



## SNOHOMISH REGIONAL FIRE & RESCUE

### **BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

#### **SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

December 19, 2024, 1730 hours

#### **CALL TO ORDER**

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Gagnon, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Schaub and District Secretary Snure.

Chairman Elmore allowed 10 minutes for giving appreciation and thanks to Commissioner Gagnon for his service as a commissioner. Chairman Elmore invited all that attended via Zoom to share as well. He shared his appreciation for all that Commissioner Gagnon has done to help him and said that it was an absolute pleasure working with him as a commissioner.

Commissioner Waugh thanked Commissioner Gagnon for his work as commissioner.

Commissioner Steinruck shared his appreciation for working with Commissioner Gagnon, both here at Snohomish Regional Fire & Rescue as well as Lake Stevens Fire. He shared that Commissioner Gagnon had helped him a lot, especially in educating him about the fire service.

Commissioner Edwards thanked Commissioner Gagnon.

A citizen stated that she was involved with Snohomish Regional Fire & Rescue all because of Commissioner Gagnon. She advised that he gave such wonderful guidance and stated how thankful she is to be a part of the Snohomish Regional Fire & Rescue family. She thanked Commissioner Gagnon and wished him the best.

Former Commissioner of Lake Stevens, Dan Lorentzen, advised that he enjoyed working with Commissioner Gagnon. He offered congratulations on all the work Commissioner Gagnon has done and advised that Commissioner Gagnon has represented the organization well.

Commissioner Schaub thanked Commissioner Gagnon for his service. He shared appreciation especially regarding his expertise with union contracts and thanked him again for his service.

Commissioner Gagnon shared that everyone on this commissioner board has a unique perspective and advised that this department is so good.



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District Secretary Brian Snure stated that Commissioner Gagnon is a shining example of how a union member adds to the positive and the good of the district. He appreciated that and thanked Commissioner Gagnon.

Chairman Elmore allowed three minutes for everyone to enjoy some cake in celebration of Commissioner Gagnon.

### PUBLIC COMMENT

N/A

### UNION COMMENT

N/A

### CHIEF'S REPORT

As presented. Assistant Chief Lundquist advised the crews continue to be busy and run calls. He wanted to pay special attention to the Recruit Graduation at Stanwood High School and shared his appreciation with Commissioner Steinruck, Chairman Elmore and Commissioner Gagnon for attending. He advised that there were 11 recruits, 3 company officers, and a training officer, Bobby Lowe, and that they all did a great job. He shared that he was excited for the 11 recruits that made it through the program and that they will be going through EMT and coming to Snohomish Regional Fire & Rescue on the line in early 2025. We are really looking forward to it.

### COMMISSIONER REPORTS

*Finance Committee* – Chairman Elmore shared that they had a Finance Committee earlier today. They had to cancel the auditor's exit conference due to their scheduling conflict. Additional topics included an update on negotiations, Snohomish County EMS draft ILA discussions, CARES draft ILA discussions, 2025 Delegate Physician contract, and a PERS retirement request.

*Sno911*– Commissioner Waugh advised they had a meeting this morning. They had a clean audit. They approved the draft for the service level agreement that will come to Snohomish Regional Fire & Rescue next month for the new EMS group. They talked about the nurse helpline. They also talked about the non-emergency line which is 100 percent AI. They crossed the barrier of 10,000 non-emergency calls and stated that the system is working really well. He advised that the EMS taskforce ILA has been out there for a month now and the commissioners will be voting on it tonight. He advised that 10 agencies have signed on to it already.

*Sno-Isle Commissioners* - Commissioner Waugh advised that the banquet is January 25, 2025, at Shawn O'Donnell's (same place as last year) and that the invitations will be sent from Jim Kenny in the next week. Commissioner Waugh advised they had a meeting at the beginning of the month and there were elections. Commissioner Waugh advised that he is the Chair of the State Education Committee. He shared that the Spring Conference will be at Suquamish on April 5th and the Chelan Seminar is on June 7th. He advised that the topics are still to be finalized.



**COMMITTEE MEETING MINUTES**

N/A

**CONSENT AGENDA**

**Approval of Vouchers**

Benefits Vouchers: 24-03479 to 24-03489; (\$838,529.04)

AP Vouchers: 24-03393 to 24-03478; (\$742,240.59)

**Approval of Payroll**

December 15, 2024 (\$1,373,780.80)

**Approval of Minutes**

Approve Regular Board Meeting Minutes December 11, 2024

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

**OLD BUSINESS**

**Discussion**

N/A

**Action**

*Board 2025 Chair Appointment*

**Motion to appoint Commissioner Elmore as Chairman of the Board for Snohomish Regional Fire & Rescue.**

Motion by Commissioner Edwards and 2nd by Vice Chairman Fay.

On vote, Motion carried 6/1, Commissioner Elmore abstained.

**Motion to appoint Commissioner Fay as Vice Chairman of the Board for Snohomish Regional Fire & Rescue.**

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote, Motion carried 6/1, Commissioner Fay abstained.

*Snohomish County EMS Draft ILA Discussion*

**Motion to approve the Snohomish County EMS ILA as submitted.**

Motion by Commissioner Waugh and 2nd by Chairman Elmore.

On vote, Motion carried 7/0.



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### *2025 Delegate Physician Contract*

**Motion to approve the 2025 Delegate Physician Contract as submitted.**

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

### **NEW BUSINESS**

#### **Discussion**

N/A

#### **Action**

*COLA Adjustment for Non-Exempt Confidential Staff*

**Motion to approve cost of living adjustment consistent with June 2023 CPI-U for non-exempt confidential personnel as submitted.**

Motion by Commissioner Gagnon and 2nd by Chairman Elmore.

On vote, Motion carried 7/0.

### **GOOD OF THE ORDER**

Vice Chairman Fay asked Business Administrator Schoof if he could pay HR Director Holtgeerts for the annual banquet dinner instead of paying on the portal; and she advised yes.

Chairman Elmore thanked all personnel, this has been an extremely positive year even working through some difficult subject matters, yet we keep getting bigger and better and doing great things. He commented that he appreciates everyone here and all that they do, he feels blessed to be a part of this organization.

Assistant Chief Lundquist shared his appreciation for our commissioners who work really well together, they are engaged, united, and collaborate with one another.

Commissioner Steinruck shared that a few commissioners recently had the opportunity to attend the Red Cross Real Heroes Breakfast at Tulalip. He shared that it is a good operation and good program, and it feels good to hear what is happening in the community from citizens to first responders. He encouraged higher attendance next year, it is a great event.

Chairman Elmore explained that we can nominate operations personnel for an award at the Real Heroes Breakfast if they went above and beyond, especially if it's an off-duty event.

### **ATTENDANCE CHECK**

Regular Commissioner Meeting January 9, 2025, at 1730 - Station 31 Training Room/Zoom



**EXECUTIVE SESSION**

RCW 42.30.140(4)(a): Labor Negotiations

Chairman Elmore called for an Executive Session to begin at 1800 hours for 5 minutes, with no decision to follow. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1805 hours and announced that there is no decision at this time.

**ADJOURNMENT**

Chairman Elmore adjourned the meeting at 1805 hours.

**Snohomish Regional Fire & Rescue**

Commissioner Rick Edwards

Commissioner Jeff Schaub

Chairman Troy Elmore

Commissioner Jim Steinruck

Vice Chairman Randy Fay

Commissioner Roy Waugh

Commissioner Paul Gagnon