



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

January 23, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, and Commissioner Waugh; and via Zoom were Vice Chairman Fay, Commissioner Schaub, and District Secretary Snure. Additionally Commissioner Steinruck was an excused absence.

BADGE CEREMONY FOR FIRE MARSHAL'S OFFICE

Assistant Chief Messer introduced the Badge Pinning this evening. He presented the badge to the family so they could pin the badge on their loved one this evening, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations to Deputy Fire Marshal I Sean Dahl!

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Assistant Chief Lundquist congratulated Lieutenants Gardner and Lowe for their upcoming Battalion Chief promotions effective April 1st. He highlighted a recent water rescue call in the North Cove area and thanked everyone for their efforts. He also thanked PIEOs Mongillo & King for our reach with social media. Since January 1st of this year, we've had 579,302 people view our posts on Facebook and other social media platforms and 91,000 engaged. This is a 1,186% increase from last year with 785 new followers.

Commissioner Waugh commented that it was also noted that we have a 91% first pass rate with intubations which is very impressive.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	1/28/25	2/25/25	Yes
Finance Committee	Elmore	1/23/25	2/27/25	Yes
Sno911	Waugh	1/16/25	2/20/25	Yes



SNOHOMISH REGIONAL FIRE & RESCUE

Sno-Isle Commissioners	Fay	12/5/24	3/6/25	No
Leadership Meeting	Schaub	1/23/25	3/27/25	Yes
Policy Committee	Schaub	1/9/25	2/13/25	No
Community Advisory Committee	TBD	1/6 25	TBD	No

Capital Facilities Committee - Commissioner Edwards confirmed that their meeting was postponed to January 28th.

Finance Committee - Chairman Elmore commented that they met earlier today and discussed W-2s, BN Builders 1B Amendment, and the CARES draft ILA.

Sno911 - Commissioner Waugh mentioned the upcoming Polar Plunge which is the police department's fundraiser and Heroes Night with the Silvertips on Saturday, January 25th. Also, the cutover to the new system is still looking at April, and there will be further information and training in the near future.

Sno-Isle Commissioners - Chairman Elmore reminded everyone that the Sno-Isle Annual Dinner is coming up on Saturday.

Leadership Meeting - Commissioner Schaub mentioned we had a state of the district meeting this morning with division reports, including great information.

COMMITTEE MEETING MINUTES

Policy Committee - December 11, 2024

Policy Committee - January 9, 2025

CONSENT AGENDA

Approval of Vouchers

AP Vouchers: 24-03625 to 24-03693; (\$854,030.11)

AP Vouchers: 24-03694 to 24-03870; (\$456,335.00)

Approval of Payroll

January 15, 2025 (\$1,499,232.40)

Approval of Minutes

Approve Regular Board Meeting Minutes January 9, 2025

Approve Special Board Meeting Minutes January 16, 2025

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.

On vote, Motion carried 6/0.



SNOHOMISH REGIONAL FIRE & RESCUE

OLD BUSINESS

Discussion

Commissioner Vacancy Recruitment Process

Assistant Chief Lundquist confirmed that with the help of Human Resources and PIEOs Mongillo & King, we now have notification posted at the stations, on Facebook and on our website as of Tuesday, January 21st.

Capital Facilities: BN Builders Phase 1B Amendment

Assistant Chief Messer commented that this is the Phase 1B Amendment which encompasses the second phase of our initial project design and validation.

Deputy Chief Rasmussen explained that Phase 1A was briefed during the August 22nd meeting and approved on September 12th. The amendment will increase the Phase 1 do not exceed to \$1,107,083. This is a cumulative increase of Phase 1A (\$378,300) plus Phase 1B (\$728,773). Phase 1B will include (1) project management and meetings, (2) design and programming development, (3) basis of design document development, (4) team on-boarding, (5) cost model development, and (6) schedule development. The new total cost including sales tax as found on the RAB is \$1,175,186.18. Phase 1B is proposed to last 12 weeks with Phase 1C to immediately follow.

Action

CARES Discussion

Assistant Chief Lundquist commented that this is the second touch on the CARES Interlocal Agreement with South County Fire.

Commissioner Waugh commented that Deputy Chief Read was able to answer his questions, and this is a work in progress. This is an important program.

Motion to approve the CARES Interlocal Agreement with South County Fire as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote, Motion carried 6/0.

NEW BUSINESS

Discussion

Policy Review

- Policy 317 Carbon Monoxide Detector Activations
- Policy 331 Grocery Shopping On-Duty
- Policy 332 Scenes of Violence Incidents
- Policy 506 Chaplaincy Program
- Policy 603 Emergency Action Plan and Fire Prevention Plan Training
- Policy 1016 Personal Projects On-Duty
- Policy 1032 Temporary Modified-Duty Assignments



- Policy 1102 Wastewater Discharge
- Policy 1104 Fire Station Living

No additional comment on policies.

Action
N/A

GOOD OF THE ORDER

Commissioner Waugh commented that today's Leadership Meeting was a reminder of the immense workload of our members to keep our District moving forward. He thanked everyone for their efforts.

ATTENDANCE CHECK

Regular Commissioner Meeting February 13, 2025, at 1730 - Station 31 Training Room/Zoom


EXECUTIVE SESSION

N/A

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1754 hours.


Snohomish Regional Fire & Rescue



 Commissioner Rick Edwards



 Commissioner Jeff Schaub

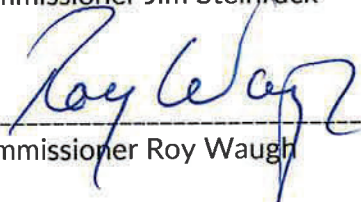


 Chairman Troy Elmore

 Commissioner Jim Steinkruck



 Vice Chairman Kandy Fay



 Commissioner Roy Waugh