



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH COUNTY FIRE DISTRICT 7**

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
August 27, 2020 1730 hours

CALL TO ORDER

Chairman Waugh called the meeting to order at 1730 hours. In attendance: Commissioner Fay and Commissioner Woolery. In attendance via BlueJeans: Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder and Commissioner Steinruck.

UNION COMMENT

None

AGENDA CHANGES

Snohomish County Information Services IIA moved from New Business discussion to an action item.
Surplus Resolution 2020-20 moved from New Business discussion to an action item.

CHIEFS REPORT

Chief O'Brien presented his Chief's report.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 20-02145 – 20-02152; (\$573,302.83)
AP Vouchers: 20-02153 – 20-02254; (\$206,721.11)

Approval of Payroll

August 15, 2020 \$1,102,721.98

Approval of Minutes

Approve Regular Board Meeting Minutes – August 13, 2020

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Steinruck
On Vote, **Motion Carried 9/0.**

CORRESPONDENCE

Letter from Sheriff Myers

OLD BUSINESS

Discussion

COVID-19 Update: Everett Fire is now hosting COVID-19 testing for all Snohomish County Fire/EMS Responders.

Sno911 Lease Agreement Station 83: Language has been added allowing us to share the generator being installed on site by Sno911 which will be capable of powering the station in case of an outage. Language has been added to the agreement allowing us to sublease additional space on the tower to commercial cellular carriers generating a source of revenue. Chairman Waugh asked to include language to assure we do not run into a potential conflict



during remodeling or future station replacement.

City of Mill Creek Fire and EMS Agreement: After discussion a favorable timeline was developed on how to move forward.

Delivery of SFRF Technical Rescue Vehicle: The new SFRF Technical Rescue Vehicle has arrived. Our shop will begin to install communications/radios and equipment mounts. The expectation is for the vehicle to be in service by early fall.

SFRF Name and Logo Update: A presentation of the new logo is scheduled for the September 9, 2020 Board Meeting.

Action

NEW BUSINESS

Discussion

Pub Ed Presentation: COVID-19 Pub Ed Program updates: PIO Heather Chadwick and PES Kaitlin King gave a detailed presentation of the "Home Education Lessons" developed to aid in promoting our community Fire and Safety program. They developed the program in response to the COVID 19 school closures in spring of 2020. They have created 13 videos and are developing at least 10 more. The original 13 videos have had an average of 2,000 views and has reached 17 different states.

Action

Snohomish County Information Services ILA

Motion to approve County Information Services ILA.

Motion by Commissioner Snyder and 2nd by Commissioner Gagnon

On Vote, **Motion Carried 9/0.**

Surplus Resolution 2020-20

Motion to approve Resolution 2020-20 Surplus 1991 Achilles 14' Boat, Old SCBA Packs and other miscellaneous items.

Motion by Commissioner Steinruck and 2nd by Commissioner Gagnon

On Vote, **Motion Carried 9/0.**

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore/Fay/Waugh):

Finance Committee (Elmore/Fay/Snyder/Waugh/Woolery):

Policy Committee (Elmore/Edwards/Schaub/Woolery):

Labor/Management (**Fay**/Waugh):

Contract Bargaining (**Fay**/Waugh):

Shop Committee (**Woolery**/Edwards/Gagnon/Snyder):

Strategic Plan Committee (Fay/Schaub/Snyder/Steinruck):

Capital Facilities Committee (**Snyder**/Gagnon/Schaub/Woolery):

Government Liaisons:

Lake Stevens (Gagnon/Steinruck):

Monroe (Edwards/Snyder/Woolery):

Mill Creek (Elmore/ Fay/Waugh):

Legislative (Elmore/Schaub):



OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Chairman Waugh reported on the last meeting that Sno911 fees will be decreasing 3.3%. September meeting has been cancelled.

Regional Coordination

Leadership Meeting (Fay / Schaub)

Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

ATTENDANCE CHECK

All board members noted they would be available September 10, 2020 at 1730 for the regular Commissioner Meeting at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1836 hours Chairman Waugh called for an executive session to discuss Labor Negotiations per RCW 42.30.140(4)(b) and to meet with legal counsel regarding pending litigation RCW 42.30.110(1)(i) for 30 minutes. At 1906 hour, an additional fifteen (15) minutes was requested. At 1921 hours an additional ten (10) minutes was requested.

Chairman Waugh reconvened the open public meeting at 1931. No action was taken, and no decision was made.

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1931 hours.

Snohomish County Fire District #7



by Virtual Attendance

Commissioner Randy Fay

by Virtual Attendance

Commissioner Rick Edwards

by Virtual Attendance

Vice Chairman Troy Elmore

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

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1825 South Lake Stevens Road
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Snohomish County Fire District 7
163 Village Court
Monroe, WA 98272
(360) 794-7666
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by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

A handwritten signature in blue ink, appearing to read "Randal Woolery", written over a horizontal line.

Commissioner Randal Woolery

A handwritten signature in blue ink, appearing to read "Kevin K. O'Brien", written over a horizontal line.

Chief Kevin K. O'Brien