an Assessment Rate, not less than sixty percent (sixty percent 60%) of the Weighted Vote of all Member Agencies. A “Weighted Vote” means a vote in which each Member Agency’s vote is counted according to its respective Assessed Value as determined herein.

6.2 **Assessed Value.** Assessed Value shall be determined every August 1 of year prior to the year the Assessment is due. The Assessed Value shall be based on the tax year that gets collected in the year before the Assessment is due. For example, the Assessed Value for Assessments due in 2027 will be established by August 1, 2026, based on the Assessed Value for the tax year 2025 (collected in 2026).

6.2.1 **Contracts for EMS Service.** For Member Agencies that provide substantially all EMS services to other public EMS agencies by interlocal agreement, those other agencies shall be included when calculating the Assessed Value for that Member Agency.

6.2.2 **Property Not Regularly Assessed.** Member Agencies may provide substantially all EMS services to properties within its jurisdiction that is not regularly assessed, including tribal lands. If such properties comprise at least 25% of the Member Agency’s jurisdiction by total acreage, notwithstanding anything to the contrary, the Assessed Value of that Member Agency shall be calculated for the purpose of this Agreement as follows:

$$\frac{\div \text{ Total Assessed Value of All Other Member Agencies}}{\text{Number of Credentialed Employees of All Other Member Agencies}}$$

$$\times \frac{\text{Number of Credentialed Employee of Member Agency}}{\text{Assessed Value by Member Agency by Credentialed Employee}}$$

PLUS

$$\frac{\div \text{ Total Assessed Value of All Other Member Agencies}}{\text{Number of Fire/EMS Calls for Service of All Other Member Agencies}}$$

$$\times \frac{\text{Number of Fire/EMS Calls for Service of Member Agency}}{\text{Assessed Value by Member Agency Calls for Service}}$$

DIVIDED BY TWO (2)

6.3 **Payment.** SCEMSA shall notify each Member Agency of its Assessment Share for the next calendar year no later than August 15. Each Member Agency shall pay its Assessment Share in equal installments no later than January 15, April 15, July 15 and October 15 of each year, or on such a schedule as may otherwise be approved by the Board of Directors. Consistent with any use imposed on particular funds by statute, ordinance, contract, this Agreement or any bylaws adopted by SCEMSA, SCEMSA may use any available funds for any purpose authorized by this Agreement in connection with an authorized expenditure.

7. **Boundary Changes.** It is the responsibility of each Member Agency to provide reasonable advance notice to SCEMSA of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason.

8. **SCEMSA Bylaws.** SCEMSA shall be governed by a Board of Directors composed of a representative group of fire chiefs, or their designees, from among the Member Agencies provided, however, there shall be at least six (6) positions and an employee of each Member Agency shall be eligible for appointment to a minimum of one (1) position.

8.1 A Supermajority Vote of the Board of Directors shall be required in order to approve the following items or actions:

- i. Approve a total Assessment that either exceeds, or is less than, the prior approved total Assessment by a percentage in excess of three percent (3%);
- ii. Acquire assets, equipment, real or personal property valued at over Fifty Thousand Dollars (\$50,000);
- iii. Admit a new Member Agency (other than admission a Member Agency created by the merger, consolidation or other process as described herein);
- iv. Reinstate a Member Agencies that has been terminated as a Member Agency);
- v. Expand of the scope of services provided by SCEMSA;
- vi. Adopt or amend of any Bylaws or the Articles of Incorporation;
- vii. Merge, consolidate, or sell all or substantially all assets of SCEMSA;
- viii. Terminate or dissolve SCEMSA;
- ix. Terminate a service contract with the Medical Program Director; and
- x. Any other action requiring a two-thirds or sixty-six percent (66%) supermajority vote under chapter 24.06 RCW.

8.2 A "Supermajority Vote" means Board of Director approval of an item accomplished by securing affirmative votes of both: (1) not less than two- thirds of all Directors of the Board of Director in number and (2), if more than one Director opposes an item, not less than sixty percent (60%) of the Weighted Vote of all Directors. A "Weighted Vote" means a vote in which each Director's vote is counted according to its respective Member Agency's Assessment Share due and payable for the then current budget period in proportion to the total Assessment Shares payable for the then current budget period by all Member Agencies of Directors holding Positions 1 - 6. A Weighted Vote may not be split.

9. **Additional Member Agencies.** All Member Agency must be municipal corporations formed under the laws of the State of Washington and have accepted the terms of and be a Party to this Agreement. As a condition of becoming a new Member Agency, except for those Member Agencies that have signed this Agreement within thirty (30) days of the Effective Date

and have not been removed or withdrawn as a Member Agency, SCEMSA may require payment or other contributions or actions by the new Member Agency as SCEMSA may deem appropriate and may set such start date for service as it deems appropriate, it being the intention of this provision that the addition of new Member Agencies shall not cause pre-existing Member Agencies to incur additional cost or to experience any material reduction in services from SCEMSA.

10. **Consolidation.**

10.1 In the event of a merger between one or more Member Agency(ies), the Member Agencies shall pay their own Assessment Share until the effective date of the merger and, thereafter, the surviving Member Agency will pay the Assessment Share of the merged agency.

10.2 In the event of the formation of a new regional fire authority by one or more Member Agency, the Member Agency shall continue pay its Assessment Share; provided, however, the new regional fire authority may be assigned and assume all rights and responsibilities of such a Member Agency.

10.3 In the event of the annexation of Member Agency into an existing regional fire authority, the Member Agencies shall pay their own Assessment Share until the effective date of the annexation and, thereafter, the regional fire authority will pay the Assessment Share of said annexing agency.

10.4 In the event a Member Agency enters into a contract to provide substantially all EMS services to another public EMS agency, the Assessed Value of the agency receiving services by such contract shall be included in the calculation of the Assessed Value for the Member Agency providing the EMS services.

11. **Delinquencies.** Payments not received when due shall bear interest at the rate of twelve percent (12%) per annum, or such lower maximum allowable rate as provided by law and approved by SCEMSA, until paid. A Member Agency who is six (6) months delinquent in payment shall not have access to the Services until all payments, including accrued interest have been made. A Member Agency who is one year delinquent is deemed to have withdrawn as a Member Agency and to have withdrawn from the Agreement. Withdrawal does not extinguish the obligation to pay SCEMSA for its Assessment Share(s) during the time it was a Party to this Agreement, together with interest.

12. **Inventory and Property.** Real and personal property purchased or otherwise acquired pursuant to or in connection with this Agreement shall be owned in the name of SCEMSA. SCEMSA may dispose of and otherwise convey its property as provided by law and policies of SCEMSA. Equipment and furnishings for SCEMSA's operation shall be acquired as provided by law. If any Member Agency provides equipment or furnishings for SCEMSA's use, title to the same shall rest with the respective local entity unless that equipment or furnishing is acquired by SCEMSA. The Executive Director shall maintain and annually update an inventory of equipment and furnishings owned by, leased or temporarily assigned to SCEMSA, and the values thereof. In the event of dissolution or termination of SCEMSA, assigned or loaned items shall be returned to the lending entity and all other items or funds derived from the sale thereof shall be distributed to Member Agencies.

13. **Privacy Protection.** SCEMSA shall appropriately safeguard protected health information ("PHI") that is created, received, maintained, or transmitted on behalf of Member Agencies in compliance with the applicable provisions of Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F - Administrative Simplification, Sections 261, et seq., as amended ("HIPAA"), and with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D - Privacy, Sections 13400, et seq., the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act"), and as provided in **Exhibit E**, which may be updated, from time to time, by SCEMSA to keep in compliance with applicable laws and regulations.

14. **Indemnification.** To the extent permitted by law, each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope of the duties required by this Agreement. Each party shall be responsible for its own legal costs and attorneys' fees. This provision shall survive the expiration of this Agreement. This provision shall also survive and remain in effect in the event that a court or other entity with jurisdiction determines that this Agreement is not enforceable. IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES EACH PARTY'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY TO CARRY OUT THE PURPOSES OF THIS INDEMNIFICATION CLAUSE. The parties further acknowledge that they have mutually negotiated this waiver.

15. **Insurance.** SCEMSA shall procure and maintain without interruption during the term of this Agreement, in a company or companies lawfully authorized to do business in the State of Washington, the following insurance or, if self-insured, the equivalent to the following:

15.1 An occurrence based comprehensive general liability policy covering all claims for personal injury (including death) or property damage arising out of or related to this Agreement and shall include contractual liability coverage applicable to the indemnity provisions of this Agreement. The limits of liability shall be not less than One Million Dollars (\$1,000,000) for both bodily injury and property damage liability per occurrence and Two Million Dollars (\$2,000,000) general aggregate stop loss.

15.2 A liability insurance policy covering all owned and non-owned automobiles or vehicles used by or on behalf of employees. The limits of liability shall be not less than One Million Dollars (\$1,000,000) for both bodily injury and property damage liability per occurrence.

15.3 An employment practices liability insurance policy covering all claims arising from the employment process. The limit of liability shall be not less than One Million Dollars (\$1,000,000).

15.4 Insurance policies required to be maintained under this Agreement shall (a) name the other Parties, its elected officials, and employees as additional named insureds; (b) not contain a 'cross liability' or similar exclusion that would bar coverage for claims between or among insureds; (c) contain a severability of interest provision in favor of the other Parties; and (d) contain an express waiver of any right of subrogation by the insurance company against the

other Party and its elected officials, employees, and agents. Insurance policies required to be maintained by SCEMSA under this Agreement shall be written as a primary policy and non-contributory insurance with respect to the Parties, its officers, officials, employees, agents, and insurers.

16. Withdrawal or Termination of a Member Agency.

16.1 If the Assessment Rate exceed \$0.0075 of Assessed Value (Per \$1,000), by October 31 of the year before which the Assessment Rate is applied, any Member Agency that objected to such an Assessment Rate under Paragraph 6.1 of this Agreement may withdraw its membership and terminate its participation in this Agreement by providing written notice and serving that notice on SCEMSA, which shall be effective on December 31 of that year.

16.2 Any Member Agency may withdraw its membership and terminate its participation in this Agreement after the initial term by providing written notice and serving that notice on SCEMSA on, or before, December 31 in any year. After providing appropriate notice, that Member Agency's membership withdrawal shall become effective upon expiration of the Initial Term or on the last day of the calendar year following delivery of appropriate notice to all other Member Agencies, whichever is later. A Contributing Agency that withdraws from this Agreement shall have no further right to receive the Services as a Member Agency.

16.3 A Member Agency who withdraws or is terminated (by being deemed withdrawn for nonpayment as provided herein) shall hold the remaining Member Agencies harmless against any resultant increased capital or operating costs allocated to them, for a project approved by the Board of Directors prior to notice of withdrawal or termination.

16.4 Time is of the essence in giving notice of termination or withdrawal.

16.5 A terminating and/or withdrawing Member Agency is deemed to forfeit any and all rights it may have to SCEMSA's personal or real property, or any other ownership in SCEMSA, unless otherwise provided by the Board of Directors; provided further that this forfeit of rights shall not apply to personal property on loan to SCEMSA from the terminating or withdrawing Member Agency.

16.6 The termination or withdrawal of a Member Agency shall not discharge or relieve any other Member Agency of its obligations to SCEMSA.

17. Termination of this Agreement. This Agreement may be terminated upon the approval of a Supermajority Vote of the Board of Directors. The termination shall be by direction of the Board of Directors to wind up business by a date specified by the Board of Directors, which date shall be at least one year following the date of the vote to terminate. Upon the final termination date, this Agreement shall be fully terminated. Notwithstanding the foregoing, in the event of withdrawal or termination of Member Agencies such that no more than three Member Agencies remain Party to this Agreement, then the Agreement shall terminate one year from the first date that only three Member Agencies remain. The Agreement may not be terminated if to do so would abrogate or otherwise impair any outstanding obligations of SCEMSA, unless provision is made for those obligations.

17.1 **Real or Personal Property.** Upon termination of this Agreement, all real or personal property purchased pursuant to this Agreement and all unexpended funds or reserve funds, net of all outstanding liabilities of SCEMSA, shall be distributed to those Member Agencies still participating in SCEMSA on the day prior to the termination date and shall be apportioned between Member Agencies based on the ratio that the average of each Member Agencies' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Member Agencies' Assessment Shares paid during such five-year period. The Board of Directors shall have the discretion to allocate the real or personal property and funds as it deems appropriate, and the apportionment, determined consistent with the preceding sentence, need not be exact.

17.2 **Loaned Property.** Upon termination of this Agreement, assigned or loaned assets shall be returned to the lending entity.

17.3 **Allocation of Liabilities.** Upon termination of this Agreement, in the event outstanding liabilities of SCEMSA exceed the value of personal and real property and funds on hand, all Member Agencies shall contribute to retirement of those liabilities in the same manner as which they would share in the distribution of properties and funds.

18. **Termination of SCEMS Agreements.** Each Member Agency agrees that any agreement between that Member Agency and Snohomish County EMS and Trauma Care Council shall be terminated on the Effective Date of this Agreement without prejudicing the Snohomish County EMS and Trauma Care Council's rights with respect to payments due prior to termination. For such termination, Snohomish County EMS and Trauma Care Council waives and releases all notice requirements and early termination costs for those Member Agencies.

SNOHOMISH COUNTY EMS AND TRAUMA CARE COUNCIL

Signed by: By Joe Hughes
Its C25E9DE21CEA415
Date: 7/20/2025

19. **Independent Governments.** The Parties recognize and agree that they are independent governments. Except for the specific terms herein, nothing herein shall be construed to limit the discretion of the governing bodies of each Party. Each Member Agency shall retain the responsibility and authority for its operational departments and for such equipment and services as are required at its place of operation to communicate with staff operations at the SCEMSA.

20. **Public Duty Doctrine.** This Agreement shall not be construed to provide any benefits to any third parties. Specifically, and without limiting the foregoing, this Agreement shall not create or be construed as creating an exception to the Public Duty Doctrine.

21. **Non-Waiver of Breach.** The failure of any Party to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or

relinquishment of those covenants, agreements, or options, and the same shall be and remain in full force and effect.

22. **Resolution of Disputes and Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the Parties are unable to settle any dispute, difference, or claim arising from the Parties' performance of this Agreement, the exclusive means of resolving that dispute, difference, or claim, shall only be by filing suit exclusively under the venue, rules, and jurisdiction of the Snohomish County Superior Court, Snohomish County, Washington, unless the parties agree in writing to an alternative dispute resolution process. In any claim or lawsuit arising from the Parties' performance of this Agreement, each Party shall pay all its own legal costs and attorneys' fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the Parties' right to indemnification under this Agreement.

23. **Modification.** Except as otherwise provided herein, no waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of each Party and subject to ratification by the legislative body of each Party.

24. **Compliance with Laws.** Each Party agrees to comply with all local, federal, and state laws, rules, and regulations that are now effective or in the future become applicable to this Agreement, including but not limited to **Exhibit F** incorporated herein by reference..

25. **Entire Agreement.** The written terms and provisions of this Agreement, together with any Exhibits attached hereto, shall supersede all prior communications, negotiations, representations or agreements—either verbal or written—of any officer or other representative of each Party, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner, this Agreement.

26. **Severability.** If any section of this Agreement is adjudicated to be invalid, such action shall not affect the validity of any section not so adjudicated.

27. **Interpretation.** Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any Party.

28. **Notice.** All communications regarding this Agreement shall be sent to the Parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective upon personal service or three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement in **Exhibit G**, or such other address as may be hereafter specified in writing.

29. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

PAINFIELD AIRPORT FIRE DEPARTMENT

Joshua Cole, Fire Chief
Date: _____

EVERETT FIRE DEPARTMENT

Dave DeMarco, Fire Chief
Date: _____

MARYSVILLE FIRE DEPARTMENT

Ned Vander Pol, Fire Chief
Date: _____

MUKILTEO FIRE DEPARTMENT

Glen Albright, Fire Chief
Date: _____

NORTH COUNTY REGIONAL FIRE AUTHORITY

John Cermak, Fire Chief
Date: _____

SNOHOMISH COUNTY FIRE DISTRICT NO. 4

Signed by:
Donald D Waller

Don Waller, Fire Chief
Date: 2/20/2025

SNOHOMISH COUNTY FIRE DISTRICT NO. 19

DocuSigned by:
Keith Strotz

Keith Strotz, Fire Chief
Date: 2/19/2025

SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Signed by:
Chad Schmidt

Chad Schmidt, Fire Chief
Date: 2/20/2025

**SNOHOMISH COUNTY FIRE DISTRICT NO. 22
(GETCHELL FIRE DEPARTMENT)**

Signed by:
Jeremy Stocker

Travis Hots, Fire Chief
Date: 2/20/2025

**SNOHOMISH COUNTY FIRE DISTRICT NO. 24
(DARRINGTON FIRE DISTRICT)**

Signed by:
Joel Johnson

Joel Johnson, Fire Chief
Date: 2/24/2025

**SNOHOMISH COUNTY FIRE DISTRICT NO. 25
(OSO FIRE DEPARTMENT)**

Signed by:
Willie Harper

Willie Harper, Fire Chief
Date: 2/19/2025

**SNOHOMISH COUNTY FIRE DISTRICT NO. 26
(SKY VALLEY FIRE)**

DocuSigned by:
Eric Andrews

Eric Andrews, Fire Chief
Date: 2/19/2025

SNOHOMISH COUNTY FIRE DISTRICT NO. 5

DocuSigned by:
Seth Johnson
A8C024E0A6714C6...
Seth Johnson, Fire Chief
Date: 2/25/2025

**SNOHOMISH COUNTY FIRE DISTRICT NO. 15
(TULALIP BAY FIRE DEPARTMENT)**

Ryan Shaughnessy, Fire Chief
Date: _____

**SNOHOMISH COUNTY FIRE DISTRICT NO. 16
(LAKE ROESIGER FIRE DEPARTMENT)**

Scott Anderson, Fire Chief
Date: _____

**SNOHOMISH COUNTY FIRE DISTRICT NO. 17
(GRANITE FALLS FIRE)**

DocuSigned by:
Jim Haverfield
2035FB00A63D45D...
Jim Haverfield, Fire Chief
Date: 2/20/2025

SNOHOMISH COUNTY EMS AGENCY

Signed by:
Scott Dorsey
B402234F5A8D499...
Scott Dorsey, Executive Director
Date: 2/19/2025

SNOHOMISH COUNTY FIRE DISTRICT NO. 27

Mike Worthy, Fire Chief
Date: _____

SNOHOMISH REGIONAL FIRE AND RESCUE

Signed by:
Kevin O'Brien
131F0F0B2030477...
Kevin O'Brien, Fire Chief
Date: 2/20/2025

**SOUTH SNOHOMISH COUNTY FIRE &
RESCUE REGIONAL FIRE AUTHORITY**

Signed by:
Bob Eastman
8CB84C723A0E420...
Bob Eastman, Fire Chief
Date: 2/20/2025

Signed by:
Steven Slawson
C93B3185BB58455...
2/19/2025

Snohomish County Fire 27

EXHIBIT A
ARTICLES OF INCORPORATION
OF
SNOHOMISH COUNTY EMS AGENCY

The undersigned hereby executes the following Articles of Incorporation for the purpose of forming a non-profit corporation under the Washington Nonprofit Corporation Act, Chapter 24.03A of the Revised Code of Washington (RCW).

Article I
Name

The name of the corporation is the Snohomish County EMS Agency (the "SCEMSA").

Article II
Purposes

2.1 SCEMSA is organized and shall at all times be operated exclusively for charitable, educational, scientific, etc. purposes within the meaning of §501(c)(3) of the Internal Revenue Code of 1986, as amended (hereinafter "IRC"). Without limiting the generality of the foregoing, SCEMSA is formed to:

2.1.1 Provide support to the Snohomish County Medical Program Director in provision of services under Chapter 18.71 RCW, including as it relates to development and promotion of new protocols, delegate physicians, training and evaluations, quality assurance / quality improvement, employee discipline, controlled substances, and other duties in Chapter 246 976 WAC.

2.1.2 Provide support to the Emergency Medical Services providers in Snohomish County, Snohomish County 911, the Snohomish County EMS and Trauma Care Council, in furtherance of the delivery of Emergency Medical Services in a modern, efficient manner and in compliance with federal, state, and local laws and regulations, including promoting consistent and integrated use of technology; provided, however, that SCEMSA shall have no authority to set local policies for any Member Agency or take enforcement action on behalf of any Member Agency.

2.2 SCEMSA is intended to be an organization described in §501(c)(3) of the Code and a supporting organization under §509(a)(3) of the Code, supporting other tax exempt organizations providing charitable benefits for children in the State of Washington.

2.3 Private Inurement. No part of the net earnings or income of SCEMSA shall inure to the benefit of any private individual. Further, no director or officer of SCEMSA or any private individual shall be entitled to share in the distribution of any of the corporate assets upon dissolution or final liquidation of SCEMSA or winding up its affairs. Notwithstanding the preceding, however, SCEMSA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes.

2.4 Legislation and Political Activities. No substantial part of the activities of SCEMSA shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation except as may be permitted under IRC Section 501(c)(3), and SCEMSA shall not participate in or intervene (including the publication and distribution of statements) in any political campaign on behalf of, or in opposition to, any candidate for any public office.

Article III Gross Revenue

Per RCW 24.03A.960 the corporation voluntarily certifies that its initial gross revenue is less than \$500,000.

Article IV Charitable Nonprofit Corporation

The corporation is a Charitable Nonprofit Corporation pursuant to RCW 24.03A.010(5).

Article V Limitation of Directors' Liability

A director shall have no liability to the corporation or its members for monetary damages for conduct as a director, except for acts or omissions that involve intentional misconduct by the director, or a knowing violation of law by the director, or for conduct violating RCW 24.03A, or

for any transaction from which the director will personally receive a benefit in money, property or services to which the director is not legally entitled. Any repeal or modification of this article shall not adversely affect any right or protection of a director of the corporation existing at the time of such repeal or modification for or with respect to an act or omission of such director occurring prior to such repeal or modification.

Article VI Indemnification

The corporation shall indemnify its directors against all liability, damage or expense resulting from the fact that such person is or was a director, to the maximum extent and under all circumstances permitted by law.

Article VII Registered Office & Agent

The name of the Registered Agent of the corporation is CJ Services Corporation. The street address of the Registered Office, which is also the address of the Registered Agent is as follows:

CJ Services Corporation
1500 Railroad Avenue
Bellingham, WA 98225

Article VIII Members

There should be no shareholders of the corporation. Rather, the corporation shall have members as determined by the bylaws. Each member shall have one vote in the affairs of the corporation as appropriate.

Article IX Directors

The number, qualifications, terms of office, manner of election, time and place of meetings, and powers and duties of the directors shall be prescribed in the bylaws, but the number of directors constituting the initial Board of Directors shall be seven (7). The name and

address of the persons who are to serve as the initial directors until the first meeting of the members are:

Dave DeMarco
2801 Oakes Ave
Everett, WA 98201

Gary Lingel
1115 Seeman Street
P.O. Box 1238
Darrington, WA 98241

Shaughn Maxwell
12425 Meridian Avenue South
Everett, WA 98208

Joe Hughes
12425 Meridian Avenue South
Everett, WA 98208

Roy Waugh
163 Village Court
Monroe, WA 98272

Don Waller
1525 Avenue D
Snohomish 98290

**Article X
Amendment of Bylaws & Articles**

Section 1. The board of directors shall have full power to adopt, alter, amend, or repeal the bylaws or adopt new bylaws. Nothing herein shall deny the concurrent power of the members to adopt, alter, amend or repeal the bylaws.

Section 2. This corporation reserves the right to amend, alter, change or repeal any provisions contained in its Articles of Incorporation in any manner now or hereafter prescribed or permitted by statute. All rights of members of this corporation are granted subject to this reservation.

**Article XI
Distribution of Assets Upon Liquidation or Dissolution**

Upon dissolution of the corporation, any net assets of the corporation are to be distributed to its then-current Member Agencies.

**Article XII
Perpetual Existence**

The duration of SCEMSA shall be perpetual unless dissolved by operation of law or otherwise.

**Article XIII
Incorporator**

The name and address of the Incorporator is:

Matt T. Paxton
1500 Railroad Ave
Bellingham, WA 98225

IN WITNESS WHEREOF, the Incorporator has affixed his signature below on this ____
day of _____, 2024.

Matt T. Paxton, Incorporator

CONSENT TO APPOINTMENT AS REGISTERED AGENT

CJ SERVICES CORPORATION hereby consents to serve as Registered Agent, in the State of Washington, for the corporation herein named. CJ SERVICES CORPORATION understands that as agent for the corporation, it will be CJ SERVICES CORPORATION's responsibility to accept Service of Process in the name of the corporation; to forward corporate license renewal mailings to the corporation; and to immediately notify the Office of the Secretary of State in the event of its resignation or of any change in the Registered Office address of the corporation for which it is agent.

Dated this ___ day of 2/20/2025, 2024

CJ SERVICES CORPORATION

Signed by:

Richard A. Davis III

Richard A. Davis III

EXHIBIT B
BYLAWS
OF
SNOHOMISH COUNTY EMS AGENCY

ARTICLE 1
Registered Office and Registered Agent

The registered office of Snohomish County EMS Agency ("SCEMSA") shall be located in the State of Washington at such place as may be fixed from time to time by the Board of Directors upon filing of such notices as may be required by law, and the registered agent shall have a business office identical with such registered office. Any change in the registered agent or registered office shall be effective upon filing such change with the office of the Secretary of State of the State of Washington, unless a later date is specified. The Board of Directors may establish other offices in or outside the State of Washington.

ARTICLE 2
Members

Section 1. Membership.

The Board of Directors may allow for businesses, associations or other entities to become members of SCEMSA upon such terms and conditions as the Board of Directors may determine.

ARTICLE 3
Powers

Section 1. General Powers.

(a) All corporate powers shall be exercised by or under the authority of, and the business and affairs of the Foundation shall be managed under the direction of, the Board of Directors, except as otherwise provided by the laws under which SCEMSA is formed or in the Articles of Incorporation. All Directors and their alternates shall serve without compensation from SCEMSA. Directors may serve only for such time as they are duly appointed or acting chief executive officer of their respective agency.

Section 2. Specific Powers.

Through its Board of Directors, SCEMSA shall have all powers allowed by law for interlocal agencies created under RCW 39.34.030, as authorized, amended, or removed by the Board of Directors, including but not limited to the following:

- a. Recommend action to the legislative bodies of the Member Agencies;
- b. Review and approve budget expenditures for SCEMSA;
- c. Establish policies for expenditures of budget items for SCEMSA;
- d. Review and adopt a personnel policy for SCEMSA (if applicable);

- e. Review and approve operating and financial policies for SCEMSA;
- f. Establish a fund or special fund or funds as authorized by RCW 39.34.030 for the operation of SCEMSA;
- g. Conduct regular and special meetings as may be designated by the Board of Directors consistent with the Open Public Meetings Act;
- h. Maintain, retain and manage records in accordance with the State Public Records Act, and other applicable state and federal laws and regulations;
- i. Determine what services shall be offered by SCEMSA and under what terms they shall be offered;
- j. Retain an Executive Director;
- k. Create advisory boards and committees to review and make recommendations;
- l. Approve strategic plans;
- m. Approve the addition of new Member Agencies to this Agreement and the terms of participation in SCEMSA and receipt of SCEMSA services;
- n. Enter into contracts with the state-approved Medical Program Director to fund services provided to SCEMSA and Member Agencies by the Medical Program Director;
- o. Enter into agreements with third parties for goods and services necessary to fully implement the purposes of this Agreement;
- p. Direct and supervise the Executive Director;
- q. Make purchases or contract for services necessary to fully implement the purposes of this Agreement;
- r. Enter into agreements with, and receive and distribute funds, from any federal, state or local agencies;
- s. Receive all funds allocated to SCEMSA by Member Agencies;
- t. Purchase, take, receive, lease, take by gift, or otherwise acquire, own, hold, improve, use and otherwise deal in and with real or personal property, or any interest therein, in the name of SCEMSA;
- u. Sell, convey, lease, exchange, transfer, and otherwise dispose of all of its property and assets;
- v. Sue and be sued, complain and defend, in all courts of competent jurisdiction in SCEMSA's name;
- w. Make and alter bylaws for the administration and regulation of its affairs; and
- x. Any and all other lawful acts necessary to further SCEMSA's goals and purposes.

SCEMSA shall not have the power or authority to issue debt in its own name. SCEMSA shall have no authority to set local policies for any Member Agency or take enforcement action on behalf of any Member Agency.

ARTICLE 4

Board of Directors

Section 1. Composition.

(a) SCEMSA shall be governed by the Board of Directors. The number of Directors of SCEMSA shall be seven (7).

(b) The Board of Directors shall be composed of one (1) representative in each Position, which representative shall be the Fire Chief or executive chief that directly reports to the Fire Chief of each such Member Agency as provided herein. The Directors shall be appointed from among Member Agencies, as follows:

- **Position 1:** South Snohomish County Fire & Rescue Regional Fire Authority
- **Position 2:** Snohomish County Fire District No. 4 and Snohomish Regional Fire and Rescue
- **Position 3:** Marysville Fire Department and North County Regional Fire Authority
- **Position 4:** Everett Fire Department and Mukilteo Fire Department
- **Position 5:** Snohomish County Fire District No. 15 (Tulalip Bay Fire Department); Snohomish County Fire District No. 19; Snohomish County Fire District No. 21; Snohomish County Fire District No. 24 (Darrington Fire District); Snohomish County Fire District No. 25 (Oso Fire Department); Snohomish County Fire District No. 27; and Paine Field Airport Fire Department
- **Position 6:** Snohomish County Fire District No. 5; Snohomish County Fire District No. 16 (Lake Roesiger Fire Department); Snohomish County Fire District No. 17 (Granite Falls Fire); Snohomish County Fire District No. 22 (Getchell Fire Department); and Snohomish County Fire District No. 26 (Sky Valley Fire)
- **Position 7:** Elected Official of any of the Member Agencies

(c) Within thirty (30) days of the Effective Date and, thereafter, in April of each year in which the regular term for a Position ends, SCEMSA shall provide notice to the Member Agency eligible for appointment in that Position (or to all Member Agencies in the case of Position 7) of the vacancy, as well as the date, time, and location for a caucus at which a new Director (and Alternate in the case of Position 7) shall be selected.

(d) Designated representatives from each such Member Agency eligible for appointment shall meet together and select a Director to represent them on the Board of Directors for the next three (3) year term at such a caucus. Caucuses may determine their own rules for nominating and selecting Directors, provided that the following rules shall apply:

- i. Representatives to the caucus shall be designated by the Member Agency they represent. Designated representatives must be qualified to serve as a Director.
- ii. An individual need not attend the caucus in order to be selected as a Director, so long as the person otherwise meet the qualifications of a Director.
- iii. Each Member Agency within a caucus shall have an equal vote in selecting each Director.
- iv. Any Member Agency who has designated more than one representative to the caucus, and is unable to unanimously decide where to place their vote, at the time the vote is called, shall forfeit their vote.
- v. Voting by proxy will not be allowed.
- vi. Each caucus shall submit a written statement to SCEMSA, signed by not less than half of the caucus' representatives participating in the caucus, confirming the individuals to whom the Positions are to be allocated for the next term.
- vii. A representative of a Member Agency that is more than one (1) year delinquent in payment owed to SCEMSA cannot be a Director until all delinquent payments together with accrued interest have been paid.
- viii. If Member Agencies are unable to reach consensus on a Director for their respective Position, then, for Positions representing two Member Agencies, the Member Agencies shall alternate terms of serving as the Board Member.

(e) In the event of (i) a merger between Member Agencies; (ii) the formation of a new regional fire authority by one or more Member Agency; (iii) the annexation a Member Agency into an existing regional fire authority; (iv) a Member Agency entering into a contract to provide substantially all EMS services to another public EMS agency; (v) the addition of a new Member Agency to SCEMSA; or (vi) withdraw of an existing Member Agency, the Bylaws shall be amended to equitably reallocate the Position 1 – 6, which reallocation shall be effective after the expiration of the then-current terms; provided, however, there shall continue to be six (6) positions and an employee of each Member Agency shall be eligible for appointment to a minimum of one (1) position.

Section 2. Term.

Each Director shall hold office for three (3) years until the first meeting each year of Directors and until his or her successor shall have been elected and qualified, except as provided herein. The initial terms will end in 2028, for Positions 1, 3 and 7, in 2027, for Positions 2 and 5, and in 2026, for Positions 4 and 6.

Section 3. Conditions for Serving as a Director.

All Directors and their alternates shall serve without compensation from SCEMSA. However, SCEMSA may pay for or reimburse Directors and alternates for reasonable out-of-pocket costs related to service on the Board of Directors. Directors may only serve for such time as they meet the qualification of a Directors for the Member Agency with which they served of the start date of their then current term on the Board of Directors.

Section 4. Alternates.

For Positions 1 – 6, each Director shall designate one (1) alternate with management and/or leadership responsibilities within such a Member Agency's central administration to serve on the Board of Directors when such Director is absent or unable to serve. For Position 7, one (1) alternative elected official shall be designated, in the same manner as selecting the Director for that position, to serve on the Board of Directors when such Director is absent or unable to serve. All alternates must be designated in writing and must have been previously provided to the Board of Directors. Either the primary Director or such Director's alternate may attend meetings of the Board of Directors; provided, however, if both representatives are in attendance at a meeting of the Board of Directors, only the primary Director of the Board of Directors shall be included for purposes of establishing a quorum and voting on matters before the Board of Directors. If an alternate is serving in a meeting on behalf of a Director, such alternate shall have all of the rights and authority of the primary Director of the Board of Directors under this Agreement, including but not limited to establishing a quorum and voting on matters before the Board of Directors.

Section 5. Quorum.

A simple majority of the voting Members in attendance (or their alternates) in number (excluding any Member that represents a Member Agency which been terminated by vote of the Board of Director, or which has given notice of withdrawal and is not permitted to vote) shall constitute a quorum of the Board of Directors for purposes of doing business on any issue.

Section 6. Voting.

The Board of Directors shall strive to operate by consensus. All Board of Directors decisions on items not listed as items requiring a supermajority vote for approval require a Simple Majority Vote for approval. A "Simple Majority Vote" of the Board of Directors means at least 51% of the Directors present constituting a quorum and voting, with each Member present and voting having one vote. A Director may not split his or her vote on an issue and there shall be no weighted voting. No voting by proxies or mail-in ballots is allowed. Voting by a designated alternate is not considered a vote by proxy. A Director representing a Member Agency that has given notice of withdrawal or which has been terminated by vote of the Board of Directors shall be authorized to cast votes only on budget items to be implemented prior to the withdrawal or termination date. A Director representing a Member Agency that has not made a payment that is owing to SCEMSA for more than three (3) months shall not be entitled to vote on any Board of Directors matter until all delinquent payments, together with accrued interest, have been paid.

Section 7. Items Requiring Supermajority Vote for Approval.

(a) A Supermajority Vote of the Board of Directors shall be required in order to approve the following items or actions:

- xi. Approve a total Assessment that either exceeds, or is less than, the prior approved total Assessment by a percentage in excess of three percent (3%);
- xii. Acquire assets, equipment, real or personal property valued at over Fifty Thousand Dollars (\$50,000);
- xiii. Admit a new Member Agency (other than admission a Member Agency created by the merger, consolidation or other process as described herein);
- xiv. Reinstate a Member Agencies that has been terminated as a Member Agency to the Member Agency Interlocal Agreement);
- xv. Expand of the scope of services provided by SCEMSA;
- xvi. Adopt or amendment of any Bylaws or the Articles of Incorporation;
- xvii. Merge, consolidate, or sell all or substantially all assets of SCEMSA;
- xviii. Terminate or dissolve SCEMSA;
- xix. Terminate the service contract with the Medical Program Director;
- xx. Remove any Director or Officer of the Board of Directors; and
- xxi. Any other action requiring a supermajority vote under chapter 24.06 RCW.

(b) A "Supermajority Vote" means Board of Director approval of an item accomplished by securing affirmative votes of both: (1) not less than two- thirds of all Directors of the Board of Director in number and (2) if more than one Director opposes an item, not less than sixty percent (60%) of the Weighted Vote of all Directors. A "Weighted Vote" means a vote in which each Director's vote is counted according to its respective Member Agency's Assessment Share due and payable for the then current budget period in proportion to the total Assessment Shares payable for the then current budget period by all Member Agencies of Directors holding Positions 1 - 6. A Weighted Vote may not be split.

Section 8. Meetings.

(a) Regular meetings shall be held pursuant to a schedule adopted by the Board of Directors. Special meetings may be called by the President or a majority of Directors upon giving all other Directors notice of such meeting in accordance with chapter 42.30 RCW (which, as of the date of this Agreement, requires written notice to be provided to each Director at least twenty-four (24) hours prior to the meeting). Notwithstanding the foregoing, the President or Directors calling a special meeting will, in good faith, attempt to provide at least ten (10) days prior written notice of a special meeting, however, failure to do so will not invalidate any otherwise legal action taken at a meeting where the proper notice was provided in accordance with chapter 42.30 RCW. In an emergency, the Board of Director may dispense with written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Directors. Directors may participate in a meeting through the use of any means of communication by which all Directors and members of the public participating in such meeting can hear each other during the meeting. Any Directors participating in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

(b) All meetings of SCEMSA shall be deemed "public meetings" and shall be held in compliance with applicable laws, including but not limited to the Open Public Meetings Act, Chapter 42.30 of the Revised Code of Washington.

Section 9. Vacancies.

In case of any vacancy in the Board of Directors in Position 1 - 6, unless otherwise designated by the Member Agency represented by the Director causing the vacancy, the Alternate for that Position shall be the successor for the unexpired portion of the term of the Director whose place shall be vacant and until his or her successor shall have been duly elected and qualified by the Member Agencies represented by such Position.

In case of any vacancy in the Board of Directors in Position 7, Director and Alternate shall be selected, in the same manner as selecting the Director for that position, to be the successor for the unexpired portion of the term of the Director whose place shall be vacant and until his or her successor shall have been duly elected and qualified by the Member Agencies represented by such Position.

Section 10. Resignation.

Any Director may resign at any time by delivering written notice to the Board of Directors, its chairperson, the president or the secretary of SCEMSA. A resignation shall be effective when the notice is delivered unless the notice specifies a later effective date.

Section 11. Removal of Directors.

At a meeting of the Board of Directors called expressly for that purpose, any Director may be removed, with cause, by a vote of the Supermajority of the Board of Directors then present. Such an action shall not be taken unless the Director is notified by mail after two (2) consecutive unexcused absences that the Director may be removed if the Director is absent without being excused from the next regularly scheduled meeting. "With cause" shall include any violation of Article 3, Section 13 of the Bylaws or absence from three (3) consecutive regularly scheduled meetings unless by permission of the Board.

Section 12. Presumption of Assent.

A Director who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless:

(a) The Director objects at the beginning of the meeting, or promptly upon the Director's arrival, to holding it or transacting business at the meeting;

(b) The Director's dissent or abstention from the action is taken is entered in the minutes of the meeting; or

(c) The Director delivers written notice of the Director's dissent or abstention to the presiding officer of the meeting before its adjournment or to SCEMSA within a reasonable time after adjournment of the meeting. The right of dissent or abstention is not available to a Director who votes in favor of the action taken.

Section 13. Code of Ethics and Conflicts of Interest.

(a) Except as otherwise provided herein, all Directors shall be considered “municipal officers” and subject to the Code of Ethics for Municipal Officers set forth in Chapter 42.23 of the Revised Code of Washington.

(b) If the Board of Directors transacts business or takes any action to transact business with any fire district or department from which a Director is appointed, the Director affiliated with the fire district or department shall: (1) not participate in any Board of Directors discussions regarding the transaction of business with the fire district or department, and (2) recuse themselves from voting on any matter concerning the fire district or department.

ARTICLE 5
Special Measures for Corporate Action

Section 1. Meetings by Telephone Conference.

Directors may participate in their respective meetings by means of a conference telephone call or similar communications equipment by means of which all persons participating in the meeting (including the Director participating by phone) can hear each other at the same time and the members of the public then in attendance can hear all the Directors (including the Director participating by phone). Participation in a meeting by such means shall constitute presence in person at such meeting.

Section 2. Limitations.

The Board of Directors may adopt limitations on meetings by conference telephone call or similar communication. The Board of Directors may limit how many Directors may, at the same time, participate in a meeting by conference telephone call or similar communication, and may also limit how often a single Director may participate in a meeting by conference telephone call or similar communication.

ARTICLE 6
Officers

Section 1. Officers Designated.

(a) The officers of SCEMSA shall be a President and a Vice President, who shall be elected by the Board of Directors and be Directors, and a secretary and a treasurer, each of whom shall be staff members of SCEMSA appointed by the Board of Directors. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Board of Directors.

Section 2. Election, Qualification and Term of Office.

Each of the officers shall be elected or appointed by the Board of Directors. The officers shall serve for terms of one (1) year at the first meeting of each year of the Board of Directors. Except as hereinafter provided, each of said officers shall hold office from the date of his or her

election until the first meeting of the next year of the Board of Directors and until his or her successor shall have been duly elected and qualified.

Section 3. Powers and Duties.

(a) **President.** The president shall preside at meetings of the Board of Directors. The President shall be an ex-officio member of all committees and shall vote only when the vote of the committee is evenly divided.

(b) **Vice President.** In the absence of the president or his or her inability to act, the vice president shall act in his or her place and stead and shall have all the powers and authority of the president, except as limited by resolution of the Board of Directors.

(c) **Secretary.** The Secretary shall: (1) keep the minutes of the Board of Directors' meetings in one (1) or more books provided for that purpose; (2) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (3) be custodian of the corporate records and of the seal of SCEMSA and affix the seal of SCEMSA to all documents as may be required, if SCEMSA has a corporate seal; (4) keep a register of the post office address of each Director, which shall be furnished to the secretary by such Director; and (5) in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him or her by the president or by the Board of Directors.

(d) **Treasurer.** Subject to the direction and control of the Board of Directors, the Treasurer shall have the custody, control, and disposition of the funds and securities of SCEMSA and shall account for the same; and, at the expiration of his or her term of office, he or she shall turn over to his or her successor all property of SCEMSA in his or her possession.

Section 4. Resignation, Removals, and Vacancies.

(a) Any officer of SCEMSA may resign at any time by giving written notice to the Board of Directors, or to any officer of SCEMSA. Any such resignation shall take effect at the time specified therein, or, if the time is not specified therein, then upon its delivery. SCEMSA need not accept a resignation for the resignation to be effective.

(b) The Board of Directors, by vote of not less than a majority of the entire Board of Directors, may remove from office any officer or agent elected or appointed by it. The removal shall be without prejudice to the rights as a Director, if any, of the person so removed.

(c) The Board of Directors shall fill any officer position which becomes vacant with a successor who shall hold office for the unexpired term and until his or her successor shall have been duly elected and qualified.

Section 5. No Remuneration.

No monies shall be paid by SCEMSA to the Officers.

ARTICLE 7

Executive Director

Section 1. Appointment.

The Board of Directors may appoint an executive director (the "Executive Director") to conduct those duties on behalf of the Board of Directors and SCEMSA as provided herein.

Section 2. Delegation of Powers and Duties.

The Board of Directors may delegate to the Executive Director such administrative powers and duties of the Board of Directors as it may deem proper for the efficient and proper management of SCEMSA. Any such delegation shall be authorized by appropriate resolution of the Board of Directors, which resolution must also establish guidelines and procedures for the Executive Director to follow.

Section 3. Powers and Duties.

The Executive Director's delegation of powers and duties shall include, but not be limited to, the following:

- (a) Oversee the day-to-day operations of SCEMSA;
- (b) Handle the day-to-day finances of SCEMSA;
- (c) Execute contracts on behalf of SCEMSA;
- (d) Ensure that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;
- (e) Prepare agendas for Board of Directors meetings;
- (f) Hire, fire, and manage employees and personnel of SCEMSA;
- (g) Handle routine correspondence;
- (h) Handle correspondence of special interest to the Board of Directors by drafting replies in advance for Board of Directors approval, seeking instructions for reply when necessary, and preparing correspondence as the Board of Directors directs;
- (i) Maintain a calendar of the Board of Directors' unfinished business; and
- (k) Perform all other duties as may be prescribed to the Executive Director herein or by resolution of the Board of Directors.

Section 4. Qualification and Removal.

The Executive Director shall have experience in technical, financial and administrative fields and his or her appointment shall be on the basis of merit only. The Executive Director is an "at will" employee and may be terminated upon the Simple Majority Vote of the Board of Director.

ARTICLE 8

Technical Advisory Committee

Section 1. Composition.

A Technical Advisory Committee (“TAC”) is hereby created to serve in an advisory capacity to the Executive Director and Board of Directors. The TAC shall be governed by the same rules regarding meetings, action without meetings, notice, waiver of notice, and quorum and voting requirements as applied to the Board of Directors. The TAC shall be composed of the following:

- i. Twelve (12) voting representative from the Member Agencies , which shall be comprised of two (2) representatives from each group of Member Agency(s) represented by a Board of Directors (Positions 1 through 6) that have senior managerial / operational responsibility for the EMS programs and services of that Member Agency; and
- ii. One (1) nonvoting representative from private EMS providers (e.g. private ambulance companies), which shall have senior managerial / operational responsibility for the EMS programs and services.

TAC Members shall be nominated by the Director representing the nominees’ Member Agency(s) and must be confirmed by a simple majority of the Board of Directors. The TAC shall meet as often as it deems necessary. TAC Members shall be subject to removal by a simple majority vote of the Board of Directors.

Section 2. Chair and Vice Chair.

The Board of Directors shall appoint a Chair of the TAC for a term of one (1) year and, if a Chair have been elected, they shall, when present, preside at all meetings of the TAC and shall have such other powers as the Board of Directors may prescribe. The Board of Directors may, in its discretion, appoint a Vice Chair of the TAC for a term one (1) year and, if a Vice Chair have been elected, they shall, when present, preside at all meetings of the TAC in the absence of the Chair and shall have such other powers as the Board of Directors may prescribe.

Section 3. TAC Purpose.

The TAC shall, in consultation with the Snohomish County Medical Program Director, (a) serve as advisors and make recommendations to the Board of Directors and to Emergency Medical Services (EMS) providers in Snohomish County regarding operational, educational, and logistical components of basic through advanced life support services; (b) monitor the EMS provided throughout Snohomish County and make recommendations to the Board of Directors designated to improve the efficiency and effectiveness of those services; and (c) coordinate ongoing training standards and services. Any recommendations will include a fiscal analysis and funding recommendations. The TAC may, in its discretion and with consent of the Board of Directors President, make presentations to the Board of Directors at meetings. The Executive Director shall regularly report to the Board of Directors on the information and advice offered by the TAC. The Executive Director or their delegate shall prepare summary minutes of each

meeting of the TAC, ensuring protection of sensitive operational information of SCEMSA and its Member Agencies as well as the privacy of persons served by SCEMSA and TAC members. The Board of Directors shall consider input from the TAC in its deliberations. The TAC may not make any recommendations that may have a significant financial impact to Member Agencies or to SCEMSA without approval of the Board of Director.

Section 4. TAC Quorum.

“Quorum” of the TAC for purposes of doing business on any issue means at least fifty-one percent (51%) of the TAC members in number plus one (1) additional TAC members, excluding any TAC members which has given notice of withdrawal or has which been terminated by vote of the Board of Director.

Section 5. No Remuneration.

No monies shall be paid by SCEMSA to the TAC members.

**ARTICLE 9
OTHER COMMITTEES / SUBCOMMITTEES**

Section 1. Composition.

The Board of Directors may, from time to time, establish other committees and subcommittees. The other committees and subcommittees shall be governed by the same rules regarding meetings, action without meetings, notice, waiver of notice, and quorum and voting requirements as applied to the Board of Directors.

Section 2. Purpose.

Unless otherwise specified by action of the Board of Directors, all committees shall serve only to advise and assist the Board of Directors or the TAC in carrying out the proposes of this corporation.

**ARTICLE 10
Budget, Operations Report, and Public Funds**

Section 1. Budget.

(a) The Executive Director shall prepare and submit to the Board of Directors an annual operational budget and report for approval. Upon approval of the Board of Directors, the annual operational budget and report shall be submitted to the Member Agencies.

(b) The Executive Director shall prepare and submit to the Board of Directors for approval a quarterly financial report detailing SCEMSA’s activity and expenditures of funds for the previous quarter or at such intervals as the Board of Directors may otherwise direct. Upon approval of the Board of Directors, the quarterly financial report shall be submitted to the Member Agencies.

Section 2. Deposits.

The monies of SCEMSA shall be deposited in the name of SCEMSA in such bank or banks as the Board of Directors shall designate and shall be drawn from such accounts only by check, warrants, or other order for payment of money approved by the Board of Directors.

Section 3. Public Funds.

All funds of SCEMSA shall be deemed public funds without regard to their source and shall be accounted for and expended in conformity with the laws of the State of Washington relating to public funds.

ARTICLE 11
Notices

Except as may otherwise be required by law, any notice to any Director may be delivered personally or by mail. If mailed, the notice shall be deemed to have been delivered when deposited in the United States mail, addressed to the addressee at his or her last known address in the records of SCEMSA, postage prepaid.

ARTICLE 12
Indemnification

Directors, officers, and the Executive Director shall have no liability to SCEMSA for conduct as a Director, officer, or Executive Director except for: (1) acts or omissions that involve intentional misconduct by the Director, officer, or Executive Director, (2) a knowing violation of the law by the Director, officer, or Executive Director, or (3) any transaction from which the Director, officer, or Executive Director will personally receive a benefit in money, property or services to which the Director, officer, or Executive Director is not legally entitled.

ARTICLE 13
Books and Records

Section 1. Books and Records.

SCEMSA shall keep correct and complete books and records of accounts and shall keep minutes of the proceedings of its Board of Directors and all resolutions of SCEMSA; and shall keep at its registered office or principal place of business a record of its Directors, giving the names and addresses of all Directors.

Section 2. Policy Manuals.

The Executive Director shall compile the policies and procedures adopted by the Board of Directors into a Policy and Procedure Manual. The Executive Director shall be responsible for updating the Manual as directed by the Board of Directors. The Manual shall be kept at the registered office or principal place of business of SCEMSA and shall be maintained by all Directors, officers, SCEMSA's attorney, and any other person designated by the Board of Directors.

Section 3. Public Records.

All records of SCEMSA shall be deemed "public records." The Executive Director shall keep all books and records of SCEMSA in compliance with applicable laws, including but not limited to the Public Records Act, Chapter 42.56 of the Revised Code of Washington.

**ARTICLE 14
SCEMSA Seal**

The Board of Directors may provide for a corporate seal, which shall have inscribed thereon the name of SCEMSA, the year and state of incorporation and the words "corporate seal."

**ARTICLE 15
Amendment of Bylaws**

These Bylaws may be amended, altered, or repealed by a Supermajority Vote at any regular or special meeting by Supermajority Vote of the Board of Directors.

**ARTICLE 16
Fiscal Year**

The fiscal year of SCEMSA shall be set by resolution of the Board of Directors.

**ARTICLE 17
Rules of Order**

The rules contained in the most recent edition of Robert's Rules of Order, Newly Revised, shall govern all meetings of Directors where those rules are not inconsistent with the Articles of Incorporation, Bylaws, or special rules of order of SCEMSA.

The undersigned president of SCEMSA does hereby certify that the above and foregoing Bylaws of SCEMSA were adopted by the Directors as the Bylaws of SCEMSA and that the same do now constitute the Bylaws of SCEMSA.

DATED this _____ day of _____, 2025.

Attest:

_____, President

EXHIBIT C

Budget

	Description	2024 (SCEMS)	2025 (Proposed)	
Income	Application of Reserves	\$0	\$0	
	Non-Member Assessments	\$250	\$15,500	
	Grants	\$0	\$0	
	Interest	\$500	\$0	
	EMS Assessments	\$497,111	\$943,708	
	Total Income	\$497,861	\$959,208	
Expense	Medical Program Director Contract	\$120,000	\$126,000	
	Executive Director Salary/Contract	\$144,000	\$170,000	
	Part-Time (.1) Office Coordinator	\$7,589	\$9,800	
	Education Coordinator	\$51,857	\$98,000	
	Part-Time QA/Data/ESO Coordinator	\$39,209	\$49,000	
	Part-Time Certification Coordinator	\$51,857	\$49,000	
	Employee Benefits	\$0	\$99,360	
	Contingency/Reserve	\$30,000	\$50,000	
	Contractor Technology Stipends	\$5,000	Overhead	
	Operational Expenses	\$100	Overhead	
	Dues and Subscriptions	\$3,000	\$3,000	
	Equipment	\$250	Overhead	
	Website	\$1,000	Overhead	
	Insurance	\$3,000	\$5,000	
	Office Supplies	\$1,000	Overhead	
	Professional Fees	\$20,000	\$10,000	
	IT Support	\$6,000	Overhead	
	Training/Conferences	\$3,500	\$10,000	
	Telephone	\$2,500	Overhead	
	Travel & Subsistence	\$2,000	\$10,000	
	Rent	\$6,000	Overhead	
	Startup Costs		\$50,000	
	State Auditor		\$7,500	
	Technology Solutions		\$100,000	
	SNO911 SLA Overhead		\$150,000	
	Total Expense	\$497,861	\$996,660	
		Year 1 Startup Phased Approach Credit		-\$21,952
		Operational Reserve Contribution		\$0
		Total from Member & Private Assessments		\$959,208
		Operational Reserve Starting Balance		\$100,000

EXHIBIT D

Funding Plan

Assessment Rate – \$0.00461258 per \$1,000

Member Agency	2025 Assessment Share	2023 Assessed Value (Collected in 2024)	Percentage of Total Assessment (2025)
Everett Fire Department	\$124,115.19	\$26,907,976,118	13.15%
Snohomish County Fire District No. 4	\$36,189.97	\$7,845,927,663	3.83%
Snohomish County Fire District No. 5	\$9,604.80	\$2,082,306,333	1.02%
Snohomish Regional Fire & Rescue	\$192,545.32	\$41,743,518,558	20.40%
Snohomish County Fire District No. 15 (Tulalip Bay Fire Department)*	\$16,351.50	\$3,544,978,477	1.73%
Snohomish County Fire District No. 16 (Lake Roesiger Fire Department)	\$4,053.02	\$878,688,292	0.43%
Snohomish County Fire District No. 17 (Granite Falls Fire)**	\$14,009.24	\$3,037,181,752	1.48%
Snohomish County Fire District No. 19	\$4,102.30	\$889,371,314	0.43%
Snohomish County Fire District No. 21	\$9,322.52	\$2,021,108,550	0.99%
Snohomish County Fire District No. 22	\$6,511.73	\$1,411,733,734	0.69%
Snohomish County Fire District No. 24 (Darrington Fire District)	\$2,755.70	\$597,430,720	0.29%
Snohomish County Fire District No. 25 (Oso Fire Department)	\$1,011.75	\$219,345,574	0.11%
Snohomish County Fire District No. 26 (Sky Valley Fire)	\$4,838.72	\$1,049,027,070	0.51%
Snohomish County Fire District No. 27	\$643.51	\$139,512,124	0.07%
Marysville Fire Department	\$79,316.46	\$17,195,681,450	8.40%
Mukilteo Fire Department	\$34,179.24	\$7,410,005,099	3.62%
North County Regional Fire Authority	\$49,269.04	\$10,681,449,341	5.22%
South Snohomish County Fire & Rescue Regional Fire Authority***	\$347,427.53	\$75,321,736,105	36.82%
Paine Field Airport Fire Department*	\$7,460.66	\$1,617,459,803	0.79%
ASSESSMENT TOTAL	\$943,708.21		

* In accordance with Section 6.1.2 of the Agreement, because Tulalip Bay Fire Department and Paine Field Airport Fire Department have at least 25% of its jurisdiction (by acreage) is not regularly assessed, their assessed value for the propose of this Agreement is calculated based on their number of credentialed employees and of fire and EMS calls.

** Snohomish County Fire District No. 23 merged into Snohomish County Fire District No. 17 effective January 1, 2023.

*** In accordance with Section 6.1.1 of the Member Agency Interlocal Agreement, the City of Edmonds' assessed value is included in the assessed value for South Snohomish County Fire & Rescue Regional Fire Authority.

EXHIBIT E

BUSINESS ASSOCIATE AGREEMENT (“BAA”)

1. DEFINITIONS

(a) “*Breach*” shall mean, as defined in 45 C.F.R. § 164.402, the acquisition, access, use or disclosure of Unsecured Protected Health Information in a manner not permitted by the HIPAA Requirements that compromises the security or privacy of that Protected Health Information.

(b) “*Security Incident*” shall mean, as defined in 45 C.F.R. § 164.304, the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.

(c) All other capitalized terms used in this BAA shall have the meanings set forth in the applicable definitions under the HIPAA Requirements.

2. GENERAL TERMS

(a) In the event of an inconsistency between the provisions of this BAA and a term in HIPAA (as these terms may be expressly amended from time to time by the HHS or as a result of interpretations by HHS, a court, or another regulatory agency with authority over the parties), the interpretation of HHS, such court or regulatory agency shall prevail.

(b) Where provisions of this BAA are different from those mandated by the HIPAA Requirements, but are nonetheless permitted by the HIPAA Requirements, the provisions of this BAA shall control.

(c) Except as expressly provided in the HIPAA Requirements or this BAA, this BAA does not create any rights in third parties.

3. SPECIFIC REQUIREMENTS

(a) **Subcontractors.** Business Associate agrees that as required by the HIPAA Requirements, Business Associate shall enter into a written agreement with all Business Associate Subcontractors that: (i) requires them to comply with the Privacy and Security Rule provisions of this BAA in the same manner as required of Business Associate, and (ii) notifies such Business Associate Subcontractors that they shall incur liability under the HIPAA Requirements for non-compliance with such provisions. Accordingly, Business Associate shall ensure that all Business Associate Subcontractors agree in writing to the same privacy and security restrictions, conditions and requirements that apply to Business Associate with respect to Protected Health Information.

(b) **Privacy of Protected Health Information (“PHI”).**

(i) **Permitted Uses and Disclosures of PHI.** Business Associate agrees to create, receive, use, disclose, maintain, or transmit PHI only in a manner that is consistent with this BAA or the HIPAA Requirements and only in connection with

providing the services to Covered Entity identified in the Agreement. Accordingly, in providing services to or for the Covered Entity, Business Associate, for example, shall be permitted to use and disclose PHI for "Treatment, Payment, and Health Care Operations," as those terms are defined in the HIPAA Requirements. Business Associate further agrees that to the extent it is carrying out one or more of the Covered Entity's obligations under the Privacy Rule (Subpart E of 45 C.F.R. Part 164), it shall comply with the requirements of the Privacy Rule that apply to the Covered Entity in the performance of such obligations.

(ii) **Reporting Obligations.** Business Associate shall report to Covered Entity any use or disclosure of PHI that is not provided for in this BAA, including reporting Breaches of Unsecured Protected Health Information as required by 45 C.F.R. § 164.410 and required by this Business Associate Agreement.

(iii) **Minimum Necessary Standard and Creation of Limited Data Set.** Business Associate's use, disclosure, or request of PHI shall utilize a Limited Data Set if practicable. Otherwise, in performing the functions and activities as specified in the Agreement and this BAA, Business Associate agrees to use, disclose, or request only the minimum necessary PHI to accomplish the intended purpose of the use, disclosure, or request.

(iv) **Access.** In accordance with 45 C.F.R. § 164.524 of the HIPAA Requirements, Business Associate shall make available to the Covered Entity (or as directed by the Covered Entity, to those individuals who are the subject of the PHI (or their designees)), their PHI in the Designated Record Set. Business Associate shall make such information available in an electronic format where directed by the Covered Entity.

(v) **Disclosure Accounting.** Business Associate shall make available the information necessary to provide an accounting of disclosures of PHI as provided for in 45 C.F.R. § 164.528 of the HIPAA Requirements by making such information available to the Covered Entity or (at the direction of the Covered Entity) making such information available directly to the individual.

(vi) **Amendment.** Business Associate shall make PHI in a Designated Record Set available for amendment and, as directed by the Covered Entity, incorporate any amendment to PHI in accordance with 45 C.F.R. § 164.526 of the HIPAA Requirements.

(vii) **Right to Request Restrictions on the Disclosure of PHI and Confidential Communications.** If an individual submits a Request for Restriction or Request for Confidential Communications to the Business Associate, Business Associate and Covered Entity agree that Business Associate, on behalf of Covered Entity, shall evaluate and respond to these requests according to Business Associate's own procedures for such requests.

(viii) **Return or Destruction of PHI.** Upon the termination or expiration of the Agreement or this BAA, Business Associate agrees to return the PHI to Covered

Entity, destroy the PHI (and retain no copies), or if Business Associate determines that return or destruction of the PHI is not feasible, (a) continue to extend the protections of this BAA and of the HIPAA Requirements to the PHI, and (b) limit any further uses and disclosures of the PHI to the purpose making return or destruction infeasible.

(ix) **Availability of Books and Records.** Business Associate shall make available to HHS or its agents the Business Associate's internal practices, books, and records relating to the use and disclosure of PHI in connection with this BAA.

(x) **Termination for Breach.**

a. Business Associate agrees that Covered Entity shall have the right to terminate this BAA or seek other remedies if Business Associate violates a material term of this Agreement.

b. Covered Entity agrees that Business Associate shall have the right to terminate this BAA or seek other remedies if Covered Entity violates a material term of this BAA.

(c) **Security Incident and Breach Reporting.**

(i) Business Associate shall Report to Covered Entity any unauthorized access, use, disclosure, modification, or destruction of PHI (including Electronic PHI) not permitted by this BAA, applicable law, or permitted by Covered Entity in writing ("Successful Security Incidents" or Breaches) of which Business Associate becomes aware. Business Associate shall report such Successful Security Incidents or Breaches to Covered Entity as specified in this Agreement.

(ii) For Security Incidents that do not result in unauthorized access, use, disclosure, modification, or destruction of PHI (including, for purposes of example and not for purposes of limitation, pings on Business Associate's firewall, port scans, attempts to log onto a system or enter a database with an invalid password or username, denial-of-service attacks that do not result in the system being taken off-line, or malware such as worms or viruses) (hereinafter "Unsuccessful Security Incidents"), aggregate the data and, upon the Covered Entity's written request, report to the Covered Entity in accordance with the reporting requirements identified in this Agreement.

(iii) Business Associate shall take all commercially reasonable steps to mitigate, to the extent practicable, any harmful effect that is known to Business Associate resulting from any unauthorized access, use, disclosure, modification, or destruction of PHI.

(iv) Business Associate shall Permit termination of this BAA if the Covered Entity determines that Business Associate has violated a material term of this BAA with respect to Business Associate's security obligations and Business Associate is unable to cure the violation.

(v) Upon Covered Entity's request, Business Associate shall provide Covered Entity with access to and copies of documentation regarding Business Associate's safeguards for PHI and Electronic PHI.

(vi) **Notice Timeline.** Business Associate shall notify Covered Entity as soon as practicable, but in no event later than five (5) business days after discovery, any unauthorized access, use, disclosure, modification, or destruction of PHI (including any successful Security Incident) that is not permitted by this BAA, by applicable law, or permitted in writing by Covered Entity, whether such non-compliance is by (or at) Business Associate or by (or at) a Business Associate Subcontractor.

(vii) **Notice of Breach.** Business Associate shall notify Covered Entity following discovery and without unreasonable delay but in no event later than five (5) business days following discovery, any Breach of Unsecured Protected Health Information, whether such Breach is by Business Associate or by Business Associate Subcontractor.

a. As provided for in 45 C.F.R. § 164.402, Business Associate recognizes and agrees that any acquisition, access, use or disclosure of PHI in a manner not permitted under the HIPAA Privacy Rule (Subpart E of 45 C.F.R. Part 164) is presumed to be a Breach. As such, Business Associate shall (i) notify Covered Entity of any non-permitted acquisition, access, use or disclosure of PHI, and (ii) assist Covered Entity in performing (or at Covered Entity's direction, perform) a risk assessment to determine if there is a low probability that the PHI has been compromised.

b. Business Associate shall cooperate with Covered Entity in meeting the Covered Entity's obligations under the HIPAA Requirements and any other security breach notification laws. Business Associate shall follow its notification to the Covered Entity with a report that meets the requirements outlined immediately below.

(viii) **Reporting Obligations – Details.**

a. For Successful Security Incidents and Breaches, Business Associate – without unreasonable delay and in no event later than thirty (30) calendar days after Business Associate learns of such nonpermitted use or disclosure (whether at Business Associate or at Business Associate Subcontractor) – shall provide Covered Entity a report that shall:

- i. Identify (if known) each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been accessed, acquired, or disclosed;
- ii. Identify the nature of the non-permitted access, use, or disclosure including the date of the incident and the date of discovery;
- iii. Identify the PHI accessed, used, or disclosed (e.g., name; social security number; date of birth);

- iv. Identify what corrective action Business Associate (or Business Associate Subcontractor) took or shall take to prevent further non-permitted accesses, uses, or disclosures;
- v. Identify what Business Associate (or Business Associate Subcontractor) did or shall do to mitigate any deleterious effect of the non-permitted access, use, or disclosure; and
- vi. Provide such other information, including a written report, as the Covered Entity may reasonably request.

b. For Unsuccessful Security Incidents, Business Associate shall provide Covered Entity, upon its written request, a report that: (i) identifies the categories of Unsuccessful Security Incidents as described in this BAA; (ii) indicates whether Business Associate believes its (or its Business Associate Subcontractor's) current defensive security measures are adequate to address all Unsuccessful Security Incidents, given the scope and nature of such attempts; and (iii) if the security measures are not adequate, the measures Business Associate (or Business Associate Subcontractor) shall implement to address the security inadequacies.

4. TERMINATION

(a) Covered Entity and Business Associate each shall have the right to terminate this BAA if the other party has engaged in an activity or practice that constitutes a material breach or violation of Business Associate's or the Covered Entity's respective obligations regarding PHI under this BAA and, on notice of such material breach or violation from the Covered Entity or Business Associate, fails to take reasonable steps to cure the material breach or end the violation.

(b) If Business Associate or the Covered Entity fail to cure the material breach or end the violation after the other party's notice, the Covered Entity or Business Associate (as applicable) may terminate this BAA by providing Business Associate or the Covered Entity written notice of termination, stating the uncured material breach or violation that provides the basis for the termination and specifying the effective date of the termination.

5. CONTINUING PRIVACY AND SECURITY OBLIGATIONS

(a) Business Associate's and the Covered Entity's obligation to protect the privacy and security of the PHI it created, received, maintained, or transmitted in connection with services to be provided under the Agreement and this BAA shall be continuous and survive termination, cancellation, expiration, or other conclusion of this BAA or the Agreement. Business Associate's other obligations and rights, and the Covered Entity's obligations and rights upon termination, cancellation, expiration, or other conclusion of this BAA, are those set forth in this BAA and/or the Agreement.

EXHIBIT F

FEDERAL NON-DISCRIMINATION. Snohomish County assures that no persons shall on the grounds of race, color, national origin, or sex as provided by Title VI of the Civil Rights Act of 1964 (Pub. L. No. 88-352), as amended, and the Civil Rights Restoration Act of 1987 (Pub. L. No. 100-259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any County sponsored program or activity. Snohomish County further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

A. Compliance with Nondiscrimination Requirements: During the performance of this contract, the Service Provider, for itself, its assignees, its consultants, its subcontractors and successors (hereinafter collectively referred to as Service Provider) in interest agrees as follows:

1. Compliance with Regulations. The Service Provider will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract as Schedule B.
2. Non-discrimination: The Service Provider, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Service Provider will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. If subcontracts applicable, in all solicitations, either by competitive bidding, or negotiation made by the Service Provider for work to be performed under a subcontract, each potential subcontractor will be notified by the Service Provider of the Service Provider's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. Information and Reports. The Service Provider will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a Service Provider is in the exclusive possession of another who fails or refuses to furnish the information, the Service Provider will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event of a Service Provider's noncompliance with the Nondiscrimination provisions of this contract, the County will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Service Provider under the contract until the Service Provider complies; and/or

b. Cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The Service Provider will include the provisions of paragraphs one through six in every subcontract, if any. The Service Provider will take action with respect to any subcontract as the County or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Service Provider becomes involved in, or is threatened with litigation by a subcontractor, the Service Provider may request the County to enter into any litigation to protect the interests of the County. In addition, the Service Provider may request the United States to enter into the litigation to protect the interests of the United States.

Acts and Regulations

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this contract, the Service Provider, for itself, its consultants, its subcontractors, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities, as they may be amended from time to time and which are incorporated herein by reference, including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

EXHIBIT G**Member Agency Contact Information**

Everett Fire Department	2801 Oakes Ave Everett WA 98201
Snohomish County Fire District No. 4	1525 Avenue D, Snohomish WA 98290
Snohomish County Fire District No. 5	32905 Cascade View Drive Sultan, WA 98294
Snohomish Regional Fire & Rescue	163 Village Court Monroe, WA 98272
Snohomish County Fire District No. 15 (Tulalip Bay Fire Department)	7812 Waterworks Road Tulalip, WA 98271
Snohomish County Fire District No. 16 (Lake Roesiger Fire Department)	1205 S Lake Roesiger Road Snohomish, WA 98290
Snohomish County Fire District No. 17 (Granite Falls Fire)	PO Box 1049 Granite Falls, WA 98252
Snohomish County Fire District No. 19	2720 212th St NW Stanwood, WA 98292
Snohomish County Fire District No. 21	12131 228th St NE, Arlington, WA 98223
Snohomish County Fire District No. 22	8424 99th Ave NE Arlington, WA 98223
Snohomish County Fire District No. 24 (Darrington Fire District)	1115 Seeman Street P.O. Box 1238 Darrington, WA 98241
Snohomish County Fire District No. 25 (Oso Fire Department)	21824 SR 530 N.E. Arlington WA 98223
Snohomish County Fire District No. 26 (Sky Valley Fire)	501 Lewis Ave Gold Bar WA 98251

**Snohomish County Fire
District No. 27**

P.O. Box 1846
Everett, WA 98206

Marysville Fire Department

1635 Grove Street
Marysville, WA 98270

Mukilteo Fire Department

10400 47th Place W
Mukilteo, WA 98275

**North County Regional Fire
Authority**

8117 267th Street NW
Stanwood, WA 98292

**South Snohomish County
Fire & Rescue Regional Fire
Authority**

12425 Meridian Avenue South
Everett, WA 98208

**Paine Field Airport Fire
Department**

10630 36th Place West
Everett, WA 98204



NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Draft Policy Approval #POL-2502		
Executive member responsible for guiding the initiative:	DC McConnell		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>The agency is working through adoption of updated policies developed in the Lexipol format. The policy approval process includes division head review, staff policy committee review, labor review, senior staff review, commission policy committee review, and final board adoption. This is an ongoing process requiring monthly review and approval.</p> <p>Draft Policy:</p> <ul style="list-style-type: none"> 1010 Emergency Recall 		
<ul style="list-style-type: none"> Brief Description Goal of Initiative Initiative Results (deliverables) Connection to Strategic Plan Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) If Financial: Reason RAB must be approved outside of the annual budget process 			
Financial Impact:	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	<p>Risk if approved: N/A</p> <p>Risk if not approved: Increased liability due to outdated policies that do not match current agency practices or meet organizational needs.</p>		

Legal Review:	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A	
Presented to, and Approved by, Senior Staff	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commissioner Sub-Committee Approval	
Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
For Fire Chief Approval:	
<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>	
RAB Executive: Confirmed email sent to Board by Fire Chief	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

Emergency Recall

1010.1 PURPOSE AND SCOPE

Best Practice MODIFIED

The purpose of this policy is to establish the authority of the Snohomish Regional Fire & Rescue Fire Chief to recall off-duty employees in the event of a large-scale or protracted emergency, natural disaster or other unusual situation that depletes on-duty resources.

1010.1.1 DEFINITIONS

Best Practice MODIFIED

Definitions related to this policy include:

Automatic aid - Apparatus and firefighters who are dispatched automatically by contractual agreement between two fire departments, communities or fire districts.

Mutual aid - Apparatus and firefighters who are dispatched, upon request, by the responding fire department. Mutual aid is defined by a signed contractual agreement between Snohomish Regional Fire & Rescue and neighboring jurisdictions.

1010.2 POLICY

Best Practice MODIFIED

It is the policy of Snohomish Regional Fire & Rescue to provide sufficient resources at the scene of an emergency to reasonably provide for the safety of the employees working at the scene, and to ensure adequate resources are available for additional emergency calls (NFPA 1710-8). In some instances, this may require the emergency recall of employees.

1010.3 AUTHORITY AND RESPONSIBILITIES

Best Practice MODIFIED

The Fire Chief, or the Fire Chief's authorized designee may initiate a voluntary emergency recall in the event of one or more triggering incidents, where additional employees are asked to report for duty.

1010.4 OTHER RESOURCES

Best Practice

If sufficient resources cannot be assembled by an emergency recall, the District may consider other options such as:

- Automatic aid
- Mutual aid
- Additional Chief officers



NEW BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Lt MSO Testing for 2025		
Executive member responsible for guiding the initiative:	V. Read		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		
	<p>We respectfully ask the Board to review the attached MOU for the proposed 2025 Lt. MSO testing. This MOU would facilitate testing for the newly established Lt. MSO position, as outlined in the current CBA. The originally agreed-upon timeframe did not allow sufficient preparation and implementation time for a proper testing process in 2024. We are requesting approval to conduct testing this year to fill the position currently held by a member in a long-term acting role. With the contractual 90 day window from announcement to testing, we ask the Board to consider approving this MOU to allow for testing in early June.</p>		
Financial Impact:	Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): Currently Spent: \$0 Total Spent if Approved: \$0 Requesting: \$0 Initial amount: \$ NA Long-term annual amount(s): \$ NA Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$0 Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$0 <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	Risk if approved: There is not a risk for this being approved.		

Risk if not approved: There is not a risk for this not being approved.

Legal Review:

- Initiative conforms with District policy/procedure number (attach):
- Initiatives that require legal review (contracts, other initiatives):
- Contracts
 - Has been reviewed and approved by legal
 - Includes all costs
 - Includes term
 - Includes 'do not exceed' language
- N/A

Presented to, and Approved by, Senior Staff

Yes No

Commissioner Sub-Committee Approval

Initiative presented to commissioner sub-committee: Yes No
 Approved by commissioner sub-committee: Yes No
 N/A:

For Fire Chief Approval:

- RAB document complete
- Supporting documentation attached
- Information sent to Fire Chief, Senior Staff, and Board Support

Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

Yes No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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MEMORANDUM OF UNDERSTANDING

by and between
 Snohomish Regional Fire & Rescue
 and
 The International Association of Fire Fighters Local No. 2781
 as it applies to the Firefighters Contract (2023-2025)

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between **SNOHOMISH REGIONAL FIRE & RESCUE** (the "District") and the **INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, IAFF #2781** (the "Union") (collectively, the "Parties").

1. **Term and Coverage.** This MOU shall be in effect commencing on the date of execution. This MOU applies to all Employees who are IAFF bargaining unit members employed by the District and subject to the Firefighters Contract (2023-25).
2. **Modification and Scope.** This MOU adds the newly created position of Lt Medical Services Officer (Lt MSO) to the existing Section 21.2.3 of the Firefighters Contract (2023-25). This MOU shall not be construed as establishing a past practice between the District and the Union as to the Lt MSO position. This MOU shall only apply to the Firefighters Contract (2023-25).
3. **Timelines for Testing.** The following language, as italicized and underlined, shall be added to Section 21.2.3:

BC, LT (including LT MSO), Captain, and D/O tests will be conducted every two (2) years, unless otherwise specified in the test schedule below. Other promoted positions and special assignment tests will be done on an as needed basis. Testing shall be conducted in a spring and fall test, unless the need for additional test dates arises and is mutually agreed upon by the District and the Union. The window for spring testing shall be April 15th to May 15th. The window for fall testing shall be September 15th to October 15th. If conflicts with the established testing windows arise, dates shall be adjusted by mutual consent. Tests scheduled as follows:

BC – spring odd years

Captain – spring even years (beginning 2024)

Lt – fall odd years

Lt MSO – June 1st through June 30th for calendar year 2025, but then spring of even years thereafter commencing in 2026

EMS Day Captain – spring of even years (beginning 2024)

D/O – fall even years

4. **Bargaining Obligations.** The Parties agree that this MOU represents the fulfillment and satisfaction of all bargaining obligations concerning the matters expressed herein.

THIS AGREEMENT is executed by duly authorized and empowered representatives of the parties hereto: Snohomish Regional Fire & Rescue, IAFF 2781. This modification to the Collective Bargaining Agreement is signed and approved by the Board of Fire Commissioners of **SNOHOMISH REGIONAL FIRE & RESCUE** at a regular meeting held on June ____, 2024.

Troy Elmore, Commissioner

Randy Fay, Commissioner

Roy Waugh, Commissioner

Rick Edwards, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

This **MEMORANDUM OF UNDERSTANDING** is approved by the membership of the International Associations of Fire Fighters, Local 2781 – Firefighters and is hereby signed by the representative thereof on _____, 2024.



Craig Fisher, President



EXECUTIVE SESSION

