



SNOHOMISH REGIONAL FIRE & RESCUE

**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans

163 Village Court, Monroe, WA 98272

November 9, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, Commissioner Steinruck and Commissioner Woolery.

PUBLIC COMMENT: None

UNION COMMENT

IAFF: President McConnell expressed gratitude to all who supported the passing of the levy. He continued by announcing that Craig Fisher would be stepping into the role of IAFF Local 2781 president as President McConnell will be stepping down after 10 years in this role.

Teamsters: None

CHIEF'S REPORT: As presented. Chief O'Brien offered gratitude to President McConnell for the leadership he has provided and looks forward to working with future President Fisher. Chief also wanted to thank our Communities for supporting the levy. Thanking also the Union, Staff and Commissioners for all the support given.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 21-02450 to 21-02451; (\$305,744.57)

AP Vouchers: 21-02529 to 21-02647; (\$441,148.05)

Approval of Payroll

October 31, 2021 (\$1,165,685.99)

Approval of Minutes

Approve Regular Board Meeting Minutes –October 28, 2021.

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Steinruck.

On Vote, **Motion carried 9/0.**

CORRESPONDENCE

Recognition from North County Regional Fire Authority.

Thank you to Caldor Fire Responders

OLD BUSINESS

Discussion

Standards of Cover: Deputy Chief Lundquist



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Action

2022 Team Structure

Motion to approve 2022 Team Structure as presented.

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 9/0.**

2022 SCFD#5 ALS Agreement

Motion to approve ALS Agreement with SCFD #5 as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 9/0.**

City of Sultan Fire Marshal ILA

Motion to approve ILA for Fire Marshal services with SCFD #5

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 9/0.**

MDC Laptop Lease Replacement

Motion to approve MDC Laptop Lease Replacement with SNO911.

Motion by Commissioner Woolery and 2nd by Commissioner Edwards.

On Vote, **Motion carried 9/0.**

NEW BUSINESS

Discussion

2022 Budget Public Hearing (2021-9 Resolution to est. reg. tax levy, 2021-10 Resolution EMS Levy, 2021-11 Resolution budget for 2022): Chief O'Brien began the discussion by thanking Chief Financial Officer Tabor for all her efforts on creating the 2022 budget. He emphasized the 2022 budget will focus on safety, service and program sustainability. Every component of the 2022 budget parallels the Snohomish Regional Strategic Plan with the foundation of fiscal responsibility to our taxpayers.

CFO Tabor presented the 2022 Budgets and Resolutions.

Chairman Waugh asked for public comment. None heard. Chairman Waugh closed the budget hearing recommend move to action next Board of Commissioner's meeting.

District Secretary

Motion to approach Brian Snure to accept the position of District Secretary.

Motion by Commissioner Snyder and 2nd by Commissioner Elmore.

On Vote, **Motion carried 9/0.**

Bid Process for Replacement Fire Engines: Assistant Chief Guptill discussed the bid process for the new fire engines budgeted for by the district. This basic apparatus features were developed by the Engine Committee and put into specification format by AC Guptill. The specifications were sent to two vendors for proposals. The vendors were Pierce Manufacturing and Spartan Incorporated the proposals have been evaluated by AC Guptill and the



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Engine Committee and a recommendation was sent to the Board Shop Committee to accept the proposal presented by Spartan Incorporated. The reasons Spartans' proposal was preferred were discussed in detail. Commissioner Woolery asked if either of the vendors manufacture apparatus in Washington State. AC Guptill answered no, Pierce builds in Wisconsin and Spartan builds in Michigan and South Dakota. No additional questions were asked. Recommend move to action next Board of Commissioner's meeting.

Action

District Secretary: Brian Snure has accepted the position of District Secretary.

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): NA

Finance Committee (Elmore/Snyder/Waugh/ Woolery): NA

Policy Committee (Woolery/ Elmore/Edwards/Schaub): NA

Contracts Committee (Waugh/Elmore/Fay): NA

Shop Committee (Snyder/Edwards / Gagnon/Woolery): Commissioner provided updates from the most recent meeting.

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): NA

Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery): Commissioner Snyder reported on Station 83's improvements along with maintenance plans for the upcoming year.

Government Liaisons:

Lake Stevens (Gagnon/Steinruck)
Monroe (Edwards/Snyder/Woolery)
Mill Creek (Elmore/Fay)
Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner gave highlights from the last meeting.

GOOD OF THE ORDER: Commissioner Elmore recognized Assistant Chief Guptill on his presentation at the WFCM conference. Commissioner Fay thanked President McConnell for his time as IAFF president.

ATTENDANCE CHECK All board members noted availability November 23, 2021 for the regular Commissioner Meeting at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION



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ADJOURNMENT: Chairman Waugh adjourned the meeting at 1855 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery