

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



Snohomish County Fire District 7  
163 Village Court  
Monroe, WA 98272  
(360) 794-7666  
www.Snofire7.org

## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES FIRE DISTRICT 7**

Fire District 7 Station 31 Training Room  
163 Village Court, Monroe, WA 98272

January 9, 2020

1730 hours

### **CALL TO ORDER**

Commissioner Waugh called the meeting to order at 1730 hours.

### **ATTENDANCE:**

Commissioner Gagnon was excused with prior notice.

### **UNION COMMENT:** None

### **OLD BUSINESS**

#### **Action**

Appointing Chairman and Vice Chairman of the Board

Commissioner Snyder nominated Commissioner Waugh for Chairman and Commissioner Elmore for Vice Chair

Motion to approve Commissioner Waugh for Chairman and Commissioner Elmore as Vice Chair.  
Motion by Commissioner Snyder and 2<sup>nd</sup> by Commissioner Wells.  
On Vote, **Motion Carried 8/0**

### **CHIEFS REPORT**

Chief O'Brien discussed items from the Chief's Report.

### **CONSENT AGENDA**

#### **Approve Vouchers**

AP Vouchers: #20-00001 - #20-00097; (\$592,604.70)

#### **Approve Payroll**

None

#### **Approval of Minutes**

Approve Lake Stevens Fire Regular Board Meeting Minutes – December 23, 2019

Approve Fire District 7 Fire Regular Board Meeting Minutes – December 30, 2019

### **Correspondence**

Motion to approve Consent Agenda as submitted.  
Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Snyder  
On Vote, **Motion Carried 8/0**

### **OLD BUSINESS**

#### **Discussion**

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#### Committee Assignment

Chairman Waugh noted there is room for four people on each committee. A 2020 list of committee members was drafted but still wanted to allow time for both Commissioners Edwards and Steinruck to participate. Commissioner Elmore stepped up to participate on the Finance Committee. It was also noted that the Shop and Strategic Planning Committees meet in the evenings for those who work during the day.

#### Action

##### Physicians Contracts

Chief O'Brien reminded the board that both contracts were recommended to continue for 2020.

Motion to approve the physician contracts as presented for Dr. Talley and Dr. Kaey.  
Motion by Elmore and 2<sup>nd</sup> by Commissioner Snyder.

Commissioner Fay inquired if this was a carry-over contract or if there were any significant changes to responsibilities or deliverables of the contract. Chief O'Brien noted that there was nothing significantly new. The district would like to monitor having two doctors for 2020 to see if it would be beneficial to continue to retain two in the future.

On Vote, **Motion Carried 8/o**

#### NEW BUSINESS

##### Discussion

2020 Regular Board Meeting date conflicts: Oct 22 (WFCA Conference), Nov 27 (Thanksgiving), Dec 24. It was noted to discuss later in the year.

##### Resolution 2020-01 Authorization of Financial Signers

Chief O'Brien explained to the board the purpose of the resolution was to change authorized signers for the District from Chief Meek to Chief O'Brien and Leah Schoof.

Motion to move this discussion to an Action Item and approve Resolution 2020-01 Authorization of Financial Signers.  
Motion by Snyder and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion Carried 8/o**

#### Action

##### Post Retirement Contracts: Brice, Meek, and Andrews

Motion to approve the Post Retirement Contracts for Kevin Brice, Gary Meek, and Eric Andrews.  
Motion by Snyder and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion Carried 8/o**

##### Teamsters MOU – Medical & Dental Provider

Chairman Waugh explained the MOU was to allow for the new Teamsters members to be included in the Districts healthcare and dental plans beginning January 1, 2020.

Motion to approve the Teamsters MOU – Medical & Dental Provider.  
Motion by Snyder and 2<sup>nd</sup> by Commissioner Elmore.



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On Vote, Motion Carried 8/o

#### **OTHER MEETINGS ATTENDED**

Sno-Isle Commissioner Meeting: The upcoming banquet will be held on Feb 1<sup>st</sup> at Shawn O'Donnell's. A list will be made at the end of the meeting for those who would like to be registered to attend.

#### **GOOD OF THE ORDER**

Chief O'Brien invited the Commissioners to the Lake Stevens Chamber's Dinner & Auction on Saturday, February 22 from 5:30pm – 9pm.

The commissioners wanted to thank the District for all their hard work in making the merge as smooth as it has been in such a relatively short time with change of offices, procedures and leadership.

#### **EXECUTIVE SESSION**

At 17:48 hours Chairman Waugh called for an executive session to discuss Union 2781 collective bargaining negotiations per RCW 42.30.140(4)(a) for twelve (12) minutes. Leah Schoof and Larry Huff also attended the executive session.

Chairman Waugh reconvened the open public meeting at 1800 hours with no action to follow.

**ADJOURNMENT** Chairman Waugh adjourned the meeting at 1801.

**Snohomish County Fire District #7**

Commissioner Randy Fay

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Paul Gagnon


Commissioner Jeff Schaub

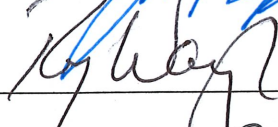
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Commissioner William Snyder

  
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Commissioner Jim Steinruck

  
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Chairman Roy Waugh

  
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Commissioner Randal Woolery

  
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Chief Kevin K. O'Brien