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**COMMISSIONER  
BOARD MEETING**

**July 22, 2021**

**5:30 PM**

**SRFR Station 31 Training Room  
VIA BLUEJEANS**

**Snohomish Regional Fire & Rescue  
WASHINGTON**

# **AGENDA**



**BOARD OF FIRE COMMISSIONERS MEETING AGENDA  
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272

July 22, 2021 1730 hours

**CALL TO ORDER**

**PUBLIC COMMENT**

**UNION COMMENT**

IAFF  
Teamsters

**CHIEFS REPORT**

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Voucher: 21-01555; (\$327,026.57)  
Benefit Vouchers: 21-01557 to 21-01565; (\$610,339.25)  
AP Vouchers: 21-01566 to 21-01696; (\$665,474.22)

**Approval of Payroll**

July 15, 2021 \$1,076,750.25

**Approval of Minutes**

Approve Regular Board Meeting Minutes –July 8, 2021

**CORRESPONDENCE:** Gratitude correspondence from Sno911.

**OLD BUSINESS**

**Discussion**

Capital Facilities Plan: Task 3, 4 and 5  
Capital Facilities Plan: Station 83

**Action**

CBRE Contract/Sale of District Properties  
Levy Pro/Con committee Assignments

**NEW BUSINESS**

**Discussion**

Public Disclosure Law Guidelines (PDC)

**Action**



**COMMISSIONER COMMITTEE REPORTS**

Joint Fire Board with Mill Creek (**Fay**/Elmore/Waugh)  
 Finance Committee (**Elmore**/Snyder/Waugh/ Woolery)  
 Policy Committee (**Woolery**/ Elmore/Edwards/Schaub)  
 Labor/Management (**Waugh**/Elmore/Fay)  
 Shop Committee (**Snyder**/Edwards / Gagnon/Woolery)  
 Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck)  
 Capital Facilities Committee (**Snyder**/Gagnon/Schaub/  
 Woolery)

Government Liaisons:

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

Committee	Chair	Last Mtg	Next
Mill Creek	Fay		TBD
Finance	Elmore	7/22/21	8/26/21
Labor/Management	Waugh	7/5/21	8/2/21
Strategic Planning	Schaub	4/1/21	TBD
Capital Facilities	Snyder	7/12/21	7/26/21
Sno Cnty 911	Waugh	7/15/21	8/18/21
Leadership	Schaub	6/2/21	9/1/21
Sno-Isle Commr.	Fay	7/1/21	9/2/21
Revenue Planning		7/21/21	8/15/21

**OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh)  
 Leadership Meeting (Fay/Schaub)  
 Sno-Isle Commissioner Meeting (Fay)

**GOOD OF THE ORDER**

**ATTENDANCE CHECK**

Regular Commissioner Meeting August 12, 2021 at 1730 - Station 31 Training Room/BlueJeans

**EXECUTIVE SESSION**

RCW 42.30.110(1)(i) To discuss pending litigation with legal counsel.

**ADJOURNMENT**

# **FIRE CHIEF REPORT**

# **CONSENT AGENDA**

# Snohomish County Fire District #7 Claims Voucher Summary

07/13/2021

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Voucher	Payee/Claimant	1099 Default	Amount
21-01555	DEPARTMENT OF LABOR AND INDUSTRIES		327,026.57

<b>Page Total</b>	327,026.57
<b>Cumulative Total</b>	327,026.57

# Snohomish County Fire District #7 Claims Voucher Summary

07/14/2021

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:


Voucher	Payee/Claimant	1099 Default	Amount
21-01557	DEPARTMENT OF RETIREMENT SYSTEMS		39,123.99
21-01558	DIMARTINO & ASSOCIATES		21,467.72
21-01559	FIRE 7 FOUNDATION		362.50
21-01560	HRA VEBA TRUST		61,387.52
21-01561	LEOFF TRUST		388,087.47
21-01562	MATRIX TRUST COMPANY		18,735.67
21-01563	TD AMERITRADE INSTITUTIONAL		388.50
21-01564	TRUSTEED PLANS SERVICE CORP		31,979.38
21-01565	VOYA INSTITUTIONAL TRUST CO		48,806.50

	<b>Page Total</b>	610,339.25
	<b>Cumulative Total</b>	610,339.25





Snohomish Regional Fire & Rescue, WA

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**Docket of Claims Register**

APPKT00763 - 07/22/2021 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1902	ACE HARDWARE	21-01566						171.87
		70371	Oven Cleaner (x2) & Stainless Steel Cle	Invoice	06/20/2021	Oven Cleaner (x2) & Stainless Steel Cle	001-507-522-50-31-00	15.23
		70376	Weed & Grass Killer (Herbicide) - ST 82	Invoice	06/21/2021	Weed & Grass Killer (Herbicide) - ST 82	001-507-522-50-31-00	29.42
		70384	Spark Plug	Invoice	06/21/2021	Spark Plug	001-504-522-20-48-02	5.00
		70422	Ice Chest/Cooler - ST 71	Invoice	06/25/2021	Ice Chest/Cooler - ST 71	001-507-522-50-35-00	87.19
		70453	Hose Repair Parts	Invoice	06/28/2021	Hose Repair Parts	001-507-522-50-35-00	16.51
		70466	Garden Hose/Water Nozzle - ST 82	Invoice	06/30/2021	Garden Hose/Water Nozzle - ST 82	001-507-522-50-35-00	18.52
0020	AIR EXCHANGE, INC	21-01567						1,547.57
		91605037	Exhaust System Servc/Repair (New Bal	Invoice	06/21/2021	Exhaust System Servc/Repair (New Bal	001-507-522-50-48-00	926.55
		91605038	Exhaust System Repair - ST 77	Invoice	06/21/2021	Exhaust System Repair - ST 77	001-507-522-50-48-00	345.00
		91605217	Exhaust System Repair - ST 77	Invoice	07/15/2021	Exhaust System Repair - ST 77	001-507-522-50-48-00	276.02
0028	ALL BATTERY SALES AND SERVICE	21-01568						5,177.12
		300-10087638	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	1,372.48
		300-10087639	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	1,202.25
		300-10088370	Shop Parts	Credit Memo	06/23/2021	Shop Parts	500-511-522-60-34-01	-142.98
		300-10088371	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	142.98
		300-10088784	Shop Parts	Invoice	07/06/2021	Shop Parts	500-511-522-60-34-01	49.98
		300-10088869	Shop Parts	Credit Memo	07/07/2021	Shop Parts	500-511-522-60-34-01	-49.98
		300-10089207	Shop Supplies	Invoice	07/15/2021	Shop Supplies	500-511-522-60-31-05	57.69
		684236	Shop Parts	Invoice	05/18/2021	Shop Parts	500-511-522-60-34-01	523.74
		684917	Shop Parts	Invoice	04/13/2021	Shop Parts	500-511-522-60-34-01	261.87
		687153	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	523.74
		690373	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	523.74
		999681471	Shop Parts	Invoice	01/22/2021	Shop Parts	500-511-522-60-34-01	711.61
		999682073	Shop Parts	Invoice	03/19/2021	Shop Parts	500-511-522-60-34-01	200.00
		999682073-2	Shop Parts	Credit Memo	07/13/2021	Shop Parts	500-511-522-60-34-01	-200.00
2106	AMAZON CAPITAL SERVICES, INC	21-01569						354.22
		11N3-NGG4-3LXP	Fluorescent Tube Light Bulbs (12pk) - S	Invoice	07/13/2021	Fluorescent Tube Light Bulbs (12pk) - S	001-507-522-50-31-00	44.63
		11J3-PTWM-36FM	Grill Brush & Scraper - ST 77	Invoice	07/12/2021	Grill Brush & Scraper - ST 77	001-507-522-50-35-00	82.62
		1K13-TNFJ-3GNF	Mixing Bowls (4pk) (x3) - ST 77 & Stock	Invoice	07/12/2021	Mixing Bowls (4pk) (x3) - ST 77 & Stock	001-507-522-50-35-00	123.15
		1XPP-C7V6-FFNC	5Gal Bucket/Pail Pump Dispenser (4pk	Invoice	07/09/2021	5Gal Bucket/Pail Pump Dispenser (4pk	001-507-522-50-31-00	26.42
		1XTK-L97L-W6T9	Maglite Flashlight Battery (x4) - ST 31	Invoice	07/05/2021	Maglite Flashlight Battery (x4) - ST 31	001-504-522-20-31-10	77.40
0036	ANDGAR MECHANICAL LLC	21-01570						797.89
		I055395-1	HVAC Service Call - Admin Bldg	Invoice	07/01/2021	HVAC Service Call - Admin Bldg	001-507-522-50-48-00	666.73
		I055627-1	HVAC Service Call (Unlock Thermostat)	Invoice	07/14/2021	HVAC Service Call (Unlock Thermostat)	001-507-522-50-48-00	131.16

## Docket of Claims Register

APPKT00763 - 07/22/2021 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0040	ARAMARK UNIFORM SERVICES	21-01571					278.05
	656000069389	Uniform/Laundry Services - Shop	Invoice	07/01/2021	Uniform/Laundry Services - Shop	500-511-522-60-41-04	81.58
	656000072938	Uniform/Laundry Services - Shop	Invoice	07/08/2021	Uniform/Laundry Services - Shop	500-511-522-60-41-04	83.29
	656000072943	Floor Mat & Mop Supply Services - ST :	Invoice	07/08/2021	Floor Mat & Mop Supply Services - ST :	001-507-522-50-41-00	31.90
	656000076496	Uniform/Laundry Services - Shop	Invoice	07/15/2021	Uniform/Laundry Services - Shop	500-511-522-60-41-04	81.28
1523	AT&T MOBILITY LLC	21-01572					46.71
	287289300744X07162021	Test Modem Data Plan	Invoice	07/08/2021	Test Modem Data Plan	001-513-522-10-42-00	46.71
1971	B&H FIRE AND SECURITY	21-01573					240.72
	3649	Fire Alarm Monitoring (July-December	Invoice	07/07/2021	Fire Alarm Monitoring (July-December	001-507-522-50-41-00	240.72
1524	BADGLEY'S LANDSCAPE LLC	21-01574					10,042.87
	88946	Landscaping Maintenance - ST 33, 71,	Invoice	07/01/2021	Landscaping Maintenance - ST 33, 71,	001-507-522-50-41-00	3,590.64
	88947	Landscaping Maintenance - ST 77	Invoice	07/01/2021	Landscaping Maintenance - ST 77	001-507-522-50-41-00	456.78
	88948	Landscaping Maintenance - ST 76	Invoice	07/01/2021	Landscaping Maintenance - ST 76	001-507-522-50-41-00	782.70
	88949	Landscaping Maintenance - Admin Bld	Invoice	07/01/2021	Landscaping Maintenance - Admin Bld	001-507-522-50-41-00	2,267.52
						300-507-522-50-48-00	658.07
	88950	Landscaping Maintenance - ST 72	Invoice	07/01/2021	Landscaping Maintenance - ST 72	001-507-522-50-41-00	979.16
	88991	Field Mowing - ST 84 (Future)	Invoice	07/09/2021	Field Mowing - ST 84 (Future)	001-507-522-50-41-00	1,308.00
0058	BICKFORD MOTORS INC.	21-01575					577.91
	1200080	Shop Parts	Invoice	06/28/2021	Shop Parts	500-511-522-60-34-01	7.41
	1200533	Shop Parts	Invoice	07/01/2021	Shop Parts	500-511-522-60-34-01	359.37
	1200539	Shop Parts	Invoice	07/01/2021	Shop Parts	500-511-522-60-34-01	24.90
	1200747	Shop Parts	Invoice	07/06/2021	Shop Parts	500-511-522-60-34-01	55.48
	1200758	Shop Parts	Invoice	07/06/2021	Shop Parts	500-511-522-60-34-01	22.21
	1200917	Shop Parts	Invoice	07/08/2021	Shop Parts	500-511-522-60-34-01	60.86
	1200956	Shop Parts	Invoice	07/09/2021	Shop Parts	500-511-522-60-34-01	7.61
	1200975	Shop Parts	Invoice	07/12/2021	Shop Parts	500-511-522-60-34-01	40.07
0062	BLANCHARD ELECTRIC & FLEET S	21-01576					169.72
	308669.TK	Shop Parts	Invoice	07/07/2021	Shop Parts	500-511-522-60-34-01	169.72

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0065	BOUND TREE MEDICAL, LLC	21-01577					20,893.55
	83919126	Medical Supplies	Invoice	01/19/2021	Medical Supplies	001-509-522-30-31-02	58.96
	83930886	Medications	Invoice	01/27/2021	Medications	001-509-522-30-31-01	163.04
	83934171	Medical Supplies	Invoice	01/29/2021	Medical Supplies	001-509-522-30-31-02	16.54
	83935872	Medications & Medical Supplies	Invoice	02/01/2021	Medical Supplies	001-509-522-30-31-02	128.24
					Medications	001-509-522-30-31-01	9.54
	83945354	Medications	Invoice	02/08/2021	Medications	001-509-522-30-31-01	686.60
	83973740	Medical Supplies	Invoice	03/03/2021	Medical Supplies	001-509-522-30-31-02	423.36
	83978824	Medical Supplies	Invoice	03/07/2021	Medical Supplies	001-509-522-30-31-02	0.90
	83995784	Medical Supplies	Invoice	03/22/2021	Medical Supplies	001-509-522-30-31-02	31.67
	83997494	Medical Supplies & Medical Sm.Tools/I	Invoice	03/23/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	66.97
					Medical Supplies	001-509-522-30-31-02	1,108.54
	83997496	Medical Supplies	Invoice	03/23/2021	Medical Supplies	001-509-522-30-31-02	225.93
	83997497	Medications & Medical Supplies	Invoice	03/23/2021	Medical Supplies	001-509-522-30-31-02	298.45
					Medications	001-509-522-30-31-01	57.36
	83999455	Medications	Invoice	03/24/2021	Medications	001-509-522-30-31-01	172.61
	84001673	Medical Small Tools/Minor Equip.	Invoice	03/25/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	465.59
	84001675	Medical Supplies	Invoice	03/25/2021	Medical Supplies	001-509-522-30-31-02	127.89
	84015534	Medications	Invoice	04/07/2021	Medications	001-509-522-30-31-01	53.00
	84018508	Medical Supplies	Invoice	04/09/2021	Medical Supplies	001-509-522-30-31-02	352.27
	84020018	Medical Supplies	Invoice	04/12/2021	Medical Supplies	001-509-522-30-31-02	9.86
	84020020	Medical Supplies	Invoice	04/12/2021	Medical Supplies	001-509-522-30-31-02	157.83
	84022245	Medications & Medical Supplies	Invoice	04/13/2021	Medical Supplies	001-509-522-30-31-02	162.99
					Medications	001-509-522-30-31-01	42.78
	84022246	Medical Supplies	Invoice	04/13/2021	Medical Supplies	001-509-522-30-31-02	85.87
	84023871	Medical Supplies	Invoice	04/14/2021	Medical Supplies	001-509-522-30-31-02	804.47
	84028522	Medications/Medical Supplies/Medica	Invoice	04/19/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	22.62
					Medical Supplies	001-509-522-30-31-02	1,912.55
					Medications	001-509-522-30-31-01	467.79
	84033316	Medical Supplies	Invoice	04/22/2021	Medical Supplies	001-509-522-30-31-02	10.11
	84033317	Medical Supplies	Invoice	04/22/2021	Medical Supplies	001-509-522-30-31-02	12.23
	84051548	Medical Supplies	Invoice	05/07/2021	Medical Supplies	001-509-522-30-31-02	124.55
	84053132	Medical Supplies	Invoice	05/10/2021	Medical Supplies	001-509-522-30-31-02	321.46
	84053133	Medications & Medical Supplies	Invoice	05/10/2021	Medical Supplies	001-509-522-30-31-02	752.60
					Medications	001-509-522-30-31-01	28.68
	84058363	Medications & Medical Supplies	Invoice	05/13/2021	Medical Supplies	001-509-522-30-31-02	222.34
					Medications	001-509-522-30-31-01	3.55
	84064891	Medications	Invoice	05/19/2021	Medications	001-509-522-30-31-01	481.25
	84064892	Medications & Medical Supplies	Invoice	05/19/2021	Medical Supplies	001-509-522-30-31-02	24.56
					Medications	001-509-522-30-31-01	166.20
	84066570	Medications & Medical Supplies	Invoice	05/20/2021	Medical Supplies	001-509-522-30-31-02	424.88
					Medications	001-509-522-30-31-01	282.90
	84066571	Medical Supplies	Invoice	05/20/2021	Medical Supplies	001-509-522-30-31-02	2.46

## Docket of Claims Register

APPKT00763 - 07/22/2021 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	84068095	Medical Supplies	Invoice	05/21/2021	Medical Supplies	001-509-522-30-31-02	29.78
	84068096	Medical Supplies	Invoice	05/21/2021	Medical Supplies	001-509-522-30-31-02	57.13
	84069627	Non-Contact Infrared Thermometer (x	Invoice	05/24/2021	Non-Contact Infrared Thermometer (x	001-509-522-20-35-00	326.84
	84069630	Medications/Medical Supplies/Medica	Invoice	05/24/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	170.28
					Medical Supplies	001-509-522-30-31-02	496.25
					Medications	001-509-522-30-31-01	138.40
	84069632	Medications & Medical Supplies	Invoice	05/24/2021	Medical Supplies	001-509-522-30-31-02	911.62
					Medications	001-509-522-30-31-01	107.46
	84069633	Medical Small Tools/Minor Equip.	Invoice	05/24/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	333.51
	84071475	Pulse Oximeter (x15)	Invoice	05/25/2021	Pulse Oximeter (x15)	001-509-522-20-35-00	988.20
	84071476	Medications & Medical Supplies	Invoice	05/25/2021	Medical Supplies	001-509-522-30-31-02	853.15
					Medications	001-509-522-30-31-01	57.36
	84071477	Medications & Medical Supplies	Invoice	05/25/2021	Medical Supplies	001-509-522-30-31-02	345.81
					Medications	001-509-522-30-31-01	57.36
	84071479	Medications/Medical Supplies/Medica	Invoice	05/25/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	31.55
					Medical Supplies	001-509-522-30-31-02	663.66
					Medications	001-509-522-30-31-01	0.71
	84073337	Medical Supplies	Invoice	05/26/2021	Medical Supplies	001-509-522-30-31-02	133.10
	84074946	Medications & Medical Supplies	Invoice	05/27/2021	Medical Supplies	001-509-522-30-31-02	567.30
					Medications	001-509-522-30-31-01	33.00
	84076455	Medical Supplies	Invoice	05/28/2021	Medical Supplies	001-509-522-30-31-02	327.47
	84076456	Medications & Medical Supplies	Invoice	05/28/2021	Medical Supplies	001-509-522-30-31-02	346.16
					Medications	001-509-522-30-31-01	33.00
	84078377	Medical Small Tools/Minor Equip.	Invoice	06/01/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	13.77
	84078378	Medical Supplies	Invoice	06/01/2021	Medical Supplies	001-509-522-30-31-02	113.08
	84085237	Medications/Medical Supplies/Medica	Invoice	06/07/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	191.95
					Medical Supplies	001-509-522-30-31-02	2,085.29
					Medications	001-509-522-30-31-01	152.04
	84087299	Medical Supplies	Invoice	06/08/2021	Medical Supplies	001-509-522-30-31-02	255.06
	84090912	Medical Supplies	Invoice	06/10/2021	Medical Supplies	001-509-522-30-31-02	77.53
	84092373	Medical Small Tools/Minor Equip.	Invoice	06/11/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	23.74
0070	BRAKE & CLUTCH SUPPLY INC	21-01578					1,886.23
	101486	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	1,215.00
	101492	Shop Parts	Invoice	07/01/2021	Shop Parts	500-511-522-60-34-01	937.38
	101736	Shop Parts	Invoice	07/12/2021	Shop Parts	500-511-522-60-34-01	948.85
	U101488	Shop Parts	Credit Memo	06/30/2021	Shop Parts	500-511-522-60-34-01	-1,215.00
0074	BRENDAN GRACE	21-01579					634.50
	INV06423	Tuition Reimbursement - HIS1301	Invoice	07/12/2021	Tuition Reimbursement - HIS1301	001-506-522-45-49-10	634.50

## Docket of Claims Register

APPKT00763 - 07/22/2021 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1913	CANON FINANCIAL SERVICES INC	21-01580					364.59
	27014428	Copier Machine Lease - Sonya	Invoice	07/13/2021	Copier Machine Lease - Sonya	001-512-522-10-45-00	36.78
	27014430	Copier Machine Lease - ST 83	Invoice	07/13/2021	Copier Machine Lease - ST 83	001-512-522-10-45-00	36.18
	27051649	Copier Machine Lease - ST 82 Admin	Invoice	07/13/2021	Copier Machine Lease - ST 82 Admin	001-512-522-10-45-00	218.47
	27051650	Copier Machine Lease - ST 82	Invoice	07/13/2021	Copier Machine Lease - ST 82	001-512-522-10-45-00	36.58
	27051651	Copier Machine Lease - ST 81	Invoice	07/13/2021	Copier Machine Lease - ST 81	001-512-522-10-45-00	36.58
2112	CAYA COMMUNICATIONS LLC	21-01581					11,571.00
	1009	Community Survery Project (June 2021	Invoice	07/01/2021	Community Survery Project (June 2021	001-502-522-10-41-01	11,571.00
0094	CDW GOVERNMENT LLC	21-01582					220.02
	D233855	Lenovo Protect Bundle (4yrs)	Invoice	05/15/2021	Device Warranty: Lenovo Protect Bunc	001-513-522-10-49-04	111.39
	G285031	'APC SurgeArrest' Surge Protector	Invoice	06/30/2021	'APC SurgeArrest' Surge Protector	001-513-522-10-35-00	108.63
0096	CENTRAL WELDING SUPPLY	21-01583					1,373.51
	RN06212161	Oxygen Cylinder Rental (Inventory)	Invoice	06/30/2021	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	223.17
	RN06212162	Oxygen Cylinder Rental (Inventory)	Invoice	06/30/2021	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	165.74
	RN06212163	Oxygen Cylinder Rental (Inventory)	Invoice	06/30/2021	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	159.27
	RN06214213	Oxygen Cylinder Rental (Inventory)	Invoice	06/30/2021	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	391.16
	SP 861555	Oxygen Cylinder Exchange/Re-Fill (x3)	Invoice	07/01/2021	Oxygen Cylinder Exchange/Re-Fill (x3)	001-509-522-20-45-00	50.14
	SP 861792	Oxygen Cylinder Exchange/Re-Fill (x16)	Invoice	07/07/2021	Oxygen Cylinder Exchange/Re-Fill (x16)	001-509-522-20-45-00	196.21
	SP 861817	Oxygen Cylinder Exchange/Re-Fill (x6)	Invoice	07/15/2021	Oxygen Cylinder Exchange/Re-Fill (x6)	001-509-522-20-45-00	99.10
	WV 194277	Oxygen Cylinder Exchange/Re-Fill (x3)	Invoice	07/07/2021	Oxygen Cylinder Exchange/Re-Fill (x3)	001-509-522-20-45-00	88.72
0110	CITY OF MONROE	21-01584					143.15
	ST32-JUNE21	Water & Stormwater - ST 32	Invoice	07/01/2021	Water & Stormwater - ST 32	001-507-522-50-47-02	143.15
0110	CITY OF MONROE	21-01585					34.12
	ST31IRR-JUNE21	Water (Irrigation Meter) - ST 31	Invoice	07/01/2021	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	29.11
						500-511-522-60-47-01	5.01
0110	CITY OF MONROE	21-01586					344.47
	ADMIN-JUNE21	Water, Stormwater & Sewer - Admin B	Invoice	07/01/2021	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02	51.67
						300-507-522-50-47-00	292.80
0110	CITY OF MONROE	21-01587					690.75
	ST31-JUNE21	Water, Stormwater & Sewer - ST 31	Invoice	07/01/2021	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	589.28
						500-511-522-60-47-01	101.47
0113	CLEARVIEW HARDWARE & FEED	21-01588					4.36
	C393439	Acrylic Latex Caulk	Invoice	05/19/2021	Acrylic Latex Caulk	001-507-522-50-48-00	4.36
0121	COGDILL NICHOLS REIN WARTELI	21-01589					6,494.20
	26100.32M22	Labor Union Attorney Services	Invoice	06/29/2021	Labor Union Attorney Services	001-512-522-10-41-00	2,473.50
	26100.36M4	Attorney Services (Pereira)	Invoice	06/29/2021	Attorney Services (Pereira)	001-512-522-10-41-03	1,563.20
	26100.37M2	Attorney Services	Invoice	06/29/2021	Attorney Services	001-512-522-10-41-03	2,457.50
0125	COLUMBIA SOUTHERN UNIVERSI	21-01590					634.50
	311824070821	Tuition EH1010 - J.Eldredge	Invoice	07/12/2021	Tuition EH1010 - J.Eldredge	001-506-522-45-49-10	634.50

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0126	COMCAST ST83-JULAUG21	21-01591 Internet Services - ST 83	Invoice	07/08/2021	Internet Services - ST 83	001-513-522-50-42-01	136.01 136.01
0126	COMCAST ST71-JULAUG21	21-01592 Internet Services - ST 71	Invoice	07/07/2021	Internet Services - ST 71	001-513-522-50-42-01	154.79 154.79
0126	COMCAST ADMIN-JULAUG21	21-01593 Internet/Phone/TV Services - Admin Bldg	Invoice	07/07/2021	Internet/Phone/TV Srvcs - Admin Bldg	001-513-522-50-42-01	456.75 456.75
0127	COMDATA INC. 20355096	21-01594 Fuel	Invoice	07/01/2021	Fuel	001-504-522-20-32-00 001-509-522-20-32-00	5,779.37 2,889.68 2,889.69
2111	COMMLINQ TECHNOLOGIES 6469 6470 6497	21-01595 Desktop Phones - Allworx Verge 9312, Allworx Connct 3yr Ext. Hardware/Soft Allworx Interact Softphone License (Or	Invoice Invoice Invoice	04/19/2021 04/19/2021 05/03/2021	Desktop Phones - Allworx Verge 9312, Allworx Connct 3yr Ext. Hardware/Soft Allworx Interact Softphone License (Or	001-513-522-10-35-00 001-513-522-10-35-00 001-513-522-10-49-04	3,787.25 486.39 2,076.70 1,224.16
0136	COURIERWEST 5969	21-01596 Mail Courier Monthly Service	Invoice	06/01/2021	Mail Courier Monthly Service	001-502-522-10-41-01	2,232.00 2,232.00
0139	CROSS VALLEY WATER DISTRICT 2756040	21-01597 Water - ST 33	Invoice	06/30/2021	Water - ST 33	001-507-522-50-47-02	616.15 616.15
0139	CROSS VALLEY WATER DISTRICT 2756038	21-01598 Water - ST 71	Invoice	06/30/2021	Water - ST 71	001-507-522-50-47-02	482.73 482.73
0139	CROSS VALLEY WATER DISTRICT 2756039	21-01599 Water - ST 74	Invoice	06/30/2021	Water - ST 74	001-507-522-50-47-02	258.37 258.37
2008	DELL FINANCIAL SERVICES LLC 80863462	21-01600 Dell Computer Rental Contract (LSF)	Invoice	05/08/2021	Dell Computer Rental Contract Renew	303-502-522-10-35-00	6,967.99 6,967.99
1956	DICK'S TOWING, INC. 18161783 18166865	21-01601 Shop Parts (M1201 Tow) Shop Parts (E1401 Tow)	Invoice Invoice	05/27/2021 07/02/2021	Shop Parts (M1201 Tow) Shop Parts (E1401 Tow)	500-511-522-60-34-01 500-511-522-60-34-01	889.38 296.46 592.92
1600	DIRECTV, LLC 050747001X210702	21-01602 TV Services - ST 33	Invoice	07/02/2021	TV Services - ST 33	001-513-522-50-42-01	105.23 105.23
0167	DUO-SAFETY LADDER CORPORAT 479036-000	21-01603 Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	569.85 569.85
1875	ELECTRONIC BUSINESS MACHINE AR195495	21-01604 Copier Machine Usage - Admin Bldg	Invoice	06/30/2021	Copier Machine Usage - Admin Bldg	001-502-522-10-31-00	127.73 127.73
0178	EMERALD SERVICES, INC 86276121	21-01605 Hazardous Materials Disposal (Shop)	Invoice	06/23/2021	Hazardous Materials Disposal (Shop)	500-511-522-60-41-03	31.85 31.85
2121	FIRECOM INV327439	21-01606 Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	33.36 33.36
1888	FOSTER PRESS LLC 41507	21-01607 Fire Prevention Cards (Halloween Ther	Invoice	11/04/2019	Fire Prevention Cards (Halloween Ther	001-515-522-30-31-01	238.94 238.94

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0222	FREIGHTLINER NORTHWEST	21-01608					5,903.68
	PC301442101;01	Shop Parts	Invoice	07/01/2021	Shop Parts	500-511-522-60-34-01	105.16
	PC302115180;01	Shop Parts	Credit Memo	04/12/2021	Shop Parts	500-511-522-60-34-01	-1,099.83
	PC302118092;01	Shop Parts	Invoice	05/25/2021	Shop Parts	500-511-522-60-34-01	99.95
	PC302118576;01	Shop Parts	Invoice	06/01/2021	Shop Parts	500-511-522-60-34-01	149.83
	PC302119453;01	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	3.48
	PC302119592;01	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	57.49
	PC302120054;01	Shop Parts	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	5,717.66
	PC302120383;01	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	52.50
	PC302120687;01	Shop Parts	Invoice	07/02/2021	Shop Parts	500-511-522-60-34-01	121.85
	PC302120687;02	Shop Parts	Invoice	07/06/2021	Shop Parts	500-511-522-60-34-01	659.43
	PC411005978;01	Shop Parts	Invoice	06/02/2021	Shop Parts	500-511-522-60-34-01	36.16
0226	GALLS, LLC - DBA BLUMENTHAL U	21-01609					8,464.71
	018606885	Belt	Invoice	06/16/2021	Belt	001-504-522-20-31-07	89.75
	018606886	Belt	Invoice	06/16/2021	Belt	001-504-522-20-31-07	89.75
	018617310	Class A Alterations	Invoice	06/17/2021	Class A Alterations	001-504-522-20-31-07	113.49
	018678590	Station Wear Pants (x3)	Invoice	06/25/2021	Station Wear Pants (x3)	001-504-522-20-31-07	356.24
	018678691	Polyester/Wool Class A Pants	Invoice	06/25/2021	Polyester/Wool Class A Pants	001-504-522-20-31-07	123.49
	018703187	S/S Chief Shirt	Invoice	06/29/2021	S/S Chief Shirt	001-504-522-20-31-07	163.32
	018703203	Belts, Pants, S&L/S Chief Shirts - 2021 I	Invoice	06/29/2021	Belts, Pants, S&L/S Chief Shirts - 2021 I	001-504-522-20-31-07	5,528.57
	018703213	1/2 Zip Turtleneck Sweatshirt	Invoice	06/29/2021	1/2 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	94.54
	018703216	1/2 Zip Turtleneck Sweatshirt	Invoice	06/29/2021	1/2 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	97.09
	018724040	Station Wear Pants	Invoice	07/01/2021	Station Wear Pants	001-504-522-20-31-07	122.74
	018724042	L/S Polyester Class A Shirt	Invoice	07/01/2021	L/S Polyester Class A Shirt	001-504-522-20-31-07	25.14
	018732100	Boots, Soft Shell Jackets - 2021 New Hi	Invoice	07/02/2021	Boots, Soft Shell Jackets - 2021 New Hi	001-504-522-20-31-07	1,260.62
	018732176	Industrial Pants (x3)	Invoice	07/02/2021	Industrial Pants (x3)	001-504-522-20-31-07	383.26
	018740369	Name Plate	Invoice	07/02/2021	Name Plate	001-504-522-20-31-07	16.71
1893	GOVERNMENT FINANCE OFFICER	21-01610					160.00
	2118983	GFOA Annual Membership Dues	Invoice	07/15/2021	GFOA Annual Membership Dues	001-503-522-10-49-01	160.00

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0238	GRAINGER	21-01611					3,195.68
	9930054003	Station Operating Supplies	Invoice	06/11/2021	Station Operating Supplies	001-507-522-50-31-00	199.09
	9930282844	Station Operating Supplies	Invoice	06/11/2021	Station Operating Supplies	001-507-522-50-31-00	462.93
	9938416014	Station Operating Supplies	Invoice	06/21/2021	Station Operating Supplies	001-507-522-50-31-00	197.67
	9942754731	Station Operating Supplies	Invoice	06/23/2021	Station Operating Supplies	001-507-522-50-31-00	389.04
	9943112665	Station Operating Supplies	Invoice	06/23/2021	Station Operating Supplies	001-507-522-50-31-00	280.19
	9945935147	Station Operating Supplies	Invoice	06/25/2021	Station Operating Supplies	001-507-522-50-31-00	349.39
	9953571180	Station Operating Supplies	Invoice	07/06/2021	Station Operating Supplies	001-507-522-50-31-00	188.66
	9953909992	Station Operating Supplies	Invoice	07/06/2021	Station Operating Supplies	001-507-522-50-31-00	225.44
	9959145070	Station Operating Supplies	Invoice	07/12/2021	Station Operating Supplies	001-507-522-50-31-00	22.61
	9959145088	Station Operating Supplies	Invoice	07/12/2021	Station Operating Supplies	001-507-522-50-31-00	22.61
	9959292682	Station Operating Supplies	Invoice	07/12/2021	Station Operating Supplies	001-507-522-50-31-00	13.40
	9959292690	Station Operating Supplies	Invoice	07/12/2021	Station Operating Supplies	001-507-522-50-31-00	193.62
	9962441193	Station Operating Supplies	Invoice	07/14/2021	Station Operating Supplies	001-507-522-50-31-00	386.96
	9962509437	Station Operating Supplies	Invoice	07/14/2021	Station Operating Supplies	001-507-522-50-31-00	264.07
1660	HARBORVIEW INVESTMENT LTD	21-01612					3,045.00
	08/2021	Paramedic School Apartment - Security	Invoice	08/01/2021	Paramedic School Apartment - Rent (A	001-506-522-45-49-37	1,970.00
					Paramedic School Apartment - Security	001-506-522-45-49-37	1,075.00
2105	HD SUPPLY MAINTENANCE SOLU	21-01613					137.62
	W210720617	Sink Faucet/Spray Hose Rep. Kit & Supl	Invoice	06/18/2021	Sink Faucet/Spray Hose Rep. Kit & Supl	001-507-522-50-48-00	137.62
0257	HIGHWAY AUTO SUPPLY	21-01614					27.32
	1-619757	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	15.43
	1-619949	Shop Parts	Credit Memo	06/09/2021	Shop Parts	500-511-522-60-34-01	-15.43
	1-622699	Shop Parts	Invoice	07/08/2021	Shop Parts	500-511-522-60-34-01	27.32
0258	HILL STREET CLEANERS	21-01615					659.76
	6421	Dry Cleaning, Alterations & SRFR Patch	Invoice	07/01/2021	Uniform Alterations	001-502-522-10-41-01	238.27
					Uniform Dry Cleaning (Employee Reim	001-502-522-10-41-01	178.81
					Uniform Patch Replacements (SRFR)	001-512-522-10-49-06	242.68
0260	HUGHES FIRE EQUIPMENT	21-01616					2,845.47
	564499	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	1,467.79
	564531	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	415.46
	564778	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	519.98
	564881	Shop Parts	Invoice	06/21/2021	Shop Parts	500-511-522-60-34-01	1,132.57
	C12417	Shop Parts	Credit Memo	06/21/2021	Shop Parts	500-511-522-60-34-01	-690.33
0276	IRON MOUNTAIN INC	21-01617					410.70
	202380450	OffSite Server Data Storage	Invoice	06/30/2021	OffSite Server Data Storage	001-513-522-10-41-04	410.70
0277	ISOUTSOURCE	21-01618					772.76
	CW254879	Monthly Software Fees/Monitoring Se	Invoice	07/15/2021	Monthly Software Fees/Monitoring Se	001-513-522-10-41-04	772.76
0596	JOHN THOMAS	21-01619					188.69
	INV06424	ASE Test Reimbursement (T1R-T8R)	Invoice	07/16/2021	ASE Test Reimbursement (T1R-T8R)	500-511-522-45-49-01	188.69



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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
1681	KATHERINE POWERS INV06429	21-01620 Admin Office Supplies, Small Tools & Pc	Invoice	04/30/2021	1099-NEC Forms	001-502-522-10-31-00	120.21
					Foldable Rolling Utility Cart (Remote V	001-502-522-10-35-00	19.31
					Paper Cutter/Trimmer (Remote Workir	001-502-522-10-35-00	62.29
					Postage (IRS Taxes)	001-502-522-10-42-00	31.61
							7.00
0313	KENT D. BRUCE CO., LLC 8649	21-01621 Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	42.95
0332	KUSSMAUL ELECTRONICS CO INC 0000189800 0000193410	21-01622 Shop Parts Shop Parts	Invoice Invoice	04/29/2021 07/02/2021	Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01	42.95 1,316.44
1879	LAKE STEVENS SEWER DISTRICT ST82-JULY21	21-01623 Sewer - ST 82	Invoice	07/01/2021	Sewer - ST 82	001-507-522-50-47-02	1,278.08
							38.36
1879	LAKE STEVENS SEWER DISTRICT ST81-JULY21	21-01624 Sewer - ST 81	Invoice	07/01/2021	Sewer - ST 81	001-507-522-50-47-02	172.00
							172.00
1596	LEMAY MOBILE SHREDDING 4708252 4708253	21-01625 OnSite Mobile Shredding Services - Ad OnSite Mobile Shredding Services - ST	Invoice Invoice	07/01/2021 07/01/2021	OnSite Mobile Shredding Services - Ad OnSite Mobile Shredding Services - ST	001-502-522-10-41-01 001-502-522-10-41-01	86.00
							143.43
0339	LES SCHWAB WAREHOUSE CENTI 32500936277 32500936880 32500937353	21-01626 Shop Parts Flat Tire Repair - E33 (E0102) Shop Parts	Invoice Invoice Invoice	07/08/2021 07/12/2021 07/13/2021	Shop Parts Flat Tire Repair - E33 (E0102) Shop Parts	500-511-522-60-34-01 001-513-522-20-48-01 500-511-522-60-34-01	100.43 43.00
							184.69
1795	LISA DEFENBAUGH INV06425	21-01627 Tuition Reimbursement - ENGL101D	Invoice	07/06/2021	Tuition Reimbursement - ENGL101D	001-506-522-45-49-10	50.26
							16.40
0349	LN CURTIS & SONS INV502646	21-01628 Structural Bunker Boots	Invoice	06/28/2021	Structural Bunker Boots	303-504-522-20-35-04	118.03
							624.25
0327	LOREN KOHLER INV06426	21-01629 CDL Physical Reimbursement	Invoice	07/14/2021	CDL Physical Reimbursement	500-511-522-60-41-10	624.25
							469.70
0352	LOWE'S 901727 908808 909166 909294 910212. 916481 922683 922863 922905  975889 994808	21-01630 Drywall Joint Compound (Pre-Mixed) & Shop Parts CFL Light Bulb (x8) - ST 31 Shop Parts Ice Chest/Cooler - ST 72 Garden Hose Reel Cart - ST 76 Garden Hose Reel Cart - ST 76 DeWalt 20-Volt MAX Powr Tools Batter Extension Cord, Shore Pwr Plug, Wall/Ce  Window Air Conditioner (A/C) Unit - S1 Washing Machine w/ Connector Hoses	Invoice Invoice Invoice Invoice Invoice Credit Memo Invoice Invoice Invoice Invoice  Invoice Invoice	06/11/2021 06/22/2021 06/15/2021 06/16/2021 06/26/2021 05/22/2021 05/19/2021 05/24/2021 06/29/2021  06/30/2021 06/28/2021	Drywall Joint Compound (Pre-Mixed) & Shop Parts CFL Light Bulb (x8) - ST 31 Shop Parts Ice Chest/Cooler - ST 72 Garden Hose Reel Cart - ST 76 Garden Hose Reel Cart - ST 76 DeWalt 20-Volt MAX Powr Tools Batter Ext. Cord, Shore Pwr Plug (Straight Blac Wall/Ceiling Texture Spray  Window Air Conditioner (A/C) Unit - S1 Washing Machine w/ Connector Hoses	001-507-522-50-48-00 500-511-522-60-34-01 001-507-522-50-31-00 500-511-522-60-34-01 001-507-522-50-35-00 001-507-522-50-48-00 001-507-522-50-48-00 001-504-522-20-48-02 001-507-522-50-35-00 001-507-522-50-48-00  001-507-522-50-35-00 001-507-522-50-35-00	125.00 125.00 1,586.23 14.60 41.45 49.67 19.81 33.05 -67.48 67.48 185.86 120.41 20.75  466.22 634.41

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1802	MICHAEL FRYMIRE INV06427	21-01631 Reimb.- DrumWrench,Compressr & Sta	Invoice	06/28/2021	Air Compressor Couplers - ST 76	001-504-522-20-48-02	151.24
					Air Compressor Oil & Fittings	001-504-522-20-48-02	18.48
					Dish Rack,Drip Tray,Hanging Moist. Ab:	001-507-522-50-31-00	31.37
						001-507-522-50-35-00	18.32
					Drum/Bung Wrench (E31) Reimbursen	001-504-522-20-31-01	19.63
					Fuel (Van Rental)	001-504-522-20-32-00	30.52
							32.92
0379	MOBILE HEALTH RESOURCES 20823	21-01632 Monthly EMS Patient Experience Surve	Invoice	06/30/2021	Monthly EMS Patient Experience Surve	001-509-522-20-49-02	1,467.10
							1,467.10

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	Payable Number	Payable Description					Distribution Amount
0380	MONROE PARTS HOUSE	21-01633					6,500.37
	838750	Shop Parts	Invoice	06/01/2021	Shop Parts	500-511-522-60-34-01	5.24
	838758	Shop Parts	Invoice	06/01/2021	Shop Parts	500-511-522-60-34-01	9.82
	838839	Shop Parts	Invoice	06/01/2021	Shop Parts	500-511-522-60-34-01	171.05
	838920	Shop Parts	Invoice	06/02/2021	Shop Parts	500-511-522-60-34-01	17.52
	839081	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	93.41
	839113	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	113.11
	839118	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	32.57
	839127	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	26.20
	839202	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	49.17
	839214	Shop Parts	Credit Memo	06/03/2021	Shop Parts	500-511-522-60-34-01	-330.09
	839267	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	17.52
	839279	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	30.76
	839302	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	323.68
	839317	Shop Parts	Credit Memo	06/04/2021	Shop Parts	500-511-522-60-34-01	-45.72
	839545	Shop Parts	Invoice	06/07/2021	Shop Parts	500-511-522-60-34-01	19.39
	839569	Shop Parts	Invoice	06/07/2021	Shop Parts	500-511-522-60-34-01	57.89
	839615	Shop Parts	Credit Memo	06/07/2021	Shop Parts	500-511-522-60-34-01	-39.35
	839737	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	34.28
	839738	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	43.20
	839891	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	34.28
	839981	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	12.86
	839982	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	4.36
	839983	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	21.58
	839991	Shop Parts	Credit Memo	06/09/2021	Shop Parts	500-511-522-60-34-01	-21.58
	839992	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	21.58
	840008	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	106.33
	840009	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	76.84
	840010	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	128.17
	840024	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	20.20
	840037	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	182.21
	840125	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	17.49
	840132	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	16.74
	840156	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	262.18
	840165	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	9.18
	840166	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	6.55
	840222	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	26.29
	840239	Shop Parts	Credit Memo	06/11/2021	Shop Parts	500-511-522-60-34-01	-21.85
	840243	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	17.29
	840320	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	4.15
	840349	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	3.73
	840535	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	21.31
	840540	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	3.61

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	840574	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	16.50
	840656	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	13.24
	840657	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	7.26
	840719	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	44.92
	840758	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	28.11
	840768	Shop Parts	Invoice	06/15/2021	Shop Parts	500-511-522-60-34-01	186.89
	840825	Shop Parts	Invoice	06/16/2021	Shop Parts	500-511-522-60-34-01	6.33
	840912	Shop Parts	Invoice	06/16/2021	Shop Parts	500-511-522-60-34-01	34.52
	840938	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	43.70
	840954	Shop Small Tools & Equipment	Invoice	06/17/2021	Shop Small Tools & Equipment	500-511-522-60-35-00	12.88
	840959	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	108.25
	840961	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	37.34
	840964	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	11.76
	841003	Shop Parts	Invoice	06/17/2021	Shop Parts	500-511-522-60-34-01	9.83
	841109	Shop Parts	Invoice	06/18/2021	Shop Parts	500-511-522-60-34-01	37.98
	841403	Shop Parts	Invoice	06/21/2021	Shop Parts	500-511-522-60-34-01	50.25
	841448	Shop Parts	Invoice	06/21/2021	Shop Parts	500-511-522-60-34-01	18.32
	841547	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	676.91
	841549	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	33.43
	841621	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	122.54
	841624	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	163.81
	841642	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	277.01
	841646	Shop Parts	Invoice	06/22/2021	Shop Parts	500-511-522-60-34-01	39.71
	841714	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	428.16
	841724	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	5.53
	841725	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	487.11
	841739	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	34.15
	841746	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	8.73
	841778	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	5.53
	841789	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	30.58
	841794	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	8.19
	841820	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	35.40
	841843	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	39.75
	841953	Shop Parts	Invoice	06/24/2021	Shop Parts	500-511-522-60-34-01	162.50
	841965	Shop Parts	Credit Memo	06/24/2021	Shop Parts	500-511-522-60-34-01	-168.32
	842021	Shop Parts	Invoice	06/24/2021	Shop Parts	500-511-522-60-34-01	25.28
	842023	Shop Parts	Invoice	06/24/2021	Shop Parts	500-511-522-60-34-01	13.27
	842085	Shop Parts	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	257.50
	842119	Shop Parts	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	408.10
	842162	Shop Parts	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	33.66
	842173	Shop Parts	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	1,012.56
	842366	Shop Parts	Invoice	06/28/2021	Shop Parts	500-511-522-60-34-01	102.05
	842369	Shop Parts	Invoice	06/28/2021	Shop Parts	500-511-522-60-34-01	165.04

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	842384	Shop Parts	Credit Memo	06/28/2021	Shop Parts	500-511-522-60-34-01	-315.75
	842386	Shop Parts	Credit Memo	06/28/2021	Shop Parts	500-511-522-60-34-01	-19.67
	842388	Shop Parts	Credit Memo	06/28/2021	Shop Parts	500-511-522-60-34-01	-165.04
	842389	Shop Parts	Credit Memo	06/28/2021	Shop Parts	500-511-522-60-34-01	-170.22
	842429	Shop Parts	Invoice	06/28/2021	Shop Parts	500-511-522-60-34-01	5.64
	842444	Shop Parts	Invoice	06/28/2021	Shop Parts	500-511-522-60-34-01	29.01
	842452	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	186.89
	842475	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	71.32
	842502	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	5.53
	842503	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	32.07
	842555	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	26.55
	842573	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	47.98
	842593	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	135.11
	842624	Shop Parts	Credit Memo	06/30/2021	Shop Parts	500-511-522-60-34-01	-42.08
	842625	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	29.54
	842657	Shop Parts	Credit Memo	06/30/2021	Shop Parts	500-511-522-60-34-01	-52.62
	842663	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	3.14
	842677	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	33.56
0382	MOTOR TRUCKS INC	21-01634					826.23
	ES130999	Shop Parts	Invoice	06/21/2021	Shop Parts	500-511-522-60-34-01	416.64
	ME173044	Shop Parts	Invoice	06/21/2021	Shop Parts	500-511-522-60-34-01	17.14
	ME173045	Shop Parts	Credit Memo	06/21/2021	Shop Parts	500-511-522-60-34-01	-12.46
	MV256184	Shop Parts	Invoice	06/18/2021	Shop Parts	500-511-522-60-34-01	404.91
0387	MUNICIPAL EMERGENCY SERVICE	21-01635					306.04
	IN1595162	SCBA Flow Testing	Invoice	06/30/2021	SCBA Flow Testing	001-504-522-20-48-12	306.04
0400	NATIONAL HOSE TESTING SPECIALTY	21-01636					18,710.50
	50128	2021 Fire Hose & Ground Ladder Testir	Invoice	07/01/2021	2021 Fire Hose Testing	001-504-522-20-41-02	14,431.50
					2021 Ground Ladder Testing / Heat Ser	001-504-522-20-48-02	4,279.00
0413	NORTH COAST ELECTRIC COMPANY	21-01637					56.39
	S011002466.001	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	56.39
2011	NORTHWEST FIBER, LLC	21-01638					550.17
	ST71-JULAUG21	Fax & Alarm Services - ST 71	Invoice	07/14/2021	Fax & Alarm Services - ST 71	001-513-522-50-42-01	209.22
	ST73-JULAUG21	Fire & Alarm Services - ST 73	Invoice	07/10/2021	Fire & Alarm Services - ST 73	001-513-522-50-42-01	340.95
0434	OFFICE DEPOT	21-01639					324.58
	170898549001	Printer Ink, Pressboard Folders, Printal	Invoice	04/27/2021	Printer Ink,Pressboard Classification Fc	001-502-522-10-31-00	260.12
	180480517001	Clasp Closure Envelopes (9"x12")	Invoice	07/01/2021	Clasp Closure Envelopes (9"x12")	001-502-522-10-31-00	7.10
	181641042001	Disposable Surgical Face Masks (COVID	Invoice	07/06/2021	Disposable Surgical Face Masks (COVID	001-507-522-50-31-00	17.48
	181825854001	Binder Clips, Flap Closure Envelopes (1	Invoice	06/30/2021	Binder Clips, Flap Closure Envelopes (1	001-502-522-10-31-00	39.88
0451	PACIFIC POWER BATTERIES	21-01640					10.66
	17129422	CR2032 Batteries (x5)	Invoice	06/09/2021	CR2032 Batteries (x5)	001-507-522-50-31-00	10.66

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Vendor #	Payable Number	Payable Description					Distribution Amount
1630	PEDIATRIC EMERGENCY STANDARDS	21-01641					2,652.25
	INV-4369	Handtevy Mobile Software Annual Sub	Invoice	07/16/2021	Handtevy Mobile Software Annual Sub	001-509-522-20-49-02	2,652.25
0466	PETROCARD SYSTEMS, INC.	21-01642					1,488.71
	C762775	OnSite Mobile Fueling Service - ST 71,	Invoice	06/30/2021	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00 001-509-522-20-32-00	744.36 744.35
1916	PRAXAIR DISTRIBUTION INC	21-01643					51.79
	64330050	Shop Supplies	Invoice	06/22/2021	Shop Supplies	500-511-522-60-31-05	51.79
0308	PROPERTY MAINTENANCE COM/	21-01644					819.75
	M-953VW 073121.1	Property Management Services - Admi	Invoice	07/01/2021	Property Management Services - Admi	001-507-522-50-41-00 300-507-522-50-41-00	122.96 696.79
0483	PUGET SOUND ENERGY	21-01645					35.87
	ST82STOR-JUNJUL21	Natural Gas - ST 82 Storage	Invoice	07/07/2021	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87
0483	PUGET SOUND ENERGY	21-01646					110.06
	ST33-JUNJUL21	Natural Gas - ST 33	Invoice	07/13/2021	Natural Gas - ST 33	001-507-522-50-47-03	110.06
0483	PUGET SOUND ENERGY	21-01647					124.41
	ST82-JUNJUL21	Natural Gas - ST 82	Invoice	07/20/2021	Natural Gas - ST 82	001-507-522-50-47-03	124.41
0483	PUGET SOUND ENERGY	21-01648					64.87
	ST74-JUNJUL21	Natural Gas - ST 74	Invoice	07/14/2021	Natural Gas - ST 74	001-507-522-50-47-03	64.87
0483	PUGET SOUND ENERGY	21-01649					40.45
	ST31-JUNJUL21	Natural Gas - ST 31	Invoice	07/08/2021	Natural Gas - ST 31	001-507-522-50-47-03 500-511-522-60-47-01	34.51 5.94
0483	PUGET SOUND ENERGY	21-01650					97.84
	ST71-JUNJUL21	Natural Gas - ST 71	Invoice	07/15/2021	Natural Gas - ST 71	001-507-522-50-47-03	97.84
0483	PUGET SOUND ENERGY	21-01651					120.13
	ST81-JUNJUL21	Natural Gas - ST 81	Invoice	07/07/2021	Natural Gas - ST 81	001-507-522-50-47-03	120.13
0483	PUGET SOUND ENERGY	21-01652					83.71
	ST73-JUNJUL21	Natural Gas - ST 73	Invoice	07/14/2021	Natural Gas - ST 73	001-507-522-50-47-03	83.71
0483	PUGET SOUND ENERGY	21-01653					177.15
	ADMIN-JUNJUL21	Natural Gas - Admin Bldg	Invoice	07/08/2021	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	26.57 150.58
0484	PURCELL TIRE & SERVICE CENTER	21-01654					1,351.05
	24244943	Shop Parts	Invoice	06/23/2021	Shop Parts	500-511-522-60-34-01	1,351.05
2054	QUADIENT FINANCE USA, INC.	21-01655					120.00
	JUNE2021	Postage Machine Usage - Postage	Invoice	07/01/2021	Postage Machine Usage - Postage	001-502-522-10-42-00	120.00
2053	RAINGARDENS NORTHWEST, INC	21-01656					304.70
	R4312	Filtterra Stormwater Biofiltratn Systm N	Invoice	06/28/2021	Filtterra Stormwater Biofiltratn Systm N	001-507-522-50-48-00	304.70
1937	RAIRDON'S OF MONROE	21-01657					171.25
	87999	Shop Parts	Invoice	07/08/2021	Shop Parts	500-511-522-60-34-01	171.25

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0501	RICOH USA, INC. 105128909	21-01658 Copier Machine Lease - ST 31	Invoice	07/02/2021	Copier Machine Lease - ST 31	001-512-522-10-45-00	396.30 396.30
0501	RICOH USA, INC. 105169454	21-01659 Copier Machine - ST 71	Invoice	07/09/2021	Copier Machine Lease - ST 71 Copier Machine Usage - ST 71	001-512-522-10-45-00 001-502-522-10-31-00	530.12 319.07 211.05
0513	ROSE CITY LABEL 153279	21-01660 SRFR Sticker Badges (x10,000)	Invoice	06/30/2021	SRFR Sticker Badges (x10,000)	001-515-522-30-31-01	607.05 607.05
1921	SEA-WESTERN INV11401	21-01661 Turnout/Bunker Gear - Coat (x37), Pan	Invoice	06/22/2021	Turnout/Bunker Gear - Coat (x37), Pan	303-504-522-20-35-04	102,585.60 102,585.60
0535	SHAWN SELTZ INV06428	21-01662 EVT Test Reimbursement (RL1)	Invoice	07/07/2021	EVT Test Reimbursement (RL1)	500-511-522-45-49-01	35.00 35.00
0544	SILVER LAKE WATER ST77FM-JUN21	21-01663 Water (Fire Meter) - ST 77	Invoice	06/30/2021	Water (Fire Meter) - ST 77	001-507-522-50-47-02	166.60 166.60
0544	SILVER LAKE WATER ST76-JUN21	21-01664 Water & Sewer - ST 76	Invoice	06/30/2021	Water & Sewer - ST 76	001-507-522-50-47-02	357.67 357.67
0544	SILVER LAKE WATER ST77-JUN21	21-01665 Water & Sewer - ST 77	Invoice	06/30/2021	Water & Sewer - ST 77	001-507-522-50-47-02	117.15 117.15
0544	SILVER LAKE WATER ST76FM-JUN21	21-01666 Water (Fire Meter) - ST 76	Invoice	06/30/2021	Water (Fire Meter) - ST 76	001-507-522-50-47-02	166.60 166.60
0557	SNOHOMISH AQUATIC CENTER 111828 54967	21-01667 Rescue Swimmer Pool Usage (Decemb Rescue Swimmer Pool Usage (April-Au)	Invoice Invoice	01/05/2021 09/23/2019	Rescue Swimmer Pool Usage (Decemb Rescue Swimmer Pool Usage (April-Au)	001-506-522-45-49-26 001-506-522-45-49-26	210.00 66.00 144.00
1547	SNOHOMISH COUNTY 911 3685  3726 3742 3745	21-01668 Monthly Dispatch Services  Monthly EPCR Quarterly Locution - ST 31, 32 Managed Laptop Leases	Invoice  Invoice Invoice Invoice	07/01/2021  07/01/2021 07/01/2021 07/01/2021	Monthly Dispatch Services  Monthly Electronic Patient Care Repor Quarterly Locution - ST 31, 32 Managed Laptop Leases	001-504-528-00-41-00 001-509-528-00-41-00 001-509-522-20-49-02 001-513-522-10-49-04 303-504-522-20-45-03 303-509-522-20-45-00	97,920.24 18,170.40 72,681.58 1,266.52 2,445.99 1,349.68 2,006.07
0564	SNOHOMISH COUNTY FIRE CHIEF 1010 1028	21-01669 SCFCA Annual Membership Dues SCFCA Spring Tactical Training Registra	Invoice Invoice	01/26/2021 05/20/2021	SCFCA Annual Membership Dues SCFCA Spring Tactical Training Registra	001-502-522-10-49-01 001-506-522-45-49-02	818.56 668.56 150.00
1536	SNOHOMISH COUNTY FIRE DISTF 6332 6333	21-01670 Extension Cord - ST 73 (Lowe's Invoice Tree Removal Srvc (Douglas Fir/Laurel	Invoice Invoice	07/08/2021 07/14/2021	Extension Cord - ST 73 (Lowe's Invoice Tree Removal Srvc (Douglas Fir/Laurel	001-507-522-50-35-00 001-507-522-50-48-00	1,335.58 41.98 1,293.60
1536	SNOHOMISH COUNTY FIRE DISTF FIRE-06/30/21	21-01671 Apparatus Fleet Maintenance	Invoice	06/30/2021	Apparatus Fleet Maintenance - EMS Apparatus Fleet Maintenance - Suppre	001-509-522-20-48-01 001-513-522-20-48-01	163,855.08 25,875.36 137,979.72

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1536	SNOHOMISH COUNTY FIRE DISTF	21-01672					844.97
	EXCISE TAX-JUNE21	Excise/Use Tax - June 2021	Invoice	06/30/2021	Excise/Use Tax - June 2021	001-502-522-10-49-06	99.23
					Excise/Use Tax - June 2021	001-504-522-20-31-10	10.49
					Excise/Use Tax - June 2021	001-504-522-20-35-00	56.00
					Excise/Use Tax - June 2021	001-504-522-20-48-02	12.09
					Excise/Use Tax - June 2021	001-505-522-30-31-00	18.05
					Excise/Use Tax - June 2021	001-513-522-10-35-00	616.45
					Excise/Use Tax - June 2021	001-514-522-20-31-09	16.83
					Excise/Use Tax - June 2021	500-511-522-60-34-01	15.83
1550	SNOHOMISH COUNTY PLANNING	21-01673					344.50
	I000568276	ILA Fire Investigation Services (Case 20	Invoice	07/09/2021	ILA Fire Investigation Services (Case 20	001-505-522-30-41-00	344.50
0565	SNOHOMISH COUNTY PUD	21-01674					924.18
	115495051	Electricity - ST 71	Invoice	06/30/2021	Electricity - ST 71	001-507-522-50-47-01	924.18
0565	SNOHOMISH COUNTY PUD	21-01675					277.12
	138534741	Electricity - ST 76	Invoice	07/09/2021	Electricity - ST 76	001-507-522-50-47-01	277.12
0565	SNOHOMISH COUNTY PUD	21-01676					245.27
	141847867	Electricity - ST 83	Invoice	07/01/2021	Electricity - ST 83	001-507-522-50-47-01	245.27
0567	SNURE LAW OFFICE, PSC	21-01677					2,037.50
	JUNE2021	Attorney Services	Invoice	07/01/2021	Attorney Services	001-512-522-10-41-03	2,037.50
0569	SOUND PUBLISHING, INC	21-01678					9,066.08
	2589597	2020 Annual Report Printing	Invoice	06/23/2021	2020 Annual Report Printing	001-515-522-30-49-01	1,093.64
	2589961	Summer 2021 Newsletter Printing	Invoice	06/29/2021	Summer 2021 Newsletter Printing	001-515-522-30-49-01	7,972.44
0572	SPEEDWAY CHEVROLET	21-01679					632.73
	125777	Shop Parts	Invoice	12/11/2020	Shop Parts	500-511-522-60-34-01	197.90
	128648	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	235.72
	128674	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	90.70
	128770	Shop Parts	Invoice	07/07/2021	Shop Parts	500-511-522-60-34-01	108.41



## Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
2057	SPRAGUE PEST SOLUTIONS	21-01680					1,593.78
	4543959	Monthly Pest Control Services - ST 74	Invoice	06/28/2021	Monthly Pest Control Services - ST 74	001-507-522-50-41-00	90.09
	4543961	Pest Control Perimeter Services (Trianr	Invoice	06/28/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.20
	4543964	Monthly Pest Control Services - ST 82	Invoice	06/21/2021	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	89.93
	4543965	Pest Control Perimeter Services (Trianr	Invoice	06/21/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.00
	4543966	Monthly Pest Control Services - ST 83	Invoice	06/21/2021	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	90.09
	4543967	Pest Control Perimeter Services (Trianr	Invoice	06/21/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.20
	4543968	Monthly Pest Control Services - ST 81	Invoice	06/21/2021	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	89.93
	4543969	Pest Control Perimeter Services (Trianr	Invoice	06/21/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.00
	4543970	Monthly Pest Control Services - ST 77	Invoice	06/22/2021	Monthly Pest Control Services - ST 77	001-507-522-50-41-00	90.09
	4543971	Pest Control Perimeter Services (Trianr	Invoice	06/22/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.20
	4543977	Monthly Pest Control Services - ST 71	Invoice	06/29/2021	Monthly Pest Control Services - ST 71	001-507-522-50-41-00	90.09
	4543978	Pest Control Perimeter Services (Trianr	Invoice	06/29/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.20
	4543979	Monthly Pest Control Services - ST 33	Invoice	06/28/2021	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	90.09
	4543980	Pest Control Perimeter Services (Trianr	Invoice	06/28/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.20
	4543981	Monthly Pest Control Services - ST 32	Invoice	06/21/2021	Monthly Pest Control Services - ST 32	001-507-522-50-41-00	90.17
	4543982	Pest Control Perimeter Services (Trianr	Invoice	06/21/2021	Pest Control Perimeter Services (Trianr	001-507-522-50-41-00	109.30
0580	STATE OF WA DEPARTMENT OF F	21-01681					844.97
	EXCISE TAX-JUNE21	Excise/Use Tax - June 2021 (600-355-3	Invoice	06/30/2021	Excise/Use Tax - June 2021 (600-355-3	611-512-589-00-00-00	844.97
1960	STORMWIND LLC	21-01682					990.00
	36297	StormWind Ultimate Access Annual Su	Invoice	06/23/2021	StormWind Ultimate Access Annual Su	001-513-522-10-49-04	990.00
1538	STREAMLINE AUTOMATION SYST	21-01683					8,928.31
	2021-34	Fire Inspections Software Annual Subs	Invoice	02/08/2021	Fire Inspections Software Annual Subs	001-505-522-30-49-04	7,843.76
	2021-70	2018 WA Fire Code Digital Subscriptior	Invoice	06/10/2021	2018 WA Fire Code Digital Subscriptior	001-505-522-30-49-02	1,084.55
0587	SYSTEMS DESIGN WEST, LLC	21-01684					74,950.65
	20211402	EMS Transport Billing Monthly Service:	Invoice	07/13/2021	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	14,950.65
	GEMT2030	2020 GEMT Consulting Services Fee (L	Invoice	06/28/2021	2020 GEMT Consulting Services Fee (L	001-509-522-20-41-13	30,000.00
	GEMT2060	2020 GEMT Consulting Services Fee (S	Invoice	06/28/2021	2020 GEMT Consulting Services Fee (S	001-509-522-20-41-13	30,000.00
0610	TRUE NORTH EMERGENCY EQUIF	21-01685					1,757.71
	A08641	Shop Parts	Invoice	06/24/2021	Shop Parts	500-511-522-60-34-01	193.35
	A08686	Shop Parts	Invoice	06/29/2021	Shop Parts	500-511-522-60-34-01	81.24
	A08690	Shop Parts	Invoice	06/30/2021	Shop Parts	500-511-522-60-34-01	40.94
	A08732	Shop Parts	Invoice	07/02/2021	Shop Parts	500-511-522-60-34-01	71.95
	A08808	Shop Parts	Invoice	07/12/2021	Shop Parts	500-511-522-60-34-01	1,370.23
1589	U S FIRE EQUIPMENT, LLC	21-01686					6,537.86
	80966-1	Structural Fire Helmet Assembly (x7)	Invoice	06/30/2021	Structural Fire Helmet Assembly (x7)	303-504-522-20-35-04	2,088.52
	80966-2	Structural Fire Helmet Assembly (x15)	Invoice	07/16/2021	Structural Fire Helmet Assembly (x15)	303-504-522-20-35-04	4,449.34
0622	UNITED PARCEL SERVICE	21-01687					46.40
	000042W7X8281	Freight Charges (Shop)	Invoice	07/10/2021	Freight Charges (Shop)	500-511-522-60-34-01	19.11
	000042W7X8291	Freight Charges (Shop)	Invoice	07/17/2021	Freight Charges (Shop)	500-511-522-60-34-01	27.29

## Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
0624	US BANK	21-01688					Distribution Amount
	USBANK-JUNE21	District Credit Card Charges - June 202	Invoice	06/25/2021	2021 LATCH Manual	001-505-522-30-49-02	21,827.05
					2021 WFOA Conference Registration -	001-503-522-45-49-02	50.28
					2022 Calendars	001-506-522-45-31-03	405.00
					5LB & 10LB Dumbell Weights - ST 73	001-510-522-20-35-01	85.00
					Active 911 Subscription	001-513-522-10-49-04	240.80
					Adobe Creative Cloud Software Month	001-502-522-10-49-01	751.44
					Amazon Prime Monthly Membership F	500-511-522-60-34-01	57.92
					Apparatus Detailing Supplies	001-509-522-20-48-01	14.20
						001-513-522-20-48-01	56.58
					Background Check	001-503-522-10-49-06	56.58
					Background Check	001-503-522-10-49-06	101.70
					Background Check	001-503-522-10-49-06	101.70
					Background Check	001-503-522-10-49-06	101.70
					Background Check	001-503-522-10-49-06	101.70
					Background Check	001-503-522-10-49-06	101.70
					Background Check	001-503-522-10-49-06	101.70
					Battalion Chief Testing Supplies	001-506-522-45-49-19	45.79
					Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	418.71
					Book: Public Personnel Management	001-506-522-45-34-00	33.66
					Business License Renewal - ST 81	001-512-522-10-41-02	48.69
					Business License Renewal - ST 82	001-512-522-10-41-02	46.56
					Butane Fuel (x6)	001-514-522-20-35-01	39.28
					CalendarWiz Professional Monthly Sut	001-513-522-10-49-04	29.00
					Chief Fire Officer (CFO) & FM Renewal	001-506-522-45-49-01	650.00
					Chief Training Officer (CTO) Renewal - i	001-506-522-45-49-01	325.00
					Coffee - Battalion Chief Testing	001-506-522-45-49-19	58.80
					Coffee - Post Academy	001-506-522-45-31-03	19.57
					Coffee (O'Brien Request)	001-502-522-10-49-06	112.96
					Commissioner & Chief Lunch	001-502-522-10-49-06	30.14
					Cooler/Ice Chest (x3)	001-514-522-20-35-01	710.42
					CPE Class Registratn (CPA License Rene	001-503-522-45-49-02	249.00
					Drywall Repair Supplies	001-507-522-50-48-00	39.04
					Emergency Response Services Annual :	001-510-522-20-49-04	1,784.00
					Exercise Mats, Resistance Bands - ST 7:	001-510-522-20-35-01	71.13
					External Hard Drive & Carrying Case	001-513-522-10-35-00	79.30
					FastField Mobile Forms Software	001-505-522-30-49-04	817.56
					Flags	001-507-522-50-35-00	850.42
					Fuel (Truck Rental)	001-507-522-50-45-00	23.30
					Hotel - Stihl Saw Training (Arnold)	001-506-522-45-43-00	111.10
					Hotel - Stihl Saw Training (Dickinson)	001-506-522-45-43-00	111.10
					Hotel - Stihl Saw Training (Frymire)	001-507-522-50-43-00	111.10
					Hotel - Stihl Saw Training (Gardner)	001-506-522-45-43-00	111.10

## Docket of Claims Register

APPKT00763 - 07/22/2021 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-JUNE21	District Credit Card Charges - June 202	Invoice	06/25/2021	Hotel - Stihl Saw Training (Langheld)	001-506-522-45-43-00	105.60
					Hotel - Stihl Saw Training (Lewis)	001-507-522-50-43-00	111.10
					Hotel - Stihl Saw Training (Silva)	001-507-522-50-43-00	111.10
					Hydrant Bag Repair	001-504-522-20-31-01	82.05
					Internet Services - Paramedic Student	001-506-522-45-49-37	50.43
					IO Training Props (EMS)	001-509-522-20-49-04	126.25
					IT Tools	001-513-522-10-35-00	152.19
					Ladder Rack Parts (S1706)	001-513-522-20-48-01	300.57
					Ladder Rack Parts (S1706)	001-513-522-20-48-01	1,004.11
					Leadership Development Class Registr	001-506-522-45-49-02	750.00
					Leadership Development Class Registr	001-506-522-45-49-02	750.00
					Ligh Bulbs	001-507-522-50-31-00	-21.78
					Light Bulbs	001-507-522-50-31-00	130.65
					Lunch	001-502-522-10-49-06	41.24
					Lunch	001-509-522-20-49-04	122.50
					Lunch - Battalion Chief Testing	001-506-522-45-49-19	12.00
					Lunch - Battalion Chief Testing	001-506-522-45-49-19	327.27
					Lunch - Chiefs Mtg (Waller,O'Brien,Mcl	001-502-522-10-49-06	46.05
					Lunch - Post Academy	001-506-522-45-31-03	354.92
					Magnetic Ratchet Scwdriver (Door Se	001-513-522-10-35-00	109.88
					Medical Supplies	001-509-522-30-31-02	127.24
					Metronomes	001-509-522-20-35-00	86.20
					Microsoft 365 Apps Monthly Subscript	001-513-522-45-49-02	9.03
					Postage (Employee Communication)	001-502-522-10-42-00	7.40
					Postage (Mailing Books - S.Young)	001-502-522-10-42-00	12.75
					Pots & Pans	001-507-522-50-35-00	215.59
					Rescue Swimmer Equipment	001-514-522-20-35-03	127.07
					Rescue Swimmer Equipment	001-514-522-20-35-03	102.12
					Rescue Swimmer Supplies	001-514-522-20-31-09	112.84
					Rowing Machine - ST 82	303-510-522-20-35-00	978.24
					Safe Kids Technician Recertification Fe	001-505-522-45-49-02	55.00
					Shoelaces (Duty Boots)	001-504-522-20-31-07	8.73
					Shop Parts	500-511-522-60-34-01	97.58
					Shop Parts	500-511-522-60-34-01	33.83
					Shop Parts	500-511-522-60-34-01	81.30
					Shop Parts	500-511-522-60-34-01	24.02
					Shop Parts	500-511-522-60-34-01	16.38
					Shop Parts	500-511-522-60-34-01	879.50
					Shop Parts	500-511-522-60-34-01	116.00
					Shop Parts	500-511-522-60-34-01	1,298.81
					Shop Parts	500-511-522-60-34-01	52.14
					Shop Parts	500-511-522-60-34-01	16.38
					Shop Parts	500-511-522-60-34-01	30.47

## Docket of Claims Register

APPKT00763 - 07/22/2021 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
	USBANK-JUNE21	District Credit Card Charges - June 202	Invoice	06/25/2021	Shop Parts	500-511-522-60-34-01	1,299.00
					Shop Small Tools & Equipment	500-511-522-60-35-00	52.45
					Shop Small Tools & Equipment	500-511-522-60-35-00	109.14
					Shop Small Tools & Equipment	500-511-522-60-35-00	202.21
					Shop Supplies	500-511-522-60-31-05	32.43
					Shop Supplies	500-511-522-60-31-05	26.22
					Snacks - Battalion Chief Testing	001-506-522-45-49-19	93.99
					Snacks - Battalion Chief Testing	001-506-522-45-49-19	29.45
					Tools	001-507-522-50-35-00	93.88
					Training Trailer Supplies	001-506-522-45-31-03	70.94
					Truck Rental	001-507-522-50-45-00	220.82
					Truck Rental	001-507-522-50-45-00	199.37
					WA State Patrol (WSP) Background Check	001-503-522-10-49-06	110.00
					Washington State Patrol (WSP) Background Check	001-503-522-10-49-06	11.00
					Water Dispenser Rental - Shop	500-511-522-60-31-04	31.50
					Water Meter Cover - ST 82	001-507-522-50-35-00	18.56
					Window Blinds - ST 32	001-507-522-50-48-00	587.77
					Wood Bench - Logistics	001-507-522-50-35-00	127.14
1569	US BANK VOYAGER 8693676982127	21-01689 Fuel	Invoice	07/01/2021	Fuel - EMS	001-509-522-20-32-00	5,098.94
					Fuel - Shop	500-511-522-60-32-00	2,523.54
					Fuel - Suppression	001-504-522-20-32-00	51.85
							2,523.55
0631	VERATHON MEDICAL 80321884	21-01690 Medical Supplies	Invoice	07/15/2021	Medical Supplies	001-509-522-30-31-02	809.38
0633	VERIZON WIRELESS SERVICES LLC 9882922363	21-01691 District Mifi Plan (Huff)	Invoice	06/28/2021	District Mifi Plan (Huff)	001-513-522-10-42-00	40.01
0633	VERIZON WIRELESS SERVICES LLC 9882726082	21-01692 Crew/Apparatus Cell Phones	Invoice	06/25/2021	Crew/Apparatus Cell Phones	001-513-522-10-42-00	40.01
0633	VERIZON WIRELESS SERVICES LLC 9882793541	21-01693 District Cell Phones & Mifi Plans (Legal)	Invoice	06/25/2021	District Cell Phones & Mifi Plans (Legal)	001-513-522-10-42-00	15.87
					District Cell Phone - Shop	500-511-522-60-42-00	1,235.21
					District Cell Phones & Mifi Plans - Fire	001-513-522-10-42-00	50.25
							1,184.96
0651	WAVE BUSINESS 103946501-0008908	21-01694 Fiber Optic Connection - ST 81, 82	Invoice	07/01/2021	Fiber Optic Connection - ST 81, 82	001-513-522-50-42-01	1,024.60
0651	WAVE BUSINESS 103131101-0008908	21-01695 Fiber Optic Connection - ST 31, 33	Invoice	07/01/2021	Fiber Optic Connection - ST 31, 33	001-513-522-50-42-01	1,190.91
0651	WAVE BUSINESS 032004901-0008908	21-01696 Internet & TV Services - ST 74	Invoice	07/01/2021	Internet & TV Services - ST 74	001-513-522-50-42-01	1,190.91
							147.76
							147.76
<b>Total Claims: 131</b>						<b>Total Payment Amount:</b>	<b>665,474.22</b>

## Snohomish County Fire District #7

07/21/2021

### Claims Voucher Summary

Page 1 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
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Voucher	Payee/Claimant	1099 Default	Amount
21-01566	ACE HARDWARE		171.87
21-01567	AIR EXCHANGE, INC		1,547.57
21-01568	ALL BATTERY SALES AND SERVICE		5,177.12
21-01569	AMAZON CAPITAL SERVICES, INC		354.22
21-01570	ANDGAR MECHANICAL LLC		797.89
21-01571	ARAMARK UNIFORM SERVICES		278.05
21-01572	AT&T MOBILITY LLC		46.71
21-01573	B&H FIRE AND SECURITY		240.72
21-01574	BADGLEY'S LANDSCAPE LLC		10,042.87
21-01575	BICKFORD MOTORS INC.		577.91
21-01576	BLANCHARD ELECTRIC & FLEET SUPPLY		169.72
21-01577	BOUND TREE MEDICAL, LLC		20,893.55
21-01578	BRAKE & CLUTCH SUPPLY INC		1,886.23
21-01579	BRENDAN GRACE		634.50
21-01580	CANON FINANCIAL SERVICES INC		364.59
21-01581	CAYA COMMUNICATIONS LLC		11,571.00
21-01582	CDW GOVERNMENT LLC		220.02
21-01583	CENTRAL WELDING SUPPLY		1,373.51
21-01584	CITY OF MONROE		143.15
21-01585	CITY OF MONROE		34.12
21-01586	CITY OF MONROE		344.47
21-01587	CITY OF MONROE		690.75
21-01588	CLEARVIEW HARDWARE & FEED		4.36
21-01589	COGDILL NICHOLS REIN WARTELLE ANDREWS		6,494.20
21-01590	COLUMBIA SOUTHERN UNIVERSITY		634.50
21-01591	COMCAST		136.01
21-01592	COMCAST		154.79
21-01593	COMCAST		456.75
21-01594	COMDATA INC.		5,779.37
21-01595	COMMLINQ TECHNOLOGIES		3,787.25
21-01596	COURIERWEST		2,232.00

**Page Total** 77,239.77

**Cumulative Total** 77,239.77

## Snohomish County Fire District #7

07/21/2021

### Claims Voucher Summary

Page 2 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-01597	CROSS VALLEY WATER DISTRICT		616.15
21-01598	CROSS VALLEY WATER DISTRICT		482.73
21-01599	CROSS VALLEY WATER DISTRICT		258.37
21-01600	DELL FINANCIAL SERVICES LLC		6,967.99
21-01601	DICK'S TOWING, INC.		889.38
21-01602	DIRECTV, LLC		105.23
21-01603	DUO-SAFETY LADDER CORPORATION		569.85
21-01604	ELECTRONIC BUSINESS MACHINES		127.73
21-01605	EMERALD SERVICES, INC		31.85
21-01606	FIRECOM		33.36
21-01607	FOSTER PRESS LLC		238.94
21-01608	FREIGHTLINER NORTHWEST		5,903.68
21-01609	GALLS, LLC - DBA BLUMENTHAL UNIFORM		8,464.71
21-01610	GOVERNMENT FINANCE OFFICERS ASSOCIATION		160.00
21-01611	GRAINGER		3,195.68
21-01612	HARBORVIEW INVESTMENT LTD		3,045.00
21-01613	HD SUPPLY MAINTENANCE SOLUTIONS		137.62
21-01614	HIGHWAY AUTO SUPPLY		27.32
21-01615	HILL STREET CLEANERS		659.76
21-01616	HUGHES FIRE EQUIPMENT		2,845.47
21-01617	IRON MOUNTAIN INC		410.70
21-01618	ISOUTSOURCE		772.76
21-01619	JOHN THOMAS		188.69
21-01620	KATHERINE POWERS		120.21
21-01621	KENT D. BRUCE CO., LLC		42.95
21-01622	KUSSMAUL ELECTRONICS CO INC		1,316.44
21-01623	LAKE STEVENS SEWER DISTRICT		172.00
21-01624	LAKE STEVENS SEWER DISTRICT		86.00
21-01625	LEMAY MOBILE SHREDDING		143.43
21-01626	LES SCHWAB WAREHOUSE CENTER		184.69
21-01627	LISA DEFENBAUGH		624.25

**Page Total** 38,822.94

**Cumulative Total** 116,062.71

## Snohomish County Fire District #7

### Claims Voucher Summary

07/21/2021

Page 3 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
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 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-01628	LN CURTIS & SONS		469.70
21-01629	LOREN KOHLER		125.00
21-01630	LOWE'S		1,586.23
21-01631	MICHAEL FRYMIRE		151.24
21-01632	MOBILE HEALTH RESOURCES		1,467.10
21-01633	MONROE PARTS HOUSE		6,500.37
21-01634	MOTOR TRUCKS INC		826.23
21-01635	MUNICIPAL EMERGENCY SERVICES, INC.		306.04
21-01636	NATIONAL HOSE TESTING SPECIALTIES, INC.		18,710.50
21-01637	NORTH COAST ELECTRIC COMPANY		56.39
21-01638	NORTHWEST FIBER, LLC		550.17
21-01639	OFFICE DEPOT		324.58
21-01640	PACIFIC POWER BATTERIES		10.66
21-01641	PEDIATRIC EMERGENCY STANDARDS		2,652.25
21-01642	PETROCARD SYSTEMS, INC.		1,488.71
21-01643	PRAXAIR DISTRIBUTION INC		51.79
21-01644	PROPERTY MAINTENANCE COM/RES		819.75
21-01645	PUGET SOUND ENERGY		35.87
21-01646	PUGET SOUND ENERGY		110.06
21-01647	PUGET SOUND ENERGY		124.41
21-01648	PUGET SOUND ENERGY		64.87
21-01649	PUGET SOUND ENERGY		40.45
21-01650	PUGET SOUND ENERGY		97.84
21-01651	PUGET SOUND ENERGY		120.13
21-01652	PUGET SOUND ENERGY		83.71
21-01653	PUGET SOUND ENERGY		177.15
21-01654	PURCELL TIRE & SERVICE CENTER		1,351.05
21-01655	QUADIENT FINANCE USA, INC.		120.00
21-01656	RAINGARDENS NORTHWEST, INC.		304.70
21-01657	RAIRDON'S OF MONROE		171.25
21-01658	RICOH USA, INC.		396.30

**Page Total**

39,294.50

**Cumulative Total**

155,357.21

## Snohomish County Fire District #7

### Claims Voucher Summary

07/21/2021

Page 4 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-01659	RICOH USA, INC.		530.12
21-01660	ROSE CITY LABEL		607.05
21-01661	SEA-WESTERN		102,585.60
21-01662	SHAWN SELTZ		35.00
21-01663	SILVER LAKE WATER		166.60
21-01664	SILVER LAKE WATER		357.67
21-01665	SILVER LAKE WATER		117.15
21-01666	SILVER LAKE WATER		166.60
21-01667	SNOHOMISH AQUATIC CENTER		210.00
21-01668	SNOHOMISH COUNTY 911		97,920.24
21-01669	SNOHOMISH COUNTY FIRE CHIEFS ASSOCIATION		818.56
21-01670	SNOHOMISH COUNTY FIRE DISTRICT 7		1,335.58
21-01671	SNOHOMISH COUNTY FIRE DISTRICT 7		163,855.08
21-01672	SNOHOMISH COUNTY FIRE DISTRICT 7		844.97
21-01673	SNOHOMISH COUNTY PLANNING AND DEVELOPMENT SERVICE		344.50
21-01674	SNOHOMISH COUNTY PUD		924.18
21-01675	SNOHOMISH COUNTY PUD		277.12
21-01676	SNOHOMISH COUNTY PUD		245.27
21-01677	SNURE LAW OFFICE, PSC		2,037.50
21-01678	SOUND PUBLISHING, INC		9,066.08
21-01679	SPEEDWAY CHEVROLET		632.73
21-01680	SPRAGUE PEST SOLUTIONS		1,593.78
21-01681	STATE OF WA DEPARTMENT OF REVENUE		844.97
21-01682	STORMWIND LLC		990.00
21-01683	STREAMLINE AUTOMATION SYSTEMS, LLC		8,928.31
21-01684	SYSTEMS DESIGN WEST, LLC		74,950.65
21-01685	TRUE NORTH EMERGENCY EQUIPMENT INC		1,757.71
21-01686	U S FIRE EQUIPMENT, LLC		6,537.86
21-01687	UNITED PARCEL SERVICE		46.40
21-01688	US BANK		21,827.05
21-01689	US BANK VOYAGER		5,098.94

**Page Total**

505,653.27

**Cumulative Total**

661,010.48



## Snohomish County Fire District #7 Claims Voucher Summary

07/21/2021

Page 5 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-01690	VERATHON MEDICAL		809.38
21-01691	VERIZON WIRELESS SERVICES LLC		40.01
21-01692	VERIZON WIRELESS SERVICES LLC		15.87
21-01693	VERIZON WIRELESS SERVICES LLC		1,235.21
21-01694	WAVE BUSINESS		1,024.60
21-01695	WAVE BUSINESS		1,190.91
21-01696	WAVE BUSINESS		147.76

<b>Page Total</b>	4,463.74
<b>Cumulative Total</b>	665,474.22



**Payroll Summary and Authorization Form for the**

**July 15, 2021 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: Snohomish Regional Fire and Rescue**

**Direct Deposits: \$838,776.88**

**Paper Checks: \$7,487.18**

**Taxes: \$230,486.19**

**Allowed in the sum of: \$1,076,750.25**

Reviewed by:   
District Administrative Coordinator

Prepared by:   
Payroll Specialist

Approved by Commissioners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
July 8, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, and Commissioner Schaub. In attendance via video were Commissioner Gagnon, Commissioner Snyder and Commissioner Steinruck. Commissioners Fay and Woolery were absent with notice.

**PUBLIC COMMENT:** None

**UNION COMMENT**

*IAFF:* President McConnell expressed gratitude to Chief O'Brien, Executive Staff, Labor Negotiations Committee and the Union Bargaining Team regarding the process of negotiating the Collective Bargaining Agreement. He asked the Board of Commissioners for strong consideration when this contract is presented for Board approval.

*Teamsters:* None

**CHIEFS REPORT:** As presented. Chief O'Brien offered thanks to all involved in the negotiations of the IAFF Collective Bargaining Agreement. Chief O'Brien asked Deputy Chief Lundquist and Deputy Chief Dorsey to overview the 4<sup>th</sup> of July responses and the unprecedented heat wave responses.

DC Lundquist explained our planning, collaboration and defensive strategy for the potential danger the 4<sup>th</sup> of July could bring combined with the heatwave our community had been experiencing. There was mutual communication between neighboring Fire Districts that benefitted all the communities involved. We had no significant injuries to report and no house fires. We consider 4<sup>th</sup> of July a success.

DC Dorsey gave a briefing on the County Response to the extreme heat. He explained the corroboration efforts between Providence Hospital and Snohomish County Fire Districts to improve the overwhelming responses to the heat. Disaster Medical Coordination Center was enacted for Providence Everett Medical Center to help alleviate the call volume. This proved to be successful. There was much to learn from this extreme weather presence.

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Vouchers: 21-01423 to 21-01445; (\$595,501.29)

AP Vouchers: 21-01446 to 21-01554; (\$181,367.30)

**Approval of Payroll**

June 30, 2021 \$1,521,229.89

**Approval of Minutes**

Approve Regular Board Meeting Minutes –June 24, 2021

**Motion to approve the Consent Agenda as submitted.**



Motion by Commissioner Elmore and 2nd by Commissioner Schaub  
On Vote, **Motion carried 7/0.**

## **CORRESPONDENCE**

### **OLD BUSINESS**

#### **Discussion**

#### **Action**

*Fire Levy Letter to Board of Commissioners*

#### **Motion to approve Resolution 2021-4, Submission of Levy General Election.**

Motion by Commissioner Elmore and 2nd by Commissioner Schaub  
On Vote, **Motion carried 7/0.**

*Chaplains Program approval*

#### **Motion to approve Chaplains Program as submitted.**

Motion by Commissioner Elmore and 2nd by Commissioner Schaub  
On Vote, **Motion carried 7/0.**

*Surplus Resolution 2021-2*

#### **Motion to approve Resolution 2021-2, Surplus**

Motion by Commissioner Elmore and 2nd by Commissioner Schaub  
On Vote, **Motion carried 7/0.**

*Local 2871 Collective Bargaining Agreement*

#### **Motion to approve the Collective Bargaining Agreement as submitted.**

Motion by Commissioner Elmore and 2nd by Commissioner Gagnon  
On Vote, **Motion carried 7/0.**

## **NEW BUSINESS**

#### **Discussion**

*House Bill 1310:* Chief O'Brien reported that on July 25, 2021 some police operations are expected to have changes due to the passing of House Bill 1310. We are working closely with our police partners and county fire partners to create a uniform plan. At this time there are a lot of unknown nuances and the process may take time to interpret fully. We will work on developing clear and concise policies and procedures to minimize our risk and liability moving forward. Brian Snure commented, he is working with other attorney's to help create language for future policies to present to clients needing guidance on this bill.

#### **Action**

### **COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek (Fay/Elmore/Waugh):* NA

*Finance Committee (Elmore/Snyder/Waugh/ Woolery):* NA

*Policy Committee (Woolery/ Elmore/Edwards/Schaub):* NA



*Labor/Management (Waugh/Elmore/Fay): NA*

*Shop Committee (Snyder/Edwards / Gagnon/Woolery): NA*

*Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): NA*

*Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery): NA*

**Government Liaisons:**

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

**OTHER MEETINGS ATTENDED**

- Snohomish County 911 (Waugh): NA
- Leadership Meeting (Fay/Schaub): NA
- Sno-Isle Commissioner Meeting (Fay): NA

**GOOD OF THE ORDER:** Vice Chairman Elmore congratulated all involved with the Collective Bargaining Agreement and the successful acceptance of it. All sides present at the meeting seconded his statement.

**ATTENDANCE CHECK**

Regular Commissioner Meeting, July 22, 2021 at 1730 - Station 31 Training Room/BlueJeans

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:** Chairman Waugh adjourned the meeting at 1803 hours.

**Snohomish Regional Fire and Rescue**

\_\_\_\_\_  
Commissioner Rick Edwards

\_\_\_\_\_  
Vice Chairman Troy Elmore

\_\_\_\_\_  
Commissioner Randy Fay



**SNOHOMISH REGIONAL FIRE & RESCUE**

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Commissioner Paul Gagnon

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Commissioner Jeff Schaub

---

Commissioner William Snyder

---

Commissioner Jim Steinruck

---

Chairman Roy Waugh

---

Commissioner Randal Woolery

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Chief Kevin K. O'Brien

# **CORRESPONDENCE**



**To:** Snohomish County Fire Chiefs  
**From:** Kurt Mills, Terry Peterson, Andie Burton  
**Date:** July 1, 2021  
**Re:** Letter of Appreciation

---

Dear Chief O'Brien,

As we come out of the global pandemic and begin to return to what will be a new normal I felt it important to share some thoughts with you, your teams, employees and stakeholders. This is an expression of appreciation and respect for how you and your agencies helped our county respond to a crisis none had any experience with. You might think what you did is just part of the job and it was, but it was also extraordinary, exceptional and a remarkable demonstration of leadership during a crisis.

Establishing the COVID-19 SITREP calls remotely brought all of us together from the largest to the smallest departments, labor representative, emergency management, and ancillary agencies like SNO911, which allowed us to function in a unified manner to combat a killer virus. The expertise that this allowed us to bring to bear insured that agencies had the same information at the same time, and could plan, prepare and respond together.

By allowing SNO911 to participate as a full member we were able to take the necessary steps we needed to ensure continuity of our operations. Without that participation we would not have responded in the manner in which we did, which I am convinced helped us limit workplace exposures and maintain our systems that are critical to fire, EMS & law enforcement response throughout the County. You also supported our efforts to vaccinated our staff and ensure we had the safety supplies we need during worldwide shortages. Your leadership was key to our readiness and response.

On behalf of all of Snohomish County 911, we thank you.

Kurt Mills  
Executive Director

Terry Peterson  
Deputy Director

Andie Burton  
Director of Operations



# **OLD BUSINESS - DISCUSSION**



## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b> Service Order with Rice Fergus Miller Architects regarding Tasks 3, 4 &5	
<b>Executive member responsible for guiding the initiative: The RAB Champion</b> Jamie Silva	
<b>Type of Action:</b> <input checked="" type="checkbox"/> Simple Motion <input type="checkbox"/> Resolution	
<b>Initiative Description:</b> <ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>Reason RAB must be approved outside of the annual budget process</b></li> </ul>	<p>Following Senior Staff and Capital Planning Committee approval, staff are seeking Board approval for Rice, Fergus, Miller to complete tasks 3, 4, and 5.</p> <p>The following are the tasks and their costs:  Task 1 - \$46,735 – Inventory of Existing Stations (completed)  Task 2 - \$136,400 - Identify Facility Needs (completed)</p> <ul style="list-style-type: none"> <li>• Task 3 - \$55,650 - Cost estimating, Capital Facilities Plan Completion and Review (<b>Approval Requested: Increase from original bid \$30,593</b>)</li> <li>• Task 4 - \$32,600 – <u>New Task Addition</u> - Administration Building, Station 33, and Logistics Building (<b>Approval Requested</b>)</li> <li>• Task 5 - \$12,000 – <u>New Task Addition</u> - Training Facilities for the District (<b>Approval Requested</b>)</li> </ul> <p>*Total for current Approval Requested for Tasks 3, 4, 5 - <u>\$100,250</u></p> <p>Total cost of Tasks 1-5 <b>\$283,385</b>  Original bid including Tasks 1,2,3 - <b>\$208,192</b>  All tasks total amount over original bid - <b>\$75,193</b></p> <p style="text-align: center;">○</p>
<b>Financial Impact:</b>	Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A  Total amount of initiative (attach amount breakdown if applicable): \$ 75,193 Initial amount: \$ Long-term annual amounts(s): \$  Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ 75,193  Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: Potentially \$ 75,193

	<ul style="list-style-type: none"> <li>If yes: Fund(s)/line item(s) to be amended: Construction Fund</li> </ul>
<b>Risk Assessment:</b>	<p>Risk if approved:</p> <ul style="list-style-type: none"> <li>N/A</li> </ul> <p>Risk if not approved:</p> <ul style="list-style-type: none"> <li>Will not be able to complete the Comprehensive Capital Facilities Plan</li> </ul>
<b>Legal Review:</b>	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> <li>Contracts</li> <li>Is being reviewed and approved by legal</li> <li>Includes all costs</li> <li>Includes term</li> </ul> <p><input type="checkbox"/> N/A</p>
<b>Presented to, and Approved by, Senior Staff</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Commissioner Sub-Committee Approval</b>	<p>Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
<b>For Fire Chief Approval:</b>	<p><input checked="" type="checkbox"/> RAB document complete</p> <p><input checked="" type="checkbox"/> Supporting documentation attached</p> <p><input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
<b>Champion: Confirmed email sent to Board by Fire Chief</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Board of Fire Commissioners</b>	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> <li>Senior Staff approval to move forward to a committee/board</li> <li>Initiatives are introduced to the appropriate committee for review</li> <li>Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> <li>The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> </ol>

- |  |   |
|--|---|
|  | 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
|--|---|

<b>Execution:</b>	<b>It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.</b>
-------------------	--



# AIA<sup>®</sup> Document G802™ – 2017

## *Amendment to the Professional Services Agreement*

**PROJECT:** *(name and address)*

2019118.00 Snohomish Regional Fire &amp; Rescue - Capital Facilities Planning

**AGREEMENT INFORMATION:**

Date: July 21, 2020

**AMENDMENT INFORMATION:**Amendment Number: 002 - Service Order 06  
Date: June 30, 2021**OWNER:** *(name and address)*Snohomish Regional Fire & Rescue  
163 Village Court  
Monroe, WA 98272**ARCHITECT:** *(name and address)*Rice Fergus Miller, Inc.  
275 5<sup>th</sup> Street, Suite 100  
Bremerton, WA 98337

The Owner and Architect amend the Agreement as follows:

Authorizing scope of Task 3: Capital Facilities Plan Completion and adding Task 4: Additional Planning for Admin, Logistics, and Station 33 under Service Order 06. See attached Amendment 002 letter dated June 30, 2021.

This is a continuation of Service Order 06 which described three sequential tasks in preparing a Capital Facilities Plan for the District. Having recently completed Tasks 1 and 2, this Task 3 encompasses the remaining tasks in completing the Capital Facilities Plan. Task 4 includes additional planning services excluded in the initial scope of planning services.

The Architect's compensation and schedule shall be adjusted as follows:

## Compensation Adjustment:

## Task 3 - Capital Facilities Plan Completion:

Fixed Fee Amount of Fifty-five Thousand Six Hundred Fifty Dollars (\$55,650.00)

## Task 4 - Additional Planning for Admin, Logistics, and Station 33

Fixed Fee Amount of Thirty-two Thousand Six Hundred Dollars (\$32,600.00)

## Schedule Adjustment:

Not Applicable.

**SIGNATURES:**

Rice Fergus Miller, Inc.

**ARCHITECT** *(Firm name)***SIGNATURE**

Dave Fergus, Principal

**PRINTED NAME AND TITLE**

June 30, 2021

**DATE**

Snohomish Regional Fire &amp; Rescue

**OWNER** *(Firm name)***SIGNATURE****PRINTED NAME AND TITLE****DATE**

June 30, 2021

Jamie Silva, Assistant Chief  
Snohomish Regional Fire & Rescue  
163 Village Court  
Monroe, Washington 98272

RE: Capital Facility Planning Services – Amendment 002  
RFM Project Number: 2019118.00

Dear Jamie,

Attached is Amendment 002 for our Capital Facility Planning Services seeking authorization from your Board of Commissioners for Tasks 3 and 4.

Task 3 is the completion phase of the original scope of services outlined in Service Order 6. This task order brings the total for Tasks 1 through 3 to \$237,285. This is \$29,093 more than was originally contemplated for the three tasks. Several of the station projects increased in complexity, additional iterations were evaluated whether to remodel or replace certain stations, and the schedule was elongated resulting in additional meetings and workshops. Additionally, the overall level of detail expressed on the floor plans and site improvement plans was increased to ensure more accurate cost estimates during this final Task 3.

Our Task 3 seeks a Fixed Fee amount of Fifty-five Thousand Six Hundred Fifty Dollars (\$55,650.00) apportioned approximately as follows:

Architectural	\$13,200.00
Structural Engineering	\$11,550.00
Mechanical/Electrical Engineering	\$ 1,100.00
Professional Cost Estimating	<u>\$29,800.00</u>
Total	\$55,650.00

Task 4 builds upon the work of Tasks 1 through 3 by adding planning services for the District's Administrative Offices, Logistics Center, and long-range improvements that may be appropriate for Fire Station 33.

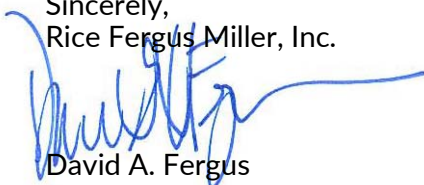
Our Task 4 seeks a Fixed Fee amount of Thirty-two Thousand Six Hundred Dollars (\$32,600.00) apportioned approximately as follows:

Architectural	\$17,800.00
Civil Engineering	\$ 6,700.00
Professional Cost Estimating	<u>\$ 8,100.00</u>
Total	\$32,600.00

Jamie Silva, Assistant Chief  
Snohomish Regional Fire & Rescue  
June 30, 2021  
Page 2

Thank you for considering these two proposals. Please give me a call if you have any questions or need additional information. We look forward to continuing in these efforts to define the long-range vision for your district's facilities.

Sincerely,  
Rice Fergus Miller, Inc.



David A. Fergus  
Principal

Attached: Amendment 002 for Service Order 06 – Capital Facility Planning Services

CC: Kevin O'Brien, Fire Chief



# AIA<sup>®</sup> Document G802™ – 2017

## Amendment to the Professional Services Agreement

<b>PROJECT:</b> <i>(name and address)</i> 2019118.00 Snohomish Regional Fire & Rescue - Capital Facilities Planning	<b>AGREEMENT INFORMATION:</b> Date: July 21, 2020	<b>AMENDMENT INFORMATION:</b> Amendment Number: 003 - Service Order 06 Date: July 15, 2021
<b>OWNER:</b> <i>(name and address)</i> Snohomish Regional Fire & Rescue 163 Village Court Monroe, WA 98272	<b>ARCHITECT:</b> <i>(name and address)</i> Rice Fergus Miller, Inc. 275 5 <sup>th</sup> Street, Suite 100 Bremerton, WA 98337	

The Owner and Architect amend the Agreement as follows:  
Authorizing scope of Task 5: Planning Services for Training Facilities

This is a continuation of the Capital Facility Planning efforts described in Service Order 06. Task 5 services include developing a long-range facilities plan for training fire district personnel. Rice Fergus Miller would meet with district training officers to identify training needs and objectives, and options for where the training environments could be constructed. Alternatives could include individual facilities in each battalion, or a single consolidated training center.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:  
Task 5 - Planning Services for Training Facilities  
Time & Expense Basis. While this proposal does not include a maximum amount, the targeted budget for this scope of services is Twelve Thousand Dollars (\$12,000.00)

Schedule Adjustment:  
Not Applicable.

### SIGNATURES:

Rice Fergus Miller, Inc.  
\_\_\_\_\_  
**ARCHITECT** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

Dave Fergus, Principal  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

July 15, 2021  
\_\_\_\_\_  
**DATE**

Snohomish Regional Fire & Rescue  
\_\_\_\_\_  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE**





## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	Station 83 Improvement – Civil and Seismic Agreements		
<b>Executive member responsible for guiding the initiative: The RAB Champion</b>	Jamie Silva		
<b>Type of Action:</b>	<input checked="" type="checkbox"/> Simple Motion	<input type="checkbox"/> Resolution	
<b>Initiative Description:</b>	<ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>Reason RAB must be approved outside of the annual budget process</b></li> </ul>		
	<p>We are nearing the end of the process to go out to bid for the station 83 improvement. The last portion is to approve the civil and seismic agreements, see attached. I have also included the 100% Draft Design Plans. The improvement to station 83 will add a 3<sup>rd</sup> bedroom and a 2<sup>nd</sup> bathroom. The second bathroom is accessed from the apparatus bay and is designated as a decontamination area. We will also be improving the buildings electrical and mechanical systems to include a generator that will run the station. Currently the drains from the apparatus bay go into a tank and then into our septic system. We will need to bring this system up to code. The drain field itself will not need to be modified. The kitchen area will be improved along with adding more storage. We originally tried to put the exercise equipment in the bay behind the apparatus but that is too tight. The best option that we have come up with is to add a shed that the crew could utilize for working out. The cost of the shed is not part of this project. We will do this on our own.</p>		
<b>Financial Impact:</b>	<p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A  Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ Civil \$27,216 Seismic \$33,173 <b>We are estimating that the total improvements to cost \$1,000,000 – 1,200,000</b>  Initial amount: \$  Long-term annual amounts(s):</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> <li>• If yes: Fund(s)/line item(s) to be amended: construction fund</li> </ul>		
<b>Risk Assessment:</b>	<p>Risk if approved:</p> <ul style="list-style-type: none"> <li>• Funding</li> </ul> <p>Risk if not approved:</p> <ul style="list-style-type: none"> <li>• Crews working out of sub-par conditions. FF sleeping in kitchen</li> </ul>		



**Legal Review:**

- Initiative conforms with District policy/procedure number (attach):
- Initiatives that require legal review (contracts, other initiatives):
- Contracts
  - Is being reviewed and approved by legal
  - Includes all costs
  - Includes term
- N/A

**Presented to, and Approved by, Senior Staff**
 Yes    No
**Commissioner Sub-Committee Approval**

Initiative presented to commissioner sub-committee:  Yes    No

Approved by commissioner sub-committee:  Yes    No

N/A:

**For Fire Chief Approval:**

- RAB document complete
- Supporting documentation attached
- Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)

*Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution*

*Fire Chief will coordinate with Senior Staff for RAB introduction*

**Champion: Confirmed email sent to Board by Fire Chief**
 Yes    No
**Board of Fire Commissioners**

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
  - The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

**Execution:**

**It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.**





# AIA<sup>®</sup> Document G802™ – 2017

## *Amendment to the Professional Services Agreement*

**PROJECT:** *(name and address)*  
2020056.00 SRFR Station 83

**AGREEMENT INFORMATION:**  
Date: March 9, 2021

**AMENDMENT INFORMATION:**  
Amendment Number: 02  
Date: July 6, 2021

**OWNER:** *(name and address)*  
Snohomish Regional Fire & Rescue  
(SRFR)  
163 Village Court  
Monroe, WA 98272

**ARCHITECT:** *(name and address)*  
Rice Fergus Miller, Inc.  
275 5<sup>th</sup> Street, Suite 100  
Bremerton, WA 98337

The Owner and Architect amend the Agreement as follows:

Provide civil consulting services for SRFR Station 83 as per attached proposal dated June 24, 2021. Coordinate Civil drawings with Architectural.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Fixed Fee Amount of Twenty-seven Thousand Two Hundred Sixteen Dollars (\$27,216.00), apportioned approximately as follows:

Architectural (RFM):	\$140.00 x 10 hours = \$1,400.00
Civil (MacKay + Sposito):	\$23,050.00 x 1.12 markup = \$25,816.00
	Total: \$27,216.00

Schedule Adjustment:  
Not applicable.

### SIGNATURES:

Rice Fergus Miller, Inc.

**ARCHITECT** *(Firm name)*

**SIGNATURE**

David A. Fergus, Principal

**PRINTED NAME AND TITLE**

July 6, 2021

**DATE**

Snohomish Regional Fire and Rescue

**OWNER** *(Firm name)*

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**

June 24, 2021

Job# 21-266

Patricia Quist-Therson  
Project Manager  
Rice Fergus Miller  
275 Fifth Street, Suite 100  
Bremerton WA 98337

Re: Snohomish Regional Fire & Rescue, Station 83 (Machias)  
13717 Division St, Snohomish, WA 98290

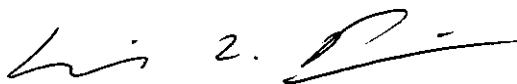
Dear Patricia:

Thank you for this opportunity to provide consulting services for Snohomish Regional Fire & Rescue's facility remodel at Station 83 (Machias). This proposal is to provide construction document, procurement, and construction administration services, based on your email received June 11, 2021, and the attached site plan.

Our proposed scope of work (including project assumptions and exclusions) and fee is provided in Attachment 'A'. MacKay Sposito proposes to accomplish this scope of services on a time and materials (T&M) basis. MacKay Sposito will bill against the established budgets as necessary and will not exceed the budgets without written authorization from Rice Fergus Miller.

We are grateful for the continued opportunity to work with Rice Fergus Miller. We have a great team at MacKay Sposito that will be able to provide you with a multitude of services, facilitating a smooth process from pre-design through design, permitting, and construction. We are eager to be in your corner, doing what we can to make this project a success. Let me know if you have any questions or if there is anything I can do for you.

Sincerely,



Eric L. Pilcher, P.E.  
Project Manager

**(Attachment "A")**  
**SRFR 83 (Machias) - Snohomish, Washington**  
**Professional Services**

## Scope of Work

### 1.0 CONSTRUCTION DOCUMENT SERVICES

Upon receipt of the Snohomish Regional Fire & Rescue approved design development documents, MacKay Sposito will proceed with the following tasks.

#### 1.1 DESIGN COORDINATION

- 1.1.1 Provide project management and coordinate tasks with the project team.
- 1.1.2 Attend up to three conference calls with the client to discuss the design and solicit feedback.

#### 1.2 FINAL DESIGN (75%/100% CONTRACT DOCUMENTS) – CIVIL

- 1.2.1 MacKay Sposito will prepare 75% Construction Drawings, based on the feedback provided on the design development documents.  
Civil Drawing sheets will include:
  - Project Cover
  - Municipal Standard Notes, and Project Specific Notes
  - Clearing, Demolition, and Erosion Control Plan
  - Erosion Control Details
  - Site and Utility Plan
  - Municipal standard details (where applicable)
  - Project specific details
- 1.2.2 The above drawings and associated documents will be revised based on feedback obtained from the client and municipal reviews to prepare the 100% construction documents.
- 1.2.3 Prepare the Construction Stormwater Pollution Prevention Plan in accordance with the Snohomish County Drainage Manual and Ecology's Construction Stormwater General Permit.
- 1.2.4 Prepare specifications. The specifications will include sections as needed for project-specific work.
- 1.2.5 Prepare the Engineer's Cost Estimate, which will be formatted to serve as a bid schedule within the project manual.

### **1.3 PERMITTING**

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#### 1.3.1 Grading, Clearing, and Drainage

- Assemble Site Development Plans, and associated documentation as required to support the Commercial Building Permit.
- Address comments received during the permitting process and coordinate responses from appropriate team members.

## **2.0 PROCUREMENT/BIDDING SUPPORT SERVICES**

### **2.1 BID SUPPORT**

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- 2.1.1 Attend a pre-bid meeting. Assist in preparing formal responses to questions that arise during the meeting.
- 2.1.2 Assist in developing an addendum to the bid documents, if necessary.

## **3.0 CONSTRUCTION SUPPORT SERVICES**

### **3.1 CONSTRUCTION ADMINISTRATION SUPPORT**

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- 3.1.1 Answer questions during construction, review and respond to change orders and RFI's, and review product submittals and material test reports. Includes time to develop memoranda or provide drawing clarifications, as needed.
- 3.1.2 Perform a site visit for field coordination and observation during construction of site work. We have assumed one progress site visit.
- 3.1.3 Perform a site walkthrough at substantial completion and generate a punch list.

### **3.2 RECORD DRAWINGS/FINAL ACCEPTANCE**

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- 3.2.1 Review contractor provided redlines, as-built documents, O&M manuals, and other closeout documents.
- 3.2.2 Prepare final record drawings and submit for approval.



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# Assumptions and Exclusions

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## ASSUMPTIONS AND EXCLUSIONS

### REGULATORY ASSUMPTIONS

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1. The local agencies governing this project are Snohomish County Planning and Development, Snohomish Health District, and Washington Department of Ecology.
2. Snohomish County has adopted the 2016/17 Snohomish County Drainage Manual, and is in process of updating to a revised 2021 manual. It is anticipated that design will need to confirm to the new 2021 manual.
3. The permit applicant will be Snohomish Regional Fire and Rescue. Rice Fergus Miller will schedule and submit permit packages.
4. The area is not serviced by sanitary sewer. On-site septic design will be required for wastewater management, but is not included within our scope of services. MacKay Sposito will coordinate with the on-site septic designer, as needed.
5. The site is located within a 100-year floodplain with established flood elevations (zone A/E). Floodplain study, analysis, and/or mitigation is not included within this scope.
6. A traffic study and/or parking analysis are not expected to be required for this project, and are not included within this scope.
7. The site is split-zoned, with Rural 5 to the west (where the building is located) and Agricultural 10 to the east. "Government Structures & Facilities" are allowed as a conditional use within R-5 zoning. Rezoning and/or conditional use permitting is not included in this scope of services.
8. Public meeting attendance is not included within this scope of work.
9. Appeals and requests for variances to the codes and regulations will be considered additional services that are not part of this scope.
10. MacKay Sposito shall not be responsible for changes to the documents required by the jurisdiction based upon rules, regulations, codes or requirements of the jurisdiction that are not written regulations or correspondence from the jurisdiction. Changes required due to unwritten rules, regulations, codes or requirements by the jurisdiction will be considered additional services that are not part of this scope.
11. A SEPA checklist is not expected to be required and is not included in this scope of services.
12. Construction Stormwater General Permit compliance is not expected to be required and is not included in this scope of services.

### SURVEY ASSUMPTIONS

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1. Surveying tasks have not been included within this scope of services.
2. Although excluded from scope, it is recommended that title report review and private underground utility locating be conducted prior to construction.
3. The surveyor providing construction-staking services will also be expected to provide as-built record documentation, as needed for final acceptance.

**DESIGN ASSUMPTIONS**

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1. Our proposal is based on the email and attachments received on June 11, 2021, and follow up conversations.
2. Civil designs will be in accordance with established Snohomish County standards.
3. Off-site improvements, including frontage improvements to Division Street and/or S Machias Rd, are not included within this scope.
4. Tree health assessments and/or tree preservation plans are not included within this scope of work.
5. Retaining walls in excess of 4 feet in height (as measured from bottom of footing to top of wall) and fences in excess of 6 feet in height are not included within this scope.
6. Drawings will be prepared using AutoCAD 2018 (or later) with Civil 3D. A typical specific sheet size of 22" x 34" will be utilized, unless otherwise required for agency submittals.
7. We anticipate that specifications for site work will be requested in a format consistent with CSI MasterFormat (i.e., AIA MasterSpec).
8. Electronic CAD files requested by the owner, client, City, and/or utility purveyors will be provided "as-is". Conversions of files for layering control, line type, line weight, object replacement, etc. is not included within this scope.

**EXCLUSIONS**

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The following services are not included, but may be made available or procured from a sub-consultant under additional scope:

1. Boundary and/or topographic survey
2. Boundary line adjustment/lot consolidation
3. Right-of-way/property acquisition
4. Preparation of easements or covenant documents, including supporting exhibits and legal descriptions
5. Geotechnical investigation
6. Environmental services
7. On-site sewer (septic system) design
8. Traffic engineering and/or study
9. Landscape Architecture and/or irrigation design
10. Arborist services (e.g., tree retention, identification and/or risk assessment plans)
11. Architectural hardscape (e.g., patios, walkways, water features, ornamental walls, site furniture). MacKay Sposito will incorporate the locations of hardscape elements within the Civil and Landscape drawings, but the design and specification will be by others.
12. Public outreach activities
13. Preparation and processing of variance requests and/or appeals
14. Design of off-site improvements
15. Street and site lighting design
16. Construction management, over and above construction administration support
17. Material testing and formal "inspections"
18. Post-construction "as-built" survey

**(Attachment "B")**  
**SRFR 83 (Machias) - Snohomish, Washington**  
**Professional Services**

## Fees

MacKay Sposito will accomplish the above-described scope of services on a time and materials (T&M) basis. The estimated fees are summarized below:

	<b>Task</b>		<b>Fee</b>
1.0	Construction Document Services		
	1.1 Design Coordination	\$	1,300.00
	1.2 Final Design – Civil	\$	11,900.00
	1.3 Permitting	\$	2,900.00
2.0	Procurement/Bidding Support Services		
	2.1 Bidding	\$	2,300.00
3.0	Construction Support Services		
	3.1 Construction Administration Support	\$	2,900.00
	3.2 Record Drawings/Final Acceptance	\$	1,400.00
	Subtotal	\$	22,700.00
	Reimbursable Expenses	\$	350.00
	<b>Total Fees and Expenses</b>	<b>\$</b>	<b>23,050.00</b>

Reimbursable expenses include full size plots, copies, submittal fees, and mileage charged to the project. For budgetary purposes, we have assumed 1.5 percent of the above-scoped soft costs. Materials and expenses will be billed on an actual cost plus 10% basis. Mileage will be billed in accordance with standard mileage rates published by the Internal Revenue Service.

**(Attachment "C")**  
**SRFR 83 (Machias) - Snohomish, Washington**  
**Professional Services**

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## Hourly Rate Schedule

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The following rates cover salaries, overhead, and profit. All other materials and expenses will be billed on an actual cost plus 10% basis. Overtime rates will be 1.5 times unless otherwise negotiated. These rates may be adjusted annually or as necessary to reflect market conditions.

<b>Project Role</b>	<b>Hourly Rate</b>
Engineering Manager	\$ 204.00
Project Manager – Design	\$ 190.00
QA/QC Manager	\$ 190.00
Project Engineer	\$ 174.00
Engineer III	\$ 153.00
Design Technician IV	\$ 147.00
Administrative Assistant	\$ 89.00









Engineering categories are in accordance with ASCE Classifications. Rates detailed above do not apply to Federal or State contracts with specific Wage Determinations or mandated prevailing wage/fringe benefit minimums.

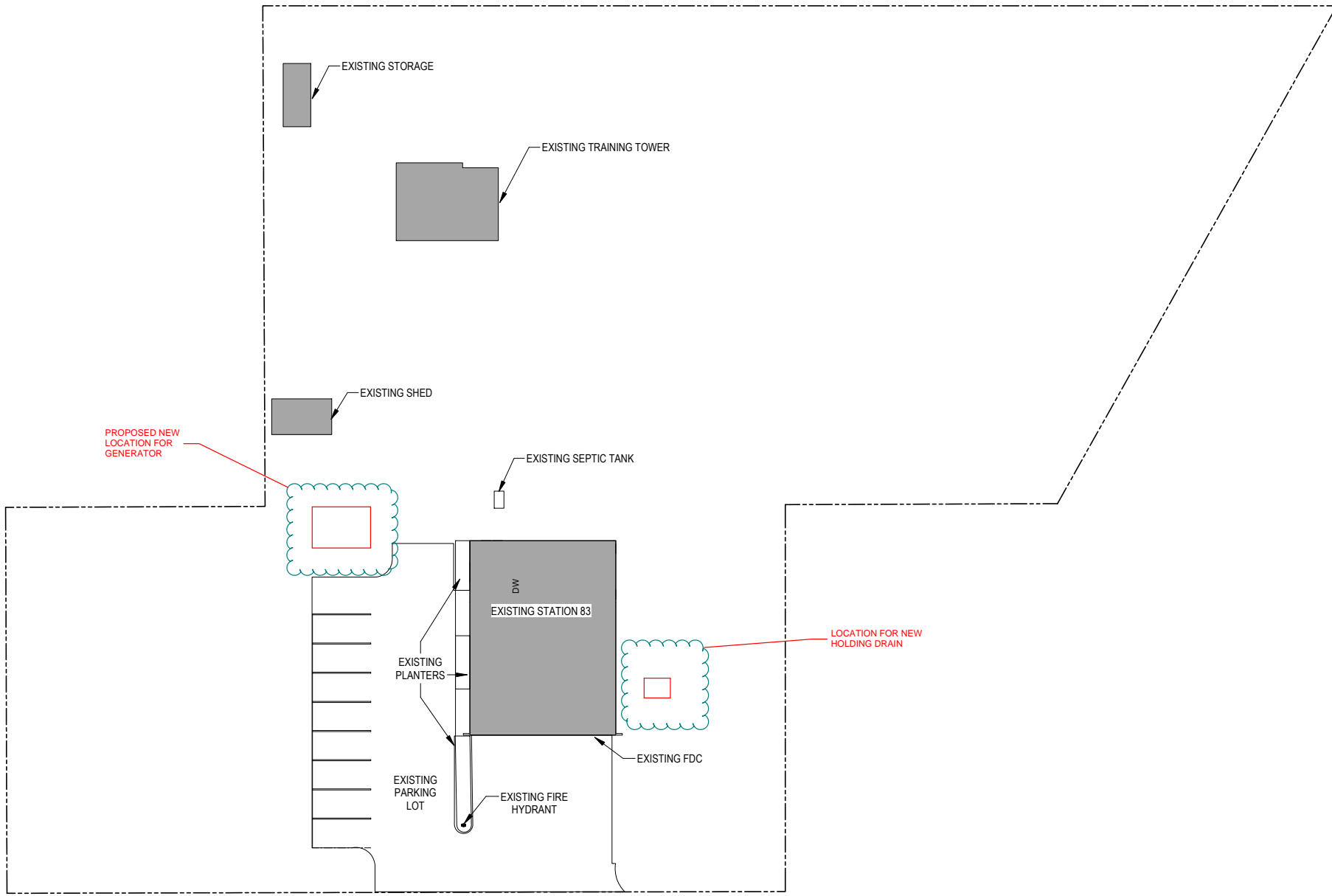
**KEY NOTES - SITE PLAN**

#	NOTE DESCRIPTION

**NOTES & LEGEND - SITE PLAN**

1. REFERENCE CIVIL DRAWINGS FOR ADDITIONAL INFORMATION.

-  LANDSCAPING
-  DRIVEWAY/ SIDEWALK, CONTROL JOINTS PER PLAN
-  PAVERS
-  DETECTABLE WARNING SURFACE
-  FENCING
-  PROPERTY LINE
-  PROPERTY SETBACK
-  BUILDING OUTLINE



**DRAFT**  
NOT FOR CONSTRUCTION

**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 2020056.00

DD Phase

ISSUE DATE JUNE 18, 2021

REVISION SCHEDULE	

AHJ APPROVAL STAMP

ARCHITECTURAL SITE PLAN

SHEET #

**A11.01**

**2** ARCHITECTURAL SITE PLAN  
1" = 20'-0"



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**AIA<sup>®</sup> Document G802™ – 2017**
***Amendment to the Professional Services Agreement***

**PROJECT:** *(name and address)*  
2020056.00 SRFR Station 83

**AGREEMENT INFORMATION:**  
Date: March 9, 2021

**AMENDMENT INFORMATION:**  
Amendment Number: 01  
Date: July 6, 2021

**OWNER:** *(name and address)*  
Snohomish Regional Fire & Rescue  
(SRFR)  
163 Village Court  
Monroe, WA 98272

**ARCHITECT:** *(name and address)*  
Rice Fergus Miller, Inc.  
275 5<sup>th</sup> Street, Suite 100  
Bremerton, WA 98337

The Owner and Architect amend the Agreement as follows:

SRFR Station 83 Seismic Upgrade Design - Demolish portions of interior walls to wood stud for structural hold downs. Resheath, patch and paint affected locations. New foundation at both ends of apparatus bay doors. Reinforce roof structure by adding blocking to underside of diaphragm. See attached proposals: Reid Middleton (Structural) proposal dated May 7, 2021 and Sider + Byers (MEP) proposal dated May 18, 2021.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Fixed Fee Amount of Thirty-Three Thousand One Hundred Seventy-three Dollars (\$33,173.00), apportioned approximately as follows:

Architectural (RFM):		\$6,741.00
Structural (Reid Middleton):	\$19,600.00 x 1.12 markup =	\$21,952.00
MEP (Sider + Byers):	\$4,000.00 x 1.12 markup =	\$4,480.00
	Total	\$33,173.00

Schedule Adjustment:  
Not applicable.

**SIGNATURES:**

Rice Fergus Miller, Inc.

**ARCHITECT** *(Firm name)*

**SIGNATURE**

David A. Fergus, Principal

**PRINTED NAME AND TITLE**

July 6, 2021

**DATE**

Snohomish Regional Fire and Rescue

**OWNER** *(Firm name)*

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**

May 7, 2021  
File No. 262021.913.038

Ms. Patricia Quist-Therson  
Rice Fergus Miller, Inc.  
275 Fifth Street, Suite 100  
Bremerton, WA 98337

Subject: Agreement for Professional Structural Engineering Services  
Snohomish Regional Fire and Rescue Station 83 Seismic Upgrade Design

Dear Ms. Quist-Therson:

Thank you for selecting Reid Middleton to provide professional engineering services for the seismic retrofit design of Snohomish Regional Fire and Rescue Station 83. We look forward to working with you on this project.

#### A. PROJECT UNDERSTANDING

Reid Middleton understands that Snohomish Regional Fire and Rescue has requested Rice Fergus Miller to complete a tenant improvement and upgrade of Station 83. Prior to this work, Reid Middleton conducted an ASCE 41-17 Tier 1 Seismic Evaluation of Station 83. In addition to the seismic evaluation, a concept level retrofit design was completed on the station. The concept was based on the deficiencies noted in the ASCE 41 Tier 1 checklist.

Fire Station 83 is a one-story, wood-framed structure constructed in 1988. The building has two main areas: one includes the three-bay-wide apparatus bay, radio room, mechanical room, and storage; the other includes, but is not limited to, storage, sleep rooms, and a kitchen. The apparatus bay and adjacent community and living spaces combine for a total building area of approximately 2,700 square feet. The roof consists of a plywood diaphragm supported by wood trusses that frame into and are supported by wood shear walls on concrete footings.

#### B. SCOPE OF SERVICES

1. The scope of this proposal is limited to the seismic retrofit design of Station 83. The proposed renovation does not require the removal or revision to the existing lateral system. As such, the seismic retrofit for Station 83 is voluntary in nature with the intent to bring the station up to current code standards. We anticipate that it will be designed to meet the Immediate Occupancy (IO) Structural Performance Objective at the Basis Safety Earthquake 1N (BSE-1N) seismic hazard, as defined by ASCE 41-17, and that the retrofit scheme will be similar to the concept provided during the seismic evaluation.

Design and construction phase structural engineering services for the seismic upgrade of Snohomish Regional Fire and Rescue Station 83, as described above. Design services associated with added mezzanines, stairs, awning/canopies, and rooftop mechanical unit replacements are not included in this proposal and can be performed as an Additional service.

Structural engineering design and construction phase scope will be provided in accordance with the attached Exhibit "C." This is based on a schedule including (2) site visits during the design phase and two periodic observation visits during construction.

2. Additional services requested by Rice Fergus Miller. These may include: Additional meetings, site visits, participation in constructability reviews, value engineering, record drawings and generation of electronic structural drawing backgrounds for existing buildings, and Revit modeling of structural components. Note that similar to our previous renovation designs, our proposal is based upon preparing structural drawings with members and foundations provided as line work in Revit rather than modeling of the existing structural components.

#### C. PERIOD OF PERFORMANCE

Reid Middleton will begin services upon receipt of a signed agreement and will make every reasonable effort to complete the services in a timely manner considering the needs of the project.

#### D. CLIENT'S RESPONSIBILITIES

Rice Fergus Miller shall provide available pertinent data, documents, and other information to Reid Middleton as necessary to complete the services outlined in Section B above. This will include, but is not limited to: site access, a geotechnical report, a site survey, and the Revit architectural model or Computer-aided design (AutoCAD) backgrounds.

#### E. COMPENSATION

1. For services described in Section B, Item 1, Reid Middleton shall be paid the lump sum of \$19,600, as follows:



**Structural Engineering**

1. Design Development Phase	\$	6,300
2. Construction Documents Phase		7,050
3. Bid Phase		550
4. Construction Administration		5,700
		<hr/>
TOTAL Structural Basic Services	\$	<u>19,600</u>

2. For services described in Section B, Item 2, Reid Middleton shall be paid on a “time-plus-expense” basis in accordance with provisions of the attached Exhibit “A,” Schedule of Charges Effective July 1, 2020, or on the basis of such other mutually satisfactory arrangements as may be negotiated.

F. REID MIDDLETON STAFF

Katy Brawner, P.E. will be the Project Manager primarily responsible for this project. However, other individuals at Reid Middleton will work on aspects of your project as required.

G. CONDITIONS OF AGREEMENT

The terms and conditions of the attached Exhibit “B,” Conditions of Agreement, are included as part of this agreement.

We appreciate the opportunity to submit this proposed agreement. The terms of this agreement will become effective when confirmed by your signature within 30 days. If you wish to pursue this project after that time, this agreement may then be renegotiated. If the terms are acceptable, please sign your acceptance below and return one executed copy to Reid Middleton.

If you have any questions or comments, please call.

Sincerely,

Reid Middleton, Inc.



Katherine R. Brawner, P.E.  
Senior Engineer

ACCEPTED:

Rice Fergus Miller Architects

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**Reid Middleton, Inc.**  
**Exhibit "A" Schedule of Charges**  
**Effective July 1, 2020 through June 30, 2021**

<b>I. Personnel</b>	<b>Hourly Rate</b>
Principal .....	\$ 225.00 - \$ 260.00
Principal Engineer/Principal Planner/Principal Surveyor .....	\$ 205.00 - \$ 250.00
Senior Engineer/Senior Planner/Senior Surveyor .....	\$ 180.00 - \$ 205.00
Project Engineer/Project Designer/Project Surveyor/Project Planner .....	\$ 140.00 - \$ 180.00
Design Engineer/Designer II/Design Technician/Survey Crew Chief/ Technical Writer II/ Graphic Designer II .....	\$ 115.00 - \$ 140.00
Designer I/Planner/CAD Technician II .....	\$ 105.00 - \$ 125.00
Project Administrator .....	\$ 100.00 - \$ 120.00
CAD Technician I/Survey Technician/Technician/Technical Writer I .....	\$ 95.00 - \$ 115.00

Survey Crew (1 Person/RTK/Robotic/Scanning) .....	\$ 140.00
Survey Crew (2 Person/RTK/Robotic/Scanning) .....	\$ 190.00
Survey Crew (3 Person/ RTK/Robotic/Scanning) .....	\$ 240.00

Expert Witness/Forensic Engineering ..... 1.5 times usual hourly rate (4 hour minimum)

Individuals not in the regular employ of Reid Middleton may occasionally be engaged to meet specific project requirements. Charges for such personnel will be comparable to charges for regular Reid Middleton personnel.

A premium may be charged if project requirements make overtime work necessary.

<b>II. Equipment</b>	<b>Rate</b>
Design Software/Computer Aided Drafting .....	\$ 12.00/hour

**III. Reimbursable Expenses**

Local Mileage - Automobile .....	\$ 0.575/mile
Local Mileage - Survey Truck .....	\$ 0.65/mile

Expenses that are directly attributable to the project are invoiced at cost plus 15%. These expenses include, but are not limited to, subconsultant or subcontractor services, travel and subsistence, communications, couriers, postage, fees and permits, document reproduction, special instrumentation and field equipment rental, premiums for additional insurance where required, special supplies, and other costs directly applicable to the project.

A new schedule of charges is issued and becomes effective July 1 each year. Charges for all work, including continuing projects initiated in prior years, will be based on the latest schedule of charges.

**IV. Client Advances**

Unless the parties agree otherwise in writing, charges for the following items shall be paid by the client directly, shall not be the responsibility of Reid Middleton, and shall be in addition to any fee stipulated in the agreement: government fees, including permit and review fees; soils testing fees and costs; charges for aerial photography; and charges for monuments. If Reid Middleton determines, in its discretion, to advance any of these costs in the interest of the project, the amount of the advance, plus a fifteen percent administrative fee, shall be paid by the client upon presentation of an invoice therefore.

**Reid Middleton, Inc.**  
**Exhibit "B" Conditions of Agreement**

**I. Payments**

- A. Due Date: Fees and all other charges are billed monthly as services progress. The full amount of each invoice is due and payable thirty (30) days after the date of such invoice.
- B. Default: Any amount not paid within thirty (30) days of the billing date shall be considered delinquent and shall bear a delinquency charge of one percent (1%) per month (or, if lower, the maximum rate allowed by law) from the date of the invoice. Failure to make a payment by the due date is a substantial breach of a material term of the parties' agreement, and Reid Middleton may, at its option, suspend services or terminate this agreement in that event. The delinquency charge or payment thereof shall not extend the due date or affect the right to suspend services or terminate. Payments received on delinquent accounts will be applied first to accrued delinquency charges and then to the unpaid principal amount.

**II. Additional Services**

- A. Authorization: Reid Middleton shall notify the client if it believes that any direction given by the client or any circumstance presented by the project requires the performance of services beyond the scope of the agreement. If the client disagrees that the services are beyond the scope of the agreement, or if the client prefers that the identified services not be performed, it shall notify Reid Middleton within one week of its receipt of Reid Middleton's original notice. If no such notice is received, Reid Middleton shall be authorized to perform the identified services as Additional Services.
- B. Definition: Additional Services shall include, without limitation, the following:
1. Replacing stakes unless destroyed by Reid Middleton;
  2. Making revisions to drawings, specifications, or other documents which are inconsistent with approvals or instructions previously given by the client, required due to changes in the law, or required due to changes in the overall project;
  3. Providing services due to default or defective performance on the part of the construction contractor;
  4. Providing services to address unanticipated site conditions; or
  5. Providing other services beyond the scope of services described in the agreement.

**III. Construction Phase**

- A. Submittal Review: If Reid Middleton's services include review of construction contractor's submittals, review is conducted only for the limited purpose of checking for conformance of information given with the design concept expressed in Reid Middleton's drawings and specifications. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of details such as dimensions and quantities. When professional certification of a submittal by others is required by the drawings or specifications, Reid Middleton is entitled to rely upon such certification.
- B. Means and Methods: Reid Middleton shall not have control over, or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction. Reid Middleton shall not be responsible for the construction contractor's acts, errors, or omissions or for its failure to perform the construction in accordance with the drawings and specifications.

**IV. Ownership of Documents**

All drawings, specifications, electronic media, and other documents prepared by Reid Middleton for this project are instruments of Reid Middleton's service for use solely with respect to this project. Unless otherwise provided in writing, Reid Middleton shall be deemed to be the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. The client shall be entitled to retain copies of the instruments of service for reference in connection with its use and occupancy of the project. Reid Middleton's drawings, specifications, electronic media, or other documents shall not be used by the client or by others on other projects or for additions to this project except by agreement in writing signed by Reid Middleton and with protection from liability for Reid Middleton. In addition, Reid Middleton's drawings, specifications, electronic media, or other documents shall not be used for completion of this project by others unless Reid Middleton is adjudged to be in default under the agreement. Submission or distribution of documents to meet regulatory requirements or for similar purposes in connection with this project is not to be construed as publication in derogation of Reid Middleton's reserved rights.

**Reid Middleton, Inc.**  
**Exhibit "B" Conditions of Agreement**

**V. Allocation of Risk**

The client agrees that, to the fullest extent permitted by law, the aggregate liability of Reid Middleton, its officers, directors, employees, and consultants to the client for any and all injuries, claims, losses, expenses, damages and claim expenses arising out of or related to the agreement, from any cause or causes, including but not limited to negligence, errors, omissions, strict liability, breach of contract or breach of implied or expressed warranty shall not exceed \$100,000 or the total compensation received by Reid Middleton under the agreement, whichever is greater. The parties acknowledge that this limitation has been negotiated and reflects, among other things, the potential rewards and benefits of the project and the amount of compensation to be received.

**VI. Dispute Resolution**

- A. Mediation: In the event of a dispute arising out of or related to the agreement, or the breach or alleged breach hereof, which dispute cannot be resolved through negotiations between the parties, the parties agree that the dispute shall be submitted to nonbinding mediation. Unless the parties subsequently agree upon a different mediation service or mediator, the dispute shall be submitted to the American Arbitration Association, Seattle Tribunal, acting under its construction industry mediation rules and procedures. Either party may make the initial submission. Each party shall pay its own costs (including, if applicable, its attorney and expert witness costs) and one-half of the charge levied by the mediation service and mediator.
- B. Litigation: If any dispute is not resolved through nonbinding mediation, venue for litigation arising under or related to this agreement, or the breach or alleged breach hereof, shall be in Snohomish County, Washington, Superior Court. The substantially prevailing party in litigation shall be awarded its costs, attorney fees and expert witness fees incurred for trial preparation, trial and, if applicable, any and all appeals.
- C. Arbitration: Nothing stated herein shall preclude the parties from later agreeing, by way of a document signed by both parties, to submit any such dispute to arbitration.
- D. Governing Law: The agreement shall be governed by the internal laws of the State of Washington.

**VII. Miscellaneous**

- A. Standard of Care: Reid Middleton intends to render its services in accordance with standards of professional practice currently prevailing in the locale of the project and for the intended use of this project. Without limiting the generality of the foregoing, Reid Middleton makes no warranties and offers no opinions as to matters affecting title which do not appear in the public records.
- B. Government Entities: Reid Middleton shall not be liable for damages resulting from the actions or inactions of governmental agencies. Reid Middleton does not guarantee that requisite permits or authorizations will be issued.
- C. Pollution and Hazardous Materials: Unless specifically stated to the contrary in the agreement, Reid Middleton shall have no responsibility for the discovery, presence, handling, removal or disposal of pollutants or hazardous materials (including but not limited to asbestos, asbestos products, PCB, lead, or other toxic substances) in any form at the project site. In no event shall Reid Middleton (or its officers, directors, employees or consultants) be liable for costs, losses or damages -- including but not limited to delay costs or damages due to personal injury, sickness or death, or damage to property -- resulting from or related to the presence of pollutants or hazardous materials at the project site.
- D. Independent Contractor: Reid Middleton is an independent contractor. Reid Middleton is not an employee or agent of the client.
- E. Subconsultants: Reid Middleton shall have the right to retain subconsultants to perform portions of the services under the agreement. If the client reasonably objects in writing to a particular subconsultant, Reid Middleton shall replace the subconsultant if it is mutually agreed to be in the best interests of the project.
- F. Assignment: Subject to the right to retain subconsultants, neither party shall assign the agreement or any rights under or related to the agreement without the written consent of the other, which consent may be withheld for any reason.
- G. Accrual: Causes of action between the parties related to or arising out of the agreement shall be deemed to have accrued, and the applicable statute of limitations shall commence to run, no later than the date on which Reid Middleton last performs substantial services under the agreement.
- H. Entire Agreement: The agreement, including these Conditions of Agreement, represents the entire and integrated agreement between the parties with respect to its subject matter and supersedes all prior and contemporaneous negotiations, representations and agreements, whether written or oral.

**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

As Structural Engineer of Record (SER), Reid Middleton, Inc. will perform the scope of services itemized below. Tasks specifically noted as “Additional Services” are not included in the scope of basic services. Reid Middleton may perform additional services as requested by Rice Fergus Miller following adoption of a written supplement to this scope of services.

Scope of SER’s Basic Services	Additional Services	Remarks
<b>1.0 SCHEMATIC DESIGN PHASE</b>		
1.1 Project Definition		
a. Define Scope of Structural Engineering Services		
b. Assist in Development of Schedule	X	
c. Assist in Determining Channels of Communication	X	
d. Assist in Determining Number of Meetings and Site Visits	X	
e. Confirm Fees and Payment Schedule		
f. Execute Contract		
1.2 Attend Meetings	X	
1.3 a. Establish Structural Design Criteria	X	
b. Prepare Studies of Alternate Structural Systems	X	
c. Assist in Selection of Structural System	X	
d. Provide Structural Criteria for Geotechnical Consultant	X	
e. Assist in Determining Need for Special Studies	X	No Studies Anticipated.
f. Consult with Public Agencies	X	
g. Prepare Schematic Opinion of Probable Construction Cost	X	
h. Suggest Possible Changes to Effect Savings	X	
<b>2.0 DESIGN DEVELOPMENT PHASE</b>		
2.1 Attend Meetings		Maximum of (2) Tele Conferences
2.2 a. Prepare Preliminary Structural Design Calculations		
b. Prepare Design Development Drawings		
1. Prepare Preliminary Foundation Drawings		
2. Prepare Preliminary Framing Layout Drawings		
3. Prepare Typical Detail Sheet(s)		

**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

Scope of SER's Basic Services	Additional Services	Remarks
c. Prepare Outline Specifications for Structural Items		Structural Sections Only
d. Revise Opinion of Probable Construction Cost	X	Cost Estimate by Others
2.3 a. Identify Pre-Engineered Structural Elements		
b. Review Results of Special Studies	X	No Studies Anticipated
c. Coordinate Structural Design with Special Design Criteria		
2.4 Submit Design Development Documentation for Approval		PDF Files to Architect
<b>3.0 CONSTRUCTION DOCUMENTS PHASE</b>		
3.1 Attend Meetings		Maximum of (2) tele conferences
3.2 a. Designate Elements to be designed by Specialty Engineers		
b. Specify Structural Criteria for Specialty Engineer's Design of Pre-Engineered Structural Elements		
c. Review Effect of Secondary or Non-Structural Elements Attached to Primary Structural System		
3.3 a. Complete Structural Calculations		
b. Complete Structural Drawings		
c. Prepare Specifications for the Primary Structural System		Structural Sections Only
d. Revise Opinion of Probable Construction Cost	X	Cost Estimate by Others
3.4 Check and Coordinate Structural Documents		
3.5 Assist in Establishing Testing and Inspection Requirements		
3.6 a. Assist in Coordination with Building Code Officials		
b. Assist in Filing Construction Documents for Approval by Building Official	X	Filed by Architect
c. Revise Construction Documents as Required by Building Official		
<b>4.0 BIDDING PHASE</b>		
4.1 a. Assist in Evaluating Bidders Qualifications		Based on Past Reid Middleton, Inc. Experience Only
b. Provide Structural Addenda and Clarifications		
c. Attend Pre-Bid Conference	X	
d. Assist in Bid Evaluation		

**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

Scope of SER's Basic Services	Additional Services	Remarks
<b>5.0 CONSTRUCTION ADMINISTRATION PHASE</b>		
5.1 a. Attend Pre-Construction Meeting	X	
b. Assist in Establishing Communication Procedures		
c. Assist in Establishing Testing and Inspection Procedures		
d. Assist in Confirming Submittal Procedures		
e. Assist in Selection of Testing and Inspection Agency		
f. Advise Client and Contractor which Structural Elements Require Construction Observation by SER		
5.2 a. Attend Progress Meetings	X	
b. Make Site Visits at Interval Stages of Construction		2 site visits during construction
c. Prepare Site Visit Reports		
d. Provide Continuous or Detailed Inspections of Construction	X	
5.3 Assist in Determining Amounts Due the Contractor for the Structural Work	X	
5.4 Provide Interpretations of Structural Construction Documents		
5.5 Assist in Determining Whether Non-Conforming Structural Work Shall be Rejected		
5.6 a. Review Specified Submittals for Pre-Engineered Structural Elements		
b. Review Submittals for Items Design by SER		
c. Review Additional Submittals when Occasioned by Improper or Incomplete Submittals	X	
d. Prepare Shop or Fabrication Details	X	
e. Review Information Related to Contractor's Equipment	X	
f. Review Testing and Inspection Reports		
g. Initiate Appropriate Action to Testing and Inspection Reports		
5.7 Assist in Preparing Change Orders Relating to Structural Work	X	
5.8 Provide Recommendations Regarding Claims, Disputes and Other Matters Relating to Execution or Progress of the Structural Work	X	
5.9 Conduct Jobsite Observation Visit to Determine Substantial Completion of the Structural Work		Included in Part 5.2b

**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

Scope of SER's Basic Services	Additional Services	Remarks
5.10 Provide Services Resulting from the following:		
a. Errors and Omissions by the Contractor	X	
b. Change Orders over which the SER has no control	X	
c. Construction Procedures over which the SER has no control	X	
<b>6.0 OPTIONAL ADDITIONAL SERVICES</b>		
6.1 Provide Dynamic Seismic Analysis	X	
6.2 Provide the following Special Studies or Surveys:		
a. Analysis of Floor Response to Footfall or Vibratory Equipment	X	
b. Services Related to Special Wind Analysis	X	
c. Services Related to Seismic Risk Analysis	X	
d. Studies of Prospective Sites	X	
e. Analysis of Owning and Operating Costs	X	
f. Feasibility Study Regarding use of Base Isolation or Other Passive Energy Dissipation Systems	X	
g. Other Special Studies or Surveys	X	
6.3 Provide Complete Analysis and Design of Base Isolation or Other Passive Energy Dissipation System	X	
6.4 Review and Determine Structural Fire Resistance Requirements	X	
6.5 Provide Services Related to the following Sitework Elements and Their Attachments:		
a. Retaining Walls	X	
b. Culverts or Bridges	X	
c. Landscape Furnishings	X	
d. Flagpoles or Lighting Poles	X	
e. Signs	X	
f. Miscellaneous Site Structures	X	



**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

Scope of SER's Basic Services	Additional Services	Remarks
6.6 Provide the following Services Related to Non-Structural or Secondary Structural Elements and Their Attachments:		
a. Exterior Cladding System	X	
b. Interior Architectural System	X	
c. Window Washing System and Tie Downs	X	
d. Antenna	X	
e. Mechanical, Electrical, or Plumbing Equipment	X	
f. Storage Tanks, Cooling Tower, or Underground Vaults	X	
g. Mechanisms, Guide Systems, or Associated Equipment for Elevators, Escalators, or Other Conveying Systems	X	
h. Stairs	X	
i. Ladders, Handrails or Guardrails	X	
j. Fall Protections Systems	X	
k. Swimming Pools	X	
6.7 Prepare Demolition Documents	X	
6.8 Prepare Excavation, Shoring, or Underpinning Documents	X	
6.9 Prepare Record Drawings	X	
6.10 Provide Services Relative to Future Facilities, Systems, and Equipment	X	
6.11 Provide Coordination of Construction Performed by Separate Contractors or by Owner's Forces	X	
6.12 Provide Coordination of Work in Conjunction with Owner Supplied Equipment or Materials	X	
6.13 Prepare Documents for Alternate Bids or Segregated Contracts for Phased Construction	X	
6.14 Provide Tenant- or Interior-Related Design Services	X	
6.15 Provide Services for Special Foundations when Discovery of Poor Soil Conditions is made after Execution of this Agreement	X	
6.16 Provide Services Relative to Public Hearings, Arbitrations, or Legal Proceedings	X	

**Reid Middleton, Inc.**  
**Exhibit "C" Scope of Basic Structural Engineering Services**

Scope of SER's Basic Services	Additional Services	Remarks
6.17 Provide Services Resulting from the following:		
a. Change in Scope or Magnitude of the Project as Described and Agreed to Under the Basic Services Agreement	X	
b. Changes due to Construction Cost Overrun	X	
c. Revisions which are Inconsistent with Approvals or Instructions Previously Given by Client	X	
d. Revisions Due to Enactment or Revision of Codes, Laws, or Regulations Subsequent to the Start of Preparation of Construction Documents	X	
e. Errors and Omissions by Consultants other than the SER	X	
f. Extended Design or Construction Time Schedules	X	
g. Overtime Work Required by Owner	X	
6.18 Provide Services After Final Certificates for Payment or More than 60 Days After Date of Substantial Completion	X	



May 18, 2021

Ms. Patricia Quist-Therson  
Rice Fergus Miller  
275 Fifth Street, Suite 100  
Bremerton, WA 98337

Project:           Snohomish 7 Fire Station 83 Remodel  
                      Seismic Upgrades MEP Impact - Add Service

Dear Patricia:

This Add Service proposal is for the additional MEP work caused by the seismic upgrades being done in this remodel. We understand our scope to include the following:

**Scope of Work**

1. New incoming water service, as its existing location coincides with proposed seismic upgrades;
2. Identify and replace electrical devices on walls and ceilings, where seismic upgrades are to be done; and,
3. Incorporate this scope into plans and specs.

**Fees**

We propose an additional fee of \$4,000.00 for this work.

If this proposal meets with your approval, please initial this letter and email it back to us.

Sincerely,

SIDER + BYERS ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Jon Shafer". The signature is fluid and cursive.

Jon Shafer, P.E., Principal

# STATION 83

## SNOHOMISH REGIONAL FIRE & RESCUE

100% DD



**DRAFT**  
NOT FOR CONSTRUCTION

**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 2020056.00

100% DD

ISSUE DATE JULY 09, 2021

REVISION SCHEDULE

NO.	DATE	DESCRIPTION

AHJ APPROVAL STAMP

COVER SHEET

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SHEET #

**A00.01**

### PROJECT INFORMATION

**PROJECT DESCRIPTION**  
INTERIOR REMODEL OF STATION 83. LIVING QUARTERS SCOPE INCLUDES NEW SLEEP ROOM, NEW BATHROOM, AND NEW KITCHEN. APP BAY SCOPE INCLUDES NEW BATHROOM, NEW STORAGE ROOM, AND NEW RADIO DESK.

**SITE ADDRESS**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

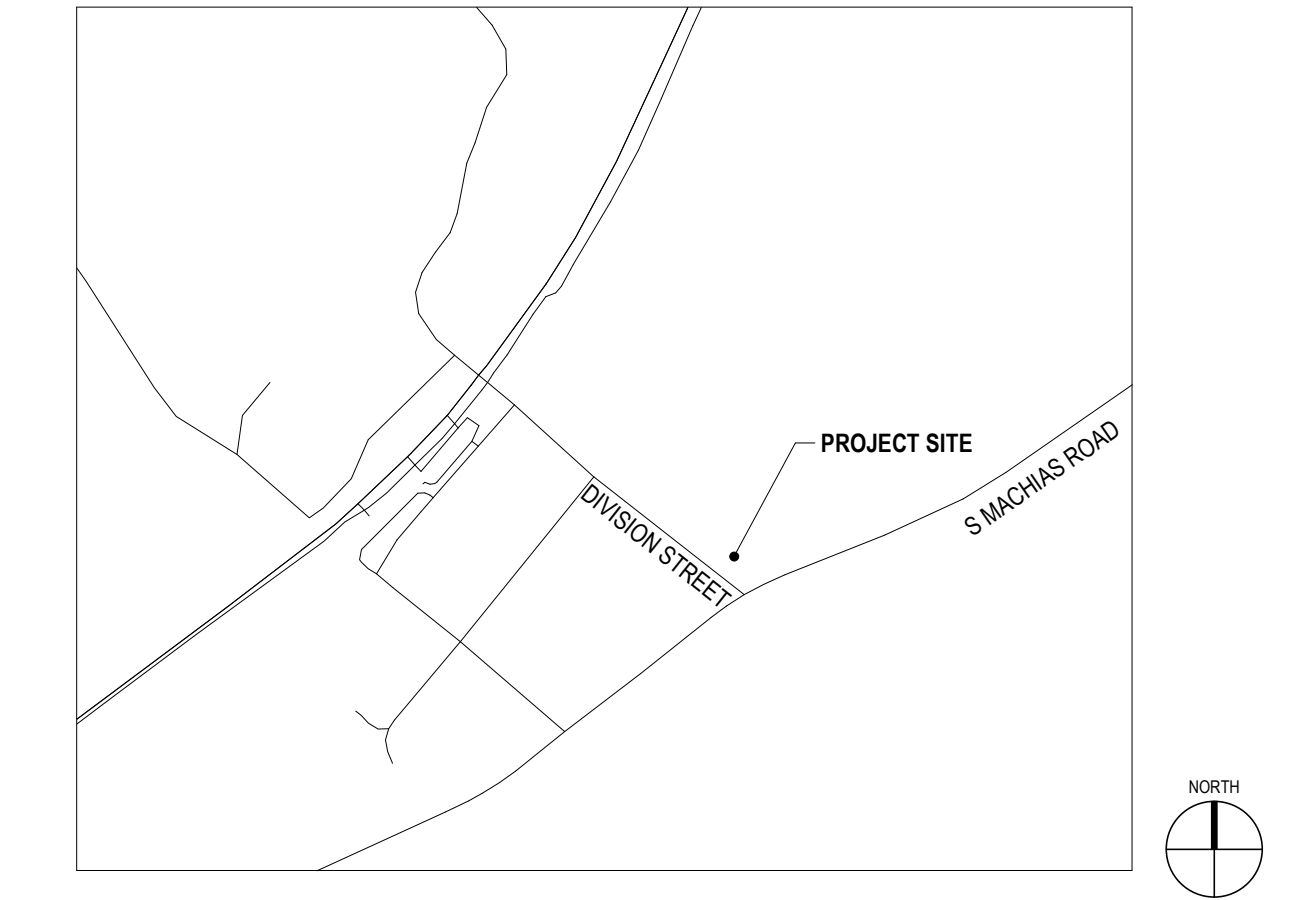
**SITE ZONING**  
AGRICULTURE-10 ACRE

**LEGAL DESCRIPTION**  
SEC 21 TWP 29 RGE 06 BEG NW COR BLK 1 MACHIAS TH S50°20'00"E 213.9FT ALG N BDY LN SD BLK 1 TO ITS INT WITH W BDY LN CO RD TH N69°40'00"E 174.9FT ALG SD CO RD THN50°20'00"W 331.4FT TH S39°40'00"W 151.4FT TO INT C/L OF FLORENCE ST AT INT WITH N BDY OF PLAT OF MACHIAS TH S50°20'00"E TO POB & TGW LOTS 1,2,3, IN BLK 1 VAC PLAT OF MACHIAS & TGW LOT 1 & SE 10FT OF LOT 2 IN BLK 5 SD VAC PLAT OF MACHIAS

**PARCEL NUMBER(S)**  
29062100301800

**AUTHORITY HAVING JURISDICTION**  
SNOHOMISH COUNTY  
3000 ROCKEFELLER AVENUE  
EVERETT, WA 98201  
(425) 388-3411

### VICINITY MAP



### PROJECT DESIGN TEAM

**OWNER**  
SNOHOMISH REGIONAL FIRE & RESCUE  
18421 VETERANS MEMORIAL DRIVE EAST  
BONNEY LAKE, WA 98391  
JAMIE SILVA  
(360) 217-2132  
JSILVA@SNOFIRE7.ORG

**ARCHITECT**  
RICE FERGUS MILLER  
275 5TH ST, SUITE 100  
BREMERTON, WA 98337  
DAVE FERGUS, ARCHITECT OF RECORD  
(360) 377-8773

PATRICIA QUIST-THERSON, PROJECT MANAGER  
(360) 362-1437  
PQUIST-THERSON@RFMARCH.COM  
ELAINE LIFFGENS, (INTERIOR DESIGNER)  
(360) 362-1440  
ELIFFGENS@RFMARCH.COM

**STRUCTURAL ENGINEER**  
REID MIDDLETON, INC  
728 134TH ST SW, SUITE 200  
EVERETT, WA 98204  
KATY BRAUNER  
(425) 422-9717  
KBRAUNER@REIDMIDDLETON.COM

**MECHANICAL ENGINEER**  
SIDER - BYERS  
192 NICKERSON ST, SUITE 300  
SEATTLE, WA 98109  
JON SHAFER  
(206) 285-2966  
JON@SIDERBYERS.COM

**PLUMBING ENGINEER**  
SIDER - BYERS  
192 NICKERSON ST, SUITE 300  
SEATTLE, WA 98109  
PATRICK MCCONNELL  
(206) 285-2966  
PATRICK@SIDERBYERS.COM

**ELECTRICAL ENGINEER**  
SIDER - BYERS  
192 NICKERSON ST, SUITE 300  
SEATTLE, WA 98109  
JON SHAFER  
(206) 285-2966  
JON@SIDERBYERS.COM

**SEPTIC ENGINEER**  
JENSEN ENGINEERING LLC  
4004 NE 4TH STREET, #107-508  
RENTON, WA 98056  
DAVID JENSEN P.E.  
(425) 457-6029  
JENSENENG@YAHOO.COM

ABBREVIATIONS

Table of abbreviations categorized by letter (A-Z). Includes terms like AMP, AV, AA, AB, ACST, ACT, ADJ, AFF, ALT, ALUM, APPROX, ARCH, AUTO, BATH, BOARD, BED, BLDG, BLKG, BM, BO, BOB, BOD, BOF, BOJ, BTWN, BUR, CAB, CALC, CB, CEM, CFOI, CIP, CJ, CL, CLG, CLO, CLR, CMU, CO, COL, CONC, CONF, CONN, CONSTR, CONT, COORD, CORR, CP, CPT, CS, CSMT, CTR, DBL, DEMO, DEPT, DF, DIA, DIM, DISP, DL, DN, DP, DR, DS, DW, DWG, DWR, EA, EC, EE, EFIS, EF, EJ, EL, ELEC, ELEV, EMER, ENCL, EP, EQ, EQP, EST, EW, EWC, EWH, EXH, EXP, EXT, FA, FAAP, FD, FOC, FOD, FDN, FDV, FE, FEC, FF, FH, FHC, FHR, FIN, etc.

Table of abbreviations categorized by letter (F-S). Includes terms like FIT, FLASH, FLR, FMF, FOB, FOC, FOF, FOM, FOS, FP, FRP, FRWT, FRZ, FSG, FT, FTG, G, GAUGE, GALV, GAR, GB, GC, GEN, GFRG, GL, GLF, GLULUM, GR, GT, GWB, H, HB, HC, HDR, HDW, HGR, HM, HRL, HRZ, HRZV, HVAC, HWT, IIC, IN, INC, INCL, INFO, INSTL, INSUL, INT, J, JAN, JBOX, JT, K, KD, KIT, KW, LAB, LAM, LAU, LAV, LB(S), LD(S), LDG, LL, LOC, LP, LPT, LR, LRG, LT, LVR, M, M/S, MACH, MAINT, MATL, MAX, MB, MBR, MC, MDO, MECH, MED, MEDS, MEMB, MEZZ, MFR, MFRREC, MGR, MH, MINIM, MIR, MISC, MO, MTD, MTL, MULL, MULT, MW, N, NA, NC, NCAP, NO, NOM, NTS, O, OA, OC, OCC, OD, OFCI, OFD, OFF, OGL, OHA, OPH, OPNG, OPP, ORD, P, PC, PCC, PED, PERF, PERM, PERP, PV, PIV, PL, PLAG, PLBS, PLY, PML, PNT, PP, PR, PREFAB, PRK, PROP, PS, PSF, PSI, PT, PTN, PVC, PVD, PVG, PVR, Q, QTY, QZ, R, R/S, RA, RCP, RD, REBAR, REC, REF, REINF, RES, REQD, RET, REV, RFB, RM, RO, RP, RS, RT, RVL, S, SAN, SC, SCD, SCHED, SD, SEAL, SECT, SEP, SF, SG, SHR, SHTG, etc.

SYMBOL LEGEND

Table of symbols and their meanings. Categories include: VIEW REFERENCE (Building Section, Wall Section, Detail Section, Exterior Elevation, Interior Elevation, Enlarged Plan, Match Line), ANNOTATIONS (Break Line, Elevation Level, Grid Line, North Arrow, Revision Cloud, Spot Elevation), CONSTRUCTION PHASE (Existing Element, Demolition Element, New Construction Element), MATERIAL SYMBOLS & PATTERNS (Aluminum, Batt Insulation, Blocking Shim, Brick, Concrete, CMU, Glass, Gravel, Gypsum Wall Board, Plywood, Rigid Insulation, Steel, Wood), TAGS (Ceiling Height, Door Tag, Finish Material Tag, Floor Tag, Furniture/Equipment Tag, Glazing Tag, Keynote, Roof Tag, Room Tag, Storefront Tag, Wall Tag, Window Tag).

GENERAL NOTES

- 1. DRAWINGS HAVE BEEN PREPARED ON AN ORIGINAL SHEET SIZE OF 24" X 36".
2. COMPLY WITH CODES, LAWS, ORDINANCES, RULES, AND REGULATIONS OF PUBLIC AUTHORITIES GOVERNING THE WORK.
3. OBTAIN AND PAY FOR PERMITS AND INSPECTIONS REQUIRED BY PUBLIC AUTHORITIES GOVERNING THE WORK.
4. REVIEW DOCUMENTS, VERIFY DIMENSIONS AND FIELD CONDITIONS AND CONFIRM THAT WORK IS BUILDABLE AS SHOWN.
5. SUBMIT REQUESTS FOR SUBSTITUTIONS, REVISIONS, OR CHANGES TO ARCHITECT AND OWNER FOR REVIEW PRIOR TO PURCHASE, FABRICATION OR INSTALLATION.
6. OWNER WILL PROVIDE WORK NOTED 'BY OTHERS' OR 'NIC' UNDER SEPARATE CONTRACT.
7. GC TO COORDINATE FURNITURE, SIGNAGE, GRAPHICS, TELECOMMUNICATIONS, DATA AND SECURITY SYSTEM INSTALLATIONS WITH ARCHITECT, OWNER, AND OWNER'S VENDORS.
8. MAINTAIN WORK AREAS SECURE AND LOCKABLE DURING CONSTRUCTION.
9. DO NOT SCALE DRAWINGS.
10. PARTITIONS ARE DIMENSIONED FROM FACE OF STUD TO FACE OF STUD, UNLESS OTHERWISE NOTED.
11. COORDINATE AND PROVIDE BACKING FOR MILLWORK AND EQUIPMENT ITEMS AS ATTACHED, MOUNTED OR BRACED TO WALLS OR CEILINGS.
12. DOORS SHALL BE TRIMMED AT THRESHOLD TO PROVIDE 1/4" MIN., 3/4" MAX. CLEARANCE.
13. OPENING FORCE FOR INTERIOR SIDE-SWINGING DOORS WITHOUT CLOSERS SHALL NOT EXCEED A 5 POUND FORCE.
14. DRAWINGS ARE THE PROPERTY OF RICE FERGUS MILLER AND HAVE BEEN PREPARED FOR THE USE IN THE EXECUTION OF THE ENCLOSED PROJECT.

DRAWING INDEX

Table with columns: SHEET #, SHEET NAME, DD. Lists sheets under categories: ARCHITECTURAL, STRUCTURAL, MECHANICAL, PLUMBING, ELECTRICAL. Total number of sheets: 47.

RICE FERGUS MILLER ARCHITECTURE INTERIORS PLANNING VIZ LAB 275 FIFTH STREET, SUITE 100 BREMERTON, WA 98337 360-377-8773 RFMARCH.COM

DRAFT NOT FOR CONSTRUCTION

STATION 83 SNOHOMISH REGIONAL FIRE & RESCUE 13717 DIVISION ST. SNOHOMISH, WA 98290

Table with columns: PROJECT #, 100% DD, ISSUE DATE, REVISION SCHEDULE. Includes AHJ APPROVAL STAMP area.

DRAWING INDEX, GENERAL INFORMATION

DATE/TIME PRINTED: 7/19/2021 4:38:30 PM BIM 360://Snohomish FD 7 Station 83 - 2020.rvt

# SPECIAL INSPECTIONS

## NON-STRUCTURAL SPECIAL INSPECTIONS AND TESTS (CHAPTER 17) & WSEC STATEMENT OF SPECIAL INSPECTIONS FOR GENERAL TRADES, MECHANICAL, AND ELECTRICAL SYSTEMS

- SPECIAL INSPECTIONS SHALL BE PROVIDED PER THE REQUIREMENTS OF THE IBC AND REFERENCED STANDARDS.
- REFER TO STRUCTURAL DRAWINGS FOR SPECIAL INSPECTION REQUIREMENTS OF STRUCTURAL SYSTEMS.
- TESTING AND SPECIAL INSPECTION REPORTS PREPARED BY THE SPECIAL INSPECTOR SHALL BE SUBMITTED TO THE BUILDING OFFICIAL, ARCHITECT, ENGINEER, AND OWNER ON A DAILY BASIS WHENEVER TESTING OR SPECIAL INSPECTIONS ARE PERFORMED.

APPLICABLE TO PROJECT (Y/N)	SYSTEM	REFERENCE 2018 IBC, UNO	VERIFICATION AND INSPECTION	INSPECTION METHODS			NOTES AND EXCEPTIONS	TYPICAL DIVISIONS
				CONTINUOUS	TESTING	PERIODIC		
Y	WIND OR SEISMIC-RESISTING COMPONENTS	1704.4	CONTRACTORS STATEMENT OF RESPONSIBILITY FOR SPECIAL INSPECTION	NO	NO	YES	REQUIRED FOR EACH CONTRACTOR RESPONSIBLE FOR CONSTRUCTION OF WIND OR SEISMIC-RESISTING SYSTEMS OR COMPONENTS.	VARIOUS
N	EXTERIOR CLADDING AND VENEER	1705.12.5	ERECTION AND FASTENING	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE 1705.11): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE. 2. CLADDING OR VENEER <5 PSF.	VARIOUS
N	EXTERIOR NON-LOAD BEARING PARTITIONS	1705.12.5	ERECTION AND FASTENING	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE 1705.11): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE.	VARIOUS
N	INTERIOR VENEER	1705.12.5	ERECTION AND FASTENING	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE 1705.11): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE. 2. VENEER <5 PSF.	VARIOUS
N	INTERIOR NON-LOAD BEARING PARTITIONS	1705.12.5	ERECTION AND FASTENING	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE 1705.11.5): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE. 2. INTERIOR NON-LOAD BEARING WALLS <15 PSF.	VARIOUS
N	EIFS SYSTEMS	1705.16	INSTALLATION	NO	NO	YES	EXCEPTIONS (REFERENCE 1705.15): 1. EIFS SYSTEMS OVER WRB WITH DRAINAGE TO EXTERIOR. 2. EIFS SYSTEMS OVER MASONRY OR CONCRETE.	07
N	WATER-RESISTIVE BARRIER COATING IN EIFS SYSTEMS	1705.16.1	INSTALLATION	NO	NO	YES	REQUIRED FOR WATER-RESISTIVE BARRIER COATINGS COMPLY WITH ASTM E 2570 WHEN INSTALLED OVER A SHEATHING SUBSTRATE.	07-09
N	SPRAYED FIRE-RESISTANT MATERIALS	1705.14	INSTALLATION	NO	YES	YES	1. SURFACE PREPARATION INSPECTED PRIOR TO APPLICATION (1705.14.2). 2. INSPECTION AND TESTING AFTER ALL OTHER SYSTEM ROUGH-IN COMPLETED (1705.14). 3. CONDITION OF SUBSTRATES (1705.14.1(1)). 4. MEASURE THICKNESS (1705.14.1(2)). 5. DENSITY TESTING (1705.14.1(3)). 6. BOND STRENGTH TESTING (1705.14.1(4)). 7. CONDITION OF FINISHED APPLICATION (1705.14.1(5)).	07
N	MASTIC AND INTUMESCENT FIRE-RESISTANT COATINGS	1705.15	INSPECTION	NO	YES	YES	INSPECTION PER AWCI 12-B	07-09
N	FIRE-RESISTANT PENETRATIONS AND JOINTS	1705.17	INSPECTION	NO	NO	YES	REQUIRED FOR: 1. HIGH-RISE CONSTRUCTION (REFERENCE SECTION 403) 2. BUILDINGS OF RISK CATEGORY III OR IV PER TABLE 1604.5	07
N	GLAZING IN CURTAINWALLS AND STOREFRONT	ASCE 7-10 11.A.1.3.9 (3)	ERECTION	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE ASCE 7-10 SECTION 11.A.1.3.9 (3)): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE.	08
N	INTERIOR GLAZED PARTITION	ASCE 7-10 11.A.1.3.9 (3)	ERECTION	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F. EXCEPTIONS (REFERENCE ASCE 7-10 SECTION 11.A.1.3.9 (3)): 1. SYSTEMS <30 FEET ABOVE GRADE OR WALKING SURFACE.	08
N	SUSPENDED CEILING GRIDS	ASCE 7-10 11.A.1.3.9 (2)	INSTALLATION	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F.	09
N	ACCESS FLOORING	1705.12.5.1	ANCHORAGE	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F.	10
Y	STORAGE RACKS	1705.12.7	ANCHORAGE	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE D, E OR F FOR STORAGE RACKS GREATER THAN 8 FT IN HEIGHT.	10, 12
Y	SEISMIC ISOLATION SYSTEMS AND ENERGY DISSIPATION DEVICES	1705.12.8	FABRICATION AND INSTALLATION	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE B, C, D, E OR F.	13
Y	VIBRATION ISOLATION SYSTEMS	1705.12.6(5)	INSTALLATION AND ANCHORAGE	NO	NO	YES	APPLICABLE FOR SEISMIC ZONE C, D, E OR F	VARIOUS
Y	PIPING SYSTEMS AND MECHANICAL UNITS CARRYING HAZARDOUS MATERIALS	1705.12.6(3)	INSTALLATION AND ANCHORAGE	NO	NO	YES	SEISMIC ZONE C, D, E OR F.	22,23,40-48
Y	DUCTWORK CARRYING HAZARDOUS MATERIALS	1705.12.6(4)	INSTALLATION AND ANCHORAGE	NO	NO	YES	SEISMIC ZONE C, D, E OR F.	23, 40-48
Y	SMOKE CONTROL SYSTEMS	1705.18	INSTALLATION AND TESTING	NO	YES	NO	1. PRIOR TO CONCEALMENT: DUCTWORK LEAKAGE TESTING AND RECORD DEVICE LOCATIONS 1705.18 (1) 2. PRIOR TO OCCUPANCY: PRESSURE, FLOW, DETECTION AND CONTROL TESTING 1705.18 (2)	21, 23, 25, 27, 28
Y	ELECTRICAL EQUIPMENT FOR EMERGENCY OR STANDBY POWER SYSTEMS	1705.12.6(1)	ANCHORAGE	NO	NO	YES	SEISMIC ZONE C, D, E OR F.	26, 48
Y	ELECTRICAL EQUIPMENT	1705.12.6(2)	ANCHORAGE	NO	NO	YES	SEISMIC ZONE E AND F	25, 26, 27, 28
Y	BUILDING ENVELOPE AIR BARRIER	WSEC C402.5.1.2	AIR LEAKAGE RATE	NO	YES AT BLDG COMPLETION	NO	SEE C402.5.1.2.1 - C402.5.8 FOR REQUIREMENTS; IF TEST FAILS, FOLLOW WITH VISUAL INSPECTION, SEAL LEAKS TO THE EXTENT PRACTICAL AND SUBMIT REPORT OF CORRECTIVE ACTION.	SEE AIR BARRIER SHEET

# APPLICABLE CODES

- SNOHOMISH COUNTY MUNICIPAL CODE
- WASHINGTON STATE AMENDMENTS
- 2018 WASHINGTON STATE ENERGY CODE (WSEC)
- 2018 INTERNATIONAL BUILDING CODE (IBC)
- 2018 INTERNATIONAL MECHANICAL CODE (IMC)
- 2018 INTERNATIONAL FIRE CODE (IFC)
- 2018 INTERNATIONAL FIRE CODE (IFC)
- 2018 UNIFORM PLUMBING CODE (UPC)
- 2018 INTERNATIONAL FUEL GAS CODE (IFGC)
- 2018 NATIONAL ELECTRICAL CODE (NEC)
- 2009 ICC A117.1 ACCESSIBILITY STANDARD

# DEFERRED SUBMITTALS

MECHANICAL, PLUMBING, ELECTRICAL, FIRE SPRINKLER

# SEISMIC & RISK CATEGORY

SEISMIC ZONE D - SEE STRUCTURAL GENERAL NOTES  
RISK CATEGORY IV - SEE STRUCTURAL GENERAL NOTES

# FIRE DISTRICT

SNOHOMISH REGIONAL FIRE & RESCUE STATION 83  
13717 DIVISION STREET  
SNOHOMISH, WA 98290

# ZONING CODE SUMMARY

**ALLOWABLE USE**  
AGRICULTURAL, RURAL RESIDENTIAL

**LAND USE**  
[Include conditional use and/or SEPA information if applicable]

**SITE AREA**  
10.0 ACRES

**BUILDING SETBACK REQUIREMENTS**  
FRONT - 50 FT MINIMUM  
SIDE - 5 FT MINIMUM  
REAR - 5 FT MINIMUM

**PROPOSED BUILDING SETBACK**  
FRONT - 52' - 6" FT  
SIDE - 48' - 4" FT  
REAR - 138' FT  
SEE SITE PLAN FOR MORE INFO

**ALLOWABLE BUILDING HEIGHT**  
45 FT MAXIMUM

**PROPOSED BUILDING HEIGHT**  
19'4" FT

**PARKING REQUIREMENT**  
00 STALLS MINIMUM (show calculation)

**PROPOSED PARKING COUNT**  
9 STALLS  
SEE SITE PLAN FOR MORE INFO

**IMPERVIOUS SITE AREA**  
00,000 SF / 00,000 SF = 00%

**OPEN SPACE & LANDSCAPE BUFFER REQUIREMENT**  
0,000 SF MINIMUM

**PROPOSED OPEN SPACE & LANDSCAPE AREA**  
0,000 SF  
SEE SITE PLAN FOR MORE INFO

# BUILDING CODE SUMMARY

**BUILDING USE**  
EXISTING FIRE STATION

**OCCUPANCY CLASSIFICATION AND USE (CHAPTER 3)**  
STORAGE GROUP S-2 APPARATUS BAY, GENERAL STORAGE, MECHANICAL, ELECTRICAL  
RESIDENTIAL GROUP R-2 SLEEPING ROOM, KITCHEN

**ALLOWABLE BUILDING HEIGHT (TABLE 504.3)**  
Example: GROUP B, TYPE VB WITH SPRINKLER SYSTEM: 60 FT  
PROPOSED BUILDING HEIGHT: XX FT  
SEE BUILDING ELEVATIONS AND/OR SECTIONS FOR MORE INFO

**ALLOWABLE NUMBER OF STORIES (TABLE 504.4)**  
Example: GROUP B, TYPE VB WITH SPRINKLER SYSTEM: 4 STORIES  
PROPOSED NUMBER OF STORIES: XX  
SEE BUILDING ELEVATIONS AND/OR SECTIONS FOR MORE INFO

**ALLOWABLE BUILDING AREA (TABLE 506.2)**  
Example: GROUP B, TYPE VB WITH SPRINKLER SYSTEM: 36,000 SF  
PROPOSED BUILDING AREA: XX,XXX FT  
SEE SITE PLAN FOR MORE INFO

**SEPARATION OF OCCUPANCIES (TABLE 508.4)**  
Example: GROUP B AND GROUP S-2 WITH SPRINKLER SYSTEM: 1 HOUR

**CONSTRUCTION TYPE (CHAPTER 6)**  
Example: TYPE VB  
SEE LIFE SAFETY PLAN AND/OR BUILDING SECTION FOR RATED ASSEMBLY LOCATIONS  
SEE SITE PLAN FOR FIRE SEPARATION DISTANCE

**FIRE RESISTANCE RATING REQUIREMENTS FOR BUILDING ELEMENT (TABLE 601)**  
PRIMARY STRUCTURAL FRAME: 0 HOURS  
EXTERIOR BEARING WALLS: 0 HOURS  
INTERIOR BEARING WALLS: 0 HOURS  
NON-BEARING WALLS: 0 HOURS  
FLOOR CONSTRUCTION: 0 HOURS  
ROOF CONSTRUCTION: 0 HOURS

**FIRE RESISTANCE RATING REQUIREMENTS FOR EXTERIOR WALLS (TABLE 602)**  
Example: 10 ≤ X < 30 FT, TYPE VB, GROUP B: 0 HOURS  
Example: X ≥ 30 FT, TYPE VB, GROUP B: 0 HOURS

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**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 2020056.00

100% DD

ISSUE DATE JULY 09, 2021

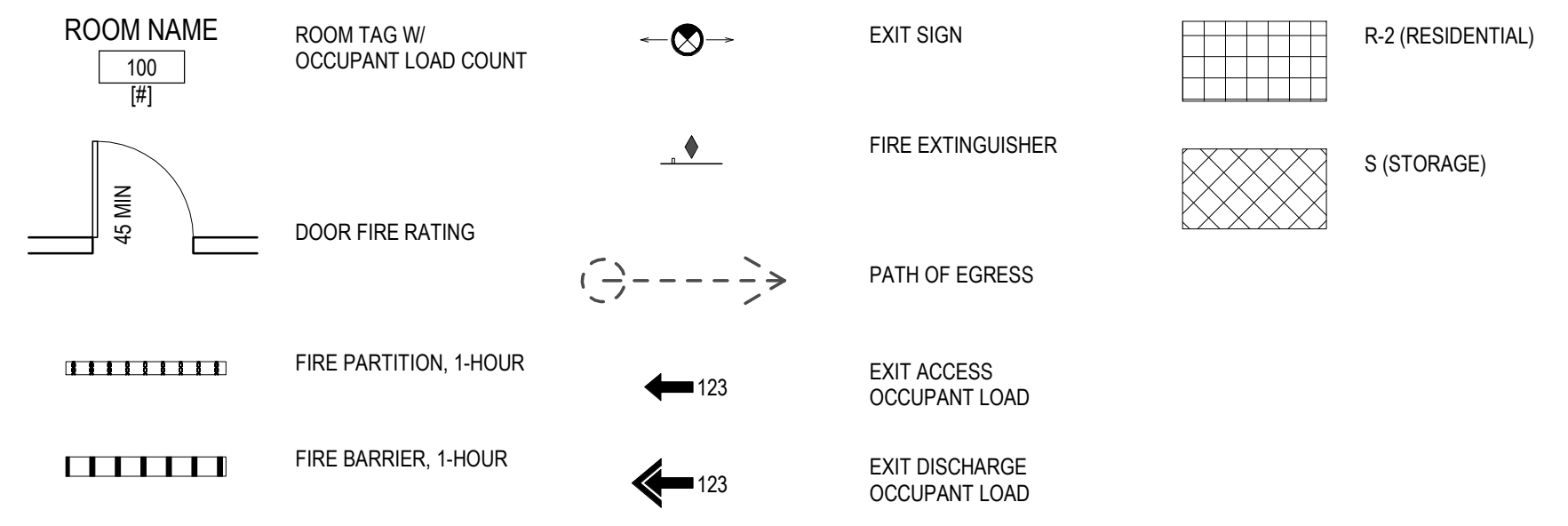
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# CODE SUMMARY

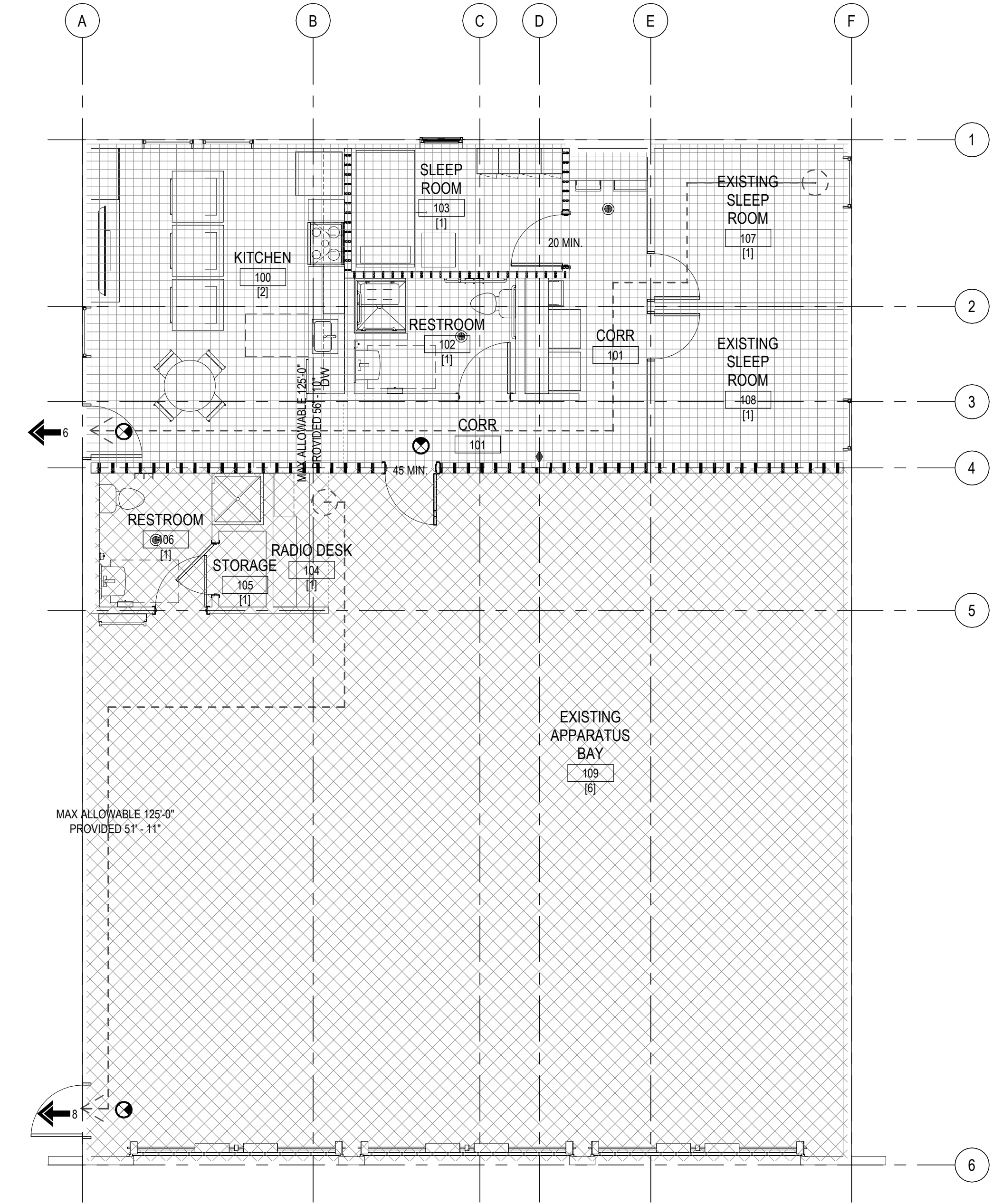
**NOTES & LEGEND - LIFE SAFETY PLAN**

1. PROVIDE EXIT SIGNAGE PER 2018 IBC 1009.9, 1009.10, 1009.11, AND 1013.
2. PROVIDE MEANS OF EGRESS ILLUMINATION PER 2018 IBC 1008.

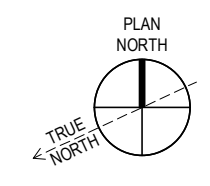


**OCCUPANT LOAD CHART BY ROOM**

NUMBER	ROOM INFORMATION		OCCUPANCY CLASSIFICATION	IBC 2015 TABLE 1004.1.2 MAXIMUM FLOOR AREA ALLOWANCES PER OCCUPANT			OCCUPANT LOAD
	NAME	AREA		FUNCTION OF SPACE	LOAD FACTOR	GROSS/ NET	
100	KITCHEN	290 SF	R-2	RESIDENTIAL	200 SF GROSS		2
101	CORR	165 SF	R-2	ACCESSORY STORAGE AREAS, MECHANICAL EQUIPMENT ROOM	300 SF GROSS		
102	RESTROOM	72 SF	R-2	RESIDENTIAL	200 SF GROSS		1
103	SLEEP ROOM	97 SF	R-2	RESIDENTIAL	200 SF GROSS		1
104	RADIO DESK	28 SF	S-2	ACCESSORY STORAGE AREAS, MECHANICAL EQUIPMENT ROOM	300 SF GROSS		1
105	STORAGE	15 SF	S-2	ACCESSORY STORAGE AREAS, MECHANICAL EQUIPMENT ROOM	300 SF GROSS		1
106	RESTROOM	69 SF	S-2	ACCESSORY STORAGE AREAS, MECHANICAL EQUIPMENT ROOM	300 SF GROSS		1
107	EXISTING SLEEP ROOM	109 SF	R-2	RESIDENTIAL	200 SF GROSS		1
108	EXISTING SLEEP ROOM	109 SF	R-2	RESIDENTIAL	200 SF GROSS		1
109	EXISTING APPARATUS BAY	1686 SF	S-2	ACCESSORY STORAGE AREAS, MECHANICAL EQUIPMENT ROOM	300 SF GROSS		6
LEVEL 1		2641 SF					15
TOTAL		2641 SF					15



**1 LIFE SAFETY PLAN - LEVEL 1**  
3/16" = 1'-0"



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LIFE SAFETY PLAN - LEVEL 1

SHEET #

**A01.01**

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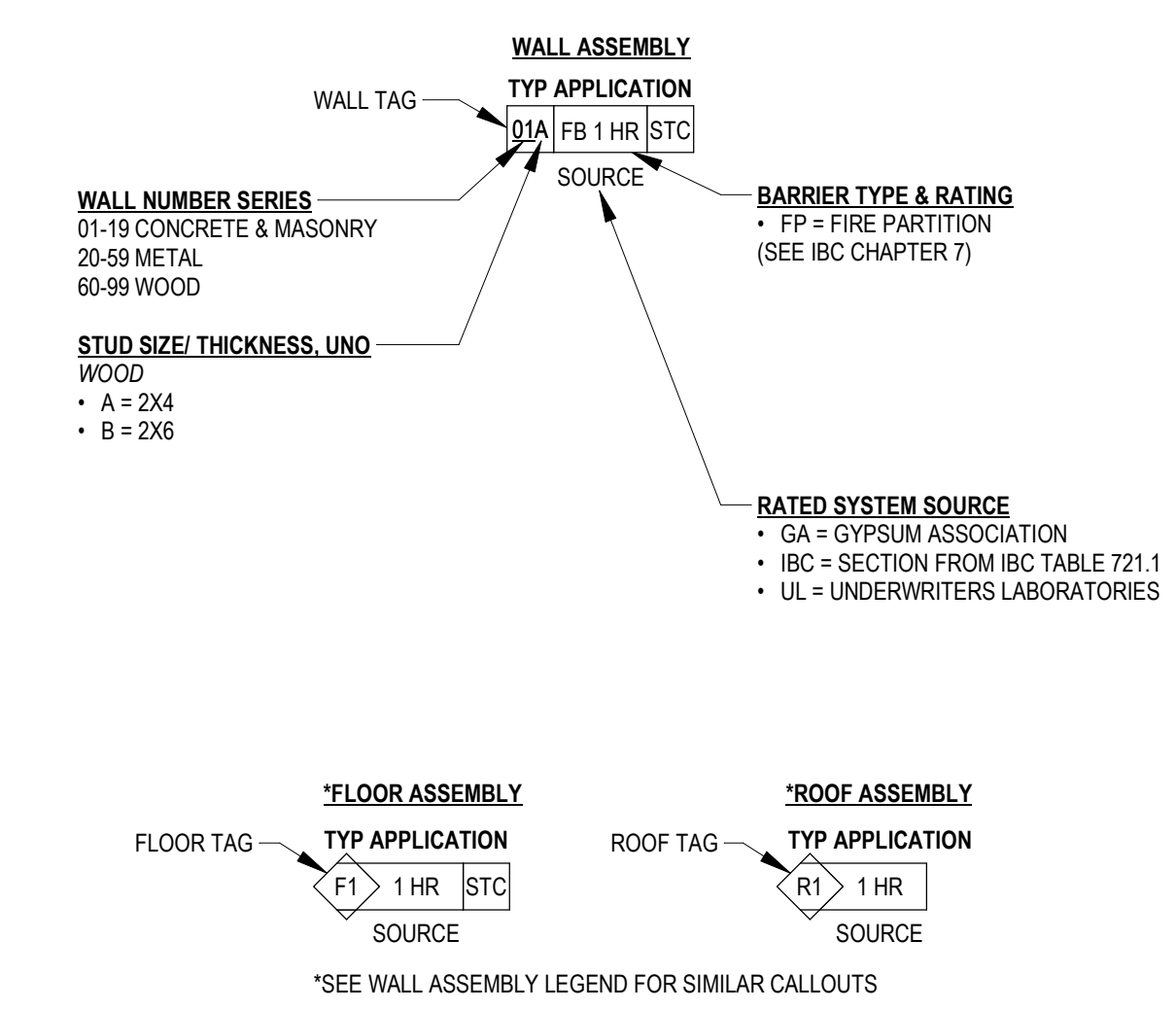
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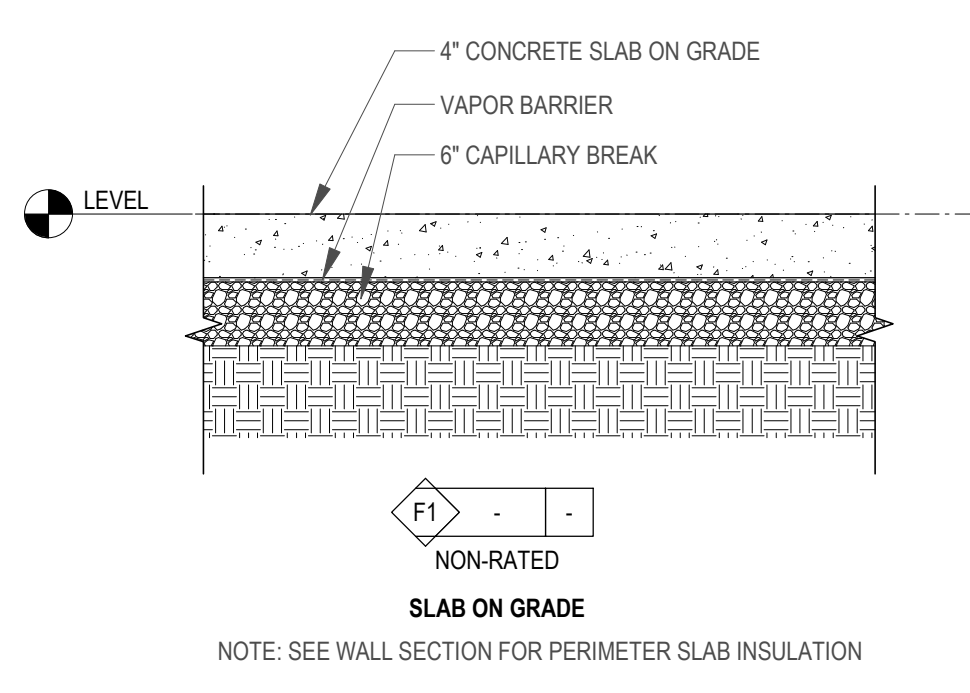
ASSEMBLY TYPES -  
WOOD

SHEET #  
**A03.01**

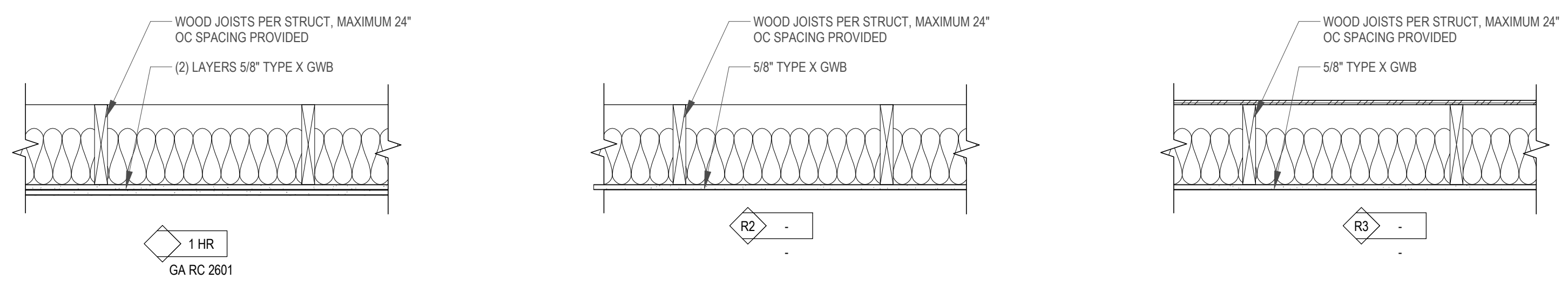
**NOTES & LEGEND - RATED ASSEMBLIES**



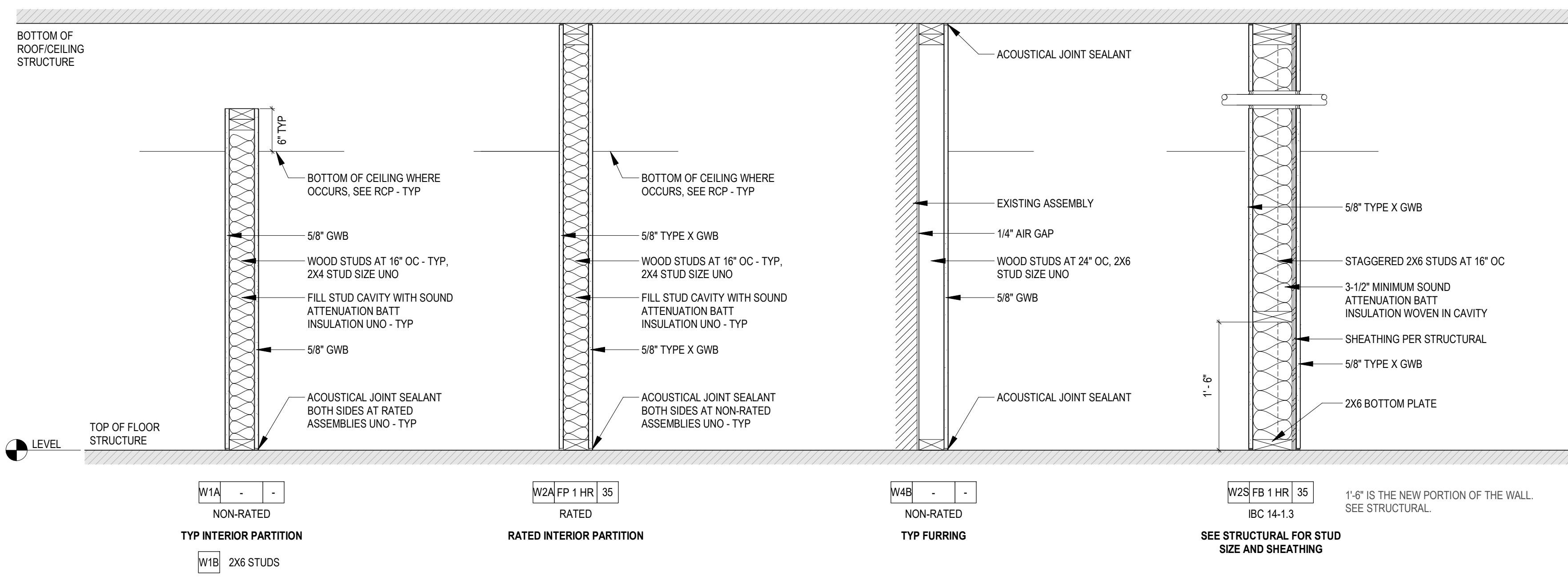
- RATED ASSEMBLIES**  
TERMINATE FIRE RATED ASSEMBLIES AS DESCRIBED BELOW:
- EXTERIOR WALLS PER IBC 705**  
1. FIRE SEPARATION >10 FT: RATED FOR FIRE EXPOSURE FROM INSIDE  
2. FIRE SEPARATION <10 FT: RATED FOR FIRE EXPOSURE FROM BOTH SIDES
- FIRE WALLS PER IBC 706**  
**HORIZONTAL OPTIONS:**  
1. FROM TO EXTERIOR WALLS, EXTENDED 18" BEYOND THE EXTERIOR SURFACE  
2. FROM TO INTERIOR SURFACE OF COMBUSTIBLE EXTERIOR SHEATHING, PROVIDED EXTERIOR WALL IS MINIMUM 1-HOUR FIRE RATED FOR AT LEAST 4 FT ON BOTH SIDES OF THE FIRE WALL AND WITH MINIMUM 3/4 HOUR PROTECTED OPENINGS.  
3. FROM TO INTERIOR SURFACE OF NONCOMBUSTIBLE EXTERIOR SHEATHING, PROVIDED THE EXTERIOR SHEATHING EXTENDS AT LEAST 4 FT ON BOTH SIDES OF THE FIRE WALL  
4. FROM TO INTERIOR SURFACE OF NONCOMBUSTIBLE EXTERIOR SHEATHING, PROVIDED THE BUILDING ON EACH SIDE OF THE FIRE WALL IS SPRINKLERED PER NFPA 13 OR 13R.  
**VERTICAL OPTIONS:**  
1. FROM FOUNDATION TO AT LEAST 30" ABOVE BOTH ADJACENT ROOFS  
2. BETWEEN STEPPED BUILDINGS, FIRE WALL SHALL TERMINATE AT LEAST 30" ABOVE THE LOWER ROOF AND SHALL BE MINIMUM 1-HOUR FIRE RATED WITH MINIMUM 3/4 HOUR OPENING PROTECTIVES  
3. BETWEEN STEPPED BUILDINGS, FIRE WALL MAY TERMINATE AT UNDER SIDE OF LOWER STRUCTURAL ROOF, PROVIDED THE LOWER ROOF WITHIN 10 FT OF FIRE WALL SHALL BE MINIMUM 1-HOUR FIRE RATED AND NO OPENINGS  
4. FOR MAX 2-HOUR FIRE WALLS, TERMINATE AT UNDERSIDE OF STRUCTURAL ROOF, PROVIDED THE LOWER ROOF ASSEMBLY WITHIN 4 FT OF THE FIRE WALL AND THE ENTIRE SPAN OF SUPPORTING STRUCTURE IS MINIMUM 1-HOUR FIRE RATED WITH NO OPENINGS. ROOF COVERING SHALL BE MINIMUM CLASS B  
5. TERMINATE AT UNDERSIDE OF NONCOMBUSTIBLE STRUCTURAL ROOF WHERE BOTH BUILDINGS HAVE MINIMUM CLASS B ROOFING WITH NO OPENINGS WITHIN 4 FT OF THE FIRE WALL.  
6. IN TYPE III, IV AND V CONSTRUCTION, TERMINATE AT UNDERSIDE OF COMBUSTIBLE STRUCTURAL ROOF, PROVIDED THERE ARE NO ROOF OPENINGS WITHIN 4 FT. ROOFING IS MINIMUM CLASS B, AND ROOF DECK IS OF FIRE-RETARDANT, TREATED WOOD FOR MINIMUM 4 FT ON BOTH SIDES OF THE WALL OR IS PROTECTED WITH 5/8" TYPE X GYPSUM BOARD ON UNDERSIDE OF ROOF DECK SUPPORTED BY MINIMUM 2" NOMINAL LEDGERS ATTACHED TO THE SIDES OF ROOF FRAMING  
7. FOR BUILDINGS WITH 3-HOUR HORIZONTAL SEPARATION, FIRE WALL MY START FROM TOP OF THIS ASSEMBLY.  
8. FOR BUILDINGS WITH ROOFS SLOPING TOWARD THE FIRE WALL AT > 2:12, EXTEND FIRE WALL MINIMUM 30" ABOVE THE HEIGHT EQUAL TO THE ROOF LEVEL AT 4 FT FROM FIRE WALL
- FIRE BARRIERS PER IBC 707**  
**HORIZONTAL:**  
VOIDS AT THE INTERSECTION OF A FIRE BARRIER AND A NON-FIRE RATED EXTERIOR WALL ASSEMBLY SHALL BE FILLED WITH A MATERIAL OR SYSTEM APPROVED BY THE JURISDICTION. TESTED ASSEMBLY NOT REQUIRED AT THIS LOCATION.  
**VERTICAL OPTIONS:**  
1. FROM TOP OF FOUNDATION OR HORIZONTAL ASSEMBLY BELOW; TERMINATE AT UNDERSIDE OF STRUCTURAL DECK ABOVE AND SECURELY ATTACHED THERETO.  
2. FIRE BARRIERS AROUND SHAFT, EXIT STAIRWAY AND RAMP ENCLOSURES THAT DO NOT EXTEND TO UNDERSIDE OF ROOF DECK SHALL BE ENCLOSED AT THE TOP WITH CONSTRUCTION AT MINIMUM FIRE RATING AS THE TOPMOST FLOOR PENETRATED BY THE SHAFT AND THE FIRE RATING OF THE SHAFT ENCLOSURE.  
*Code does not indicate requirements for horizontal continuity. Maintain fire fire barriers.*
- FIRE PARTITIONS PER IBC 708**  
FROM TOP OF FOUNDATION OR HORIZONTAL ASSEMBLY BELOW; TERMINATE AT UNDERSIDE OF STRUCTURAL DECK OR TO FIRE RATED HORIZONTAL ASSEMBLY ABOVE AND SECURELY ATTACHED THERETO. IN COMBUSTIBLE CONSTRUCTION, THE SPACE WITHIN THE FIRE RATED CEILING AND DECK ABOVE SHALL BE FIREBLOCKED OR DRAFTSTOPPED AT THE PARTITION LINE.  
*Code does not indicate requirements for horizontal continuity. Maintain fire fire barriers.*
- SMOKE BARRIERS (VERTICAL AND HORIZONTAL) PER IBC 709**  
1-HOUR FIRE RATING SHALL BE FROM TOP OF FOUNDATION OR HORIZONTAL ASSEMBLY BELOW; TERMINATE AT UNDERSIDE OF STRUCTURAL DECK ABOVE, CONTINUOUS THROUGH CONCEALED SPACES.  
*Code does not indicate requirements for horizontal continuity. Maintain smoke sealant at walls.*
- SMOKE PARTITIONS PER IBC 710**  
NOT FIRE RATED. LIMITS TRANSFER OF SMOKE FROM TOP OF FOUNDATION OR FLOOR BELOW; TERMINATE TO UNDERSIDE OF DECK OR SMOKE-TIGHT CEILING ABOVE.
- HORIZONTAL ASSEMBLIES PER IBC 711**  
VERTICAL OPENINGS NOT ALLOWED EXCEPT WHEN CONSTRUCTED AS A SHAFT ENCLOSURE OR PROTECTED PENETRATIONS AND JOINTS PER IBC 712.
- FIREBLOCKING PER IBC 718.2**  
FIREBLOCKING MATERIALS (I.E. 2X LUMBER, 1/2" GYPSUM BOARD, SECURED BATT INSULATION AND OTHER MATERIALS LISTED IN IBC 718.2.1) SHALL BE INSTALLED IN COMBUSTIBLE CONCEALED SPACES TO FORM AN EFFECTIVE BARRIER BETWEEN FLOORS AND BETWEEN TOP STORY AND ROOF ATTICS. THE FOLLOWING ARE THE MINIMUM REQUIRED LOCATIONS:  
1. CONCEALED WALL SPACES  
A. VERTICALLY AT THE CEILING AND FLOOR LEVELS  
B. HORIZONTALLY AT 10 FT MAXIMUM INTERVALS  
2. CONNECTIONS BETWEEN HORIZONTAL AND VERTICAL SPACES  
3. CONCEALED SPACES AT THE TOP AND BOTTOM OF THE RUN OF STAIR STRINGERS  
4. ANNULAR SPACE AROUND PENETRATING COMPONENTS IN CEILING AND FLOOR OPENINGS  
5. CONCEALED SPACES OF EXTERIOR COMBUSTIBLE WALL COVERINGS AT MAXIMUM 20 FT INTERVALS IN EITHER DIRECTION AND MAXIMUM 100 SF BETWEEN FIREBLOCKING. (SEE IBC 718.2.6 FOR EXCEPTIONS)  
6. CONCEALED SLEEPER SPACES AT MAXIMUM 100 SF
- DRAFTSTOPPING PER IBC 718.3 & 718.4**  
DRAFTSTOPPING IS NOT REQUIRED IN BUILDINGS SPRINKLERED THROUGHOUT PER NFPA 13. REFER TO FIRE SPRINKLER PLANS FOR DRAFTSTOP REQUIREMENTS PER SPRINKLER LISTING.  
*Revise DRAFTSTOPPING section for unsprinklered building or residential projects less than 4-stories sprinklered per NFPA 13R.*



