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**Summary Minutes of the Regular Board Meeting  
May 9, 2019**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1530 hours. Commissioners Fay, Schaub, Waugh, Wells and Woolery were present. Commissioner Snyder was absent.

**AGENDA CHANGES:**

- Correction to the Agenda: The next Board meeting should be May 28<sup>th</sup>.

**GENERAL PUBLIC COMMENT:** None

**UNION COMMENT:** Union Secretary Corey Wenzel noted to the Board that the Lake Stevens Union is voting May 14, 2019 to merge into Local 2781 with an effective date of June 1, 2019. The District 7 Union vote would follow the week after. If both unions agree to merge they will be effectively merged June 1, 2019.

**CHIEF'S REPORT**

Chief Meek discussed items from the Chief's Report.

**CONSENT AGENDA**

**A. Voucher Approval:**

- Vouchers #19-01134- #19-01149 (except 19-01135 & 19-01136) in the amount of \$413,092.96 for benefit checks to be approved.
- Vouchers #19-01150 in the amount of \$3,152.13 for benefit check to be approved.
- Vouchers #19-01151 in the amount of \$117,063.02 to be approved.
- (Exception Voucher #19-01152)
- Vouchers #19-01153-#19-01291(except #19-01292) in the amount of \$506,518.18 to be approved.

**MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to approve the vouchers listed above. On vote, **Motion Carried 5/0**

**B. Payroll Approval:**

- The April 30, 2019 regular pay was submitted for approval in the amount of \$791,342.76.

**C. Approval of Minutes**

- 1) Approve Regular Meeting Minutes of April 25, 2019.

**D. Secretary's Report on Correspondence:**

**MOTION:** Commissioner Wells moved and Commissioner Woolery seconded to approve the May 15, 2019 payroll and minutes of April 25, 2019. On vote, **Motion Carried 5/0**

**DISCUSSION ITEMS:**

**A. Fireworks Ban letter to County Council – Follow Up**

Chief Meek commented that there was a copy handed out of the draft letter addressed to County Council, Terry Ryan for review. He also included a copy of the letter to the Council Members that the District 7 board sent back on December 18, 2018 supporting the ban on fireworks within the unincorporated areas of Snohomish County. He informed the Board that this letter was sent to the County Council where it went into their file for packet review along with the District #1 letter. He further explained that the county council has a process for incoming correspondence that it falls on the laps of one of the council members to make a proposal to continue moving it forward. It sat in their packet of agenda items as discussion for approximately two months with no action taken. After two months it is automatically removed from the agenda. He corresponded with Debbie

1 Eco, Council Clerk, and she advised Chief Meek of the process to follow through with a duplicate  
2 letter to Sam Lowe. He will be reaffirming he sent the letter and asking as our representatives to  
3 the County Council for the area that covers Fire District 7 that one of them propose this on the  
4 floor of the council. The District can send it to all the County Council or it can be sent to the  
5 Council Member of Operations, Sam Lowe. He'll send it off and follow-up to at least bring it up  
6 on the floor.

7  
8 **B. *Fire District 5 ALS Agreement – Follow Up***

9 Chief Meek noted that he and Dorsey sat down and worked through a timeline beginning with  
10 October 2017 (handed out at the meeting). Fire District 7 and Lake Stevens Fire had a discussion  
11 regarding the costing formula that would be fair for both and for the user agencies to look at how  
12 ALS contracts are built. Throughout the County they tried to standardize the BLS & ALS  
13 transport fee, etc. Lake Stevens has agreements with Granite Falls and Getchell while Fire District  
14 7 has an agreement with Sultan. The formula the County came up with was a unit hour utilization  
15 costing formula. Chief Meek and DC Dorsey spoke with Chief Halverson from Sultan regarding it  
16 and he understood the formula and will come back to the District with any discussions, questions  
17 or concerns. The District then went into no response mode until the 2018 contract was settled.  
18 Three changes were closest unit dispatch, fixed costing, & GEMT funding recovery. The District  
19 has been functioning without a contract for all of 2019 and have still been responding.

20  
21 Commissioner Fay asked how Gold Bar bills District 5, it was believed that they bill per call.  
22 Gold Bar is waiting to hear what occurs with the contract between District 7 and 5. It was thought  
23 that the Gold Bar calls have not been paid for 2019.

24  
25 Discussion took place surrounding proper escalation of the situation and options. It was thought  
26 that this was similar to the Mill Creek situation where the District is subsidizing at the expense of  
27 its taxpayers and it was noted that moving forward with this will paint the District as the bad guy.

28  
29 There is a Department of Health obligation where they would look at it as our obligation to  
30 service it due to past practice.

31  
32 It was suggested to send a letter to their board with a copy of the timeline and a balance past due,  
33 requesting the Chief to address the issue. Chief Meek noted he would draft up a letter for board  
34 review.

35  
36 **C. *Termination of ILA with Mill Creek for Fire Mitigation***

37 Chief Meek noted the ILA is there just for information. Mill Creek sent a request to the District to  
38 issue a notice to terminate the fire mitigation. Due to changes occurring at Mill Creek, Chief  
39 Meek was requested to put a hold on it until recently.

40  
41 **D. *Snohomish County Paramedic Training***

42 Assistant Chief Dorsey explained the costing sheet analysis, drafted by Shawn Maxwell with  
43 South County Fire, and introduced it as the brain child of South County Fire for the Snohomish  
44 County EMS project. Over the last few years there has been a shortage of paramedics everywhere.  
45 The most recent thought to improve this is through the Snohomish County EMS program. They  
46 came upon the Central Washington Program to recruit from. Now proposed to not be hosted at  
47 South County Fire but rather Edmonds Community College as they are already affiliated with  
48 Central Washington University to be a branch campus with a virtual program. The costing  
49 compares the Training Plan with using the Harborview program. Brief discussion took place  
50 surrounding working and paramedic training.

1 **ACTION ITEMS:**

2 **A. Resolution #2019-10 Lift the Fire Levy**

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4 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to approve Resolution 2019-  
5 10 to lift the fire levy to \$1.50.

6  
7 Commissioner Wells questioned what the Mill Creek escalation was if this passes. There was  
8 brief discussion.

9  
10 On vote, **Motion Carried 5/0**

11  
12 **B. Approve AIA Agreement with Rice, Fergus, Miller to repair the Admin Building Roof**

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14 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to approve the AIA Agreement with  
15 Rice, Fergus, Miller to repair the Admin Building roof. On vote, **Motion Carried 5/0**

16  
17 **C. Approve AIA Agreement with Rice, Fergus, Miller to repair Station 31 Asphalt**

18  
19 **MOTION:** Commissioner Fay moved and Commissioner Wells seconded to approve the AIA Agreement with  
20 Rice, Fergus, Miller to repair the Station 31 asphalt. On vote, **Motion Carried 5/0**

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22 **COMMISSIONER COMMITTEE REPORTS**

23 **A. Finance Committee:** Meeting next May 13 1000 hours at Admin Bldg.

24 **B. Policy Committee:** District 7 board members sat down with Troy and is believed it is going to be a  
25 time consuming process and are waiting for Jamie to return to discuss procedures versus policies  
26 because it seems Lake Stevens has a lot of procedures within their policies whereas District 7 separates  
27 them. Brief discussion took place. Chief Meek commented that the committee can reach out to Roger  
28 Ferris with the Washington Fire Commissioners to request him to put out a call to agencies for a  
29 specific policy.

30 **C. Safety Committee:** Meeting next June 22 1800 hours at Station 71. Minutes were included in the  
31 packet. Commissioner Schaub noted one should injury.

32 **D. Shop Committee:** Met May 1 1300 hours at the Admin Bldg. Commissioner Fay updated the board on  
33 some collectibles, staffing, etc. Things are trending well and there was also Lake Steven's integration  
34 discussion.

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37 **OTHER MEETINGS ATTENDED**

38 **A. Snohomish County 911:** None

39 **B. Regional Coordination:**

40 *a.* Commissioner Fay commented on a COAD project meeting. There was a lot of good discussions  
41 regarding the impacts of the dam on the community should it fail. Brad Fielberg at the City helped  
42 explain these impacts

43 **C. Leadership Meeting:** Meets next June 5, 2019 0900.

44 **D. Sno-Isle Commissioner Meeting:** Meets next June 20, 2019 1930 hours at Lake Roesiger regarding  
45 the hands on ACT.

46  
47 **OLD BUSINESS:**

48 - Fire District 7 has their Open House on May 19<sup>th</sup> at Station 71 during EMS Week from 1200-1600  
49 hours.

50 - Chief O'Brien invited the Commissioners to the upcoming Health & Safety Fair Saturday June 8<sup>th</sup> 1000-  
51 1400 in the Frontier Village parking lot.

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**CALL ON BOARD:**

- Commissioner Waugh asked about the status of the Pereira arbitration. Chief Meek updated the Board that the lawyer briefs were submitted May 6, 2019 and now the arbitrator typically has about 30 days after that and the District should hear around June 1, 2019.

**ATTENDANCE CHECK**

All board members in attendance noted they would be available 1700 for the May 28, 2019 at Station 31 Training Room.

**EXECUTIVE SESSION:** None

The meeting was adjourned at 1636 pm by Commissioner Waugh.

**Snohomish County Fire District #7**

  
\_\_\_\_\_  
Jamie Silva  
Secretary of the Board