



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
December 21, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Schaub, Commissioner Snyder and Commissioner Steinruck. In attendance via video, Commissioner Gagnon. Absent with prior notice, Commissioner Woolery.

**PUBLIC COMMENT:** None

**UNION COMMENT:** None

**Commissioners: Oath of Office.** Commissioner Steinruck was sworn in for his six-year term in Position 5 for Snohomish Regional Fire & Rescue.

**CHIEF'S REPORT:** As presented.

**CONSENT AGENDA**

**Approve Vouchers**

AP Vouchers: 21-02957 to 21-03048; (\$483,505.22)

**Approval of Payroll**

December 15, 2021 (\$1,120,383.73)

**Approval of Minutes**

Approve Regular Board Meeting Minutes –December 9, 2021.

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Edwards.

On Vote, **Motion carried 8/0.**

**CORRESPONDENCE**

**OLD BUSINESS**

**Discussion**

WSAO Exit Conference: Commissioner Elmore reported there were no findings from the Washington State Auditor's Office. This was an accountability and financial statement audit for the period of January 1, 2020 through December 31, 2020. Chief Financial Officer Tabor and her team were recognized for their exceptional support throughout the audit.

**Action**

Retiree Contracts



## SNOHOMISH REGIONAL FIRE & RESCUE

### **Motion to approve Post-Retirement Medical Contract for 2022 Retirees.**

Motion by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion carried 8/0.**

Post-Retirement contribution Increase

### **Motion to approve Post-Retirement Medical Contract for 2022 Retirees.**

Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Fay.  
On Vote, **Motion carried 8/0.**

Board Chair and Vice Chair Appointments

### **Motion to appoint Commissioner Elmore to Board Chairman and Commissioner Fay to Vice Chairman.**

Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion carried 6/0. Commissioner Elmore and Commissioner Fay abstained.**

## **NEW BUSINESS**

### **Discussion**

Paramedic Testing Timeline and Minimum Requirements Adjustment MOU: Deputy Chief Rasmussen commented this was a onetime extension of the timeline. We are looking for qualified candidates for the UofW/Harborview Paramedic program. This extension which would allow for current employees who have completed their probationary period to apply if qualified.

## **COMMISSIONER COMMITTEE REPORTS**

Finance Committee (**Elmore**/Waugh)  
Policy Committee (Elmore/Edwards/Schaub)  
Contracts Committee (**Waugh**/Elmore/Fay)  
Shop Committee (Edwards / Gagnon)  
Strategic Plan Committee (**Schaub**/Fay/Steinruck)  
Capital Facilities Committee (Gagnon/Schaub)

## **OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh)  
Leadership Meeting (Fay/Schaub)  
Sno-Isle Commissioner Meeting (Fay)

## **GOOD OF THE ORDER**

**ATTENDANCE CHECK:** All board members noted availability January 13, 2022 for the regular Commissioner Meeting at 1730 - Station 31 Training Room/BlueJeans.

## **EXECUTIVE SESSION**

**ADJOURNMENT:** Chairman Waugh adjourned the meeting at 1751 hours.

**Snohomish Regional Fire & Rescue**



SNOHOMISH REGIONAL FIRE & RESCUE

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner Jim Steinruck

Commissioner Roy Waugh