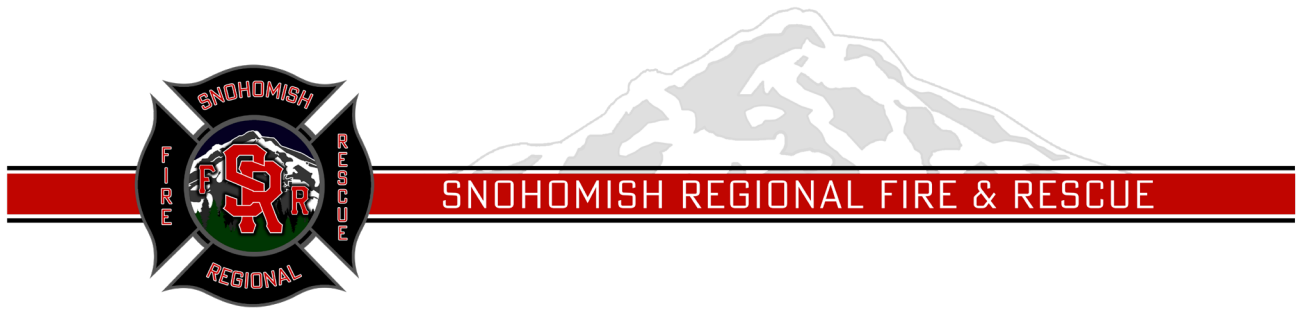




BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

July 9, 2026, 1730 hours

CALL TO ORDER

Chairman Steinruck called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, and Chairman Steinruck; and via Zoom were Commissioner Alsin and District Secretary Snure. Additionally Commissioner Waugh was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

DISTRICT HIGHLIGHTS

Recognition: Civilian Life Saving Award

Chief Park recognized Brianna Bruce, a local fishing guide, with a Civilian Life Saving Award. On May 16, 2026, Brianna witnessed an overturned kayaker while she was out fishing. He was unable to recover upright, and he was accompanied by another kayak paddling in circles and unable to assist. Brianna motored closer to the overturned kayaker and tried to pull up on the kayak. She could see that the victim had become entangled in fishing line and a weighted downrigger line that kept pulling downward on him. Brianna used wire cutters to free the victim from the lines and was able to pull victim upright. Without her brave actions this could have had a significantly different outcome. Chief Park thanked Brianna for her bravery and quick action.

CHIEF'S REPORT

Chief Park commented that our crews did an amazing job on the 4th of July with 68 calls on that shift; and 27 of those calls were reported as some type of fire or smoke and 6 calls were fireworks related injuries. He thanked our members for their service on the holiday. Chief Park also mentioned that we are seeing fires on the east side with some areas at level 3 evacuations. We do have some members headed home who were deployed to help with some of those fires.

Additionally we are looking forward to the Lake Stevens Aquafest this weekend and the Pancake Breakfast on Saturday and Sunday from 7am – Noon at Station 81.



SNOHOMISH REGIONAL FIRE & RESCUE

Vice Chairman Fay asked about our progress in getting the members their red card training for assisting with wildland fires.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	3/16/26	7/20/26	No
Finance Committee	Steinruck	6/25/26	7/23/26	No
Sno911	Lundquist	6/18/26	7/16/26	No
Sno-Isle Commissioners	Fay	7/2/26	9/3/26	Yes
Leadership Meeting	Schaub	6/4/26	9/17/26	No
Policy Committee	Schaub	4/9/26	TBD	Yes
Community Advisory Committee	TBD	6/10/26	TBD	No
Labor Management	Steinruck	7/6/26	8/3/26	Yes
Intergovernmental Committee	Elmore	6/18/26	8/13/26	No
Lake Stevens City Council	Steinruck	6/9/26	7/14/26	No
Monroe City Council	TBD	6/23/26	7/14/26	No

Sno-Isle Commissioners - Vice Chairman Fay appreciated this past meeting where they met at the new Fire Station 87 in Granite Falls. He also mentioned that they will not be meeting in August.

Labor Management - Chairman Steinruck mentioned that they discussed the following topics: firefighter wearables, new community health worker position, Acting Lieutenant changes, Mill Creek annexation, and they reviewed a summary on employees coming off leave injuries.

Lake Stevens City Council - Chairman Steinruck mentioned the city has a new Finance Director and they discussed the following topics: the trestle, city campus bid award, strategic plan review, and they presented their new interns for the City of Lake Stevens.

SCEMSA - Chief Park commented that our EMS authority has now achieved 501C3 designation, and this will provide some great benefits and protection.

