



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
November 23, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Schaub, Commissioner Snyder, Commissioner Steinruck and Commissioner Woolery. Commissioner Gagnon was in attendance via video.

PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT: Chief O'Brien gave thanks to all in the Snohomish Regional Fire and Rescue organization. He thanked the Commissioners for their work. He expressed gratitude to the community and for being allowed to continue his service to the community.

CONSENT AGENDA

Approve Vouchers

AP Vouchers: 21-02672 to 21-02776; (\$346,045.37)

Benefits Vouchers: 21-02649 to 21-02671; (\$1,000,113.98)

Benefits Vouchers: 21-02778 to 21-02786; (\$705,692.54)

Approval of Payroll

November 15, 2021 (\$1,269,381.75)

Approval of Minutes

Approve Regular Board Meeting Minutes - November 9, 2021.

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Elmore.

On Vote, **Motion carried 9/0.**

CORRESPONDENCE

Thank You Card

OLD BUSINESS

Discussion

Action

2022 Budget Public Hearing

- 1) *2021-9 Resolution to establish regular tax levy*



SNOHOMISH REGIONAL FIRE & RESCUE

Motion to approve Resolution 2021-9 to establish regular tax levy

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 9/0.**

2) 2021-10 Resolution EMS Levy

Motion to approve Resolution 2021-10 EMS Levy for 2022.

Motion by Commissioner Elmore and 2nd by Commissioner Woolery.

On Vote, **Motion carried 9/0.**

3) 2021-11 Resolution budget for 2022

Motion to approve Resolution 2021-11 Budget for 2022.

Motion by Commissioner Elmore and 2nd by Commissioner Woolery.

On Vote, **Motion carried 9/0.**

Standards of Cover

Motion to approve Standards of Coverage as Submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Steinruck.

On Vote, **Motion carried 9/0.**

Bid Award for Replacement Fire Engines

Motion to award the bid for replacement fire engines.

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 9/0.**

NEW BUSINESS

Discussion

Strategic Plan

Chief O'Brien overviewed the process taken to develop the proposed Strategic Plan. This plan defines our philosophical ideas as to who we are as an organization. He also reported this plan is a component of the accreditation process. Deputy Chief Rasmussen launched the Strategic Plan presentation. Recommend move to action next Board of Commissioners' meeting.

Station 81 and Logistics flooring replacement quotes

Assistant Chief Silva outlined the bid process for flooring. His recommendation was the Great Floor bid. Recommend move to action next Board of Commissioners' meeting.

Capital Facilities Priorities

Chief O'Brien explained the process being developed. He shared the addition of Operations input to the process along with the Capital Facilities Committee and architect Dave Fergus that has developed a priority list of improvements. As a group they have taken a comprehensive approach that will best serve our needs as a district now and into the future. The preliminary list has been presented to the Board of Commissioners.

Wellness Incentive Adjustment

Assistant Chief Huff explained the request for a one-time, non-precedent setting, 60-day adjustment in the deadline for participation in the Wellness Incentive.

Labor Negotiations: See Executive Session.



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Commissioner Retreat

Discussion of possible future Commissioner's retreat in 2021.

Action

COMMISSIONER COMMITTEE REPORTS

Finance Committee (Elmore/Snyder/Waugh/ Woolery): Commissioner Elmore identified the highlights from the meeting held earlier in the day.

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Commissioner Waugh reported on the recently held meeting.

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay relayed changes occurring at the upcoming meeting.

GOOD OF THE ORDER

Commissioner Schaub gave a reminder on the upcoming Leadership meeting being held on December 1, 2021. Commissioner Fay expressed his appreciation on the Peer Support group process which was recently activated while he was in the station to witness.

ATTENDANCE CHECK: All board members noted availability December 9, 2021 for the regular Commissioner Meeting at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1815 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.140(4)(b) Labor Negotiations. Chairman Waugh asked for fifteen (15) minutes. At 1830 Chairman Waugh requested an additional ten (10) minutes. Chairman Waugh reconvened the open public meeting at 1840 hours with a request for action.

Motion to direct the Chief to move forward with Executive Contracts as directed.

Motion by Commissioner Elmore and 2nd by Commissioner Gagnon.

On Vote, **Motion carried 9/0.**

ADJOURNMENT: Chairman Waugh adjourned the meeting at 1842 hours.

Snohomish Regional Fire & Rescue

by Virtual Attendance

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery