



# **COMMISSIONER BOARD MEETING**

**JANUARY 9, 2025**

**5:30 PM**

**SRFR STATION 31 TRAINING ROOM**

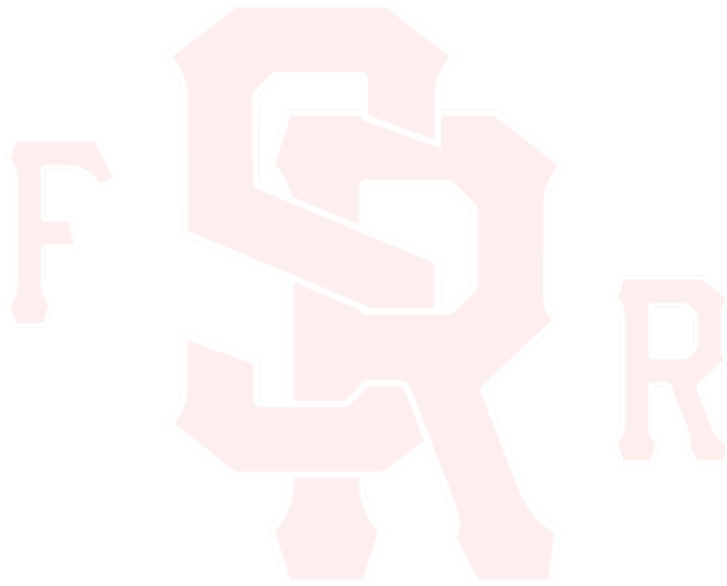
**VIA ZOOM**

**SNOHOMISH REGIONAL FIRE & RESCUE**

**WASHINGTON**



# AGENDA





**BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

**SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

January 9, 2025, 1730 hours

**CALL TO ORDER**

**PUBLIC COMMENT**

**UNION COMMENT**

**CHIEF’S REPORT**

**COMMISSIONER REPORTS**

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	11/26/24	1/21/25	No
Finance Committee	Elmore	12/19/24	1/23/25	No
Sno911	Waugh	12/19/24	1/16/25	No
Sno-Isle Commissioners	Fay	12/5/24	3/6/25	No
Leadership Meeting	Schaub	11/21/24	1/15/25	No
Policy Committee	Schaub	12/12/24	1/9/25	Yes

**COMMITTEE MEETING MINUTES**

**CONSENT AGENDA**

**Approval of Vouchers**

Benefits Vouchers: 24-03490 to 24-03504; (\$835,096.88)

Benefits Vouchers: 24-03505 to 24-03507; (\$397,075.31)

AP Vouchers: 24-03508 to 24-03624-; (\$1,249,955.62)

**Approval of Payroll**

December 31, 2024 (\$2,243,430.53)

**Approval of Minutes**

Approve Regular Board Meeting Minutes December 19, 2024



**OLD BUSINESS**

Discussion

Action

**NEW BUSINESS**

Discussion

Teamsters Contract

Commissioner Vacancy Recruitment Process

Action

**GOOD OF THE ORDER**

**ATTENDANCE CHECK**

Regular Commissioner Meeting January 23, 2025, at 1730 - Station 31 Training Room/Zoom

**EXECUTIVE SESSION**

RCW 42.30.140(4)(b): Labor Negotiations

**ADJOURNMENT**



# CHIEF'S REPORT





# COMMISSIONER REPORTS





# COMMITTEE MEETING MINUTES





# CONSENT AGENDA





# Snohomish Regional Fire and Rescue Claims Voucher Summary

12/23/2024

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
24-03490	AFLAC		591.44
24-03491	DEPARTMENT OF RETIREMENT SYSTEMS		558,141.56
24-03492	FIRE 7 FOUNDATION		637.50
24-03493	FIREPAC		999.19
24-03494	GENERAL TEAMSTERS UNION LOCAL 38		1,999.00
24-03495	HRA VEBA TRUST		58,629.63
24-03496	IAFF LOCAL 2781		34,728.70
24-03497	IAFF LOCAL 2781 PAC		957.00
24-03498	IAFF LOCAL 2781 RFA		1,080.00
24-03499	MATRIX TRUST COMPANY		28,389.98
24-03500	TD AMERITRADE INSTITUTIONAL		388.50
24-03501	VOYA INSTITUTIONAL TRUST CO		114,927.34
24-03502	WASHINGTON STATE SUPPORT REGISTRY		1,247.21
24-03503	WSCFF FASTPAC		879.83
24-03504	WSCFF-EMP BENEFIT TRUST		31,500.00

**Page Total** 835,096.88  
**Cumulative Total** 835,096.88

# Snohomish Regional Fire and Rescue Claims Voucher Summary

12/23/2024

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
24-03505	DEPARTMENT OF LABOR AND INDUSTRIES		333,617.18
24-03506	PAID FAMILY & MEDICAL LEAVE		41,922.75
24-03507	WA CARES FUND		21,535.38

**Page Total** 397,075.31

**Cumulative Total** 397,075.31



Snohomish Regional Fire & Rescue, WA

# Docket of Claims Register

APPKT01757 - 01.09.2025 Board Meeting ER

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
2189	AJ'S LANDCARE, INC	24-03508						9,059.66
		121216438	Landscaping Monthly Maintenance - A	Invoice	12/31/2024	Landscaping Monthly Maintenance - A	001-507-522-50-41-00	884.31
		121216439	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	957.25
		121216440	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	911.66
		121216441	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	944.13
		121216442	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	854.21
		121216444	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	469.63
		121216445	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	699.11
		121216446	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	700.06
		121216447	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	840.98
		121216448	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
		121216464	Landscaping Monthly Maintenance - S	Invoice	12/31/2024	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
0028	ALL BATTERY SALES AND SERVICE	24-03509						169.02
		300-10143070	Gloves, Nitrile Raven Large (x10) - Logi	Invoice	06/19/2024	Gloves, Nitrile Raven Large (x10) - Logi	001-507-522-50-31-00	169.02
1503	ALLSTREAM BUSINESS US, INC	24-03510						531.52
		21164436	Fire Alarm Phone Lines/Connection Se	Invoice	01/01/2025	Fire Alarm Phone Lines/Connection Se	001-513-522-50-42-01	531.52
1503	ALLSTREAM BUSINESS US, INC	24-03511						404.55
		21171004	Fire Alarm Phone Lines/Connection Se	Invoice	01/03/2025	Fire Alarm Phone Lines/Connection Se	001-513-522-50-42-01	404.55
2106	AMAZON CAPITAL SERVICES, INC	24-03512						2,040.44
		1CXL-4GHT-JTRX	Shop Parts	Invoice	12/11/2024	Shop Parts	050-511-522-60-34-01	52.09
		1DQD-6DVJ-PQXD	Shop Parts	Invoice	12/07/2024	Shop Parts	050-511-522-60-34-01	414.22
		1DRK-C31Q-GX7H	3M Adhesive Cleaner 15fl oz (x2) - Trai	Invoice	12/13/2024	3M Adhesive Cleaner 15fl oz (x2) - Trai	001-506-522-45-31-03	54.10
		1NQ4-FGMW-GXMV	Emergency Care (Text Books) - Training	Invoice	12/06/2024	Emergency Care (Text Books) - Training	001-506-522-45-34-00	1,489.29
		1V4H-F43F-J4RW	Polishing Pad, 50pcs Polishing Kit - Trai	Invoice	12/13/2024	Polishing Pad, 50pcs Polishing Kit - Trai	001-506-522-45-31-03	30.74
1523	AT&T MOBILITY LLC	24-03513						3,680.27
		287332399606X12272024	District Cell Phones (New)	Invoice	12/19/2024	District Cell Phones - Shop	050-511-522-60-42-00	198.14
						District Cell Phones (New)	001-513-522-10-42-00	3,482.13
2349	AXTHELM CONSTRUCTION, INC.	24-03514						9,002.26
		202337-12	Station 83 Remodel (Contract Pay App	Invoice	01/06/2025	Station 83 Remodel (Contract Pay App	300-507-594-50-62-83	9,002.26

