



## SNOHOMISH REGIONAL FIRE & RESCUE

### BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Zoom  
163 Village Court, Monroe, WA 98272  
August 23, 2023, 1730 hours

**CALL TO ORDER:** *Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Fay, Commissioner Edwards, Commissioner Schaub, and Commissioner Steinruck. In attendance via video was Commissioner Gagnon. Absent with notice was Commissioner Waugh.*

**PUBLIC COMMENT:** NA

**UNION COMMENT:** NA

**CHIEF'S REPORT:** *As Presented by Assistant Chief Lundquist. Highlights included recognizing the crews for all of the training they put in to be ready for calls such as the recent tech rescue call at Brightwater.*

**COMMISSIONER REPORTS:** *Capital Facilities meeting reported on by Commissioner Steinruck. Discussion items included station updates and Admin building lease renewal with Department of Children, Youth and Family.*

*Finance Committee meeting was reported on by Chairman Elmore. Highlights included the 2<sup>nd</sup> quarter Finance Report and Admin Building lease.*

*Commissioner Fay reported that Sno Isle Commissioners will start meeting again in September.*

*Policy Committee was reported on by Commissioner Schaub. Chairman Elmore gave kudos to the group that worked on the decontamination policy.*

#### **CONSENT AGENDA**

##### **Approve Vouchers**

*Benefit Vouchers: 23-02049 to 23-02059; (\$750,623.43)*

*AP Vouchers: 23-02060 to 23-02149; (\$607,431.36)*

##### **Approval of Payroll**

*August 15, 2023 (\$1,205,969.75)*

##### **Approval of Minutes**

*Approve Regular Board Meeting Minutes – August 10, 2023*



## SNOHOMISH REGIONAL FIRE & RESCUE

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Edwards.

**On Vote, Motion carried 6/0**

### OLD BUSINESS

Discussion

Action

*Resolution 2023-8; Three (3) New Ambulance Chassis Commitment*

Assistant Chief Messer explained the need for a resolution to authorize a purchase not on the state bid. This is due to the supply chain for the chassis being very limited.

**Motion to approve Resolution 2023-8.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 6/0**

### NEW BUSINESS

Discussion

*Admin Building Lease*

Assistant Chief Messer thanked Deputy Chief Rasmussen for working with DCYF on this contract. DCYF has agreed to move out of the top floor leaving the second floor open for use by Snohomish Regional Fire & Rescue. This contract has no 5-year renewal. DCYF wants a clause to give 180-day notice if they find somewhere else before the end of the 5-year lease.

Action

### GOOD OF THE ORDER

Commissioner Fay wants to have a conversation about calendars and missteps with the calendar invites regarding all the different committees. He would like to see this as a future agenda item.

Commissioner Elmore shared Penny Coyne will be hosting a Fire Family Picnic on August 26<sup>th</sup>.

Discussion of the Monroe Fair Days Parade. Thank you to Jason Bowen for being willing to drive the Pirsch in the parade.

**ATTENDANCE CHECK:** Board Members noted availability for the next Commissioners Meeting September 14, 2023, at 1730 hours at Station 31 Training Room/Zoom.

**EXECUTIVE SESSION:** N/A

**ADJOURNMENT:** Chairman Elmore adjourned the meeting at 1746 hours.



Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

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Commissioner Paul Gagnon

Commissioner Jeff Schaub

DocuSigned by:

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Commissioner Jim Steinruck

Commissioner Roy Waugh