



## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via BlueJeans  
163 Village Court, Monroe, WA 98272  
January 26, 2023, 1730 hours

**CALL TO ORDER:** Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh.

**PUBLIC COMMENT:** NA

**UNION COMMENT:** NA

**CHIEF'S REPORT:** As presented.

### **COMMISSIONER REPORTS:**

The Capital Facilities meeting was reported by Commissioner Steinruck. Highlights included OAC presentation, Station 31 remodel updates & review, Station 83 project is pending permits from the county, and Station 31 and 32 roof replacement are listed as critical and have been budgeted. We are looking to reestablish the Fire Station Committee. There is a conflict with the next meeting date, we are looking for a new date.

The Finance Committee meeting was reported on by Commissioner Elmore. Highlights included review of the exit report from the State Auditor's department, surplus items, update on negotiations process, motor vehicle incident fees, and Fire Marshal inspection fees. Post-employment medical was discussed with a future meeting date to be announced soon.

Commissioner Waugh gave highlights of the recent Sno911 meeting.

The Leadership meeting was reported on by Commissioner Schaub. Highlights included a restructuring of the probationary period for Firefighters.

### **CONSENT AGENDA**

#### **Approve Vouchers**

*Benefit Vouchers: 23-00178 to 23-00188; (\$667,377.50)*

*AP Vouchers: 23-00190 to 23-00284; (\$1,866,190.54)*

#### **Approval of Payroll**

*January 13, 2023 (\$1,166,028.85)*

#### **Approval of Minutes**

*Approve Regular Board Meeting Minutes – January 12, 2023*

*Approve Special Board Meeting Minutes – January 17, 2023*



## SNOHOMISH REGIONAL FIRE & RESCUE

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Edwards and 2<sup>nd</sup> by Commissioner Steinruck.

**On Vote, Motion carried 7/0.**

### OLD BUSINESS

#### Discussion

*Washington State Auditor's Exit Conference:* Business Administrator Schoof reported on the exit conference, we were given an unmodified opinion. Special Thanks to Camille Tabor, Rosie Richmond, Denise Mattern, Brandie Reece, and Mel Jenkins.

#### Action

*Resolution 2023-01 Brush Chassis Purchase*

**Motion to approve Resolution 2023-1.**

Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Gagnon.

**On Vote, Motion carried 7/0.**

### NEW BUSINESS

#### Discussion

*Resolution 2023-2 Surplus Equipment:* Report by Deputy Chief Rasmussen on the need to surplus items and equipment no longer being used.

#### Action

**GOOD OF THE ORDER:** Banquet Reminder, February 4, 2023.

**ATTENDANCE CHECK:** Board Members noted availability for the Regular Commissioner Meeting February 9, at 1730-Station 31 Training Room/Blue Jeans.

### EXECUTIVE SESSION

*RCW 42.30.110:* To review the performance of a public employee. Chairman Elmore asked for Executive session at 1745 hours with no decision to follow. Chairman Elmore reconvened the regular Board of Commissioner's meeting at 1800 hours with no action taken.

**ADJOURNMENT:** Chairman Elmore adjourned the meeting at 1800 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards



SNOHOMISH REGIONAL FIRE & RESCUE

*Troy Elmore*

Chairman Troy Elmore

*Randy Fay*

Vice Chairman Randy Fay

DocuSigned by:

*Paul R. Gagnon*

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Commissioner Paul Gagnon

*Jeff Schaub*

Commissioner Jeff Schaub

Commissioner Jim Steinruck

*Roy Waugh*

Commissioner Roy Waugh