## Docket of Claims Register

APPKT01757 - 01.09.2025 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0058	BICKFORD MOTORS INC.	24-03515					11,603.99
	1285463	Shop Parts	Invoice	11/25/2024	Shop Parts	050-511-522-60-34-01	6,084.49
	1286056	Shop Parts	Invoice	11/25/2024	Shop Parts	050-511-522-60-34-01	1,438.12
	1286186	Shop Parts	Invoice	11/27/2024	Shop Parts	050-511-522-60-34-01	565.34
	1286199	Shop Parts	Invoice	12/04/2024	Shop Parts	050-511-522-60-34-01	5,961.04
	1286663	Shop Parts	Invoice	12/04/2024	Shop Parts	050-511-522-60-34-01	5,961.04
	1287751	Shop Parts	Invoice	12/18/2024	Shop Parts	050-511-522-60-34-01	147.78
	1287838	Shop Parts	Invoice	12/20/2024	Shop Parts	050-511-522-60-34-01	137.12
	CM1282269	Shop Parts	Credit Memo	11/07/2024	Shop Parts	050-511-522-60-34-01	-246.15
	CM1285463	Shop Parts	Credit Memo	12/04/2024	Shop Parts	050-511-522-60-34-01	-5,873.52
	CM1286056	Shop Parts	Credit Memo	11/26/2024	Shop Parts	050-511-522-60-34-01	-246.15
	CM1286199	Shop Parts	Credit Memo	12/06/2024	Shop Parts	050-511-522-60-34-01	-1,094.00
	CM1286663	Shop Parts	Credit Memo	12/06/2024	Shop Parts	050-511-522-60-34-01	-1,094.00
	CM1287838	Shop Parts	Credit Memo	12/23/2024	Shop Parts	050-511-522-60-34-01	-137.12
0065	BOUND TREE MEDICAL, LLC	24-03516					6,248.63
	85487760	Medications & Medical Supplies	Invoice	09/16/2024	Medications & Medical Supplies	001-509-522-30-31-01	1,038.76
	85487761	Medications/Medical Supplies/Medica	Invoice	09/16/2024	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	545.04
					Medications & Medical Supplies	001-509-522-30-31-01	1,318.86
	85487762	Medical Supplies & Medical Sm.Tools/I	Invoice	09/15/2024	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	153.71
					Medical Supplies	001-509-522-30-31-01	1,332.43
	85577371	Medical Supplies	Invoice	12/03/2024	Medical Supplies	001-509-522-30-31-01	303.30
	85577372	Medications	Invoice	12/03/2024	Medications	001-509-522-30-31-01	627.01
	85583106	Medications & Medical Supplies	Invoice	12/06/2024	Medications & Medical Supplies	001-509-522-30-31-01	902.56
	85584598	Medical Supplies	Invoice	12/09/2024	Medical Supplies	001-509-522-30-31-01	9.03
	85584599	Medical Supplies	Invoice	12/09/2024	Medical Supplies	001-509-522-30-31-01	8.91
	85584600	Medical Supplies	Invoice	12/09/2024	Medical Supplies	001-509-522-30-31-01	9.02
1857	BRADY O'BRIEN	24-03517					3,159.76
	INV12672	Tuition Reimbursement (Summer 2024	Invoice	08/20/2024	Tuition Reimbursement (Summer 2024	001-506-522-45-49-10	3,159.76
0073	BRAUN NORTHWEST INC	24-03518					546.82
	39641	Shop Parts	Invoice	12/03/2024	Shop Parts	050-511-522-60-34-01	546.82
1913	CANON FINANCIAL SERVICES INC	24-03519					382.93
	36894394	Copier Machine Lease - ADMIN Bldg	Invoice	12/13/2024	Copier Machine Lease - ADMIN Bldg	001-512-591-22-70-00	363.56
	36895018	Copier Machine Lease - ST83	Invoice	12/13/2024	Copier Machine Lease - ST83	001-512-591-22-70-00	19.37
0094	CDW GOVERNMENT LLC	24-03520					10,872.72
	AB79A2X	ARUBA PC-AC-NA Power Cords (x2)	Invoice	12/04/2024	ARUBA PC-AC-NA Power Cords (x2)	001-513-522-10-35-00	8.21
	AB8ZH5I	ARUBA AP-MNT-U Kit (x2)	Invoice	12/10/2024	ARUBA AP-MNT-U Kit (x2)	001-513-522-10-35-00	61.26
	AB9KH9E	Fortigate 120G HW+3Year Premium Su	Invoice	12/13/2024	Fortigate 120G HW+3Year Premium Su	001-513-522-10-35-00	7,384.50
	AB9LS5A	FORTINET Fortigate Cloud Mngmnt Sul	Invoice	12/16/2024	FORTINET Fortigate Cloud Mngmnt Sul	001-513-522-10-49-04	3,418.75
0531	CHRISTENSEN, INC	24-03521					1,447.73
	0655599-IN	Shop Parts	Invoice	12/20/2024	Shop Parts	050-511-522-60-34-01	1,447.73

## Docket of Claims Register

APPKT01757 - 01.09.2025 Board Meeting ER

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
2249	CITY OF ELLENSBURG 334155745718	24-03522 Electricity & Stormwater - PM Progm	Invoice	12/30/2024	Electricity & Stormwater - PM Progm	001-506-522-45-49-37	122.44
0113	CLEARVIEW HARDWARE & FEED B289570	24-03523 Nuts, Bolts, Screws & Misc. (Ice Alert S	Invoice	12/16/2024	Nuts, Bolts, Screws & Misc. (Ice Alert S	001-510-522-20-35-01	26.65
1882	CONCENTRA MEDICAL CENTERS 85167382	24-03524 Employment Physical Recertification -	Invoice	11/25/2024	Employment Physical Recertification -	001-510-522-20-41-06	1,314.00
0459	CONWAY SHIELDS 0530404	24-03525 4-PP Passport Stitching White & Red (x	Invoice	12/11/2024	4-PP Passport Stitching White & Red (x	001-504-522-20-31-10	347.98
0139	CROSS VALLEY WATER DISTRICT 3190047	24-03526 Water - ST 74/Logistics Bldg	Invoice	12/31/2024	Water - ST 74/Logistics Bldg	001-507-522-50-47-02	330.12
0139	CROSS VALLEY WATER DISTRICT 3190048	24-03527 Water - ST 33	Invoice	12/31/2024	Water - ST 33	001-507-522-50-47-02	798.30
0139	CROSS VALLEY WATER DISTRICT 3190046	24-03528 Water - ST 71	Invoice	12/31/2024	Water - ST 71	001-507-522-50-47-02	552.00
1608	CUMMINS SALES AND SERVICE 07-241212048	24-03529 Replacement Generator (Add. Start Up	Invoice	12/18/2024	Replacement Generator (Add. Start Up	300-507-594-50-62-71	1,857.59
1956	DICK'S TOWING, INC. 18297016	24-03530 2014 Spartan Motors Firetruck Tow (E	Invoice	12/18/2024	2014 Spartan Motors Firetruck Tow (E	001-504-522-20-48-01	699.60
1600	DIRECTV, LLC 050747001X250102	24-03531 Cable/TV Services - ST 33	Invoice	01/02/2025	Cable/TV Services - ST 33	001-513-522-50-42-01	120.98
2453	DONNA BRESKE & ASSOCIATES, I 3544	24-03532 Professional Consult Fee (Project Coord	Invoice	01/01/2025	Professional Consult Fee (Project Coord	300-507-594-50-62-72	2,483.75
2486	EASTSIDE INTEGRATIVE MEDICIN 302K26378 322K26378	24-03533 Annual Firefighter Physicals (x2) New Hire Firefighter Physicals (x4)	Invoice Invoice	12/01/2024 01/01/2025	Annual Firefighter Physicals (x2) New Hire Firefighter Physicals (x4)	001-510-522-20-41-06 001-510-522-20-41-06	2,240.00 5,244.00
1875	ELECTRONIC BUSINESS MACHINE AR293096 AR294109 AR294133 AR294134 AR294138 AR294252	24-03534 Copier Machine Usage - ST77,72,32,73 Copier Machine Usage - ST31 Copier Machine Usage - ST71 Copier Machine Usage - ST81 Copier Machine Usage - Admin Bldg (P Copier Machine Usage - Admin Bldg (C	Invoice Invoice Invoice Invoice Invoice Invoice	11/30/2024 12/19/2024 12/19/2024 12/19/2024 12/19/2024 12/19/2024	Copier Machine Usage - ST77,72,32,73 Copier Machine Usage - ST31 (2XK081 Copier Machine Usage - ST71 Copier Machine Usage - ST81 Copier Machine Usage - Admin Bldg (P Copier Machine Usage - Admin Bldg (C	001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00	578.39 1.48 149.64 138.19 10.08 4.65 274.35
0178	EMERALD SERVICES, INC 95584546 95959056 96055120	24-03535 Hazardous Materials Disposal (Shop) Hazardous Materials Disposal (Shop) Hazardous Materials Disposal (Shop)	Invoice Invoice Invoice	10/05/2024 11/20/2024 12/05/2024	Hazardous Materials Disposal (Shop) Hazardous Materials Disposal (Shop) Hazardous Materials Disposal (Shop)	050-511-522-60-41-03 050-511-522-60-41-03 050-511-522-60-41-03	803.40 50.05 616.84 136.51
0183	EMPLOYMENT SECURITY DEPAR 2024 Unemployemnt - Q2 Late	24-03536 Unemployment Penalty Fee: 2024 QTR	Invoice	12/31/2024	Unemployment Penalty Fee: 2024 QTR	001-512-522-20-20-14	65.21

## Docket of Claims Register

## APPKT01757 - 01.09.2025 Board Meeting ER

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0202	FERNO-WASHINGTON INC. 946704	24-03537 Gas Springs (x5)	Invoice	11/13/2024	Gas Springs (x5)	001-509-522-20-35-00	315.90 315.90
2334	FIRST CLASS BUILDING SUPPLY A 4283	24-03538 Janitorial Monthly Services - DCYF/ADP	Invoice	01/02/2025	Janitorial Monthly Services - DCYF/ADP	001-507-522-50-41-00 300-507-522-50-41-00	2,984.00 1,370.37 1,316.63
					Janitorial Services Floor Waxing - New	001-507-522-50-41-00	297.00
0212	FIRSTWATCH FW112196 FW112244	24-03539 First Annual Supp. & Maint. (ASM 2024) FirstPass & FOAM Modules Monthly S	Invoice Invoice	12/09/2024 11/01/2024	First Annual Supp. & Maint. (ASM 2024) FirstPass & FOAM Modules Monthly S	001-509-522-20-49-02 001-509-522-20-49-02	1,157.96 522.96 635.00
0222	FREIGHTLINER NORTHWEST PC304027922;01	24-03540 Shop Parts	Invoice	12/13/2024	Shop Parts	050-511-522-60-34-01	126.59 126.59
2446	GENCAP CONSTRUCTION CORP. 01062025-5	24-03541 Station 31 Shop Addition (Contract SRF	Invoice	01/06/2025	Station 31 Shop Addition (Contract SRF	300-507-594-50-62-00	440,499.06 440,499.06
2460	HOTEL INDIGO EVERETT 0051149-4	24-03542 Hotel Rms,Event Mtg, F&b Rntl - 4th D	Invoice	01/02/2025	Hotel Rms,Event Mtg, F&b Rntl - 4th D	001-506-522-45-43-00	4,470.00 4,470.00
0260	HUGHES FIRE EQUIPMENT, INC 616072	24-03543 Shop Parts	Invoice	12/18/2024	Shop Parts	050-511-522-60-34-01	123.69 123.69
0288	JEFF SCHAUB INV12673	24-03544 Mileage Reimbursment (COMEX 2024)	Invoice	12/07/2024	Mileage Reimbursment (COMEX 2024)	001-501-522-10-43-01	115.24 115.24
0313	KENT D. BRUCE CO., LLC 16938 17065 17067	24-03545 Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice	11/08/2024 12/04/2024 12/04/2024	Shop Parts Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01	1,542.76 1,323.05 63.92 155.79
2423	KERRY PRAY INV12674	24-03546 ASE Test Reimbursement (A9,S2,T2)	Invoice	12/23/2024	ASE Test Reimbursement (A9,S2,T2)	050-511-522-45-49-01	217.95 217.95
1596	LEMAY MOBILE SHREDDING 4870531S185 4870532S185	24-03547 OnSite Mobile Shredding Services - ST OnSite Mobile Shredding Services - ST	Invoice Invoice	01/01/2025 01/01/2025	OnSite Mobile Shredding Services - ST OnSite Mobile Shredding Services - ST	001-502-522-10-41-01 001-502-522-10-41-01	114.80 57.40 57.40
0350	LOCUTION SYSTEMS INC. 124660	24-03548 PrimeAlert FSA System Annual Maint. i	Invoice	12/13/2024	PrimeAlert FSA System Annual Maint. i	001-513-522-10-49-04	25,254.72 25,254.72
2247	MARCUS DOLAN INV12675	24-03549 Wooden Sign Project Reimbursement	Invoice	12/20/2024	Wooden Sign Project Reimbursement	001-504-522-20-31-01	500.00 500.00
0381	MONROE UPHOLSTERY 8163	24-03550 Shop Parts	Invoice	12/06/2024	Shop Parts	050-511-522-60-34-01	54.75 54.75
1904	NATIONAL TESTING NETWORK, I 17189	24-03551 Background Investigation Services (x4)	Invoice	12/19/2024	Background Investigation Services (x4)	001-506-522-45-49-23	3,400.00 3,400.00
0413	NORTH COAST ELECTRIC COMPA S013973145.001	24-03552 Shop Parts	Invoice	12/23/2024	Shop Parts	050-511-522-60-34-01	92.66 92.66

## Docket of Claims Register

APPKT01757 - 01.09.2025 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2252	ODP BUSINESS SOLUTIONS, LLC	24-03553					86.14
	40145841001	Sharpie Black Markers 1DZ (x2) - Front	Invoice	12/12/2024	Sharpie Black Markers 1DZ (x2) - Front	001-502-522-10-31-00	17.77
	401458783001	Copy Paper Rm - Front Desk	Invoice	12/13/2024	Copy Paper Rm - Front Desk	001-502-522-10-31-00	35.65
	402132685001	Interoffice Envelopes 100 Box (x2) - Dis	Invoice	12/10/2024	Interoffice Envelopes 100 Box (x2) - Di	001-502-522-10-31-00	32.72
0451	PACIFIC POWER BATTERIES	24-03554					323.82
	17151846	Shop Parts	Invoice	12/11/2024	Shop Parts	050-511-522-60-34-01	323.82
0483	PUGET SOUND ENERGY	24-03555					447.04
	ST74-NOVDEC24	Natural Gas - ST 74/Logistics Bldg (220	Invoice	12/13/2024	Natural Gas - ST 74/Logistics Bldg (220	001-507-522-50-47-03	447.04
0483	PUGET SOUND ENERGY	24-03556					675.26
	ST82-NOVDEC24	Natural Gas - ST 82 (220021970490)	Invoice	12/07/2024	Natural Gas - ST 82 (220021970490)	001-507-522-50-47-03	675.26
0483	PUGET SOUND ENERGY	24-03557					586.87
	ST77-NOVDEC24	Natural Gas - ST 77 (220031644044)	Invoice	12/18/2024	Natural Gas - ST 77 (220031644044)	001-507-522-50-47-03	586.87
0483	PUGET SOUND ENERGY	24-03558					636.75
	ST71-NOVDEC24	Natural Gas - ST 71 (220031644036)	Invoice	12/16/2024	Natural Gas - ST 71 (220031644036)	001-507-522-50-47-03	636.75
0483	PUGET SOUND ENERGY	24-03559					436.05
	ST73-NOVDEC24	Natural Gas - ST 73 (200014833566)	Invoice	12/13/2024	Natural Gas - ST 73 (200014833566)	001-507-522-50-47-03	436.05
0483	PUGET SOUND ENERGY	24-03560					953.18
	ST33-NOVDEC24	Natural Gas - ST 33 (220017363437)	Invoice	12/12/2024	Natural Gas - ST 33 (220017363437)	001-507-522-50-47-03	953.18
0483	PUGET SOUND ENERGY	24-03561					601.69
	ST81-NOVDEC24	Natural Gas - ST 81 (220021970383)	Invoice	12/07/2024	Natural Gas - ST 81 (220021970383)	001-507-522-50-47-03	601.69
0483	PUGET SOUND ENERGY	24-03562					572.33
	ST72-NOVDEC24	Natural Gas - ST 72 (220031644069)	Invoice	12/07/2024	Natural Gas - ST 72 (220031644069)	001-507-522-50-47-03	572.33
0483	PUGET SOUND ENERGY	24-03563					1,259.31
	ADMIN-NOVEDEC24	Natural Gas - Admin Bldg (2200316440	Invoice	12/09/2024	Natural Gas - Admin Bldg (2200316440	001-507-522-50-47-03 300-507-522-50-47-00	642.25 617.06
0484	PURCELL TIRE & SERVICE CENTE	24-03564					2,787.63
	24272142	Shop Parts	Invoice	12/05/2024	Shop Parts	050-511-522-60-34-01	29.27
	24272326	Shop Parts	Invoice	12/12/2024	Shop Parts	050-511-522-60-34-01	1,379.18
	24272355	Shop Parts	Invoice	12/13/2024	Shop Parts	050-511-522-60-34-01	1,379.18
2298	PURE GRIT PERFORMANCE	24-03565					5,801.43
	0691	North Consortium Fire Academy Ntrn \	Invoice	12/31/2024	North Consortium Fire Academy Ntrn \	001-506-522-45-49-23	5,801.43
2331	READY REBOUND, INC.	24-03566					86,184.00
	2956	2025 Annual Service Agreement - Med	Invoice	12/02/2024	2025 Annual Service Agreement - Mec	001-510-522-20-41-01	86,184.00
1533	REHN & ASSOCIATES	24-03567					150.00
	INV-00205543	COBRA Admin Services Annual Renewa	Invoice	01/01/2025	COBRA Admin Services Annual Renewa	001-502-522-10-49-01	150.00
0494	REPUBLIC SERVICES #197	24-03568					275.03
	0197-003459947	Refuse - Admin Building	Invoice	12/31/2024	Refuse - Admin Building	001-507-522-50-47-04 300-507-522-50-47-00	140.27 134.76

## Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0494	REPUBLIC SERVICES #197 0197-003459930	24-03569 Recycling - ST 31	Invoice	12/31/2024	Recycling - ST 31	001-507-522-50-47-04	831.48 831.48
0494	REPUBLIC SERVICES #197 0197-003459331	24-03570 Refuse - ST 31	Invoice	12/31/2024	Refuse - ST 31	001-507-522-50-47-04	334.64 334.64
0494	REPUBLIC SERVICES #197 0197-003459994	24-03571 Refuse - ST 32	Invoice	12/21/2024	Refuse - ST 32	001-507-522-50-47-04	276.33 276.33
0501	RICOH USA, INC. 108813996	24-03572 Copier Machine Lease - ST 74/Logistics	Invoice	12/06/2024	Copier Machine Lease - ST 74/Logistics	001-512-591-22-70-00	50.91 50.91
1534	ROMAINE ELECTRIC CORP 5-088589	24-03573 Shop Parts	Invoice	12/26/2024	Shop Parts	050-511-522-60-34-01	1,859.25 1,859.25
1826	RYAN LOWE INV12676	24-03574 Duty Boot Reimbursement	Invoice	12/26/2024	Duty Boot Reimbursement	001-504-522-20-31-07	196.89 196.89
1921	SEA-WESTERN INC INV36843	24-03575 Turnout Bunker Gear - Coat (x44), Jack	Invoice	10/25/2024	Turnout Bunker Gear - Coat (x44), Jack	303-504-594-20-64-04	188,265.29 188,265.29
0544	SILVER LAKE WATER & SEWER DI ST77-DEC24	24-03576 Water & Sewer - ST 77	Invoice	12/31/2024	Water & Sewer - ST 77	001-507-522-50-47-02	140.15 140.15
0544	SILVER LAKE WATER & SEWER DI ST77FM-DEC24	24-03577 Water (Fire Meter) - ST 77	Invoice	12/31/2024	Water (Fire Meter) - ST 77	001-507-522-50-47-02	185.30 185.30
0565	SNOHOMISH COUNTY PUD 165355718	24-03578 Electricity - ST 32	Invoice	12/23/2024	Electricity - ST 32	001-507-522-50-47-01	207.83 207.83
0565	SNOHOMISH COUNTY PUD 152551024	24-03579 Electricity - ST 33	Invoice	12/20/2024	Electricity - ST 33	001-507-522-50-47-01	1,058.12 1,058.12
0565	SNOHOMISH COUNTY PUD 112929775	24-03580 Electricity & Water - ST 81	Invoice	12/16/2024	Electricity - ST 81 Water - ST 81	001-507-522-50-47-01 001-507-522-50-47-02	872.73 743.61 129.12
0565	SNOHOMISH COUNTY PUD 119533399	24-03581 Electricity - ST 71	Invoice	12/26/2024	Electricity - ST 71	001-507-522-50-47-01	1,900.52 1,900.52
0565	SNOHOMISH COUNTY PUD 129423528	24-03582 Electricity - ST 77	Invoice	12/11/2024	Electricity - ST 77	001-507-522-50-47-01	247.18 247.18
0565	SNOHOMISH COUNTY PUD 109642396	24-03583 Electricity - ST 82 Garage/Storage Bldg	Invoice	12/12/2024	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	35.86 35.86
0565	SNOHOMISH COUNTY PUD 106356629	24-03584 Electricity - ST 74/Logistics Bldg	Invoice	12/19/2024	Electricity - ST 74/Logistics Bldg	001-507-522-50-47-01	129.50 129.50
0565	SNOHOMISH COUNTY PUD 106354620	24-03585 Electricity & Water - ST 82	Invoice	12/13/2024	Electricity - ST 82 Water - ST 82	001-507-522-50-47-01 001-507-522-50-47-02	1,690.42 1,424.74 265.68



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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0565	SNOHOMISH COUNTY PUD 100823247	24-03586 Electricity - ST 31	Invoice	12/27/2024	Electricity - ST 31	001-507-522-50-47-01	2,417.04 2,417.04
0565	SNOHOMISH COUNTY PUD 116225094	24-03587 Electricity - ST 72	Invoice	12/09/2024	Electricity - ST 72	001-507-522-50-47-01	791.27 791.27
0565	SNOHOMISH COUNTY PUD 155819353	24-03588 Electricity - Admin Bldg	Invoice	12/19/2024	Electricity - Admin Bldg	001-507-522-50-47-01 300-507-522-50-47-00	1,274.25 649.87 624.38
0565	SNOHOMISH COUNTY PUD 132729112	24-03589 Electricity - ST 73	Invoice	12/12/2024	Electricity - ST 73	001-507-522-50-47-01	262.49 262.49
1536	SNOHOMISH REGIONAL FIRE & R FIRE-12/31/2024	24-03590 Apparatus Fleet Maintenance Services	Invoice	12/31/2024	Apparatus Fleet Maintenance - EMS U Apparatus Fleet Maintenance - Suppre	001-509-522-20-48-01 001-504-522-20-48-01	261,982.81 32,680.69 229,302.12
1536	SNOHOMISH REGIONAL FIRE & R FIRE-12/30/2024	24-03591 Apparatus Fleet Maintenance Services	Invoice	12/30/2024	Apparatus Fleet Maintenance - Suppre	001-504-522-20-48-01	5,267.90 5,267.90
1536	SNOHOMISH REGIONAL FIRE & R EXCISE TAX-DEC24	24-03592 Sales & Use Tax - December 2024	Invoice	01/01/2025	Sales & Use Tax - December 2024 Sales & Use Tax - December 2024 Sales & Use Tax - December 2024 Sales & Use Tax - December 2024	001-505-522-30-31-00 001-506-522-45-35-00 001-514-522-20-31-09 001-514-522-20-31-09	2,317.48 1.69 899.02 868.92 547.85
0572	SPEEDWAY CHEVROLET 144751 CM1436946	24-03593 Shop Parts Shop Parts	Invoice Credit Memo	12/11/2024 12/10/2024	Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01	388.63 443.33 -54.70
2379	SRFR - PETTY CASH 0-093-693-535 2017 2018 2019 2020 2021 2022 2023 2024 2026 2027	24-03594 DOL Driving Record Request (x2) EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	12/02/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024 12/13/2024	DOL Driving Record Request (x2) EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund EMS Transport Services Billing Refund	001-517-522-10-49-06 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00 001-509-522-26-49-00	3,923.16 30.00 175.00 284.92 85.46 630.56 764.52 869.59 98.81 98.76 796.98 88.56
0580	STATE OF WA DEPARTMENT OF I EXCISE TAX-DEC24	24-03595 Sales & Use Tax - December 2024 (600	Invoice	01/01/2025	Sales & Use Tax - December 2024 (600	630-512-589-00-00-00	2,317.48 2,317.48
2184	STERICYCLE, INC. 8009431627	24-03596 Biohazardous/Medical Waste Disposal	Invoice	12/31/2024	Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	186.48 186.48

## Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2415	SUPERIOR SEPTIC SERVICE, LLC 22756702	24-03597 Septic Tank Maint. (Pumped 2200/220	Invoice	12/31/2024	Septic Tank Maint. (Pumped 2200/220	001-507-522-50-48-00	1,604.84
2073	TARGET SOLUTIONS LEARNING L INV108603 INV108615 INV109536	24-03598 CrewSense Pro Users & Support Plan A CrewSense Pro Users & Supprt Plan Ar Annual Training Software Subscription	Invoice Invoice Invoice	01/01/2025 01/01/2025 12/31/2024	CrewSense Pro Users & Support Plan A CrewSense Pro Users & Supprt Plan Ar Annual Training Software Subscription	001-513-522-10-49-04 001-513-522-10-49-04 001-506-522-45-49-00	52,935.33 1,105.85 18,906.95 32,922.53
1645	TELEFLEX, LLC 9509323059 9509371844	24-03599 Medical Supplies ('EZ-IO' Needle & Sta Medical Supplies ('EZ-IO' Needle & Sta	Invoice Invoice	12/10/2024 12/19/2024	Medical Supplies ('EZ-IO' Needle & Sta Medical Supplies ('EZ-IO' Needle & Sta	001-509-522-30-31-01 001-509-522-30-31-01	3,990.00 2,660.00 1,330.00
0610	TRUE NORTH EMERGENCY EQUIP A19588 A19718 A19783 A19816 A19843 A19874 A19875	24-03600 Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice Invoice Invoice Invoice Invoice	11/21/2024 12/04/2024 12/10/2024 12/12/2024 12/13/2024 12/17/2024 12/17/2024	Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01	1,840.06 38.20 213.22 293.81 612.95 308.27 200.21 173.40
0622	UNITED PARCEL SERVICE 000042W7X8514	24-03601 Freight Charges (Shop)	Invoice	12/21/2024	Freight Charges (Shop)	050-511-522-60-34-01	31.32 31.32
2306	UNITED RENTALS (NORTH AMER 239062366-004	24-03602 Cap. Facilities Planning (Container Ren	Invoice	12/18/2024	Cap. Facilities Planning (Container Ren	300-507-594-50-62-00	138.31 138.31
0633	VERIZON WIRELESS SERVICES LLC 6101203204	24-03603 District Cell Phones	Invoice	12/15/2024	District Cell Phones - Fire	001-513-522-10-42-00	329.73 329.73
0633	VERIZON WIRELESS SERVICES LLC 6101203203	24-03604 District Mifi Plans	Invoice	12/15/2024	District Mifi Plans	001-513-522-10-42-00	4,856.78 4,856.78
0579	WASHINGTON STATE AUDITOR'S L165062	24-03605 Accountability & Financial Audit (2022	Invoice	12/11/2024	Accountability & Financial Audit (2022	001-512-522-10-41-12	18,799.99 18,799.99
0648	WASTE MANAGEMENT NORTHV 9592249-4968-2	24-03606 Refuse & Recycle - ST 83	Invoice	01/01/2025	Refuse & Recycle - ST 83	001-507-522-50-47-04	252.82 252.82
0648	WASTE MANAGEMENT NORTHV 1959730-2677-4	24-03607 Refuse & Recycle - ST 73	Invoice	01/01/2025	Refuse & Recycle - ST 73	001-507-522-50-47-04	319.23 319.23
0648	WASTE MANAGEMENT NORTHV 1959177-2677-8	24-03608 Refuse & Recycle - ST 77	Invoice	01/01/2025	Refuse & Recycle - ST 77	001-507-522-50-47-04	390.48 390.48
0648	WASTE MANAGEMENT NORTHV 1959356-2677-8	24-03609 Recycling - ST 71	Invoice	01/01/2025	Recycling - ST 71	001-507-522-50-47-04	342.34 342.34
0648	WASTE MANAGEMENT NORTHV 1959357-2677-6	24-03610 Recycling - ST 72	Invoice	01/01/2025	Recycling - ST 72	001-507-522-50-47-04	278.22 278.22

