



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

April 23, 2026, 1730 hours

CALL TO ORDER

Chairman Steinruck called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, Chairman Steinruck, and Commissioner Waugh; and via Zoom was District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

DISTRICT HIGHLIGHTS

Proclamation: National Volunteer Week

Assistant Chief Lundquist recognized all those who volunteer to take care of our communities, as they are the backbone of our communities. He commented we couldn't do it without them, and it is our pleasure to recognize them this evening. Commissioner Elmore presented a proclamation in honor of our community volunteers.

Proclamation: Administrative Professionals Day

Assistant Chief Lundquist thanked our Administrative Professionals who are the heart and soul of the District. Chairman Steinruck presented a proclamation in honor of our Administrative Professionals. He commented that we appreciate our Administrative Professionals every day.

CHIEF'S REPORT

Assistant Chief Lundquist commented that it has been a very busy week with various training events. We have a Fire & Life Safety Educator Class going on in the West Battalion, and a Fire Inspector Basic Training at Station 31. He thanked Chief Park and Deputy Chief McConnell for participating as judges at the Fernwood Elementary Science Fair last Friday. He also mentioned a couple upcoming retirement ceremonies for Lieutenant Dave Swearingen at 9am Friday, May 1st and Deputy Fire Marshal / Union President Craig Fisher at 11am Friday, May 1st.



COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	3/16/26	5/18/26	No
Finance Committee	Steinruck	3/26/26	5/28/26	No
Sno911	Waugh	3/19/26	4/28/26	No
Sno-Isle Commissioners	Fay	4/2/26	5/7/26	No
Leadership Meeting	Schaub	1/22/26	6/4/26	No
Policy Committee	Schaub	4/9/26	5/14/26	No
Community Advisory Committee	TBD	11/12/25	6/10/26	No
Labor Management	Steinruck	3/30/26	5/4/26	No
Intergovernance Committee	Elmore	2/26/26	TBD	No
Lake Stevens City Council	Steinruck	4/14/26	4/28/26	Yes
Monroe City Council	TBD	4/14/26	4/28/26	Yes

Lake Stevens City Council – Chairman Steinruck mentioned that the Lake Stevens City Council Meeting mainly focused on their recruitment process for the new mayor.

Monroe City Council – Commissioner Elmore mentioned that the Monroe City Council Meeting included extensive public comment about development concerns, they made three commission appointments approved by the council, there was a nice review of the human services program, and a discussion of the preannexation zoning for the Davis property.

COMMITTEE MEETING MINUTES

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 26-1101 to 26-1110; (\$876,763.04)

AP Vouchers: 26-0971 to 26-1100; (\$393,856.64)

AP Vouchers: 26-1111; (\$73,770.89)

Approval of Payroll

April 15, 2026 Payroll (\$1,729,623.55)

Approval of Minutes

Approve Regular Board Meeting Minutes April 9, 2026

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Edwards.

On Vote 7/0.



OLD BUSINESS

Discussion

N/A

Action

N/A

NEW BUSINESS

Discussion

2025 Response System Performance & Analysis

Deputy Chief McConnell presented the 2025 Response System Performance Gap Analysis. He acknowledged our Strategic Analysis team, Vriti and Elsa, for their hard work identifying potential areas for improvement within our response system. He also mentioned his appreciation for our partnerships with Sno911 and Darkhorse Emergency; and he thanked our front-line crews and Battalion Chiefs for their diligence with the incident reporting. Presentation highlights include the following:

- Reduce Call Processing Times
 - Call processing time for EMS incidents continue to trend above agency benchmarks.
 - Non-Compliant EMS Response Times
 - High Call Processing Times for EMS
 - Strategy to Improve Call Processing Times
- Redeployment Analysis of the West Battalion
 - Unit Reliability Comparison
 - Strategy: Improve West Battalion Deployment Method
- Continued Improvement of Turnout Times
 - Turnout Times: Success Story
 - Turnout Times: Opportunity of Improvement
- Closing Thoughts
 - We are working closely with Sno911 to reduce Call Processing Times.
 - Redeployment may offer incremental improvement in the West Battalion.
 - Turnout Times: Strong improvement in 2025, more work to do.

May 14 Scheduling Conflict

Chairman Steinruck mentioned there is a scheduling conflict with the next Regular Commissioner Meeting and the upcoming Academy Graduation date. The Board agreed they would like to reschedule the Commissioner Meeting.

Motion to change the May 14, 2026 Regular Commissioner Meeting date to 5:30pm May 12, 2026.

Motion by Commissioner Elmore and 2nd by Vice Chairman Fay.

On Vote 7/0.



Motion to amend the previous motion to include the approval of Resolution 2026-4 which changes the Regular Commissioner Meeting date from May 14 to May 12.
 Motion by Commissioner Alsin and 2nd by Commissioner Elmore.
 On Vote 7/0.

Action

N/A

GOOD OF THE ORDER

N/A

ATTENDANCE CHECK

Next Regular Commissioner Meeting

Chairman Steinruck confirmed that the next Regular Commissioner Meeting has been rescheduled for Tuesday, May 12, 2026 at 1730 hours at the Station 31 Training Room/Zoom.

EXECUTIVE SESSION

N/A

ADJOURNMENT

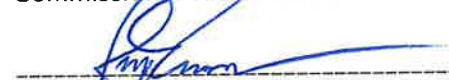
Motion to adjourn at 1812 hours.
 Motion by Commissioner Elmore and 2nd by Commissioner Edwards.
 On Vote 7/0.



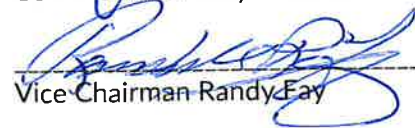
Commissioner Davin Alsin



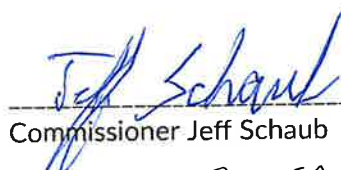
Commissioner Rick Edwards



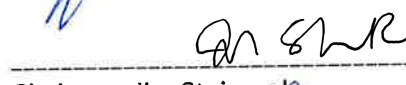
Commissioner Troy Elmore



Vice Chairman Randy Fay



Commissioner Jeff Schaub



Chairman Jim Steinruck



Commissioner Roy Waugh