



BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Zoom
163 Village Court, Monroe, WA 98272
December 28, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Schaub, Commissioner Steinruck and Commissioner Waugh. Attending via Zoom was Commissioner Gagnon.

Additional items were added.

1. New Business Action: Wellness Incentive Adjustment MOU Local 2781
2. Executive Session per RCW 42.30.140(4)(a): Labor Negotiations.

PUBLIC COMMENT: Penny Coyne commented on the recent graduation ceremony for our Snohomish Regional Fire and Rescue recruits.

UNION COMMENT: NA

CHIEF'S REPORT: *As presented.* Chief O'Brien gave an overview of 2023.

COMMISSIONER REPORTS: Finance Committee report given by Commissioner Elmore. His report included the State Auditor's Exit Conference. Also discussed was Budget Amendment #3, Brightwater Contract Renewal, Resolution 2023-14 Surplus Equipment and the Attorney Services for Pacifica Law Group.

Sno911- Commissioner Waugh updated the Board on the most recent meeting. He also commented on the Snohomish County EMS and Sno 911 Governance Task Force meeting.

COMMITTEE MEETING MINUTES

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-03116 to 23-03125; (\$768,623.87)

Benefit Vouchers: 23-03126 to 23-03141; (\$791,333.30)

Q4 L&I Vouchers: 23-03142; (\$264,424.80)

AP Vouchers: 23-03245 to 23-03348; (\$580,505.14)

Approval of Payroll

December 15, 2023 (\$1,161,673.99)

Approval of Minutes

Approve Regular Board Meeting Minutes December 14, 2023



SNOHOMISH REGIONAL FIRE & RESCUE

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0. Commissioner Gagnon abstained.

OLD BUSINESS

Discussion

Action

Board Chair 2024 Appointment

Motion to appoint Commissioner Elmore Chairman of the Board for Snohomish Regional Fire and Rescue.

Motion by Commissioner Elmore and 2nd by Commissioner Waugh.

On Vote, Motion carried 6/0. Commissioner Elmore abstained.

Motion to appoint Commissioner Fay Vice- Chairman of the Board for Snohomish Regional Fire and Rescue.

Motion by Commissioner Emore and 2nd by Commissioner Waugh.

On Vote, Motion carried 6/0. Commissioner Elmore abstained.

Policy Review

- *Policy 304*
- *Policy 326*
- *Policy 402*
- *Policy 702*
- *Policy 902*
- *Policy 908*
- *Policy 909*

Motion to approve policies 304, 326, 402, 702, 902, 908, and 909 as submitted.

Motion by Commissioner Fay and 2nd by Commissioner Edward.

On Vote, Motion carried 7/0.

Budget Amendment #3

Motion to approve Budget Amendment #3 as submitted.

Motion by Commissioner fay and 2nd by Commissioner Waugh.

On Vote, Motion carried 7/0.

Progressive Design-Build PRC process: Attorney services

Motion to approve Pacifica Law Group as legal representation for our PRC review and Progressive Design Build projects.

Motion by Commissioner Elmore and 2nd by Commissioner Steinruck.

On Vote, Motion carried 7/0.



Brightwater Contract Renewal

Motion to approve Brightwater Contract as submitted.
 Motion by Commissioner Elmore and 2nd by Commissioner Schaub.
On Vote, Motion carried 7/0.

Resolution 2023-14 Surplus Equipment

Motion to approve Resolution 2013-14 Surplus Equipment as submitted.
 Motion by Commissioner Waugh and 2nd by Commissioner Gagnon.
On Vote, Motion carried 7/0.

NEW BUSINESS

Discussion

Action

Wellness Incentive Adjustment Memorandum of Understanding (MOU)

Motion to authorize the Chief to execute the Wellness Incentive Adjustment MOU as submitted.
 Motion by Commissioner Elmore and 2nd by Commissioner Schaub.
On Vote, Motion carried 7/0.

GOOD OF THE ORDER: Commissioner Fay sent out gratitude to Chief Financial Officer Tabor and her support staff for the successful audit. Commissioner Waugh thanked all staff members for a successful year including the accreditation process. Commissioner Elmore thanked the crews for some amazing rescues this year.

ATTENDANCE CHECK: Board Members noted availability for the Regular Commissioner Meeting January 11, 2024, at 1730-Station 31 Training Room/Zoom.

EXECUTIVE SESSION: RCW 42.30.140(4)(a) Labor Negotiations. Chairman Elmore called for Executive Session to begin at 1750 hours with no decision to follow. He expected the meeting to last for 15 minutes. Chairman Elmore resumed the regular Board of Commissioners meeting at 1805 hours.

ADJOURNMENT Chairman Elmore adjourned the meeting at 1805 hours.

Snohomish Regional Fire & Rescue



SNOHOMISH REGIONAL FIRE & RESCUE

[Handwritten signature]

Commissioner Rick Edwards

[Handwritten signature]

Chairman Troy Elmore

Vice Chairman Randy Fay

[Handwritten signature]

Commissioner Paul Gagnon

[Handwritten signature]

Commissioner Jeff Schaub

[Handwritten signature]

Commissioner Jim Steinruck

[Handwritten signature]