



COMMISSIONER BOARD MEETING

APRIL 11, 2024

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

**SNOHOMISH REGIONAL FIRE & RESCUE
WASHINGTON**



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

April 11, 2024, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

| Meeting | Chair | Last Mtg. | Next Mtg. | Reporting |
|-------------------------|--------------|------------------|------------------|------------------|
| Capital Facilities | Steinruck | 3/26/24 | 4/23/24 | No |
| Finance Committee | Elmore | 4/11/24 | 4/25/24 | Yes |
| Post-Employment Medical | Elmore | 3/1/24 | | |
| Sno911 | Waugh | 3/21/24 | 4/18/24 | No |
| Sno Isle Commissioners | Fay | 4/4/24 | 5/2/24 | Yes |
| Leadership Meeting | Schaub | 1/24/24 | 4/24/24 | No |
| Policy Committee | Schaub | 4/11/24 | 5/9/24 | Yes |

COMMITTEE MEETING MINUTES

Finance Committee - March 28, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00823 to 24-00840; (\$1,063,476.57)

AP Vouchers: 24-00841 to 24-00988; (\$765,779.95)

Approval of Payroll

March 31, 2024 (\$1,231,325.32)

Approval of Minutes

Approve Regular Board Meeting Minutes March 28, 2024



OLD BUSINESS

Discussion

Action

Interface Systems Contract: Fire Benefit Charge Analysis
 Mobile Integrated Health ILA
 Resolution 2024-1 PERS Post-Employment Medical
 Resolution 2024-2 Retiree Medical Benefit Increase
 Body Armor RAB and Presentation

NEW BUSINESS

Discussion

Darkhorse Community Risk Assessment: CRA Module
 Policy Review

- Policy 309 Staging
- Policy 315 Wildland Firefighting
- Policy 606 Hearing Loss Prevention & Noise Control Training
- Policy 918 Health & Safety

Resolution 2024-3 Quarter 1 Surplus

Action

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting April 25, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

ADJOURNMENT



CHIEF'S REPORT





COMMISSIONER REPORTS





COMMITTEE MEETING MINUTES





Finance Committee Minutes 03.28.24

- Discussion regarding the Post-Employment Medical draft resolution
- Discussion regarding the Retiree Medical Benefit annual inflation
- Reviewed the status of negotiations
- Overview of the forecasting model to be scheduled in April
- Discussion of a Fire Benefit Charge alternative funding option
- Status update provided of the risk management assessment review
- Healthcare Program assessment tentatively set for 2025
- Review of the shared sick leave MOU for the shop
- Discussion regarding a CARES ILA with South County
- Discussion regarding the Darkhorse Community Risk Assessment: CRA Module
- Review of the body armor committee initiative



CONSENT AGENDA



Snohomish Regional Fire and Rescue Claims Voucher Summary

04/01/2024

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|------------------------------------|-----------------|------------|
| 24-00823 | AFLAC | | 591.44 |
| 24-00824 | DEPARTMENT OF LABOR AND INDUSTRIES | | 329,183.70 |
| 24-00825 | DEPARTMENT OF RETIREMENT SYSTEMS | | 416,876.33 |
| 24-00826 | FIRE 7 FOUNDATION | | 612.50 |
| 24-00827 | FIREPAC | | 1,036.28 |
| 24-00828 | GENERAL TEAMSTERS UNION LOCAL 38 | | 1,890.00 |
| 24-00829 | HRA VEBA TRUST | | 89,935.73 |
| 24-00830 | IAFF LOCAL 2781 | | 30,475.32 |
| 24-00831 | IAFF LOCAL 2781 PAC | | 940.00 |
| 24-00832 | IAFF LOCAL 2781 RFA | | 1,075.00 |
| 24-00833 | MATRIX TRUST COMPANY | | 21,958.62 |
| 24-00834 | PAID FAMILY & MEDICAL LEAVE | | 20,359.08 |
| 24-00835 | TD AMERITRADE INSTITUTIONAL | | 388.50 |
| 24-00836 | VOYA INSTITUTIONAL TRUST CO | | 109,409.23 |
| 24-00837 | WA CARES FUND | | 5,980.03 |
| 24-00838 | WASHINGTON STATE SUPPORT REGISTRY | | 367.50 |
| 24-00839 | WSCFF FASTPAC | | 897.31 |
| 24-00840 | WSCFF-EMP BENEFIT TRUST | | 31,500.00 |

Page Total 1,063,476.57

Cumulative Total 1,063,476.57



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

By Docket/Claim Number

| Vendor # | Vendor Name | Payable Number | Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|-----------------------------|----------------|--|--------------|--------------|--|----------------------|---------------------------------------|
| 0016 | ADVANCE TESTING & SERVICE | 24-00841 | Backflow Annual Testing ST77,74,73,7: | Invoice | 03/21/2024 | Backflow Annual Testing ST77,74,73,7: | 001-507-522-50-41-00 | 1,869.50 |
| | 24948 | | | | | | | 1,869.50 |
| 0020 | AIR EXCHANGE, INC | 24-00842 | | | | | | 2,075.45 |
| | 91611782 | | Exhaust System Parts (Batteries Transn | Invoice | 03/22/2024 | Exhaust System Parts (Batteries Transn | 001-507-522-50-48-00 | 458.57 |
| | 91611783 | | Exhaust System Service Repair (Grabbe | Invoice | 03/22/2024 | Exhaust System Service Repair (Grabbe | 001-507-522-50-48-00 | 897.46 |
| | 91611784 | | Exhaust System Repair Service (Lower | Invoice | 03/22/2024 | Exhaust System Repair Service (Lower | 001-507-522-50-48-00 | 719.42 |
| 2189 | AJ'S LANDCARE, INC | 24-00843 | | | | | | 9,988.71 |
| | 121215888 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 700.06 |
| | 121215889 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 840.98 |
| | 121215890 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 899.16 |
| | 121215891 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 899.16 |
| | 121215892 | | Landscaping Monthly Maintenance - A | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - A | 001-507-522-50-41-00 | 884.31 |
| | 121215893 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 957.25 |
| | 121215894 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 911.66 |
| | 121215895 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 944.13 |
| | 121215896 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 854.21 |
| | 121215897 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 929.05 |
| | 121215898 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 469.63 |
| | 121215899 | | Landscaping Monthly Maintenance - S | Invoice | 03/31/2024 | Landscaping Monthly Maintenance - S | 001-507-522-50-41-00 | 699.11 |
| 0025 | ALDERWOOD WATER DISTRICT | 24-00844 | | | | | | 17.94 |
| | ST73FM-JANMAR24 | | Water (Fire Meter) - ST 73 | Invoice | 03/16/2024 | Water (Fire Meter) - ST 73 | 001-507-522-50-47-02 | 17.94 |
| 0025 | ALDERWOOD WATER DISTRICT | 24-00845 | | | | | | 88.57 |
| | ST73-JANMAR24 | | Water - ST 73 | Invoice | 03/16/2024 | Water - ST 73 | 001-507-522-50-47-02 | 88.57 |
| 0028 | ALL BATTERY SALES AND SERVI | 24-00846 | | | | | | 330.01 |
| | 300-10137166 | | Shop Supplies | Invoice | 03/29/2024 | Shop Supplies | 050-511-522-60-31-05 | 61.98 |
| | 300-10137275 | | Shop Supplies | Invoice | 04/01/2024 | Shop Supplies | 050-511-522-60-31-05 | 268.03 |
| 1503 | ALLSTREAM BUSINESS US, INC | 24-00847 | | | | | | 498.46 |
| | 20423156 | | Fire Alarm Phone Lines/Connection Se | Invoice | 04/01/2024 | Fire Alarm Phone Lines/Connection Se | 001-513-522-50-42-01 | 498.46 |
| 1503 | ALLSTREAM BUSINESS US, INC | 24-00848 | | | | | | 371.51 |
| | 20429091 | | Fire Alarm Phone Lines/Connection Se | Invoice | 04/03/2024 | Fire Alarm Phone Lines/Connection Se | 001-513-522-50-42-01 | 371.51 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|------------------------------|---|--------------|--------------|---|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 2106 | AMAZON CAPITAL SERVICES, INC | 24-00849 | | | | | 3,134.56 |
| | 14T1-3M4Q-7X1K | iPhone Cases (ShockProof) (x15) - IT Di | Invoice | 03/28/2024 | iPhone Cases (ShockProof) (x15) - IT Di | 001-513-522-10-35-00 | 220.98 |
| | 14TQ-KCRC-3G3Y | Krups One Touch Coffee Grinder - ST 3 | Invoice | 04/04/2024 | Krups One Touch Coffee Grinder - ST 3 | 001-507-522-50-35-00 | 20.73 |
| | 1741-RNHJ-6TJC | 24 pk T8 LED Bulbs 4ft (x2) - ST73 | Invoice | 03/26/2024 | 24 pk T8 LED Bulbs 4ft (x2) - ST73 | 001-507-522-50-48-00 | 194.20 |
| | 19XW-FTQ6-1FPD | Coffee Filter 12 cup 500ct (x2) - ST71 | Invoice | 01/04/2024 | Coffee Filter 12 cup 500ct (x2) - ST71 | 001-507-522-50-31-00 | 53.42 |
| | 1D77-VJLG-JCLC | Fire & Emergency Services Co. Officer | Invoice | 03/29/2024 | Fire & Emergency Services Co. Officer | 001-506-522-45-34-00 | 101.70 |
| | 1D77-VJLG-NKR9 | Helmet,Pants,Helmet Liner,Float,Togg | Invoice | 03/30/2024 | Helmet,Pants,Helmet Liner,Float,Togg | 001-514-522-20-35-03 | 1,154.77 |
| | 1DCV-PQN4-1RXD | Furnace Air Filter Replacements 2pk - | Invoice | 03/12/2024 | Furnace Air Filter Replacements 2pk - | 001-507-522-50-31-00 | 29.66 |
| | 1F7Y-HLGT-16L9 | 2032 Lithium Battery 8pk (x2) - ST32 | Invoice | 03/25/2024 | 2032 Lithium Battery 8pk (x2) - ST32 | 001-507-522-50-31-00 | 19.70 |
| | 1G17-3NDQ-Q13X | AVerMedia BU113 Live Streamer 4KVic | Invoice | 03/22/2024 | AVerMedia BU113 Live Streamer 4KVic | 001-515-522-30-35-00 | 109.39 |
| | 1HWN-7PLQ-1GVC | Business Card Holder Binder (x14) - Pl | Invoice | 03/27/2024 | Business Card Holder Binder (x14) - Pl | 001-515-522-30-31-01 | 175.98 |
| | 1KTW-LT31-379F | Side Press Mop Bucket w/ Wheels - ST | Invoice | 02/20/2024 | Side Press Mop Bucket w/ Wheels - ST | 001-507-522-50-35-00 | 69.71 |
| | 1LNJ-KXHL-4DPL | Bnch Grndr Eye Shield (Fiber Glass Rep | Invoice | 04/01/2024 | Bnch Grndr Eye Shield (Fiber Glass Rep | 001-507-522-50-48-00 | 41.00 |
| | 1LPJ-V6PW-HN9P | HEPA Cartridge Filter Replcmt for Shop | Invoice | 03/25/2024 | HEPA Cartridge Filter Replcmt for Shop | 001-507-522-50-31-00 | 31.28 |
| | 1MGG-H6CD-CHLK | Retractable Clip Ring Swivel Access (x8 | Invoice | 03/28/2024 | Retractable Clip Ring Swivel Access (x8 | 001-507-522-50-31-00 | 196.48 |
| | 1PN9-CCYD-9KTD | Reflective "No Parking" Sign 2pk - ST8 | Invoice | 03/25/2024 | Reflective "No Parking" Sign 2pk - ST8 | 001-507-522-50-35-00 | 10.78 |
| | 1QLV-WYFH-CWTK | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 40.68 |
| | 1QRW-NYHD-3YXM | Combustible Gas Sensor Part (Repair G | Invoice | 03/12/2024 | Combustible Gas Sensor Part (Repair G | 001-504-522-20-48-02 | 431.37 |
| | 1VW9-MKCC-3G9V | BIC Permanent Markers 24ct (x5) - Log | Invoice | 03/25/2024 | BIC Permanent Markers 24ct (x5) - Log | 001-502-522-10-31-00 | 74.90 |
| | 1Y9T-6JKV-DG46 | Bamboo Wooden Cooking Spoons Set | Invoice | 03/20/2024 | Bamboo Wooden Cooking Spoons Set | 001-507-522-50-35-00 | 15.63 |
| | 1YYK-3NPR-1WCG | Single Port Ethenet Injector Adapter (x | Invoice | 01/23/2024 | Single Port Ethenet Injector Adapter (x | 001-513-522-10-35-00 | 142.20 |
| 0036 | ANDGAR MECHANICAL LLC | 24-00850 | | | | | 1,916.13 |
| | 18746 | HVAC Service Call (Asses. Parts Recom | Invoice | 03/30/2024 | HVAC Service Call (Asses. Parts Recom | 001-507-522-50-48-00 | 660.17 |
| | 18762 | HVAC Service Call (Replace T&P, Install | Invoice | 03/31/2024 | HVAC Service Call (Replace T&P, Install | 001-507-522-50-48-00 | 1,255.96 |
| 0040 | ARAMARK UNIFORM SERVICES | 24-00851 | | | | | 319.95 |
| | 6560355118 | Shop Supplies/Uniform Rental/Laundr | Invoice | 03/21/2024 | Shop Supplies/Uniform Rental/Laundr | 050-511-522-60-41-04 | 93.46 |
| | 6560358659 | Maint. Srvc Towels, Floor Mat & Mop | Invoice | 03/28/2024 | Maint. Srvc Towels, Floor Mat & Mop | 001-507-522-50-48-00 | 16.41 |
| | 6560358660 | Shop Supplies/Uniform Rental/Laundr | Invoice | 03/28/2024 | Shop Supplies/Uniform Rental/Laundr | 050-511-522-60-41-04 | 91.82 |
| | 6560361545 | Shop Supplies/Uniform Rental/Laundr | Invoice | 04/04/2024 | Shop Supplies/Uniform Rental/Laundr | 050-511-522-60-41-04 | 118.26 |
| 1523 | AT&T MOBILITY LLC | 24-00852 | | | | | 2,396.00 |
| | 287332399606X03272024 | District Cell Phones (New) | Invoice | 03/19/2024 | District Cell Phones (New) | 001-513-522-10-42-00 | 2,396.00 |
| 2349 | AXTHELM CONSTRUCTION, INC. | 24-00853 | | | | | 144,695.30 |
| | 202337-03 | Statiopn 83 Remodel (Contract Pay-Ap | Invoice | 03/26/2024 | Statiopn 83 Remodel (Contract Pay-Ap | 300-507-594-50-62-83 | 144,695.30 |
| 1971 | B&H FIRE AND SECURITY | 24-00854 | | | | | 183.46 |
| | 5923 | Fire Alarm Monitoring (Jan/Feb/Mar 2 | Invoice | 12/18/2023 | Fire Alarm Monitoring (Jan/Feb/Mar 2 | 001-507-522-50-41-00 | 91.73 |
| | 6243 | Fire Alarm Monitoring (Apr/May/Jun 2 | Invoice | 03/19/2024 | Fire Alarm Monitoring (Apr/May/Jun 2 | 001-507-522-50-41-00 | 91.73 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|---------------------------|---------------------------------------|--------------|--------------|---------------------------------------|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 0058 | BICKFORD MOTORS INC. | 24-00855 | | | | | 1,248.57 |
| | 1269224 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 143.05 |
| | 1269229 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 430.76 |
| | 1269241 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 285.03 |
| | 1269372 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 19.87 |
| | 1269633 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 479.26 |
| | CM1269229 | Shop Parts | Credit Memo | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | -109.40 |
| 0065 | BOUND TREE MEDICAL, LLC | 24-00856 | | | | | 4,917.13 |
| | 85281357 | Medications & Medical Supplies | Invoice | 03/15/2024 | Medications & Medical Supplies | 001-509-522-30-31-01 | 546.69 |
| | 85284450 | Medications/Medical Supplies/Medica | Invoice | 03/19/2024 | Medical Small Tools/Minor Equipment | 001-509-522-20-35-00 | 133.70 |
| | | | | | Medications & Medical Supplies | 001-509-522-30-31-01 | 3,008.23 |
| | 85287192 | Medications & Medical Supplies | Invoice | 03/21/2024 | Medications & Medical Supplies | 001-509-522-30-31-01 | 1,199.16 |
| | 85287193 | Medical Supplies | Invoice | 03/21/2024 | Medical Supplies | 001-509-522-30-31-01 | 29.35 |
| 1857 | BRADY O'BRIEN | 24-00857 | | | | | 3,109.84 |
| | INV11232 | Tuition Reimbursement (Winter Qtr 20 | Invoice | 04/03/2024 | Tuition Reimbursement (Winter Qtr 20 | 001-506-522-45-49-10 | 3,109.84 |
| 0070 | BRAKE & CLUTCH SUPPLY INC | 24-00858 | | | | | 929.53 |
| | 127136 | Shop Parts | Invoice | 03/14/2024 | Shop Parts | 050-511-522-60-34-01 | 93.81 |
| | 127454 | Shop Parts | Invoice | 03/25/2024 | Shop Parts | 050-511-522-60-34-01 | 557.15 |
| | 127540 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 278.57 |
| 1742 | BRANDON VARGAS | 24-00859 | | | | | 189.00 |
| | INV11234 | Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 189.00 |
| 0073 | BRAUN NORTHWEST INC | 24-00860 | | | | | 54.65 |
| | 37459 | Shop Parts | Invoice | 02/19/2024 | Shop Parts | 050-511-522-60-34-01 | 54.65 |
| 2195 | CASCADE MAILING | 24-00861 | | | | | 11,446.00 |
| | 2341346-1 | Spring 2024 Newsletter Printing | Invoice | 03/29/2024 | Spring 2024 Newsletter Printing | 001-515-522-30-49-01 | 11,446.00 |
| 1573 | CASCADE RESCUE COMPANY | 24-00862 | | | | | 1,668.40 |
| | INV000393502 | Special Operations Supplies/Gear | Invoice | 03/28/2024 | Special Operations Supplies/Gear | 001-514-522-20-31-11 | 1,243.69 |
| | INV000393802 | Rescue Swimming Supp. (x8) (LockBrig | Invoice | 04/01/2024 | Rescue Swimming Supp. (x8) (LockBrig | 001-514-522-20-31-09 | 424.71 |
| 0096 | CENTRAL WELDING SUPPLY | 24-00863 | | | | | 1,318.51 |
| | 0002016399 | Oxygen Cylinder Exchange/Re-Fill (x3) | Invoice | 03/18/2024 | Oxygen Cylinder Exchange/Re-Fill (x3) | 001-509-522-20-45-00 | 157.90 |
| | 0002018954 | Oxygen Cylinder Exchange/Re-Fill (x8) | Invoice | 03/21/2024 | Oxygen Cylinder Exchange/Re-Fill (x8) | 001-509-522-20-45-00 | 342.44 |
| | 0002020668 | Oxygen Cylinder Exchange/Re-Fill (x4) | Invoice | 03/25/2024 | Oxygen Cylinder Exchange/Re-Fill (x4) | 001-509-522-20-45-00 | 83.95 |
| | 0002021451 | Oxygen Cylinder Exchange/Re-Fill (x4) | Invoice | 03/26/2024 | Oxygen Cylinder Exchange/Re-Fill (x4) | 001-509-522-20-45-00 | 80.01 |
| | 0002022355 | Oxygen Cylinder Exchange/Re-Fill (x4) | Invoice | 03/27/2024 | Oxygen Cylinder Exchange/Re-Fill (x4) | 001-509-522-20-45-00 | 201.34 |
| | 0002029098 | Oxygen Cylinder Rental (Inventory) | Invoice | 03/31/2024 | Oxygen Cylinder Rental (Inventory) | 001-509-522-20-45-00 | 257.62 |
| | 0002030194 | Oxygen Cylinder Rental (Inventory) | Invoice | 04/03/2024 | Oxygen Cylinder Rental (Inventory) | 001-509-522-20-45-00 | 70.47 |
| | 0002031639 | Oxygen Cylinder Exchange/Re-Fill (x2) | Invoice | 04/01/2024 | Oxygen Cylinder Exchange/Re-Fill (x2) | 001-509-522-20-45-00 | 124.78 |
| 0101 | CHINOOK LUMBER | 24-00864 | | | | | 1,412.25 |
| | 2009033 | Lumber OSB Sheathing (Fire Train. SC | Invoice | 03/20/2024 | Lumber OSB Sheathing (Fire Train. SC | 001-506-522-45-31-03 | 1,412.25 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|---|--|--|--|--|--|--|
| 1891 | CITY OF SNOHOMISH ST83-JANMAR24 | 24-00865 Water - ST 83 | Invoice | 03/31/2024 | Water - ST 83 | 001-507-522-50-47-02 | 79.68 79.68 |
| 0112 | CLEARFLY COMMUNICATIONS INV594629 | 24-00866 Phone/Fax Services - Admin Bldg, ST 3 | Invoice | 04/01/2024 | Phone/Fax Services - Admin Bldg, ST 3 | 001-513-522-50-42-01 | 765.93 765.93 |
| 0126 | COMCAST ST73-MARAPR24 | 24-00867 Internet Services - ST 73 | Invoice | 04/01/2024 | Internet Services - ST 73 | 001-513-522-50-42-01 | 309.98 309.98 |
| 0126 | COMCAST ST31-APRMAY24 | 24-00868 Internet Services - ST 31 | Invoice | 03/27/2024 | Internet Services - ST 31 | 001-513-522-50-42-01 | 315.00 315.00 |
| 0126 | COMCAST ADMIN- MARAPR24 | 24-00869 Internet/Phone/TV Services - Admin B | Invoice | 04/01/2024 | Internet/Phone/TV Srvcs - Admin Bldg | 001-513-522-50-42-01 | 738.42 738.42 |
| 0127 | COMDATA INC. 20407378 | 24-00870 Apparatus Fuel | Invoice | 04/01/2024 | Apparatus Fuel - EMS Apparatus Fuel - Suppression | 001-509-522-20-32-00 001-504-522-20-32-00 | 3,469.62 1,734.81 1,734.81 |
| 2111 | COMMLINQ TECHNOLOGIES 7287 | 24-00871 Allworx Phone System Software Backu | Invoice | 03/29/2024 | Allworx Phone System Software Backu | 001-513-522-10-49-04 | 328.20 328.20 |
| 0138 | CRESSY DOOR COMPANY, INC 189253 194571 195016 | 24-00872 Bay Door Service Call (Jammed, Off Tra Bay Door Srvc Call (Electrfic Operator) Bay Door Srvc Call/ Rpr & Maint.(#6, FI | Invoice Invoice Invoice | 10/09/2024 03/18/2024 03/29/2024 | Bay Door Service Call (Jammed, Off Tra Bay Door Srvc Call (Electrfic Operator) Bay Door Srvc Call/ Rpr & Maint.(#6, FI | 001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00 | 7,717.13 1,804.54 366.86 5,545.73 |
| 1608 | CUMMINS SALES AND SERVICE 13-38711 15-96008 15-96182 15-97140 | 24-00873 Shop Parts Shop Parts Shop Parts Shop Parts | Invoice Credit Memo Invoice Invoice | 03/06/2024 12/19/2023 01/30/2024 03/08/2024 | Shop Parts Shop Parts Shop Parts Shop Parts | 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 | 208.18 168.37 -226.75 81.82 184.74 |
| 2205 | DANIEL KINDIG INV11230 | 24-00874 2023-2025 Work Boot Reimbursement | Invoice | 04/02/2024 | 2023-2025 Work Boot Reimbursement | 050-511-522-60-31-01 | 229.32 229.32 |
| 0300 | DAVE JONKER INV11231 | 24-00875 CDL/DOT Physical Exam Reimbursemei | Invoice | 04/01/2024 | CDL/DOT Physical Exam Reimbursemei | 050-511-522-60-41-11 | 185.00 185.00 |
| 0154 | DELL MARKETING LP C/O DELL U 10739513226 10740981975 | 24-00876 Optiplex Micro 7010 desktops Dell 7230 Rugged and Accessories | Invoice Invoice | 03/27/2024 04/04/2024 | Optiplex Micro 7010 desktops Dell 7230 Rugged and Accessories | 001-513-522-10-35-00 303-509-594-20-64-11 | 25,900.55 4,060.89 21,839.66 |
| 1600 | DIRECTV, LLC 050747001X240402 | 24-00877 Cable/TV Services - ST 33 | Invoice | 04/02/2024 | Cable/TV Services - ST 33 | 001-513-522-50-42-01 | 127.23 127.23 |
| 0164 | DRUG FREE BUSINESS 451974 | 24-00878 Random Drug Test (Shop) | Invoice | 03/29/2024 | Random Drug Test (Shop) | 050-511-522-60-41-06 | 54.00 54.00 |
| 2267 | EDGE ANALYTICAL, INC. 24-05474 | 24-00879 Drinking Water Test (Kitchen Faucet) - | Invoice | 03/19/2024 | Drinking Water Test (Kitchen Faucet) - | 001-510-522-20-41-07 | 313.00 313.00 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|-------------------------------|---|--------------|--------------|---|--|----------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 1875 | ELECTRONIC BUSINESS MACHINE | 24-00880 | | | | | 451.45 |
| | AR273437 | Postage Ink Cartridge (A11901/PV005 | Invoice | 03/20/2024 | Postage Ink Cartridge (A11901/PV005 | 001-502-522-10-31-00 | 103.93 |
| | AR273513 | Copier Machine Usage - ST31 | Invoice | 03/22/2024 | Copier Machine Usage - ST31 (2XK081 | 001-502-522-10-31-00 | 314.90 |
| | AR273515 | Copier Machine Usage - ST81 | Invoice | 03/22/2024 | Copier Machine Usage - ST81 | 001-502-522-10-31-00 | 32.62 |
| 0176 | ELITE LOCK & SAFE | 24-00881 | | | | | 5.47 |
| | 40570 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 5.47 |
| 2343 | EMSCONNECT, LLC | 24-00882 | | | | | 1,415.50 |
| | 10535 | EMS Subscription Monthly Dues (EMS | Invoice | 04/01/2024 | EMS Subscription Monthly Dues (EMS | 001-509-522-20-49-01 | 1,415.50 |
| 2003 | EVERGREEN SANITATION | 24-00883 | | | | | 883.40 |
| | 1186213 | Septic Tank System Maintenance (Pum | Invoice | 03/29/2024 | Septic Tank System Maintenance (Pum | 001-507-522-50-48-00 | 883.40 |
| 2390 | FASTSIGNS OF LYNNWOOD | 24-00884 | | | | | 1,317.32 |
| | 443-38910 | Interchangable A- Frame Signs (x4) - Tr | Invoice | 04/01/2024 | Interchangable A- Frame Signs (x4) - Tr | 001-506-522-45-31-03 | 1,317.32 |
| 2192 | FIRE SERVICE REPAIR LLC | 24-00885 | | | | | 1,696.27 |
| | 6419 | Shop Parts | Invoice | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | 1,696.27 |
| 2334 | FIRST CLASS BUILDING SUPPLY A | 24-00886 | | | | | 2,687.00 |
| | 3911 | Janitorial Monthly Services - DCYF/ADN | Invoice | 04/02/2024 | Janitorial Monthly Services - DCYF/ADN | 001-507-522-50-41-00 300-507-522-50-41-00 | 1,370.37 1,316.63 |
| 0212 | FIRSTWATCH | 24-00887 | | | | | 635.00 |
| | FW111289 | FirstPass & FOAM Modules Monthly Su | Invoice | 04/01/2024 | FirstPass & FOAM Modules Monthly Su | 001-509-522-20-49-02 | 635.00 |
| 0072 | FITNESS EXPERTS | 24-00888 | | | | | 153.16 |
| | 321202 | SpinBike Rep(Rplcd Drnk Hldr,Adjust Se | Invoice | 03/19/2024 | SpinBike Rep(Rplcd Drnk Hldr,Adjust Se | 001-510-522-20-48-00 | 153.16 |
| 2378 | FUELCARE - THE CLEAN TANK | 24-00889 | | | | | 4,539.37 |
| | 10014 | Tank Dialysis Cleaning Fuel Maint.(Gen | Invoice | 03/28/2024 | Tank Dialysis Cleaning Fuel Maint.(Gen | 001-507-522-50-48-00 | 4,539.37 |

Docket of Claims Register

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|------------------------|--|--------------|--------------|--|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 0226 | GALLS, LLC | 24-00890 | | | | | 5,263.50 |
| | 027352263 | Leather Belt | Invoice | 03/13/2024 | Leather Belt | 001-504-522-20-31-07 | 26.01 |
| | 027352307 | L/S Chief Shirt | Invoice | 03/13/2024 | L/S Chief Shirt | 001-504-522-20-31-07 | 169.67 |
| | 027352364 | Tactical 'TacLite Pro' Pants (x2) | Invoice | 03/13/2024 | Tactical 'TacLite Pro' Pants (x2) | 001-504-522-20-31-07 | 107.38 |
| | 027363204 | Industrial Pants x3 (Return) | Credit Memo | 03/13/2024 | Industrial Pants x3 (Return) | 001-504-522-20-31-07 | -430.37 |
| | 027364018 | Blank Embroiderable Patch (Black) | Invoice | 03/14/2024 | Blank Embroiderable Patch (Black) | 001-504-522-20-31-07 | 16.57 |
| | 027364076 | Chief Shirt(x3), DBL B Dress Shirt, Metz | Invoice | 03/14/2024 | Chief Shirt(x3), DBL B Dress Shirt, Metz | 001-504-522-20-31-07 | 1,106.28 |
| | 027364128 | Dress/Uniform Shoes (Academy Oxford) | Invoice | 03/14/2024 | Dress/Uniform Shoes (Academy Oxford) | 001-504-522-20-31-07 | 87.44 |
| | 027374987 | Quarter Boots | Invoice | 03/15/2024 | Quarter Boots | 001-504-522-20-31-07 | 200.00 |
| | 027391943 | Blank Embroiderable Patch, Velcro Hoc | Invoice | 03/18/2024 | Blank Embroiderable Patch, Velcro Hoc | 001-504-522-20-31-07 | 18.54 |
| | 027391973 | Academy Oxford Shoe, Belt, Clip-On Ti | Invoice | 03/18/2024 | Academy Oxford Shoe, Belt, Clip-On Ti | 001-504-522-20-31-07 | 171.72 |
| | 027392021 | Firefighter Pants | Invoice | 03/18/2024 | Firefighter Pants | 001-504-522-20-31-07 | 143.46 |
| | 027404775 | Safariland 2 Row Sticking Duty | Invoice | 03/19/2024 | Safariland 2 Row Sticking Duty | 001-504-522-20-31-07 | 88.40 |
| | 027418081 | Nomex Cargo Pants | Invoice | 03/20/2024 | Nomex Cargo Pants | 001-504-522-20-31-07 | 217.51 |
| | 027418189 | L/S Chief Shirt Nomex (x2) | Invoice | 03/20/2024 | L/S Chief Shirt Nomex (x2) | 001-504-522-20-31-07 | 290.17 |
| | 027431238 | Diamond Quilted Jacket (x2) | Invoice | 03/21/2024 | Diamond Quilted Jacket (x2) | 001-504-522-20-31-07 | 198.68 |
| | 027431253 | Polyester/Wool Double Breasted Class | Invoice | 03/21/2024 | Polyester/Wool Double Breasted Class | 001-504-522-20-31-07 | 556.69 |
| | 027431286 | Industrial Pants (x3) | Invoice | 03/21/2024 | Industrial Pants (x3) | 001-504-522-20-31-07 | 441.29 |
| | 027431301 | Poly/Wool Class A Dress Shirt Blk | Invoice | 03/21/2024 | Poly/Wool Class A Dress Shirt Blk | 001-504-522-20-31-07 | 171.83 |
| | 027431384 | Industrial Pants | Invoice | 03/21/2024 | Industrial Pants | 001-504-522-20-31-07 | 141.00 |
| | 027431418 | L/S Polyester Command Shirt | Invoice | 03/21/2024 | L/S Polyester Command Shirt | 001-504-522-20-31-07 | 30.59 |
| | 027442904 | Cargo Pants (x2) | Invoice | 03/22/2024 | Cargo Pants (x2) | 001-504-522-20-31-07 | 435.01 |
| | 027442911 | Industrial Pants (x3) | Invoice | 03/22/2024 | Industrial Pants (x3) | 001-504-522-20-31-07 | 422.99 |
| | 027442959 | 1/2 Zip Turtleneck Sweatshirt | Invoice | 03/22/2024 | 1/2 Zip Turtleneck Sweatshirt | 001-504-522-20-31-07 | 110.75 |
| | 027442960 | Diamond Quilted Jacket | Invoice | 03/22/2024 | Diamond Quilted Jacket | 001-504-522-20-31-07 | 112.14 |
| | 027442961 | 1/2 Zip Turtleneck Sweatshirt | Invoice | 03/22/2024 | 1/2 Zip Turtleneck Sweatshirt | 001-504-522-20-31-07 | 119.82 |
| | 027442981 | Softshell Fleece Jacket | Invoice | 03/22/2024 | Softshell Fleece Jacket | 001-504-522-20-31-07 | 221.40 |
| | 027446701 | CARHARTT Bib Overalls | Invoice | 03/22/2024 | CARHARTT Bib Overalls | 001-504-522-20-31-07 | 88.53 |
| 1571 | GENERAL FIRE APPARATUS | 24-00891 | | | | | 197.08 |
| | 18188 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 197.08 |

Docket of Claims Register

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| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|----------------------------|---|--------------|--------------|---|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 0238 | GRAINGER | 24-00892 | | | | | 6,260.20 |
| | 9057078561 | Station Operating Supplies | Invoice | 03/19/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 304.95 |
| | 9058411167 | Station Operating Supplies | Invoice | 03/19/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 113.03 |
| | 9059956657 | Station Operating Supplies | Invoice | 03/21/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 1,043.43 |
| | 9066584484 | Station Operating Supplies | Invoice | 03/26/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 141.94 |
| | 9073228414 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 566.82 |
| | 9073228422 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 710.36 |
| | 9073228430 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 194.51 |
| | 9073228448 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 381.65 |
| | 9073228455 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 277.10 |
| | 9073358179 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 204.81 |
| | 9073358187 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 141.94 |
| | 9073358195 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 324.90 |
| | 9073358203 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 468.61 |
| | 9073358211 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 142.07 |
| | 9073419716 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 538.72 |
| | 9073611023 | Station Operating Supplies | Invoice | 04/02/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 635.27 |
| | 9076429225 | Station Operating Supplies | Invoice | 04/05/2024 | Station Operating Supplies | 001-507-522-50-31-00 | 70.09 |
| 0252 | HEALTHFORCE PARTNERS INC. | 24-00893 | | | | | 2,945.00 |
| | 25685 | Pre-Employment/New Hire Physicals | Invoice | 02/29/2024 | Pre-Employment/New Hire Physicals | 001-510-522-20-41-06 | 2,945.00 |
| 2337 | HEN Nozzles, Inc. | 24-00894 | | | | | 3,992.30 |
| | 0000082 | Five HEN 45 GPM Nozzles | Invoice | 11/15/2023 | Five HEN 45 GPM Nozzles | 001-504-522-20-35-00 | 3,992.30 |
| 0260 | HUGHES FIRE EQUIPMENT, INC | 24-00895 | | | | | 3,512.65 |
| | 603392 | Shop Parts | Invoice | 02/26/2024 | Shop Parts | 050-511-522-60-34-01 | 823.14 |
| | 603393 | Shop Parts | Invoice | 02/26/2024 | Shop Parts | 050-511-522-60-34-01 | 1,217.19 |
| | 603461 | Shop Parts | Invoice | 02/27/2024 | Shop Parts | 050-511-522-60-34-01 | 524.96 |
| | 603696 | Shop Parts | Invoice | 03/01/2024 | Shop Parts | 050-511-522-60-34-01 | 153.74 |
| | 603980 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 793.62 |
| 1878 | IMS ALLIANCE | 24-00896 | | | | | 115.93 |
| | 24-0952 | Passport Name Tag (x6) | Invoice | 03/25/2024 | Passport Name Tag (x6) | 001-504-522-20-31-01 | 17.10 |
| | 24-1023 | Passport Name & Locker Tags (x21) | Invoice | 03/29/2024 | Passport Name & Locker Tags (x21) | 001-504-522-20-31-01 | 69.97 |
| | 24-1087 | Passport Name & Locker Tags (x8) | Invoice | 04/05/2024 | Passport Name & Locker Tags (x8) | 001-504-522-20-31-01 | 28.86 |
| 0276 | IRON MOUNTAIN INC | 24-00897 | | | | | 812.12 |
| | 202852279 | OffSite Server Data Storage Services (N | Invoice | 03/31/2024 | OffSite Server Data Storage Services (N | 001-513-522-10-41-04 | 812.12 |
| 0277 | ISOUTSOURCE | 24-00898 | | | | | 35,558.59 |
| | CW291810 | IT Services | Invoice | 02/15/2024 | IT Services | 001-513-522-10-41-04 | 16,142.87 |
| | CW293737 | IT Services | Invoice | 03/31/2024 | IT Services | 001-513-522-10-41-04 | 3,108.30 |
| | CW293868 | IT Services | Invoice | 03/31/2024 | IT Services | 001-513-522-10-41-04 | 551.20 |
| | CW293869 | IT Services | Invoice | 03/31/2024 | IT Services | 001-513-522-10-41-04 | 15,756.22 |
| 1752 | KAITLIN KING | 24-00899 | | | | | 2,400.00 |
| | INV11229 | Tuition Reimbursement (215-P1/2158- | Invoice | 04/01/2024 | Tuition Reimbursement (215-P1/2158- | 001-506-522-45-49-10 | 2,400.00 |

Docket of Claims Register

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| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|--|--|---|--|---|--|--|
| 1858 | KEVIN O'BRIEN INV11237 | 24-00900 Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 213.98 213.98 |
| 0326 | KNOX COMPANY INV-KA-279219 | 24-00901 Knox eCores | Invoice | 04/03/2024 | Knox eCore | 303-505-594-30-64-01 | 17,884.43 17,884.43 |
| 0349 | L.N. CURTIS & SONS INV780811 | 24-00902 NFPA Structural Firefighter Boots (x2) | Invoice | 01/08/2024 | NFPA Structural Firefighter Boots (x2) | 303-504-594-20-64-04 | 1,287.68 1,287.68 |
| 1954 | LAKE STEVENS ATHLETIC CLUB 66354 66355 | 24-00903 Monthly Gym Membership (March 202 Monthly Gym Membership (April 2024 | Invoice Invoice | 03/27/2024 03/28/2024 | Monthly Gym Membership (March 202 Monthly Gym Membership (April 2024 | 001-510-522-20-49-00 001-510-522-20-49-00 | 218.00 109.00 109.00 |
| 1879 | LAKE STEVENS SEWER DISTRICT ST81-APR24 | 24-00904 Sewer - ST 81 (Account 6681.01) | Invoice | 04/01/2024 | Sewer - ST 81 | 001-507-522-50-47-02 | 99.00 99.00 |
| 1879 | LAKE STEVENS SEWER DISTRICT ST82-APR24 | 24-00905 Sewer - ST 82 (Account 3655.01) | Invoice | 04/01/2024 | Sewer - ST 82 | 001-507-522-50-47-02 | 198.00 198.00 |
| 1835 | LEAH SCHOOF INV11239 | 24-00906 Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 269.98 269.98 |
| 1596 | LEMAY MOBILE SHREDDING 4835759S185 | 24-00907 OnSite Mobile Shredding Services - ST | Invoice | 04/01/2024 | OnSite Mobile Shredding Services - ST | 001-502-522-10-41-01 | 2.00 2.00 |
| 0343 | LIFE-ASSIST INC 1417337 1417340 1417662 1417667 1420200 | 24-00908 Medical Supplies Medical Supplies Medical Supplies Medical Supplies Medical Supplies | Invoice Invoice Invoice Invoice Invoice | 03/19/2024 03/19/2024 03/20/2024 03/20/2024 03/27/2024 | Medical Supplies Medical Supplies Medical Supplies Medical Supplies Medical Supplies | 001-509-522-30-31-01 001-509-522-30-31-01 001-509-522-30-31-01 001-509-522-30-31-01 001-509-522-30-31-01 | 1,259.40 252.48 252.48 252.71 249.25 252.48 |
| 0352 | LOWE'S 973413-MNKGCU 982939-MPSTUR 982941-MPSTUS 984603-MOGQLV 985312-MOGQMG 985333-MOGQMH 987631-MOKUVG 990006-MQHFHN 995422-MOSEFE 997872-MNHOOH 998018-MSCNSO 998437-MOWZLL 998440-MOWZLM 998566-MOWZLO | 24-00909 Parts (Septic Repair) - ST72 Lumber & Screws (Ladder Repair for Tr Steel Wool, CableTies, WD-40 (x3) - Lo Orange Peel Wall Texture Spray (x5) - A Orange Peel Wall Texture (Return) - Ad Orange Peel Wall Texture (Repair) - Ad Pull Out Kitchen Faucet (x2) - ST 81 Lumber/Plywood, Drill Bits,Screws (Re Dowel,Gorilla Glue,Propane Tank Exch Cement,Pipe Parts (Septic Repair) - ST Shop Parts Workbench Supplies (Propane/Torch H Galvanized Elbow (x4)(Ladder Guard Tr Caulk (x2) - Admin Addition | Invoice Invoice Invoice Invoice Credit Memo Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice | 02/16/2024 03/04/2024 03/04/2024 02/22/2024 02/22/2024 02/22/2024 02/23/2024 03/07/2024 02/26/2024 02/15/2024 03/20/2024 02/27/2024 02/27/2024 02/27/2024 | Parts (Septic Repair) - ST72 Lumber & Screws (Ladder Repair for Tr Steel Wool, CableTies, WD-40 (x3) - Lo Orange Peel Wall Texture Spray (x5) - A Orange Peel Wall Texture (Return) - Ad Orange Peel Wall Texture (Repair) - Ad Pull Out Kitchen Faucet (x2) - ST 81 Lumber/Plywood, Drill Bits,Screws (Re Dowel (Repair Drywall) - ST71 Gorilla Glue 8oz - Logistics Propane Tank Exchnage (x7) - Logistics Cement,Pipe Parts (Septic Repair) - ST Shop Parts Workbench Supplies (Propane/Torch H Galvanized Elbow (x4)(Ladder Guard Tr Caulk (x2) - Admin Addition | 001-507-522-50-48-00 001-507-522-50-35-00 001-507-522-50-31-00 001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-35-00 001-507-522-50-35-00 001-507-522-50-48-00 001-507-522-50-31-00 001-507-522-50-47-03 050-511-522-60-34-01 001-507-522-50-31-00 001-507-522-50-35-00 001-507-522-50-48-00 | 1,059.55 12.56 83.58 49.78 114.21 -45.68 114.21 309.71 26.56 5.17 5.17 168.33 41.90 26.37 110.08 20.70 16.90 |

Docket of Claims Register

| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|--------------------------------|--|--------------|--------------|--|----------------------|---------------------------------------|
| 2388 | MATHER RESCUE, LLC 03212024 | 24-00910 Instructor 5 Day ACA Level 4 ICW Class | Invoice | 03/21/2024 | Instructor 5 Day ACA Level 4 ICW Class | 001-506-522-45-49-02 | 5,110.00 5,110.00 |
| 2348 | MATTHEW J. BEECROFT APR2024 | 24-00911 EMS Servcs Contract: Medcial Supervis | Invoice | 04/01/2024 | EMS Servcs Contract: Medcial Supervis | 001-509-522-20-41-02 | 4,000.00 4,000.00 |
| 1613 | MELISSA JENKINS INV11235 | 24-00912 Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 189.00 189.00 |
| 0371 | MICHAEL MCCONNELL INV11233 | 24-00913 Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 189.00 189.00 |

Docket of Claims Register

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| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|--------------------|---------------------|--------------|--------------|------------------|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 0380 | MONROE PARTS HOUSE | 24-00914 | | | | | 9,019.07 |
| | 961444 | Shop Parts | Invoice | 03/01/2024 | Shop Parts | 050-511-522-60-34-01 | 15.31 |
| | 961452 | Shop Parts | Invoice | 03/01/2024 | Shop Parts | 050-511-522-60-34-01 | 15.31 |
| | 961485 | Shop Parts | Invoice | 03/01/2024 | Shop Parts | 050-511-522-60-34-01 | 41.35 |
| | 961896 | Shop Parts | Invoice | 03/05/2024 | Shop Parts | 050-511-522-60-34-01 | 26.07 |
| | 961904 | Shop Parts | Invoice | 03/05/2024 | Shop Parts | 050-511-522-60-34-01 | 31.29 |
| | 961948 | Shop Parts | Invoice | 03/05/2024 | Shop Parts | 050-511-522-60-34-01 | 155.95 |
| | 961999 | Shop Parts | Invoice | 03/05/2024 | Shop Parts | 050-511-522-60-34-01 | 620.53 |
| | 962001 | Shop Parts | Credit Memo | 03/05/2024 | Shop Parts | 050-511-522-60-34-01 | -88.61 |
| | 962201 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 26.25 |
| | 962215 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 33.47 |
| | 962223 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 28.42 |
| | 962260 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 16.23 |
| | 962276 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 15.75 |
| | 962325 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 8.47 |
| | 962332 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 3.15 |
| | 962334 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 38.76 |
| | 962335 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 10.92 |
| | 962341 | Shop Parts | Invoice | 03/07/2024 | Shop Parts | 050-511-522-60-34-01 | 91.50 |
| | 962360 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 5.46 |
| | 962366 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 24.89 |
| | 962386 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 7.88 |
| | 962388 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 45.28 |
| | 962399 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 11.31 |
| | 962400 | Shop Parts | Credit Memo | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | -5.65 |
| | 962432 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 22.63 |
| | 962447 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 1,229.66 |
| | 962451 | Shop Parts | Credit Memo | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | -23.60 |
| | 962452 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 7.87 |
| | 962453 | Shop Parts | Invoice | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | 66.94 |
| | 962457 | Shop Parts | Credit Memo | 03/08/2024 | Shop Parts | 050-511-522-60-34-01 | -45.28 |
| | 962658 | Shop Parts | Invoice | 03/11/2024 | Shop Parts | 050-511-522-60-34-01 | 194.94 |
| | 962664 | Shop Parts | Invoice | 03/11/2024 | Shop Parts | 050-511-522-60-34-01 | 27.63 |
| | 962686 | Shop Parts | Invoice | 03/11/2024 | Shop Parts | 050-511-522-60-34-01 | 5.40 |
| | 962772 | Shop Parts | Invoice | 03/11/2024 | Shop Parts | 050-511-522-60-34-01 | 127.99 |
| | 962778 | Shop Parts | Credit Memo | 03/11/2024 | Shop Parts | 050-511-522-60-34-01 | -194.94 |
| | 962827 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 22.08 |
| | 962829 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 379.27 |
| | 962910 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 396.62 |
| | 962911 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 35.99 |
| | 962915 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 7.88 |
| | 962918 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 155.40 |
| | 962922 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 55.53 |

Docket of Claims Register

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|----------------|---------------------|--------------|--------------|------------------|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| | 962933 | Shop Parts | Credit Memo | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | -39.38 |
| | 962935 | Shop Parts | Invoice | 03/12/2024 | Shop Parts | 050-511-522-60-34-01 | 4.15 |
| | 962991 | Shop Parts | Invoice | 03/13/2024 | Shop Parts | 050-511-522-60-34-01 | 51.41 |
| | 962992 | Shop Parts | Invoice | 03/13/2024 | Shop Parts | 050-511-522-60-34-01 | 51.41 |
| | 963131 | Shop Parts | Invoice | 03/13/2024 | Shop Parts | 050-511-522-60-34-01 | 785.28 |
| | 963140 | Shop Parts | Invoice | 03/13/2024 | Shop Parts | 050-511-522-60-34-01 | 7.65 |
| | 963216 | Shop Parts | Invoice | 03/14/2024 | Shop Parts | 050-511-522-60-34-01 | 34.55 |
| | 963221 | Shop Parts | Credit Memo | 03/14/2024 | Shop Parts | 050-511-522-60-34-01 | -59.08 |
| | 963236 | Shop Parts | Invoice | 03/14/2024 | Shop Parts | 050-511-522-60-34-01 | 48.11 |
| | 963251 | Shop Parts | Invoice | 03/14/2024 | Shop Parts | 050-511-522-60-34-01 | 20.83 |
| | 963341 | Shop Parts | Invoice | 03/15/2024 | Shop Parts | 050-511-522-60-34-01 | 64.95 |
| | 963352 | Shop Parts | Invoice | 03/15/2024 | Shop Parts | 050-511-522-60-34-01 | 21.96 |
| | 963358 | Shop Parts | Credit Memo | 03/15/2024 | Shop Parts | 050-511-522-60-34-01 | -64.95 |
| | 963378 | Shop Parts | Invoice | 03/15/2024 | Shop Parts | 050-511-522-60-34-01 | 113.64 |
| | 963478 | Shop Parts | Invoice | 03/15/2024 | Shop Parts | 050-511-522-60-34-01 | 7.87 |
| | 963699 | Shop Parts | Invoice | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | 624.13 |
| | 963711 | Shop Parts | Credit Memo | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | -59.08 |
| | 963721 | Shop Parts | Invoice | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | 221.70 |
| | 963765 | Shop Parts | Credit Memo | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | -39.38 |
| | 963863 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 4.37 |
| | 963876 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 37.61 |
| | 963954 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 178.09 |
| | 963955 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 240.77 |
| | 963999 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 149.24 |
| | 964031 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 86.77 |
| | 964042 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 413.69 |
| | 964052 | Shop Parts | Credit Memo | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | -59.08 |
| | 964075 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 47.65 |
| | 964080 | Shop Parts | Credit Memo | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | -10.20 |
| | 964090 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 19.70 |
| | 964115 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 27.13 |
| | 964209 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 69.18 |
| | 964215 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 378.04 |
| | 964240 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 330.27 |
| | 964353 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 50.69 |
| | 964359 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 172.60 |
| | 964401 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 30.51 |
| | 964418 | Shop Parts | Credit Memo | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | -40.48 |
| | 964438 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 827.37 |
| | 964457 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 22.74 |
| | 964502 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 620.53 |
| | 964503 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 48.21 |
| | 964522 | Shop Parts | Credit Memo | 03/23/2024 | Shop Parts | 050-511-522-60-34-01 | -118.15 |

Docket of Claims Register

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|-----------------------------|--|--------------|--------------|--|----------------------|---------------------|
| Vendor # | Payable Number | Payable Description | Payable Type | Payable Date | Item Description | Account Number | Distribution Amount |
| | 964696 | Shop Parts | Invoice | 03/25/2024 | Shop Parts | 050-511-522-60-34-01 | 21.41 |
| | 964699 | Shop Parts | Invoice | 03/25/2024 | Shop Parts | 050-511-522-60-34-01 | 168.36 |
| | 964859 | Shop Parts | Invoice | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | 26.23 |
| | 964872 | Shop Parts | Credit Memo | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | -378.04 |
| | 964884 | Shop Parts | Invoice | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | 420.88 |
| | 964897 | Shop Parts | Credit Memo | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | -59.08 |
| | 964898 | Shop Parts | Credit Memo | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | -230.13 |
| | 964948 | Shop Parts | Invoice | 03/26/2024 | Shop Parts | 050-511-522-60-34-01 | 53.02 |
| | 964986 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 12.79 |
| | 964994 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 102.08 |
| | 965034 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 104.67 |
| | 965050 | Shop Parts | Credit Memo | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | -29.54 |
| | 965114 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 20.41 |
| | 965118 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 102.81 |
| | 965120 | Shop Parts | Credit Memo | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | -423.49 |
| | 965209 | Shop Parts | Invoice | 03/28/2024 | Shop Parts | 050-511-522-60-34-01 | 33.68 |
| | 965216 | Shop Parts | Invoice | 03/28/2024 | Shop Parts | 050-511-522-60-34-01 | 98.69 |
| 1549 | NRS | 24-00915 | | | | | 1,879.10 |
| | 1536456 | NRS Duffle Bag x10, Wets Shoes x8, He | Invoice | 03/25/2024 | NRS Duffle Bag x10, Wets Shoes x8, He | 001-514-522-20-31-09 | 1,193.37 |
| | 1537632 | NRS Zen PRD Life Jacket - Special Ops | Invoice | 03/27/2024 | NRS Zen PRD Life Jacket - Special Ops | 001-514-522-20-31-09 | 120.90 |
| | 1537757 | NRS Wedge Throw Bag (x10) - Special | Invoice | 03/27/2024 | NRS Wedge Throw Bag (x10) - Special | 001-514-522-20-31-09 | 564.83 |
| 2252 | ODP BUSINESS SOLUTIONS, LLC | 24-00916 | | | | | 880.56 |
| | 356356168001 | Marker Pens Black 12pk (x5) (Return) - | Credit Memo | 03/29/2024 | Marker Pens Black 12pk (x5) (Return) - | 001-502-522-10-31-00 | -69.16 |
| | 357301984001 | Various Office Supplies - ADMIN | Invoice | 03/21/2024 | Various Office Supplies - ADMIN | 001-502-522-10-31-00 | 500.03 |
| | 357307068001 | Legal Pad 5x8 50 Sheet Pads 6pk (x2) - | Invoice | 03/22/2024 | Legal Pad 5x8 50 Sheet Pads 6pk (x2) - | 001-502-522-10-31-00 | 5.68 |
| | 359362922001 | Permanent Markers BLK 12pk (x5) - Lo | Invoice | 03/21/2024 | Permanent Markers BLK 12pk (x5) - Lo | 001-502-522-10-31-00 | 69.16 |
| | 359366454001 | Stapler (x2), Highltr 8pk (x2) - Logistics | Invoice | 03/21/2024 | Stapler (x2), Highltr 8pk (x2) - Logistics | 001-502-522-10-31-00 | 38.07 |
| | 359745233001 | Permanent Markers 12pk (x4) - Logisti | Invoice | 03/20/2024 | Permanent Markers 12pk (x4) - Logisti | 001-502-522-10-31-00 | 52.04 |
| | 359748234001 | Permanent Markers 12pk (x5) - Logisti | Invoice | 03/19/2024 | Permanent Markers 12pk (x5) - Logisti | 001-502-522-10-31-00 | 69.16 |
| | 359748235001 | Scissors 2pk (x3) - Logistics Stock | Invoice | 03/20/2024 | Scissors 2pk (x3) - Logistics Stock | 001-502-522-10-35-00 | 6.34 |
| | 359748236001 | Post-It16pk, DryErase 4pk x5,StckyNt 2 | Invoice | 03/19/2024 | Post-It16pk, DryErase 4pk x5,StckyNt 2 | 001-502-522-10-31-00 | 46.10 |
| | 359838810001 | Stamp Postage, Scissors, Pen, Dry Eras | Invoice | 03/28/2024 | Stamp Postage, Scissors, Pen, Dry Eras | 001-502-522-10-31-00 | 68.47 |
| | 360645616001 | WebCam C920S Pro HD Blk - Karli | Invoice | 04/01/2024 | WebCam C920S Pro HD Blk - Karli | 001-513-522-10-35-00 | 64.12 |
| | 360645788001 | Tape,Stamp Postage, Scissors, Pens, Dr | Invoice | 03/28/2024 | Tape,Stamp Postage, Scissors, Pens, Dr | 001-502-522-10-31-00 | 99.71 |
| | 361023139001 | Permanent Chisel Marker -x5 (Return# | Credit Memo | 03/28/2024 | Permanent Chisel Marker -x5 (Return# | 001-502-522-10-31-00 | -69.16 |
| 0185 | OPERATIVE IQ | 24-00917 | | | | | 3,470.06 |
| | 59826 | Operative IQ License/Maintenance Fee | Invoice | 04/01/2024 | Fleet Mgmt Licenses/Sandbox Maint | 001-513-522-10-49-04 | 880.47 |
| | | | | | Operative IQ Inventory/Asset Mngmnt | 001-509-522-20-49-02 | 2,481.69 |
| | | | | | RFID Data Service License Fee | 001-513-522-10-49-04 | 107.90 |
| 0466 | PETROCARD, INC. | 24-00918 | | | | | 2,683.98 |
| | C421718 | OnSite Mobile Fueling Service - ST 71, | Invoice | 03/27/2024 | OnSite Mobile Fueling Service - ST 71, | 001-504-522-20-32-00 | 1,341.99 |
| | | | | | | 001-509-522-20-32-00 | 1,341.99 |

Docket of Claims Register

| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|---|---|--------------|--------------|---------------------------------------|--|---------------------------------------|
| 0308 | PROPERTY MAINTENANCE COM/ SRFR033124.2 | 24-00919 Property Manag. Service (Ice Melt/Tra | Invoice | 03/18/2024 | Property Manag. Service (Ice Melt/Tra | 001-507-522-50-41-00 300-507-522-50-41-00 | 902.55 41.85 40.20 |
| | SRFR043024.1 | Property Management Monthly Servic | Invoice | 04/01/2024 | Property Management Monthly Servic | 001-507-522-50-41-00 300-507-522-50-41-00 | 418.46 402.04 |
| 0483 | PUGET SOUND ENERGY ST72-FEBMAR24 | 24-00920 Natural Gas - ST 72 | Invoice | 03/18/2024 | Natural Gas - ST 72 | 001-507-522-50-47-03 | 546.26 546.26 |
| 0483 | PUGET SOUND ENERGY ST77-FEBMAR24 | 24-00921 Natural Gas - ST 77 | Invoice | 04/01/2024 | Natural Gas - ST 77 | 001-507-522-50-47-03 | 422.76 422.76 |
| 0484 | PURCELL TIRE & SERVICE CENTEF 24266528 | 24-00922 Shop Parts | Invoice | 03/28/2024 | Shop Parts | 050-511-522-60-34-01 | 4,756.15 3,172.62 |
| | 24266727 | Shop Parts | Invoice | 03/28/2024 | Shop Parts | 050-511-522-60-34-01 | 1,583.53 |
| 2385 | RAINIER ASPHALT & CONCRETE 19496 | 24-00923 RFC for Concrete Overlay - ST 71 | Invoice | 03/27/2024 | RFC for Concrete Overlay - ST 71 | 300-507-594-50-62-71 | 2,459.25 2,459.25 |
| 0494 | REPUBLIC SERVICES #197 0197-003319687 | 24-00924 Recycling - ST 32 | Invoice | 03/31/2024 | Recycling - ST 32 | 001-507-522-50-47-04 | 113.36 113.36 |
| 0494 | REPUBLIC SERVICES #197 0197-003319391 | 24-00925 Refuse - ST 32 | Invoice | 03/31/2024 | Refuse - ST 32 | 001-507-522-50-47-04 | 277.52 277.52 |
| 0494 | REPUBLIC SERVICES #197 0197-003319342 | 24-00926 Refuse - Admin Building | Invoice | 03/31/2024 | Refuse - Admin Building | 001-507-522-50-47-04 300-507-522-50-47-00 | 275.03 140.27 134.76 |
| 0494 | REPUBLIC SERVICES #197 0197-003318054 | 24-00927 Refuse - ST 31 | Invoice | 03/31/2024 | Refuse - ST 31 | 001-507-522-50-47-04 | 334.64 334.64 |
| 0494 | REPUBLIC SERVICES #197 0197-003319324 | 24-00928 Recycling - ST 31 | Invoice | 03/31/2024 | Recycling - ST 31 | 001-507-522-50-47-04 | 742.94 742.94 |
| 1995 | RICK EDWARDS INV11227 | 24-00929 Airfare Reimbursement (Build Confere | Invoice | 02/27/2024 | Airfare Reimbursement (Build Confere | 001-507-522-50-43-00 | 525.20 336.20 |
| | INV11240 | Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 189.00 |

Docket of Claims Register

| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|-------------------------------|---|--------------|--------------|---|----------------------|---------------------------------------|
| 2380 | ROBERT HALF | 24-00930 | | | | | 15,794.43 |
| | 63075120 | Temporary Position (Human Resource) | Invoice | 01/15/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 946.26 |
| | 63115223 | Temporary Position (Human Resource) | Invoice | 01/23/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,422.72 |
| | 63127095 | Temporary Position (Human Resource) | Credit Memo | 01/25/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | -12.60 |
| | 63144936 | Temporary Position (Human Resource) | Invoice | 01/30/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,778.40 |
| | 63175206 | Temporary Position (Human Resource) | Invoice | 02/06/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,578.33 |
| | 63204960 | Temporary Position (Human Resource) | Invoice | 02/13/2024 | Temporary Position (Human Resource) | 001-502-522-10-41-01 | 1,778.40 |
| | 63240255 | Temporary Position (Human Resource) | Invoice | 02/21/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,611.68 |
| | 63275605 | Temporary Position (Human Resource) | Invoice | 02/29/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,422.72 |
| | 63333885 | Temporary Position (Human Resource) | Invoice | 03/13/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,678.37 |
| | 63363605 | Temporary Position (Human Resource) | Invoice | 03/20/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,745.06 |
| | 63398609 | Temporary Position (Human Resource) | Invoice | 03/28/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 1,778.40 |
| | 63403220 | Temporary Position (Human Resource) | Invoice | 04/01/2024 | Temporary Position (Human Resource) | 001-503-522-10-41-01 | 66.69 |
| 1867 | RONALD RASMUSSEN JR | 24-00931 | | | | | 189.00 |
| | INV11236 | Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 189.00 |
| 1921 | SEA-WESTERN INC | 24-00932 | | | | | 283.78 |
| | INV31051 | Structual FireFighter Gloves (x2) | Invoice | 03/28/2024 | Structual FireFighter Gloves (x2) | 303-504-594-20-64-04 | 283.78 |
| 1883 | SHI INTERNATIONAL CORP | 24-00933 | | | | | 14,196.96 |
| | B18060953 | Adobe License renewal 2024 | Invoice | 03/12/2024 | Adobe License renewal 2024 | 001-513-522-10-49-04 | 14,196.96 |
| 0543 | SIKORA ASSOCIATES LLC | 24-00934 | | | | | 11,051.98 |
| | CLT PER DIEM-MAR24 | Travel Expenses (Cultural Leadershp - C | Invoice | 04/01/2024 | Travel Expenses (Cultural Leadershp - C | 001-502-522-10-41-01 | 685.31 |
| | CLT WORKSHOP-MAR24 | Cultural Leadershp Team Offsite Works | Invoice | 04/01/2024 | Cultural Leadershp Team Offsite Works | 001-502-522-10-41-01 | 3,200.00 |
| | CLT WORKSHOP-MAR24-2 | Cultural Leadrshp Team Offsite Works | Invoice | 04/01/2024 | Cultural Leadrshp Team Offsite Works | 001-502-522-10-41-01 | 7,166.67 |
| 0544 | SILVER LAKE WATER | 24-00935 | | | | | 185.30 |
| | ST77FM-MAR2024 | Water (Fire Meter) - ST 77 | Invoice | 03/31/2024 | Water (Fire Meter) - ST 77 | 001-507-522-50-47-02 | 185.30 |
| 0544 | SILVER LAKE WATER | 24-00936 | | | | | 117.75 |
| | ST77-MAR2024 | Water & Sewer - ST 77 | Invoice | 03/31/2024 | Water & Sewer - ST 77 | 001-507-522-50-47-02 | 117.75 |
| 1535 | SIX ROBBLEES' INC | 24-00937 | | | | | 69.08 |
| | 14P32718 | Shop Parts | Invoice | 03/27/2024 | Shop Parts | 050-511-522-60-34-01 | 69.08 |
| 2273 | SKY POWER WASH | 24-00938 | | | | | 8,362.14 |
| | 5737 | Metal Roof Cleaning - Logistics/ST 74 | Invoice | 02/21/2024 | Metal Roof Cleaning - Logistics/ST 74 | 001-507-522-50-48-00 | 1,591.53 |
| | 5761 | Roof/Gutter/Concrete Cleaning - ST 33 | Invoice | 03/11/2024 | Roof/Gutter/Concrete Cleaning - ST 33 | 001-507-522-50-48-00 | 6,770.61 |
| 0550 | SMARSH INC | 24-00939 | | | | | 108.55 |
| | INV-162258 | Electronic Communications Archiving S | Invoice | 03/31/2024 | Electronic Communications Archiving S | 001-513-522-10-41-04 | 108.55 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|-----------------------------|---------------------------------------|--------------|--------------|---------------------------------------|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 1547 | SNOHOMISH COUNTY 911 | 24-00940 | | | | | 101,668.80 |
| | 7004 | Monthly EPCR | Invoice | 03/25/2024 | Monthly Electronic Patient Care Repor | 001-509-522-20-49-02 | 4,538.82 |
| | 7021 | Monthly EPCR | Invoice | 03/26/2024 | Monthly Electronic Patient Care Repor | 001-509-522-20-49-02 | 5,934.23 |
| | 7072 | Monthly Dispatch Services (Assessmen | Invoice | 04/01/2024 | Monthly Dispatch Services (Assessmer | 001-504-528-00-41-00 | 17,791.47 |
| | | | | | | 001-509-528-00-41-00 | 71,165.88 |
| | 7105 | Managed Laptop Leases (Monthly) | Invoice | 04/03/2024 | Managed Laptop Leases (Monthly) | 303-504-591-22-70-00 | 900.28 |
| | | | | | | 303-509-591-22-70-00 | 1,338.12 |
| 2381 | SNOHOMISH COUNTY FIRE PROT | 24-00941 | | | | | 2,400.00 |
| | 2024-Instructor1-06 | Training IFSAC Testing (Registration) | Invoice | 04/01/2024 | Training IFSAC Testing (Registration) | 001-506-522-45-49-05 | 2,400.00 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00942 | | | | | 251.05 |
| | 106209656 | Electricity - ST 74/Logistics Bldg | Invoice | 03/21/2024 | Electricity - ST 74/Logistics Bldg | 001-507-522-50-47-01 | 251.05 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00943 | | | | | 1,501.18 |
| | 116086247 | Electricity - ST 71 | Invoice | 03/29/2024 | Electricity - ST 71 | 001-507-522-50-47-01 | 1,501.18 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00944 | | | | | 2,235.92 |
| | 161973909 | Electricity - ST 31 | Invoice | 03/20/2024 | Electricity - ST 31 | 001-507-522-50-47-01 | 2,235.92 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00945 | | | | | 266.87 |
| | 145774025 | Electricity - ST 32 | Invoice | 03/25/2024 | Electricity - ST 32 | 001-507-522-50-47-01 | 266.87 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00946 | | | | | 1,747.78 |
| | 139090745 | Electricity & Water - ST 82 | Invoice | 03/18/2024 | Electricity - ST 82 | 001-507-522-50-47-01 | 1,493.01 |
| | | | | | Water - ST 82 | 001-507-522-50-47-02 | 254.77 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00947 | | | | | 948.52 |
| | 129280173 | Electricity - ST 33 | Invoice | 03/26/2024 | Electricity - ST 33 | 001-507-522-50-47-01 | 948.52 |
| 0565 | SNOHOMISH COUNTY PUD | 24-00948 | | | | | 1,195.62 |
| | 161973910 | Electricity - Admin Bldg | Invoice | 03/20/2024 | Electricity - Admin Bldg | 001-507-522-50-47-01 | 609.77 |
| | | | | | | 300-507-522-50-47-00 | 585.85 |
| 1536 | SNOHOMISH REGIONAL FIRE & R | 24-00949 | | | | | 674.56 |
| | EXCISE TAX-MAR24 | Sales & Use Tax - March 2024 | Invoice | 03/31/2024 | Sales & Use Tax - March 2024 | 001-504-522-20-35-00 | 84.04 |
| | | | | | Sales & Use Tax - March 2024 | 001-505-522-30-31-00 | 16.36 |
| | | | | | Sales & Use Tax - March 2024 | 001-514-522-20-35-03 | 278.54 |
| | | | | | Sales & Use Tax - March 2024 | 301-504-594-22-64-02 | 295.62 |
| 1536 | SNOHOMISH REGIONAL FIRE & R | 24-00950 | | | | | 134,964.45 |
| | FIRE-03/29/2024 | Apparatus Fleet Maintenance Services | Invoice | 04/03/2024 | Apparatus Fleet Maintenance - EMS U | 001-509-522-20-48-01 | 39,104.66 |
| | | | | | Apparatus Fleet Maintenance - Suppre | 001-513-522-20-48-01 | 95,859.79 |
| 0567 | SNURE LAW OFFICE, PSC | 24-00951 | | | | | 6,976.00 |
| | MAR2024 | Monthly Attorney Services (March 202 | Invoice | 04/01/2024 | Monthly Attorney Services (March 202 | 001-512-522-10-41-03 | 6,976.00 |
| 0572 | SPEEDWAY CHEVROLET | 24-00952 | | | | | 316.04 |
| | 141743 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 91.09 |
| | 141766 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 224.95 |

Docket of Claims Register

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|----------|-----------------------------|--|--------------|--------------|--|----------------------|---------------------|
| | Payable Number | Payable Description | | | | | Distribution Amount |
| 2057 | SPRAGUE PEST SOLUTIONS | 24-00953 | | | | | 985.62 |
| | 5371759 | Monthly Pest Control Services - ST 77 | Invoice | 03/19/2024 | Monthly Pest Control Services - ST 77 | 001-507-522-50-41-00 | 109.11 |
| | 5371760 | Pest Control Perimeter Services (Trianr | Invoice | 03/19/2024 | Pest Control Perimeter Services (Trianr | 001-507-522-50-41-00 | 132.25 |
| | 5371761 | Monthly Pest Control Services - ST 72 | Invoice | 03/27/2024 | Monthly Pest Control Services - ST 72 | 001-507-522-50-41-00 | 118.04 |
| | 5371762 | Pest Control Perimeter Services (Trianr | Invoice | 03/30/2024 | Pest Control Perimeter Services (Trianr | 001-507-522-50-41-00 | 143.06 |
| | 5371767 | Monthly Pest Control Services - ST 32 | Invoice | 03/29/2024 | Monthly Pest Control Services - ST 32 | 001-507-522-50-41-00 | 109.21 |
| | 5371768 | Pest Control Perimeter Services (Trianr | Invoice | 03/29/2024 | Pest Control Perimeter Services (Trianr | 001-507-522-50-41-00 | 132.37 |
| | 5371769 | Monthly Pest Control Services - ST 31 | Invoice | 03/29/2024 | Monthly Pest Control Services - ST 31 | 001-507-522-50-41-00 | 109.21 |
| | 5371770 | Pest Control Perimeter Services (Trianr | Invoice | 03/29/2024 | Pest Control Perimeter Services (Trianr | 001-507-522-50-41-00 | 132.37 |
| 0575 | SQUARERIGGER SOFTWARE | 24-00954 | | | | | 14,600.52 |
| | 00016062 | License renewal and License add Squai | Invoice | 03/01/2024 | License renewal and License add Squai | 050-511-522-60-41-08 | 14,600.52 |
| 2379 | SRFR - PETTY CASH | 24-00955 | | | | | 14,118.82 |
| | 01941 | LithoCraft: Spring Newsletter Mailing F | Invoice | 04/01/2024 | LithoCraft: Spring Newsletter Mailing F | 001-515-522-30-42-01 | 12,026.72 |
| | 01942 | Silver Lake Water & Sewer District (Los | Invoice | 04/02/2024 | Silver Lake Water & Sewer District (Los | 001-507-522-50-47-02 | 121.10 |
| | 01943 | Hotel Murano - Spring COMEX (Final B | Invoice | 04/03/2024 | Hotel Murano - Spring COMEX (Final B | 001-506-522-45-43-00 | 1,971.00 |
| 0580 | STATE OF WA DEPARTMENT OF I | 24-00956 | | | | | 674.56 |
| | EXCISE TAX-MAR24 | Sales & Use Tax - March 2024 (600-35 | Invoice | 03/31/2024 | Sales & Use Tax - March 2024 (600-35 | 630-512-589-00-00-00 | 674.56 |
| 1634 | STRYKER SALES CORPORATION | 24-00957 | | | | | 1,274.10 |
| | 9205789303 | NIBP Cuff-Reusable, Adlut Bayonet | Invoice | 03/14/2024 | NIBP Cuff-Reusable, Adlut Bayonet | 001-509-522-30-31-01 | 94.00 |
| | 9205828799 | Lithium Battery Kit Electrode Kit 5pc | Invoice | 03/20/2024 | Lithium Battery Kit Electrode Kit 5pc | 001-509-522-20-35-00 | 677.73 |
| | 9205832759 | X - Restraint Package (5 Pieces) | Invoice | 03/21/2024 | X - Restraint Package (5 Pieces) | 001-509-522-20-48-01 | 502.37 |
| 2305 | THE SEPTIC GROUP | 24-00958 | | | | | 3,724.98 |
| | 119771 | Service Call Inspection (Leak Drainfield | Invoice | 03/07/2024 | Service Call Inspection (Leak Drainfield | 001-507-522-50-48-00 | 404.63 |
| | 119995 | Service Call (Flushed & Vacuummed Pur | Invoice | 03/19/2024 | Service Call (Flushed & Vacuummed Pur | 001-507-522-50-48-00 | 604.24 |
| | 120036 | Service Call (Obstruction Removal Recc | Invoice | 03/20/2024 | Service Call (Obstruction Removal Recc | 001-507-522-50-48-00 | 398.95 |
| | 120142 | Service Call/Rpr (Obstrc Removal & Pu | Invoice | 03/29/2024 | Service Call/Rpr (Obstrc Removal & Pu | 001-507-522-50-48-00 | 2,317.16 |
| 2204 | TROY ELMORE | 24-00959 | | | | | 269.98 |
| | INV11238 | Per Diem Reimb. (NW Leadership Conf | Invoice | 03/28/2024 | Per Diem Reimb. (NW Leadership Conf | 001-506-522-45-43-00 | 269.98 |
| 0610 | TRUE NORTH EMERGENCY EQUIP | 24-00960 | | | | | 1,661.31 |
| | A17206 | Shop Parts | Invoice | 03/18/2024 | Shop Parts | 050-511-522-60-34-01 | 144.91 |
| | A17237 | Shop Parts | Invoice | 03/20/2024 | Shop Parts | 050-511-522-60-34-01 | 1,225.26 |
| | A17257 | Shop Parts | Invoice | 03/21/2024 | Shop Parts | 050-511-522-60-34-01 | 146.75 |
| | A17269 | Shop Parts | Invoice | 03/22/2024 | Shop Parts | 050-511-522-60-34-01 | 144.39 |
| 2143 | TULALIP RESORT CASINO | 24-00961 | | | | | 7,118.29 |
| | 2024 AWARD BANQUET-1 | 2024 Awards Banquet Hall Room/Dinn | Invoice | 02/28/2024 | 2024 Awards Banquet Hall Room/Dinn | 001-502-522-10-49-07 | 7,118.29 |
| 2225 | U.S. POSTAL SERVICE | 24-00962 | | | | | 2,500.00 |
| | INV11226 | Postage Funds (FP Postage Meter Mac | Invoice | 04/08/2024 | Postage Funds (FP Postage Meter Mac | 001-502-522-10-42-00 | 2,500.00 |
| 2221 | ULINE, INC | 24-00963 | | | | | 511.11 |
| | 175526740 | 48x24 Downtown Desk - Gray - ST77 | Invoice | 03/12/2024 | 48x24 Downtown Desk - Gray - ST77 | 001-507-522-50-35-00 | 511.11 |

Docket of Claims Register

APPKT01571 - 04.11.2024 Board Meeting ER

| Vendor # | Vendor Name Payable Number | Docket/Claim # Payable Description | Payable Type | Payable Date | Item Description | Account Number | Payment Amount Distribution Amount |
|----------|---|---|--------------|--------------|---|--|---------------------------------------|
| 0622 | UNITED PARCEL SERVICE 000042W7X8114 | 24-00964 Freight Charges (Special Ops Return) | Invoice | 03/16/2024 | Freight Charges (Special Ops Return) | 001-514-522-20-31-09 | 102.60 102.60 |
| 2306 | UNITED RENTALS (NORTH AMER 225472804-007 | 24-00965 Cap. Facilities Planning (Container Ren | Invoice | 03/20/2024 | Cap. Facilities Planning (Container Ren | 300-507-594-50-62-83 | 176.88 176.88 |
| 2005 | VELOCITYEHS 306873 | 24-00966 MSDS online system | Invoice | 03/26/2024 | Software | 001-510-522-20-49-04 | 5,772.90 5,772.90 |
| 0633 | VERIZON WIRELESS SERVICES LLC 9959223437 | 24-00967 District Cell Phones | Invoice | 03/15/2024 | District Cell Phones - Fire | 001-513-522-10-42-00 | 3,790.12 3,790.12 |
| 0633 | VERIZON WIRELESS SERVICES LLC 9959223436 | 24-00968 District Mifi Plans | Invoice | 03/15/2024 | District Mifi Plans | 001-513-522-10-42-00 | 4,857.08 4,857.08 |
| 2366 | WASHINGTON ASSOCIATION OF 9711 | 24-00969 2024 WAPRO Virtual Spring Conferenc | Invoice | 03/25/2024 | 2024 WAPRO Virtual Spring Conferenc | 001-503-522-45-49-02 | 65.00 65.00 |
| 0648 | WASTE MANAGEMENT NORTHM 1693687-2677-7 | 24-00970 Recycling - Admin Bldg | Invoice | 04/01/2024 | Recycling - Admin Bldg | 001-507-522-50-47-04 300-507-522-50-47-00 | 652.31 332.68 319.63 |
| 0648 | WASTE MANAGEMENT NORTHM 1693607-2677-5 | 24-00971 Recycling - ST 71 | Invoice | 04/01/2024 | Recycling - ST 71 | 001-507-522-50-47-04 | 732.69 732.69 |
| 0648 | WASTE MANAGEMENT NORTHM 1694880-2677-7 | 24-00972 Recycling - ST 33 | Invoice | 04/01/2024 | Recycling - ST 33 | 001-507-522-50-47-04 | 499.61 499.61 |
| 0648 | WASTE MANAGEMENT NORTHM 9494115-4968-4 | 24-00973 Refuse & Recycle - ST 83 | Invoice | 04/01/2024 | Refuse & Recycle - ST 83 | 001-507-522-50-47-04 | 257.82 257.82 |
| 0648 | WASTE MANAGEMENT NORTHM 1693225-2677-6 | 24-00974 Refuse - ST 71 | Invoice | 04/01/2024 | Refuse - ST 71 | 001-507-522-50-47-04 | 187.07 187.07 |
| 0648 | WASTE MANAGEMENT NORTHM 1012671-4968-6 | 24-00975 Refuse - ST 81 | Invoice | 04/01/2024 | Refuse - ST 81 | 001-507-522-50-47-04 | 172.87 172.87 |
| 0648 | WASTE MANAGEMENT NORTHM 1694879-2677-9 | 24-00976 Refuse - ST 33 | Invoice | 04/01/2024 | Refuse - ST 33 | 001-507-522-50-47-04 | 207.41 207.41 |
| 0648 | WASTE MANAGEMENT NORTHM 1693608-2677-3 | 24-00977 Recycling - ST 72 | Invoice | 04/01/2024 | Recycling - ST 72 | 001-507-522-50-47-04 | 246.41 246.41 |
| 0648 | WASTE MANAGEMENT NORTHM 1693422-2677-9 | 24-00978 Refuse & Recycle - ST 77 | Invoice | 04/01/2024 | Refuse & Recycle - ST 77 | 001-507-522-50-47-04 | 393.16 393.16 |
| 0648 | WASTE MANAGEMENT NORTHM 1693224-2677-9 | 24-00979 Refuse - ST 72 | Invoice | 04/01/2024 | Refuse - ST 72 | 001-507-522-50-47-04 | 117.54 117.54 |
| 0648 | WASTE MANAGEMENT NORTHM 1693356-2677-9 | 24-00980 Refuse & Recycle - ST 74/Logistics Bldg | Invoice | 04/01/2024 | Refuse & Recycle - ST 74/Logistics Bldg | 001-507-522-50-47-04 | 443.11 443.11 |
| 0648 | WASTE MANAGEMENT NORTHM 1693997-2677-0 | 24-00981 Refuse & Recycle - ST 73 | Invoice | 04/01/2024 | Refuse & Recycle - ST 73 | 001-507-522-50-47-04 | 289.34 289.34 |

Docket of Claims Register

| Vendor # | Vendor Name | Docket/Claim # | Payable Type | Payable Date | Item Description | Account Number | Payment Amount |
|--------------------------|------------------------------|--|--------------|--------------|--|------------------------------|---------------------|
| Vendor # | Payable Number | Payable Description | | | | | Distribution Amount |
| 0648 | WASTE MANAGEMENT NORTHV | 24-00982 | | | | | 734.95 |
| | 1012470-4968-3 | Refuse & Recycle - ST 82 | Invoice | 04/01/2024 | Refuse & Recycle - ST 82 | 001-507-522-50-47-04 | 734.95 |
| 0648 | WASTE MANAGEMENT NORTHV | 24-00983 | | | | | 260.94 |
| | 1012670-4968-8 | Recycling - ST 81 | Invoice | 04/01/2024 | Recycling - ST 81 | 001-507-522-50-47-04 | 260.94 |
| 0657 | WELLSPRING FAMILY SERVICES E | 24-00984 | | | | | 720.20 |
| | 294765 | Employee Assistance Program Monthly | Invoice | 03/31/2024 | Employee Assistance Program Monthly | 001-510-522-20-20-15 | 720.20 |
| 2129 | WEX BANK | 24-00985 | | | | | 19,931.07 |
| | 96076388 | Apparatus Fuel | Invoice | 03/31/2024 | Apparatus Fuel - EMS | 001-509-522-20-32-00 | 9,595.00 |
| | | | | | Apparatus Fuel - Shop | 050-511-522-60-32-00 | 271.77 |
| | | | | | Apparatus Fuel - Suppression | 001-504-522-20-32-00 | 9,595.00 |
| | | | | | Apparatus Fuel (Shop Parts) | 050-511-522-60-34-01 | 469.30 |
| 0665 | WHELEN ENGINEERING COMPAN | 24-00986 | | | | | 538.17 |
| | 464920 | Shop Parts | Invoice | 03/19/2024 | Shop Parts | 050-511-522-60-34-01 | 203.83 |
| | 468276 | Shop Parts | Invoice | 03/25/2024 | Shop Parts | 050-511-522-60-34-01 | 334.34 |
| 2011 | ZIPLY FIBER | 24-00987 | | | | | 408.52 |
| | ST73-AMRAPR24 | Fax & Alarm Connection Services - ST 7 | Invoice | 03/10/2024 | Fax & Alarm Connection Services - ST 7 | 001-513-522-50-42-01 | 408.52 |
| 2011 | ZIPLY FIBER | 24-00988 | | | | | 246.70 |
| | ST33-MARAPR24 | Elevator & Fire Alarm Phone Lines/Cor | Invoice | 03/14/2024 | Elevator & Fire Alarm Phone Lines/Cor | 001-513-522-50-42-01 | 246.70 |
| Total Claims: 148 | | | | | | Total Payment Amount: | 765,779.95 |

Snohomish Regional Fire and Rescue Claims Voucher Summary

04/09/2024

Page 1 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|-------------------------------|-----------------|------------|
| 24-00841 | ADVANCE TESTING & SERVICE | | 1,869.50 |
| 24-00842 | AIR EXCHANGE, INC | | 2,075.45 |
| 24-00843 | AJ'S LANDCARE, INC | | 9,988.71 |
| 24-00844 | ALDERWOOD WATER DISTRICT | | 17.94 |
| 24-00845 | ALDERWOOD WATER DISTRICT | | 88.57 |
| 24-00846 | ALL BATTERY SALES AND SERVICE | | 330.01 |
| 24-00847 | ALLSTREAM BUSINESS US, INC | | 498.46 |
| 24-00848 | ALLSTREAM BUSINESS US, INC | | 371.51 |
| 24-00849 | AMAZON CAPITAL SERVICES, INC | | 3,134.56 |
| 24-00850 | ANDGAR MECHANICAL LLC | | 1,916.13 |
| 24-00851 | ARAMARK UNIFORM SERVICES | | 319.95 |
| 24-00852 | AT&T MOBILITY LLC | | 2,396.00 |
| 24-00853 | AXTHELM CONSTRUCTION, INC. | | 144,695.30 |
| 24-00854 | B&H FIRE AND SECURITY | | 183.46 |
| 24-00855 | BICKFORD MOTORS INC. | | 1,248.57 |
| 24-00856 | BOUND TREE MEDICAL, LLC | | 4,917.13 |
| 24-00857 | BRADY O'BRIEN | | 3,109.84 |
| 24-00858 | BRAKE & CLUTCH SUPPLY INC | | 929.53 |
| 24-00859 | BRANDON VARGAS | | 189.00 |
| 24-00860 | BRAUN NORTHWEST INC | | 54.65 |
| 24-00861 | CASCADE MAILING | | 11,446.00 |
| 24-00862 | CASCADE RESCUE COMPANY | | 1,668.40 |
| 24-00863 | CENTRAL WELDING SUPPLY | | 1,318.51 |
| 24-00864 | CHINOOK LUMBER | | 1,412.25 |
| 24-00865 | CITY OF SNOHOMISH | | 79.68 |
| 24-00866 | CLEARFLY COMMUNICATIONS | | 765.93 |
| 24-00867 | COMCAST | | 309.98 |
| 24-00868 | COMCAST | | 315.00 |
| 24-00869 | COMCAST | | 738.42 |
| 24-00870 | COMDATA INC. | | 3,469.62 |
| 24-00871 | COMMLINQ TECHNOLOGIES | | 328.20 |

| | |
|-------------------------|------------|
| Page Total | 200,186.26 |
| Cumulative Total | 200,186.26 |

Snohomish Regional Fire and Rescue Claims Voucher Summary

04/09/2024

Page 2 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|--|-----------------|-----------|
| 24-00872 | CRESSY DOOR COMPANY, INC | | 7,717.13 |
| 24-00873 | CUMMINS SALES AND SERVICE | | 208.18 |
| 24-00874 | DANIEL KINDIG | | 229.32 |
| 24-00875 | DAVE JONKER | | 185.00 |
| 24-00876 | DELL MARKETING LP C/O DELL USA LP | | 25,900.55 |
| 24-00877 | DIRECTV, LLC | | 127.23 |
| 24-00878 | DRUG FREE BUSINESS | | 54.00 |
| 24-00879 | EDGE ANALYTICAL, INC. | | 313.00 |
| 24-00880 | ELECTRONIC BUSINESS MACHINES | | 451.45 |
| 24-00881 | ELITE LOCK & SAFE | | 5.47 |
| 24-00882 | EMSCONNECT, LLC | | 1,415.50 |
| 24-00883 | EVERGREEN SANITATION | | 883.40 |
| 24-00884 | FASTSIGNS OF LYNNWOOD | | 1,317.32 |
| 24-00885 | FIRE SERVICE REPAIR LLC | | 1,696.27 |
| 24-00886 | FIRST CLASS BUILDING SUPPLY AND SERVICES | | 2,687.00 |
| 24-00887 | FIRSTWATCH | | 635.00 |
| 24-00888 | FITNESS EXPERTS | | 153.16 |
| 24-00889 | FUELCARE - THE CLEAN TANK | | 4,539.37 |
| 24-00890 | GALLS, LLC | | 5,263.50 |
| 24-00891 | GENERAL FIRE APPARATUS | | 197.08 |
| 24-00892 | GRAINGER | | 6,260.20 |
| 24-00893 | HEALTHFORCE PARTNERS INC. | | 2,945.00 |
| 24-00894 | HEN Nozzles, Inc. | | 3,992.30 |
| 24-00895 | HUGHES FIRE EQUIPMENT, INC | | 3,512.65 |
| 24-00896 | IMS ALLIANCE | | 115.93 |
| 24-00897 | IRON MOUNTAIN INC | | 812.12 |
| 24-00898 | ISOUTSOURCE | | 35,558.59 |
| 24-00899 | KAITLIN KING | | 2,400.00 |
| 24-00900 | KEVIN O'BRIEN | | 213.98 |
| 24-00901 | KNOX COMPANY | | 17,884.43 |
| 24-00902 | L.N. CURTIS & SONS | | 1,287.68 |

Page Total

128,961.81

Cumulative Total

329,148.07

Snohomish Regional Fire and Rescue Claims Voucher Summary

04/09/2024

Page 3 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|-------------------------------|-----------------|-----------|
| 24-00903 | LAKE STEVENS ATHLETIC CLUB | | 218.00 |
| 24-00904 | LAKE STEVENS SEWER DISTRICT | | 99.00 |
| 24-00905 | LAKE STEVENS SEWER DISTRICT | | 198.00 |
| 24-00906 | LEAH SCHOOF | | 269.98 |
| 24-00907 | LEMAY MOBILE SHREDDING | | 2.00 |
| 24-00908 | LIFE-ASSIST INC | | 1,259.40 |
| 24-00909 | LOWE'S | | 1,059.55 |
| 24-00910 | MATHER RESCUE, LLC | | 5,110.00 |
| 24-00911 | MATTHEW J. BEECROFT | | 4,000.00 |
| 24-00912 | MELISSA JENKINS | | 189.00 |
| 24-00913 | MICHAEL MCCONNELL | | 189.00 |
| 24-00914 | MONROE PARTS HOUSE | | 9,019.07 |
| 24-00915 | NRS | | 1,879.10 |
| 24-00916 | ODP BUSINESS SOLUTIONS, LLC | | 880.56 |
| 24-00917 | OPERATIVE IQ | | 3,470.06 |
| 24-00918 | PETROCARD, INC. | | 2,683.98 |
| 24-00919 | PROPERTY MAINTENANCE COM/RES | | 902.55 |
| 24-00920 | PUGET SOUND ENERGY | | 546.26 |
| 24-00921 | PUGET SOUND ENERGY | | 422.76 |
| 24-00922 | PURCELL TIRE & SERVICE CENTER | | 4,756.15 |
| 24-00923 | RAINIER ASPHALT & CONCRETE | | 2,459.25 |
| 24-00924 | REPUBLIC SERVICES #197 | | 113.36 |
| 24-00925 | REPUBLIC SERVICES #197 | | 277.52 |
| 24-00926 | REPUBLIC SERVICES #197 | | 275.03 |
| 24-00927 | REPUBLIC SERVICES #197 | | 334.64 |
| 24-00928 | REPUBLIC SERVICES #197 | | 742.94 |
| 24-00929 | RICK EDWARDS | | 525.20 |
| 24-00930 | ROBERT HALF | | 15,794.43 |
| 24-00931 | RONALD RASMUSSEN JR | | 189.00 |
| 24-00932 | SEA-WESTERN INC | | 283.78 |
| 24-00933 | SHI INTERNATIONAL CORP | | 14,196.96 |

Page Total

72,346.53

Cumulative Total

401,494.60

Snohomish Regional Fire and Rescue Claims Voucher Summary

04/09/2024

Page 4 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|--|-----------------|------------|
| 24-00934 | SIKORA ASSOCIATES LLC | | 11,051.98 |
| 24-00935 | SILVER LAKE WATER | | 185.30 |
| 24-00936 | SILVER LAKE WATER | | 117.75 |
| 24-00937 | SIX ROBBLEES' INC | | 69.08 |
| 24-00938 | SKY POWER WASH | | 8,362.14 |
| 24-00939 | SMARSH INC | | 108.55 |
| 24-00940 | SNOHOMISH COUNTY 911 | | 101,668.80 |
| 24-00941 | SNOHOMISH COUNTY FIRE PROTECTION DISTRICT 22 | | 2,400.00 |
| 24-00942 | SNOHOMISH COUNTY PUD | | 251.05 |
| 24-00943 | SNOHOMISH COUNTY PUD | | 1,501.18 |
| 24-00944 | SNOHOMISH COUNTY PUD | | 2,235.92 |
| 24-00945 | SNOHOMISH COUNTY PUD | | 266.87 |
| 24-00946 | SNOHOMISH COUNTY PUD | | 1,747.78 |
| 24-00947 | SNOHOMISH COUNTY PUD | | 948.52 |
| 24-00948 | SNOHOMISH COUNTY PUD | | 1,195.62 |
| 24-00949 | SNOHOMISH REGIONAL FIRE & RESCUE | | 674.56 |
| 24-00950 | SNOHOMISH REGIONAL FIRE & RESCUE | | 134,964.45 |
| 24-00951 | SNURE LAW OFFICE, PSC | | 6,976.00 |
| 24-00952 | SPEEDWAY CHEVROLET | | 316.04 |
| 24-00953 | SPRAGUE PEST SOLUTIONS | | 985.62 |
| 24-00954 | SQUARERIGGER SOFTWARE | | 14,600.52 |
| 24-00955 | SRFR - PETTY CASH | | 14,118.82 |
| 24-00956 | STATE OF WA DEPARTMENT OF REVENUE | | 674.56 |
| 24-00957 | STRYKER SALES CORPORATION | | 1,274.10 |
| 24-00958 | THE SEPTIC GROUP | | 3,724.98 |
| 24-00959 | TROY ELMORE | | 269.98 |
| 24-00960 | TRUE NORTH EMERGENCY EQUIPMENT INC | | 1,661.31 |
| 24-00961 | TULALIP RESORT CASINO | | 7,118.29 |
| 24-00962 | U.S. POSTAL SERVICE | | 2,500.00 |
| 24-00963 | ULINE, INC | | 511.11 |
| 24-00964 | UNITED PARCEL SERVICE | | 102.60 |

Page Total

322,583.48

Cumulative Total

724,078.08

Snohomish Regional Fire and Rescue Claims Voucher Summary

04/09/2024

Page 5 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

| Voucher | Payee/Claimant | 1099 Default | Amount |
|----------|---|-----------------|-----------|
| 24-00965 | UNITED RENTALS (NORTH AMERICA), INC. | | 176.88 |
| 24-00966 | VELOCITYEHS | | 5,772.90 |
| 24-00967 | VERIZON WIRELESS SERVICES LLC | | 3,790.12 |
| 24-00968 | VERIZON WIRELESS SERVICES LLC | | 4,857.08 |
| 24-00969 | WASHINGTON ASSOCIATION OF PUBLIC RECORDS OFFICERS | | 65.00 |
| 24-00970 | WASTE MANAGEMENT NORTHWEST | | 652.31 |
| 24-00971 | WASTE MANAGEMENT NORTHWEST | | 732.69 |
| 24-00972 | WASTE MANAGEMENT NORTHWEST | | 499.61 |
| 24-00973 | WASTE MANAGEMENT NORTHWEST | | 257.82 |
| 24-00974 | WASTE MANAGEMENT NORTHWEST | | 187.07 |
| 24-00975 | WASTE MANAGEMENT NORTHWEST | | 172.87 |
| 24-00976 | WASTE MANAGEMENT NORTHWEST | | 207.41 |
| 24-00977 | WASTE MANAGEMENT NORTHWEST | | 246.41 |
| 24-00978 | WASTE MANAGEMENT NORTHWEST | | 393.16 |
| 24-00979 | WASTE MANAGEMENT NORTHWEST | | 117.54 |
| 24-00980 | WASTE MANAGEMENT NORTHWEST | | 443.11 |
| 24-00981 | WASTE MANAGEMENT NORTHWEST | | 289.34 |
| 24-00982 | WASTE MANAGEMENT NORTHWEST | | 734.95 |
| 24-00983 | WASTE MANAGEMENT NORTHWEST | | 260.94 |
| 24-00984 | WELLSPRING FAMILY SERVICES EAP | | 720.20 |
| 24-00985 | WEX BANK | | 19,931.07 |
| 24-00986 | WHELEN ENGINEERING COMPANY | | 538.17 |
| 24-00987 | ZIPLY FIBER | | 408.52 |
| 24-00988 | ZIPLY FIBER | | 246.70 |

| | |
|-------------------------|------------|
| Page Total | 41,701.87 |
| Cumulative Total | 765,779.95 |



Payroll Summary and Authorization Form for the:

3/31/2024 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$953,332.48

Paper Checks: \$9,719.05

Taxes: \$268,273.79

Allowed in the sum of: \$1,231,325.32

Reviewed by: Brandon Vargas
District Administrative Coordinator

Prepared by: Crick Ramirez
Payroll Specialist

Approved by Commissioners: _____



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

March 28, 2024, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and via Zoom was District Secretary Snure.

Chairman Elmore added an agenda item under Old Business Action – Shop Employee Sick Leave Sharing Program.

PUBLIC COMMENT

One public comment in support of the firefighters.

UNION COMMENT

Teamsters: N/A

IAFF: One comment from the IAFF regarding the Cultural Health Assessment.

CHIEF'S REPORT

As presented. Chief O'Brien commented that we had a good Scout Day Open House and he thanked everyone for their participation. We also received our Cultural Health Assessment and there is a lot of good information in there. We have a lot to learn and grow, especially with senior leadership.

COMMISSIONER REPORTS

Capital Facilities Committee – Commissioner Steinruck commented that they went through a thorough update at the retreat, and they will have a written report in the next Commissioner Packet. They have a facility plan well under way.

Finance Committee – Chairman Elmore commented that they met earlier this afternoon and reviewed the following items: retiree medical benefit increase, post-employment medical update, negotiations forecasting model, funding options review, risk management assessment update, CARES ILA with South County, Darkhorse Community Risk Assessment, and ballistic vests.

Sno911 Committee – Commissioner Waugh commented that they met on March 21st. There was a glitch in the algorithms with the nurse's helpline, where there was a 75% push back with the non-urgent low acuity calls being noted as high acuity and then dispatching fire and aid. They are correcting the issues. Their



annual report will be posted on the website once it has been approved and they've had two years of clean audits. Commissioner Waugh confirmed with the Board he should continue with this committee.

Policy Committee - Commissioner Schaub commented their next meeting will be April 11th. On March 14th they reviewed the following five policies: 309 Staging, 315 Wildland Firefighting, 606 Hearing Loss & Noise Control Training, 918 Health & Safety, and 1032 Temporary Modified Duty Assignments.

COMMITTEE MEETING MINUTES

Policy Committee - March 14, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00725 to 24-00734; (\$709,216.15)

AP Vouchers: 24-00735 to 24-00822; (\$362,397.30)

Approval of Payroll

March 15, 2024 (\$1,134,838.84)

Approval of Minutes

Approve Regular Board Meeting Minutes March 14, 2024

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Vice Chairman Fay.

On vote, Motion carried 7/0.

OLD BUSINESS

Discussion

N/A

Action

2023 Fourth Quarter Budget Amendment

Motion to approve the 2023 Fourth Quarter Budget Amendment as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Gagnon.

On vote, Motion carried 7/0.

Shop Employee Sick Leave Sharing Program

Chief O'Brien commented we had our first touch on this at the last meeting. We received some feedback from the Commissioners and made a change to establish a limit where employees may share their sick leave, however they must maintain 160 hours after the donation.



Commissioner Schaub commented that seems like a lot of hours, however he will support the decision. Chairman Elmore confirmed that there are three members who are eligible to donate at this time.

Motion to approve the Shop Employee Sick Leave Sharing Program as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

NEW BUSINESS

Discussion

Interface Systems Contract: Fire Benefit Charge Analysis

Chief O'Brien commented that as part of our Strategic Plan, we are researching alternative funding methods. He thanked Business Administrator Schoof for working on this.

Business Administrator Schoof commented that this is our first touch on this and if any questions come up, please reach out to the Chief. This will give us the ability to evaluate the fee structure of a benefit charge, with multiple components. It's not an agency-to-agency structure comparison, it is a flexible model to basically see potential options.

Mobile Integrated Health ILA

Chief O'Brien commented that this is a first touch regarding an interlocal agreement with South County, where we would provide an EMT individual to work in a mobile integrated healthcare / community paramedicine program. It also includes the costs for administration.

Assistant Chief Lundquist commented that the feedback we received from CRP's prior to 2020, was the lack of support they had to navigate the system. An idea that came up last fall was to integrate our teams together, which would allow an SFR member to join the South County program they already have running. This would also allow us coverage from South County on days that we currently don't have coverage, one year at a time.

Commissioner Waugh commented that he speaks in support of this program, however the proposal is that we pay 10% of a budget that we have no control over. Is it possible to change the language or use the previous year's budget, to address the concern of a percentage of a contract that is over a budget that we have no control. Assistant Chief Lundquist confirmed that they will address this.

Commissioner Steinruck asked if we decide to move forward with this program, would we be asking the crews for interested candidates. Assistant Chief Lundquist confirmed yes. The Commissioners could choose not to sign an ILA with South County and then solicit through our memo system to see if there are any interested parties in the CARES system. However, this would allow an individual to jump into an already working system and they wouldn't have to start their own system from scratch.

Retiree Medical Benefit Resolution 2024-2

Business Administrator Schoof thanked CFO Camille Tabor for her work on this. The current retiree



medical benefit for LEOFF 2 employees allows for an annual inflator to the medical premium. The increases to the retiree medical benefit typically match the health insurance increases; and for 2023 and 2024 it would be 1.5% and 3% respectively. Please let us know if there are any questions.

Body Armor RAB

Chief O'Brien commented that we have a committee of firefighters who have done a lot of work on this, and this is in support of our mission.

Assistant Chief Lundquist commented that he was hoping to have the committee give their presentation this evening, however he wasn't able to give them enough notice. He hopes to have them join us at the next meeting. The team is excited to bring this forward, as we don't currently have the protection for our firefighters and deputy fire marshals. The North Battalion had them in 2017 with a 5-year life cycle, and currently we have none on the apparatus.

PERS Post-Employment Medical Coverage Program

Chief O'Brien commented that the committee met and prepared a proposal to provide post-employment medical to PERS employees. The District currently provides post-employment medical to LEOFF employees. In the interest of taking care of people, there is a resolution where the District would pay 50% of medical costs for the PERS employee at the age of 62. CFO Camille Tabor confirmed the employee would have to have 78 points, just as the firefighters do.

Commissioner Elmore commented that this is the right thing to do, and this is a way to acknowledge these individuals. Commissioner Waugh asked about the years of service, as it reads that 5 years must be with SRFR, and his thought is that this would be for long-term employees. CFO Camille Tabor explained the intent was to include employees that have merged in from another district.

Action

N/A

GOOD OF THE ORDER

Chairman Elmore - I've read through the entire Cultural Health Assessment report and this was our primary focus at COMEX. It was a very difficult read, and I appreciate people being honest and straightforward about how they were feeling and how they were perceiving things. On behalf of the Board, we have work to do. Thank you to everyone who participated.

Commissioner Schaub - As an elected commissioner I don't manage or supervise people, but I do believe in servant leadership and my job here is to serve the community, develop policies and support the District, which logically means that I want to support the firefighters. The main thing I want to say is that I will listen, I will respect anonymity, and I will follow up. The report was tough to hear and we want to make things better.

Commissioner Waugh - We, as a team, heard your voice and we will act on what you said. The questions



were asked because we care about all people, those we serve and those who do the serving. It was very hard to read many of these comments and hear how many of you feel, and it will take a while to digest all this information and develop an actionable plan to move forward. It seems like we have let a lot of people down. We can and will do a better job. We appreciate all the all time and effort that everyone put into completing the surveys and participating in the interviews. I thank you for all you do and for all you have done. You have been heard and we will act on what you said.

Vice Chairman Fay - I want to echo the thank you from Commissioner Waugh. I thank everyone for voicing your opinions. The consensus from our retreat is that both organizationally as a Board and individually we own this; and I extend my apologies that we have fallen short. It wasn't all bad news. It is great to hear the crews are maintaining good morale at the stations and it is great to hear that at the administrative level morale is good. However, we have a broken link around the issues of accountability and follow through. I will do what I can to help facilitate fixing this. I also have hopes and dreams for this process. Each department that merged over the last few years has brought a lot of the same values to the table, and each district brought new ones to the table. The overwhelming message is that you want to see us improve, and it seems like a lot of people seem to think we have the capacity to do that. I hope as we move forward together, we can look for redemption, we want to be accountable. This is a partnership, and what we have from you now is a response. What we need is communication. I realize that trust has been broken, and this is where we need to start to make things work. We want to facilitate change and it needs to be in partnership with everyone in the organization. We need to reach a point where we can rebuild trust and start communicating and craft solutions together. My apologies for my part in this and I will work with the Board to help facilitate healing and get back on the right track.

Commissioner Steinruck - I think what you are hearing from the Commissioners is echoed by all the executive leadership team. We all received the input, as difficult as it was to hear, which gives us a lot to work on and improvements to make. One of the many things I am hearing is that it sounds like we are taking really good care of the public, however the crews and staff feel we aren't taking good care of our people within the organization. There also seems to be a concern that nothing will be done with the survey results. This is our time to take this seriously and come up with a plan to improve our communications and our face time. It was good to hear that the mergers between District 3, District 7 and Lake Stevens Fire have gone well, with people in the stations cooperating and working well together. This is exciting. We are reviewing the feedback we have received and taking it to heart. We will develop a plan going forward, to address this with meaningful communication and face time. This is my commitment.

Commissioner Edwards - I reviewed the report and I was a bit blindsided. I apologize for being out of touch. I may not talk much, but I am a good listener, and I am here for you. I look forward to improving things.

Commissioner Gagnon - We did a self-assessment and we asked the question, how are we doing. We aren't happy with the results. We heard you. I heard you. You will see some changes.



Commissioner Elmore - We knew it was going to be rough, and it was a very resounding message. Thank you again to everyone for your time and effort. We all acknowledge there is work to be done.

ATTENDANCE CHECK

Regular Commissioner Meeting April 11, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

N/A

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1815 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

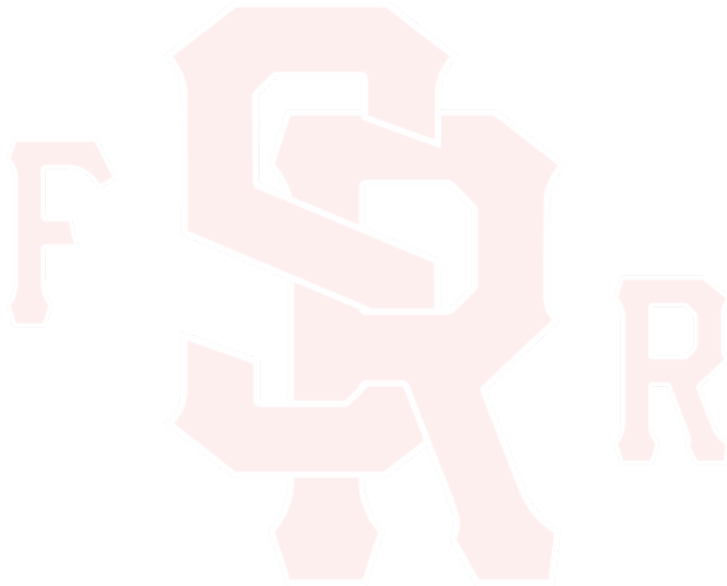
Commissioner Jim Steinruck

Commissioner Roy Waugh



OLD BUSINESS

DISCUSSION





OLD BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|--|-------------------------------------|--|
| Initiative Name: | Fire Benefit Charge Analysis | | |
| Executive member responsible for guiding the initiative: | Business Administrator Schoof | | |
| Type of Action: | <input type="checkbox"/> Motion | <input type="checkbox"/> Resolution | |
| Initiative Description: | <p>The District currently operates under a levy funding model. Periodically, we will analyze alternative funding options like a Fire Benefit Charge. The most recent Fire Benefit Charge analysis was conducted in 2021 by Neil Blindheim with Interface Systems, LLC.</p> <p>The Fire Benefit Charge (FBC) assessment is a funding mechanism which provides revenue structured under RCW 35.13.256 in lieu of a portion of property taxes. An FBC is a charge reasonably proportioned to the measurable benefits to property and is calculated based on square footage, specific category factors, and potential discounts (see attached formula worksheet).</p> <p>To effectively analyze the potential benefits of a fire benefit charge, SRFR would like to contract with Interface Systems to provide a rate analysis to balance revenues and impacts of a Fire Benefit Charge for SRFR as well as its surrounding jurisdictions and other areas that use the FBC. The analysis would provide detailed factors and totals for SRFR as well as the ability to review detailed information from South County, Everett, Mukilteo, Marysville, North County, and Snohomish District 4. Additionally, the analysis would provide comparative databases for other agencies to evaluate parity in the region.</p> <p>The cost of the study is \$12,000 and includes an annual database update.</p> | | |
| Initiative Description: | <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process | | |
| Financial Impact: | <p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ 12,000</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: | | |

| | |
|---|---|
| | |
| Risk Assessment: | <p>Risk if approved: The amount and study are currently budgeted, no risk</p> <p>Risk if not approved: The District will have limited ability to analyze alternative funding methods</p> |
| Legal Review: | <p><input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p> |
| Presented to, and Approved by, Senior Staff | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Commissioner Sub-Committee Approval | <p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p> |
| For Fire Chief Approval: | <p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p> |
| RAB Executive: Confirmed email sent to Board by Fire Chief | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Board of Fire Commissioners | <p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |

| | |
|-------------------|---|
| Execution: | It is the responsibility of the RAB Executive to execute implementation, processing, and tracking. |
|-------------------|---|

Fire Benefit Charge Formula

The basis for the benefit charge (BC) assessments used or favored by most fire jurisdictions that have approved a BC is "fire flow". The principle is that the basic unit of public fire service is delivery of water to a fire. Fire flow increases with fire load, a determination that accounts primarily for building construction type, use-type and size (total area).

$$\text{[SQRT (Square Feet) x 18] x CF x CPG x BF x Discount} = \text{BC}$$

(If applicable)

SQRT (Square Feet) * 18 * Construction Type

This is an Insurance Services Office (ISO) formula for determining fire flow (Ref: *National Fire Protection Association Handbook, 18th Ed., Ch 6, Water Flow Requirements for Fire Protection*). We have used a construction type factor of "1" due to the variety of construction types in the Fire District and the inability to determine the construction type for every structure from existing database information. Therefore, since the construction type is equal to "1", we have not displayed this factor within the BC formula.

Category Factors (CF):

Residential = 0.35094055

Mobile Home = 0.20167

Multi-Family = 0.488638

Commercial

| | | |
|--------|-----------|-------------------|
| Comm 1 | = 0.4 | < 5,000 sq. ft. |
| Comm 2 | = 1.00325 | < 20,000 sq. ft. |
| Comm 3 | = 1.7025 | < 50,000 sq. ft. |
| Comm 4 | = 2.6016 | < 100,000 sq. ft. |
| Comm 5 | = 3.801 | < 200,000 sq. ft. |
| Comm 6 | = 5 | ≥ 200,000 sq. ft. |

Categories are "Use Type" groups. Use Type information is obtained from Snohomish County's database. Each **Category Factor** is a weighted value and is determined by evaluating the relative "benefit" provided to the category of structures. The benefit to each category of structures is proportional to the total square feet of improvements in the Regional Fire Authority.

Cost Per Gallon Factor (CPG):

The Cost per Gallon Factor (CPG) is determined by dividing the total Supplemental Operating funds needed (**Total BC**) by the **Total Fire Flow** (SQRT(totsqft)*18) of the Regional Fire Authority. **TotBC/TotFF = CPG**

SCF – BC Formula continued

Balancing Factor (BF):

The RCW 52.18.010 requires the Regional Fire Authority to specify the specific revenue amount to be collected via the BC program. The Balancing Factor (BF) is used to “fine-tune” the final calculations to all parcels to equitable and to help make the total benefit charge amount assessed be as specified by the Board of Commissioners. The first year BF is .01.

Senior Citizen Discount:

Seniors are eligible for the same discount rate they receive for regular property taxes. This information is obtained from, and maintained by, Snohomish County.

Sprinkler System Discount:

All commercial and multi-family parcels with a full coverage fire sprinkler system will receive a ten percent (10%) BC discount. Partial coverage systems will receive the discount on the parcels sprinklered square footage.

Multi-Family/Apartments:

The same formula is applied to this category, but first the total square feet of the complex is divided by the number of units to produce an average unit square footage. That figure is then inserted into the formula resulting in an average BC for each unit. This average is then multiplied by the number of units to get the total BC to be collected from the parcel owner.

Minimum Square Footage:

A benefit charge will not be applied to parcels with a total improvement square footage of less than 400 square feet.

Decks, Porches, Carports and Garages:

The square footage for decks and porches is not included in the improvement square footage while carports and garages are included in the calculations.

SNOHOMISH REGIONAL FIRE RESCUE CONSULTANT AGREEMENT

THIS AGREEMENT is made and entered into between SNOHOMISH REGIONAL FIRE RESCUE, a Washington Municipal Corporation (“District”) and Interface Systems, LLC (“Consultant”).

1. Scope of Services. The District retains Consultant to perform the Services designated in the attached **Exhibit A** Benefit Charge Work Plan “the Services” together with such other services as requested by the District. All services provided shall be performed at the direction of the District Board of Commissioners or its designee. Consultant agrees to use competent and experienced personnel to provide the services necessary to complete the Services in a timely, competent and professional manner and to furnish or procure the use of incidental services, equipment, and facilities as necessary for the completion of the Services. The District reserves the right to approve the primary personnel designated by Consultant to perform services under this Agreement. This Agreement is not intended to create a relationship in which the District contracts exclusively with Consultant for similar or related services or in which the Consultant serves the District as its sole client. The District reserves the right to use the services of other Consultants for both general and specific projects at District’s sole discretion.
2. Term. The term of this Agreement shall be March ____, 2024 through the date of a successful Benefit Charge ballot measure unless terminated earlier as provided in Section 4.
3. Payment. Payment for the Services shall be made as follows:
 - 3.1. Cost of Services. The total cost for all services, personnel, materials, supplies, and equipment used in performing the Services shall be \$12,000 payable as specified in Exhibit A. Should the Consultant either perform or propose to perform services or incur expenses to which it believes it should be entitled to compensation in excess of the stated limit either for the total or for one or more itemized tasks, the District shall not be obligated to pay for such services or expenses unless the excess compensation has been negotiated between the parties prior to the performance of the services or incurring of the expenses.
 - 3.2. Billing Procedures. The Consultant shall submit an invoice for services rendered to the District for approval and payment. Consultant shall submit complete documentation for the invoices in a form acceptable to the District.
 - 3.3. Partial Payment. If the District terminates this Agreement in accordance with Section 4, the Consultant shall be paid for services performed and costs incurred prior to the date that written notification of termination is provided to Consultant in accordance with the following:
 - 3.3.1. If the termination occurs before the database has been delivered, Consultant shall provide a detailed invoice of time and expenses incurred (for purposes of

determining value of services performed under this section, Consultant's time shall be valued at \$120.00 per hour not to exceed \$12,000.00);

- 3.3.2. If the termination occurs after the database has been delivered, Consultant shall be entitled to the full \$12,000 fee; and

Provided, however, such payments shall only be owing if Consultant performed such services in a professional and non-negligent manner consistent with the terms of this Agreement.

4. Termination.

4.1. The District reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice to the Consultant. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall be promptly submitted to the District.

4.2. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed to the date of termination.

5. Indemnification. The Consultant shall indemnify, defend and hold harmless the District its officers, agents, employees and volunteers from and against any and all claims, losses or liability, including reasonable attorney's fees, arising from injury or death to persons or damage to property to the proportionate extent caused by any negligent act, omission or failure of the Consultant, its officers, agents employees and volunteers in performing the Services required by the Agreement. With respect to the performance of this Agreement and as to claims against the District, its officers, agents employees and volunteers, the Consultant expressly waives its immunity under Title 51 of the Revised Code of Washington (RCW), the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify, defend and hold harmless provided for in this section extends to any claim brought by or on behalf of any employee of the Consultant. This waiver is mutually negotiated by the parties. This section shall not apply to any damage resulting from the sole negligence of the District, its officers, agents employees and volunteers. To the extent any of the damages reference by this section were caused by or resulted from the concurrent negligence of the District, its officers, agents employees or volunteers, this obligation to indemnify, defend and hold harmless is valid and enforceable only to the extent of the negligence of the Consultant, its officers, agents employees and volunteers. The provisions of this section shall survive the expiration or termination of this Agreement or the retention of the Consultant pursuant to this Agreement.

6. Insurance. The Consultant shall be responsible for maintaining, during the term of this Agreement the types of insurance coverage and in the amounts described below. The Consultant shall furnish evidence, satisfactory to the District, of all such policies. During the term hereof, the Consultant shall take out and maintain in full force and effect the following insurance policies:

- 6.1. Comprehensive public liability insurance, including automobile and property damage, insuring the District and the Consultant against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance by the Consultant of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death or property damage in any one occurrence.
- 6.2. Such workmen's compensation and other similar insurance as may be required by law.
- 6.3. Professional liability insurance with minimum liability limits of \$1,000,000.
7. Warranty. Consultant agrees and warrants that the Services shall be performed with the care and skill ordinarily exercised by members of the profession practicing under similar conditions at the same time and same or similar locality. When the findings and recommendations of Consultant are based upon information supplied by District and others, Consultant is entitled to rely on such information.
8. Independent Consultant. The Consultant and the District agree the Consultant is an independent Consultant with respect to the Services. Nothing in this Agreement shall be considered to create the relationship of employer or employee between the parties hereto. Neither the Consultant nor any employee of the Consultant shall be entitled to any benefits accorded to District employees by virtue of the Services provided under this Agreement. The District shall not be responsible for withholding or otherwise deducting federal income tax or social security, or for contributing to the State Industrial Insurance program, or for otherwise assuming the duties of an employer with respect to the Consultant or any employee of the Consultant.
9. Compliance With Laws. The Consultant shall, in performing the Services, faithfully observe and comply with all federal, state and local laws, ordinances and regulations, applicable to the Services.
10. Non Discrimination. The Consultant shall not discriminate against any employee, applicant for employment or any person seeking the services of the Consultant under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status or the presence of any sensory, mental or physical handicap.
11. Assignment of Contract/SubConsultants. Consultant shall not assign this contract or assign or subcontract all or any portion of the work of any Services without prior District approval.
12. Ownership and Use of Documents. All documents, databases, reports, memoranda, diagrams, sketches, plans, surveys, design calculations, working drawings and any other materials created or otherwise prepared by the Consultant as part of his performance of this Agreement (the "Work Products") shall be owned by and become the property of the District, and may be used by the District for any purpose beneficial to the District.
13. Confidentiality. No confidential information obtained or created by Consultant shall be disclosed to any person or party other than the District without the District's prior written consent.

14. Miscellaneous.

- 14.1. Dispute Resolution. All claims, disputes, and other matters in controversy between District and Consultant arising out of or in any way related to this Agreement, will be submitted to mediation before, and as a condition precedent to, judicial action or other remedies provided by law. The indemnification provisions set forth in this Agreement shall also be effective in such mediation or other alternative dispute resolution procedure.
- 14.2. Attorney Fees. In the event of any claims, disputes, or other matters in controversy between District and Consultant arising out of or in any way related to this Agreement, each party shall bear its own attorney's fees, expert witness fees, and costs incurred in any dispute resolution procedure, including mediation, arbitration, and/or litigation and appeal.
- 14.3. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 14.4. Entire Agreement. This Agreement, and its attachments, contains the entire understanding between District and Consultant relating to the Services. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly set forth herein, are of no force or effect. Subsequent modifications or amendments to this Agreement shall be in writing and shall be signed by the parties to this Agreement. Services to be performed by Consultant for District that are outside the scope of Services under this Agreement shall be performed pursuant to separately negotiated written agreements.
- 14.5. Non-Waiver. Waiver or forbearance by the District of any provision of the Agreement or any time limitation provided for in this Agreement shall be limited to the single instance of waiver or forbearance and shall not constitute an agreement by the District to waive or forbear in the future with respect to similar instances, nor shall any such waiver or forbearance constitute a waiver or forbearance with respect to any other provision of this Agreement.
- 14.6. Law/Venue. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Washington. Any litigation arising out of or in connection with this Agreement shall be filed and conducted in Snohomish County Superior Court.
- 14.7. Savings Clause. If any provision of this Agreement is declared invalid, illegal or incapable of being enforced by any court of competent jurisdiction, all of the remaining provisions of this Agreement shall continue in full force and effect, and no

provisions shall be deemed to depend upon any other provision unless so expressed herein.

Dated: _____

Dated: _____

SNOHOMISH REGIONAL FIRE RESCUE

CONSULTANT

By: _____

Chief Kevin O'Brien

Neil Blindheim

Mailing Address: 953 Village Way
Monroe, WA 98272

Mailing Address: 12607 129th St. E.
Puyallup, WA 98374
UBI No. 604-463-789
FEIN 84-2210805

EXHIBIT A
BENEFIT CHARGE WORK PLAN

This is a Scope of Work between *interfaceSystems, LLC* and Snohomish Regional Fire & Rescue to create a database in order to analyze the Fire Benefit Charge.

February 23, 2024

Chief Kevin O'Brien
Snohomish Regional Fire & Rescue
953 Village Way
Monroe, WA 98272

Chief O'Brien:

This is a Letter of Agreement between *interfaceSystems, LLC* and Snohomish Regional Fire & Rescue to create a Multi Entity database to analyze the Fire Benefit Charge.

Screens and data will be updated and maintained using Microsoft Access. The data can be exported to Excel or analyzed directly in Access for budgetary purposes.

The following entities will be treated distinctly in the database, and each have their own inquiry screen: SRFR, Snohomish South County, Everett, Mukilteo, Marysville, North County, and Snohomish District 4.

You will be able to analyze any combination of these entities as part of your Regional Fire Authority. Check boxes will be put next to each of the entities on the Factor Screen where you will specify if they are "In" or "Out" of the Authority. The Fire Benefit Charge computation will only include entities that are "In."

A rate analysis will be performed to balance the revenue on a weighted average between the category types of Residential, Commercial, Multi-Family (Apartments), and Mobile Homes. We will use this to update your Factors if needed.

I can provide you with Factors and Totals from all the districts I administer for your purposes of comparison. If you can reach out to Puget Sound and City of Renton to obtain their rates, that would be helpful.

For more in depth comparisons:

1. I will get you a copy of the VRFA database to analyze.
2. I will create a database for Bellevue using current data and VRFA Factors to start.

3. I will create a database for Puget Sound using current data and the original program structure I created for them in 2011. By inserting their current factors, you will have a good database for comparison (but not perfect).

Total fees for this project will be \$12,000 and includes a database update each year until you successfully pass your Election. \$4,000 will be due at the beginning and \$8,000 upon delivery and acceptance of the databases. Target delivery date is May 31, 2024.

You will still receive annual database refreshes for your SRFR FBC database as per our March 3, 2021 contract. The goal is to provide you with a program that will be the basis of administering the Fire Benefit Charge on an annual basis. This could begin as early as 2025 if you decide to adopt the Fire Benefit Charge and pending your successful FBC Election. I am available throughout the year to make changes to the database as needed.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|---|-------------------------------------|--|
| Initiative Name: | Mobile Integrated Healthcare ILA | | |
| Executive member responsible for guiding the initiative: | Vince Read | | |
| Type of Action: | <input checked="" type="checkbox"/> Motion | <input type="checkbox"/> Resolution | |
| Initiative Description: | <p>Since September 1st, 2020, Snohomish Regional Fire and Rescue has faced challenges in filling the Community Resource Paramedic position, despite efforts outlined in Memo number 2020-259. The absence of qualified candidates from Local 2781's bargaining group underscores broader issues within the role. Feedback from former community resource paramedics has shed light on significant challenges, including navigating the medical system without adequate support and the mismatch between paramedic training and the responsibilities of the role. Recognizing these obstacles, it is imperative to reevaluate and reframe the expectations associated with the Community Resource Paramedic position to better align with its intended purpose and attract suitable candidates.</p> <p>Challenges Identified:</p> <p>Navigating the Medical System Without Support: Former community resource paramedics have highlighted the complexities of navigating the medical system without sufficient support as a significant challenge. The absence of a network for collaboration and knowledge-sharing exacerbates this issue, leaving paramedics feeling isolated and ill-equipped to fulfill their duties effectively.</p> <p>Mismatched Skill Set and Expectations: Another critical challenge identified is the discrepancy between the skill set of trained paramedics and the expectations placed upon community resource paramedics. Paramedics are typically trained to deliver acute advanced care, whereas the role of a community resource paramedic demands a different skill set centered around empathy, patience, and a focus on the long-term health and well-being of patients.</p> <p>Snohomish Regional Fire and Rescue (SRFR) and South County Fire (SCF) recognize the importance of providing comprehensive healthcare services to residents within our communities. With the ratification of the collective bargaining agreement, the community resource paramedic position has been broadened to a community assistance referral and Education Services (CARES) position. This will allow a district EMT-B to apply for the position.</p> | | |
| <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process | | | |

| | |
|--------------------------|--|
| | <p>With a shared commitment to enhancing public safety and well-being, both organizations are embarking on a collaborative effort to expand SRFR's mobile healthcare services. This initiative aims to formalize an interlocal agreement between SRFR and South County Fire, fostering a coordinated approach to deliver essential medical care directly to SRFR residents.</p> <p>This interlocal agreement formally allows SRFR to seamlessly operate with SCF in a collaborative mobile integrated health services program. SCF will provide supervisory employees to implement delivery of a mobile integrated health program, provide training to SRFR staff and back-up and weekend day coverage to SRFR.</p> |
| | |
| Financial Impact: | <p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ 10% of South County Fire's Community Resource Paramedic Annual Budget. 2024 will be approximately \$165,000. Long-term annual amount(s): 10% (Ten percent) of South County Fire's Community Resource Paramedic budgeted actual expenditures.</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 001-509-522-20-41-02 </p> |
| | |
| Risk Assessment: | <p>Risk if approved: There is no identified risk of approval. The Community Resource Paramedic position at SRFR has remained vacant for several years due to a lack of interest from the paramedic group in 2020. The newly ratified CBA allows for an EMT-B to assume a CARES position that will replace the CRP position at SRFR.</p> <p>Risk if not approved: One of the common themes that have come up with past CRP employees is the absence of a team to assist them with navigating the medical system, the use of a social worker, etc. If this ILA between South County Fire and Snohomish Regional Fire and Rescue does not get approved, the chances of filling our empty CARES position may be diminished.</p> |
| | |
| Legal Review: | <p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p> |

| | |
|---|--|
| | |
| | |
| Presented to, and Approved by, Senior Staff | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | |
| Commissioner Sub-Committee Approval | Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/> |
| | |
| For Fire Chief Approval: | <input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i> |
| | |
| RAB Executive: Confirmed email sent to Board by Fire Chief | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | |
| Board of Fire Commissioners | RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
| | |
| Execution: | It is the responsibility of the RAB Executive to execute implementation, processing, and tracking. |
| | |

COLLABORATIVE SERVICES AGREEMENT

This Agreement is entered into between SNOHOMISH REGIONAL FIRE AND RESCUE, a municipal corporation, hereafter referred to as "SRFR", and SOUTH COUNTY FIRE, a municipal corporation, hereafter referred to as "SCF."

RECITALS

1. This agreement is entered into under the authority of RCW 52.12.031 and in conformity with chapter 39.34 RCW, the Interlocal Cooperation Act.
2. SRFR and SCF currently maintains and operates their own fire based operations to provide fire protection, fire suppression and emergency medical services in their respective areas.
3. It is recognized that SRFR and SCF have personnel that are performing similar tasks on a daily basis and that have varied talents, skills, and expertise; and by allowing the personnel to coordinate and collaborate, the skills and abilities of the individuals could be used in a manner that increases the level of service and care provided to the citizens of both parties.
4. Both parties desire to provide fire and emergency medical services at the highest possible efficiency level while managing the costs by eliminating duplication of effort and/or expenses where feasible and making the most effective use of combined resources.
5. The parties desire to cooperate and to coordinate programs, projects, and services while providing, maintaining or enhancing the service levels established by the governing body of each party.
6. The parties have concluded that collaboration would provide the highest level of service with the least duplication and cost and allow for the completion of functions not possible within current funding.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and benefits contained herein, it is agreed between the parties as follows:

1. **Scope of Agreement**

- 1.1. The scope of this Agreement includes fire and emergency medical services and intentionally allows for collaboration in the delivery of such services, through collaborative projects, programs, using combined resources and personnel. (collectively referred to as "Collaborative Activities")
- 1.2. Each entity shall retain full authority for and jurisdiction over such issues as boundaries, elections, and budgets and other matters not specifically addressed in this Agreement.
- 1.3. The Fire Chiefs of SRFR and SCF shall determine, identify and implement Collaborative Activities under this Agreement by identifying the scope of the Collaborative Activity and the budgetary needs of the Collaborative Activity in the form of Collaborative Activities Exhibits to this Agreement. Collaborative Activities Exhibits shall become a binding part of this Agreement upon approval by SRFR and SCF Fire Chiefs. Each Collaborative Activities Exhibit

shall be independently subject to the termination provisions in Section 2 unless a different termination period is specified in the Collaborative Activities Exhibit.

1.4. The initial Collaborative Activities Exhibits to this Agreement are:

1.4.1. Exhibit A – Mobile Integrated Health Services

1.5. Both parties shall maintain a duplicate original of this Agreement with all current and future Collaborative Activities Exhibits attached.

2. Term. This Agreement and Collaborative Activities Exhibits shall be effective on execution by both parties and shall continue until either party shall give to the other 30 days written notice of termination of the Agreement or an individual Collaborative Activities Exhibits.

3. Employment Status.

3.1. SRFR Personnel. SRFR personnel who provide services under this Agreement shall remain personnel of SRFR and shall not be considered personnel of SCF. SRFR shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SRFR personnel shall not be entitled to any benefit provided to personnel of SCF.

3.2. SCF Personnel. SCF personnel who provide services under this Agreement shall remain personnel of SCF and shall not be considered personnel of SRFR. SCF shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SCF personnel shall not be entitled to any benefit provided to personnel of SRFR.

4. Finances. Each party shall remain responsible for the financial operation of its own Fire Department, the preparation of its budget and the levying of its tax levy and benefit charge. The parties recognize that each party will be contributing a similar amount of resources to the identified Collaborative Activities and neither party will seek additional compensation from the other unless such additional compensation is specifically identified in a Collaborative Activities Exhibit.

5. Indemnification and Hold Harmless. Each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope of the duties required by this Agreement. This provision shall survive the expiration of this Agreement. It is further specifically and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.

6. Insurance. Each of the parties shall provide insurance coverage for all operations, facilities, equipment and personnel of its agency. Each party shall furnish to the other party appropriate documentation showing that such coverage is in effect.

7. Dispute Resolution.

- 7.1. Prior to any other action, the parties shall meet and attempt to negotiate a resolution to such dispute.
- 7.2. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, either party may demand mediation through a process to be mutually agreed to in good faith between the parties within 30 days. The parties shall share equally the costs of mediation and each party shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 7.3. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 30 calendar days, either party may submit the dispute to arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the King County Superior Court, King County, Washington, as amended, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with both parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. Each party shall be responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and reasonable attorney's fees.
- 7.4. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the King County Superior Court. The court shall determine all questions of law and fact without empanelling a jury for any purpose. If the party demanding the trial de novo does not improve its position from the arbitrator's ruling/award following a final judgment, that party shall pay all costs, expenses and attorney fees to the other party, including all costs, attorney fees and expenses associated with any appeals.
- 7.5. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

8. Miscellaneous:

- 8.1. **Administration.** This Agreement shall be administered by the Fire Chiefs or Designees.
- 8.2. **Property Ownership.** This Agreement does not provide for jointly owned property unless specific provision is made for joint ownership in a Collaborative Activities Exhibit. All property presently owned or hereafter acquired by a party to enable it to perform the services required under this Agreement, shall remain the property of the acquiring party in the event of the termination of this agreement.
- 8.3. **Notices.** All notices, requests, demands and other communications required by this agreement shall be in writing and, except as expressly provided elsewhere in this agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing

if mailed by first class, postage pre-paid and addressed to the party at its address as stated in this agreement or at such address as any party may designate at any time in writing.

8.4. Severability. If any provision of this agreement or its application is held invalid, the remainder of the agreement or the application of the remainder of the agreement shall not be affected.

8.5. Modification. This agreement represents the entire agreement between the parties. No change, termination or attempted waiver of any of the provisions of this agreement shall be binding on either of the parties unless executed in writing by authorized representatives of each of the parties. The agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.

8.6. Benefits. This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.

8.7. Non-Exclusive Agreement. The parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations.

8.8. Filing/Web Site. Filing/Web Site. This Agreement shall either be filed with the County Auditor or by listing on either of the party’s websites in accordance with RCW 39.34.040.

**SNOHOMISH REGIONAL
FIRE AND RESCUE**

SOUTH COUNTY FIRE

By: _____
Kevin O’Brien, Fire Chief

By: _____
Thad Hovis, Fire Chief

DATE: _____

DATE: _____

NOTICES TO BE SENT TO:

NOTICES TO BE SENT TO:

EXHIBIT A
COLLABORATIVE ACTIVITIES
MOBILE INTEGRATED HEALTH SERVICES

1. SCF has established and operates a Mobile Integrated Health Services division “MIH” that serves SCF areas.
2. SRFR intends to establish a MIH division that serves SRFR areas.
3. SCF agrees to provide SRFR with the following resources to assist SRFR in establishing its MIH division.
 - 3.1. SCF shall provide MIH supervisory employees to supervise SRFR MIH division employees in the delivery of MIH.
 - 3.2. SCF staff shall provide training to SRFR staff.
 - 3.3. SCF agrees to provide SRFR with MIH coverage Friday through Sunday from 0800 – 1700.
4. SRFR shall provide SCF with the following:
 - 4.1. SRFR shall provide its own staffing and administrative support for MIH delivery.
 - 4.2. SRFR shall annually pay to SCF ten percent of SCF’s CRP budget actual expenditures. SCF shall submit a detailed invoice in January of each year documenting the prior years’ expenditures and SRFR shall pay such amounts within 30 days of receipt.
5. This Collaborative Activities Exhibit will be effective on execution by both agencies and will continue until _____ 20____, unless terminated earlier by either party with _____ months advance notice.

Effective Date: _____

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-1

A RESOLUTION TO ESTABLISH AN EARLY RETIREMENT INCENTIVE PROGRAM FOR PERS 2 AND PERS 3 EMPLOYEES

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue have found it in the best interest of the district and its employees to establish an early retirement incentive for PERS 2 and PERS 3 employees.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue recognize that the cost of health insurance discourages employees from taking retirement prior to age 65.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue has determined that replacing employees at retirement age with new employees provides a cost savings that can be shared with retirees by establishing a retiree medical benefit.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue have found that an early retirement incentive generates net savings to the district from regular salaries, longevity, and vacation.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SNOHOMISH REGIONAL FIRE AND RESCUE, SNOHOMISH COUNTY, STATE OF WASHINGTON THAT:

1. To participate in the early retirement incentive program, employees must be at least 62 years old on the date of their retirement, and their age plus years of service at Snohomish Regional Fire and Rescue must equal 78 or more. Also, the employee must be eligible for PERS 2 or PERS 3 retirement.
2. During months when eligible retirees have other outside health insurance, the district will not pay for their insurance under this incentive. Retirees are required to notify the district if they have other insurance coverage, or they will forfeit any available future coverage under this incentive. The retirement medical and dental benefit will end after 3 years or upon the employee's eligibility for Medicare, whichever comes first.
3. Except for employees retiring in 2024, employees wishing to retire and use this benefit must notify the district by July 1st of the preceding year. Notification must include the date of separation/ retirement.
4. An employee who gives notice of retirement to the district, and is approved for the benefit, but then subsequently does not retire on the date specified in the notice, will permanently forfeit eligibility for this benefit.
5. The monthly medical and dental benefits will be based upon 50% of the medical and dental premiums then in effect for a single employee. The retiree will be responsible for paying 50% of the benefits.
6. Each year, the calculated gross savings for each retiree as calculated for that year shall be transferred from the general fund into the retirement reserve account until the estimated total cost of the retirement medical and dental benefit has been funded.
7. The retirement medical and dental costs shall be paid from the retirement reserve account.
8. The Board of Fire Commissioners shall have the unilateral right to modify, change, or rescind the Resolution at any time for the years following 2024 based on economic circumstances as determined by the Board.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS 11TH DAY OF APRIL 2024.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

Attest to: District Secretary

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-2

A RESOLUTION TO INCREASE THE RETIREMENT MEDICAL PAYMENTS FOR RETIREES BY A 1.5% COLA FOR 2023 AND AN ADDITIONAL 3% COLA FOR 2024

WHEREAS, The Board of Fire Commissioners have determined that the 2023 increase in the District's medical insurance plan for retirees was 1.5%, and;

WHEREAS, The Board of Fire Commissioners have determined that the 2024 increase in the District's medical insurance plan for retirees was 3.0% and;

WHEREAS, The Board of Fire Commissioners have determined that the retirement medical payments for retirees is limited to no more than the annual Cost of Living increase (COLA) in the firefighters contract, and;

WHEREAS, The annual COLA in the firefighters contract for 2020 is 10%, and;

WHEREAS, The annual COLA in the firefighters contract for 2021 is 4.6%, and;

WHEREAS, The Board of Fire Commissioners have determined that the District should increase the retirement medical payments made on behalf of eligible retirees by the 1.5% COLA for 2023 and by the 3% COLA for 2024 consistent with increase in the medical insurance costs for 2023 and 2024.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SNOHOMISH REGIONAL FIRE AND RESCUE, STATE OF WASHINGTON THAT:

1. The retirement medical payments for eligible retirees shall be increased by 1.5% over the 2022 for 2023 amounts that were paid on behalf of those retirees.
2. The retirement medical payments for eligible retirees shall be increased by an additional 3% over the 2023 amounts that for 2024 on behalf of those retirees.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS 11TH DAY OF APRIL 2024.

Troy Elmore, Commissioner

Roy Waugh, Commissioner

Rick Edwards, Commissioner

Paul Gagnon, Commissioner

Randy Fay, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Attest to: Secretary to Board



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|---|-------------------------------------|--|
| Initiative Name: | Body Armor Program | | |
| Executive member responsible for guiding the initiative: | Deputy Chief Read | | |
| Type of Action: | <input checked="" type="checkbox"/> Motion | <input type="checkbox"/> Resolution | |
| Initiative Description: | <p>In today's world, firefighters face unpredictable and evolving threats while on duty. Equipping them with body armor has become imperative to ensure their safety and effectiveness on the front lines. From responding to domestic violence incidents to active shooter incidents, acts of terrorism, and other violent scenarios, firefighters increasingly find themselves in harm's way. Providing body armor is critical to safeguard their lives and enhance their capacity to respond swiftly and confidently to various emergencies.</p> <p>Investing in body armor for firefighters represents a pragmatic and forward-thinking strategy, ensuring that our firefighting forces remain resilient, adaptive, and prepared to meet the diverse challenges of the modern emergency response landscape. By providing this essential protective gear, we prioritize the well-being of those who dedicate their lives to public safety.</p> <p>The Body Armor program aims to systematically implement body armor measures in phases for firefighters in 2024 and 2025.</p> <ul style="list-style-type: none"> Phase 1, 2024- All response positions on units will have Body Armor (Cost - \$132,099.84) Phase 2, 2025- All responders will have individual set of Body Armor (Phase 2 will be budgeted for 2025 and the costs are not reflected in this RAB \$159,451 plus tax) <p>The primary objectives include conducting a risk assessment, selecting, and introducing appropriate body armor, formulating clear usage policies, providing comprehensive training, and gradually expanding the program to cover all personnel in the department. The goal is to enhance the safety of firefighters by equipping them with effective body armor, ensuring thorough training, and maintaining a responsive feedback system to improve policies and practices based on real-world experiences continuously. Additionally, the program seeks to communicate transparently with the community about the commitment to firefighter safety through outreach programs and informational campaigns.</p> | | |
| <ul style="list-style-type: none"> Brief Description Goal of Initiative Initiative Results (deliverables) Connection to Strategic Plan Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) If Financial: Reason RAB must be approved outside of the annual budget process | | | |

See additional documentation for the detailed Body Armor Description Program launch and implementation.

| | |
|--|--|
| Financial Impact: | |
| Expense: | <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A (Please see attached spreadsheet) |
| Revenue: | <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A |
| Currently Budgeted: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$132,099.84. |
| Budget Amendment Needed: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$132,099.84. |
| | <ul style="list-style-type: none"> If yes: Fund(s)/line item(s) to be amended: Capital: 303-504—594-20-64-16 Ballistic Vests |
| Risk Assessment: | |
| Risk if approved: | <ul style="list-style-type: none"> Financial Constraints: One potential challenge is the cost of acquiring body armor and implementing these programs. |
| Risk if not approved: | <ul style="list-style-type: none"> Without body armor, firefighters may be more vulnerable to emerging threats, such as active shooter incidents or violent assailants during emergency responses, potentially leading to injuries or fatalities. |
| Legal Review: | |
| <input checked="" type="checkbox"/> | Initiative conforms with District policy/procedure number (attach): |
| <input type="checkbox"/> | Initiatives that require legal review (contracts, other initiatives): |
| | <ul style="list-style-type: none"> Contracts Has been reviewed and approved by legal Includes all costs Includes term Includes 'do not exceed' language |
| <input type="checkbox"/> | N/A |
| Presented to, and Approved by, Senior Staff | |
| | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Commissioner Sub-Committee Approval | |
| | Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | N/A: <input type="checkbox"/> |
| For Fire Chief Approval: | |
| | <input checked="" type="checkbox"/> RAB document complete |
| | <input checked="" type="checkbox"/> Supporting documentation attached |
| | <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) |
| | <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> |

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

Yes No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:

It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

2024

| | | | |
|--------------------------|-----|------------|--------------|
| Molle Carrier | 100 | \$334.57 | \$33,457.00 |
| IIA Ballistics | 100 | \$493.87 | \$49,387.00 |
| ID Placards | 200 | \$23.95 | \$4,790.00 |
| Hard Plates | 32 | \$464.80 | \$14,873.60 |
| Helmets | 16 | \$495.04 | \$7,920.64 |
| Rush 72 2.2 Backpack 55L | 100 | \$120.00 | \$12,000 |
| | | | \$122,428.24 |
| | | Tax @ 7.9% | \$9,671.60 |
| | | | \$9,671.60 |
| | | | \$132,099.84 |

2025

| | | | |
|--------------------------|-----|------------|-------------|
| Molle Carrier | 150 | \$334.57 | \$50,186 |
| IIA Ballistics | 150 | \$493.87 | \$74,080.50 |
| ID Placards | 300 | \$23.95 | \$7,185.00 |
| Rush 72 2.2 Backpack 55L | 150 | \$120.00 | \$18,000.00 |
| Training | | | \$10,000 |
| | | | \$159,451 |
| | | Tax @ 7.9% | |

2029 (First Replacement Year)

| | | | |
|----------------|----|----------|----------------------------------|
| IIA Ballistics | 85 | \$493.87 | \$41,978.95 |
| Hard Plates | 24 | \$605.92 | \$14,542.08 |
| Helmets | 12 | \$495.04 | \$5,940.48 |
| | | | \$62,461.51 |
| | | | (approximate cost after 5 years) |

Detailed Body Armor Project Description:

2023: Planning and Program Launch

- *Risk Assessment and Planning:* Conduct a comprehensive risk assessment to identify specific threats and challenges. Develop a phased implementation plan, considering budget constraints and logistical requirements.
- *Pilot Program Initiation:* Launch a pilot program with a select group of firefighters to evaluate different body armor models. Gather feedback to inform final vest selection.

2024: Riding Positions Rollout, Policy Development, Policy Implementation, and Training.

- *Vest Selection and Budget Allocation:* Finalize the selection of body armor based on pilot program feedback. Secure funding through budget allocation.
- *Purchasing:* Purchase 100 level IIIA vests, 16 ballistic helmets, and 32 Level IV ballistic hard protection.
- *Community Engagement:* Communicate transparently with the community about the department's commitment to firefighter safety. Conduct outreach programs and informational campaigns.
- *Use Policy Development:* Establish a clear policy for using body armor, outlining guidelines, maintenance procedures, and protocols. Integrate policy awareness into training sessions.
- *Training Development:* Develop a comprehensive training curriculum. Initiate the rollout to "riding positions" with tailored training sessions and extend awareness programs to the broader department.
- *Policy Implementation:* Officially implement the use policy, ensuring that all personnel are familiarized with the guidelines and expectations surrounding the use and care of body armor.

2025: Incremental Expansion, Intensified Training

- *Full Rollout*: Complete the body armor implementation for all personnel by purchasing 140 more vests, achieving the goal of individual issuance.

- *Monitoring and Evaluation*: Establish ongoing monitoring mechanisms to assess the effectiveness

of the vests in real-world scenarios. Collect feedback and adjust as needed.

- *Community Engagement*: Communicate transparently with the community about the department's commitment to firefighter safety. Conduct outreach programs and informational campaigns.

- *Policy Refinement*: Based on feedback and lessons learned, refine the use policy to enhance effectiveness and address emerging considerations.

2026 and on: Vests will become part of the standard-issued PPE package for all new firefighters and be tracked by logistics for replacement at the end of their 5-year life cycle.

This plan ensures that policy development and implementation occur early in the program, providing a solid foundation for the subsequent rollout and training phases. This approach ensures that personnel are equipped with clear guidelines from the early stages of the implementation process.



NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|---|-------------------------------------|--|
| Initiative Name: | Darkhorse Community Risk Innovation Partnership | | |
| Executive member responsible for guiding the initiative: The RAB Champion | AC Messer / DC McConnell | | |
| Type of Action: | <input checked="" type="checkbox"/> Simple Motion | <input type="checkbox"/> Resolution | |
| Initiative Description: | <p>Darkhorse Emergency is an expanding platform that currently provides historical and predictive data analytics to the District. SRFR has been asked to participate in the next evolution of Darkhorse. This is the addition of a Community Risk Platform, an innovative software tool that will empower fire and emergency departments to more effectively understand, assess, and mitigate sources of risk in their communities.</p> <p>Participation in the CRA partnership empowers SRFR to communicate our needs in the platform for effective use. The goal is to use the platform after beta testing for live information and periodic updates to the District's CRA-SOC to maintain CFAI accreditation compliance.</p> <p>While engagement in the partnership is at no cost, the District will be asked to consider purchasing the final product at a reduced rate as an add-on to the current Darkhorse service contract.</p> | | |
| <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • Reason RAB must be approved outside of the annual budget process | | | |
| Financial Impact: | <p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Regular levy rate of property</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$</p> <p>Initial amount: \$ N/A</p> <p>Long-term annual amounts(s): \$ N/A</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: | | |
| Risk Assessment: | <p>Risk if approved: Use of staff time to aid in product development.</p> <p>Risk if not approved: Lack of input during product development. This may produce a product that would not meet the needs of the District and the accreditation team.</p> | | |

| | |
|--|--|
| Legal Review: | <input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A |
| Presented to, and Approved by, Senior Staff <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Commissioner Sub-Committee Approval | Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input checked="" type="checkbox"/> |
| For Fire Chief Approval: | <input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber) <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p> |
| Champion: Confirmed email sent to Board by Fire Chief <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Board of Fire Commissioners | RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
| Execution: | It is the responsibility of the RAB Champion to execute implementation, processing, and tracking. |



DARKHORSE
EMERGENCY

10139 81 Avenue NW, Edmonton, AB T6E 1W9

www.darkhorseemergency.com

Community Risk Innovation Partnership

Letter of Intent between Snohomish Regional Fire & Rescue and Darkhorse Emergency

Dear Mr. McConnell,

This Letter of Intent sets forth the mutual interest of Snohomish Regional Fire & Rescue and Darkhorse Emergency regarding the collaborative co-development of the Darkhorse Community Risk Platform – an innovative software tool that will empower fire and emergency departments to more effectively understand, assess, and mitigate sources of risk in their communities.

As one of a small number of partner organizations, Snohomish Regional Fire & Rescue will be instrumental in helping shape the product to deliver maximum value to fire and emergency service departments. As Deputy Chief at Snohomish Regional Fire & Rescue, your participation will entail the following commitments to support the development of a successful solution:

- **Participating in feedback sessions** to provide candid opinions and suggestions regarding the product's value, features, functionality, and user experience.
- **Testing pre-production versions of the software** to validate use cases, identify usability or technical issues, and ensure that the product aligns with your goals and needs.
- **Participating in research initiatives** such as surveys, interviews, and user testing to help better understand your needs, challenges, and pain points.
- **Active and timely communication**, being available to support the above activities on a weekly, biweekly, or monthly basis as required by Darkhorse Emergency's product development process.

Additionally, on behalf of Snohomish Regional Fire & Rescue, you signal your commitment to:

- **Purchase the final product** at the completion of the product development cycle, provided that you are completely satisfied that the product addresses your needs.
- **Act as a customer reference and provide public testimonial** speaking to your experience with the product and its value to your organization, to be used in Darkhorse sales and marketing materials.



DARKHORSE
EMERGENCY

10139 81 Avenue NW, Edmonton, AB T6E 1W9

www.darkhorseemergency.com

In return, and with sincere appreciation of your willingness to invest time and effort in the success of the product, Darkhorse Emergency commits to:

- **Sincerely listen to and consider all feedback** and to make every effort to develop a solution that meets the needs of you and your organization.
- **Provide exclusive early access** to the solution, both pre-production and production versions, before the software is offered to any customers outside of this partnership program.
- **Provide any implementation services** necessary for the successful early adoption of the Community Risk product, during the pre-production development period, with normal implementation fees waived.
- **Offer exclusive discounted pricing** in recognition of program participation. Partner subscriptions will be priced at \$20,000 annually for the first two years, equivalent to a discount of at least 20% compared to the best pricing available to non-partner organizations.

If the foregoing terms are acceptable, please sign and return this letter to the undersigned. We look forward to working with you to innovate for the benefit of fire services and communities everywhere!

Sincerely,

Daniel Haight, President, Darkhorse Emergency

Agreed to and accepted by:

Michael McConnell, Deputy Chief, Snohomish Regional Fire & Rescue



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|--|-------------------------------------|--|
| Initiative Name: | Draft Policy Approval #POL-2404 | | |
| Executive member responsible for guiding the initiative: | DC McConnell | | |
| Type of Action: | <input checked="" type="checkbox"/> Motion | <input type="checkbox"/> Resolution | |
| Initiative Description: | <p>The agency is working through adoption of updated policies developed in the Lexipol format. The policy approval process includes division head review, staff policy committee review, labor review, senior staff review, commission policy committee review, and final board adoption. This is an ongoing process requiring monthly review and approval.</p> <p>Draft Policy:</p> <ul style="list-style-type: none"> • 309 Staging • 315 Wildland Firefighting • 606 Hearing Loss Prevention and Noise Control Training • 918 Health & Safety | | |
| <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process | | | |
| Financial Impact: | Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amount(s): \$ Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: | | |
| Risk Assessment: | Risk if approved: N/A Risk if not approved: Increased liability due to outdated policies that do not match current agency practices or meet organizational needs. | | |

| | |
|---|--|
| | |
| Legal Review: | |
| | <input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A |
| Presented to, and Approved by, Senior Staff | |
| | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Commissioner Sub-Committee Approval | |
| | Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/> |
| For Fire Chief Approval: | |
| | <input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i> |
| RAB Executive: Confirmed email sent to Board by Fire Chief | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Board of Fire Commissioners | RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
| Execution: | It is the responsibility of the RAB Executive to execute implementation, processing, and tracking. |

Staging

309.1 PURPOSE AND SCOPE

Best Practice MODIFIED

An incident scene can quickly become congested with emergency equipment if the equipment is not managed effectively. The purpose of this policy is to provide guidelines for staging at emergency incidents. Please refer to the Snohomish County Chiefs IMS Guideline for more details on staging.

309.2 REFERENCES

Agency Content

[Snohomish County Chiefs IMS Guideline](#)

309.3 POLICY

Best Practice MODIFIED

It is the policy of Snohomish Regional Fire & Rescue to safely stage resources at emergency incidents.

309.4 RESOURCE STAGING

Best Practice MODIFIED

Staging areas are locations designated within the incident area to temporarily position resources that are available for assignment. Resource staging at emergency incidents will be conducted using the procedures, guidelines and positions consistent with the district's Incident Command System (ICS) program. Please refer to the Snohomish County Chiefs IMS Guideline for more details on staging.

As incident resources grow, the Incident Commander should identify a staging area manager, when practical, to maintain the staging area resources so they are ready for assignment. At the conclusion of the incident, the staging area manager should demobilize and make reasonable efforts to return the property to its original condition.

Attachments

60-03-19-snohomish-county-ims-guideline.pdf

Snohomish County Fire Chiefs Association

DOCUMENT 60-03-19

Adopted 11/2/2019 – General membership meeting

SNOHOMISH COUNTY INCIDENT MANAGEMENT SYSTEM GUIDELINE

- 1.0:Function 1 - Deployment**
- 2.0:Function 2 - Assumption, Confirmation, & Positioning**
- 3.0:Function 3 - Situation Evaluation**
- 4.0:Function 4 - Strategy & Incident Action Planning**
- 5.0:Function 5 - Communications**
- 6.0:Function 6 - Organization**
- 7.0:Function 7 - Review, Evaluation, & Revision**
- 8.0:Function 8 - Continue, Support, & Terminate Command**
- 9.0:Managing Maydays**
- Appendix A:Definitions**
- Appendix B:Snohomish County IMS Communications Form**

The 8-Functions of Command define the responsibilities of the Incident Commander in directing standard activities that are performed by all responders to safely mitigate fire related incidents.

1.0 - Command Function #1 – DEPLOYMENT

The major goal of Command Function 1 is to provide and manage a steady, adequate and timely stream of appropriate resources.

Company Status

The IC is the resource allocator for the incident and is responsible for managing all assigned resources and work cycles on the strategic level. The standard deployment management that an IC must manage on every incident includes the following items:

- Appropriate Resources Dispatched
- Standard incident response
- Staging
- Assignments to the incident scene by the IC
- Accountability in a hazard zone
- Work/Rest Cycle
- On-Deck
- Recycling
- Rehabbing
- Ready for reassignment
- -Releasing companies from scene

Dispatch Center

The major goal of the local dispatch center is to dispatch the appropriate amount and type of resource(s) to the scene of an emergency immediately after the receipt of the appropriate information.

Standard Structural Fire Dispatch Packages:

- **Fire Single:** A one (1) unit Engine Company response to a reported fire that poses no significant danger/threat to people or property.
- **Fire Residential (FR):** A multi-unit response dispatched to a reported fire in a house
- **Fire Residential Confirmed (FRC):** A multi-unit response dispatched to a confirmed fire in a house.
- **Fire Commercial (FC):** A full multi-unit response dispatched to a reported fire in a commercial structure or high life safety structure.
- **Fire Commercial Confirmed (FCC):** A full multi-unit response dispatched to a confirmed fire in a commercial structure or high life safety structure.
- **Greater Alarms:** 2nd, 3rd, 4th and greater alarms shall initiate the dispatch of additional resources beyond the 1st alarm as determined by each fire agency.

When incidents are upgraded to greater alarms: 2nd, 3rd and 4th alarm: dispatch when requested by the IC will:

- Designate a radio channel as the Level 2 channel.
- Direct all greater alarm response units to respond on the Level 2 channel.
- Direct all greater alarm response units to report to Level 2 and provide the location.

Elapsed Time Notifications (ETN):

10-minute timers will automatically be assigned to the following:

- FRC (Fire Residential Confirmed)
- FCC (Fire Commercial Confirmed)
- MCI (Mass Casualty Incident-All responses)
- HZ (HAZMAT-All responses)
- MEDX (Upgraded Medic Response)
- MVCE (Motor Vehicle Collision – Extrication)
- All Technical Rescue Responses

The SNOCOM will announce over the tactical frequency an elapsed time notification every ten (10) minutes until the incident is placed under control, or until command requests to discontinue or restructure the ETN's.

The IC must verbally acknowledge each 10-minute notification by re-announcing the incident's strategy over the assigned tactical radio frequency until the incident is placed under control, or until command requests to discontinue or restructure the notifications.

Staging Procedures

Level 1

Level 1 procedures are in effect for all units dispatched on the 1st alarm assignment and are automatically activated when the officer of the initial arriving unit clears dispatch to give their initial radio report and assumes command.

- Applies to all initial responders on the 1st alarm.
- 1st Apparatus, 1st Ladder (if on 1st alarm) & BC respond directly to the scene.
- Immediately goes into effect with Initial Radio Report from IC #1.
- All subsequent arriving units Level 1, 1 block away in their direction of travel while not passing their last tactical option.
- Each unit at Level 1 will simply state their unit is Level 1, "E-1 is Level 1".

Level 2

Units dispatched as part of 2nd or greater alarms should report to Level 2 as designated by the IC.

Unless otherwise assigned, the Company Officer of the first Engine or Ladder Company to arrive at Level 2 will assume the role of Level 2. The Level 2 staging manager will be identified as "Level 2" on the radio.

Level 2 will perform the following duties:

- Notify the IC or Logistics upon their arrival at the staging area on the assigned Level 2 channel.
- Verify the companies available at the Level 2 location.

- Determine from the IC or Logistics the minimum complement of units to be maintained in the Level 2.
- Contact the IC or Logistics for additional resources when the number of companies in Level 2 falls below the established minimum.
- Maintain a current list of available companies in Level 2.
- Organize the apparatus so it can be easily deployed out of Level 2 if necessary.
- Maintain a list of companies that have been deployed to the incident site and their initial assignments from the Level 2.
- Relay the assignment of units from the IC/Logistics face-to-face to the Level 2 companies.
- Relay to companies the following information when they are assigned out of Level 2:
 1. Any tasks, the location and the objectives assigned to the unit.
 2. The area where to report to or the Division/Group Supervisor to whom they are to report to.
 3. The tactical channel on which they are to operate on.

Once dispatched, all greater alarm companies responding to a Level 2 location will report responding and arrival using their MDC if available and otherwise stay off the air unless contacted by dispatch, Level 2, or command. Once arriving at Level 2, the Company Officer of the Unit will report in person to Level 2. The crew will standby with their unit, with the crew intact, with apparatus warning lights turned off until they are assigned to incident site duties or released from the scene.

When assigned, companies entering fireground operations from Level 2 will communicate directly with Command or their assigned Division/Group Supervisor for further instructions (if needed).

IC Assigning Units into a Hazard Zone

Incident operations are conducted around the completion of the tactical priorities. Incident communications should mirror this simple concept. IC's will need to use TLO (Task, Location, Objective) when assigning any unit into the hazard zone

- Tasks
- The location of those tasks
- The objectives of the tasks

Control Zones:

- Cold zone: The control zone of an incident that contains the command post and such other support functions as are deemed necessary to control the incident. The cold zone establishes the public exclusion or clean zone. There are minimal risks of human injury or exposure in this zone.
- Exclusion zone: The control zone designated to exclude all unauthorized personnel, responders, and equipment. Examples of exclusion zones could be holes in floors, explosive devices, wires down, or collapse hazards.
- Hot zone: The control zone immediately surrounding the hazard area, which extends far enough to prevent adverse effects to personnel outside the zone. The hot zone is presenting the greatest risk to members and will often be classified as an IDLH atmosphere. For structure fires, the standard Hot Zone is the structure.
- Warm zone: The control zone outside the hot zone where personnel and equipment decontamination and the hot zone support takes place. The warm zone is a limited access area for members directly aiding or in support of operations in the hot zone.

Significant risk of human injury (respiratory, exposures, etc.) can still exist in the warm zone. For Structure fires, the warm zone is typically the yard of the structure and is where On-deck companies are typically located.

Defining standard control zones for structure fires is a WAC requirement. Standard Control zones for structure fires will be:

Hot Zone:

For structure fires, the standard hot zone is the structure on fire

Warm Zone:

For structure fires, the standard warm zone is the area immediately surrounding the structure up to the command post. This is typically the yard for a house.

Cold Zone:

For structure fires, the standard cold zone is the command post and beyond.

There are no standard Exclusion Zones and any Exclusion Zone will need to be stated over the air as either priority traffic or emergency traffic depending on the situation.

Finally, at the 10-minute marker, the Incident Commander will state "Standard Control Zones in place" if applicable. If standard control zones differ from the above, the Incident Commander will define the Zones over the air.

[Reference \(WAC 296-305-01005\)](#)

Establishing Two In -Two Out:

The standard 1st responsibility for On-Deck companies is RIC.

During the initial stages of a structure fire where only one team is operating in the hot zone, Two In-Two Out shall be established prior to making entry into an IDLH environment. The Initial Two In-Two Out can consist of the Incident Commander and the Pump Operator. Once an incident is no longer in the initial stages, where more than one team is operating in the hot zone, a dedicated RIC should be considered. A RIC shall consist of at least two firefighters held outside the hot zone available for immediate assistance or rescue of an entry crew.

In the case of a known rescue, a minimum of One-Out shall be established prior to making entry into an IDLH environment. The Incident Commander or Pump Operator may function as the One-Out.

Members designated as initial Two In-Two Out and RIC, shall be wearing all structural PPE with their SCBA in the standby position.

[Reference WAC 296-305-05002](#)

Air Management

All members utilizing Self-Contained Breathing Apparatus (SCBA) will check their air levels before they enter any hazardous atmosphere. Members must have a minimum of 90% air in their cylinder in order to make initial entry into any hazardous atmosphere.

Officers and team leaders should consider notifying the IC or their Division/Group Supervisor when their first team member's 50% heads-up-display (HUD) light activates. This allows the IMS Supervisor to be informed of the team's air situation and to pre-plan for replacing that team in the IDLH environment. Air reports shall be given as 50+ or 50-.

The 3 Deep Deployment Model

The IC must always provide a steady, adequate stream of resources. 3 Deep is the concept where an IC always has a steady stream of workers for the required tasks based on the incident's critical factors.

The 3-Deep Deployment process starts out with the initial arriving workers who have been assigned into and are working in the hazard zone – the first layer.

After these key tactical positions have been covered, subsequent arriving units are assigned to On-Deck positions at the entry points already utilized by initial arriving units

Once all of the critical tactical areas are adequately backed up with On-Deck Units, subsequent arriving units will be either Level 1 or 2. These Level 1 and Level 2 units now give the IC the tactical reserve needed to replace companies or to back fill any companies addressing a sudden incident problem - the third layer.

On-Deck

“On-Deck” is defined as: a forward staging position located just outside the immediate hazard zone, safely distanced from the entrance of a tactical position/Division/Group. Once a crew is assigned to an On-Deck position, they are first and foremost a Rapid Intervention Crew until they are given an assignment into the hazard zone.

The most likely assignments for On-Deck companies are:

- Reinforce a position within an assigned division/group
- Crew relief within an assigned division/group
- Any other tactical position assigned by the IC
- Deploy as a RIC unit

A crew assigned to an On-Deck position must be intact with full PPE, spare air cylinders, and the RIC bag. On-Deck crews must remain intact, in a ready state and monitor the tactical channel at all times. On-Deck crews must also size up the area that they are assigned to, this size up should include:

- Locating the structures entrance/exit points in their assigned area
- Interior and exterior conditions
- Unit ID of crews operating inside the structure
- Approximate location of interior crews
- Identify which crews are operating each hose line

Company Recycling

Recycling is a timely and efficient means of gross decontamination, air replacement, and re-hydration of companies while maintaining their Division/Group assignment.

Rehab

Rehab is an assignment to a formal rehab location (close to the emergency scene) where Units will be decontaminated, medically evaluated, rehydrated, and replenished.

Division/Group Supervisor and company officers working a hazard zone are always responsible to monitor the welfare of their personnel and determine if Division/Group recycling or a formal rehab is appropriate. Once rehabbed, units can be assigned back to the incident scene or placed back into service as directed by the IC or Operations Section Chief.

2.0 - Command Function #2 – Assume, Confirm and the Positioning of Command

The major goal of Command Function 2 is to quickly establish and confirm a single IC and to place that IC in the most effective command position as long as the hazard zone exists.

Establishing Command:

Command should be formally declared on all incidents where three (3) or more units are dispatched/arrive.

The first unit or member to arrive to the scene of a multi-unit dispatched incident will establish command of the incident by transmitting a standard Initial Radio Report (IRR).

The confirmation of command occurs when the Dispatch Center uses the Order Model to repeat the IRR back to all responding units, confirming that the initial arriving unit is in command of the incident.

Establishing command causes the first-arriving unit or member (the IC) to size up the incident, determine the incident's strategy and formulate an Incident Action Plan (IAP). All of this is executed and shared with all the incident participants when the IC transmits an IRR.

Once command has been established, all normal communication between the dispatch center and the incident will be directed through command.

The initial Incident Commander shall remain in command until command is transferred, or the incident is stabilized, and command is terminated.

A formal IC must be in place, performing the functions of command, whenever a hazard zone exists.

Naming Command - Radio Designation:

The radio designation "**COMMAND**" will be used along with the major cross road, or the specific occupancy name of the incident site (i.e. "Main Street Command", "St. Joe's Hospital Command"). This designation will not change throughout the duration of the incident.

Command Modes:

The IC's position will greatly affect their ability to control the incident scene. Typically, the Company Officer of the first arriving Company will become the initial IC for the incident, IC #1.

There are three command modes that a Company Officer can place themselves in, depending on the situation. These three command modes are:

- Investigative Mode
- Fast-Action Mode
- "Command" Mode

Transferring Command

The 1st arriving Battalion Chief (or Chief Officer) will respond directly to the scene. If an active hazard zone still exists or if there are still tactical benchmarks to coordinate, command should be upgraded into the Command position. When arriving to the scene, IC #2 must transfer command in the following manner:

1. Size-Up - verify that all operating positions match the current incident conditions.
2. Transmit that your unit is On-Scene ("Battalion 1 On-Scene").
3. Contact IC #1; verify the position & function of all hazard zone resource with IC#1.
4. Announce that you will be transferring command: "taking it from out here".
5. Contact and confirm the command transfer with dispatch, announce the current strategy, and make a resource determination.
6. Command transfers to other arriving resources in-lieu of an arriving chief officer can occur when appropriate.

Upgrading the Command Post (CP)

For incidents that are complex or will require a larger amount of resources, a Command Team should be quickly formed to manage the incident. For large scale incidents, an Incident Management Team should be considered.

3.0 - Command Function #3 – Situation Evaluation

The major goal of Command Function 3 is to develop a regular approach to size-up using standard information-management forms that identify the incident's major critical factors.

Matching standard conditions to standard actions

Standard conditions are identified as the incident's **Critical Factors**. We must identify the incident's critical factors before taking any action.

Critical Factors

Virtually every incident factor has a related set of consequences ranging from minor to fatal. This is what makes critical factors *critical*. A major function of IC information management is to identify the factors with the most severe consequences and then concentrate on reducing, stabilizing, eliminating or avoiding the possible outcomes of those critical factors. This requires the IC to develop a standard approach of sorting and prioritizing critical factors.

The IC needs a simple system to deal with all basic incident information. Critical factors offer such a system. There 8 basic critical factor categories:

1. Building Type
2. Occupancy
3. Arrangement

4. Life safety
5. Fire
6. Resource
7. Action
8. Special circumstances

Managing Critical Factors

Command deals with these incident factors through a systematic management process that:

1. Includes a rapid overall evaluation.
2. Sorts the critical factors in order of priority.
3. Seeks more information about each of those factors.
4. Focuses on the major factors affecting the incident (fire).
5. Quickly and properly reacts to visual observation and L-CAN A reports.

Consider Fixed Factors – Manage Variable Factors

Fixed factors pertain to the things that can't be changed, such as the way a building sits on a piece of property, the occupancy type or the distance of an exposure. These fixed factors present certain realities that the IC must plug into their incident action plan.

Fixed Factors:

- Building
- Occupancy Type
- Arrangement
- Special Circumstances

Variable factors are things the IC can change. If a building is full of smoke, the IC can order ventilation. If the building is heavily secured, a ladder/truck/Engine company can force entry. Engine crews manage the fire by applying a sufficient amount of water to extinguishing it. When we don't (or can't) control the variable factors, we should be in safe locations, away from the factors that may harm us.

Variable Factors:

- Life
- Fire
- Resource
- Action

Quickly Identify & React to Safety “Red Flags”

A red flag will not necessarily change the overall incident strategy or incident action plan, but it must be identified and addressed by the IC and the rest of the hazard zone team. This is a big part of how the IC ensures everyone goes home when the event is over. Some examples of red flags include:

- Fire in the attic space
- Fire in a basement
- Operating above a fire (basements, floor above the fire)
- Zero visibility
- Encountering high heat
- Reports of, “We can't find the fire” beyond the normal discovery time

- More than one (1) request to back-up an attack position
- Reports that state “fire control” but you can still see active fire conditions from the command post
- Victim(s) located
- Wind-driven fires
- Smoke/fire showing from cracks in walls.

4.0 - Command Function #4 – Strategy & Incident Action Planning

The major goal of Command Function 4 is the systematic evaluation of the incident’s critical factors to produce standard, safe, well-managed incident outcomes so that we match standard conditions to standard actions for standard outcomes.

Risk Management Plan (RMP)

The following Risk Management Plan (RMP) will always be used whenever a hazard zone exists:

- We will risk our lives a lot to save savable lives
- We will risk our lives a little to save savable property
- We will NOT risk our lives at all for lives or property that are already lost

Determine the Overall Incident Strategy

Overall operational strategy is divided into only two categories: Offensive or Defensive.

- Offensive operations are conducted inside a hazard zone
- Defensive operations are conducted outside of the hazard zone -

Use the Incident Organization & Communications to Implement the Strategy/IAP

The IC uses the radio to manage incident operations. This starts with the initial radio report where the initial strategy is declared. Subsequent arriving units who are Level 1 are given a specific task, location and objectives in their assignments. Once in place, these units will report back to Command (or Division/Group if established) the conditions in their assigned area. These actions connect everyone together on the incident site and help the IC manage the proper strategy based on the current conditions.

Tactical Priorities

Once the overall incident strategy has been determined, the IC must manage the completion of the tactical priorities for the chosen strategy. Each strategy has a different set of tactical priorities to complete.

Offensive Incident Action Planning

When an incident’s critical factors and the risk-management plan indicate the offensive strategy, firefighting forces will enter the structure (hazard zone) to attempt to control the incident hazards. An offensive IAP is based on the standard offensive tactical priorities.

Offensive Strategy Tactical Priorities and their corresponding completion benchmarks:

- Fire Control (F/C) – “Under Control”
- Life Safety – Primary and Secondary Searches- Reporting “Nothing Found”. The IC announces “All Clear(s)” only after the Secondary search reports nothing found.
- Property Conservation – “Loss Stopped” (L/S)

- Customer Stabilization – Short term

Offensive Loss Control Operations

All loss control operations start with putting the fire out. All three organizational levels must constantly remain aware that all actions are designed to protect savable property and control loss (from response to leaving the scene).

After achieving fire control, we must direct all efforts on the incident scene toward controlling and preventing any unnecessary property damage. These efforts fall into 2 categories:

- Overhaul
- Salvage

Defensive Incident Action Planning

A defensive situation is where the incident problem has evolved to the point that lives and property are no longer savable and offensive tactics are no longer effective or safe. The entire defensive strategy is based on protecting firefighters.

Firefighter safety is the No. 1 defensive priority. No firefighter should be injured on a defensive fire.

Defensive Strategy Tactical Priorities and their corresponding completion benchmarks:

- Define the Hazard Zone
- Establish Cut-offs - Forward progress stopped
- Search exposures - Primary and Secondary Searches.
- Protect exposures - "Fire Control" - Loss Stopped

Strategic Shift from an Offensive Strategy to a Defensive Strategy

A change from Offensive to Defensive strategy will be handled as emergency traffic as detailed in Command Function 5.

5.0 - Command Function #5 – Communications

The major goal for Command Function 5 is for the IC to initiate, maintain, and control effective incident communications.

Keep Communications Simple: Use Plain Text

We conduct incident operations using plain text communications that are directed toward the completion of the tactical priorities and firefighter safety.

Mix & Match Forms of Communications: Face-to-Face/Radio/Computers/SOPs

Face-to-face communication is the most effective form of communication. It should be the preferred form of communication on the task and tactical levels of the incident site.

Radio communications are the way that the tactical and task levels connect with the IC working on the strategic level.

Listen Critically: Understand Communications Difficulties from Tough Operating Positions

We put an IC in a strategic command post (outside the hazard zone, inside a vehicle designed to be a command post) so they have an ideal position to send and receive information.

Some incidents may require the use of multiple radio frequencies in order to support operations outside of the hazard zone (Level 1 & 2 Rehab, Safety, Planning, Logistics, etc.). Each additional channel activated for the incident must always have a dedicated person assigned to manage that channel. The IC must only be responsible for the operation of one (1) tactical radio frequency while an active hazard zone exists.

To maintain an effective span of control and supervision of specific areas of the fire ground the IC may choose to assign a tactical supervisor if there are 2 or more units working in the same geographic area. Command may designate one of the units as the geographic supervisor and all communications from that area will be from the tactical supervisor to the IC. This supervisor will normally be assigned as a Division supervisor.

Division/Group supervisors will communicate with their assigned companies over the radio or face-to-face depending on their proximity to one another, but preferably face-to-face. The Division/Group supervisor will communicate with the IC over the tactical channel.

Utilize the Standard Order Model to Structure Communications

The order model standardizes how the incident's participants will exchange two-way radio communications. The Order Model's required steps are:

1. When the sender is ready to transmit a message, they call the receiver to determine if they are ready to receive the message;
2. The receiver then acknowledges the sender;
3. When the sender receives the readiness reply, they can transmit the message;
4. The receiver then gives a brief restatement of the message to acknowledge the receipt of the message; and
5. The sender states "Affirmative" or restates the message if misunderstood.

Example:

5th Command: "E21 from 5th Command"

E21: "E21"

5th Command: "E21 on-deck side Alpha"

E21: "E21, on-deck side Alpha"

5th Command: "Affirmative"

The seven basic types of radio transmissions on a hazard zone:

- Initial Radio Report
- Follow-Up Report
- Assigning Units
- Command Transfer
- Status Changes
- Roof Reporting
- Strategic Shifts

Begin & Control Communications upon Arrival with a Standard Initial Radio Report

The IRR must include the following reporting elements:

1. Hail SNOCOM announce your arrival on the scene

2. Building/area description
3. Describe the problem
4. Action being taken – Initial I.A.P.
5. Strategy
6. Resource determination
7. Assume and name Command

Building/area description: Will be described in 3 different categories:

- Size (small, medium, large, mega)
- Height (number of stories)
- Occupancy type

Occupancy type will many times drive our IAP. Identifying it on the IRR paints a picture to all other responders of the type of situation they're responding into. Here are some basic, common occupancy types:

| | | | |
|------------|----------------|-----------------|------------|
| House | Apartments | Townhomes | Commercial |
| Row houses | Restaurant/Bar | Public assembly | Big Box |
| High rise | Institutional | Strip Mall | Mid-Rise |

Describing the problem

The following are the terms that are to be used when describing fire conditions:

- Nothing showing
- Light smoke showing
- Working fire
- Defensive fire conditions

The location of the problem must also be identified on the IRR. This includes reporting:

- What floor the problem is located on
- For longer buildings (apartments, strip malls, etc.) middle or what end (Bravo or Delta)
- For larger structures – What side of the structure is problem located on

Initial Incident Action Plan (IAP): Incident action plans describe our operational plan for completing the tactical priorities. IAPs should be short and to the point. The initial IAP should include the following:

- The tasks of the initial arriving unit
- The location of the tasks
- The objectives of the tasks

Declaration of the Incident's Strategy: Overall operational strategy is divided into only two categories: Offensive or Defensive.

Resource determination: 1st arriving IC's must match the incidents problems with the resources required to solve the incidents problems. The request for the appropriate amount resource must happen at the beginning of the event, where our window of opportunity has the greatest chance for success. One of the following resource determinations must be made on the IRR:

- Cancel the original assignment

- Hold the alarm continue original assignment
- Balance to correct alarm type (e.g. from a FR to FRC; FRC to FCC)
- Upgrade to additional alarms

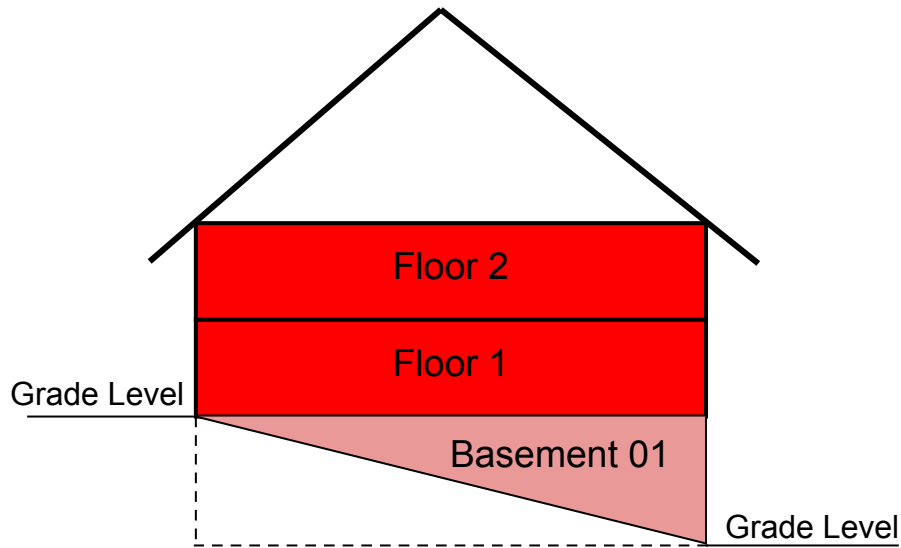
Assume and Name Command:

Use location/occupancy to name command. The radio designation "**COMMAND**" will be used along with the major cross road, or the specific occupancy name of the incident site (i.e. "Main Street Command")

Follow-Up Reports

Follow-Up Reports should include the following information:

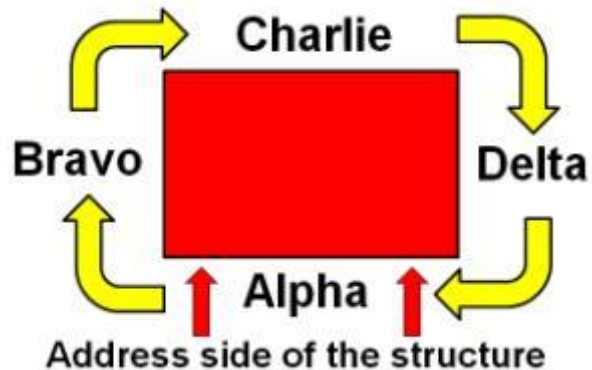
1. Result of a 360 (if performed)
 - a. Complete or not complete life safety
 - b. Number of stories from side Charlie
 - c. Basement, type and condition if present. If a basement is found, the follow-up report will include verbiage similar to: "2 stories from Charlie with a -Walk-out basement". (This implies 3 total floors: Floor 2, Floor 1, Basement).



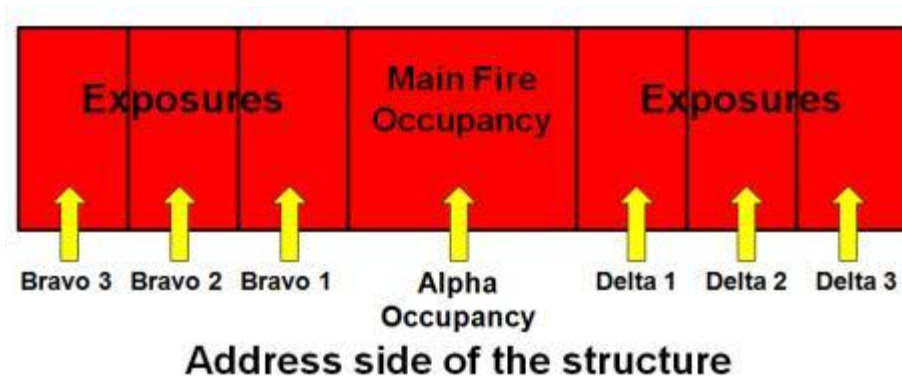
2. Any changes to the initial IAP
3. Accountability location
4. Any immediate safety concerns

Geographic Landmarks:

Sides of a building will be described as:



The Alpha side of the structure is "usually" the address, street side. There will be many situations where it is not clear where the Alpha side is. In situations where there is any confusion on the incident's landmarks, the initial arriving IC's must make it clear where Alpha side is located.



Exposures: We identify exposed structures to the main fire occupancy by the side they are on starting with the closest, moving to the next exposure and so on. When the IC can give the exposure number and the occupancy type/apartment number it greatly enhances our directional sense of awareness.

Floors: Are identified by stories above and below ground level. Using Divisions, the individual floor will take on the same floor number as the Division (floor 2 becomes "Division 2"). Basements or floors below grade are numbered in descending order and preceded by a zero ("Basement 02" or "Division Basement 02"). For only 1 floor below grade, the floor will be called "Basement". For greater than 1 floor below grade the term "Basement 01", "Basement 02", "Basement 03", etc. will be used. When the building numbering system differs from a standard number of floors, the building numbering system can be utilized to clear up confusion. When parking garages are present, consider using the building numbering system. For example: "Parking 1" for a building labeled P1. When operating on a roof, consider making a "Roof Division."

Roof Division

| |
|--------------------------------------|
| Floor 4- Division 4 |
| Floor 3- Division 3 |
| Floor 2- Division 2 |
| Floor 1- Division 1 |
| Basement 01- Division Basement 01 |
| Basement 02- Division Basement 02 |

Assigning Units

Incident operations are conducted around the completion of the tactical priorities. The IC must structure unit assignments around:

- Addressing the incident's critical factors
- The completion of the tactical priorities
- Tactical reserve (On-Deck)

When subsequent arriving units arrive to Level 1 locations, they will simply announce that they are Level 1: "Engine 2 is Level 1". Dispatch will not acknowledge any Level 1 units over the tactical channel. Command will then contact Level 1 units and assign them to the incident site based on their IAP.

Orders to Level 1 units should be structured in a T.L.O format:

- Apparatus location ("spot on the alpha side")
- Tasks
- Location of the tasks
- Objectives of the tasks

Command Transfers

Command must be transferred in a standard manner (per SOG's). The following sequence represents a standard command transfer:

- Verify that all operating positions match the current incident conditions.
- Announce your arrival to scene (Dispatch will acknowledge).
- Contact the current IC using the Order Model.
- Verify, document and confirm the position and function of all resources located in the hazard zone with the current IC along with obtaining a L-CANA report.
- Inform the current IC that you'll be "Taking it from out here".
- Contact Dispatch.
- Announce that you'll be assuming command ("BC-1 will be assuming Main St. Command").
- Re-announce the overall incident strategy.

- Make a resource determination.
- Announce the CP location.

L-CANA Reporting

L-CANA reporting gives assigned units a regular, consistent way to report back to the IC on their progress and needs.

- Location
- Conditions
- Actions
- Needs
- Air Supply (reported as 50+ or 50-)

Radio Discipline

The IC **MUST** control the radio traffic on the tactical channel, or they will not be able to control the overall incident site. The following radio guidelines are to be strictly adhered to when there are units assigned into a hazard zone:

- Know exactly what you're going to say before clicking the microphone to talk.
- Only communicate information on the tactical channel that pertains to the completion of the tactical priorities and firefighter safety.
- Always let communication loops close before clicking the microphone button to talk.
- Let the IC be the one to contact you.
- Always give a **NEEDS** assessment with every L-CANA report (or give with "No Needs").
- Avoid good news reporting (Nothing Found, Under Control, PARs) unless it is requested by the IC.

There are 5 major types of radio communication to the IC:

1. Normal radio traffic
2. L-CANA Reports (crew driven non-priority needs report, see L-CANA Report below)
3. Status Changes
4. Roof reports
5. Priority traffic

Normal radio traffic:

Normal radio traffic should be the most common communication performed on the emergency scene. In most instances, normal radio traffic should only be initiated by the IC.

Command must structure all normal radio traffic using the Order Model. This does not eliminate a Unit's responsibility to contact the IC with:

- Status changes
- Roof reports
- Priority traffic

Status Changes

A status change is defined as: moving from an assigned work location to a different geographic work location; exiting the structure to recycle or rehab; or a crew completing their assignment. A Status Change should be given in the L-CANA format. Any needs request should be given by prefacing Command with the phrase "Status Change." For example: "144th Command from E31 with a Status Change."

Roof Reports

A company assigned to the roof will make the following assessment (size-up) of the roof:

- Type of roof if not easily identified from the ground (peaked, flat, bowstring, etc.)
- Stability of the roof (stable, unstable)
- Fire or smoke conditions and their location on the roof
- Location of any firewalls
- Unusual heavy roof loads (if present)
- Conditions in the attic (if known)
- Basic blueprint of the building if unusual

Roof Reports on residential structures are primarily focused on ventilation access and preparation for coordinated ventilation.

Reports from the roof containing any of the following information should be structured as priority traffic and should be made as soon as possible:

- Unstable roof
- Imminent collapse potential
- A locally identified hazardous roof structure (bowstring, etc.)
- Working fire in the attic space

Priority Traffic Reports

The following are examples of instances where a unit can break radio silence. These transmissions should be structured as Priority Traffic reports (example: "Main Command from Delta Division - Priority Traffic") and they MUST be transmitted as soon as the information is obtained:

- Unable to complete a critical assigned task/tactical objective
- Urgent need to be reinforced/backed-up to complete an assigned task/tactical objective
- Victims encountered
- Working concealed space fires not easily controlled by the locating unit
- A roof report that includes: attic fire, unsafe roof structure, imminent collapse threat
- Sudden, significant incident events (flashover, backdraft, collapse)

Unit/members with priority traffic can break into the order model of normal radio traffic to deliver their priority traffic report.

Emergency Traffic

The IC is the only person who can initiate an emergency traffic report. Companies operating in and around the hazard zone will contact the IC with priority traffic reports and the IC will determine the need for emergency traffic and the corresponding tones. When emergency traffic is given, the IC will contact the dispatch center directly to initiate the report. Once emergency traffic has been requested, the dispatch center will immediately activate the emergency traffic tones.

The emergency traffic report should be structured in the following manner:

- The IC will contact the dispatch center directly and ask for emergency traffic
- The dispatch center will sound the emergency traffic tones
- The IC will deliver the emergency traffic radio report

- Once the report has been given, the dispatch center will repeat the emergency traffic report verbatim on the channel it was given on.

Emergency traffic will receive the highest communications priority from the dispatch center and the IC. All other units operating at the incident site will maintain radio discipline until the emergency traffic has been cleared by the IC. Once the situation that caused the Emergency Traffic has been mitigated (PAR's obtained, power shut off, etc.), the IC should contact SNOCOM and clear the Emergency Traffic with a brief report stating why. "SNOCOM from Command, all units have exited the structure with PAR's. We are now in a Defensive strategy. Open the air to normal radio traffic". Limit fireground communications to only radio traffic that directly pertains to the Emergency traffic. Examples include other Priority Traffic, Maydays, PARs.

Offensive to Defensive Strategic Shift

The announcement of a change to a defensive strategy will be made as follows:

- Contact SNOCOM – Ask for Emergency Traffic
- Emergency Tones transmitted
- Announce to all hazard zone units:
 - Shifting to the Defensive Strategy
 - All Unit's "Withdraw" or "Abandon" the structure
 - All Units report PAR's upon exit
- SNOCOM repeats Emergency Traffic report - verbatim

"Withdraw" will be defined as: an orderly withdrawal where interior lines and equipment will be withdrawn and repositioned/shut down when changing to a defensive strategy.

"Abandon" will be defined as: an emergency retreat where all hose lines and heavy equipment will be left in place, if not needed for exit, and all members in the hazard zone will exit the structure as quickly and as safely as possible.

A PAR (Personnel Accountability Report) shall be obtained for all units exiting the hazard zone after any switch from an offensive to a defensive strategy.

Command's greatest priority once a strategic shift has been initiated is the safe exit of all units located in the hazard zone. Level 1 units and other units working outside the hazard zone shall maintain radio silence until all PAR's have been tallied (unless they have priority traffic).

Company officers will account for their crews and advise their Division/Group Supervisor or Command on the status of their crew upon exiting.

Division/Group Supervisors will notify Command of the status of the individual crews assigned to their Division/Group upon their exit.

PAR's

PAR: A Personnel Accountability Report (PAR) involves confirmation that all personnel assigned are accounted for and have an adequate air supply to safely exit the hazard zone.

Reports of PAR's should be conducted face-to-face within the Division/Group or Company and transmitted as one entire report whenever possible.

General Fireground PAR Announcement:

During strategic shifts or when the IC needs to PAR multiple units in the hazard zone, the IC may make a general announcement to all units on the fireground: "All units operating at MAIN STREET COMMAND, stand-by for PAR", all individuals, units, and/or Division's shall:

- Notify their company officer of their condition and location.
- Notify the supervisor of their assigned Division/Group of their condition and location.
- Division/Group supervisors shall be responsible for the count and location of all personnel assigned under their command who are in the hazard zone.
- Wait for Command to contact you.
- After all companies or Division/Group have been accounted for, the IC shall transmit a PAR to the dispatch center for the entire incident.
- Whenever possible the individual units will report their status to their supervisor face to face to keep the radio frequency open for other critical communications.

The IC must drive the PAR to avoid multiple units contacting him/her first. Unless a Unit DOES NOT have a PAR, they should maintain radio silence until contacted by the IC to report their PAR.

Crew Announcing PAR:

Crews will report PAR on exit when directed by the IC. Example: "All units operating at MAIN STREET COMMAND, withdrawal from the building and report PAR on exit." In this scenario, the crews will contact their Division/Group Supervisor when assigned, or Command, when they have exited the structure: "MAIN COMMAND FROM E1", "MAIN COMMAND", "E1 has exited the building on Alpha side- PAR." Crews or Division/Group Supervisors DO NOT wait for COMMAND to contact them. Instead they report PAR on exit.

Situations that may require a PAR include:

- Changing from an offensive to a defensive strategy
- Missing or unaccounted for members.
- Sudden, unexpected events in the hazard zone.
- A Mayday (depending on the circumstances).
- Anytime the IC feels it is necessary.

Accountability:

Implementation of the passport system will occur at any incident that requires the use of an SCBA. The use of the accountability system will commence as the first unit arrives on the scene. The first arriving company will give an IRR and assume command. In the follow-up report, their accountability unit identification and geographic location will be announced. Example: "E-1 will be the Alpha side accountability location".

As Level 1 units are assigned, Command will give assignments, which will include their respective accountability unit identification and geographic location. Each crew/unit will deliver their passport to the accountability location identified by the Follow-up Report. Normally, it will be located at the attack engine's driver's side door.

Ladder companies will place their passport on the apparatus accountability board located on the inside of the driver's door when going to the roof to perform ventilation. When going to the interior of the structure, each ladder crew will deliver their passport to the accountability location at their point of entry.

Once a passport is delivered to the accountability location, the passport will remain on the designated accountability board until supervision is upgraded to a Division/Group Supervisor.

Upon exit, the Company Officer must retrieve their passport. The Company Officer, Engineer or Division/Group Supervisor will be responsible to see that passports are retrieved.

Crews exiting at a different location other than the original point of entry must immediately notify their original Division/Group and/or accountability officer of their changed status. Their passport must also be retrieved.

6.0 - Command Function #6 – Organization

The major goal of Command Function 6 is to develop an effective incident organization using the Division/Group designations to decentralize & delegate tactical responsibilities.

Organizational Levels

There are 3 operational levels that function at the scene of every hazard zone. They are:

- Strategic level
- Tactical level
- Task level

Strategic Level - This organizational level is designed around the IC (and Command Team) operating in the Command position and working out of a stationary command post. The Strategic level involves coordinating the activities necessary for overall operational control, determining the incident's strategy, and developing an IAP that completes the incident's tactical objectives.

Tactical Level - The first management "subdivision" of the incident scene is done by assigning Division/Group responsibilities. Division/Group Supervisors are responsible for the tactical deployment and supervision of all assigned resources in their assigned area. These tactical assignments are made directly by the IC to specific units.

Task Level – This organizational level is where work is performed by assigned companies. The Strategic and Tactical levels are in place to support the task level. Task level activities are supervised by Company Officers working with the members of their companies directly in the hazard zone.

The task level is the most important level on the incident site because it solves the incidents problems while taking place in an IDLH atmosphere that can kill the workers. All activities outside the hazard zone are in place to support units working on the task level.

Fast Action IC's (IC#1)

A fast action IC is the only person on the entire response team who will operate on all 3 organizational levels.

- Strategic level - IC #1 will size up the incident's critical factors, declare the incident strategy and assume command of the incident.
- Tactical level - IC #1 will implement and execute an IAP that addresses the incidents critical factors in order to facilitate the completion of the tactical priorities.
- Task Level – IC #1 will directly supervise and assist their crew members with the tasks required to bring the incident's problems under control.

Incidents that are not quickly controlled, are escalating, or are significant in scope and size upon our arrival, must have the Strategic and Tactical operational levels upgraded as required.

When IC #2, arrives on scene and transfers command from the fast action IC, they assume responsibility for the strategic level of the operation.

Subdividing the Incident Scene

An IC must have a system in place where the rate of assigning companies to the emergency scene doesn't exceed their span of control. The IC accomplishes this by forecasting and establishing geographic and functional responsibilities that divides the incident scene into smaller, more manageable tactical sub-divisions.

IC's manage strategic level accountability by controlling both the position and function of all hazard zone units using a tactical worksheet. All units assigned into the hazard zone must be assigned to a specific supervisor where they will be responsible for the completion of all tactical priorities (Search (Primary and Secondary P/S, Fire Control (F/C), Loss Control (L/C) On-deck (O/D) in their assigned area.

Preferably, Divisions will work in hazard zones (warm or hot control zones) and Groups will work in non-hazard zones (warm or cold control zones).

Forecasting and Establishing Geographic & Functional Responsibilities

Subdividing the incident site provides tactical supervision, direction and support to units assigned and operating in a hazard zone. This delegated management also helps the IC to achieve the incidents tactical objectives much more safely and effectively.

Company Officer Hazard Zone Tactical Supervision

When 2 or more units are working in the same area, the IC should designate one of the Company Officer's (usually the 1st arriving unit to the location) as the Division/Group Supervisor. This will prevent 2 companies working in the same area from reporting the same information to the IC.

When assigning a unit to deploy to and/or assume initial geographic or functional responsibilities, the IC needs to transmit:

- The location or function of the subdivision
- The Division/Group appropriate name
- The tactical objectives to be addressed in the Division/Group
- The units currently assigned to the work area

The Division Supervisor should give a L-CANA report when requested by the IC that includes the following information:

- The conditions in their assigned area
- Their current actions
- Any tactical objectives that have been met
- A needs assessment in their assigned area (or no needs)
- Any significant safety concerns in and around their work area

Units that are deployed into a Division/Group that has not yet been upgraded with a Command Officer must drop off their unit passport to the predetermined accountability location.

Command Officer – Hazard Zone Tactical Supervision

Upgrading Division/Group supervision from a Company Officer to a Command Officer greatly facilitates the completion of the Division/Group's objectives and firefighter safety and needs to be a well-practiced and regular occurrence on the incident site.

All subsequent arriving Chief Officers should Level 1 over the tactical radio frequency, and then prepare for a Division/Group assignment. If not immediately assigned, report to the command post.

When assigning a Chief Officer to assume geographic or functional responsibilities, the IC will need to transmit:

- The location of the Division/Group
- The Division/Group's appropriate name
- The tactical objectives to be addressed in the Division/Group
- The units currently assigned to the work area
- The current Division/Group Supervisor they will be replacing (if any)

Chief Officers who are assigned Division/Group responsibilities must:

- Park their response vehicle in a manner that won't block apparatus access into the scene/work area
- Don their full protective gear
- Gather the necessary accountability equipment and portable radio
- Report to their assigned location
- Implement the Passport Accountability and Air Management system within their Division/Group

There are 2 main functional areas that a Division/Group Supervisor must manage in their assigned Division. They are:

- The **Tactical** level requirements to run the Division/Group
- The **Embedded Safety** requirements to run the Division/Group

One (1) Command Officer can routinely manage both the **Tactical and Embedded Safety** requirements for an assigned area. Depending on the situation, supervising 4 to 5 companies usually maxes out the span of control for 1 person managing the Division/Group and supervision should be reinforced with subsequent arriving IDLH qualified supervisors (Chief Officers, Safety Officers, Training Officers, qualified Staff Officers).

When assigning resource to a Division/Group that has a Command Officer, the IC must include:

- The geographical location of the assignment
- Identify the Division/Group Supervisor that they will be reporting to/working under

Command must then contact the Division/Group Supervisor and inform them what additional resource has been assigned to their area. It will then be the Division/Group Supervisor's responsibility to contact the assigned unit and deliver any orders required to get the company into action in the Division/Group.

The goal of the deployment and Division/Group system is to always have enough workers **assigned performing the work**, to have enough workers **that are assigned to On-Deck positions within the Division/Group that are ready to go to work**, and then have enough of a tactical reserve in **Level 1 or Level 2 positions, waiting to be assigned to go to work**.

7.0 - Command Function #7 - Review, Evaluate, Revise

The major goal of Command Function 7 is to confirm that the current strategy and IAP meets the incident's tactical requirements and adequately provides for worker safety. The IC uses visual size-up and progress reports as the basis for Command Function 7.

Quickly Make Strategy Transitions and IAP Revisions Based on the Risk Management Plan (RMP) and Changing/Forecasted Conditions

After assigned resources have had a chance to assume their key tactical positions and begin operations, the IC must quickly determine their effectiveness on controlling the incident problems.

- In general, a well-executed, offensive fire attack will quickly control the fire.
- If the fire continues to grow despite control efforts, it is a sure sign the current plan is not working.
- The IC must quickly determine whether they can solve the problem by:
 1. Reinforcing current positions or
 2. Establishing key attack position(s) that aren't yet covered.
- If the fire is too big to control with handlines from interior positions, a strategic change from offensive to defensive is required.
- This decision must consider how long it will take to get required resources into position, as well as how long it will take to evacuate and account for interior crews if conditions continue to worsen.

When the current IAP doesn't solve the incident problem(s), the IC must revise it based on the bullet points listed above.

8.0 - Command Function #8 – Continue, Support & Terminate Command

The major goal of Command Function 8 is to provide enough command to manage the required units for the necessary length of time in order to achieve the tactical priorities and protect all of the hazard zone workers.

Assume, Maintain & Upgrade an Effective Command Position

Offensive incident operations usually begin with a Company Officer IC (IC#1) operating in the fast-action position. This ends when the incident problem is solved or when command is transferred to an IC who will operate in the Command position (IC#2). Command is then reinforced as later-arriving Chiefs arrive on the scene and support the IC.

Depending on arrival order and rank, later-arriving Chief Officers can be assigned to the following standard Command support positions:

- Division/Group Supervisors
- Command Aide (aka: Field Incident Technician/FIT)
- Senior Advisor (S/A)
- Branch positions
- Section positions

As the command requirements for the incident grow, so should the command post. The command team will usually operate from a larger "command van" command post.

We use the same system to de-escalate command that we used to escalate it, always matching the level of command to the current situation.

Consider the Time It Takes To Complete Each Tactical Priority

The tactical priorities represent the core of the IAP at any given point during incident operations.

Estimate how long each tactical priority will take, along with how many people or crews it will take to accomplish them. This should give the IC a general idea of how many command officers they will need to request to the scene.

Estimate the Duration of Command

If the incident is going to last beyond the time a command team can reasonably manage, a schedule should be developed. This schedule should manage command-team rotations, as well as rotations for any other staffing positions filled throughout the event. Incident Management Teams should be considered for large, complex incidents and those with multiple operating periods.

The Command Aide

IC#2 will need to assign subsequent arriving Chief Officers to either:

- Forward positions on the hazard zone site as Division/Group Supervisors.
- Command support roles to assist the IC in directly managing the incident.

The first command support position is the Command Aide. The Command Aide's roles and responsibilities include:

- Evaluate and recommend changes to the incident action plan - the IC and the Command Aide continually engage in a "challenge-and-verify" exchange;
- Provide direction relating to tactical priorities, specific critical incident factors and safety;
- Evaluate the need for additional resources;
- Assign logistics responsibilities;
- Assist with the tactical worksheet for resource control, accountability and tracking;
- Evaluate the incident organization and span of control.
- Monitor the staging radio channel and communicate with the Staging Area Manager on this channel.

Senior Advisor

The second member of the command team is the Senior Advisor. The SA is normally the highest-ranking member of the command team and the highest-ranking response chief should assume the role of SA, e.g. the Shift Commander, Duty Chief, etc. Their major responsibility is to look at the entire incident and its impact from a broader perspective and to provide direction, guidance and advice to the rest of the command team and support staff. The SA manages and oversees the command post. The SA's roles and responsibilities:

- Review and evaluate the incident action plan, and initiate any needed changes (more challenge and verify);
- Provide ongoing review of the overall incident (the big picture);
- Review the organizational structure, initiating change or expansion to meet incident needs;
- Recommend section and branch functions as required;
- Manage appropriate sections as needed;

- Provide management and coordination between the key radio operators in the command post (IC/SO, safety, logistics);
- Serve as liaison with other city agencies and officials, outside agencies, property owners and tenants; and
- Forecast (and react to) the effect this incident will have in tomorrow morning's newspaper (front page, above the fold).

When a Command Aide and SA are supporting the IC in the command post, you have an integrated, three-person team working together to perform the functions of command. The IC should use the radio designation "Command" and will generally be the only member of the command team communicating over the tactical radio frequency (the hazard-zone channel).

Implement Management Sections and Branches as Necessary

Large, complex incident operations require a larger command staff to manage any additional organizational positions. These positions provide logistical, planning and administrative support; they also fill safety and branch officer roles where needed.

Command Staff and Section Chiefs

As incident operations escalate in time, size and complexity, the strategic-level responsibilities can overwhelm the command team. To avoid this command "overload," we can expand the incident organization by assigning command and section-level positions. These positions include:

- Logistics
- Planning
- Operations
- Admin
- Safety
- PIO
- Liaison

Reduce the Command Structure as Part of the Ending Stages of Incident Operations

We use the same system to conclude incident operations that we use to expand the command structure for escalating events.

The command transfer is generally accomplished by transferring command back to an officer of a unit who will remain on the scene until the event is complete.

Place Resources Back Into Service with a Demobilization Plan

The IC's demobilization plan should begin with replacing the most fatigued companies first. If it will take some length of time to get these ready for service, they can remain unavailable until they get their rig restocked (hose loaded, fluids topped off, tools and equipment restocked, etc.).

For large-scale incidents where many units will be going back into service, the IC needs to ensure that the correct number and type of units will remain on scene until all the incident's needs have been met. This includes making sure the customer(s) have any needed after-incident support (Red Cross, social services, insurance company, family support, etc.).

09 - Managing Maydays

The IC must use the same critical factor-based command system to manage a Mayday that is used to manage all of our other IDLH hazard zone activity

Mayday Prevention

The best way to run a Mayday incident is to operate in a manner that eliminates them from occurring in the first place.

The #1 way to prevent Maydays from happening is for the IC to always operate in the correct strategy based on the current critical factors of the incident

General Mayday Guidelines

Declaring a Mayday

Maydays must be declared/transmitted as soon as the person or crew(s) affected knows that they cannot safely exit an IDLH hazard zone.

Resources

The Mayday emergency traffic report to the dispatch center should include a resource determination (i.e. additional alarms) that can adequately address the Mayday as well as all of the other critical factors that are occurring at the incident site.

Fire Control

Operating interior crews that are actively addressing fire control when a Mayday occurs should continue with their fire control efforts. **Put the fire out!**

Communications

All hazard zone operations and Mayday operations will remain on the same tactical channel when a Mayday has been declared. This connects all hazard zone companies to the Mayday operation and it also helps the IC and/or Division Supervisors facilitate the "Help Order" (covered later in the SOP).

A "NO-PAR" policy will be in effect once a Mayday has been transmitted. Some types of Maydays (collapses, extreme fire behavior, etc.) will require the IC to perform a PAR to determine the scope of the problem and what Units were affected by the conditions. PARs must be driven by the IC. When performing a general fireground PAR, the IC should announce to all units "all units operating at MAIN COMMAND stand-by for PAR".

All operating units will maintain radio silence once a mayday has been transmitted. All operating units will ONLY transmit mayday announcements (you're having a Mayday), priority traffic, and status change reports during a mayday.

Mayday L-CANA reporting becomes very critical when declaring a mayday. The sender must be very specific on the NEEDS required to help resolve the Mayday.

Air Supply

Any unconscious or downed Mayday firefighter (unable to move on their own power or assist in the rescue in any way) will require extra time and resources to remove them from the hazard zone. Many times, Maydays of this nature will require the rescue to be performed in stages:

1. Locate the firefighter(s)
2. Air trans filling
3. Packaging
4. Extrication of the firefighter(s) from the hazard zone

The Help Order

Mayday studies and national statistics show that approximately 80% of Maydays are resolved by:

- The firefighter having the Mayday performs self-rescue.
- The firefighter's own crew members perform the rescue.
- Another company already working in the hazard zone performs the rescue.
- A combination of all three of the above.

The IC and the rest of the Command team will utilize the "Help Order" during a Mayday operation.

The Help Order is the order in which an IC or a Division/Group Supervisor will try to assist a firefighter who is experiencing a Mayday. This order is:

- Communicating to a lost firefighter self-rescue techniques to assist with the rescue;
- Using a Mayday firefighter(s) own company or a company already located inside of the hazard zone to assist with the rescue;
- Using an On-Deck company located outside of the hazard zone as a RIC crew

A lost firefighter who can talk on a portable radio should be able to provide a standard Mayday L-CANA report (covered later in the SOG). The IC should acknowledge the Mayday L-CANA report and respond back with the following to the Mayday firefighter(s):

- Verbally state to the Mayday firefighter(s): "stay calm and control your breathing".
- Maintain radio contact long enough to get a enough information in order to implement an adequate rescue IAP.
- Have them activate their PASS unit (shut the PASS unit off when talking on the radio).
- Mayday firefighter(s) may be difficult to clear/communicate with once they have activated their PASS unit.

When communicating with a Mayday firefighter's own crew or with another crew who can assist with the rescue, the IC or Division Supervisor must consider 3 things when using the Help Order:

1. The air limitations of the interior working crews.
2. The possibility of interior crews lacking the tools required to make the rescue.
3. The fire control efforts required to maintain interior tenability. Other operating interior crews that are actively addressing fire control when a Mayday occurs should continue with their fire control efforts. **Put the fire out!**

When deploying On-Deck crews as RIC crews, they must properly equip themselves, have a rescue plan, and be ordered into the hazard zone by the IC or Division/Group Supervisor before making entry. Outside On-Deck crews that are deployed to perform rescue activities should always bring the RIC Bag with trans-fill capabilities along with any other equipment needed to solve the Mayday.

Mayday Communication Algorithm

Once a member or unit determines they cannot safely exit the hazard zone, declare a Mayday over the incident's assigned tactical channel by announcing Mayday 3 times:

↓
Mayday, Mayday, Mayday
↓

While still keying the microphone, the Mayday member or unit will provide a L-CANA Report that includes:

- Who: The identity of who is having the Mayday. Unit, Unit riding position, or entire name
- What: Caused the condition(s) of the Mayday
- Where: Identify your current location/surroundings or your last known location
- Provide the NEEDS that will help resolve the Mayday (critical)
- Air status report

↓
IC will acknowledge the Mayday L-CANA report using the Order Model
↓

↓
IC will provide any necessary self-help information required to the Mayday firefighter or unit
↓

↓
If required, quickly make any necessary unit deployment(s) to start addressing the Mayday
↓

↓
Contact dispatch center and ask for Emergency Traffic Tones (critical)
↓

After the Emergency Traffic Tones have been transmitted - transmit:

- Brief Mayday update that includes the who, what, and where of the Mayday
- Tell all units operating at the scene to maintain radio silence
- Request any additional resources that are required to completely resolve the Mayday

↓
Dispatch center will repeat the Emergency Traffic report using the Order Model
↓

↓
The IC will then manage the Mayday based on the NEEDS report given in the Mayday L-CANA report, or they will push the management of the Mayday down to the Division/Group Supervisor who is having the Mayday in their Division/Group

Mayday Operational Guidelines (Task, Tactical, & Strategic Levels)

Task/Company/Firefighter Level Mayday Responsibilities

Firefighter or interior Unit having the Mayday must:

- Call for a Mayday as soon as you realize you cannot safely exit the hazard zone
- Declare a Mayday (x's 3) to ensure priority radio traffic, DO NOT un-key the microphone
- Give a L-CANA report that includes: (Location, Conditions, Actions, Needs, Air)
 - Who: Your identity - unit, unit riding position, or entire name
 - What: Caused the condition(s) of the Mayday
 - Where: Identify your current location/surroundings or your last known location
 - NEEDS: The needs that will help resolve the Mayday (critical)
 - Air status report
- Calm down and begin self-help/self-rescue techniques
- Conserve your air
- Activate your Personal Alert Safety System (PASS) if appropriate
- Maintain radio contact with the IC or the Division Supervisor as required

Other Companies operating in the hazard zone during a Mayday must maintain radio silence. If however other companies have pertinent information that directly relates to the Mayday, those messages can be transmitted. Example include obtained fire control, crew is nearby and can assist with the mayday, etc.

Strategic Level Mayday Responsibilities

When a Mayday is declared on the fireground, the IC must:

- Confirm the critical factors – the risk management plan – and the overall strategy
- Take STRONG control of the communications process
- Follow the Mayday communication algorithm
- Change the IAP to high priority rescue effort
- A NO PAR policy will take effect
- Assign BC's/Chief Officers (i.e. Warm Zone Supervisors) into Division/Groups if not already assigned
- Coordinate and support the rescue efforts with the Division/Groups as required
- Expand the command organization
- Support the fire fight when necessary – **Put the fire out!**
- Provide the required support work
- Establish triage, treatment, and transport if Medical Group isn't assigned.
- Consider the medical and technical requirements for the rescue

On-Deck companies must use great discipline when there is no Division/Group Supervisor in place during a Mayday. On-Deck crews must properly equip themselves, have a rescue plan, and be ordered into the hazard zone by the IC before making entry.

The IC should assign Division/Group responsibilities as soon as possible into the event (when none are in place when the Mayday is declared).

EMER Button Activation

EMER button activation should be used as a last resort, after attempting to contact the IC three times. The EMER button may also be used if you are unable to transmit over the radio to the IC.

Clearing Mayday operations

Once all affected firefighters have been removed from the hazard zone, the IC must ensure that they are handed over to treatment and that there are enough resources on-scene or responding to adequately treat and transport all of the injured firefighters.

The suitability of personnel to continue to work in IDLH atmospheres will be directly impacted by the severity of the Mayday. Company and Command Officers must evaluate the mental and physical wellness of any deployed member working on the Mayday prior to sending them back to work on the incident's problems.

Once the Mayday(s) have been controlled, all personnel are accounted for and there is adequate treatment under way, the IC should contact the dispatch center and clear the Mayday radio traffic. This announcement should include:

- A brief Mayday conclusion report
- The strategy and IAP for the next operational period in the incident
- Resource determination
- Open the air for normal radio traffic

Appendix A: Definitions

Abandon the Structure: An emergency retreat where all hose lines and heavy equipment will be left in place, if not needed for exit, and all members in the hazard zone will exit the structure as quickly and as safely as possible.

Accountability Location: As Level 1 and Level 2 units are assigned, Command will give assignments, which will include their respective accountability unit identification and geographic location. Each crew/unit will deliver their passport to the engineer of the accountability engine where they deploy a hand line from, and it will be placed on the accountability board located on the inside of the driver's door. Ladder crews will place their passport on the apparatus accountability board located on the inside of the driver's door when going to the roof to perform ventilation.

Balancing Alarms: Requesting the call be filled out to a higher level 1st alarm (e.g. from a FR to a FC); or from a FR to FRC or FC to FCC.

Clearing the Alarm: Hailing the dispatch center using your radio designator ("SNOPAC from E1"). This will ensure that you deliver your IRR on the correct channel, notify all responders you are about to deliver an IRR and assume command, and automatically activate Level I staging.

Command Aide/FIT: A command support role assigned to assist the IC in directly managing an incident.

Defensive Strategy: An incident where the problem has evolved to the point that lives and property are no longer savable and offensive tactics are no longer effective or safe. The entire defensive strategy is based on protecting firefighters.

Embedded Safety: The active safety function performed by Division/Group Supervisors where crews are operating under their supervision in a hazard zone. These functions include managing division/group accountability, tracking and managing interior crew work times, rotating crews out of the hazard zone, managing on-deck, recycle, and rehabbing crews, and monitoring for any safety hazards.

Emergency Traffic: The IC is the only person who can initiate an emergency traffic report. Emergency traffic will receive the highest communications priority from the Alarm/Dispatch center and the IC. All other units operating at the incident site will maintain radio discipline until the emergency traffic has been cleared by the IC. Dispatch will transmit 3 alert tones when emergency traffic is requested.

Fixed Factors: Those aspects of an incident that cannot be changed including the building, occupancy type, arrangement, and any special circumstances.

Follow-up Report: Report following the Initial Radio Report (IRR) stating: 360 complete or not complete, confirm number of stories and basement(s), IAP changes or state no changes to the IAP, accountability location given.

Hold the Alarm: Resource determination where the alarm that is dispatched will continue as dispatched.

Initial Radio Report: The initial report given by the first arriving IC to provide dispatch and all units responding, with a size up of conditions seen from the initial command position.

L-CANA Reports: Crews report on Location, Conditions, Actions, Needs, and Air.

Level 1: Initial alarm arriving resources, with the exception of the 1st arriving apparatus and BC, should respond to Level 1. This should be in an uncommitted position one block from the scene. Units should announce that they are Level 1. For engine companies this means that they don't pass their last water source (in a hydrated area). Ladder/Truck companies don't pass their last access point into the incident site. All Level 1 units must wait for an assignment from the IC before proceeding out of their Level 1 location.

Level 2: Level 2 procedures are used for greater alarm assignments. It is a centralized staging location adjacent to the incident scene where later arriving resources will assemble. Level 2 should be close enough to the incident scene to provide timely access, but is located in an area that is out of the way and not exposed to the incident's hazards. Dispatched greater Alarm Units should be dispatched to a Level 2 location on a different radio frequency from the hazard zone frequency as designated by the dispatch agency.

Mayday: Anytime a firefighter cannot safely exit an IDLH hazard zone.

Offensive Strategy: Strategy used at incidents where lives and property are savable. Operations are conducted inside the hazard zone.

On-Deck: A forward staging position located just outside the immediate hazard zone, safely distanced from the entrance of a tactical position/Division. *Once a crew is assigned to an On-Deck position, they are first and foremost a Rapid Intervention Crew until they are given an assignment into the hazard zone. On-deck Crews shall bring a RIC Bag when assigned.*

PAR: A Personnel Accountability Report (PAR) involves confirmation that all personnel assigned are accounted for and have an adequate air supply to safely exit the hazard zone.

Priority Traffic: Crew driven communication where "red flags" exist on the scene. Examples include:

- Unable to complete a critical assigned task/tactical objective
- Urgent need to be reinforced/backed-up to complete an assigned task/tactical objective
- Victims encountered
- Working concealed space fires not easily controlled by the locating unit
- A roof report that includes: attic fire, unsafe roof structure, imminent collapse threat
- Sudden, significant incident events (backdraft, flashover).

Quick Hit: Offensive fire attack where water is applied from the exterior of the structure

Recycle: A timely and efficient means of air replacement and re-hydration of companies while maintaining their Division/Group assignment. If conditions permit, a company's work cycle could be up to 2 air cylinders.

Rehab: An assignment to a formal rehab location (close to the emergency scene) where units will be decontaminated, medically evaluated, rehydrated, and replenished.

Roof Report: Normal radio traffic terminology that is crew driven and involves describing the pitch, stability, location of fire walls, attic fire involvement from the roof.

Status Change: Normal radio traffic terminology that is crew driven and can involve moving from an assigned work location to a different geographic work location, exiting the structure to recycle or rehab, or a crew completing their assignment. Status Changes are given in the L-CANA format. Examples include crews needing salvage tarps or crews needing equipment during overhaul. The above are NOT Priority Traffic Needs. They are routine needs requests that are given as a "Status Change."

Upgrade the alarm: Resource determination where the IC adds additional alarms to the alarm originally dispatched. "Dispatch from Main Command, Upgrade to a second/third/fourth alarm confirmed Commercial Fire".

Variable Factors: Those elements of an incident which can be changed by the direction of the IC and the action of the crews including: life, fire, resources, and actions.

Withdraw: An orderly withdrawal where interior lines and equipment will be withdrawn and repositioned when changing to a defensive strategy.

Confirmed Working Fire: A situation that will require at least the commitment of all responding companies. This report advises dispatch that the companies will be engaged in tactical activities and will be held at the scene for an extended period of time.

3 Deep Deployment: The strategy implemented by the IC to always providing a steady, adequate stream of resources. It begins with the initial arriving workers assigned into the hazard zone - the first layer. Subsequent arriving units are assigned to On-Deck positions at the entry points already utilized by initial arriving units - the second layer. Once all of the critical tactical areas are adequately backed up with On-Deck Units, subsequent arriving units will be either Level 1 or Level 2. These units now give the IC the tactical reserve needed to replace companies or to back fill any companies addressing a sudden incident problem - the third layer.

Appendix B: IMS Communications Form

Snohomish County IMS Communications

Alarm/Dispatch Center - Standard Communication Forms

| | |
|--|--|
| <p style="text-align: center;">Initial Radio Report</p> <p>Building/Area Description: Size: Small Medium Large Mega Height: 1 2 3 4 5 Occupancy Type: House Multi-Family (Garden, Center hallway, Townhouse) Commercial Strip Mall Big Box Mid Rise</p> <p>Problem Description: Nothing Showing Light Smoke Working Fire Defensive Fire Conditions Location of the Problem: _____</p> <p>Initial Incident Action Plan: Apparatus Location (Spot) Tasks: Water Supply Stretch 2 ½" or 1 ¾" HZSP Quick hit Def Op Location: Alpha Bravo Charlie Delta Floor: 1 2 3 4 5 Objectives: Primary Search Fire Control Extension Quick Hit Strategy: Offensive Defensive</p> <p>Resource Determination: Cancel Hold Alarm Continue non-code Balance Alarm Type Upgrade to greater alarm: Level 2 located at _____</p> | <p style="text-align: center;">Follow-Up Report</p> <p>Results of the 360: Not Completed Completed</p> <p>Stories from Charlie Side _____</p> <p>Basement Type: No basement Full Look-out Walk-Out</p> <p>Any Changes to IAP Yes No _____</p> <p>E _____ will be the Accountability Location Alpha Bravo Charlie Delta</p> |
|--|--|

| | | |
|--|--|--|
| <p>Unit Assignment</p> <p>Unit: _____</p> <p>Tasks: _____</p> <p>Location: _____</p> <p>Objectives: P/S F/C L/C O/D</p> | <p>Unit Assignment</p> <p>Unit: _____</p> <p>Tasks: _____</p> <p>Location: _____</p> <p>Objectives: P/S F/C L/C O/D</p> | <p>Unit Assignment</p> <p>Unit: _____</p> <p>Tasks: _____</p> <p>Location: _____</p> <p>Objectives: P/S F/C L/C O/D</p> |
|--|--|--|

| | | |
|--|---------------------|------------------------|
| Command Transfer | Unit Rundown: _____ | Transfer L-CANA: _____ |
| Unit: _____ Assume Command: Yes No CP Location: _____ Strategy: Offensive Defensive Cancel Assn Resource Determination: Hold Assn Balance Assn Greater | | |

| |
|--|
| <p>L-CANA Report Unit: _____ IC driven Priority traffic Status Change Good news</p> <p>Conditions: Smoke Heat Visibility</p> <p>Tactical Priorities Achieved: Search Nothing found Fire Control Extension Loss stopped</p> <p>Needs: No Needs or Requesting _____</p> |
|--|

Wildland Firefighting

315.1 PURPOSE AND SCOPE

Best Practice MODIFIED

The purpose of this policy is to provide guidance for wildland and urban wildfire firefighting incidents.

Wildland fire shelter deployment training is addressed separately in the Wildland Fire Shelter Deployment Training Policy.

315.1.1 DEFINITIONS

State MODIFIED

Definitions related to this policy include ([WAC 296-305-01005](#)):

Type 1/Type 2 engine - A fire apparatus with complement of tank, pump, and hose capacity typically used for structure fire suppression activities.

Urban wildfire - An uncontained fire requiring suppression action, usually spreading through ground cover, vegetative fuels, brush, grass and landscaping, and often threatening residential and commercial structures within an urban environment with access to established roadways and water systems.

Wildland - An area in which development is essentially nonexistent, except for roads, railroads, power lines, and similar transportation facilities. Structures, if any, are widely scattered.

Wildland fire - Any nonstructure fire that occurs in the wildland.

Wildland firefighting - The activities of fire suppression and property conservation in woodlands, forests, grasslands, brush, and other such vegetation or any combination of vegetation, that is involved in a fire situation but is not within buildings or structures.

Wildland urban interface - The line, area, or zone where structures and other human development meet or intermingle with undeveloped wildland or vegetative fuels.

315.2 POLICY

Best Practice MODIFIED

It is the policy of Snohomish Regional Fire & Rescue to provide wildland fire or urban wildfire suppression services consistent with the availability of staffing resources and in compliance with state regulations. The district will utilize the Incident Command System (ICS) methods and procedures for managing wildland firefighting operations.

315.3 INCIDENTS INVOLVING STATE OR FEDERAL RESPONSIBILITY AREA

Best Practice MODIFIED

Whenever a wildland fire or urban wildfire incident occurs in the jurisdiction of Snohomish Regional Fire & Rescue it is the responsibility of the Incident Commander to assess the potential for the fire to extend into either State Responsibility Area (SRA) or Federal Responsibility Area (FRA) lands.

Wildland Firefighting

If the incident either involves or threatens to involve an SRA or FRA, the Incident Commander shall immediately notify the Washington State Department of Natural Resources or the U.S. Forest Service (USFS) of the incident. The Incident Commander shall also send notification up the chain of command to the on-duty Battalion Chief, the Operations Deputy Chief, and the Fire Chief.

Whenever a wildland fire or urban wildfire incident occurs in the jurisdiction of Snohomish Regional Fire & Rescue it is also the responsibility of the Incident Commander to assess the potential for the fire to involve areas in bordering jurisdictions. If the Incident Commander determines there is any potential for the incident to involve bordering jurisdictions, he/she should immediately direct Snohomish County 911 to notify the appropriate jurisdiction.

315.4 STATE MOBILIZATION

Agency Content

The Fire Chief of Snohomish Regional Fire & Rescue or his/her designee shall be responsible for approving or denying the District's response to state mobilization requests. Before approving state mobilization requests, the Fire Chief or his/her designee shall ensure that adequate resources remain available to Snohomish Regional Fire & Rescue.

All mobilized personnel must meet eligibility guidelines established in the State Mobilization Plan, including but not limited to minimum age limits, physical conditioning, training, and proper equipment.

Mobilized units are responsible for a minimum time commitment assignment of no less than 72 hours, and up to 14 days including travel.

A minimum of 24 hours notice for crew changes must be provided to the incident commander and approved.

Appropriate apparatus as requested shall be serviceable and in good condition.

Mobilized personnel are expected to adhere to the Washington State Fire Service Plan Code of Conduct as well as Snohomish Regional Fire & Rescue policies and work rules.

Staffing levels for responding apparatus must be consistent with either the minimum or maximum staffing levels described in the Washington State Fire Service Mobilization plan.

Snohomish Regional Fire & Rescue must have a valid General Services Contract with the Washington State Patrol, allowing the Washington State Patrol to exchange funds with the fire jurisdiction. (Contracts are good for 3 years from the date signed.)

Reimbursement for equipment shall be based on the Washington Fire Chiefs Association Rate Schedule.

315.5 WILDLAND FIRE TRAINING

State MODIFIED

Wildland Firefighting

The Deputy Chief that oversees training is responsible for ensuring district members who are assigned to wildland fire or urban wildfire suppression incidents receive initial, recurring, and refresher training that includes but is not limited to ([WAC 296-305-07010](#)):

- (a) Training to a National Wildfire Coordinating Group (NWCG) Firefighter level II or a comparable class of training.
- (b) Training and demonstrated competency in utilizing the Incident Command System (ICS).

Supervisors and company officers shall be trained to a level that is commensurate to the position and responsibilities they assume.

The Deputy Chief should incorporate wildland fire training into the annual planning calendar.

Hearing Loss Prevention and Noise Control Training

606.1 PURPOSE AND SCOPE

State **MODIFIED**

The purpose of this policy is to establish and maintain Hearing Loss Prevention Noise Control Training for members exposed to noise above levels predetermined by state code ([WAC 296-817-100](#)).

606.2 POLICY

State **MODIFIED**

It is the policy of Snohomish Regional Fire & Rescue to promote member health and safety by establishing Hearing Loss Prevention and Noise Control Training and requiring member participation. The Hearing Loss Prevention Program shall include parameters for permissible noise exposure limits, monitoring guidelines, audiometric testing procedures, hearing protection equipment and training, and documentation of district's efforts ([WAC 296-817-200](#)).

606.3 PROCEDURES

State **MODIFIED**

The following procedures shall comprise the Hearing Loss Prevention and Noise Control Training for Snohomish Regional Fire & Rescue. The Deputy Chief that oversees training shall be responsible for ensuring that the appropriate members are enrolled in the training. Company officers shall be responsible for ensuring that members attend scheduled testing and training.

606.3.1 NOISE EXPOSURE LIMITS

State **MODIFIED**

Snohomish Regional Fire & Rescue shall ensure that each member is provided with protection against the effects of noise exposure any time the sound levels exceed the criteria in Table 1 of [WAC 296-817-100](#).

606.3.2 HEARING PROTECTORS

State **MODIFIED**

If control measures fail to reduce sound levels to an acceptable level for the amount of exposure, the District shall provide personal protective equipment to all members subject to the noise exposure and require that it be used. Employees shall have the opportunity to select hearing protectors from a variety provided by the District ([WAC 296-817-20015](#)).

The District shall ensure proper initial fit and correct use of hearing protectors and shall provide training in the use and care of the equipment.

606.3.3 HEARING PROTECTOR ATTENUATION

State **MODIFIED**

Hearing Loss Prevention and Noise Control Training

Snohomish Regional Fire & Rescue shall evaluate hearing protector attenuation for the specific noise environments in which the protector will be used. Evaluation methods shall be consistent with those described in [WAC 296-817-20015](#). Snohomish Regional Fire & Rescue will provide more effective hearing protectors where necessary ([WAC 296-817-20015](#); [WAC 296-305-02004](#)).

606.3.4 MONITORING

State **MODIFIED**

Snohomish Regional Fire & Rescue shall monitor noise levels in the workplace by either area monitoring or personal monitoring that is representative of a member's exposure, to enable the proper selection of hearing protectors ([WAC 296-817-20005](#)).

606.3.5 AUDIOMETRIC TESTING PROGRAM

State **MODIFIED**

Snohomish Regional Fire & Rescue shall provide audiometric testing and evaluation to all members who are exposed to noise levels in excess of those permissible pursuant to [WAC 296-817-100](#). Snohomish Regional Fire & Rescue shall provide baseline audiometric testing (preceded by at least 14 hours without exposure to workplace noise) within six months of the first noise exposure, and annually thereafter ([WAC 296-817-40010](#); [WAC 296-817-40015](#)).

Each member's annual audiogram shall be compared to that member's baseline audiogram to determine if the audiogram is valid and if a standard threshold shift has occurred ([WAC 296-817-40010](#)).

All audiometric testing shall be conducted by properly trained audiometric professionals in compliance with state testing requirements.

606.3.6 AUDITS

State **MODIFIED**

Snohomish Regional Fire & Rescue shall conduct audits at least quarterly by a properly trained member ([WAC 296-817-50005](#); [WAC 296-817-50010](#)).

Records of the audit results for each member shall be maintained as provided by [WAC 296-817-50020](#).

606.4 TRAINING RECORDS

Best Practice **MODIFIED**

The Deputy Chief that oversees training shall be responsible for maintaining records of all Hearing Loss Prevention Program training provided to members. Records should include but are not limited to the following ([WAC 296-817-20020](#)):

- (a) The dates of the training sessions
- (b) A list of topics or a summary of the content of the training sessions
- (c) The name or other identifier and job title of the members who received the training
- (d) The names, certificate number, and qualifications of persons conducting the training

Hearing Loss Prevention and Noise Control Training

- (e) Copies of baseline and annual audiometric testing and evaluation documents ([WAC 296-817-40030](#)).

The Deputy Chief shall maintain the training records in accordance with established records retention schedules.

Health and Safety

918.1 PURPOSE

Agency Content

Snohomish Regional Fire & Rescue recognizes the paramount importance of ensuring the safety and health of its members. We acknowledge that the nature of emergency response exposes personnel to a dynamic and unpredictable environment, necessitating a relentless commitment to safe work practices at all times. Safety and health are fundamental to all departmental operations, and every member must actively integrate these principles into their daily routine.

918.2 VISION AND GUIDING PRINCIPALS

Agency Content

Snohomish Regional Fire & Rescue upholds safety as a core value. We strive to cultivate a culture of prevention where the elimination of incidents, injuries, and illnesses becomes an ingrained way of life. To achieve this, we actively engage both management and labor in collaborative efforts to plan, develop, and implement robust safety and health programs.

918.3 MANAGEMENT COMMITMENT

Agency Content

Leadership at all levels is expected to demonstrably prioritize the safety and well-being of all members. This commitment manifests through visible and consistent adherence to safety rules and regulations, from Chief Officers to frontline supervisors. The District Health & Safety Officer acts as a dedicated resource, providing guidance and support to supervisors in their endeavors to prevent incidents and mitigate health hazards.

918.4 POLICY

Agency Content

Snohomish Regional Fire & Rescue is unwavering in its commitment to ensuring the safety and health of every member, fostering a culture of prevention where safe work practices are paramount, shared responsibility prevails, and continuous improvement elevates our performance, ultimately safeguarding the well-being of each individual and the District as a whole.

918.5 EMPLOYEE RESPONSIBILITIES

Agency Content

Every member holds an individual responsibility to uphold the District's high safety and health standards. This entails diligently following established safe working practices, utilizing personal protective equipment as directed, adhering to relevant rules and regulations, and proactively identifying and reporting potential hazards. By acting with awareness and taking necessary precautions, all members contribute to creating a safe and healthy environment for themselves and their colleagues.

Health and Safety

918.6 MUTUAL RESPONSIBILITIES AND COLLABORATION

Agency Content

Through a shared commitment to safe operation, we collectively contribute to the well-being of one another and the strength of the District as a whole. By embracing this collaborative approach, we foster a culture of proactive prevention, continuous improvement, and unwavering dedication to the safety and health of every member.

918.7 CONTINUOUS IMPROVEMENT

Agency Content

Snohomish Regional Fire & Rescue is committed to ongoing evaluation and refinement of its safety and health programs. We actively seek feedback from members at all levels, analyze incident data, and adopt best practices to prevent future occurrences. Through this relentless pursuit of improvement, we aim to continuously elevate our safety performance and build an even more resilient department.

This policy represents the Fire District's unwavering commitment to the safety and health of its members. By working together with shared responsibility and dedication, we can create a culture where safety is not simply a goal, but a way of life.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

| | | | |
|---|---|--|--|
| Initiative Name: | Resolution 2024-3 Surplus List | | |
| Executive member responsible for guiding the initiative: | DC Rasmussen | | |
| Type of Action: | <input type="checkbox"/> Motion | <input checked="" type="checkbox"/> Resolution | |
| Initiative Description: | <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process | | |
| | <p>From time to time the District gathers surplus vehicles and equipment that are no longer able to be utilized by the district. The district may, pursuant to RCW 39.33.010 sell transfer, exchange or otherwise dispose of any property. The district intends to surplus the property listed in Appendix A of Resolution 2024-3.</p> <p>The goal is to follow State law and established district policies and to be prudent with taxpayer dollars.</p> | | |
| Financial Impact: | Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ TBD Long-term annual amounts(s): \$ None Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ N/A Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ N/A <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: | | |
| Risk Assessment: | Risk if approved: N/A Risk if not approved: N/A | | |

| | |
|---|--|
| | |
| Legal Review: | |
| <input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): Policy 55: Disposal of Surplus Property <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input checked="" type="checkbox"/> N/A | |
| Presented to, and Approved by, Senior Staff | |
| | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Commissioner Sub-Committee Approval | |
| | Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/> |
| For Fire Chief Approval: | |
| | <input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i> |
| RAB Executive: Confirmed email sent to Board by Fire Chief | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Board of Fire Commissioners | RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
| Execution: | It is the responsibility of the RAB Executive to execute implementation, processing, and tracking. |

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-3

A RESOLUTION TO SURPLUS VEHICLES AND EQUIPMENT

WHEREAS, Snohomish Regional Fire and Rescue presently owns the Vehicles and equipment listed on the attached Exhibit A "Vehicle and Equipment:"

WHEREAS, The District no longer has a need for the Vehicles and Equipment and the Vehicles and Equipment is surplus to the needs of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Vehicles and Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Vehicles and Equipment using commercially reasonable methods established by the Fire Chief or designee.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS ___ DAY OF _____ 2024.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

ATTEST:

District Secretary

EXHIBIT "A" VEHICLES & EQUIPMENT

| Make | Model | Serial number | Functional? | description |
|--------|---------|---------------|-------------|--|
| Wouxun | KG-UV6X | 1304F2974 | Unknown | Portable radio w/ charger and microphone |
| Wouxun | KG-UV6X | 1304F2973 | Unknown | Portable radio w/ charger and microphone |
| Wouxun | KG-UV6X | 1304F2972 | Unknown | Portable radio w/ charger and microphone |
| Wouxun | KG-UV6X | 1304F2980 | Unknown | Portable radio w/ charger and microphone |
| Wouxun | KG-UV6X | 1304F2968 | Unknown | Portable radio w/ charger and microphone |
| Wouxun | KG-UV6X | 1304F2970 | Unknown | Portable radio w/ charger and microphone |
| N/A | N/A | 19-004 | Unknown | 1.5" Hose |
| N/A | N/A | 18-006 | Unknown | 1.5" Hose |
| N/A | N/A | 19-02 | Unknown | 1.5" Hose |
| N/A | N/A | 19-22 | Unknown | 1.5" Hose |
| N/A | N/A | 18-022 | Unknown | 1.5" Hose |
| N/A | N/A | 19-030 | Unknown | 1.5" Hose |
| N/A | N/A | 17-65 | Unknown | 1.5" Hose |
| N/A | N/A | 19-005 | Unknown | 1.5" Hose |
| N/A | N/A | 19-003 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 13-001 | Unknown | 1.5" Hose |
| N/A | N/A | 13-97 | Unknown | 1.5" Hose |
| N/A | N/A | 17-48 | Unknown | 1.5" Hose |
| N/A | N/A | 13-88 | Unknown | 1.5" Hose |
| N/A | N/A | 17-24 | Unknown | 1.5" Hose |
| N/A | N/A | 19-013 | Unknown | 1.5" Hose |
| N/A | N/A | 19-016 | Unknown | 1.5" Hose |
| N/A | N/A | 13-32 | Unknown | 1.5" Hose |
| N/A | N/A | 18-007 | Unknown | 1.5" Hose |
| N/A | N/A | 13-05 | Unknown | 1.5" Hose |
| N/A | N/A | 19-05 | Unknown | 1.5" Hose |
| N/A | N/A | 13-99 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 19-24 | Unknown | 1.5" Hose |
| N/A | N/A | 11-12 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 13-59 | Unknown | 1.5" Hose |
| N/A | N/A | 10-11 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 13-65 | Unknown | 1.5" Hose |
| N/A | N/A | 17-46 | Unknown | 1.5" Hose |
| N/A | N/A | 13-31 | Unknown | 1.5" Hose |
| N/A | N/A | 13-79 | Unknown | 1.5" Hose |
| N/A | N/A | 13-100 | Unknown | 1.5" Hose |
| N/A | N/A | 11-08 | Unknown | 1.5" Hose |

| | | | | |
|-----|-----|--------|---------|-----------|
| N/A | N/A | 13-92 | Unknown | 1.5" Hose |
| N/A | N/A | 13-09 | Unknown | 1.5" Hose |
| N/A | N/A | 13-77 | Unknown | 1.5" Hose |
| N/A | N/A | 18-009 | Unknown | 1.5" Hose |
| N/A | N/A | 11-15 | Unknown | 1.5" Hose |
| N/A | N/A | 13-25 | Unknown | 1.5" Hose |
| N/A | N/A | 13-30 | Unknown | 1.5" Hose |
| N/A | N/A | 17-13 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 13-07 | Unknown | 1.5" Hose |
| N/A | N/A | 13-51 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 17-58 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 17-69 | Unknown | 1.5" Hose |
| N/A | N/A | 13-90 | Unknown | 1.5" Hose |
| N/A | N/A | 19-028 | Unknown | 1.5" Hose |
| N/A | N/A | 13-68 | Unknown | 1.5" Hose |
| N/A | N/A | 13-50 | Unknown | 1.5" Hose |
| N/A | N/A | 18-018 | Unknown | 1.5" Hose |
| N/A | N/A | 13-52 | Unknown | 1.5" Hose |
| N/A | N/A | 13-63 | Unknown | 1.5" Hose |
| N/A | N/A | 13-98 | Unknown | 1.5" Hose |
| N/A | N/A | 17-51 | Unknown | 1.5" Hose |
| N/A | N/A | 13-74 | Unknown | 1.5" Hose |
| N/A | N/A | 11-17 | Unknown | 1.5" Hose |
| N/A | N/A | 11-22 | Unknown | 1.5" Hose |
| N/A | N/A | 17-67 | Unknown | 1.5" Hose |
| N/A | N/A | 11-04 | Unknown | 1.5" Hose |
| N/A | N/A | 17-50 | Unknown | 1.5" Hose |
| N/A | N/A | 19-009 | Unknown | 1.5" Hose |
| N/A | N/A | 18-015 | Unknown | 1.5" Hose |
| N/A | N/A | 13-24 | Unknown | 1.5" Hose |
| N/A | N/A | 13-13 | Unknown | 1.5" Hose |
| N/A | N/A | 19-06 | Unknown | 1.5" Hose |
| N/A | N/A | 13-38 | Unknown | 1.5" Hose |
| N/A | N/A | 19-03 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 13-40 | Unknown | 1.5" Hose |
| N/A | N/A | 13-10 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 17-70 | Unknown | 1.5" Hose |
| N/A | N/A | 13-83 | Unknown | 1.5" Hose |
| N/A | N/A | 13-61 | Unknown | 1.5" Hose |
| N/A | N/A | 17-27 | Unknown | 1.5" Hose |

| | | | | |
|-----------|------|--------------|---------|------------------|
| N/A | N/A | 18-001 | Unknown | 1.5" Hose |
| N/A | N/A | 13-85 | Unknown | 1.5" Hose |
| N/A | N/A | 17-66 | Unknown | 1.5" Hose |
| N/A | N/A | 17-52 | Unknown | 1.5" Hose |
| N/A | N/A | 13-21 | Unknown | 1.5" Hose |
| N/A | N/A | Nov-00 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 11-00 | Unknown | 1.5" Hose |
| N/A | N/A | 17-62 | Unknown | 1.5" Hose |
| N/A | N/A | 17-59 | Unknown | 1.5" Hose |
| N/A | N/A | 11-03 | Unknown | 1.5" Hose |
| N/A | N/A | 11-20 | Unknown | 1.5" Hose |
| N/A | N/A | 13-94 | Unknown | 1.5" Hose |
| N/A | N/A | 13-04 | Unknown | 1.5" Hose |
| N/A | N/A | 13-10 | Unknown | 1.5" Hose |
| N/A | N/A | 13-14 | Unknown | 1.5" Hose |
| N/A | N/A | 13-02 | Unknown | 1.5" Hose |
| N/A | N/A | 17-04 | Unknown | 1.5" Hose |
| N/A | N/A | 17-12 | Unknown | 1.5" Hose |
| N/A | N/A | 19-015 | Unknown | 1.5" Hose |
| N/A | N/A | 18-005 | Unknown | 1.5" Hose |
| N/A | N/A | 00-xx | Unknown | 1.5" Hose |
| N/A | N/A | 10-61 | Unknown | 1.5" Hose |
| N/A | N/A | 17-55 | Unknown | 1.5" Hose |
| N/A | N/A | 11-11 | Unknown | 1.5" Hose |
| N/A | N/A | 13-103 | Unknown | 1.5" Hose |
| N/A | N/A | 18-002 | Unknown | 1.5" Hose |
| N/A | N/A | 17-8 | Unknown | 1.5" Hose |
| N/A | N/A | 17-57 | Unknown | 1.5" Hose |
| N/A | N/A | 06-43 | Unknown | 1.5" Hose |
| Honeywell | N/A | 1206003071 | no | Bunker gear coat |
| Honeywell | N/A | 1310002157 | no | Bunker gear pant |
| Honeywell | N/A | 1310002140 | no | Bunker gear coat |
| Honeywell | N/A | 1310002451 | no | Bunker gear pant |
| Honeywell | N/A | 0511000567 | no | Bunker gear pant |
| Honeywell | N/A | 1403000256 | no | Bunker gear pant |
| Honeywell | N/A | 1403000260 | no | Bunker gear pant |
| Motion | F5M | J2JFAG000156 | Unknown | EPCR |
| Motion | F5M | G7JFAG000028 | Unknown | EPCR |
| Motion | F5M | H4JFAG000112 | Unknown | EPCR |
| Motion | F5M | J2JFAG000155 | Unknown | EPCR |
| Motion | F5M | K1JFAG000151 | Unknown | EPCR |
| Motion | F5M | K1JFAG000150 | Unknown | EPCR |
| Motion | F5M | K1JFAG000149 | Unknown | EPCR |
| Motion | F5M | H4JFAG000113 | Unknown | EPCR |
| Dell | P46G | 2K2VNY1 | no | Laptop |

| | | | | |
|-----------|----------------|------------------|---------|--|
| Asus | AR5B125 | D1NOAS593482057 | no | Notebook PC |
| Dell | P30E | DT8G6F2 | no | Laptop |
| Dell | 17R | GX903X1 | no | Laptop |
| Dell | N/A | destroyed image | no | Laptop |
| Dell | N/A | 5Z9SNY1 | no | Laptop |
| Dell | N/A | 3OBSNY1 | no | Laptop |
| Dell | N/A | 4K2VNY1 | no | Laptop |
| Dell | N/A | FZ9SNY1 | no | Laptop |
| Honeywell | N/A | 1310002127 | no | Bunkger gear coat |
| Honeywell | N/A | 1310002144 | no | Bunkger gear pant |
| Honeywell | N/A | 1403000261 | no | Bunkger gear coat |
| Honeywell | N/A | 1403000249 | no | Bunkger gear pant |
| Dell | 9020 | 9078198914 | no | Desktop PC |
| Dell | 9020 | 9078152258 | no | Desktop PC |
| Dell | unknown | Z52HB2 | no | Desktop PC |
| Dell | unknown | HF6P842 | no | Desktop PC |
| Dell | unknown | J7X5VR1 | no | Desktop PC |
| Panasonic | CF-31 | CF-31WBLFALM | no | Toughbook |
| Panasonic | CF-31 | CF-30FCSSAAAM | no | Toughbook |
| Panasonic | CF-31 | CF-52GUNBEAM | no | Toughbook |
| Dell | 9030 | FT1HS52 | no | All in one computer |
| Dell | 9030 | FT1CS52 | no | All in one computer |
| Honeywell | N/A | 1310002145 | no | Bunker gear pant |
| Honeywell | N/A | 1310002128 | no | Bunker gear coat |
| Honeywell | N/A | 1411005205 | no | Bunker gear pant |
| Honeywell | N/A | 1310002131 | no | Bunker gear coat |
| Honeywell | N/A | 1310002148 | no | Bunker gear pant |
| Honeywell | N/A | 1407001085 | no | Bunker gear pant |
| Allworx | 9204 | 9204000ADD8A19C6 | no | Desk phone |
| Polycom | N/A | 0004F2818D83 | Unknown | Desk phone |
| Motion | CFT-004 | FBJFAG000097 | Unknown | Tablet |
| Motion | F5M | G7JFAG000028 | Unknown | Tablet |
| Motion | F5M | F6JFAG000224 | Unknown | Tablet |
| Honeywell | N/A | 1407001082 | no | Bunker gear coat |
| Honeywell | N/A | 1403000250 | no | Bunker gear coat |
| Honeywell | N/A | 131002132 | no | Bunker gear coat |
| Honeywell | N/A | 1403000251 | no | Bunker gear coat |
| Honeywell | N/A | 1310002141 | no | Bunker gear coat |
| Honeywell | N/A | 1403000264 | no | Bunker gear pant |
| Honeywell | N/A | 1310002158 | no | Bunker gear pant |
| Honeywell | N/A | 1407001087 | no | Bunker gear pant |
| 2007 | | | | |
| Phantom | 21' Sports Jon | VIN EJU645SJM708 | no | Boat with bad motor |
| Norco | N/A | None listed | Unknown | Norco Transmission Jack |
| Klimawent | N/A | None listed | Unknown | Kimawent Exhaust Extractor |
| Robinair | N/A | None listed | Unknown | Robinair Cooltech Freon extractor/recharge |

| | | | | |
|------------|----------------------|------------------------|---------|--|
| Whitco In. | N/A | None listed | Unknown | Whitco inc. Steam Pressure Washer /cleaner |
| Clean Burn | N/A | None listed | Unknown | Clean Burn Oil Heater |
| Ford | F350 | None listed | Unknown | 2008 Ford F350 5th Wheel Tailgate |
| Makita | XPH01 | 722418 | Unknown | Makita Drill |
| Makita | XDT04 | 4644670 | Unknown | Makita Impact Driver |
| Kuri Tec | 3/8" | None listed | yes | Air Breathing Hose Line 100ft |
| Kenmore | N/A | None listed | Unknown | Window AC Unit |
| GE | N/A | None listed | Unknown | Window AC Unit |
| Unknown | unknown | None listed | yes | Dumbbell Rack and Dumbbells 10-50lbs Medicine Ball Rack and Balls 4-6-8-10-12-20lbs |
| Unknown | unknown | None listed | yes | |
| Motion | EPCR Docking Station | DAJZAG000169 | no | Motion EPCR Docking Station from 2015 |
| Unknown | unknown | KF67E83012A | Unknown | Wide Format Scanner |
| Microsoft | Surface Pro | 34709534653 | no | Old Training tablet |
| Microsoft | Surface Book | 1806683954 | no | Old Training tablet |
| Bullard | T3Max | 57142 | Unknown | Thermal imaging camera (TIC) |
| MSA | Evolution 5600 | A0-0204-H07 | Unknown | Thermal imaging camera (TIC) |
| MSA | unknown | None listed | Yes | Thermal imaging camera (TIC) |
| Garmin | unknown | None listed | Unknown | Garmin navigation device |
| Microsoft | Surface Book | None listed | no | Old Training tablet - FIT TEST 1 |
| Microsoft | Surface Book | None listed | no | Old Training tablet |
| Dell | OptiPlex 7440 | HFKVKH2 | no | All in one computer |
| Dell | unknown | 3DJXVM1 | no | Laptop |
| Lenovo | 20BX001KUS | PC-08ST8H 15/11 | no | Laptop |
| Asus | S500C | D1NOAS59349607 | no | Laptop |
| Acer | 43901582985 | MMLXVAA00143903DD58500 | Unknown | Monitor |
| Acer | 43901582985 | MMLXVAA00143903DD58500 | Unknown | Monitor |

| SRFR Asset | Make | Model | Serial number | description |
|------------|--------|---------|---------------|--|
| N/A | Wouxun | KG-UV6X | 1304F2974 | Portable radio w/ charger and microphone |
| N/A | Wouxun | KG-UV6X | 1304F2973 | Portable radio w/ charger and microphone |
| N/A | Wouxun | KG-UV6X | 1304F2972 | Portable radio w/ charger and microphone |
| N/A | Wouxun | KG-UV6X | 1304F2980 | Portable radio w/ charger and microphone |
| N/A | Wouxun | KG-UV6X | 1304F2968 | Portable radio w/ charger and microphone |
| N/A | Wouxun | KG-UV6X | 1304F2970 | Portable radio w/ charger and microphone |
| N/A | N/A | N/A | 19-004 | 1.5" Hose |
| N/A | N/A | N/A | 18-006 | 1.5" Hose |
| N/A | N/A | N/A | 19-02 | 1.5" Hose |
| N/A | N/A | N/A | 19-22 | 1.5" Hose |
| N/A | N/A | N/A | 18-022 | 1.5" Hose |
| N/A | N/A | N/A | 19-030 | 1.5" Hose |
| N/A | N/A | N/A | 17-65 | 1.5" Hose |
| N/A | N/A | N/A | 19-005 | 1.5" Hose |
| N/A | N/A | N/A | 19-003 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-001 | 1.5" Hose |
| N/A | N/A | N/A | 13-97 | 1.5" Hose |
| N/A | N/A | N/A | 17-48 | 1.5" Hose |
| N/A | N/A | N/A | 13-88 | 1.5" Hose |
| N/A | N/A | N/A | 17-24 | 1.5" Hose |
| N/A | N/A | N/A | 19-013 | 1.5" Hose |
| N/A | N/A | N/A | 19-016 | 1.5" Hose |
| N/A | N/A | N/A | 13-32 | 1.5" Hose |
| N/A | N/A | N/A | 18-007 | 1.5" Hose |
| N/A | N/A | N/A | 13-05 | 1.5" Hose |
| N/A | N/A | N/A | 19-05 | 1.5" Hose |
| N/A | N/A | N/A | 13-99 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 19-24 | 1.5" Hose |
| N/A | N/A | N/A | 11-12 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-59 | 1.5" Hose |

| | | | | |
|-----|-----|-----|--------|-----------|
| N/A | N/A | N/A | 10-11 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-65 | 1.5" Hose |
| N/A | N/A | N/A | 17-46 | 1.5" Hose |
| N/A | N/A | N/A | 13-31 | 1.5" Hose |
| N/A | N/A | N/A | 13-79 | 1.5" Hose |
| N/A | N/A | N/A | 13-100 | 1.5" Hose |
| N/A | N/A | N/A | 11-08 | 1.5" Hose |
| N/A | N/A | N/A | 13-92 | 1.5" Hose |
| N/A | N/A | N/A | 13-09 | 1.5" Hose |
| N/A | N/A | N/A | 13-77 | 1.5" Hose |
| N/A | N/A | N/A | 18-009 | 1.5" Hose |
| N/A | N/A | N/A | 11-15 | 1.5" Hose |
| N/A | N/A | N/A | 13-25 | 1.5" Hose |
| N/A | N/A | N/A | 13-30 | 1.5" Hose |
| N/A | N/A | N/A | 17-13 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-07 | 1.5" Hose |
| N/A | N/A | N/A | 13-51 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-58 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-69 | 1.5" Hose |
| N/A | N/A | N/A | 13-90 | 1.5" Hose |
| N/A | N/A | N/A | 19-028 | 1.5" Hose |
| N/A | N/A | N/A | 13-68 | 1.5" Hose |
| N/A | N/A | N/A | 13-50 | 1.5" Hose |
| N/A | N/A | N/A | 18-018 | 1.5" Hose |
| N/A | N/A | N/A | 13-52 | 1.5" Hose |
| N/A | N/A | N/A | 13-63 | 1.5" Hose |
| N/A | N/A | N/A | 13-98 | 1.5" Hose |
| N/A | N/A | N/A | 17-51 | 1.5" Hose |
| N/A | N/A | N/A | 13-74 | 1.5" Hose |

| | | | | |
|-----|-----|-----|--------|-----------|
| N/A | N/A | N/A | 11-17 | 1.5" Hose |
| N/A | N/A | N/A | 11-22 | 1.5" Hose |
| N/A | N/A | N/A | 17-67 | 1.5" Hose |
| N/A | N/A | N/A | 11-04 | 1.5" Hose |
| N/A | N/A | N/A | 17-50 | 1.5" Hose |
| N/A | N/A | N/A | 19-009 | 1.5" Hose |
| N/A | N/A | N/A | 18-015 | 1.5" Hose |
| N/A | N/A | N/A | 13-24 | 1.5" Hose |
| N/A | N/A | N/A | 13-13 | 1.5" Hose |
| N/A | N/A | N/A | 19-06 | 1.5" Hose |
| N/A | N/A | N/A | 13-38 | 1.5" Hose |
| N/A | N/A | N/A | 19-03 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-40 | 1.5" Hose |
| N/A | N/A | N/A | 13-10 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-70 | 1.5" Hose |
| N/A | N/A | N/A | 13-83 | 1.5" Hose |
| N/A | N/A | N/A | 13-61 | 1.5" Hose |
| N/A | N/A | N/A | 17-27 | 1.5" Hose |
| N/A | N/A | N/A | 18-001 | 1.5" Hose |
| N/A | N/A | N/A | 13-85 | 1.5" Hose |
| N/A | N/A | N/A | 17-66 | 1.5" Hose |
| N/A | N/A | N/A | 17-52 | 1.5" Hose |
| N/A | N/A | N/A | 13-21 | 1.5" Hose |
| N/A | N/A | N/A | Nov-00 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 11-00 | 1.5" Hose |
| N/A | N/A | N/A | 17-62 | 1.5" Hose |
| N/A | N/A | N/A | 17-59 | 1.5" Hose |
| N/A | N/A | N/A | 11-03 | 1.5" Hose |
| N/A | N/A | N/A | 11-20 | 1.5" Hose |
| N/A | N/A | N/A | 13-94 | 1.5" Hose |
| N/A | N/A | N/A | 13-04 | 1.5" Hose |

| | | | | |
|------------|-----------|---------|-----------------|------------------|
| N/A | N/A | N/A | 13-10 | 1.5" Hose |
| N/A | N/A | N/A | 13-14 | 1.5" Hose |
| N/A | N/A | N/A | 13-02 | 1.5" Hose |
| N/A | N/A | N/A | 17-04 | 1.5" Hose |
| N/A | N/A | N/A | 17-12 | 1.5" Hose |
| N/A | N/A | N/A | 19-015 | 1.5" Hose |
| N/A | N/A | N/A | 18-005 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 10-61 | 1.5" Hose |
| N/A | N/A | N/A | 17-55 | 1.5" Hose |
| N/A | N/A | N/A | 11-11 | 1.5" Hose |
| N/A | N/A | N/A | 13-103 | 1.5" Hose |
| N/A | N/A | N/A | 18-002 | 1.5" Hose |
| N/A | N/A | N/A | 17-8 | 1.5" Hose |
| N/A | N/A | N/A | 17-57 | 1.5" Hose |
| N/A | N/A | N/A | 06-43 | 1.5" Hose |
| 1.206E+09 | Honeywell | N/A | 1206003071 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002157 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002140 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002451 | Bunker gear pant |
| 0511000567 | Honeywell | N/A | 0511000567 | Bunker gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000256 | Bunker gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000260 | Bunker gear pant |
| 7014 | Motion | F5M | J2JFAG000156 | EPCR |
| 7022 | Motion | F5M | G7JFAG000028 | EPCR |
| 6971 | Motion | F5M | H4JFAG000112 | EPCR |
| 7013 | Motion | F5M | J2JFAG000155 | EPCR |
| 70000206 | Motion | F5M | K1JFAG000151 | EPCR |
| 7029 | Motion | F5M | K1JFAG000150 | EPCR |
| 70000251 | Motion | F5M | K1JFAG000149 | EPCR |
| 6970 | Motion | F5M | H4JFAG000113 | EPCR |
| 70000455 | Dell | P46G | 2K2VNY1 | Laptop |
| 6838 | Asus | AR5B125 | D1NOAS593482057 | Notebook PC |
| N/A | Dell | P30E | DT8G6F2 | Laptop |

| | | | | |
|-----------|-----------|---------|------------------|---------------------|
| 70000383 | Dell | 17R | GX903X1 | Laptop |
| N/A | Dell | N/A | destroyed image | Laptop |
| 70000464 | Dell | N/A | 5Z9SNY1 | Laptop |
| 70000468 | Dell | N/A | 3OBSNY1 | Laptop |
| 70000459 | Dell | N/A | 4K2VNY1 | Laptop |
| 70000465 | Dell | N/A | FZ9SNY1 | Laptop |
| 1.31E+09 | Honeywell | N/A | 1310002127 | Bunkger gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002144 | Bunkger gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000261 | Bunkger gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000249 | Bunkger gear pant |
| N/A | Dell | 9020 | 9078198914 | Desktop PC |
| N/A | Dell | 9020 | 9078152258 | Desktop PC |
| N/A | Dell | unknown | Z52HB2 | Desktop PC |
| N/A | Dell | unknown | HF6P842 | Desktop PC |
| N/A | Dell | unknown | J7X5VR1 | Desktop PC |
| N/A | Panasonic | CF-31 | CF-31WBLFALM | Toughbook |
| N/A | Panasonic | CF-31 | CF-30FCSSAAAM | Toughbook |
| N/A | Panasonic | CF-31 | CF-52GUNBEAM | Toughbook |
| N/A | Dell | 9030 | FT1HS52 | All in one computer |
| N/A | Dell | 9030 | FT1CS52 | All in one computer |
| 1.31E+09 | Honeywell | N/A | 1310002145 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002128 | Bunker gear coat |
| 1.411E+09 | Honeywell | N/A | 1411005205 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002131 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002148 | Bunker gear pant |
| 1.407E+09 | Honeywell | N/A | 1407001085 | Bunker gear pant |
| N/A | Allworx | 9204 | 9204000ADD8A19C6 | Desk phone |
| N/A | Polycom | N/A | 0004F2818D83 | Desk phone |
| 70000252 | Motion | CFT-004 | FBJFAG000097 | Tablet |
| N/A | Motion | F5M | G7JFAG000028 | Tablet |
| 70000207 | Motion | F5M | F6JFAG000224 | Tablet |
| 1.407E+09 | Honeywell | N/A | 1407001082 | Bunker gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000250 | Bunker gear coat |
| 131002132 | Honeywell | N/A | 131002132 | Bunker gear coat |

| | | | | |
|-----------|---------------------------|----------------------------|-------------------|--|
| 1.403E+09 | Honeywell | N/A | 1403000251 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002141 | Bunker gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000264 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002158 | Bunker gear pant |
| 1.407E+09 | Honeywell | N/A | 1407001087 | Bunker gear pant |
| BT31 | 2007 Phant 21' Sports Jon | VIN | EJU645SJM708 | Boat with bad motor |
| 70002031 | Norco | N/A | None listed | Norco Transmission Jack |
| N/A | Klimawent | N/A | None listed | Kimawent Exhaust Extractor |
| 70000493 | Robinair | N/A | None listed | Robinair Cooltech Freon extractor/recharger |
| N/A | Whitco In. | N/A | None listed | Whitco inc. Steam Pressure Washer /cleaner |
| 70000497 | Clean Burn | N/A | None listed | Clean Burn Oil Heater |
| N/A | Ford | F350 | None listed | 2008 Ford F350 5th Wheel Tailgate |
| 70001955 | Makita | XPH01 | 722418 | Makita Drill |
| 70001956 | Makita | XDT04 | 4644670 | Makita Impact Driver |
| N/A | Kuri Tec | 3/8" | None listed | Air Breathing Hose Line 100ft |
| N/A | Kenmore | N/A | None listed | Window AC Unit |
| N/A | GE | N/A | None listed | Window AC Unit |
| N/A | Unknown | unknown | None listed | Dumbbell Rack and Dumbbells 10-50lbs |
| N/A | Unknown | unknown | None listed | Medicine Ball Rack and Balls 4-6-8-10-12-20lbs |
| N/A | Motion | EPCR Docking S | DAJZAG000169 | Motion EPCR Docking Station from 2015 |
| 70000348 | Unknown | unknown | KF67E83012A | Wide Format Scanner |
| N/A | Microsoft | Surface Pro | 34709534653 | Old Training tablet |
| 70000144 | Microsoft | Surface Book | 1806683954 | Old Training tablet |
| 70001949 | Bullard | T3Max | 57142 | Thermal imaging camera (TIC) |
| N/A | MSA | Evolution 5600 A0-0204-H07 | | Thermal imaging camera (TIC) |
| N/A | MSA | unknown | None listed | Thermal imaging camera (TIC) |
| N/A | Garmin | unknown | None listed | Garmin navigation device |
| N/A | Microsoft | Surface Book | None listed | Old Training tablet - FIT TEST 1 |
| 70000286 | Microsoft | Surface Book | None listed | Old Training tablet |
| N/A | Dell | OptiPlex 7440 | HFKVKH2 | All in one computer |
| N/A | Dell | unknown | 3DJXVM1 | Laptop |
| N/A | Lenovo | 20BX001KUS | PC-08ST8H 15/11 | Laptop |
| N/A | Asus | S500C | D1NOAS59349607 | Laptop |
| N/A | Acer | 43901582985 | MMLXVAA00143903DE | Monitor |

| | | | |
|-----|------|-------------|---------------------------|
| N/A | Acer | 43901582985 | MMLXVAA00143903DC Monitor |
|-----|------|-------------|---------------------------|



SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-3

A RESOLUTION TO SURPLUS EQUIPMENT

WHEREAS, Snohomish Regional Fire and Rescue presently owns the equipment listed on the attached Exhibit A "Equipment;"

WHEREAS, The District no longer has a need for the Equipment and the Equipment is surplus to the needs of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Vehicles and Equipment using commercially reasonable methods established by the Fire Chief or designee.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS XXX DAY OF XXX 2024.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

ATTEST:

District Secretary



SNOHOMISH REGIONAL FIRE & RESCUE

Exhibit A

| SRFR Asset | | | | |
|------------|--------|---------|---------------|-------------------------------------|
| ID | Make | Model | Serial number | description |
| N/A | Wouxun | KG-UV6X | 1304F2974 | Portable radio w/ charger and micro |
| N/A | Wouxun | KG-UV6X | 1304F2973 | Portable radio w/ charger and micro |
| N/A | Wouxun | KG-UV6X | 1304F2972 | Portable radio w/ charger and micro |
| N/A | Wouxun | KG-UV6X | 1304F2980 | Portable radio w/ charger and micro |
| N/A | Wouxun | KG-UV6X | 1304F2968 | Portable radio w/ charger and micro |
| N/A | Wouxun | KG-UV6X | 1304F2970 | Portable radio w/ charger and micro |
| N/A | N/A | N/A | 19-004 | 1.5" Hose |
| N/A | N/A | N/A | 18-006 | 1.5" Hose |
| N/A | N/A | N/A | 19-02 | 1.5" Hose |
| N/A | N/A | N/A | 19-22 | 1.5" Hose |
| N/A | N/A | N/A | 18-022 | 1.5" Hose |
| N/A | N/A | N/A | 19-030 | 1.5" Hose |
| N/A | N/A | N/A | 17-65 | 1.5" Hose |
| N/A | N/A | N/A | 19-005 | 1.5" Hose |
| N/A | N/A | N/A | 19-003 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-001 | 1.5" Hose |
| N/A | N/A | N/A | 13-97 | 1.5" Hose |
| N/A | N/A | N/A | 17-48 | 1.5" Hose |
| N/A | N/A | N/A | 13-88 | 1.5" Hose |
| N/A | N/A | N/A | 17-24 | 1.5" Hose |
| N/A | N/A | N/A | 19-013 | 1.5" Hose |
| N/A | N/A | N/A | 19-016 | 1.5" Hose |
| N/A | N/A | N/A | 13-32 | 1.5" Hose |
| N/A | N/A | N/A | 18-007 | 1.5" Hose |
| N/A | N/A | N/A | 13-05 | 1.5" Hose |
| N/A | N/A | N/A | 19-05 | 1.5" Hose |
| N/A | N/A | N/A | 13-99 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 19-24 | 1.5" Hose |
| N/A | N/A | N/A | 11-12 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-59 | 1.5" Hose |



SNOHOMISH REGIONAL FIRE & RESCUE

| | | | | |
|-----|-----|-----|--------|-----------|
| N/A | N/A | N/A | 10-11 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-65 | 1.5" Hose |
| N/A | N/A | N/A | 17-46 | 1.5" Hose |
| N/A | N/A | N/A | 13-31 | 1.5" Hose |
| N/A | N/A | N/A | 13-79 | 1.5" Hose |
| N/A | N/A | N/A | 13-100 | 1.5" Hose |
| N/A | N/A | N/A | 11-08 | 1.5" Hose |
| N/A | N/A | N/A | 13-92 | 1.5" Hose |
| N/A | N/A | N/A | 13-09 | 1.5" Hose |
| N/A | N/A | N/A | 13-77 | 1.5" Hose |
| N/A | N/A | N/A | 18-009 | 1.5" Hose |
| N/A | N/A | N/A | 11-15 | 1.5" Hose |
| N/A | N/A | N/A | 13-25 | 1.5" Hose |
| N/A | N/A | N/A | 13-30 | 1.5" Hose |
| N/A | N/A | N/A | 17-13 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-07 | 1.5" Hose |
| N/A | N/A | N/A | 13-51 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-58 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-69 | 1.5" Hose |
| N/A | N/A | N/A | 13-90 | 1.5" Hose |
| N/A | N/A | N/A | 19-028 | 1.5" Hose |
| N/A | N/A | N/A | 13-68 | 1.5" Hose |
| N/A | N/A | N/A | 13-50 | 1.5" Hose |
| N/A | N/A | N/A | 18-018 | 1.5" Hose |
| N/A | N/A | N/A | 13-52 | 1.5" Hose |
| N/A | N/A | N/A | 13-63 | 1.5" Hose |
| N/A | N/A | N/A | 13-98 | 1.5" Hose |
| N/A | N/A | N/A | 17-51 | 1.5" Hose |
| N/A | N/A | N/A | 13-74 | 1.5" Hose |
| N/A | N/A | N/A | 11-17 | 1.5" Hose |
| N/A | N/A | N/A | 11-22 | 1.5" Hose |
| N/A | N/A | N/A | 17-67 | 1.5" Hose |



SNOHOMISH REGIONAL FIRE & RESCUE

| | | | | |
|-----|-----|-----|--------|-----------|
| N/A | N/A | N/A | 11-04 | 1.5" Hose |
| N/A | N/A | N/A | 17-50 | 1.5" Hose |
| N/A | N/A | N/A | 19-009 | 1.5" Hose |
| N/A | N/A | N/A | 18-015 | 1.5" Hose |
| N/A | N/A | N/A | 13-24 | 1.5" Hose |
| N/A | N/A | N/A | 13-13 | 1.5" Hose |
| N/A | N/A | N/A | 19-06 | 1.5" Hose |
| N/A | N/A | N/A | 13-38 | 1.5" Hose |
| N/A | N/A | N/A | 19-03 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 13-40 | 1.5" Hose |
| N/A | N/A | N/A | 13-10 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 17-70 | 1.5" Hose |
| N/A | N/A | N/A | 13-83 | 1.5" Hose |
| N/A | N/A | N/A | 13-61 | 1.5" Hose |
| N/A | N/A | N/A | 17-27 | 1.5" Hose |
| N/A | N/A | N/A | 18-001 | 1.5" Hose |
| N/A | N/A | N/A | 13-85 | 1.5" Hose |
| N/A | N/A | N/A | 17-66 | 1.5" Hose |
| N/A | N/A | N/A | 17-52 | 1.5" Hose |
| N/A | N/A | N/A | 13-21 | 1.5" Hose |
| N/A | N/A | N/A | Nov-00 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 11-00 | 1.5" Hose |
| N/A | N/A | N/A | 17-62 | 1.5" Hose |
| N/A | N/A | N/A | 17-59 | 1.5" Hose |
| N/A | N/A | N/A | 11-03 | 1.5" Hose |
| N/A | N/A | N/A | 11-20 | 1.5" Hose |
| N/A | N/A | N/A | 13-94 | 1.5" Hose |
| N/A | N/A | N/A | 13-04 | 1.5" Hose |
| N/A | N/A | N/A | 13-10 | 1.5" Hose |
| N/A | N/A | N/A | 13-14 | 1.5" Hose |
| N/A | N/A | N/A | 13-02 | 1.5" Hose |
| N/A | N/A | N/A | 17-04 | 1.5" Hose |
| N/A | N/A | N/A | 17-12 | 1.5" Hose |
| N/A | N/A | N/A | 19-015 | 1.5" Hose |



SNOHOMISH REGIONAL FIRE & RESCUE

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|------------|-----------|---------|-----------------|-------------------|
| N/A | N/A | N/A | 18-005 | 1.5" Hose |
| N/A | N/A | N/A | 00-xx | 1.5" Hose |
| N/A | N/A | N/A | 10-61 | 1.5" Hose |
| N/A | N/A | N/A | 17-55 | 1.5" Hose |
| N/A | N/A | N/A | 11-11 | 1.5" Hose |
| N/A | N/A | N/A | 13-103 | 1.5" Hose |
| N/A | N/A | N/A | 18-002 | 1.5" Hose |
| N/A | N/A | N/A | 17-8 | 1.5" Hose |
| N/A | N/A | N/A | 17-57 | 1.5" Hose |
| N/A | N/A | N/A | 06-43 | 1.5" Hose |
| 1.206E+09 | Honeywell | N/A | 1206003071 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002157 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002140 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002451 | Bunker gear pant |
| 0511000567 | Honeywell | N/A | 0511000567 | Bunker gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000256 | Bunker gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000260 | Bunker gear pant |
| 7014 | Motion | F5M | J2JFAG000156 | EPCR |
| 7022 | Motion | F5M | G7JFAG000028 | EPCR |
| 6971 | Motion | F5M | H4JFAG000112 | EPCR |
| 7013 | Motion | F5M | J2JFAG000155 | EPCR |
| 70000206 | Motion | F5M | K1JFAG000151 | EPCR |
| 7029 | Motion | F5M | K1JFAG000150 | EPCR |
| 70000251 | Motion | F5M | K1JFAG000149 | EPCR |
| 6970 | Motion | F5M | H4JFAG000113 | EPCR |
| 70000455 | Dell | P46G | 2K2VNY1 | Laptop |
| 6838 | Asus | AR5B125 | D1NOAS593482057 | Notebook PC |
| N/A | Dell | P30E | DT8G6F2 | Laptop |
| 70000383 | Dell | 17R | GX903X1 | Laptop |
| N/A | Dell | N/A | destroyed image | Laptop |
| 70000464 | Dell | N/A | 5Z9SNY1 | Laptop |
| 70000468 | Dell | N/A | 3OBSNY1 | Laptop |
| 70000459 | Dell | N/A | 4K2VNY1 | Laptop |
| 70000465 | Dell | N/A | FZ9SNY1 | Laptop |
| 1.31E+09 | Honeywell | N/A | 1310002127 | Bunkger gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002144 | Bunkger gear pant |
| 1.403E+09 | Honeywell | N/A | 1403000261 | Bunkger gear coat |



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|-----------|--------------|----------------|------------------|-------------------------------------|
| 1.403E+09 | Honeywell | N/A | 1403000249 | Bunkger gear pant |
| N/A | Dell | 9020 | 9078198914 | Desktop PC |
| N/A | Dell | 9020 | 9078152258 | Desktop PC |
| N/A | Dell | unknown | Z52HB2 | Desktop PC |
| N/A | Dell | unknown | HF6P842 | Desktop PC |
| N/A | Dell | unknown | J7X5VR1 | Desktop PC |
| N/A | Panasonic | CF-31 | CF-31WBLFALM | Toughbook |
| N/A | Panasonic | CF-31 | CF-30FCSSAAAM | Toughbook |
| N/A | Panasonic | CF-31 | CF-52GUNBEAM | Toughbook |
| N/A | Dell | 9030 | FT1HS52 | All in one computer |
| N/A | Dell | 9030 | FT1CS52 | All in one computer |
| 1.31E+09 | Honeywell | N/A | 1310002145 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002128 | Bunker gear coat |
| 1.411E+09 | Honeywell | N/A | 1411005205 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002131 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002148 | Bunker gear pant |
| 1.407E+09 | Honeywell | N/A | 1407001085 | Bunker gear pant |
| N/A | Allworx | 9204 | 9204000ADD8A19C6 | Desk phone |
| N/A | Polycom | N/A | 0004F2818D83 | Desk phone |
| 70000252 | Motion | CFT-004 | FBJFAG000097 | Tablet |
| N/A | Motion | F5M | G7JFAG000028 | Tablet |
| 70000207 | Motion | F5M | F6JFAG000224 | Tablet |
| 1.407E+09 | Honeywell | N/A | 1407001082 | Bunker gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000250 | Bunker gear coat |
| 131002132 | Honeywell | N/A | 131002132 | Bunker gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000251 | Bunker gear coat |
| 1.31E+09 | Honeywell | N/A | 1310002141 | Bunker gear coat |
| 1.403E+09 | Honeywell | N/A | 1403000264 | Bunker gear pant |
| 1.31E+09 | Honeywell | N/A | 1310002158 | Bunker gear pant |
| 1.407E+09 | Honeywell | N/A | 1407001087 | Bunker gear pant |
| BT31 | 2007 Phantom | 21' Sports Jon | VIN EJU645SJM708 | Boat with bad motor |
| 70002031 | Norco | N/A | None listed | Norco Transmission Jack |
| N/A | Klimawent | N/A | None listed | Kimawent Exhaust Extractor |
| 70000493 | Robinair | N/A | None listed | Robinair Cooltech Freon extractor/r |
| N/A | Whitco In. | N/A | None listed | Whitco inc. Steam Pressure Washer |
| 70000497 | Clean Burn | N/A | None listed | Clean Burn Oil Heater |
| N/A | Ford | F350 | None listed | 2008 Ford F350 5th Wheel Tailgate |



SNOHOMISH REGIONAL FIRE & RESCUE

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|----------|-----------|----------------------|------------------------|--------------------------------------|
| 70001955 | Makita | XPH01 | 722418 | Makita Drill |
| 70001956 | Makita | XDT04 | 4644670 | Makita Impact Driver |
| N/A | Kuri Tec | 3/8" | None listed | Air Breathing Hose Line 100ft |
| N/A | Kenmore | N/A | None listed | Window AC Unit |
| N/A | GE | N/A | None listed | Window AC Unit |
| N/A | Unknown | unknown | None listed | Dumbbell Rack and Dumbbells 10-5 |
| N/A | Unknown | unknown | None listed | Medicine Ball Rack and Balls 4-6-8-1 |
| N/A | Unknown | unknown | None listed | 20lbs |
| N/A | Motion | EPCR Docking Station | DAJZAG000169 | Motion EPCR Docking Station from |
| 70000348 | Unknown | unknown | KF67E83012A | Wide Format Scanner |
| N/A | Microsoft | Surface Pro | 34709534653 | Old Training tablet |
| 70000144 | Microsoft | Surface Book | 1806683954 | Old Training tablet |
| 70001949 | Bullard | T3Max | 57142 | Thermal imaging camera (TIC) |
| N/A | MSA | Evolution 5600 | A0-0204-H07 | Thermal imaging camera (TIC) |
| N/A | MSA | unknown | None listed | Thermal imaging camera (TIC) |
| N/A | Garmin | unknown | None listed | Garmin navigation device |
| N/A | Microsoft | Surface Book | None listed | Old Training tablet - FIT TEST 1 |
| 70000286 | Microsoft | Surface Book | None listed | Old Training tablet |
| N/A | Dell | OptiPlex 7440 | HFVKVH2 | All in one computer |
| N/A | Dell | unknown | 3DJXVM1 | Laptop |
| N/A | Lenovo | 20BX001KUS | PC-08ST8H 15/11 | Laptop |
| N/A | Asus | S500C | D1NOAS59349607 | Laptop |
| N/A | Acer | 43901582985 | MMLXVAA00143903DD58500 | Monitor |
| N/A | Acer | 43901582985 | MMLXVAA00143903DD58500 | Monitor |



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