



BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE
SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
July 28, 2022 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 17:30 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Gagnon, Commissioner Steinruck, and. Via video Commissioner Schaub and Commissioner Waugh.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented.

COMMISSIONER REPORTS:

Finance Committee: Commissioner Elmore informed the BOC on highlights from the most recent meeting. These included drain repair updates, negotiation items, Paramedic School enrollment and 2022 budget amendment #2.

Capital Facilities: Commissioner Schaub overviewed highlights from the last meeting which included Station 83 project update, Sno911 tower information, replacing a generator at 71, St 31 Shop remodel and new bay door openers in the North Battalion.

CONSENT AGENDA

Approve Vouchers

- Benefits Vouchers: 22-02880 to 22-02888; (\$667,289.12)*
- AP Vouchers: 22-02889 to 22-02925; (\$334,330.55)*
- L&I Q2 Voucher: 22-02930; (311,421.83)*
- AP Vouchers: 22-02 to 22-02; (\$392,975.85)*

Approval of Payroll

July 15, 2022 (\$1,203,737.62)

Approval of Minutes

Approve Regular Board Meeting Minutes - July 14, 2022

Motion to approve the Consent Agenda as submitted.
Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.
On Vote, Motion carried 7/0.

OLD BUSINESS



Discussion

Capital Apparatus Replacement Plan Update (CARP): Assistant Chief Guptill went over the updates for the CARP. AC Guptill discussed some of the challenges of purchasing vehicles with current supply chain issues. He explained the need for a new Boat 31 due to the combined issue of significant engine issues and damage to the hull of our current boat. We are also in need of a shuttle bus for department personnel, staff vehicles and a facility support unit. Commissioner Waugh raised a question regarding the budgeted cost of the three staff vehicles. Chief Guptill responded that the total is including taxes and all emergency equipment. Chief Guptill has asked for approval from the board to move forward with purchasing of vehicles as outlined in the Capital Apparatus Replacement Plan.

Action

Motion to approve the 2022/2023 SRFR Vehicle purchasing as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Edwards.
On Vote, Motion carried 6/1.

NEW BUSINESS

Discussion

Real Estate Purchase Contracts: Chief O'Brien informed the Board we are in process of a potential sale of the training facility property.

CERT MOU: Assistant Chief Messer explained what a Community Emergency Response Team is and why it would be beneficial for SRFR to sponsor the Echo/Lost Lake Community Group.

Budget Amendment 2: Chief Financial Officer Tabor presented the Second Budget Amendment. She highlighted all significant increases and decreases to the budget.

Action

Drain Replacement Station 31

Motion to approve Drain Replacement Station 31 project as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Schaub.
On Vote, Motion carried 7/0.

Paramedic Student Training

Motion to approve the Paramedic Student Training as submitted.
Motion by Commissioner Steinruck and 2nd by Commissioner Gagnon.
On Vote, Motion carried 7/0.

GOOD OF THE ORDER: Chairman Elmore thanked all in the department for their continued hard work. Commissioner Waugh asked to see written review of all Committee Meetings in the future. Chairman Elmore indicated we are waiting for legal clarification before moving forward with notes being taken.

ATTENDANCE CHECK: Board Members noted availability for the Regular Commissioner Meeting August



SNOHOMISH REGIONAL FIRE & RESCUE

11, 2022, at 1730 - Station 31 Training Room/BlueJeans with the exception of Commissioner Gagnon.

EXECUTIVE SESSION: Chairman Elmore cancelled the executive session: RCW 42.30.110(1)(c) To discuss the price of selling real estate, due to lack of information. He did ask for a fifteen (15) minute executive session regarding RCW: 42.30.140(4)(b) to discuss Labor Negotiations beginning at 18:22 hours. No decision to be made.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 18:37 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Signed-Virtually Attended

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh