



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
May 27, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Elmore, Commissioner Fay, Commissioner Schaub, and Commissioner Woolery. In attendance via video were Commissioner Edwards, Commissioner Gagnon, Commissioner Snyder and Commissioner Steinruck.

**PUBLIC COMMENT**

**UNION COMMENT:** None

**CHIEFS REPORT:**

Chief O'Brien proudly introduced the newest Firefighters to the Commissioners. They will begin shift on June 1, 2021. The group includes FF Dolan, FF Murstig, FF Stratton and FF Tompkins. We wish them a long career.

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Vouchers: 21-01033 to 21-01041; (\$610,013.37)

AP Vouchers: 21-01042 to 21-01146; (\$359,748.91)

**Approval of Payroll**

May 15, 2021 \$1,059,946.97

**Approval of Minutes**

Approve Regular Board Meeting Minutes –May 13, 2021

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Fay, 2<sup>nd</sup> by Commissioner Woolery.

On Vote, **Motion carried 8/o.** Commissioner Elmore abstained due to absence at previous meeting.

**CORRESPONDENCE**

**OLD BUSINESS**

**Discussion**

**Action**

**NEW BUSINESS**

**Discussion**

*Community Survey briefing:* Chief O'Brien introduced Alison Peters to the Board of Commissioners. Ms. Peters briefed the BOC on the recently completed survey. She was pleased to report we had approximately 600 completed surveys from members of our community. The survey confirmed a high satisfaction rating regarding our service levels, frontline response and performance along with community contributions regarding COVID. Ms. Peters will provide more extensive information at a later date.



**Action**

**COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek (Fay/Elmore/Waugh):* NA

*Finance Committee (Elmore/Snyder/Waugh/ Woolery):* The Committee has determined to hold future meetings on the second Thursdays of the month. These meetings will begin at 3 pm.

*Policy Committee (Woolery/ Elmore/Edwards/Schaub):* NA

*Labor/Management (Waugh/Elmore/Fay):* NA

*Shop Committee (Snyder/Edwards/Gagnon/Woolery):* NA

*Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck):* NA

*Capital Facilities Committee (Snyder/Gagnon/Schaub/Woolery):* Commissioner Schaub initiated a dialogue on the BOC permitting Chief O’Brien to act accordingly regarding land purchases. After a lengthy discussion it was determined to continue with the Committee process letting the Capital Facility Committee develop future guidelines.

*Revenue Planning Committee:* Chairman Waugh stated the committee had received the Community Survey information. They will now utilize the survey information to determine how to move forward this fall regarding a levy.

*Government Liaisons:*

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

**OTHER MEETINGS ATTENDED**

*Snohomish County 911 (Waugh):* Commissioner Waugh commented on moving forward with the RFQ regarding a new facility and hiring a project manager to oversee the procedure. A one year hiatus from the annual meeting with Snohomish County Fire Districts has been initiated. Fire Tack has approved a universal hazmat tech rescue standard response for Snohomish County.

*Leadership Meeting (Fay/Schaub):* NA

*Sno-Isle Commissioner Meeting (Fay):* Commissioner Fay announced that Chief Waller would be in attendance at the next meeting to discuss the transition between Chief Hots and Chief Waller as County Coordinator of the State Mobilization Response.

**GOOD OF THE ORDER:** Commissioner Schaub and Commissioner Steinruck will be unopposed in the upcoming election.

**ATTENDANCE CHECK**



## SNOHOMISH REGIONAL FIRE & RESCUE

All Board Members will be available for the May 27, 2021 regular Commissioner Meeting. The meeting will be held at Station 31 Training Room/BlueJeans.

### EXECUTIVE SESSION

At 1810 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation with legal counsel; RCW 42.30.140(4) and to review the performance of a public employee. Chairman Waugh asked for thirty (30) minutes. At 1840 hours Chairman Waugh asked to extend the executive session an additional (15) minutes. Chairman Waugh reconvened the open public meeting at 1855 hours with no action to follow.

### ADJOURNMENT

Chairman Waugh adjourned the meeting at 1855 hours.

**Snohomish Regional Fire and Rescue**

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

**by Virtual Attendance**

Commissioner William Snyder

**by Virtual Attendance**

Commissioner Jim Steinruck



SNOHOMISH REGIONAL FIRE & RESCUE

Chairman Roy Waugh

by Virtual Attendance

Commissioner Randal Woolery

Chief Kevin K. O'Brien