COMMITTEE MEETING MINUTES

CONSENT AGENDA

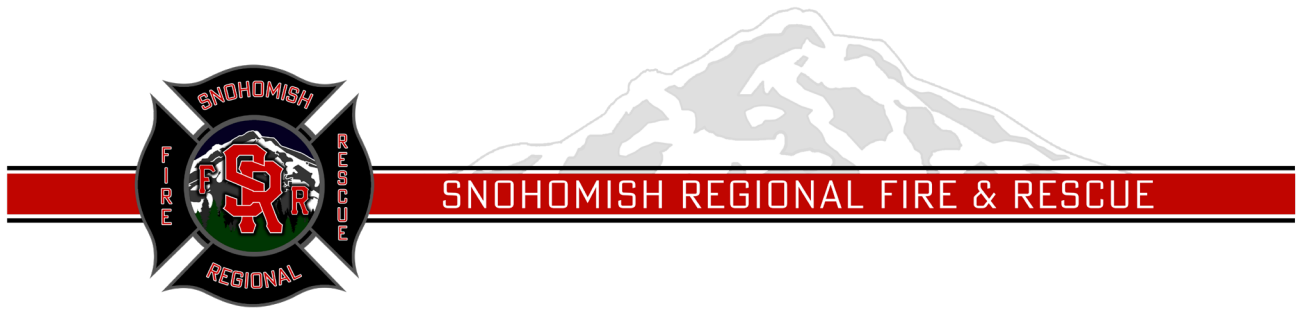
Approval of Vouchers

Benefits Vouchers: 26-1679 to 26-1696; (\$1,564,295.34)

AP Vouchers: 26-1697 to 26-1798; (\$834,877.61)

Approval of Payroll

June 30, 2026 Payroll (\$2,054,934.30)



Approval of Minutes

Approve Regular Board Meeting Minutes June 25, 2026

Approval of Administrative Supervisor Salary Schedule & Side Letter Authorization

Motion to approve the Consent Agenda as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Elmore.

On Vote 6/0.

OLD BUSINESS

Discussion

N/A

Action

N/A

NEW BUSINESS

Discussion

N/A

Action

Resolution 2026-6 Authorizing Bank Account Signers & Petty Cash Account Limits

Business Administrator Schoof presented Resolution 2026-6 and asked for any questions.

Motion to approve Resolution 2026-6 Authorizing Bank Account Signers & Petty Cash Account Limits as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Schaub.

On Vote 6/0.

Resolution 2026-7 Providing for Submission of the EMS Levy Lid Lift, General Election

Assistant Chief Messer commented that this is our back up in case we need to rerun the levy, just to be sure it is with County Elections in time.

Motion to approve Resolution 2026-7 Providing for Submission of the EMS Levy Lid Lift, General Election, as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Elmore.

There was no vote, as District Secretary Snure suggested an amendment.

District Secretary Brian Snure suggested that we add language to the resolution so that the Fire Chief has authority to pull the resolution without further action, if needed.



SNOHOMISH REGIONAL FIRE & RESCUE

Motion to approve Resolution 2026-7 Providing for Submission of the EMS Levy Lid Lift, General Election, including the amendment by District Secretary Snure as discussed.

Motion by Commissioner Elmore and 2nd by Vice Chairman Fay.

On vote 6/0.

GOOD OF THE ORDER

Vice Chairman Fay thanked everyone for their work on the 4th of July.

Chairman Steinruck thanked admin and the first responders for their hard work.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, July 23, 2026, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.30.110(1)(g): To Review the Performance of a Public Employee

RCW 42.30.110(1)(i): Meet with Legal Counsel Regarding Legal Risks in Which Public Knowledge of the Discussion Would Increase the Risk of Financial or Legal Harm to the District

Chairman Steinruck called for an executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee and RCW 42.30.110(1)(i) to meet with legal counsel regarding legal risks in which public knowledge of the discussion would increase the risk of financial or legal harm to the District. Executive session will begin at 1755 hours for 15 minutes, until 1810 hours, and with possible action to follow.

The Board ended the executive session at 1810 hours and Chairman Steinruck resumed the regular Board of Commissioners Meeting at 1812 hours. The Board moved forward with the following motion:

Motion to approve the post-retirement medical requests and delegate authority to Chief Park to execute the agreements as presented.

Motion by Commissioner Elmore and 2 by Commissioner Edwards.

On Vote 6/0.

ADJOURNMENT

Chairman Steinruck adjourned the meeting at 1812 hours.



SNOHOMISH REGIONAL FIRE & RESCUE

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay

Chairman Jim Steinruck