



## SNOHOMISH REGIONAL FIRE & RESCUE

### **BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
April 22, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours. In attendance were Commissioner Elmore, Commissioner Fay and Commissioner Woolery. In attendance via video: Commissioner Edward, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, and Commissioner Steinruck.

**PUBLIC COMMENT:** None

**UNION COMMENT:** None

#### **CHIEFS REPORT:**

Highlights from the report

- Congratulations to Battalion Chief Bill Wirtz on his upcoming retirement. April 26, 2021
- Congratulations to our newest Battalion Chief, Colby Titland
- We are in the process of updating our Chaplain Program. It will reflect SRFR's current mission and goals. Key factors will be Care, Compassion, Professionalism, and Fiscal Accountability. We plan to present it at the May 27, 2021 Board of Commissioner Meeting.

#### **CONSENT AGENDA**

##### **Approve Vouchers**

*Benefit Vouchers: 21-00601 - 21-00624; (\$561,409.09)*

*Benefit Vouchers: 21-00754 to 21-00761; (\$575,216.97)*

*AP Vouchers: 21-00762 to 21-00855; (\$506,194.00)*

##### **Approval of Payroll**

*April 15, 2021 \$1,013,989.68*

##### **Approval of Minutes**

*Approve Regular Board Meeting Minutes –April 8, 2021*

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck, 2<sup>nd</sup> by Commissioner Edward.

On Vote, **Motion carried 9/0.**

#### **CORRESPONDENCE**

*Medic 76 Letter of Recognition:* Letter recognizing Brett Bergeron and Rohan Peterson for their compassionate care to a retired law enforcement officer.

#### **OLD BUSINESS**

##### **Discussion**

*Commissioner Positions:* BA Schoof worked with Snohomish County and has produced a future solution after our constituents decide on the number of members for the Snohomish Regional Fire & Rescue Board of Commissioner.



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Legal Counsel Brian Snure overviewed the different options we have available. HB 1159 has been approved by Governor Inslee but will not be in effect until June, 2021. We have until 2023 to present the vote to our constituents. After thoughtful discussion it was determined postponing the vote for board size until a later date.

### **Action**

*Station 83 – AIA agreement Revision*

**Motion to approve AIA Agreement and amendment as submitted, not to exceed \$99,916.00.**

Motion by Commissioner Woolery, 2<sup>nd</sup> by Commissioner Fay.

On Vote, **Motion carried 9/0.**

### **NEW BUSINESS**

#### **Discussion**

#### **Action**

### **COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): None*

*Finance Committee (Elmore/Snyder/Waugh/ Woolery):* Commissioner Elmore states he has concerns over the fiscal responsibility aspect of the Chaplin Program being developed.

*Policy Committee (Woolery/ Elmore/Edwards/Schaub): None*

*Labor/Management (Waugh/Elmore/Fay): None*

*Shop Committee (Snyder/Edwards / Gagnon/Woolery): None*

*Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): None*

*Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery):* Commissioner Snyder described the list prioritizing station improvements created by the committee. Commissioner Schaub pointed out the list may change dependent on our future with the City of Mill Creek. The prioritized list will be submitted to the architects.

*Revenue Planning Committee:* Chief O' Brien defined the goal of the committee is to look at how we should best be funded. The committee consists of the Finance Committee, Executive Staff and Union representation. We also hope to have representation from the public as we move forward.

#### Government Liaisons:

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

### **OTHER MEETINGS ATTENDED**



## SNOHOMISH REGIONAL FIRE & RESCUE

*Snohomish County 911 (Waugh):* Chairman Waugh said the Annual Agency meeting was presented. During the regular meeting discussion continues on procedures regarding a lost radio.

*Leadership Meeting (Fay/Schaub):* None

*Sno-Isle Commissioner Meeting (Fay):* Commissioner Fay reported on the discussions being had on the future of Sno-Isle Meetings. Hosting meetings virtually has proven to be very beneficial for attendance. Sno-Isle is considering keeping this format going forward as an attendance option.

### **GOOD OF THE ORDER**

Chairman Waugh drew attention to upcoming Northwest Seminar held virtually for May 5<sup>th</sup> and WFCM Wednesday Seminars May 12, 2021. Commissioner Gagnon reported on the Fire Academy graduation being held May 4<sup>th</sup> via BlueJeans.

### **ATTENDANCE CHECK**

Regular Commissioner Meeting, May 13, 2021 at 1730 - Station 31 Training Room/BlueJeans

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

**Snohomish Regional Fire and Rescue**

**by Virtual Attendance**

\_\_\_\_\_  
Commissioner Rick Edwards

*absent with prior notice*

\_\_\_\_\_  
Vice Chairman Troy Elmore

*Randy Fay*

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Commissioner Randy Fay

**by Virtual Attendance**

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Commissioner Paul Gagnon

**by Virtual Attendance**

\_\_\_\_\_  
Commissioner Jeff Schaub

*Jeff Schaub*



SNOHOMISH REGIONAL FIRE & RESCUE

Commissioner William Snyder

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien