



## SNOHOMISH REGIONAL FIRE & RESCUE

### **BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
April 08, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours via virtual platform. In attendance were Commissioner Edwards, Commissioner Fay and Commissioner Woolery. In attendance via video: Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, and Commissioner Steinruck.

**PUBLIC COMMENT:** None

**UNION COMMENT:** None

#### **CHIEFS REPORT**

Highlights from the report

- House Bill 1159 has cleared the Senate, needs Governor approval.
- Congratulations to Debbie Jennings on her retirement.
- First meeting of the Revenue Planning committee will be April 14, 2021.
- Representative Del Bene and Council Member Lowe toured the Evergreen Fairground Vaccination site on April 7 with discussion on upcoming funding.

#### **CONSENT AGENDA**

##### **Approve Vouchers**

*AP Vouchers: 21-00625 to 21-00750; (\$532,880.69)*

##### **Approval of Payroll**

*March 31, 2021 \$1,022,700.25*

##### **Approval of Minutes**

*Approve Regular Board Meeting Minutes –March 25, 2021*

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Snyder, 2<sup>nd</sup> by Commissioner Steinruck.

On Vote, **Motion carried 9/0.**

#### **CORRESPONDENCE**

##### **OLD BUSINESS**

##### **Discussion**

*Station 83 Tower – Sno911:* Sno911 presented the District with an initial plan regarding the possibility of putting a communication tower on Station 83 property. Chief O'Brien explained the initial location submitted by Sno911 was rejected. The tower would impede both drill areas and future options to expand. We are still working with Sno911 to find a better location that will positively serve both entities.



**Action**

*Community Survey Consultant agreement*

**Motion to approve CAYA Communications Consultant Agreement as submitted.**

Motion by Commissioner Fay, 2<sup>nd</sup> by Commissioner Schaub.

On Vote, **Motion carried 9/0.**

*Finance Report: Year-end, encumbrances, amendment*

**Motion to approve Finance Report as submitted.**

Motion by Commissioner Snyder, 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion carried 9/0.**

**NEW BUSINESS**

**Discussion**

*Station 83-AIA Agreement:* The agreement was presented to the BOC with recommended changes by Legal Counsel Snure. These changes were accepted by Rice Fergus Miller. Recommended move to action next BOC meeting.

**Action**

**COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek (Fay/Elmore/Waugh):*NA

*Finance Committee (Elmore/Snyder/Waugh/ Woolery):*NA

*Policy Committee (Woolery/ Elmore/Edwards/Schaub):*NA

*Labor/Management (Waugh/Elmore/Fay):* Commissioner Waugh commented on the meeting held 4/5/21. He is continually impressed by the positive interactions between Labor and Management. Union President McConnell agreed.

*Shop Committee (Snyder/Edwards / Gagnon/Woolery):*NA

*Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck):* Commissioner Schaub notes the committee's continued progress.

*Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery):* Commissioner Snyder briefed the Board on the "Optimum Plan" presented to the committee by Dave Fergus. This plan was in essence the dream plan if there was endless funds and properties. The next meeting will look more at properties (those we have and those we may need). We will be prioritizing what our action plan will look like going forward. Chief O'Brian added comments regarding his meeting with AC Huff and his staff regarding the Operation aspects of future station needs. He is excited to present that information at the next meeting. Commissioner Fay asked about consideration of selling properties owned by the district for future financing. Chief O'Brien confirmed this has been considered.

Government Liaisons:



Lake Stevens (Gagnon/Steinruck)  
Monroe (Edwards/Snyder/Woolery)  
Mill Creek (Elmore/Fay)  
Legislative (Elmore/Schaub)

**OTHER MEETINGS ATTENDED**

*Snohomish County 911 (Waugh):* Commissioner Waugh gave an overview of the meeting that included discussion on the budget, updates on radios and the effect of COVID on the sales tax revenue. There has been a recommendation that the loss of a radio will fall on the agency to replace. The sales tax revenue dipped at the beginning of social distancing but has comeback.

*Leadership Meeting (Fay/Schaub):* NA

*Sno-Isle Commissioner Meeting (Fay):* Commissioner Fay reviewed the highlights of the last meeting with PIO's in the area. He is working on securing WSDOT for a future meeting.

**GOOD OF THE ORDER**

**ATTENDANCE CHECK**

Regular Commissioner Meeting, April 22, 2021 at 1730 - Station 31 Training Room/BlueJeans

**EXECUTIVE SESSION**

At 1805 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation with legal counsel. Chairman Waugh asked for fifteen (15) minutes. The regular meeting resumed at 1820 hours, no action taken.

**ADJOURNMENT**

Chairman Waugh adjourned the meeting at 1820 hours.

**Snohomish Regional Fire and Rescue**

by Virtual Attendance

\_\_\_\_\_  
Commissioner Rick Edwards

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Vice Chairman Troy Elmore

\_\_\_\_\_  
Commissioner Fay



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien