



COMMISSIONER BOARD MEETING

JANUARY 25, 2024

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

SNOHOMISH REGIONAL FIRE & RESCUE

WASHINGTON



AGENDA





**BOARD OF FIRE COMMISSIONERS MEETING AGENDA
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom
163 Village Court, Monroe, WA 98272
January 25, 2024, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	1/23/24	2/20/24	Yes
Finance Committee	Elmore	1/25/24	2/22/24	No
Post-Employment Medical	Elmore	9/8/22		
Sno911	Waugh	1/18/24	2/15/24	Yes
Sno Isle Commissioners	Fay	1/4/24	2/1/24	No
Leadership Meeting	Schaub	1/24/24	4/24/24	Yes
Policy Committee	Schaub	1/11/24	2/08/24	No

COMMITTEE MEETING MINUTES

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00133 to 24-00142; (\$737,316.08)
AP Vouchers: 24-00143 to 24-00251; (\$359,506.09)

Approval of Payroll

January 15, 2024 (\$1,244,911.17)

Approval of Minutes

Approve Regular Board Meeting Minutes January 11, 2024

OLD BUSINESS

Discussion



Action

NEW BUSINESS

Discussion

Darkhorse

Policies 203, 210, 600, and 703

Action

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting February 8, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

ADJOURNMENT



CHIEF'S REPORT





COMMISSIONER REPORTS





COMMITTEE MEETING MINUTES





CONSENT AGENDA



Snohomish Regional Fire and Rescue Claims Voucher Summary

01/15/2024

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Voucher	Payee/Claimant	1099 Default	Amount
24-00133	DEPARTMENT OF RETIREMENT SYSTEMS		27,744.19
24-00134	DIMARTINO & ASSOCIATES		23,011.34
24-00135	FIRE 7 FOUNDATION		610.00
24-00136	HRA VEBA TRUST		63,058.38
24-00137	LEOFF TRUST		454,074.32
24-00138	MATRIX TRUST COMPANY		18,681.39
24-00139	TD AMERITRADE INSTITUTIONAL		388.50
24-00140	TRUSTEED PLANS SERVICE CORP		34,365.85
24-00141	VOYA INSTITUTIONAL TRUST CO		115,014.61
24-00142	WASHINGTON STATE SUPPORT REGISTRY		367.50

	Page Total	737,316.08
	Cumulative Total	737,316.08

Docket of Claims Register

APPKT01495 - 01.25.2024 Board Meeting ER

By Docket/Claim Number



Snohomish Regional Fire & Rescue, WA

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
0005	AAA OF EVERETT FIRE EXTINGUISHER	167672	Fire Extinguisher (New Engines/Maint.	Invoice	01/09/2024	Fire Extinguisher (New Engines) x2	001-504-522-20-35-00	879.75
						Fire Extinguisher Repair/Maint. Logisti	001-507-522-50-41-00	374.71
								505.04
0024	ALDERWOOD AUTO GLASS	20333	Shop Parts	Invoice	01/05/2024	Shop Parts	050-511-522-60-34-01	465.08
0025	ALDERWOOD WATER DISTRICT	ST73FM-NOV23/JAN24	Water (Fire Meter) - ST 73	Invoice	01/16/2024	Water (Fire Meter) - ST 73	001-507-522-50-47-02	465.08
0025	ALDERWOOD WATER DISTRICT	ST73-NOV23/JAN24	Water - ST 73	Invoice	01/16/2024	Water - ST 73	001-507-522-50-47-02	16.80
0028	ALL BATTERY SALES AND SERVICE	300-10131578	Shop Supplies	Invoice	01/11/2024	Shop Supplies	050-511-522-60-31-05	83.17
								83.17
								496.13
								496.13

Docket of Claims Register

APPKT01495 - 01.25.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2106	AMAZON CAPITAL SERVICES, INC	24-00148					3,094.26
	11DN-DKL3-3TYQ	Grdn Hose(x10) 4gl Bckts, Mesh Zip Ba	Invoice	01/09/2024	Grdn Hose(x10) 4gl Bckts, Mesh Zip Ba	001-506-522-45-35-00	495.65
	131P-1GQ7-L9W7	Food Storage Contain, (Decon Kit Item:	Invoice	01/07/2024	Food Storage Contain, (Decon Kit Item:	001-506-522-45-35-00	16.15
	13KD-XTFF-FRYM	Motion Sensor 4pk Hanging Light - Log	Invoice	01/06/2024	Motion Sensor 4pk Hanging Light - Log	001-507-522-50-48-00	122.78
	144R-R63M-TX4Y	Dewalt Tool Box & Mobile Work Cente	Invoice	10/09/2024	Dewalt Tool Box & Mobile Work Cente	001-514-522-20-31-09	152.69
	161Q-VH1D-39KH	NRS Rescue Throw Rope (x4) - New En	Invoice	01/08/2024	NRS Rescue Throw Rope (x4) - New En	001-504-522-20-35-00	474.56
	17PJ-43YT-MD3J	Heavy Duty Stapler 210 Sheets Capacit	Invoice	01/07/2024	Heavy Duty Stapler 210 Sheets Capacit	001-507-522-50-35-00	26.38
	1D1P-9QVV-3KLP	Fast Charger Cables 3pk - ST 77	Invoice	01/08/2024	Fast Charger Cables 3pk - ST 77	001-513-522-10-35-00	17.46
	1DTC-XTF7-1619	IR Emitter Extension Cable (Repair Proj	Invoice	01/03/2024	IR Emitter Extension Cable (Repair Proj	001-513-522-10-35-00	12.02
	1DTV-M41L-MTP3	Shop Parts	Invoice	12/30/2023	Shop Parts	050-511-522-60-34-01	29.51
	1G6R-3L3V-4F4H	Food Storage Contain. (Decon Kit Supp	Invoice	01/09/2024	Food Storage Contain. (Decon Kit Supp	001-506-522-45-35-00	10.77
	1GDT-F43T-6K6N	Stainless Steel Cutting Wheel (50pk) -	Invoice	01/04/2024	Stainless Steel Cutting Wheel (50pk) -	001-504-522-20-35-00	29.11
	1GFF-4C71-4QNQ	HMDI Repeater Cable - IT	Invoice	01/04/2024	HMDI Repeater Cable - IT	001-513-522-10-35-00	21.28
	1GNQ-MMLJ-HHNQ	LED Light Bulbs pk 2 - ST 71	Invoice	12/05/2024	LED Light Bulbs pk 2 - ST 71	001-507-522-50-48-00	176.29
	1K76-NC4D-QYVW	Digitize Whiteboard w/ Carrying Case (Invoice	01/11/2024	Digitize Whiteboard w/ Carrying Case (001-507-522-50-35-00	34.50
	1LHW-9JHK-LVYN	Eye Shield, Face Shield Headgear - ST 8	Invoice	01/07/2024	Eye Shield, Face Shield Headgear - ST 8	001-507-522-50-35-00	32.34
	1MVJ-YFD9-J74X	24-01 New Recruit IPads Chargers (pk4	Invoice	12/29/2023	24-01 New Recruit IPads Chargers (pk4	001-506-522-45-35-00	15.10
	1MWY-6Q4R-JGJM	Five Start Notebooks 300pgs (x3) - Tr	Invoice	01/16/2024	Five Start Notebooks 300pgs (x3) - Tr	001-506-522-45-31-02	50.79
	1NM6-LGNM-RGT6	Custom Logo Embosser Steal Stamp - F	Invoice	01/11/2024	Custom Logo Embosser Steal Stamp - F	001-502-522-10-49-07	37.74
	1NWQ-7NP6-1RVY	Bolts, Door Lock Kit, Men/Woman Batl	Invoice	01/08/2024	Bolts, Door Lock Kit, Men/Woman Batl	001-507-522-50-48-00	130.48
	1PG9-DYFF-66GQ	Mop Holder (x3), Mop Head Replac pk	Invoice	01/04/2024	Mop Holder (x3), Mop Head Replac pk	001-507-522-50-31-00	58.79
	1PPT-V7KG-L6KM	Combination Pad Lock - ST82	Invoice	01/07/2024	Combination Pad Lock - ST82	001-504-522-20-35-00	73.88
	1QCR-VTL1-MWL9	Dolly(x2) Res.Tube(x2)Bag,Tire Chain- f	Invoice	12/06/2024	Dolly(x2) Res.Tube(x2)Bag,Tire Chain- f	001-504-522-20-35-00	488.51
	1QT7-XHM9-HF99	1099 Forms - Finance End Of Year 202:	Invoice	01/15/2024	1099 Forms - Finance End Of Year 202:	001-502-522-10-31-00	36.62
	1RM3-HNRQ-KHDC	Cork Bullitan Board(x2)(MSO Daily Offi	Invoice	01/10/2024	Cork Bullitan Board(x2)(MSO Daily Offi	001-509-522-20-35-00	65.02
	1TQD-9JDP-GFHH	Bluetooth Wireless Headset -PIEO Plar	Invoice	01/06/2024	Bluetooth Wireless Headset -PIEO Plar	001-515-522-30-31-01	76.57
	1TVL-YDNR-44TT	Mens Sport Hanes Mesh PcktShirts (x1	Invoice	01/04/2024	Mens Sport Hanes Mesh PcktShirts (x1	001-504-522-20-31-07	134.20
	1V43-DKYC-KTLQ	Mop Bucket w/ Side Press 26qt - ST81	Invoice	01/07/2024	Mop Bucket w/ Side Press 26qt - ST81	001-507-522-50-35-00	71.31
	1VC4-XD4F-3F94	NRS Crew Life Jackets (x3) - New Engin	Invoice	01/08/2024	NRS Crew Life Jackets (x3) - New Engin	001-504-522-20-35-00	203.76
0040	ARAMARK UNIFORM SERVICES	24-00149					82.16
	6560318977	Shop Supplies/Uniform Rental/Laundr	Invoice	01/11/2024	Shop Supplies/Uniform Rental/Laundr	050-511-522-60-41-04	82.16
2349	AXTHELM CONSTRUCTION, INC.	24-00150					43,984.30
	202337-02	Station 83 Remodel (Pay-App #2) - ST8	Invoice	01/08/2024	Station 83 Remodel (Pay-App #2) - ST8	300-507-594-50-62-83	43,984.30
0058	BICKFORD MOTORS INC.	24-00151					476.33
	1264213	Shop Parts	Invoice	01/10/2024	Shop Parts	050-511-522-60-34-01	297.92
	1264283	Shop Parts	Invoice	01/10/2024	Shop Parts	050-511-522-60-34-01	189.79
	1264320	Shop Parts	Invoice	01/10/2024	Shop Parts	050-511-522-60-34-01	99.64
	CM1264283	Shop Parts	Credit Memo	01/10/2024	Shop Parts	050-511-522-60-34-01	-111.02
1581	BILL GUNTERMAN	24-00152					232.37
	INV10810	Station Duty Boot Reimbursement	Invoice	12/10/2023	Station Duty Boot Reimbursement	001-504-522-20-31-07	232.37

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0065	BOUND TREE MEDICAL, LLC	24-00153					5,677.60
	85194061	Medical Supplies	Invoice	12/21/2023	Medical Supplies	001-509-522-30-31-01	2,671.04
	85198187	Medications & Medical Supplies	Invoice	12/27/2023	Medications & Medical Supplies	001-509-522-30-31-01	2,760.78
	85199083	Medications	Invoice	12/28/2023	Medications	001-509-522-30-31-01	83.90
	85199084	Medications	Invoice	12/28/2023	Medications	001-509-522-30-31-01	120.99
	85203819	Medical Supplies	Invoice	01/03/2024	Medical Supplies	001-509-522-30-31-01	40.89
0070	BRAKE & CLUTCH SUPPLY INC	24-00154					1,841.36
	125330	Shop Parts	Invoice	01/09/2024	Shop Parts	050-511-522-60-34-01	712.75
	125370	Shop Parts	Invoice	01/10/2024	Shop Parts	050-511-522-60-34-01	1,128.61
2352	CAMERON MAIN	24-00155					187.50
	INV10814	2023 Shop Tool Allowance Reimburse	Invoice	01/09/2024	2023 Shop Tool Allowance Reimburse	050-511-522-60-35-01	187.50
1913	CANON FINANCIAL SERVICES INC	24-00156					813.11
	31906976	Copier Lease - Admin DAC & POD,ST81	Invoice	01/12/2024	Copier Machine Lease - Admn, POD, S	001-512-591-22-70-00	516.51
	31919560	Copier Machine Lease - Admin Bldg (C	Invoice	01/12/2024	Copier Machine Lease - Admin Bldg (C	001-512-591-22-70-00	296.60
0096	CENTRAL WELDING SUPPLY	24-00157					2,033.19
	0001952991	Oxygen Cylinder Exchange/Re-Fill (x12	Invoice	01/02/2024	Oxygen Cylinder Exchange/Re-Fill (x12	001-509-522-20-45-00	489.12
	0001954538	Oxygen Cylinder Exchange/Re-Fill (x15	Invoice	01/04/2024	Oxygen Cylinder Exchange/Re-Fill (x15	001-509-522-20-45-00	639.30
	00019553655	Oxygen Cylinder Exchange/Re-Fill (x4)	Invoice	01/03/2024	Oxygen Cylinder Exchange/Re-Fill (x4)	001-509-522-20-45-00	80.01
	0001956228	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	01/08/2024	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00	361.90
	0001957140	Oxygen Cylinder Exchange/Re-Fill (x2)	Invoice	01/09/2024	Oxygen Cylinder Exchange/Re-Fill (x2)	001-509-522-20-45-00	63.18
	0001961421	Oxygen Cylinder Exchange/Re-Fill (x3)	Invoice	01/16/2024	Oxygen Cylinder Exchange/Re-Fill (x3)	001-509-522-20-45-00	71.59
	RN12232276	Oxygen Cylinder Rental (Inventory)	Invoice	12/31/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	257.62
	RN12234796	Oxygen Cylinder Rental (Inventory)	Invoice	12/31/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	70.47
0099	CHAMPION BOLT & SUPPLY INC	24-00158					591.82
	773906	Shop Supplies	Invoice	01/15/2024	Shop Supplies	050-511-522-60-31-05	333.12
	773912	Shop Supplies	Invoice	01/15/2024	Shop Supplies	050-511-522-60-31-05	258.70
0101	CHINOOK LUMBER	24-00159					172.65
	1993537	Lumber & Supplies (Hose Cart Project	Invoice	12/29/2023	Lumber & Supplies (Hose Cart Project	001-506-522-45-35-00	172.65
0110	CITY OF MONROE	24-00160					36.19
	ST31IRR-DEC23	Water (Irrigation Meter) - ST 31	Invoice	01/03/2024	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	36.19
0110	CITY OF MONROE	24-00161					453.65
	ADMIN-DEC23	Water, Stormwater & Sewer - Admin B	Invoice	01/03/2024	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02	231.36
						300-507-522-50-47-00	222.29
0110	CITY OF MONROE	24-00162					142.18
	ST32-DEC23	Water & Stormwater - ST 32	Invoice	01/03/2024	Water & Stormwater - ST 32	001-507-522-50-47-02	142.18
0110	CITY OF MONROE	24-00163					762.06
	ST31-DEC23	Water, Stormwater & Sewer - ST 31	Invoice	01/03/2024	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	762.06
0126	COMCAST	24-00164					104.81
	ST83-JANFEB24	Internet Services - ST 83	Invoice	01/08/2024	Internet Services - ST 83	001-513-522-50-42-01	104.81

Docket of Claims Register

APPKT01495 - 01.25.2024 Board Meeting ER

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0126	COMCAST ST71-JANFEB24	24-00165 Internet Services - ST 71	Invoice	01/07/2024	Internet Services - ST 71	001-513-522-50-42-01	314.66 314.66
0126	COMCAST ADMIN-JANFEB24.1	24-00166 Internet/Phone/TV Services - Admin B	Invoice	01/07/2024	Internet/Phone/TV Srvcs - Admin Bldg	001-513-522-50-42-01	738.42 738.42
0126	COMCAST ST73-JANFEB24	24-00167 Internet Services - ST 73	Invoice	01/04/2024	Internet Services - ST 73	001-513-522-50-42-01	319.98 319.98
0136	COURIERWEST 7669	24-00168 Mail Courier Monthly Service (Decemb	Invoice	01/01/2024	Mail Courier Monthly Service (Decemb	001-502-522-10-41-01	2,122.88 2,122.88
0138	CRESSY DOOR COMPANY, INC 192297	24-00169 Service Call (Bay Door 3 Stuck) - ST 31	Invoice	01/08/2024	Service Call (Bay Door 3 Stuck) - ST 31	001-507-522-50-48-00	495.04 495.04
0300	DAVE JONKER INV10816	24-00170 2023 Shop Tool Allowance Reimburs	Invoice	01/10/2024	2023 Shop Tool Allowance Reimburs	050-511-522-60-35-01	750.00 750.00
2318	DILLON CLINTON INV10818	24-00171 Firefighter Track Registration Reimburs	Invoice	01/17/2024	Firefighter Track Registration Reimburs	001-506-522-45-49-02	263.11 263.11
1600	DIRECTV, LLC 050747001X240102	24-00172 Cable/TV Services - ST 33	Invoice	01/02/2024	Cable/TV Services - ST 33	001-513-522-50-42-01	113.98 113.98
2357	ECGWEEKLY LLC 768	24-00173 CME Online Annual PLUS Subscription	Invoice	12/23/2023	CME Online Annual PLUS Subscription	001-510-522-20-49-04	3,168.00 3,168.00
1875	ELECTRONIC BUSINESS MACHINE AR267662	24-00174 Copier Machine Usage - Admin Bldg (C	Invoice	12/31/2023	Copier Machine Usage - Admin Bldg (C	001-502-522-10-31-00	503.78 503.78
1677	ESO SOLUTIONS, INC ESO-130404	24-00175 ESO Connect Software Annual Subscrip	Invoice	01/10/2024	ESO Connect Software Annual Subscrip	001-509-522-20-49-02	4,936.13 4,936.13
1976	EVERETT STEEL, INC 405374	24-00176 Shop Parts	Invoice	11/30/2023	Shop Parts	050-511-522-60-34-01	274.29 274.29
1642	EVERGREEN POWER SYSTEMS, IN 36019 36034 36035 36036 36037	24-00177 Install New Outlet for Reader Board - S Install (3 Circuits/Panel) - ST31 Mezza Installed New (5 Circuits/GFI) - ST71 Install/Replaced (Dedicated Circuit for Service Call (Shunt Trip Test) - ST71	Invoice Invoice Invoice Invoice Invoice	01/10/2024 01/10/2024 01/10/2024 01/10/2024 01/10/2024	Install New Outlet for Reader Board - S Install (3 Circuits/Panel) - ST31 Mezza Installed New (5 Circuits/GFI) - ST71 Install/Replaced (Dedicated Circuit for Service Call (Shunt Trip Test) - ST71	001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00	11,138.24 596.70 6,630.74 2,730.36 786.96 393.48
0212	FIRSTWATCH FW111027	24-00178 First Annual Supp. & Maint. (ASM 2024	Invoice	01/05/2024	First Annual Supp. & Maint. (ASM 2024	001-509-522-20-49-02	521.35 521.35

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0226	GALLS, LLC	24-00179					3,449.11
	026618346	Industrial Pants	Invoice	12/22/2023	Industrial Pants	001-504-522-20-31-07	143.46
	026643404	Softshell Fleece Jacket	Invoice	12/28/2023	Softshell Fleece Jacket	001-504-522-20-31-07	195.09
	026647147	Station Wear Pants	Invoice	12/28/2023	Station Wear Pants	001-504-522-20-31-07	70.61
	026654465	Class A Alterations	Invoice	12/29/2023	Class A Alteration	001-504-522-20-31-07	43.61
	026654467	Class A Alterations (x2)	Invoice	12/29/2023	Class A Alterations (x2)	001-504-522-20-31-07	9.74
	026654488	S/S Womans Station Wear Shirt	Invoice	12/29/2023	S/S Womans Station Wear Shirt	001-504-522-20-31-07	66.78
	026654489	S/S Station Wear Shirt	Invoice	12/29/2023	S/S Station Wear Shirt	001-504-522-20-31-07	65.85
	026654569	Station Wear Pants (x2)	Invoice	12/29/2023	Station Wear Pants (x2)	001-504-522-20-31-07	310.15
	026655123	Station Wear Pants	Invoice	12/29/2023	Station Wear Pants	001-504-522-20-31-07	70.61
	026665809	1/4 Zip Turtleneck Sweatshirt (x2)	Invoice	12/30/2024	1/4 Zip Turtleneck Sweatshirt (x2)	001-504-522-20-31-07	227.21
	026665872	1/2 Zip Turtleneck Sweatshirt (x2)	Invoice	12/30/2024	1/2 Zip Turtleneck Sweatshirt (x2)	001-504-522-20-31-07	221.51
	026671857	Quarter Boots	Invoice	01/02/2024	Quarter Boots	001-504-522-20-31-07	222.52
	026671858	Industrial Pants (x3)	Invoice	01/02/2024	Industrial Pants (x3)	001-504-522-20-31-07	434.31
	026681999	1/4 Zip Turtleneck Sweatshirt	Invoice	01/03/2024	1/4 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	108.70
	026682003	1/2 Zip Turtleneck Sweatshirt	Invoice	01/03/2024	1/2 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	110.66
	026693698	Duty Boots	Invoice	01/04/2024	Duty Boots	001-504-522-20-31-07	222.52
	026703365	Duty Boots	Invoice	01/04/2024	Duty Boots	001-504-522-20-31-07	166.25
	026705023	Diamond Quilted Jacket, Leather Belt	Invoice	01/05/2024	Diamond Quilted Jacket, Leather Belt	001-504-522-20-31-07	125.22
	026705045	L/S DAC Polyester-Cotton Class A Shirt	Invoice	01/05/2024	L/S DAC Polyester-Cotton Class A Shirt	001-504-522-20-31-07	129.09
	026715544	Name Plate	Invoice	01/05/2024	Name Plate	001-504-522-20-31-07	24.59
	026722552	Dress/Uniform Shoes (Academy Oxford)	Invoice	01/08/2024	Dress/Uniform Shoes (Academy Oxford)	001-504-522-20-31-07	144.60
	026722603	1/2 Zip Turtleneck Sweatshirt	Invoice	01/08/2024	1/2 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	110.66
	026732533	Diamond Quilted Jacket	Credit Memo	01/08/2024	Diamond Quilted Jacket	001-504-522-20-31-07	-71.47
	026733414	Jacket w/ Detachable Inner Softshell	Invoice	01/09/2024	Jacket w/ Detachable Inner Softshell	001-504-522-20-31-07	296.84
2237	GIANT LIFTING LLC	24-00180					1,793.77
	GL31191	Fitness equipment	Invoice	11/28/2023	Fitness equipment	001-506-522-45-35-00	1,793.77

Docket of Claims Register

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	Payable Number	Payable Description					Distribution Amount
0238	GRAINGER	24-00181					5,682.26
	6657089684	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	581.09
	9952140110	Station Operating Supplies	Invoice	01/04/2024	Station Operating Supplies	001-507-522-50-31-00	7.26
	9952140128	Station Operating Supplies	Invoice	01/04/2024	Station Operating Supplies	001-507-522-50-31-00	1,277.94
	9955380473	Station Operating Supplies	Invoice	01/08/2024	Station Operating Supplies	001-507-522-50-31-00	450.39
	9957002299	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	80.86
	9957002307	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	80.79
	9957089692	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	240.72
	9957089700	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	98.61
	9957089718	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	273.26
	9957089726	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	172.66
	9957089734	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	291.50
	9957215933	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	597.63
	9957215941	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	276.21
	9957215958	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	734.63
	9957215966	Station Operating Supplies	Invoice	01/09/2024	Station Operating Supplies	001-507-522-50-31-00	518.71
1894	GREATER LAKE STEVENS CHAMB	24-00182					295.00
	1682	2024 Annual 'Engaged' Level Members	Invoice	01/01/2024	2024 Annual 'Engaged' Level Members	001-502-522-10-49-01	295.00
1660	HARBORVIEW INVESTMENT LTD	24-00183					1,710.00
	02/2024	Paramedic School Housing Rent (#2-10	Invoice	02/01/2024	Paramedic School Housing Rent (#2-10	001-506-522-45-49-37	1,710.00
0252	HEALTHFORCE PARTNERS INC.	24-00184					3,215.00
	25196	Pre-Employment / New Hire Physical C	Invoice	12/31/2023	Pre-Employment / New Hire Physical C	001-510-522-20-41-06	3,215.00
2259	HELMET R US INC.	24-00185					911.30
	67378	Multi Sport Bicycle Helmets S/M/L (x7	Invoice	01/11/2024	Multi Sport Bicycle Helmets S/M/L (x7	001-515-522-30-31-01	911.30
0260	HUGHES FIRE EQUIPMENT, INC	24-00186					570.46
	601359	Shop Parts	Invoice	01/05/2024	Shop Parts	050-511-522-60-34-01	570.46
1878	IMS ALLIANCE	24-00187					113.18
	23-0120	Passport Name & Locker Tags (x16)	Invoice	01/05/2024	Passport Name & Locker Tags (x16)	001-504-522-20-31-01	50.98
	23-3628	Passport Locker Tag (x2)	Invoice	12/29/2023	Passport Locker Tag (x2)	001-504-522-20-31-01	18.50
	24-0162	Passport Name & Locker Tags (x19)	Invoice	01/11/2024	Passport Name & Locker Tags (x19)	001-504-522-20-31-01	43.70
0276	IRON MOUNTAIN INC	24-00188					816.18
	202813318	OffSite Server Data Storage Services (N	Invoice	12/31/2023	OffSite Server Data Storage Services (N	001-513-522-10-41-04	816.18
0277	ISOUTSOURCE	24-00189					10,148.72
	CW290405	IT Services	Invoice	01/15/2024	IT Services	001-513-522-10-41-04	10,148.72
0283	JARROD SPENCE	24-00190					262.74
	INV10811	High Gloss 2gl, Flush Routr Bit Reimb. !	Invoice	01/09/2024	High Gloss 2gl, Flush Routr Bit Reimb. !	001-507-522-50-48-00	262.74
0288	JEFF SCHAUB	24-00191					326.20
	INV10819	Air Fare Reimbur. (Design & Build Conf	Invoice	01/11/2024	Air Fare Reimbur. (Design & Build Conf	001-501-522-10-43-01	326.20

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0305	JUSTYN SHEVLIN INV10817	24-00192 BC Boot Camp Air Fare Reimbursemen	Invoice	10/15/2023	BC Boot Camp Air Fare Reimbursemen	001-506-522-45-43-00	705.40 705.40
1681	KATHERINE POWERS INV10813	24-00193 Airfare Reimb. (2024 Tyler Connect Co	Invoice	01/11/2024	Airfare Reimb. (2024 Tyler Connect Co	001-503-522-10-43-00	671.80 671.80
0349	L.N. CURTIS & SONS INV780761 INV782758	24-00194 Yellow Strap Hdlelok (x10), Universal H S37 Storz Ridgid Female Adapter	Invoice Invoice	01/08/2024 01/16/2024	Yellow Strap Hdlelok (x10), Universal H S37 Storz Ridgid Female Adapter	001-504-522-20-35-00 001-504-522-20-35-00	1,047.41 794.71 252.70
0339	LES SCHWAB WAREHOUSE CENT 36800701131	24-00195 Flat Tire Repair E73/E0104 (Removed f	Invoice	01/06/2024	Flat Tire Repair E73/E0104 (Removed f	001-513-522-20-48-01	230.14 230.14
0343	LIFE-ASSIST INC 1397942	24-00196 Medical Supplies	Invoice	01/17/2024	Medical Supplies	001-509-522-30-31-01	116.37 116.37
0352	LOWE'S 987484-MHUYFZ 995311-MDNNKN	24-00197 Grease Gun, Totes, Grease Cartridges - Weber Spirit E-210 Propane grill	Invoice Invoice	01/06/2024 11/29/2023	Grease Gun, Totes, Grease Cartridges - Weber Spirit E-210 Propane grill.	001-507-522-50-35-00 001-507-522-50-35-00	580.87 62.26 518.61
2348	MATTHEW J. BEECROFT JAN2024	24-00198 EMS Servcs Contract: Medcial Supervis	Invoice	01/01/2024	EMS Servcs Contract: Medcial Supervis	001-509-522-20-41-02	4,000.00 4,000.00
0379	MOBILE HEALTH RESOURCES 24026	24-00199 Monthly EMS Patient Experience Surve	Invoice	12/31/2023	Monthly EMS Patient Experience Surve	001-509-522-20-49-02	826.80 826.80
2256	MONROE STORAGE PARTNERS 1 39079	24-00200 Storage Unit Monthly Rental (February	Invoice	01/17/2024	Storage Unit Monthly Rental (February	001-507-522-50-45-00	146.00 146.00
0381	MONROE UPHOLSTERY 8089	24-00201 Shop Parts	Invoice	12/29/2023	Shop Parts	050-511-522-60-34-01	109.40 109.40
2358	NORTHWEST PROPANE LLC I130754 I130755 U0302491	24-00202 OnSite Mobile Propane Delivery (50gal Propane Tank Rental (x1) - ST83 OnSite Mobile Propane Delivery (409.8	Invoice Invoice Invoice	01/17/2024 01/31/2024 01/18/2024	OnSiite Mobile Propane Delivery (50ga Propane Tank Rental (x1) - ST83 OnSite Mobile Propane Delivery (409.8	001-507-522-50-47-03 001-507-522-50-47-03 001-507-522-50-47-03	1,172.40 118.69 80.93 972.78
0424	NORTHWEST SAFETY CLEAN 24-37244 24-37245	24-00203 Bunker Gear Cleaning, Repairs & Alter Bunker Gear Cleaning, Repairs & Alter	Invoice Invoice	01/11/2024 01/11/2024	Bunker Gear Cleaning, Repairs & Alter Bunker Gear Cleaning, Repairs & Alter	001-504-522-20-48-11 001-504-522-20-48-11	2,084.96 1,952.45 132.51
2333	OAC SERVICES, INC. 147674 147675	24-00204 Profession Services CM Labor - ST81/3 Professional Services CM Labor - ST83/	Invoice Invoice	01/10/2024 01/10/2024	Profession Services CM Labor - ST32 Profession Services CM Labor - ST81 Professional Services CM Labor - ST31 Professional Services CM Labor - ST83	300-507-594-50-62-32 300-507-594-50-62-81 300-507-594-50-62-31 300-507-594-50-62-83	13,858.15 6,315.92 5,751.63 907.20 883.40
2252	ODP BUSINESS SOLUTIONS, LLC 349004030001 349413886001 350001497001 350001955001	24-00205 Tape,Toner x3, Paper x2 - Admin Suppl Flag Post (x6) - Admin Clorox Disinfecting Wipes 3pk - Trainin Heavy Duty 15x15 Paper Trimmer - Tra	Invoice Credit Memo Invoice Invoice	01/08/2024 01/08/2024 01/12/2024 01/12/2024	Tape,Toner x3, Paper x2 - Admin Suppl Flag Post (x6) - Admin Clorox Disinfecting Wipes 3pk - Trainin Heavy Duty 15x15 Paper Trimmer - Tra	001-502-522-10-31-00 001-502-522-10-31-00 001-507-522-50-31-00 001-507-522-50-35-00	859.04 705.79 -38.15 9.82 181.58

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2332	OTTO ROSENAU & ASSOCIATES, 88762	24-00206 Profess. Srvc(Station Imprvmt/Job 23	Invoice	01/18/2024	Profess. Srvc(Station Imprvmt/Job 23	300-507-594-50-62-83	1,063.50 1,063.50
0451	PACIFIC POWER BATTERIES 17146823	24-00207 Shop Parts	Invoice	01/03/2024	Shop Parts	050-511-522-60-34-01	34.22 34.22
0466	PETROCARD, INC. C366011	24-00208 OnSite Mobile Fueling Service - ST 71,	Invoice	10/10/2024	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00 001-509-522-20-32-00	1,846.17 923.08 923.09
2341	PIERSON COCKBURN INV10808	24-00209 Supply Reimbursement Training (Hose	Invoice	12/09/2023	Supply Reimbursement Training (Hose	001-506-522-45-35-00	74.69 74.69
0483	PUGET SOUND ENERGY ST71-DEC23/JAN24	24-00210 Natural Gas - ST 71	Invoice	01/16/2024	Natural Gas - ST 71	001-507-522-50-47-03	972.15 972.15
0483	PUGET SOUND ENERGY ST74-DEC23/JAN24	24-00211 Natural Gas - ST 74/Logistics Bldg	Invoice	01/12/2024	Natural Gas - ST 74/Logistics Bldg	001-507-522-50-47-03	299.02 299.02
0483	PUGET SOUND ENERGY ST81-DEC23/JAN24	24-00212 Natural Gas - ST 81	Invoice	01/06/2024	Natural Gas - ST 81	001-507-522-50-47-03	749.34 749.34
0483	PUGET SOUND ENERGY ADMIN-DEC23/JAN24	24-00213 Natural Gas - Admin Bldg	Invoice	01/06/2024	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	1,006.45 513.29 493.16
0483	PUGET SOUND ENERGY ST33- DEC23/JAN24	24-00214 Natural Gas - ST 33	Invoice	01/11/2024	Natural Gas - ST 33	001-507-522-50-47-03	762.34 762.34
0483	PUGET SOUND ENERGY ST73-DEC23/JAN24	24-00215 Natural Gas - ST 73	Invoice	01/12/2024	Natural Gas - ST 73	001-507-522-50-47-03	276.60 276.60
0483	PUGET SOUND ENERGY ST82STOR-DEC23/JAN24	24-00216 Natural Gas - ST 82	Invoice	01/06/2024	Natural Gas - ST 82	001-507-522-50-47-03	417.27 417.27
0499	RICE FERGUS MILLER, INC. 2020053.00-031	24-00217 Cap. Facilities Planning (PreDesign Dev	Invoice	01/08/2024	Cap. Facilities Planning (PreDesign Dev	300-507-594-50-62-83	13,204.64 13,204.64
0501	RICOH USA, INC. 1099381798	24-00218 Cartridge IMC400F (FREIGHT FEES)	Invoice	01/02/2024	Cartridge IMC400F (FREIGHT FEES)	001-502-522-10-42-00	49.23 49.23
0501	RICOH USA, INC. 107937143	24-00219 Copier Machine Lease - ST 74/Logistics	Invoice	01/05/2024	Copier Machine Lease - ST 74/Logistics	001-512-591-22-70-00	50.91 50.91
0501	RICOH USA, INC. 107912122	24-00220 Copier Machine - ST 31	Invoice	01/04/2024	Copier Machine Lease - ST 31 Copier Machine Usage - ST 31	001-512-591-22-70-00 001-502-522-10-31-00	531.80 417.99 113.81
0501	RICOH USA, INC. 1099391591	24-00221 IMC400F Cartridges x3 (FREIGHT FEES)	Invoice	01/03/2024	IMC400F Cartridges x3 (FREIGHT FEES)	001-502-522-10-42-00	12.58 12.58
0501	RICOH USA, INC. 107945718	24-00222 Copier Machine/Usage - ST 71	Invoice	01/11/2024	Copier Machine Usage - ST 71	001-502-522-10-31-00	175.03 175.03

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2355	ROSS FAHLEN INV10812	24-00223 Duty Boot Reimbursement	Invoice	01/09/2024	Duty Boot Reimbursement	001-504-522-20-31-07	228.13
1776	SEATTLE CITY LIGHT PMAPT-NOVE23/JAN24	24-00224 Electricity - Paramedic Students Apart	Invoice	01/04/2024	Electricity - Paramedic Students Apart	001-506-522-45-49-37	47.64
1921	SEA-WESTERN INC INV28477	24-00225 SCBA MAsk Repairs (x2)	Invoice	12/26/2023	SCBA MAsk Repairs (x2)	303-504-594-20-64-04	424.69
0546	SISKUN POWER EQUIPMENT 468379	24-00226 Vent and Wood chainsaws	Invoice	01/09/2024	Vent and Wood saw	001-504-522-20-31-01	221.89
1950	SNOHOMISH AND ISLAND COUN 91-1568424	24-00227 2024 Commisioners Annual Banquet &	Invoice	01/18/2024	2024 Commisioners Annual Banquet &	001-501-522-45-49-01	360.00
1547	SNOHOMISH COUNTY 911 6772	24-00228 Monthly Dispatch Services (Assessmen	Invoice	01/01/2024	Monthly Dispatch Services (Assessmen	001-504-528-00-41-00	17,791.47
	6779	Monthly EPCR	Invoice	01/01/2024	Monthly Electronic Patient Care Repor	001-509-528-00-41-00	71,165.88
	6805	Managed Laptop Leases (Monthly)	Invoice	01/01/2024	Managed Laptop Leases (Monthly)	001-509-522-20-49-02	1,006.48
						303-504-591-22-70-00	438.04
						303-509-591-22-70-00	651.08
0565	SNOHOMISH COUNTY PUD 116041797	24-00229 Electricity - ST 73	Invoice	01/11/2024	Electricity - ST 73	001-507-522-50-47-01	240.02
0565	SNOHOMISH COUNTY PUD 106170808	24-00230 Electricity - ST 77	Invoice	01/10/2024	Electricity - ST 77	001-507-522-50-47-01	332.33
0565	SNOHOMISH COUNTY PUD 116044123	24-00231 Electricity - ST 72	Invoice	01/17/2024	Electricity - ST 72	001-507-522-50-47-01	934.12
0565	SNOHOMISH COUNTY PUD 152320320	24-00232 Electricity & Water - ST 81	Invoice	01/17/2024	Electricity - ST 81	001-507-522-50-47-01	743.95
					Water - ST 81	001-507-522-50-47-02	134.80
0572	SPEEDWAY CHEVROLET 140841	24-00233 Shop Parts	Invoice	01/04/2024	Shop Parts	050-511-522-60-34-01	47.52
	140842	Shop Parts	Invoice	01/06/2024	Shop Parts	050-511-522-60-34-01	147.58
2057	SPRAGUE PEST SOLUTIONS 5317274	24-00234 Monthly Pest Control Services - Admin	Invoice	01/05/2024	Monthly Pest Control Services - Admin	001-507-522-50-41-00	109.21
	5317275	Monthly Pest Control Servcs - ST 74/Lc	Invoice	01/04/2024	Monthly Pest Control Servcs - ST 74/Lc	001-507-522-50-41-00	109.11
	5317277	Monthly Pest Control Services - ST 82	Invoice	01/12/2024	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	109.11
	5317278	Monthly Pest Control Services - ST 83	Invoice	01/12/2024	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	109.11
	5317279	Monthly Pest Control Services - ST 81	Invoice	01/12/2024	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	109.11
	5317281	Monthly Pest Control Services - ST 72	Invoice	01/17/2024	Monthly Pest Control Services - ST 72	001-507-522-50-41-00	118.04
	5317282	Monthly Pest Control Services - ST 71	Invoice	01/08/2024	Monthly Pest Control Services - ST 71	001-507-522-50-41-00	109.11
	5317283	Monthly Pest Control Services - ST 33	Invoice	01/08/2024	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	109.11
	5317284	Monthly Pest Control Services - ST 32	Invoice	01/05/2024	Monthly Pest Control Services - ST 32	001-507-522-50-41-00	109.21
	5334299	Mice Inspection Service Call - ST72	Invoice	01/17/2024	Mice Inspection Service Call - ST72	001-507-522-50-41-00	193.38

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0587	SYSTEMS DESIGN WEST, LLC 20232711	24-00235 EMS Transport Billing Monthly Service:	Invoice	01/10/2024	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	12,290.96 12,290.96
2073	TARGET SOLUTIONS LEARNING L INV86120	24-00236 CrewSense Pro Users & Supprt Plan Ar	Invoice	01/01/2024	CrewSense Pro Users & Supprt Plan Ar	001-513-522-10-49-04	18,018.00 18,018.00
0603	TOWN & COUNTRY TRACTOR INC 197349	24-00237 Pre - Mixed 2 Stroke Engine Fuel (x72)	Invoice	11/28/2023	Pre - Mixed 2 Stroke Engine Fuel (x72)	001-504-522-20-48-02	511.99 511.99
0610	TRUE NORTH EMERGENCY EQUIP A16495	24-00238 Shop Parts	Invoice	12/19/2023	Shop Parts	050-511-522-60-34-01	3,786.52 580.58
	A16566	Shop Parts	Invoice	12/29/2023	Shop Parts	050-511-522-60-34-01	284.82
	A16577	Shop Parts	Invoice	01/03/2024	Shop Parts	050-511-522-60-34-01	365.83
	A16603	Shop Parts	Invoice	01/05/2024	Shop Parts	050-511-522-60-34-01	644.10
	A16617	Shop Parts	Invoice	01/09/2024	Shop Parts	050-511-522-60-34-01	1,911.19
2221	ULINE, INC 172567580	24-00239 3/16X12" Cable Seals 50pk (x2)	Invoice	12/28/2023	3/16X12" Cable Seals 50pk (x2)	001-505-522-30-35-00	307.44 307.44
2306	UNITED RENTALS (NORTH AMER) 225472804-004	24-00240 Cap. Facilities Planning (Container Ren	Invoice	12/27/2023	Cap. Facilities Planning (Container Ren	300-507-594-50-62-83	176.88 176.88

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0624	US BANK	24-00241					Distribution Amount
	USBANK-DEC23	District Credit Card Charges - Decembe	Invoice	12/26/2023	2024 CPSE Excellence Conference- Bov	001-505-522-45-49-02	38,714.90
					2024 CPSE Excellence Conference- Sch	001-505-522-45-49-02	720.00
					A PEER Fitness Trainer CEC Course- Fisi	001-506-522-45-49-02	49.00
					A PEER Fitness Trainer CEC Course- Tic	001-506-522-45-49-02	49.00
					Airfare - 2024 Excellence Conference- !	001-505-522-30-43-00	587.80
					Airfare (2024 CPSE Conference) - Bowe	001-505-522-30-43-00	507.80
					Airfare (Firemanship Conference) - Chr	001-506-522-45-43-00	727.80
					Airfare (Firemanship Conference) - Cro	001-506-522-45-43-00	727.80
					Airfare (Firemanship Conference) - Du	001-506-522-45-43-00	727.80
					Airfare (Firemanship Conference) - Mu	001-506-522-45-43-00	727.80
					Airfare (Firemanship Conference) - Shr	001-506-522-45-43-00	727.80
					Airfare (Firemanship Conference) - Sta	001-506-522-45-43-00	727.80
					Airfare (Fleet Mgmt Conference)- Kind	050-511-522-60-43-00	287.80
					Airfare (Fleet Mgmt Conference)- Thor	050-511-522-60-43-00	287.80
					Bell Style Swivel Reducer- Tool for New	001-504-522-20-35-00	1,025.62
					Blank Leatherette Certificate Holder x	001-502-522-10-49-07	2,922.95
					Blank W2's & Envelopes (200pk)	001-502-522-10-31-00	170.62
					Business Cards (VistaPrint) x 7	001-502-522-10-31-00	243.32
					CalendarWiz Professional	001-513-522-10-49-04	29.00
					Camera Accessories -OFM	001-515-522-30-35-00	3,469.89
					Cancelled Airfare (Delta) - Fetcho	001-506-522-45-43-00	-726.40
					Certified Mail (USPS) - Mailed Physical	001-502-522-10-42-00	10.45
					Challenge Coin x 400 - 2024 Annual Ba	001-502-522-10-49-07	1,946.52
					Clear Jars x 24 - 2024 Annual Banquet	001-502-522-10-49-07	87.08
					Coffee (Starbucks) - EMS Division Mee	001-509-522-20-49-04	21.58
					CPSE Excellence Conference - McConn	001-516-522-45-49-02	720.00
					Dare to Lead (Book) - Bus. Admin Lead	001-506-522-45-34-00	51.20
					Degreaser/Foam Car Wash	001-506-522-45-49-23	42.16
					De-Icer/Snowbrush - ST 83	001-507-522-50-31-00	30.62
						001-507-522-50-35-00	6.49
					Designated Infection Control Officer Re	001-506-522-45-49-02	414.92
					Eagle Engraving - 2024 Annual Banque	001-502-522-10-49-07	74.95
					Eagle Engraving - 2024 Annual Banque	001-502-522-10-49-07	519.55
					Expandable Metal Grille Numbers	001-513-522-20-48-01	505.00
					Fairy Lights- 2024 Annual Banquet Sup	001-502-522-10-49-07	35.57
					FDSOA Fleet Management Conference	050-511-522-45-49-01	1,075.00
					FDSOA Fleet Management Conference	050-511-522-60-49-04	1,075.00
					Fire Department Safety - Fetcho	001-506-522-45-49-02	99.00
					Fire Department Safety - Fetcho	001-506-522-45-49-02	1,550.00
					Fire Extinguisher Harness Replacemen	001-504-522-20-35-00	158.70
					Fire/Smoke Damper/Smoke Control 1C	001-505-522-45-49-02	25.00
					Fire/Smoke Damper/Smoke Control 1C	001-505-522-45-49-02	25.00

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-DEC23	District Credit Card Charges - Decembe	Invoice	12/26/2023	Folding Seminar Table (Home Depot) x	001-506-522-45-35-00	575.11
					Fuel Stabilizer	001-504-522-20-48-02	14.99
					Heavyweight Jacket	001-504-522-20-31-07	151.05
					Heavyweight Jacket x2 -PIO's	001-504-522-20-31-07	256.82
					Heavyweight Jackets x 4 - Training	001-504-522-20-31-07	935.30
					Hotel - 2024 Excellence Conf - Bowen	001-505-522-30-43-00	1,492.25
					Hotel - Health & Safety Conf - Fetcho	001-506-522-45-43-00	300.31
					Hotel (Credit) - Health & Safety Conf -	001-506-522-45-43-00	-63.77
					Hotel Service Fee - 2024 Excellence Co	001-505-522-30-43-00	15.99
					LS Best Storage x2	001-507-522-50-35-00	150.00
					LS Chamber Luncheon x 4	001-502-522-10-49-06	80.00
					Lumber for Work Bench Rebuild - ST 7	001-507-522-50-35-00	49.73
					Lunch - Special Ops Interviews	001-506-522-45-31-03	59.63
					Lunch - Comm Relation Offsite 2-day V	001-502-522-10-49-06	92.62
					Lunch - Comm Relation Offsite 2-day V	001-502-522-10-49-06	150.89
					Lunch - EMS Division Meeting	001-509-522-20-49-04	101.93
					Lunch - Negotiations	001-502-522-10-49-06	68.40
					Lunch - Spec Ops Water Test Proctors	001-506-522-45-31-03	51.07
					Lunch - Special Ops Practical's - ST 71	001-506-522-45-31-03	122.06
					Lunch- Ops Retreat	001-504-522-20-49-04	32.73
					Meal Tickets - NFA Health & Safety Cor	001-510-522-20-43-00	347.84
					Media Partners	001-503-522-45-49-02	1,258.10
					Microsoft 'Office 365 E1' License Mnth	001-513-522-10-49-04	15.32
					Monroe 'Holiday Shindig' Luncheon x4	001-502-522-10-49-06	64.00
					NEOGOV - Job Posting - Apprentice Me	001-502-522-10-44-00	125.00
					NEOGOV - Job Posting - HR Analyst	001-502-522-10-44-00	125.00
					NEOGOV - Job Posting - Journey Mech	001-502-522-10-44-00	125.00
					NFPA Link, Single User, 1 year - Fetcho	001-506-522-45-41-00	114.99
					Parking (Ace) - Health & Safety Conf - I	001-506-522-45-43-00	26.00
					Pastries - Comm Relation Offsite 2-day	001-502-522-10-49-06	18.00
					Pastries - Comm Relation Offsite 2-day	001-502-522-10-49-06	29.75
					RainX/WeatherStrip Tape - ST 31 Repa	001-507-522-50-31-00	48.03
					Rental Car - Health & Safety Conf- Fetc	001-506-522-45-43-00	511.29
					Rental Car Insurance (Allianz) - Kindig	050-511-522-60-43-00	44.00
					Rental Truck to Move PPE Equip	001-507-522-50-45-00	-221.44
					Rental Truck to Move PPE Equip	001-507-522-50-45-00	500.00
					Ribbon/Vase Filler- 2024 Annual Banq	001-502-522-10-49-07	29.11
					Ricoh Toner Cartridge - Logistics	001-502-522-10-31-00	205.00
					Rucker Training Packs	001-506-522-45-35-00	1,008.81
					Seat Upgrade (Airfare) - Bowen	001-505-522-30-43-00	206.98
					Seat Upgrade (Airfare) Fleet Mgmt Cor	050-511-522-60-43-00	129.98
					Seat Upgrade (Airfare) Fleet Mgmt Cor	050-511-522-60-43-00	129.98
					Seat Upgrade (Alaska Air) - Schwartz	001-505-522-30-43-00	200.98

Docket of Claims Register

APPKT01495 - 01.25.2024 Board Meeting ER

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
	USBANK-DEC23	District Credit Card Charges - Decembe	Invoice	12/26/2023	Self Locking Safety Ties	001-505-522-30-35-00	61.25
					Shop Parts	050-511-522-60-34-01	122.45
					Shop Parts	050-511-522-60-34-01	592.21
					Shop Parts	050-511-522-60-34-01	97.72
					Shop Parts	050-511-522-60-34-01	104.60
					Shop Parts	050-511-522-60-34-01	37.47
					Shop Parts	050-511-522-60-34-01	570.37
					Shop Parts	050-511-522-60-34-01	161.79
					Shop Parts	050-511-522-60-34-01	169.73
					Shop Tools - 10pc Line Disconnect Set	050-511-522-60-35-00	196.69
					Snacks - Comm Relations Offsite 2-day	001-502-522-10-49-06	107.97
					Snacks - EMS ACLS Class	001-509-522-20-49-04	22.02
					Snacks (QFC) - EMS Division Meeting	001-509-522-20-49-04	26.10
					Snacks for Battalion Chief Meeting	001-504-522-20-49-04	29.95
					Snacks/Coffee for Battalion Chief Meet	001-504-522-20-49-04	43.99
					Snacks/Coffee for Battalion Chief Meet	001-504-522-20-49-04	71.21
					Snacks-Spec Ops Testing	001-506-522-45-31-03	53.04
					Trash Hook w Fiberglass Handle x 3	001-504-522-20-35-00	669.88
					Trash Hook w Fiberglass Handle/Fire A	001-504-522-20-35-00	496.34
					Travel Insurance (Airfare) - Bowen	001-505-522-30-43-00	44.67
					Travel Insurance (Allianz)- Bowen	001-505-522-30-43-00	49.30
					Undrstndg,Applyg,Enfrng NFPA 25 Re	001-505-522-45-49-02	270.00
					Undrstndg,Applyg,Enfrng NFPA 25 Re	001-505-522-45-49-02	270.00
					Undrstndg,Applyg,Enfrng NFPA 25 Re	001-505-522-45-49-02	270.00
					Undrstndg,Applyg,Enfrng NFPA 25 Re	001-505-522-45-49-02	270.00
					UPS Shipping - Flashlights from New Ei	001-504-522-20-35-00	460.19
					Water Delivery & Dispenser Rental (Sh	050-511-522-60-31-04	60.42
					Weight Plates for Training	001-506-522-45-35-00	492.24
					Yeti Rambler- 2024 Annual Banquet Av	001-502-522-10-49-07	29.68
2354	VASION US5250081	24-00242 Print Comm. (PC SAS COR 25-49) Sub.	Invoice	12/28/2023	Print Comm. (PC SAS COR 25-49) Sub.	001-513-522-10-49-04	2,700.50
0631	VERATHON MEDICAL 80815925	24-00243 Medical Supplies	Invoice	01/11/2024	Medical Supplies	001-509-522-30-31-01	511.53
2173	WASHINGTON FINANCE OFFICER 2798	24-00244 2024 WFOA Annual Membership Due	Invoice	01/22/2024	2024 WFOA Annual Membership Due	001-503-522-10-49-01	75.00
0646	WASHINGTON FIRE CHIEFS 2086	24-00245 2024 Fire Comm. & Chiefs Legislative E	Invoice	01/03/2024	2024 Fire Comm. & Chiefs Legislative E	001-506-522-45-49-02	200.00
0579	WASHINGTON STATE AUDITOR'S L158718	24-00246 Financial Audit 2022 (12/23)	Invoice	01/10/2024	Financial Audit 2022 (12/23)	001-512-522-10-41-12	11,154.53
0651	WAVE 132631801-0010574	24-00247 Fiber Optic Connection & Cable/TV Ser	Invoice	01/01/2024	Fiber Optic Connection & Cable/TV Ser	001-513-522-50-42-01	7,499.81

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0651	WAVE 129266301-0010574	24-00248 Fiber Optic Connection - ST 72	Invoice	01/01/2024	Fiber Optic Connection - ST 72	001-513-522-50-42-01	900.80 900.80
0665	WHELEN ENGINEERING COMPAN 423071	24-00249 Shop Parts	Invoice	01/10/2024	Shop Parts	050-511-522-60-34-01	467.23 467.23
2011	ZIPLY FIBER ADMIN-DEC23/JAN24	24-00250 Fire Alarm Phone Lines/Connection - A	Invoice	12/28/2023	Fire Alarm Phone Lines/Connection - A	001-513-522-50-42-01	192.18 192.18
2011	ZIPLY FIBER ST71-JANFEB24	24-00251 Fax & Alarm Connection Services - ST 7	Invoice	01/10/2024	Fax & Alarm Connection Services - ST 7	001-513-522-50-42-01	382.77 382.77
Total Claims: 109						Total Payment Amount:	359,506.09

Snohomish Regional Fire and Rescue Claims Voucher Summary

01/23/2024

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
24-00143	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		879.75
24-00144	ALDERWOOD AUTO GLASS		465.08
24-00145	ALDERWOOD WATER DISTRICT		16.80
24-00146	ALDERWOOD WATER DISTRICT		83.17
24-00147	ALL BATTERY SALES AND SERVICE		496.13
24-00148	AMAZON CAPITAL SERVICES, INC		3,094.26
24-00149	ARAMARK UNIFORM SERVICES		82.16
24-00150	AXTHELM CONSTRUCTION, INC.		43,984.30
24-00151	BICKFORD MOTORS INC.		476.33
24-00152	BILL GUNTERMAN		232.37
24-00153	BOUND TREE MEDICAL, LLC		5,677.60
24-00154	BRAKE & CLUTCH SUPPLY INC		1,841.36
24-00155	CAMERON MAIN		187.50
24-00156	CANON FINANCIAL SERVICES INC		813.11
24-00157	CENTRAL WELDING SUPPLY		2,033.19
24-00158	CHAMPION BOLT & SUPPLY INC		591.82
24-00159	CHINOOK LUMBER		172.65
24-00160	CITY OF MONROE		36.19
24-00161	CITY OF MONROE		453.65
24-00162	CITY OF MONROE		142.18
24-00163	CITY OF MONROE		762.06
24-00164	COMCAST		104.81
24-00165	COMCAST		314.66
24-00166	COMCAST		738.42
24-00167	COMCAST		319.98
24-00168	COURIERWEST		2,122.88
24-00169	CRESSY DOOR COMPANY, INC		495.04
24-00170	DAVE JONKER		750.00
24-00171	DILLON CLINTON		263.11
24-00172	DIRECTV, LLC		113.98
24-00173	ECGWEEKLY LLC		3,168.00

Page Total

70,912.54

Cumulative Total

70,912.54

Snohomish Regional Fire and Rescue Claims Voucher Summary

01/23/2024

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
24-00174	ELECTRONIC BUSINESS MACHINES		503.78
24-00175	ESO SOLUTIONS, INC		4,936.13
24-00176	EVERETT STEEL, INC		274.29
24-00177	EVERGREEN POWER SYSTEMS, INC		11,138.24
24-00178	FIRSTWATCH		521.35
24-00179	GALLS, LLC		3,449.11
24-00180	GIANT LIFTING LLC		1,793.77
24-00181	GRAINGER		5,682.26
24-00182	GREATER LAKE STEVENS CHAMBER OF COMMERCE		295.00
24-00183	HARBORVIEW INVESTMENT LTD		1,710.00
24-00184	HEALTHFORCE PARTNERS INC.		3,215.00
24-00185	HELMET R US INC.		911.30
24-00186	HUGHES FIRE EQUIPMENT, INC		570.46
24-00187	IMS ALLIANCE		113.18
24-00188	IRON MOUNTAIN INC		816.18
24-00189	ISOUTSOURCE		10,148.72
24-00190	JARROD SPENCE		262.74
24-00191	JEFF SCHAUB		326.20
24-00192	JUSTYN SHEVLIN		705.40
24-00193	KATHERINE POWERS		671.80
24-00194	L.N. CURTIS & SONS		1,047.41
24-00195	LES SCHWAB WAREHOUSE CENTER		230.14
24-00196	LIFE-ASSIST INC		116.37
24-00197	LOWE'S		580.87
24-00198	MATTHEW J. BEECROFT		4,000.00
24-00199	MOBILE HEALTH RESOURCES		826.80
24-00200	MONROE STORAGE PARTNERS 1 LLC		146.00
24-00201	MONROE UPHOLSTERY		109.40
24-00202	NORTHWEST PROPANE LLC		1,172.40
24-00203	NORTHWEST SAFETY CLEAN		2,084.96
24-00204	OAC SERVICES, INC.		13,858.15

Page Total

72,217.41

Cumulative Total

143,129.95

Snohomish Regional Fire and Rescue Claims Voucher Summary

01/23/2024

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
24-00205	ODP BUSINESS SOLUTIONS, LLC		859.04
24-00206	OTTO ROSENAU & ASSOCIATES, INC.		1,063.50
24-00207	PACIFIC POWER BATTERIES		34.22
24-00208	PETROCARD, INC.		1,846.17
24-00209	PIERSON COCKBURN		74.69
24-00210	PUGET SOUND ENERGY		972.15
24-00211	PUGET SOUND ENERGY		299.02
24-00212	PUGET SOUND ENERGY		749.34
24-00213	PUGET SOUND ENERGY		1,006.45
24-00214	PUGET SOUND ENERGY		762.34
24-00215	PUGET SOUND ENERGY		276.60
24-00216	PUGET SOUND ENERGY		417.27
24-00217	RICE FERGUS MILLER, INC.		13,204.64
24-00218	RICOH USA, INC.		49.23
24-00219	RICOH USA, INC.		50.91
24-00220	RICOH USA, INC.		531.80
24-00221	RICOH USA, INC.		12.58
24-00222	RICOH USA, INC.		175.03
24-00223	ROSS FAHLEN		228.13
24-00224	SEATTLE CITY LIGHT		47.64
24-00225	SEA-WESTERN INC		424.69
24-00226	SISKUN POWER EQUIPMENT		221.89
24-00227	SNOHOMISH AND ISLAND COUNTY FIRE COMMISSIONERS ASS		360.00
24-00228	SNOHOMISH COUNTY 911		91,052.95
24-00229	SNOHOMISH COUNTY PUD		240.02
24-00230	SNOHOMISH COUNTY PUD		332.33
24-00231	SNOHOMISH COUNTY PUD		934.12
24-00232	SNOHOMISH COUNTY PUD		878.75
24-00233	SPEEDWAY CHEVROLET		195.10
24-00234	SPRAGUE PEST SOLUTIONS		1,184.50
24-00235	SYSTEMS DESIGN WEST, LLC		12,290.96

Page Total

130,776.06

Cumulative Total

273,906.01

Snohomish Regional Fire and Rescue Claims Voucher Summary

01/23/2024

Page 4 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
24-00236	TARGET SOLUTIONS LEARNING LLC		18,018.00
24-00237	TOWN & COUNTRY TRACTOR INC.		511.99
24-00238	TRUE NORTH EMERGENCY EQUIPMENT INC		3,786.52
24-00239	ULINE, INC		307.44
24-00240	UNITED RENTALS (NORTH AMERICA), INC.		176.88
24-00241	US BANK		38,714.90
24-00242	VASION		2,700.50
24-00243	VERATHON MEDICAL		511.53
24-00244	WASHINGTON FINANCE OFFICERS ASSOCIATION		75.00
24-00245	WASHINGTON FIRE CHIEFS		200.00
24-00246	WASHINGTON STATE AUDITOR'S OFFICE		11,154.53
24-00247	WAVE		7,499.81
24-00248	WAVE		900.80
24-00249	WHELEN ENGINEERING COMPANY		467.23
24-00250	ZIPLY FIBER		192.18
24-00251	ZIPLY FIBER		382.77

Page Total 85,600.08

Cumulative Total 359,506.09



Payroll Summary and Authorization Form for the:

1/15/2024 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$959,537.86

Paper Checks: \$6,429.07

Taxes: \$278,944.24

Allowed in the sum of: \$1,244,911.17

Reviewed by: Brandon Vargas
District Administrative Coordinator

Prepared by: Erick Ramirez
Payroll Specialist

Approved by Commissioners: _____



BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom
163 Village Court, Monroe, WA 98272
January 11, 2024, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Schaub, and Commissioner Steinruck. Via Zoom were Commissioner Gagnon and Commissioner Waugh. Absent with notice, Commissioner Fay.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: *As presented.* Chief O' Brien commented on a letter from the PETA organization regarding a recent animal rescue.

COMMISSIONER REPORTS: Commissioner Schaub gave an overview of the Policy Committee meeting.

COMMITTEE MEETING MINUTES

CONSENT AGENDA

Approve Vouchers

AP Vouchers: 24-00001 to 24-00132; (\$1,700,268.59)

Approval of Payroll

December 31, 2023 (\$2,045,912.95)

Approval of Minutes

Approve Regular Board Meeting Minutes December 28, 2023

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Steinruck.

On Vote, Motion carried 6/0.

OLD BUSINESS

Discussion: NA

Action: NA



NEW BUSINESS

Discussion: NA

Action

Medical Physician Contract

Motion to approve the Medical Physician Contract as submitted.
 Motion by Commissioner Elmore and 2nd by Commissioner Edwards.
On Vote, Motion carried 6/0.

GOOD OF THE ORDER: Commissioner Schaub commented on the arrival of Snohomish Regional Fire and Rescue newsletter. He also referenced information he received from State Farm Insurance. Commissioner Elmore reported on positive feedback he received from a constituent who was very positive with their comments. Commissioner Waugh thanked Chief O’ Brien for the report he received.

ATTENDANCE CHECK: *Board Members noted availability for the Regular Commissioner Meeting January 11, 2024, at 1730-Station 31 Training Room/Zoom.*

EXECUTIVE SESSION: RCW 42.30.140(4)(a): Labor Negotiations. Chairman Elmore called for Executive Session to begin at 1745 hours. Chairman Elmore asked for fifteen (15) minutes with no decision to follow. Chairman Elmore resumed the regular Board of Commissioners meeting at 1805, after an extension of five (5) minutes was requested.

ADJOURNMENT Chairman Elmore adjourned the meeting at 1805 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay



Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh



OLD BUSINESS

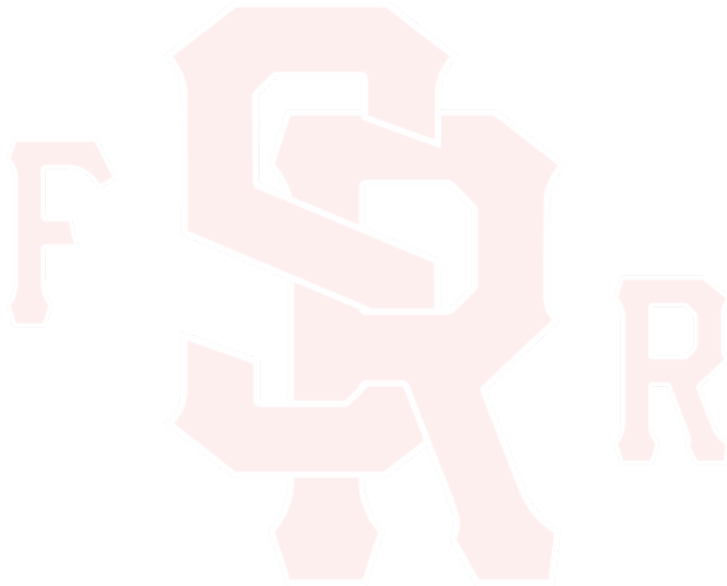
DISCUSSION





OLD BUSINESS

ACTION





NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Darkhorse Analytics		
Executive member responsible for guiding the initiative:	DC McConnell		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>Through analysis of available platforms, it was determined that the offerings of Darkhorse Emergency best match the current needs of SRFR. The capabilities of this system allow for an enhanced assessment of current response performance and greater accuracy in future needs projections. This platform employs the use of emerging technologies which are combined with local, state, and federal quantitative data to provide future service demand projections. While the agency currently employs other software to assist in these efforts, the implementation of Darkhorse Emergency would provide real-time geospatial and predictive capabilities to assess community risk and response.</p> <p>To fully capture the benefits of Darkhorse Emergency, staff does recommend assigning a support position to the daily support, maintenance, and data retrieval. In addition, this position would work in similar programs used by the District such as First Watch, First Due, and Craig 1300.</p> <p>This RAB would seek authorization to execute a 5-year term contract with Darkhorse Emergency.</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			
Financial Impact:	<p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ 50,000 Initial amount: \$ 50,000 Long-term annual amount(s): \$ 30,000</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 55,000</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	Risk if approved: <i>Increased cost and staff time.</i>		

Risk if not approved: *Misplaced capital facilities, increased CRA/SOC update costs.*

Legal Review:

- Initiative conforms with District policy/procedure number (attach):
- Initiatives that require legal review (contracts, other initiatives):
- Contracts
 - Has been reviewed and approved by legal
 - Includes all costs
 - Includes term
 - Includes 'do not exceed' language
- N/A

Presented to, and Approved by, Senior Staff

Yes No

Commissioner Sub-Committee Approval

Initiative presented to commissioner sub-committee: Yes No

Approved by commissioner sub-committee: Yes No

N/A:

For Fire Chief Approval:

- RAB document complete
- Supporting documentation attached
- Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)

Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

Yes No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:

It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

CONSULTING SERVICES
DATA ANALYTICS AND PREDICTIVE MODELING TOOL

THIS CONSULTING SERVICES AGREEMENT (“Agreement”) is entered into effective as of December 15, 2023 (the "**Effective Date**")

BETWEEN:

Darkhorse Emergency Corp., a corporation formed under the laws of Alberta, with an address at 10139 81 Avenue NW, Edmonton, AB T6E 1W9 ("**Darkhorse**")

and

Snohomish Regional Fire & Rescue, with an address of 163 Village Court, Monroe, WA 98272 ("**the Customer**")

WHEREAS:

- A. Darkhorse provides consulting and Implementation Services, Subscription Services, and Advisory Services related to data analytics and a predictive modeling solution for emergency services providers, as defined herein;
- B. The Customer is an emergency service provider that wishes to acquire Implementation Services, Subscription Services, and Advisory Services in accordance with this Agreement; and
- C. Darkhorse and the Customer are forming this Agreement to establish the terms and conditions upon which the Darkhorse will provide the Implementation Services, Subscription Services, and Advisory Services to the Customer.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1.0 DEFINITIONS

1.1 **Definitions.** The following terms as used in this Agreement, including the recitals, shall have the meanings indicated below, unless otherwise indicated or the context otherwise requires:

- (a) "**Business Day**" means a day Monday through Friday that the chartered banks are open for business in the Province of Alberta.
- (b) "**Business Hours**" 9 a.m. to 5 p.m. MST during Business Days.
- (c) "**Confidential Information**" means any information about a party, including but not limited to information about its business, products, services, suppliers, customers, or pricing that is provided or otherwise obtained pursuant to this Agreement, except that Confidential Information does not include information

that: (i) was in the prior possession of the receiving party; (ii) was received by the receiving party from a third party without obligations of confidentiality; (iii) is in the public domain; or (iv) is developed independently by a party without use of or reference to the information of the other party.

- (d) **“Customer Data”** means information provided by Customer to assist in the development of Deliverables or input in accessing and using the Subscription Services, including but not limited to information requested by Darkhorse related to call data, spatial data, operational data and municipal development plans.
- (e) **“Customer Environment”** means electricity, internet connectivity, compatible mobile communications devices, and compatible computer hardware, software, and operating systems, as further described in Schedule “B”.
- (f) **“Darkhorse Reports”** means any reports or other output generated from the Customer accessing and using the Subscription Services.
- (g) **“Deliverable”** means a deliverable to be provided as set out in a SOW.
- (h) **“Derivative Work”** means a work that is based upon one or more pre-existing works, such as a revision, modification, translation (including compilation or recapitulation by computer), abridgement, condensation, expansion, or any other form in which such a pre-existing work may be recast, transformed, or adapted, and that, if prepared without authorization by the owner of the pre-existing work, would constitute a copyright infringement.
- (i) **“Documentation”** means all documentation with respect to the Subscription Services found at <https://darkhorseemergency.com/>
- (j) **“Event of Force Majeure”** has the meaning set out in Section 12.4.
- (k) **“Implementation Services”** means the services to be provided by Darkhorse related to the customization and implementation of Darkhorse’s Proprietary Software and Subscription Services, including the provision of any Deliverables under a SOW. Implementation Services shall not include any data conversion or migration unless expressly provided in a SOW.
- (l) **“Initial Term”** has the meaning set out in Section 7.
- (m) **“Intellectual Property Rights”** means: (i) rights associated with works of authorship throughout the world, including but not limited to copyrights, neighbouring rights, moral rights, and mask works, and all Derivative Works thereof; (ii) trade design and industrial design rights; (iii) integrated circuit topography rights; (iv) trade-mark and trade name rights and similar rights; (v) trade secret rights and rights in confidential information; (vi) patents, designs, algorithms and other industrial property rights, (vii) all other intellectual and industrial property rights (of every kind and nature throughout the world and however designated) whether arising by operation of law, contract, license, or otherwise; and (viii) all registrations, initial applications, renewals, extensions, continuations, divisions or reissues thereof now or hereafter in force (including any rights in any of the foregoing).

- (n) **“Issue”** means any failure of the Subscription Services to substantially comply with the Documentation when operated in accordance with this Agreement and the Documentation, with the applicable tier and priority level for resolution of such Issue as set out in Schedule “C”.
- (o) **“Qualified Personnel”** mean Customer employees who have successfully completed Darkhorse’s training program for the Software and Subscription Services.
- (p) **“Renewal Term”** has the meaning set out in Section 7.
- (q) **“Service Level Agreement”** means Schedule “C”.
- (r) **“Services”** means Implementation Services and Subscription Services.
- (s) **“Software”** means the proprietary software application provided by Darkhorse to be installed on a computer or mobile communications device that will permit access to Subscription Services.
- (t) **“SOW”** means a statement of work agreed to in writing by the parties setting out the Implementation Services to be provided pursuant to this Agreement, and attached as Schedule “A” to this Agreement.
- (u) **“Subscription Services”** means the services listed in Schedule B and any Deliverables to be provided under a SOW, which may be accessed by Qualified Personnel on a computer or mobile communications device.
- (v) **“Term”** means the Initial Term, and any Renewal Terms, if applicable.

2.0 LICENSE

2.1 **License to Customer.** Darkhorse hereby grants to the Customer a personal, nontransferable, royalty-free, fully paid up license (without rights of sublicense) during the Term to install and use the proprietary software solely on devices owned or controlled by the Customer or its Qualified Personnel, and solely for the purpose of accessing and using the Subscription Services. The license allows the Customer an unlimited number of EPS users access to the platform. Darkhorse hereby grants to the Customer a personal, nontransferable, royalty-free, fully paid up license (without rights of sublicense) during the Term to reproduce and use any Darkhorse Reports.

2.2 **Licenses to Darkhorse.** Customer hereby grants to the Darkhorse a personal, nontransferable, royalty-free, fully paid up license (with rights to sublicense to its contractors and suppliers) during the Term to use, reproduce and create Derivative Works of Customer Data solely to provide Services and Darkhorse Reports to Customer in accordance with this Agreement. No derivative works will be shared outside of the Customer’s organization without written consent from the Customer.

2.3 **Restrictions.** Customer is not licensed or permitted under this Agreement to do any of the following and shall not allow any Qualified Personnel or others for whom Customer is responsible to do any of the following: (i) access or attempt to access any other Darkhorse systems, programs or data that are not made available for public use; (ii) rent, sell, lease, lend,

redistribute or sublicense the Software or Darkhorse Reports or permit any third party to benefit from the use or functionality of the Software, Services or Darkhorse Reports via a rental, lease, timesharing, service bureau, or other arrangement without the express permission of Darkhorse Emergency Corp.; (iii) use the Software on any compatible device that Customer or Qualified Personnel do not own or control; (iv) copy, modify, or create Derivative Works of the Software, Services or Darkhorse Reports; (v) work around any technical limitations in the Software, Services or Darkhorse Reports, or use any tool to enable features or functionalities that are otherwise disabled in the Software, or decompile, disassemble, or otherwise reverse engineer the Software except as otherwise permitted by applicable law or by licenses with respect to open source software included with the Software; (vi) perform or attempt to perform any actions that would interfere with the proper working of the Software or Services, prevent access to or the use of the Software or Services by Darkhorse or other licensees or customers, or impose an unreasonable or disproportionately large load on Darkhorse's infrastructure; or (vii) otherwise use the Software, services or Darkhorse Reports except as expressly allowed under this Agreement.

3.0 IMPLEMENTATION SERVICES

3.1 Implementation Services. Subject to Customer fulfilling its obligations under the Agreement and the applicable SOW or SOWs, Darkhorse shall use commercially reasonable efforts to provide the Implementation Services in accordance with the applicable SOW or SOWs.

3.2 Acceptance. Any provision of Deliverables shall be subject to any acceptance procedures and criteria that may be set out in the applicable SOW.

3.3 Project Manager. Each party shall appoint the representative indicated in the applicable SOW to act as a Project Manager, which may be changed from time to time by providing written notice, who shall act as a single point of contact and be responsible for giving all instructions and notices permitted or required under this Agreement with respect to Implementation Services.

3.4 Training. Darkhorse shall provide training in the use of the Software and Subscription Services as set out in Schedule "A", or as otherwise agreed in writing by the parties.

4.0 SUBSCRIPTION SERVICES

4.1 Subscription Services. Subject to Customer's compliance with Section 4.2, Darkhorse will use commercially reasonable efforts to provide Customer's Qualified Personnel with access to the Subscription Services in accordance with the Service Level Agreement. Except for the Customer Environment, Darkhorse shall be responsible for providing sufficient infrastructure, equipment, technical support labour to provide the Subscription Services.

4.2 Customer Obligations. During the Term, Customer shall be responsible for maintaining the Customer Environment at Customer's sole expense. To add clarity, this includes the access interface to the Darkhorse platform, all EPS databases and the data APIs that interface with the Darkhorse platform.

5.0 PAYMENTS

5.1 Implementation Services. Customer shall pay for Implementation and Advisory Services and training in accordance with the Schedules "A", "B" and "D".

5.2 **Subscription Services.** Customer shall pay for Subscription Services in advance on an annual basis as set out in Schedule “D”.

5.3 **Taxes.** Pricing for Services is exclusive of GST, PST or HST, or other similar use or sales taxes, which shall be payable by Customer as applicable.

5.4 **Interest.** Interest will be payable on any overdue amounts under this Agreement at the lesser of 12 percent (12%) per annum or the highest amount permitted by law.

6.0 REPRESENTATIONS AND WARRANTIES

6.1 **Capacity.** Each party represents and warrants to the other that it has the full power and authority to enter into this Agreement and to carry out its obligations under this Agreement.

6.2 **Residency.** Darkhorse represents and warrants that as of the Effective Date it is not a non-resident for the purposes of the Income Tax Act (Canada).

6.3 **Implementation Services.** Darkhorse represents and warrants that it will provide Implementation Services in accordance with general industry standards. Customer’s sole remedy and Darkhorse’s sole obligation for a breach of this representation and warranty is to use commercially reasonable efforts to re-perform such Implementation Services in accordance with the representation and warranty.

6.4 **Subscription Services.** Darkhorse warrants that the Subscription Services will substantially comply with the Documentation when operated or used in accordance with this Agreement and the Documentation. Where an Issue arises with Subscription Services when operated or used in accordance with this Agreement, the Customer’s sole remedy and Darkhorse’s sole obligation is to provide support to resolve such Issue in accordance with the Service Level Agreement.

6.5 **Customer Data.** Customer represents and warrants that all Customer Data shall be complete, accurate and free of errors and omissions, and that Customer has all rights necessary to grant the licenses to the Customer Data set out in this Agreement.

6.6 **Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, THE SOFTWARE, SERVICES AND DARKHORSE REPORTS ARE PROVIDED “AS-IS”, AND DARKHORSE DISCLAIMS ALL OTHER WARRANTIES AND REPRESENTATIONS, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT. DARKHORSE SHALL HAVE NO LIABILITY FOR ANY USE OF OR INABILITY TO USE THE SOFTWARE, SERVICES, OR DARKHORSE REPORTS FOR ANY ERROR, INACCURACY OR OMISSION IN THE SOFTWARE, SERVICES OR DARKHORSE REPORTS CAUSED BY ANY INCOMPLETENESS OR INACCURACY OF CUSTOMER DATA, OR ANY UNAVAILABILITY, INTERRUPTION OR DEGRADATION OF INTERNET SERVICE.

7.0 TERM AND TERMINATION

7.1 **Term.** This Agreement shall commence on the Effective Date and run for an initial term of five years (“**Initial Term**”) and shall automatically renew for successive terms of five years (each a “**Renewal Term**”), unless either party provides at least thirty (30) days’ notice prior to the end of the Initial term of Renewal Term, as applicable.

7.2 **Termination.** This Agreement may be terminated by a party upon written notice where it has previously provided written notice of a material breach or default of any of the provisions of this Agreement by the other party, and such breach or default remains uncured for a period of thirty (30) days after the receipt of written notice describing such breach, except that with respect to a breach of Section, parties shall have only the remedies set out therein.

7.3 **Effect of Termination.** Immediately after the effective date of expiration or termination of this Agreement, Customer shall discontinue all use of the Software and Services. Within ten (10) days of expiration or termination of this Agreement, each party shall return to the other party all Confidential Information of the other party (including in the case of Darkhorse, the return of the Customer Data), except that the obligation to return information shall not include that which must be retained for legal or archival purposes, or which is retained on a party's network. Customer shall pay all amounts due or accruing due as of the effective date of expiration or termination of this Agreement.

8.0 CONFIDENTIALITY

8.1 **Confidential Information.** Each party agrees to maintain the confidentiality of the Confidential Information of the other party and shall not disclose the Confidential Information of the other party without its prior written consent or as required by law. Each party agrees not to use the Confidential Information of the other party except to fulfill obligations or exercise rights under this Agreement, or to enforce this Agreement. A party shall be entitled to disclose the Confidential Information of the other party where required by applicable law, or the order of a court or government agency without authority to do so, except that where permitted by applicable law, the party obligated to disclose such Confidential Information shall provide prior written notice of such disclosure to the party whose Confidential Information is being disclosed.

9.0 OWNERSHIP

9.1 **Proprietary Software and Services.** Except for the limited licenses granted in this Agreement, Darkhorse shall own all right, title and interest in and to the Software and the Services, including but not limited to all Intellectual Property Rights therein or thereto. To the extent Customer acquires any right, title and interest in and to the Software and the Services, including but not limited to all Intellectual Property Rights therein or thereto, except as provided above, Customer hereby assigns and agrees to assign the same to Darkhorse.

9.2 **Customer Data.** Except for the limited licenses granted in this Agreement, Customer shall own all right, title and interest in and to the Customer Data, including but not limited to all Intellectual Property Rights therein or thereto. To the extent Darkhorse acquires any right, title and interest in and to the Customer Data, including but not limited to all Intellectual Property Rights therein or thereto, except as provided above, Darkhorse hereby assigns and agrees to assign the same to Customer.

9.3 **Inventions and Improvements.** Any and all inventions and improvements which the Customer may conceive, suggest or make while receiving access to the Software or the Services, shall be the sole and exclusive property of Darkhorse. Customer hereby assigns and agrees to assign to Darkhorse all right, title and interest in and to the inventions and improvements, including but not limited all Intellectual Property Rights therein or thereto.

9.4 **Further Assurances.** The Customer shall, whenever requested by Darkhorse, execute any and all applications, assignments and other instruments which Darkhorse shall deem

necessary in order to apply for and obtain letters of patent or copyrights of Canada or foreign countries for the Software, Services, inventions or improvements, and in order to assign and convey to Darkhorse the sole and exclusive right, title and interest in and to the Software, Services, inventions or improvements, including but not limited to all Intellectual Property Rights therein or thereto.

10.0 INDEMNITY

10.1 **Indemnification.** Subject to Section 10.2, Darkhorse shall defend, indemnify and hold harmless Customer from any and all claims, actions, suits, damages and expenses alleging that the Software or Services, as provided by Darkhorse, infringe or misappropriate the Intellectual Property Rights of a third party.

10.2 **Notice and Cooperation.** Darkhorse's obligations of indemnity are subject to: (i) Customer promptly notifying Darkhorse in writing for any claim of for indemnification pursuant to Section 10.1 (provided that Customer's failure to provide such notice shall relieve Darkhorse of its indemnification obligations only to the extent that such failure prejudices the Darkhorse's ability to defend the claim); (ii) providing Dark Horse will sole o control of the claim, its defense and all negotiations for its settlement or compromise; and (iii) providing information and assistance reasonably necessary to permit the Darkhorse to defend the claim.

10.3 **Exceptions.** Darkhorse shall not be liable under Section 10.1 to the extent any claims results from Customer Data, modifications to the Software or Services other than by or for Darkhorse or use of the Software or Services in a manner not authorized by the Agreement.

11.0 LIMITATIONS OF LIABILITY

11.1 EXCEPT FOR OBLIGATIONS UNDER SECTION 10, OR A BREACH OF SECTIONS 2, 6.5 OR 8-10 OR AMOUNTS PAYABLE UNDER THE AGREEMENT, NEITHER PARTY SHALL BE LIABLE FOR: (i) ANY FORM OF INCIDENTAL, INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES OF ANY KIND, LOST PROFITS OR OTHER ECONOMIC LOSSES, FROM ALL CAUSES OF ACTION OF ANY KIND, INCLUDING TORT (INCLUDING NEGLIGENCE), CONTRACT AND BREACH OF WARRANTY, EVEN IF THE OTHER PARTY HAS BEEN INFORMED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES; OR (ii) DAMAGES IN EXCESS OF AMOUNTS PAID OR PAYABLE BY CUSTOMER TO DARKHOUSE IN THE THREE (3) MONTHS IMMEDIATELY PRIOR TO THE DATE SUCH DAMAGES AROSE.

12.0 GENERAL

12.1 **Notices.** Notices and other communications sent by a party must be in writing and shall be deemed properly given if they are sent by email or prepaid courier to the other party at the respective physical address or email address set forth below:

Darkhorse Emergency Corp.
200 – 10049 81 Avenue NW
Edmonton, AB T6E 1W7
Canada

Snohomish Regional Fire & Rescue
163 Village Court,
Monroe,
WA 98272

Attention: **Craig Hiltz, Vice President**
Email: craig.hiltz@darkhorseemergency.com

Attention: **Kevin O'Brien, Chief**
Email: Kevin.Obrienr@srfr.org

or at such other addresses or email addresses as the party may advise in writing. Such notices and other communications shall be deemed to be received at the opening of business in the office of the addressee on the Business Day following transmission in the case of emails and delivery in the case of prepaid courier.

12.2 **Utilization by Other Public Agencies Clause.** The use of this contract shall be made available to other local governmental agencies and agencies established for the public benefit ("Public Agencies"). The parties agree to allow other governmental agencies to enter into separate agreements with the Contractor under the terms in effect between the Customer and the Contractor. The parties also agree that any other agency utilizing the terms of this agreement shall not be deemed to be an agent or employee of the Customer for any purpose whatsoever. The parties further agree that any Public Agency will enter its own separate contract with the Contractor.

The Customer is not otherwise responsible for the Public Agencies' performance of the Contract between the individual Public Agencies and the Contractor or for any obligation or liability accruing to the Public Agencies in the performance thereof. The Public Agencies and the Contractor further agree to waive any rights they may have in making Customer a party to a dispute between a Public Agency and the Contractor.

12.3 **Independent Contractors.** The parties acknowledge that they are independent contractors and no other relationship, including partnership, joint venture, employment, franchise, master/servant or principal/agent is intended by this Agreement. Neither party shall have the right to bind or obligate the other.

12.4 **Force Majeure.** Non-performance of this Agreement (other than any failure to meet to make payments required under this Agreement) by a party shall be excused to the extent that performance by such party is rendered impractical or impossible by civil disobedience, strike, earthquake, fire, flood, governmental acts, governmental orders or governmental restrictions, shortages of supplies, or any other reason where failure to perform is beyond the reasonable control of, and not caused by negligence of, the non-performing party ("**Event of Force Majeure**"); provided further that the non-performing party provides prompt notice of the Event of Force Majeure and its expected duration, and uses reasonable efforts to resolve such Event of Force Majeure.

12.5 **Equitable Relief.** Each party acknowledges that any breach of its obligations under this Agreement with respect to the proprietary rights or Confidential Information of the other

party shall cause irreparable injury for which there are inadequate remedies at law, and therefore the other party shall be entitled to seek in any court of competent jurisdiction injunctive, preliminary or other equitable relief in addition to damages, including court costs and reasonable legal and other professional fees, to remedy any actual or threatened violations of its rights with respect to such matters.

12.6 **Amendment and Waiver.** No modification or amendment to this Agreement shall be effective unless in writing and signed by both parties. Failure by either party to enforce any provision of this Agreement shall not be deemed a waiver of future enforcement of that or any other provision. Any waiver shall be effective only if in writing and signed by the party waiving rights.

12.7 **Entire Agreement.** This Agreement, including the attached Schedules incorporated herein, contains all the terms and conditions and constitutes the entire agreement in force and effect between the parties with respect to the subject matter of this Agreement. This Agreement supersedes all previous proposals, both oral and written, negotiations, representations, commitments, writings and all other communications between the parties.

12.8 **Survival.** Sections 1, 5, 6, 7.3 and 8-12 shall survive the expiration or termination of this Agreement.

12.9 **Assignment.** Customer may not assign this Agreement without the express written consent of Darkhorse, which may be withheld in its sole discretion. Darkhorse may assign this Agreement by providing written notice to the Customer. This Agreement shall be binding upon and endure to the benefit of the parties and their respective heirs, executors, legal personal representatives, successors and assigns.

12.10 **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other provision of this Agreement.

12.11 **Legal Fees.** In the event any litigation is brought by either party in connection with this Agreement, the substantially prevailing party in such litigation shall be entitled to recover from the other party all the costs, reasonable legal and other professional fees reasonably incurred by such party in the litigation, and need not bring a suit to final judgment to substantially prevail.

12.12 **Headings.** The division of this Agreement into Articles and Sections and the insertion of headings are for convenient reference only and are not to affect its interpretation.

12.13 **Choice of Law and Jurisdiction.** This Agreement shall be governed and construed in accordance with the laws of the Province of Alberta, other than with respect to conflict of laws. The parties irrevocably submit and attorn to the exclusive jurisdiction of the Province of Alberta, in respect of matters arising in connection with Agreement.

12.14 **Counterparts.** This Agreement may be executed in two or more counterparts and transmitted by facsimile or electronically as a PDF (Portable Document Format) document, each of which when so executed and delivered shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed effective as of the Effective Date.

Darkhorse Emergency Corp.

Snohomish Regional Fire & Rescue

Per: _____

Per: _____

Name and Title: **Craig Hiltz, Vice President**

Name and Title: **Kevin O'brien, Chief**

SCHEDULE "A"

IMPLEMENTATION AND ADVISORY SERVICES

Services Provided

1. Implementation Services

- a. Clear identification of required data and collaboration with the Customer's data manager to understand service-specific business rules and particulars.
- b. Initial processing and validation of Customer data using the Darkhorse Wrangler.
- c. Iterative Diagnostic and Deployment tool demos to clarify assumptions, generate discussion, and familiarize the Customer team with the software.
- d. Forecasting future incident demand and road networks based on municipalities' population and development projections.
- e. Customization of the Deployment software to the Customer's specific language to facilitate adoption and ease of use.
- f. Access to our library of clear data visualizations that are easily exportable as SVG, PNG, or CSV (data table) files.
- g. Set up automated application updates from Customer data uploads to the Darkhorse SFTP server.
- h. Historical review facilitated by our Diagnostics software. This review includes call volume, drivetime, overgoal responses, and performance to the Customer's service standards.
- i. Diagnostic analysis facilitated by our Diagnostics software. This includes identifying the root causes of overgoal responses. The analysis is done on both a first response level and on a contingent standard for incidents where an Effective Response Force (ERF) is required.
- j. Should the Customer desire to continue with a regional deployment effort, Darkhorse will provide a pathway to expand the then current analytical tools to those agencies that the Customer is working with. This shall be limited to no more than five additional agencies. The Customer understands that this will expand the SOW and new expenses will be incurred.

The Implementation phase will take between 8 and 12 weeks from the date full data is provided to Darkhorse.

2. Subscription:

The term of the subscription is five years starting when the platform implementation is complete and will include the following platform components.

- a. Darkhorse Wrangler service for continuous cleaning and validation of raw uploaded service data
- b. Darkhorse HQ (unlimited Customer user licenses)
- c. Darkhorse Diagnostic software tool (unlimited Customer user licenses)
- d. Darkhorse Deployment software tool (unlimited Customer user licenses)

3. Optional Advisory Services

Access to Darkhorse advisor(s) throughout the subscription period.

An advisor engagement is optional with a subscription to the Darkhorse platform. The Customer can select the option of advisory service that best meets their needs. To accommodate the reality that the Customer's needs may change from year to year of the subscription, Darkhorse will allow Customer to choose the best option at the beginning of each contract year.

Option 1: Outsourced Analytics Advisory Group: Darkhorse team will be available three days per quarter to contribute to assessment, interpretation and goal setting with a key Customer working group. The team composition will depend on the requirements but will always include a key advisor and the analytical and technical support network to add value to the discussion.

Option 2: Monthly Analytics Review + Annual Pre-Budget Deep-dive: A Darkhorse advisor will spend a half-day zoom call with Customer leaders to review the progress on existing targets and identify any new analysis that is required. A week-long engagement is reserved prior to budgeting to ensure Customer is supported with the analysis and visuals required.

Option 3: Advisor Retainer This is the most flexible approach if the Customer is uncertain of their needs, but Darkhorse's responsiveness will depend on the availability of the required advisor type. Customer pre-pays for a block of 40 hours and can re-purchase equal or larger block as required. Purchased hours do not expire for the term of the contract.

SCHEDULE "B"

LIST OF SUBSCRIPTION SERVICES AND CUSTOMER ENVIRONMENT

Subscription Services

Subject to the Customer's provision of the Customer Environment, Subscription Services consist of the provision of access to and use of the functionality of the following items in accordance with the Agreement, including but not limited to the Service Level Agreement:

APPLICATION	USE	PLATFORM	DATA UPDATE FREQUENCY
Darkhorse Wrangler Service	Data cleanliness and consistency for Darkhorse applications. Enables efficient analysis to answer ad-hoc analytics requests.	Darkhorse computational notebooks and standardized database	Auto updates based on client frequency requirements
Darkhorse HQ	Quick access to your most important KPIs	Web-based	Auto updates based on client frequency requirements
Darkhorse Diagnostics Module	Historical data exploratory application.	Web-based	Auto updates based on client frequency requirements
Darkhorse Deployment Module	Predictive modelling application – Station locations, resource deployment scenarios, boundary optimization.	Web-based	Annual spatial update. Annual demand set to review and updates.

SCHEDULE "C"

SERVICE LEVEL AGREEMENT

ISSUE TIER AND PRIORITY	PRIORITY DEFINITION	SERVICE LEVEL
<p style="color: green;">Tier 1</p> <p>Any Priority</p>	<p>Tier 1 issues are those Issues that involve any loss of productive use caused by non-code factors, such as the need or loss of credentials for logging in, inaccessibility to Wi-Fi for data downloads, device-specific support</p>	<p>Support for Tier 1 Issues will be provided by a trained power user within the Customer organization. Issues that cannot be handled by Tier 1 support will be escalated to Darkhorse Tier 2 personnel.</p>
<p style="color: blue;">Tier 2</p>	<p>Tier 2 issues are those Issues not covered or resolvable via Tier 1 support, and these include application bugs. Tier 2 support requests will originate from the designated client Tier 1 representative.</p>	
<p>Priority 1: Urgent</p>	<p>Priority 1 Issues are those defined by complete loss of productive use. Functionality is prohibited with no client-side workaround available.</p>	<p>Acknowledgement Time: Maximum of 4 hours within Business Hours from the inquiry being made by the Customer.</p> <p>Resolution Time is within 8 hours of Acknowledgement Time</p>
<p>Priority 2: Normal</p>	<p>Priority 2 are those Issues is when productive use is not impacted. Functionality is available but model outputs are not as expected or has the app has minor or cosmetic defects.</p> <p>Workarounds or configurable options are generally available.</p>	<p>Acknowledgement Time: Maximum of 8 hours within Business Hours from the inquiry being made by the Customer.</p> <p>Resolution Time will be determined on a case-by-case basis after understanding client urgency. Typically, a response is achieved within 1-3 days.</p>

SCHEDULE "D"

PRICING

SNOHOMISH REGIONAL FIRE & RESCUE OFFER COMPONENTS: SOFTWARE

Agreement Terms	5 year term
Implementation Services	
Software Implementation	
Wrangler service	
Diagnostic module	
Deployment module	\$50,000 1-time fee
HQ module	
Diagnostic & Deployment training workshop (virtual)	
<i>[~ 10 weeks from receiving the data]</i>	
<i>Data pipeline</i>	
 Software Subscription	
<i>Unlimited users Technical support yearly term</i>	
HQ, Diagnostics, & Deployment modules	\$30,000 annually
<i>annual inflation escalation based on CPI</i>	

Subscription price is based on ten (10) stations within the agency.

Pricing is based on electronic payment of all invoices via one of the methods outlined in Schedule "E".

SCHEDULE "E" PAYMENT INFORMATION



200 – 10049 81 Avenue NW, Edmonton, AB T6E 1W7

US Payment Transfer Information

Financial Institution Information

Name of Bank: Royal Bank of Canada

Address: 10200 102 Ave NW-Unit D219 , Edmonton, AB, T5J 4B7

Swift Code: ROYCCAT2

Bank Number: 003

Account Number: 037494002614

Account Type: USD Chequing Account

Company Information:

Name: Darkhorse Emergency Corp.

Address: 200 – 10049 81 Avenue NW, Edmonton, AB T6E 1W7 Canada

Contact Person: Wendy Leigh

Telephone Numbers: 1-800-261-1832

Email Address: AR@darkhorseemergency.com

Intermediary/Corresponding Bank - For Wire Transfers

ABA number: 021000021

Swift Code: CHASUS33

This is a JP Morgan Chase bank and by entering this number, all the needed information should populate automatically.

Intermediary/Corresponding Bank - For Cross-Border ACH Payments

ABA number: 026004093

This is a RBC New York bank and by entering this number, all the needed information should populate automatically.



NFP Canada Corp.
#200, 17704 103rd Avenue
Edmonton, AB T5S 1J9

P 780.489.4961
F 780.486.0169
nfp.ca

CERTIFICATE OF INSURANCE

NAMED INSURED: Darkhorse Emergency Holdings, Darkhorse Emergency LP,
Darkhorse Visualization Holdings and
Darkhorse Visualization LP
10139 81 Ave NW
Edmonton, AB T6E 4A4

CERTIFICATE HOLDER: Snohomish Regional Fire & Rescue

163 Village Court
Monroe WA 98272

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies herein is subject to all the terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY TERM (MM/DD/YYYY)		LIMITS OF LIABILITY	
		FROM	TO		
GENERAL LIABILITY Per Occurrence * Contingent Employers Liability * Blanket Contractual Liability * Broad Form Property Damage * Cross Liability / Severability of Interest	Certain Underwriters as arranged by Lloyd's through CFC Underwriting			Per Occurrence	\$ 5,000,000
	ESL0039644848	04/04/2023	04/04/2024	General Aggregate	\$ 5,000,000
				Products/Completed Operations Aggregate	\$ 5,000,000
				Personal Injury & Advertising Liability	\$ 5,000,000
				Non-Owned Automobile	\$ 2,000,000
				Tenants Legal Liability	\$ 500,000
				Medical Expense Any One Person	\$ 25,000
				Employers Liability	\$ 1,000,000
PROPERTY * Per Occurrence	Underwriters at Lloyds under Agreement No. B1306C500432300			Per Occurrence	
	FPBK2097	05/23/2023	05/24/2024	Contents	\$ 175,000
				Betterments	\$ 25,000
				Equipment breakdown	\$ 200,000
TECHNOLOGY PROFESSIONAL LIABILITY	Certain Underwriters as arranged by Lloyd's through CFC Underwriting			Each Claim	\$ 2,000,000
	ESL0039644848	04/04/2023	04/04/2024	Technology Professional Aggregate	\$ 2,000,000
CYBER LIABILITY	Certain Underwriters as arranged by Lloyd's through CFC Underwriting			Limit	\$ 2,000,000
	ESL0039644848	04/04/2023	04/04/2024	Cyber Aggregate	\$ 2,000,000
ADDITIONAL INSURED/LOSS PAYABLE/LESSOR					
Certificate Holder is added as Additional Insured on the CGL policy as required by written contract but only with respect to liability arising out of the operations of the Named Insured.					
CANCELLATION:					
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 0 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.					
ADDITIONAL INFORMATION					

DATE: 2023-11-03

PER: 
Carly Cust - Client Manager
carly.cust@nfp.ca

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Draft Policy Approval #POL-2401		
Executive member responsible for guiding the initiative:	DC McConnell		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>The agency is working through adoption of updated policies developed in the Lexipol format. The policy approval process includes division head review, staff policy committee review, labor review, senior staff review, commission policy committee review, and final board adoption. This is an ongoing process requiring monthly review and approval.</p> <p>Draft Policy: 203 Training Policy 210 Solicitation of Funds 600 Fire Equipment Driver Operator Training 703 Use of District Vehicles</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			
Financial Impact:	Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amount(s): \$ Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	Risk if approved: N/A Risk if not approved: Increased liability due to outdated policies that do not match current agency practices or meet organizational needs.		

Legal Review:	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A	
Presented to, and Approved by, Senior Staff	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commissioner Sub-Committee Approval	
Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
For Fire Chief Approval:	
<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>	
RAB Executive: Confirmed email sent to Board by Fire Chief	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

Training Policy

203.1 PURPOSE AND SCOPE

State **MODIFIED**

It is the policy of Snohomish Regional Fire & Rescue to administer a training program commensurate with the duties and functions that the District and its members will provide. By doing so, the District will ensure its members possess the knowledge and skills necessary to provide a professional level of service that meets the needs of the community and the safety of its members.

203.2 POLICY

State **MODIFIED**

Snohomish Regional Fire & Rescue shall provide initial training, education and periodic member development for all members, based on the operational level at which the District and its members are expected to perform, to avoid skills degradation ([WAC 296-305-05502](#)). Training is provided within the confines of funding, the requirements of a given assignment, staffing levels and legal mandates.

Whenever possible, the District will use courses certified by the Washington State Patrol's State Fire Marshal's Office, in addition to the U.S. Department of Homeland Security or other accredited entities.

203.3 OBJECTIVES

State

The objectives of the training program are to:

- (a) Comply with the mandated minimum training requirements contained in Washington law.
- (b) Enhance the level of emergency services to the public.
- (c) Increase the safety, technical expertise and overall effectiveness of district members.
- (d) Provide for continued professional development of district members.
- (e) Prevent the degradation of skills by establishing an ongoing proficiency cycle.

203.4 TRAINING PLAN

State **MODIFIED**

A training plan, including an ongoing proficiency cycle, will be developed and maintained by the Deputy Chief that oversees training ([WAC 296-305-05502](#)). It is the responsibility of the Deputy Chief to maintain, review and update the training plan on an annual basis, ensuring that all mandated training is achieved. All training records will be maintained in accordance with established records retention schedules.

Training Policy

203.5 TRAINING NEEDS ASSESSMENT**Discretionary** **MODIFIED**

The Deputy Chief that oversees training will conduct an annual training needs assessment. Upon approval by the Fire Chief, the needs assessment will form the basis of the training plan for the following year.

Solicitation of Funds

210.1 PURPOSE AND SCOPE

Best Practice

The purpose of this policy is to ensure that fundraising activities associated with the District are consistent with its mission, values and legal status. This policy applies to all fundraising activities involving the District or the use of the district name, insignias, equipment or facilities.

210.1.1 DEFINITIONS

Best Practice

Definitions related to this policy include:

Fundraising - The collection of money through donations, sales or event programming for the purpose of charitable donation or organizational budget enhancement.

210.2 POLICY

Best Practice

It shall be the policy of this district that all fundraising activities involving on-duty members or use of district equipment, and that provide financial benefit to the District, must be authorized by the Fire Chief or the authorized designee prior to initiating solicitations.

Authorized fundraising activities should not indicate or imply that a donation will influence services provided by the District. Members engaged in fundraising activities are expected to act ethically regarding the solicitation of funds, the interaction with donors or potential donors and the maintenance of fundraising records.

Members are prohibited from soliciting any goods or services from local businesses, groups or individuals for the purpose of providing incentives, prizes or give-aways to attendees of district-sponsored or hosted events, or to events when members attend as representatives of the District.

210.3 GUIDELINES

Best Practice MODIFIED

Fundraising activities or events involving the District should incorporate the following elements:

- (a) Compliance with applicable federal, state and local laws and regulations
- (b) Compliance with district and governing-body policies
- (c) A benefit to the District that is consistent with the district mission
- (d) An accurate description of the purpose for which funds are requested.
- (e) A limitation on the frequency of solicitations to avoid placing undue pressure on donors
- (f) Identification of the individual soliciting funds as a volunteer, a member of this district or a hired solicitor

Solicitation of Funds

- (g) An admonishment that encourages donors to seek independent advice if there is reason to believe that a proposed gift might significantly affect the donor's financial position, taxable income or relationship with other family members.
- (h) The assurance that donor requests to limit the frequency of contacts, to prohibit solicitation by telephone or other technology and to reduce or cease sending printed or electronically transmitted material concerning the District will be honored
- (i) Respect of donors' privacy and a commitment that the District will not sell or otherwise make available donors' names and contact information

Commercial or corporate sponsorship of fundraising activities or events may be allowed provided that it has been preapproved by the Fire Chief or the authorized designee.

210.4 DISTRICT SPONSORED EVENTS

Best Practice **MODIFIED**

The following also apply to district-sponsored fundraising events:

- (a) Fundraising events should be clearly identified by a sign indicating the name, product, service, price and purpose of the event.
- (b) At least one member should be present during the entire event.
- (c) Individuals participating in the event should be briefed and supervised to ensure their activities are consistent with this policy.
- (d) Individuals participating in the event should not be compensated by a commission or a percentage of the amount collected.
- (e) Funds raised should be deposited no later than the next business day.
- (f) All donors shall receive a receipt for the amount of their donation.
- (g) Fundraising activities should not delay emergency response or otherwise compromise the mission of the organization.
- (h) Fundraising that takes place on public-owned or private property will be done with the knowledge and approval of the property custodian or owner.
- (i) Fundraising that occurs on public ways or near roadways will be coordinated with the responsible law enforcement agency for the protection of pedestrians, motorists and event participants. Proper safety apparel shall be worn when in roadways or traffic areas.

210.5 FUNDRAISING ON BEHALF OF OTHERS

Best Practice **MODIFIED**

Fundraising for the benefit of a non-profit charitable third party (e.g., blood drive, burn victims, surviving families) having no direct affiliation with the District is permissible provided that the fundraising standards and event prerequisites listed above are followed.

Solicitation of Funds

Any materials associated with a third-party fundraising activity shall be approved by the Fire Chief or the authorized designee prior to the activity. In addition, there should be a written agreement between the District and the organizers of the activity that includes:

- (a) [Evidence, written or otherwise](#), that the event is for a charitable purpose.
- (b) Assignment of responsibility to the organizers for all direct costs incurred for the event.
- (c) Assignment of responsibility to the organizers for the collection and reporting of any applicable taxes.
- (d) Written instructions regarding the maintenance of funds raised on behalf of others. The funds shall be maintained in a separate fund and not commingled with other district funds.

The District reserves the right to require additional conditions including, but not limited to, evidence of insurance coverage or appropriate indemnification.

210.6 FUNDS RECEIVED

Agency Content

[Any funds received should be handled in the following manner:](#)

1. [Pre-numbered duplicate receipts \(Redi receipts are not acceptable\) should be issued to the donor, which should include the following information at a minimum:](#)
 1. [Identification of payor.](#)
 2. [Amount received.](#)
 3. [Mode of payment \(cash, check, credit card, other\).](#)
 4. [Purpose of payment.](#)
 5. [Identification of employee who prepares receipt.](#)
2. [All District copies of receipts should remain in the receipt book.](#)
3. [The total collected should be reconciled with the receipts on a daily basis by another employee to ensure all donations have been properly receipted.](#)
4. [Bank deposits should be made daily.](#)
5. [The bank deposits and the total receipts should be compared by another employee to ensure total receipts were deposited intact.](#)

Fire Equipment Driver/Operator Training

600.1 PURPOSE AND SCOPE

Best Practice MODIFIED

The purpose of this policy is to enhance the safety of members and the public by ensuring that all Snohomish Regional Fire & Rescue members who operate firefighting apparatus as part of their duties receive appropriate training.

600.1.1 DEFINITIONS

State

Definitions related to this policy include:

Apparatus - A vehicle or combination of vehicles owned by a regularly organized fire suppression agency, that is designed, maintained and used exclusively for fire suppression and rescue or for fire prevention activities (RCW 46.44.190).

600.2 POLICY

State MODIFIED

It is the policy of Snohomish Regional Fire & Rescue that all members who operate firefighting apparatus shall successfully complete driver training that meets or exceeds the requirements of National Fire Prevention Association (NFPA) 1002, 2017 edition and the Office of the State Fire Marshal (OSFM).

Training should include written, oral and practical evaluations to demonstrate proficiency. The Deputy Chief that oversees training shall annually audit and update driver/operator training materials to ensure compliance with local, state and federal requirements.

600.3 GUIDELINE

State MODIFIED

All members who operate firefighting apparatus shall have certification and training validating competent operational and driving skills consistent with NFPA 1002, 2017 edition. The certificate attesting to the successful completion of an approved training course shall be carried with the member whenever he/she is operating the equipment or apparatus ([RCW 46.25.050](#)).

600.4 DEPUTY CHIEF RESPONSIBILITIES

Best Practice MODIFIED

It shall be the responsibility of the Deputy Chief that oversees training to ensure that any member required to drive fire apparatus as a part of his/her normal duties has received all training required for competent, safe operation of the apparatus. The Deputy Chief shall coordinate with the district member appointed to monitor driver license status to ensure members have valid driver licenses, in accordance with the Driver License Requirements Policy.

Use of District Vehicles

703.1 PURPOSE AND SCOPE

Best Practice **MODIFIED**

The purpose of this policy is to establish the procedures for the off-duty use of district take-home vehicles. The use of take-home vehicles is an essential component of the district's recall program, which ensures resources are available in the event of an emergency or critical incident. To facilitate faster response to recalls or for other legitimate district needs, employees who may be required to respond to emergency incidents, may be allowed to take district vehicles home. These vehicles provide the means to respond directly to an incident without first diverting to a fire station to retrieve a vehicle and/or needed equipment.

703.1.1 DEFINITIONS

Best Practice

Definitions related to this policy include:

Take-home vehicle - A vehicle owned by the District that is authorized for commuting between work and home and/or off-duty use. District vehicles secured at a location other than the member's assigned work location for the purpose of shortening a member's commute shall also be considered take-home vehicles.

703.2 POLICY

Best Practice **MODIFIED**

The District provides vehicles for official business use and may assign take-home vehicles based on its determination of operational efficiency, economic impact to the District, emergency and investigate recall, and other considerations the Fire Chief deems necessary.

- **Emergency Incident recall** - A member's assignment requires immediate response during off-duty hours to other than the member's normal work location to handle an emergency action.
- **Investigative recall** - A member's assignment requires timely response during off-duty hours to other than the member's normal work location to handle a fire investigation.

703.3 GUIDELINES

Best Practice **MODIFIED**

District members authorized to use take-home vehicles must adhere to the following guidelines:

- (a) Vehicles shall only be used for official business and, when approved, for commuting to allow members to respond to district related business and recall to duty outside their regular work hours.
- (b) Members authorized to use take-home vehicles are to monitor the radio whenever they are operating the vehicle. They are to make appropriate notification or take appropriate action on any emergency incident that may come to their attention via the radio and within reasonable proximity, or through personal observation.

Use of District Vehicles

- (c) District members are prohibited from driving district vehicles any time their driving ability may be impaired by prescription or non-prescription drugs or alcoholic beverages. Members operating district-owned vehicles shall not permit persons other than district members or persons required to be conveyed in the performance of duty, or as otherwise authorized, to ride as a passenger in their vehicle.
- (d) District take-home vehicles are to be left at a fire facility during vacations or other period of leave in excess of seven days unless approved by the Fire Chief or authorized designee.
- (e) District members shall not relinquish control of, nor allow any person to operate district vehicles if that person is not a member of the District, except in the case of an emergency where the member is unable to drive him/herself.



NEW BUSINESS

ACTION





EXECUTIVE SESSION

