



BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
September 24, 2020 1730 hours

CALL TO ORDER Chairman Waugh called the meeting to order via BlueJeans at 1730 hours. In attendance Commissioner Fay. In attendance via BlueJeans Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, Commissioner Steinruck and Commissioner Woolery.

UNION COMMENT

None

CHIEFS REPORT

As Presented

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 20-02411– 20-02418; (\$569,083.07)

AP Vouchers: 20-02419 – 20-02509; (\$153,167.40)

Approval of Payroll

September 15, 2020 \$1,135,819.85

Approval of Minutes

Approve Regular Board Meeting Minutes – September 10, 2020

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Snyder and 2nd by Commissioner Steinruck.

On Vote, **Motion Carried 9/0**

CORRESPONDENCE

OLD BUSINESS

Discussion

Logistics Facility: Security proposal: Assistant Chief Silva gave an overview on the security proposal for Station 74.

Mill Creek Contract: Chief O'Brien discussed the ongoing procedures occurring. He proposed moving forward with a formal letter announcing our intention.

Station 83 Bedroom/Kitchen/Generator: Assistant Chief Silva provided an overview on the scope of work presented to the district by Rice Fergus Miller regarding the Station 83 remodel project. Commissioner Snyder stated the importance of moving forward with this project immediately.

Motion to move Rice Miller Fergus, Inc. Standard Form of Agreement regarding Station 83 remodel to an action item.



Motion by Commissioner Fay and 2nd by Commissioner Snyder.
On Vote, **Motion Carried 9/0**

Sno911 Tower Agreement: Chief O'Brien informed the Commissioners on the process being followed to ensure the district will have the ability to make changes to the property after the tower is installed.

Shop Committee proposal: Assistant Chief Guptill presented the board with a need for a temporary FTE Apprentice Mechanic. He outlined the potential tasks and timeline for the board. The Shop Committee supported this request.

Motion to move to action the process of recruiting a temporary FTE Apprentice Shop Mechanic.
Motion by Commissioner Woolery and 2nd by Commissioner Steinruck.
On Vote, **Motion Carried 9/0**

Name Change Timeline Review: PIO Chadwick presented the rollout and budget of the Name Change Timeline. The budget will be in two phases. Phase 1 includes all items necessary to go live on October 10, 2020 with completion set for December 31, 2020. Phase 2 is intended to be implemented over time. Completion set for June 30, 2021. Commissioner Fay strongly urged the District to stay within the budget presented.

Motion to move the Name Change Timeline proposal as a plan.
Motion by Commissioner Schaub and 2nd by Commissioner Elmore.
On Vote, **Motion Carried 9/0**

Action

Resolution 2020-21 Resolution to Surplus 2 King Vision Laryngoscopes to Darrington Fire.

Motion to approve Resolution 2020-21 as submitted. Surplus 2 King Vision Laryngoscopes to Darrington Fire.
Motion by Commissioner Snyder, and 2nd by Commissioner Elmore.
On Vote, **Motion Carried 9/0**

Motion to approve Rice Miller Fergus, Inc. standard form of agreement regarding Station 83 remodel to an action item.
Motion by Commissioner Steinruck and 2nd by Commissioner Gagnon.
On Vote, **Motion Carried 9/0**

Motion to approve the process of hiring a temporary FTE Apprentice Shop Mechanic.
Motion by Commissioner Snyder and 2nd by Commissioner Schaub.
On Vote, **Motion Carried 9/0**

Motion to approve the Name Change Timeline proposal as a plan.
Motion by Commissioner Schaub and 2nd by Commissioner Gagnon.
On Vote, **Motion Carried 9/0**

NEW BUSINESS

Discussion



Logistics Facility Pallet Stacker: Assistant Chief Silva outlined our need for an electric pallet stacker. He gave the pros and cons between a stacker and a forklift. A pallet stacker will fulfill our need and be more cost efficient.

Motion to move purchasing ApolloLift Stacker to an action item.

Motion by Commissioner Fay and 2nd by Commissioner Woolery.

On Vote, **Motion Carried 9/0**

Resolution 2020-23 Waiver of Competitive Bidding: Deputy Chief Rasmussen detailed the need to purchase 16 LifePak 15 Monitors and why a waiver of Competitive Bidding is recommended. Stryker is clearly and legitimately the sole source of supply for the LifePak 15 cardiac monitors.

Bunker Gear Replacement Update Resolution 2020-22: Battalion Chief Adolf described the process followed to recommend the Lion Protection Products, turnout model "V-Force" protective garments. Assistant Chief Huff informed the board on utilizing the coop agreement with Puget Sound Fire Authority. Deputy Chief Lundquist elaborated on this procedure and confirmed we have budgeted for 90 sets of gear in the 2020 budget.

Motion to move Resolution 2020-22 authorizing purchase of LION bunker from SeaWestern pursuant to the terms of the competitively bid Puget Sound Fire Authority contract to action item.

Motion by Commissioner Fay and 2nd by Commissioner Steinruck.

On Vote, **Motion Carried 9/0**

Action

Motion to approve purchasing ApolloLift Stacker to an action item.

Motion by Commissioner Woolery and 2nd by Commissioner Schaub.

On Vote, **Motion Carried 9/0**

Motion to approve Resolution 2020-22 authorizing purchase of LION bunker from SeaWestern pursuant to the terms of the competitively bid Puget Sound Fire Authority contract.

Motion by Commissioner Elmore and 2nd by Commissioner Woolery.

On Vote, **Motion Carried 9/0**

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore/Fay/Waugh):

Finance Committee (Elmore/Fay/Snyder/Waugh/Woolery):

Policy Committee (Elmore/Edwards/Schaub/Woolery):

Labor/Management (Fay/Waugh): Chairman Waugh commented on the progress made on Labor Negotiations and thanked Assistant Chief Huff for his efforts.

Contract Bargaining (Fay/Waugh):

Shop Committee (Woolery/Edwards / Gagnon/Snyder):

Strategic Plan Committee (Fay/Schaub/Snyder/Steinruck):

Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery): Assistant Chief Silva confirmed a meeting with RiceFergusMiller engineers for phase 1 of the comprehensive study on October 28 and 29, 2020 to begin a tour of the facilities.



Government Liaisons:

Lake Stevens (Gagnon/Steinruck):
Monroe (Edwards/Snyder/Woolery):
Mill Creek (Elmore/Fay/Waugh):
Legislative (Elmore/Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)

Regional Coordination

Leadership Meeting (Fay/Schaub)

Sno-Isle Commissioner Meeting: Commissioner Woolery commented on upcoming meetings dates and meeting formats.

GOOD OF THE ORDER

ATTENDANCE CHECK

All board members noted they would be available, October 8, 2020 at 1730 for the regular Commissioner meeting at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

None

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1832 hours.

Snohomish County Fire District #7



Commissioner Randy Fay

by Virtual Attendance

Commissioner Rick Edwards

by Virtual Attendance

Vice Chairman Troy Elmore

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

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Snohomish County Fire District 7
163 Village Court
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Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

by Virtual Attendance

Commissioner Randal Woolery

by Virtual Attendance

Chief Kevin K. O'Brien