



BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

February 8, 2024, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, and Commissioner Steinruck; and via Zoom were Commissioner Gagnon, Commissioner Waugh, and District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Chief O'Brien commented that the Annual Banquet was a great success, and he thanked the Banquet Committee for putting together a great night. He thanked the Awards Committee for putting together a new awards system to recognize our people, and he thanked Jerem Rhoades for crafting a beautiful coin.

From January 30 through February 1, Senior staff participated in a workshop planning for 2024 and beyond. This included a visit with Puget Sound Regional Fire Authority for the day, which provided a great opportunity to learn from their experiences as a growing fire district.

In the paramedic realm, we have two people who have accepted conditional offers for lateral paramedics. Human Resources Director Pamela Holtgeerts commented that we finished the list for paramedic school. We have two candidates eligible for paramedic school.

Chief O'Brien thanked the staff and responders for accomplishing the mission.

COMMISSIONER REPORTS

Policy Committee - Commissioner Schaub commented that we are making progress on policies. We are about 25% of the way through this process.

COMMITTEE MEETING MINUTES

Capital Facilities Committee - January 23, 2024

Policy Committee - January 11, 2024



SNOHOMISH REGIONAL FIRE & RESCUE

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00270 to 24-00287; (\$835,184.34)

AP Vouchers: 24-00288 to 24-00428; (\$328,898.34)

Approval of Payroll

January 31, 2024 (\$1,444,141.76)

Approval of Minutes

Approve Regular Board Meeting Minutes January 25, 2024

Motion to approve the Consent Agenda as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Schaub.

On Vote, Motion carried 7/0.

OLD BUSINESS

Discussion

Darkhorse

Chief O'Brien commented that the Darkhorse contract was presented at the last Commissioner Meeting, and we are excited about it. We learned they have an additional beta module that takes a deeper dive into the demographics; and we have an opportunity to participate in the beta version for free. We will need to determine how that works with the current contract.

Assistant Chief Messer commented that Darkhorse is broken down into different sections. The HQ is the dashboard, the historical is data analytics, the predictive analytics, and then the beta module is very specific to community assessment. The beta module is not yet available to the public and we are excited about the opportunity. Commissioner Schaub asked about the price range if we decide to move forward with the new module, and Assistant Chief Messer commented that we would be offered the module at a discounted rate if we choose to go with it.

Action

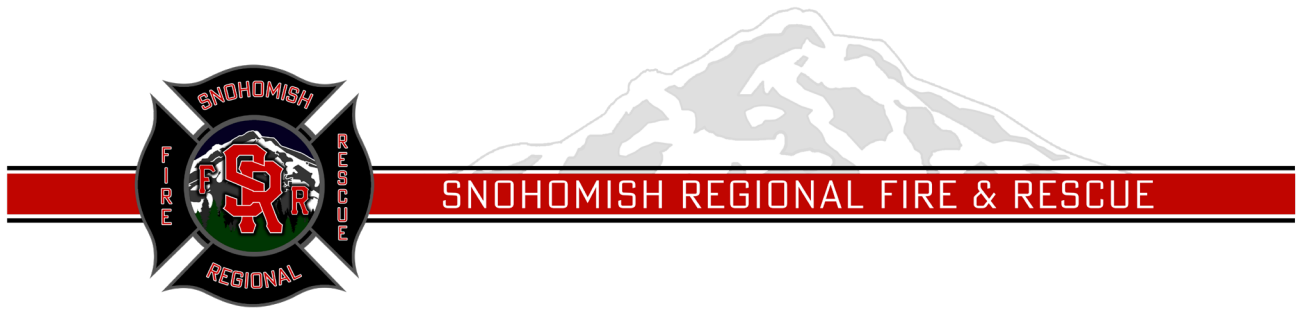
Policy Updates

- Policy 203 Training
- Policy 210 Solicitation of Funds
- Policy 600 Fire Equipment Driver/Operator Training
- Policy 703 Use of District Vehicles

Motion to approve Policies 203, 210, 600 and 703 as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On Vote, Motion carried 7/0.



NEW BUSINESS

Discussion

Policy Updates

- Policy 307 Aircraft Operations
- Policy 308 Atmospheric Monitoring for Carbon Monoxide
- Policy 917 Hazard Communication
- Policy 1009 Reporting for Duty
- Policy 1029 Badges
- Policy 1030 Identification Cards
- Policy 1031 Work-Related Illness and Injury Reporting
- Policy 208 Post-Incident Analysis (PIA)
- Policy 310 Mid-Rise/High-Rise Incident Management
- Policy 612 Wildland Fire Shelter Deployment Training
- Policy 906 Apparatus / Vehicle Backing

Commissioner Waugh asked about Policy 1029 Badges. Most of the staff and Commissioners don't wear badges or patches, but we do have an insignia. He suggested for consideration that this might be included in the introductory paragraph. There was no further discussion on policies.

Deputy Chief of Training and Safety

Chief O'Brien commented that we have a void in our Training Division; and we have decided it's best to place a Deputy Chief of Training and Safety back into the Training Division.

Assistant Chief Lundquist thanked Deputy Chief Titland and Captain Fetcho for their hard work. In review 2023 was so efficient and it looks like there were no cracks, but it's not sustainable to continue without missing opportunities. We need to reinstitute a position to be the head of the Training Division and let Deputy Chief Titland focus on Operations. The Deputy Chief of Training and Safety will have the capacity to vision cast what things will look like six months to a year down the road for this division.

Commissioner Elmore commented that Deputy Chief Titland and Captain Fetcho have been doing a great job.

Action

N/A

GOOD OF THE ORDER

Commissioner Elmore commented that the Awards Banquet was well done, professional, and very enjoyable.

Vice Chairman Fay really enjoyed the banquet and commented that it was good to see everyone get together.



Commissioner Steinruck commented that the recognition of everyone at the banquet was really great, and it was appreciated.

Commissioner Schaub commented that he had the opportunity to Zoom with Dr. Pat Sikora, and it was a good, healthy conversation.

Commissioner Edwards commented that the Awards Banquet was excellent.

ATTENDANCE CHECK

Regular Commissioner Meeting February 22, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

RCW 42.30.140(4)(a): Labor Negotiations

RCW 42.30.110(1)(i): To discuss agency litigation or potential litigation with legal counsel

Chairman Elmore called for an Executive Session to begin at 1750 hours for 20 minutes with no decision to follow. Chairman Elmore extended the executive session for an additional 15 minutes, until 1825 hours. Chairman Elmore resumed the regular Board of Commissioners meeting at 1825 hours.

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1826 hours.

Snohomish Regional Fire & Rescue



 Commissioner Rick Edwards



 Chairman Troy Elmore



 Vice Chairman Randy Fay



 Commissioner Paul Gagnon



SNOHOMISH REGIONAL FIRE & RESCUE

A handwritten signature in blue ink, appearing to read "Jeff Schaub".

Commissioner Jeff Schaub

A handwritten signature in black ink, appearing to read "Jim Steinruck".

Commissioner Jim Steinruck

A handwritten signature in black ink, appearing to read "Roy Waugh".

Commissioner Roy Waugh