**Docket of Claims Register**

**APPKT01757 - 01.09.2025 Board Meeting ER**

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0648	WASTE MANAGEMENT NORTHM	24-03611					179.43
	1051357-4968-4	Refuse - ST 81	Invoice	01/01/2025	Refuse - ST 81	001-507-522-50-47-04	179.43
0648	WASTE MANAGEMENT NORTHM	24-03612					993.46
	1959431-2677-9	Recycling - Admin Bldg	Invoice	01/01/2025	Recycling - Admin Bldg	001-507-522-50-47-04 300-507-522-50-47-00	506.66 486.80
0648	WASTE MANAGEMENT NORTHM	24-03613					603.30
	1960566-2677-9	Recycling - ST 33	Invoice	01/01/2025	Recycling - ST 33	001-507-522-50-47-04	603.30
0648	WASTE MANAGEMENT NORTHM	24-03614					207.41
	1960565-2677-1	Refuse - ST 33	Invoice	01/01/2025	Refuse - ST 33	001-507-522-50-47-04	207.41
0648	WASTE MANAGEMENT NORTHM	24-03615					470.43
	1959111-2677-7	Refuse & Recycle - ST 74/Logistics Bldg	Invoice	01/01/2025	Refuse & Recycle - ST 74/Logistics Bldg	001-507-522-50-47-04	470.43
0648	WASTE MANAGEMENT NORTHM	24-03616					117.54
	1958982-2677-2	Refuse - ST 72	Invoice	01/01/2025	Refuse - ST 72	001-507-522-50-47-04	117.54
0648	WASTE MANAGEMENT NORTHM	24-03617					226.07
	1958983-2677-0	Refuse - ST 71	Invoice	01/01/2025	Refuse - ST 71	001-507-522-50-47-04	226.07
0648	WASTE MANAGEMENT NORTHM	24-03618					578.49
	1051163-4968-6	Refuse & Recycle - ST 82	Invoice	01/01/2025	Refuse & Recycle - ST 82	001-507-522-50-47-04	578.49
0648	WASTE MANAGEMENT NORTHM	24-03619					269.55
	1051356-4968-6	Recycling - ST 81	Invoice	01/01/2025	Recycling - ST 81	001-507-522-50-47-04	269.55
1636	WEST COAST FIRE & RESCUE	24-03620					350.08
	B2948-349	Holmatro Rescue Tool (Mini Service)	Invoice	11/27/2024	Holmatro Rescue Tool (Mini Service)	001-504-522-20-48-02	350.08
2129	WEX BANK	24-03621					20,234.29
	101878611	Apparatus Fuel	Invoice	12/31/2024	Apparatus Fuel - EMS	001-509-522-20-32-00	10,004.46
					Apparatus Fuel - Shop	050-511-522-60-32-00	225.37
					Apparatus Fuel - Suppression	001-504-522-20-32-00	10,004.46
2011	ZIPLY FIBER	24-03622					203.79
	ADMIN-NOVDEC24	Fire Alarm Phone Lines/Connection - A	Invoice	11/28/2024	Fire Alarm Phone Lines/Connection - A	001-513-522-50-42-01	203.79
2011	ZIPLY FIBER	24-03623					264.79
	ST33-DEC24/JAN25	Elevator & Fire Alarm Phone Lines/Cor	Invoice	12/14/2024	Elevator & Fire Alarm Phone Lines/Cor	001-513-522-50-42-01	264.79
2011	ZIPLY FIBER	24-03624					254.83
	ST33-NOVDEC24	Elevator & Fire Alarm Phone Lines/Cor	Invoice	12/14/2024	Elevator & Fire Alarm Phone Lines/Cor	001-513-522-50-42-01	254.83
<b>Total Claims: 117</b>						<b>Total Payment Amount:</b>	<b>1,249,955.62</b>

## Snohomish Regional Fire and Rescue Claims Voucher Summary

01/07/2025

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
24-03508	AJ'S LANDCARE, INC		9,059.66
24-03509	ALL BATTERY SALES AND SERVICE		169.02
24-03510	ALLSTREAM BUSINESS US, INC		531.52
24-03511	ALLSTREAM BUSINESS US, INC		404.55
24-03512	AMAZON CAPITAL SERVICES, INC		2,040.44
24-03513	AT&T MOBILITY LLC		3,680.27
24-03514	AXTHELM CONSTRUCTION, INC.		9,002.26
24-03515	BICKFORD MOTORS INC.		11,603.99
24-03516	BOUND TREE MEDICAL, LLC		6,248.63
24-03517	BRADY O'BRIEN		3,159.76
24-03518	BRAUN NORTHWEST INC		546.82
24-03519	CANON FINANCIAL SERVICES INC		382.93
24-03520	CDW GOVERNMENT LLC		10,872.72
24-03521	CHRISTENSEN, INC		1,447.73
24-03522	CITY OF ELLENSBURG		122.44
24-03523	CLEARVIEW HARDWARE & FEED		26.65
24-03524	CONCENTRA MEDICAL CENTERS		1,314.00
24-03525	CONWAY SHIELDS		347.98
24-03526	CROSS VALLEY WATER DISTRICT		330.12
24-03527	CROSS VALLEY WATER DISTRICT		798.30
24-03528	CROSS VALLEY WATER DISTRICT		552.00
24-03529	CUMMINS SALES AND SERVICE		1,857.59
24-03530	DICK'S TOWING, INC.		699.60
24-03531	DIRECTV, LLC		120.98
24-03532	DONNA BRESKE & ASSOCIATES, LLC		2,483.75
24-03533	EASTSIDE INTEGRATIVE MEDICINE		7,484.00
24-03534	ELECTRONIC BUSINESS MACHINES		578.39
24-03535	EMERALD SERVICES, INC		803.40
24-03536	EMPLOYMENT SECURITY DEPARTMENT		65.21
24-03537	FERNO-WASHINGTON INC.		315.90
24-03538	FIRST CLASS BUILDING SUPPLY AND SERVICES		2,984.00

**Page Total**

80,034.61

**Cumulative Total**

80,034.61

## Snohomish Regional Fire and Rescue Claims Voucher Summary

01/07/2025

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

\_\_\_\_\_  
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Voucher	Payee/Claimant	1099 Default	Amount
24-03539	FIRSTWATCH		1,157.96
24-03540	FREIGHTLINER NORTHWEST		126.59
24-03541	GENCAP CONSTRUCTION CORP.		440,499.06
24-03542	HOTEL INDIGO EVERETT		4,470.00
24-03543	HUGHES FIRE EQUIPMENT, INC		123.69
24-03544	JEFF SCHAUB		115.24
24-03545	KENT D. BRUCE CO., LLC		1,542.76
24-03546	KERRY PRAY		217.95
24-03547	LEMAY MOBILE SHREDDING		114.80
24-03548	LOCUTION SYSTEMS INC.		25,254.72
24-03549	MARCUS DOLAN		500.00
24-03550	MONROE UPHOLSTERY		54.75
24-03551	NATIONAL TESTING NETWORK, INC.		3,400.00
24-03552	NORTH COAST ELECTRIC COMPANY		92.66
24-03553	ODP BUSINESS SOLUTIONS, LLC		86.14
24-03554	PACIFIC POWER BATTERIES		323.82
24-03555	PUGET SOUND ENERGY		447.04
24-03556	PUGET SOUND ENERGY		675.26
24-03557	PUGET SOUND ENERGY		586.87
24-03558	PUGET SOUND ENERGY		636.75
24-03559	PUGET SOUND ENERGY		436.05
24-03560	PUGET SOUND ENERGY		953.18
24-03561	PUGET SOUND ENERGY		601.69
24-03562	PUGET SOUND ENERGY		572.33
24-03563	PUGET SOUND ENERGY		1,259.31
24-03564	PURCELL TIRE & SERVICE CENTER		2,787.63
24-03565	PURE GRIT PERFORMANCE		5,801.43
24-03566	READY REBOUND, INC.		86,184.00
24-03567	REHN & ASSOCIATES		150.00
24-03568	REPUBLIC SERVICES #197		275.03
24-03569	REPUBLIC SERVICES #197		831.48

**Page Total**

580,278.19

**Cumulative Total**

660,312.80

## Snohomish Regional Fire and Rescue Claims Voucher Summary

01/07/2025

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

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Voucher	Payee/Claimant	1099 Default	Amount
24-03570	REPUBLIC SERVICES #197		334.64
24-03571	REPUBLIC SERVICES #197		276.33
24-03572	RICOH USA, INC.		50.91
24-03573	ROMAINE ELECTRIC CORP		1,859.25
24-03574	RYAN LOWE		196.89
24-03575	SEA-WESTERN INC		188,265.29
24-03576	SILVER LAKE WATER & SEWER DISTRICT		140.15
24-03577	SILVER LAKE WATER & SEWER DISTRICT		185.30
24-03578	SNOHOMISH COUNTY PUD		207.83
24-03579	SNOHOMISH COUNTY PUD		1,058.12
24-03580	SNOHOMISH COUNTY PUD		872.73
24-03581	SNOHOMISH COUNTY PUD		1,900.52
24-03582	SNOHOMISH COUNTY PUD		247.18
24-03583	SNOHOMISH COUNTY PUD		35.86
24-03584	SNOHOMISH COUNTY PUD		129.50
24-03585	SNOHOMISH COUNTY PUD		1,690.42
24-03586	SNOHOMISH COUNTY PUD		2,417.04
24-03587	SNOHOMISH COUNTY PUD		791.27
24-03588	SNOHOMISH COUNTY PUD		1,274.25
24-03589	SNOHOMISH COUNTY PUD		262.49
24-03590	SNOHOMISH REGIONAL FIRE & RESCUE		261,982.81
24-03591	SNOHOMISH REGIONAL FIRE & RESCUE		5,267.90
24-03592	SNOHOMISH REGIONAL FIRE & RESCUE		2,317.48
24-03593	SPEEDWAY CHEVROLET		388.63
24-03594	SRFR - PETTY CASH		3,923.16
24-03595	STATE OF WA DEPARTMENT OF REVENUE		2,317.48
24-03596	STERICYCLE, INC.		186.48
24-03597	SUPERIOR SEPTIC SERVICE, LLC		1,604.84
24-03598	TARGET SOLUTIONS LEARNING LLC		52,935.33
24-03599	TELEFLEX, LLC		3,990.00
24-03600	TRUE NORTH EMERGENCY EQUIPMENT INC		1,840.06

**Page Total**

538,950.14

**Cumulative Total**

1,199,262.94

## Snohomish Regional Fire and Rescue Claims Voucher Summary

01/07/2025

Page 4 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
24-03601	UNITED PARCEL SERVICE		31.32
24-03602	UNITED RENTALS (NORTH AMERICA), INC.		138.31
24-03603	VERIZON WIRELESS SERVICES LLC		329.73
24-03604	VERIZON WIRELESS SERVICES LLC		4,856.78
24-03605	WASHINGTON STATE AUDITOR'S OFFICE		18,799.99
24-03606	WASTE MANAGEMENT NORTHWEST		252.82
24-03607	WASTE MANAGEMENT NORTHWEST		319.23
24-03608	WASTE MANAGEMENT NORTHWEST		390.48
24-03609	WASTE MANAGEMENT NORTHWEST		342.34
24-03610	WASTE MANAGEMENT NORTHWEST		278.22
24-03611	WASTE MANAGEMENT NORTHWEST		179.43
24-03612	WASTE MANAGEMENT NORTHWEST		993.46
24-03613	WASTE MANAGEMENT NORTHWEST		603.30
24-03614	WASTE MANAGEMENT NORTHWEST		207.41
24-03615	WASTE MANAGEMENT NORTHWEST		470.43
24-03616	WASTE MANAGEMENT NORTHWEST		117.54
24-03617	WASTE MANAGEMENT NORTHWEST		226.07
24-03618	WASTE MANAGEMENT NORTHWEST		578.49
24-03619	WASTE MANAGEMENT NORTHWEST		269.55
24-03620	WEST COAST FIRE & RESCUE		350.08
24-03621	WEX BANK		20,234.29
24-03622	ZIPLY FIBER		203.79
24-03623	ZIPLY FIBER		264.79
24-03624	ZIPLY FIBER		254.83

<b>Page Total</b>	50,692.68
<b>Cumulative Total</b>	1,249,955.62



**Payroll Summary and Authorization Form for the:**

---

**12/31/2024 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: Snohomish Regional Fire & Rescue**

**Direct Deposits:** \$1,659,372.40

**Paper Checks:** \$955.92

**Taxes:** \$583,102.21

**Allowed in the sum of:** \$2,243,430.53

**Reviewed by:** \_\_\_\_\_  
**District Administrative Coordinator**

**Prepared by:** *Erick Ramirez*  
**Payroll Specialist**

**Approved by Commissioners:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

### **SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

December 19, 2024, 1730 hours

#### **CALL TO ORDER**

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Gagnon, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Schaub and District Secretary Snure.

Chairman Elmore allowed 10 minutes for giving appreciation and thanks to Commissioner Gagnon for his service as a commissioner. Chairman Elmore invited all that attended via Zoom to share as well. He shared his appreciation for all that Commissioner Gagnon has done to help him and said that it was an absolute pleasure working with him as a commissioner.

Commissioner Waugh thanked Commissioner Gagnon for his work as commissioner.

Commissioner Steinruck shared his appreciation for working with Commissioner Gagnon, both here at Snohomish Regional Fire & Rescue as well as Lake Stevens Fire. He shared that Commissioner Gagnon had helped him a lot, especially in educating him about the fire service.

Commissioner Edwards thanked Commissioner Gagnon.

A citizen stated that she was involved with Snohomish Regional Fire & Rescue all because of Commissioner Gagnon. She advised that he gave such wonderful guidance and stated how thankful she is to be a part of the Snohomish Regional Fire & Rescue family. She thanked Commissioner Gagnon and wished him the best.

Former Commissioner of Lake Stevens, Dan Lorentzen, advised that he enjoyed working with Commissioner Gagnon. He offered congratulations on all the work Commissioner Gagnon has done and advised that Commissioner Gagnon has represented the organization well.

Commissioner Schaub thanked Commissioner Gagnon for his service. He shared appreciation especially regarding his expertise with union contracts and thanked him again for his service.

Commissioner Gagnon shared that everyone on this commissioner board has a unique perspective and advised that this department is so good.



District Secretary Brian Snure stated that Commissioner Gagnon is a shining example of how a union member adds to the positive and the good of the district. He appreciated that and thanked Commissioner Gagnon.

Chairman Elmore allowed three minutes for everyone to enjoy some cake in celebration of Commissioner Gagnon.

#### **PUBLIC COMMENT**

N/A

#### **UNION COMMENT**

N/A

#### **CHIEF'S REPORT**

As presented. Assistant Chief Lundquist advised the crews continue to be busy and run calls. He wanted to pay special attention to the Recruit Graduation at Stanwood High School and shared his appreciation with Commissioner Steinruck, Chairman Elmore and Commissioner Gagnon for attending. He advised that there were 11 recruits, 3 company officers, and a training officer, Bobby Lowe, and that they all did a great job. He shared that he was excited for the 11 recruits that made it through the program and that they will be going through EMT and coming to Snohomish Regional Fire & Rescue on the line in early 2025. We are really looking forward to it.

#### **COMMISSIONER REPORTS**

*Finance Committee* – Chairman Elmore shared that they had a Finance Committee earlier today. They had to cancel the auditor's exit conference due to their scheduling conflict. Additional topics included an update on negotiations, Snohomish County EMS draft ILA discussions, CARES draft ILA discussions, 2025 Delegate Physician contract, and a PERS retirement request.

*Sno911*– Commissioner Waugh advised they had a meeting this morning. They had a clean audit. They approved the draft for the service level agreement that will come to Snohomish Regional Fire & Rescue next month for the new EMS group. They talked about the nurse helpline. They also talked about the non-emergency line which is 100 percent AI. They crossed the barrier of 10,000 non-emergency calls and stated that the system is working really well. He advised that the EMS taskforce ILA has been out there for a month now and the commissioners will be voting on it tonight. He advised that 10 agencies have signed on to it already.

*Sno-Isle Commissioners* - Commissioner Waugh advised that the banquet is January 25, 2025, at Shawn O'Donnell's (same place as last year) and that the invitations will be sent from Jim Kenny in the next week. Commissioner Waugh advised they had a meeting at the beginning of the month and there were elections. Commissioner Waugh advised that he is the Chair of the State Education Committee. He shared that the Spring Conference will be at Suquamish on April 5th and the Chelan Seminar is on June 7th. He advised that the topics are still to be finalized.



## COMMITTEE MEETING MINUTES

N/A

## CONSENT AGENDA

### **Approval of Vouchers**

Benefits Vouchers: 24-03479 to 24-03489; (\$838,529.04)

AP Vouchers: 24-03393 to 24-03478; (\$742,240.59)

### **Approval of Payroll**

December 15, 2024 (\$1,373,780.80)

### **Approval of Minutes**

Approve Regular Board Meeting Minutes December 11, 2024

### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

## OLD BUSINESS

### **Discussion**

N/A

### **Action**

*Board 2025 Chair Appointment*

### **Motion to appoint Commissioner Elmore as Chairman of the Board for Snohomish Regional Fire & Rescue.**

Motion by Commissioner Edwards and 2nd by Vice Chairman Fay.

On vote, Motion carried 6/1, Commissioner Elmore abstained.

### **Motion to appoint Commissioner Fay as Vice Chairman of the Board for Snohomish Regional Fire & Rescue.**

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote, Motion carried 6/1, Commissioner Fay abstained.

*Snohomish County EMS Draft ILA Discussion*

### **Motion to approve the Snohomish County EMS ILA as submitted.**

Motion by Commissioner Waugh and 2nd by Chairman Elmore.

On vote, Motion carried 7/0.



### *2025 Delegate Physician Contract*

**Motion to approve the 2025 Delegate Physician Contract as submitted.**

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

### **NEW BUSINESS**

#### **Discussion**

N/A

#### **Action**

*COLA Adjustment for Non-Exempt Confidential Staff*

**Motion to approve cost of living adjustment consistent with June 2023 CPI-U for non-exempt confidential personnel as submitted.**

Motion by Commissioner Gagnon and 2nd by Chairman Elmore.

On vote, Motion carried 7/0.

### **GOOD OF THE ORDER**

Vice Chairman Fay asked Business Administrator Schoof if he could pay HR Director Holtgeerts for the annual banquet dinner instead of paying on the portal; and she advised yes.

Chairman Elmore thanked all personnel, this has been an extremely positive year even working through some difficult subject matters, yet we keep getting bigger and better and doing great things. He commented that he appreciates everyone here and all that they do, he feels blessed to be a part of this organization.

Assistant Chief Lundquist shared his appreciation for our commissioners who work really well together, they are engaged, united, and collaborate with one another.

Commissioner Steinruck shared that a few commissioners recently had the opportunity to attend the Red Cross Real Heroes Breakfast at Tulalip. He shared that it is a good operation and good program, and it feels good to hear what is happening in the community from citizens to first responders. He encouraged higher attendance next year, it is a great event.

Chairman Elmore explained that we can nominate operations personnel for an award at the Real Heroes Breakfast if they went above and beyond, especially if it's an off-duty event.

### **ATTENDANCE CHECK**

Regular Commissioner Meeting January 9, 2025, at 1730 - Station 31 Training Room/Zoom



**EXECUTIVE SESSION**

RCW 42.30.140(4)(a): Labor Negotiations

Chairman Elmore called for an Executive Session to begin at 1800 hours for 5 minutes, with no decision to follow. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1805 hours and announced that there is no decision at this time.

**ADJOURNMENT**

Chairman Elmore adjourned the meeting at 1805 hours.

**Snohomish Regional Fire & Rescue**

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Commissioner Rick Edwards

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Commissioner Jeff Schaub

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Chairman Troy Elmore

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Commissioner Jim Steinruck

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Vice Chairman Randy Fay

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Commissioner Roy Waugh

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Commissioner Paul Gagnon



# OLD BUSINESS

## DISCUSSION





# OLD BUSINESS

## ACTION





# NEW BUSINESS

## DISCUSSION





# SNURE LAW OFFICE, PSC

A Professional Services Corporation

**Brian K. Snure**  
brian@snurelaw.com

**Clark B. Snure**  
1930-2014

April 24, 2024

## MEMORANDUM

To: Snohomish Regional Fire and Rescue

From: Brian Snure

Re: Commissioner Vacancies

.....  
Issue: What are the requirements for filling a single commissioner vacancy in a fire protection district with an assessed value of over \$5,000,000,000?

**Commissioner Qualifications:**

Commissioners must meet the following minimum requirements to hold office:

1. U.S. Citizen
2. 18 years old or older
3. Registered voter Residing in the District for at least 30 days
4. No Felony Convictions unless the individual has had his or her civil rights restored subsequent to the conviction. Conviction of anything less than a felony does not preclude an individual from holding public office.
5. No contractual conflict of interest with the District, i.e a contractual relationship with the District that exceeds \$3,000 per month in compensation.

**Procedures** (The Board has 90 days from the date the vacancy occurred to fill the vacancy):

1. Subject to the statutory nomination and notice requirements set forth under steps 2 and 3 below, the Board identifies the process and parameters it will use to fill the vacancy, i.e. will the Board require nominees to submit an application, a resume, interviews, etc.?
2. The Board must nominate at least one candidate at an open public meeting (RCW 42.12.080(1)). A vacancy cannot be filled until it exists so the commissioner that is leaving office cannot formally vote on the nomination or his or her successor.

Page 2

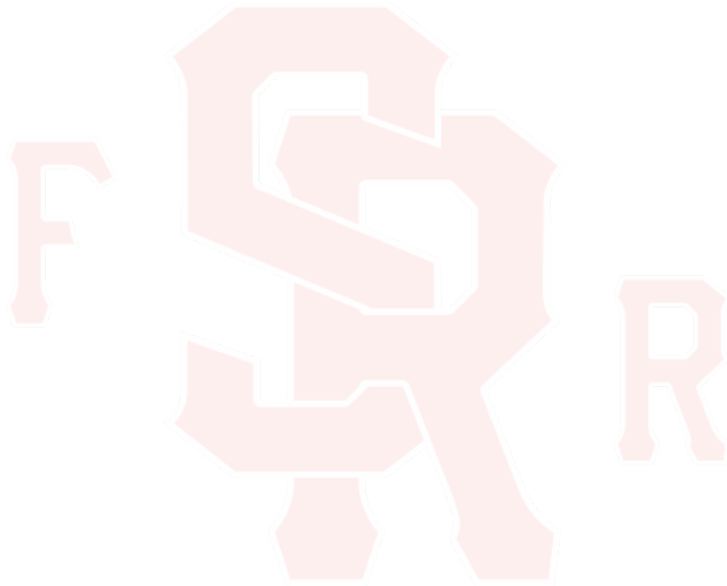
3. Publish notice of the vacancy in three public places within the District and on the District's website for at least 15 calendar days prior to the deadline for additional nominations to be submitted from District registered voters (RCW 42.12.080(1)).
  - a. The notice must state that a vacancy exists, must identify the candidate(s) nominated under step 2 and must indicate that the Board will accept additional nominations from District registered voters(RCW 42.12.080(1)).
4. The Board evaluates all nominees and appoints a new commissioner from the field of nominees within 90 days of the date the position became vacant at an open public meeting (RCW 42.12.080(1)).
5. If the Board does not fill the vacancy within 90 days, the Board's authority to fill the vacancy terminates and the County legislative body is required to fill the vacancy. (RCW 42.12.080(5)).
6. Applications and letters of interest for appointment to a vacant commissioner position, unlike employment applications, are subject to disclosure under the public records act.
7. Any interviews of commissioner candidates must occur in an open public meeting. The Board may evaluate, but not interview, the qualifications of the applicants in executive session RCW 42.30.110(1)(h).
8. The person appointed to fill the vacancy serves until the next general fire district election (commissioner elections are held only in odd numbered years) (RCW 42.12.070(6)). However, if the vacancy occurs in an odd numbered year after the regular filing period in May has closed, the appointed commissioner serves until the second general fire district election (RCW 29A.24.171). For example, if a position becomes vacant July 1, 2025 for a position whose term expires in 2029, the appointed commissioner serves until a successor is elected at the 2027 general election. If the vacancy occurred on May 1, 2025 the appointed commissioner would serve until a successor is elected at the 2025 general election.
9. The person elected at the general election takes office immediately on certification of the election and qualification for office (i.e. takes his or her oath) and serves the remainder of the term associated with the position (RCW 42.12.070(6)). If the term expires at the end of the 2025 term, the person elected will serve a full six year term.

If you have any questions or require any more detail, please advise.



# NEW BUSINESS

## ACTION





# EXECUTIVE SESSION