**4 FLOOR TYPES**  
NTS



**3 ROOF-CEILING TYPES**  
NTS



**1 INTERIOR PARTITIONS**  
NTS

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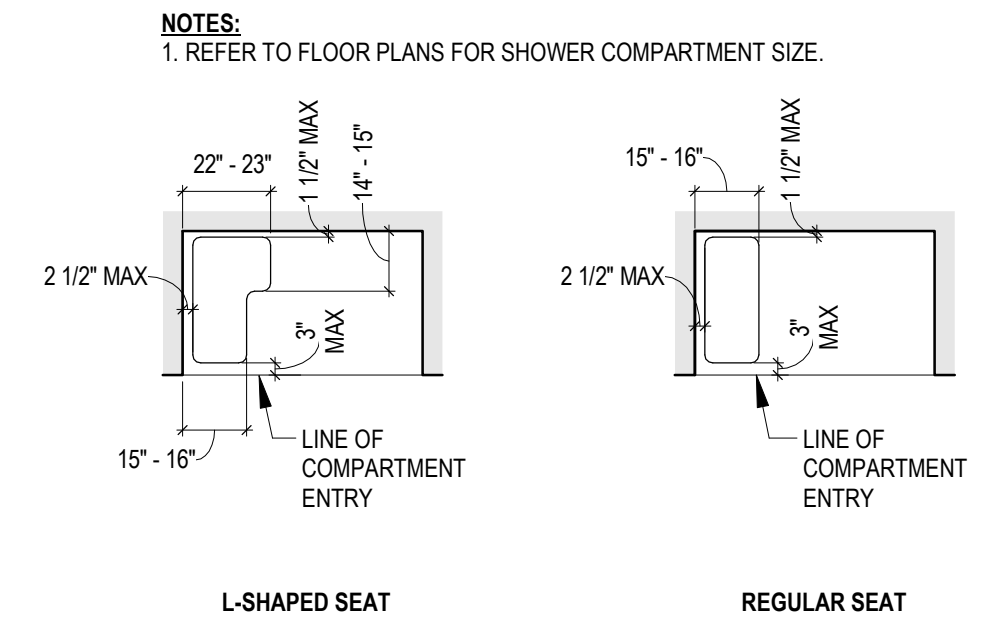
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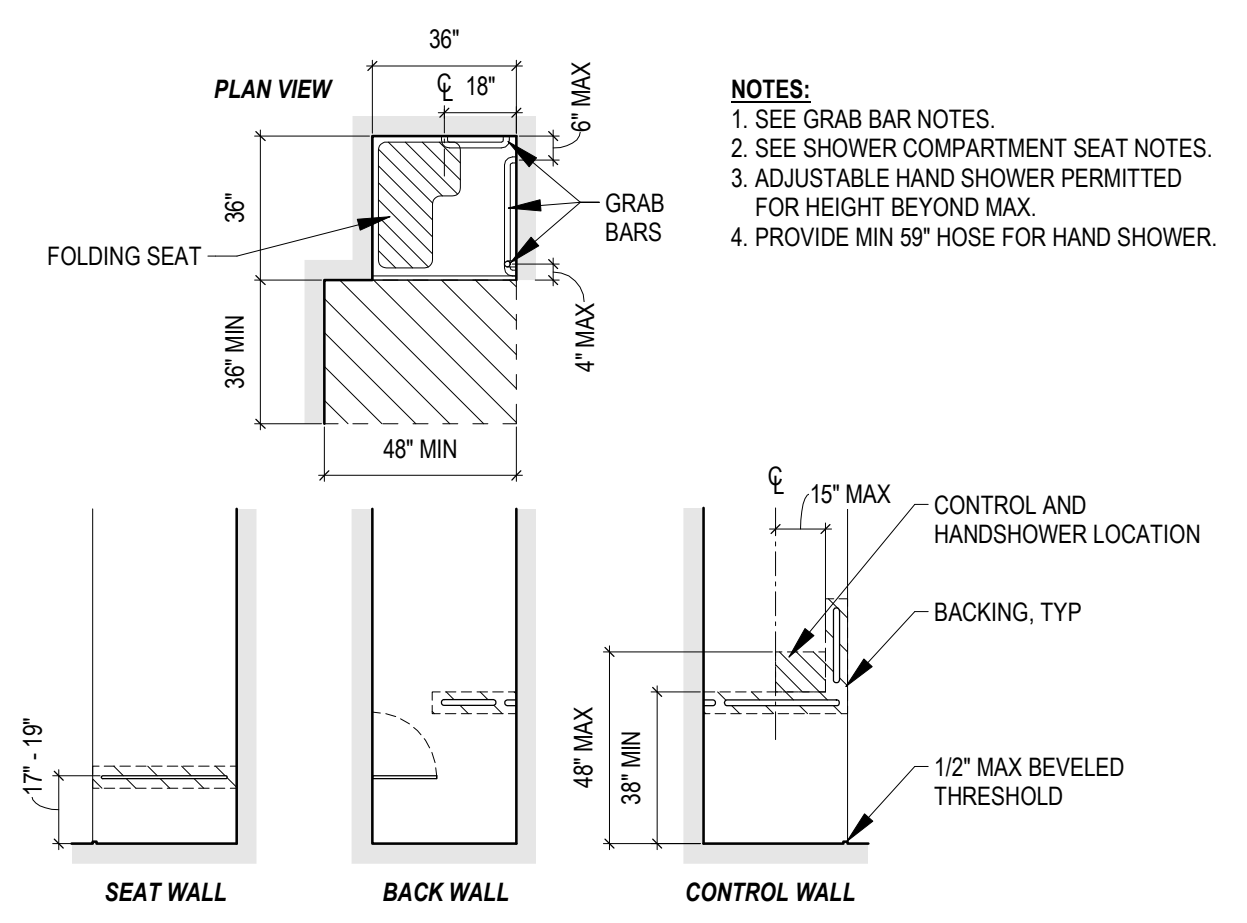
ACCESSIBILITY  
 DETAILS - PLUMBING

**NOTES - ACCESIBILITY DETAILS**

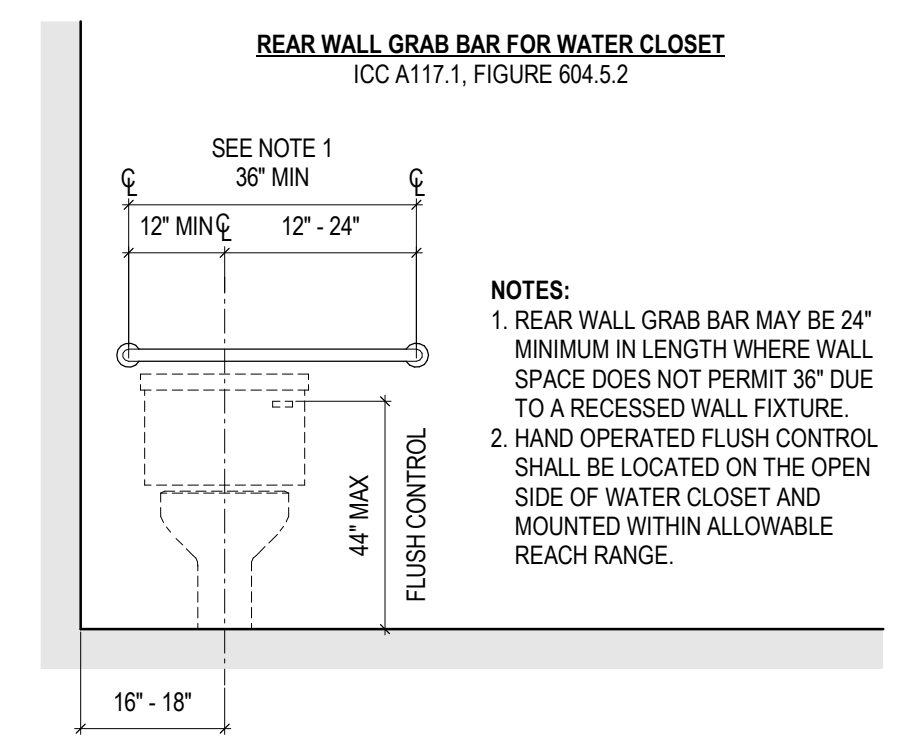
- ACCESSIBILITY REQUIREMENTS ARE BASED ON THE FOLLOWING CODE EDITIONS:
  - 2009 ICC A117.1
  - 2018 IBC
  - 2018 WAC 51-50
- INFORMATION ON THIS SHEET ARE GENERIC REQUIREMENTS. REFER TO PROJECT FLOOR PLANS AND INTERIOR ELEVATIONS FOR ACTUAL LAYOUT AND DIMENSIONS.
- DIMENSIONS ARE CLEAR FROM FINISH TO FINISH, UNLESS NOTED OTHERWISE.



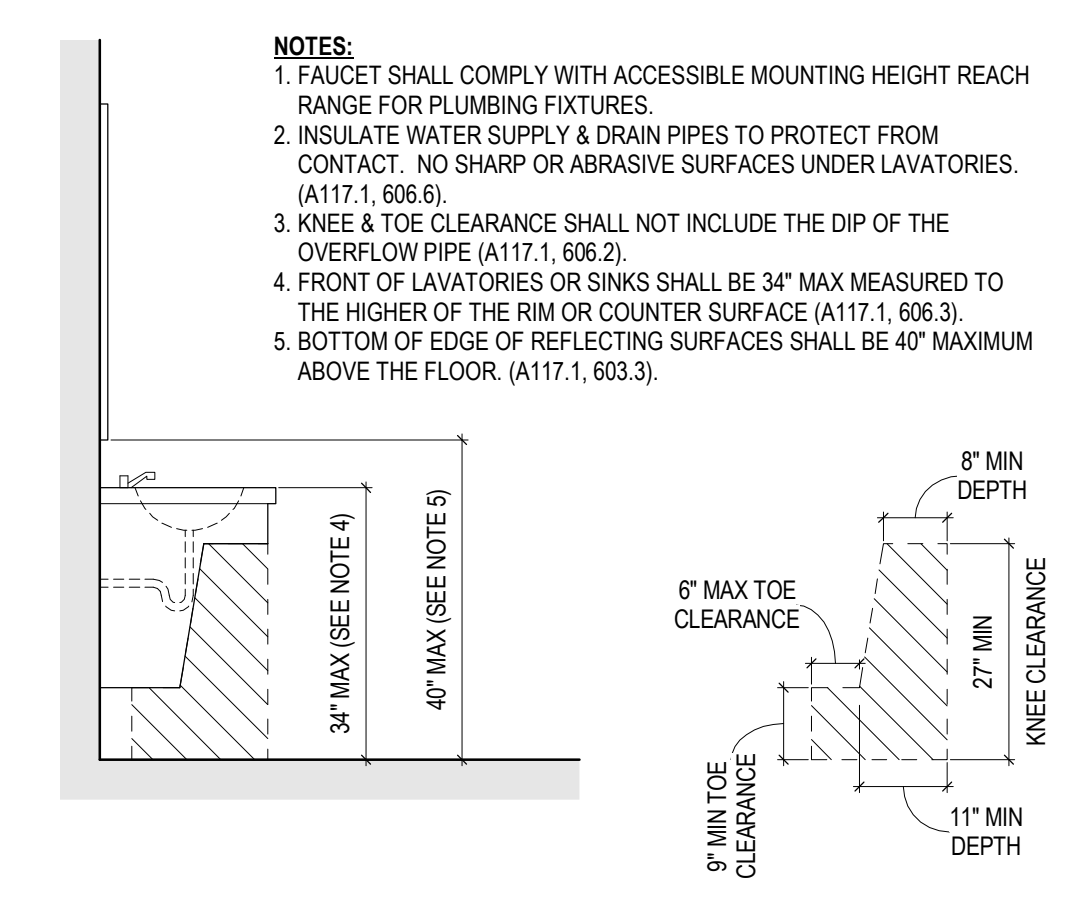
**7 SHOWER COMPARTMENT SEAT**



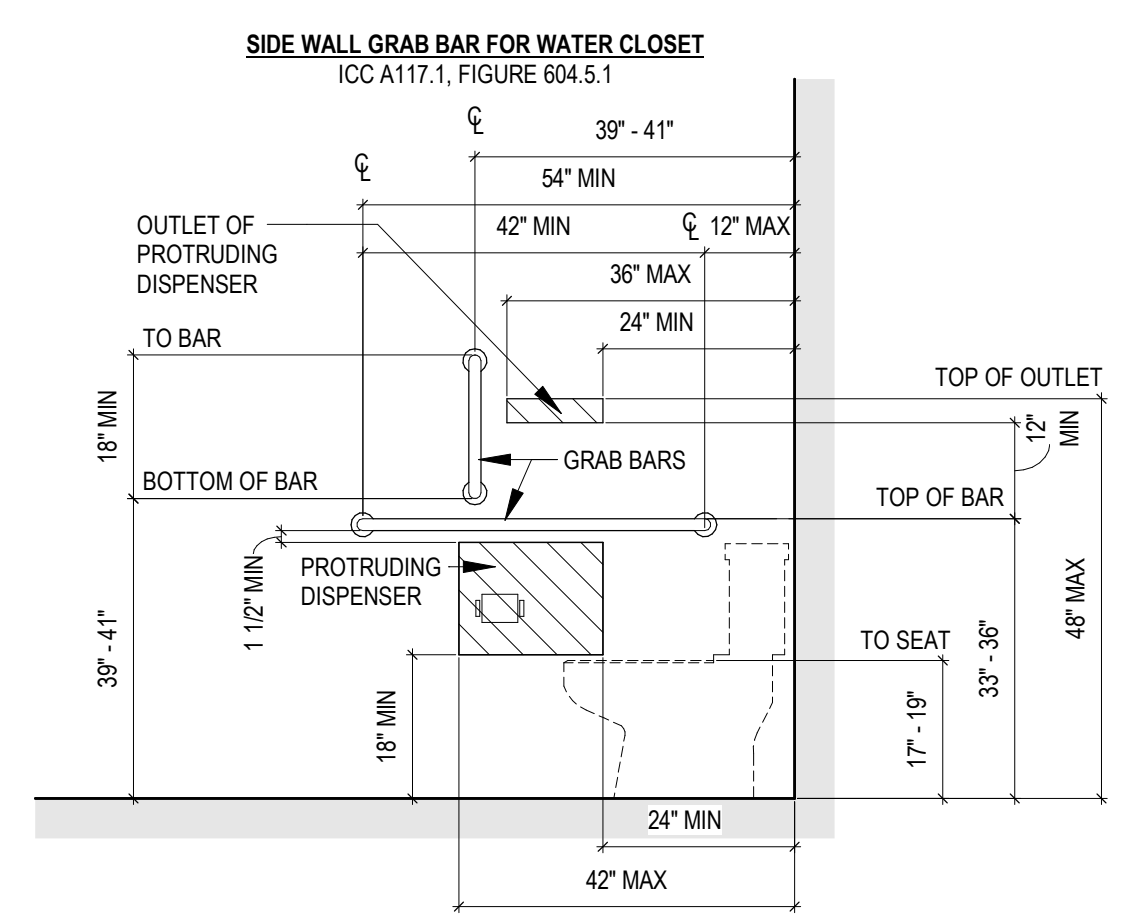
**6 TRANSFER TYPE SHOWER**



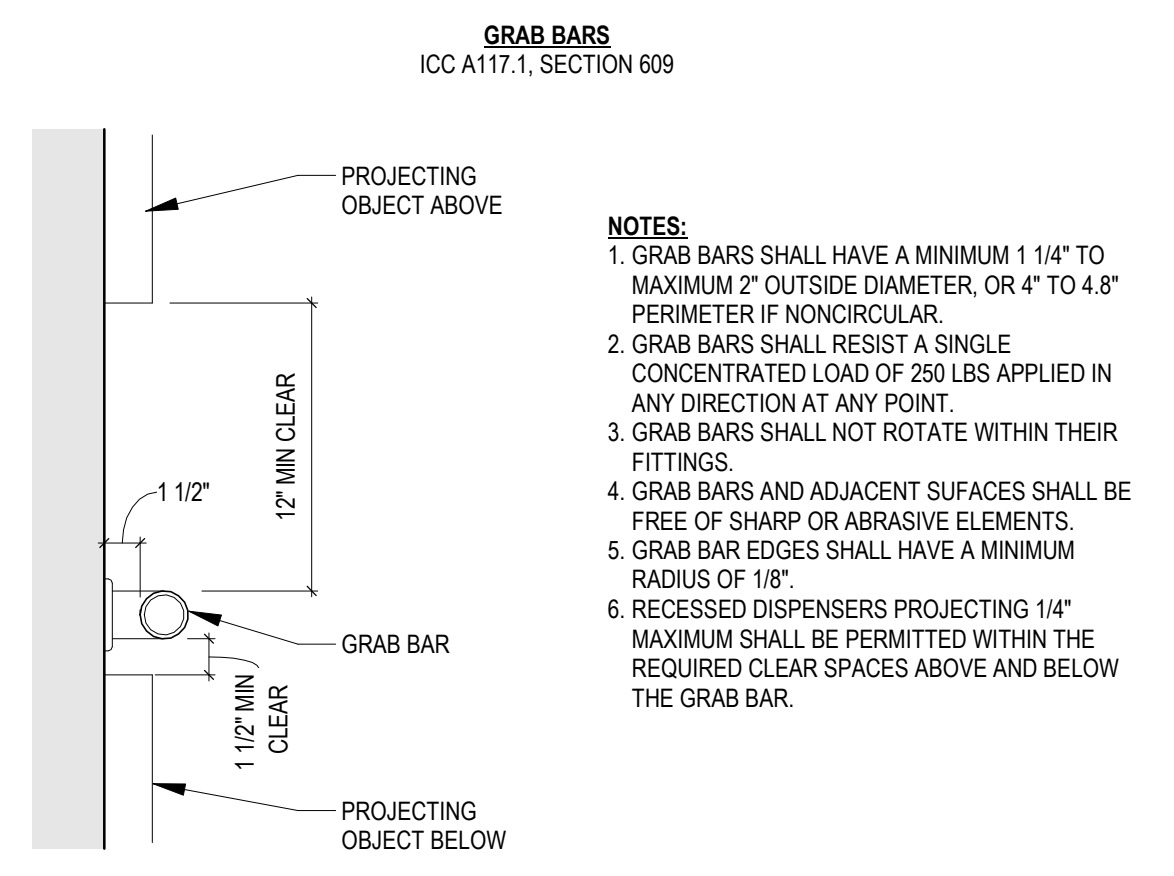
**3 WATER CLOSET REAR WALL**



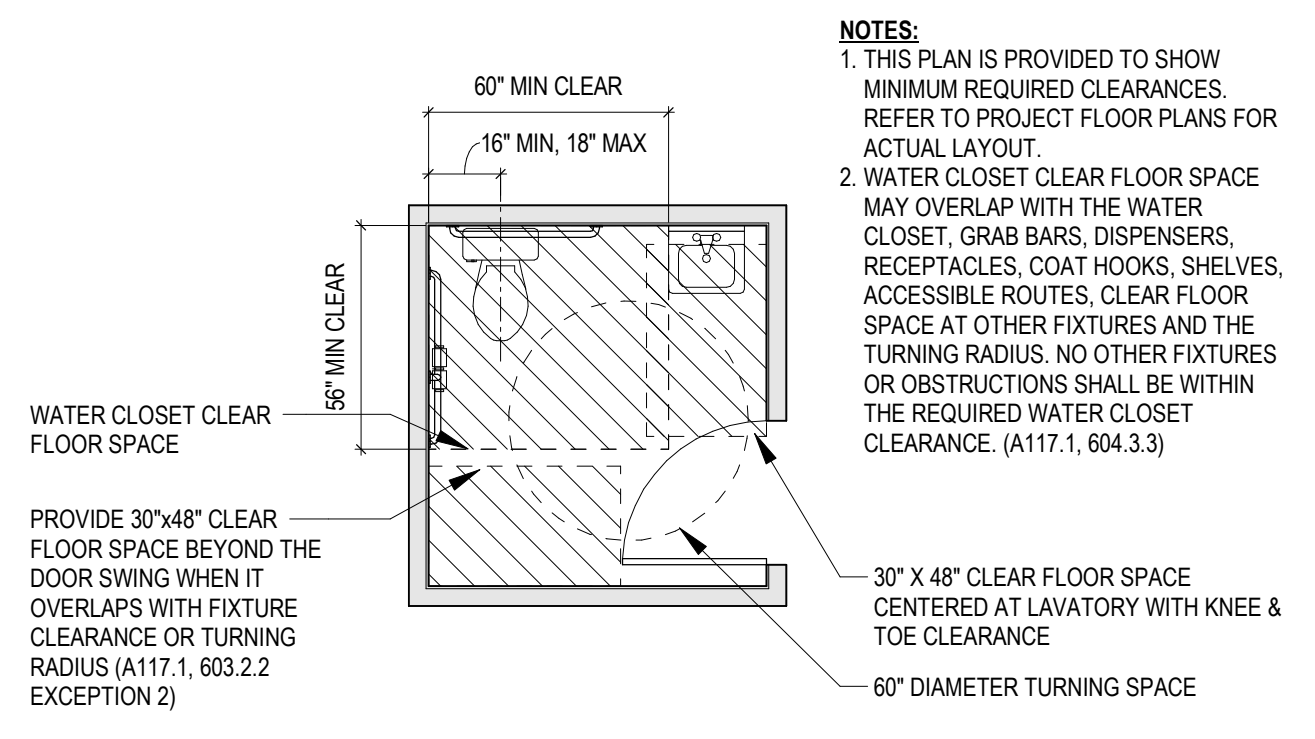
**5 LAVATORY CLEARANCES**



**2 WATER CLOSET SIDE WALL**



**4 GRAB BAR CROSS SECTION**


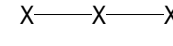

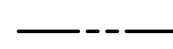

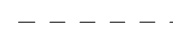

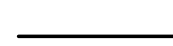


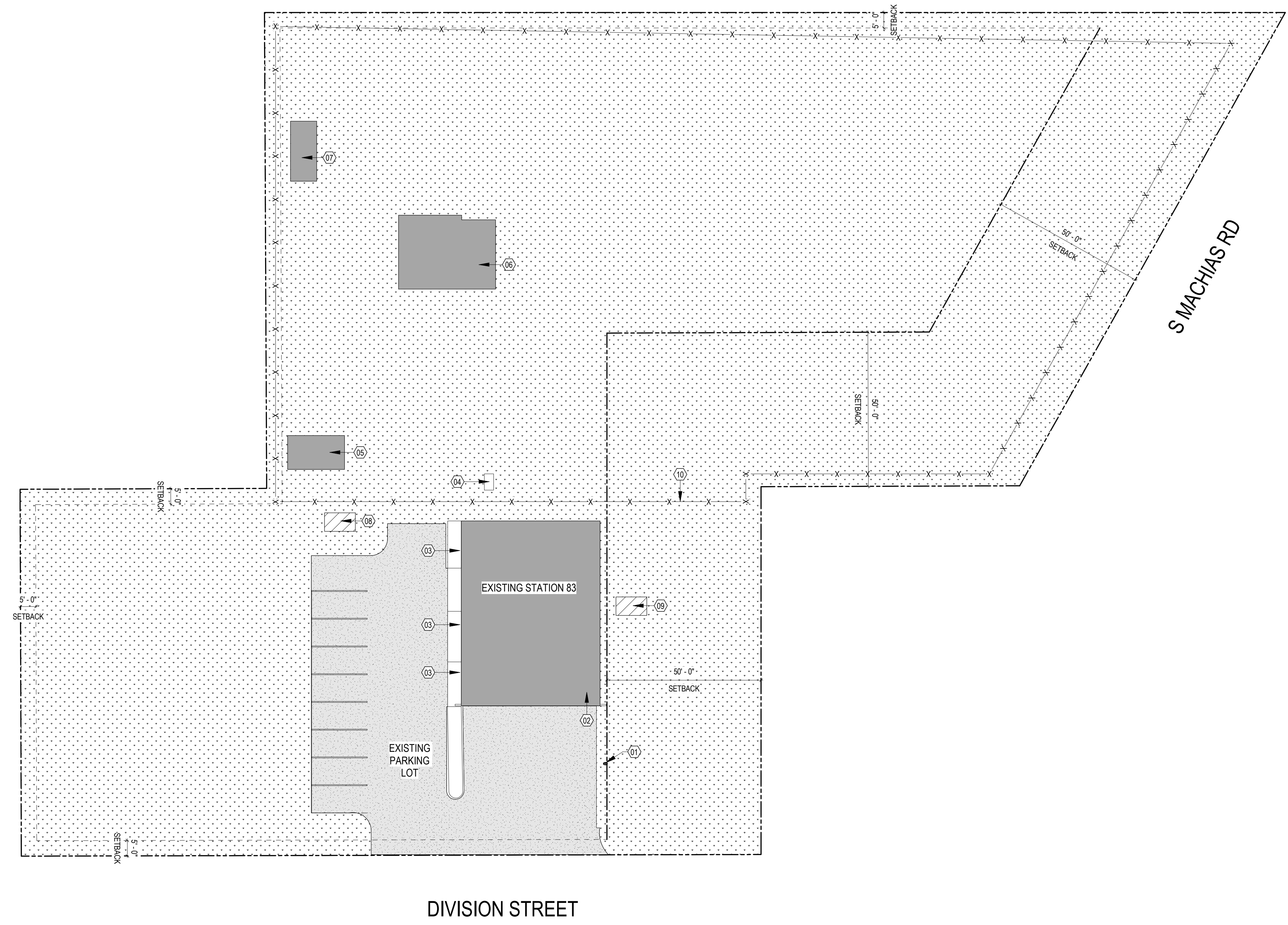
**1 RESTROOM CLEARANCES**

#	NOTE DESCRIPTION
01	EXISTING FIRE HYDRANT
02	EXISTING FDC
03	EXISTING PLANTERS
04	EXISTING SEPTIC TANK
05	EXISTING SHED
06	EXISTING TRAINING TOWER
07	EXISTING STORAGE
08	NEW LOCATION GENERATOR
09	EXISTING LOCATION OF OIL SEPERATOR
10	EXISTING FENCE

**NOTES & LEGEND - SITE PLAN**

1. REFERENCE CIVIL DRAWINGS FOR ADDITIONAL INFORMATION.

	EXISTING LANDSCAPING		FENCING
	EXISTING DRIVEWAY		PROPERTY LINE
	EXISTING STRUCTURE		PROPERTY SETBACK
	SITE EQUIPMENT		BUILDING OUTLINE



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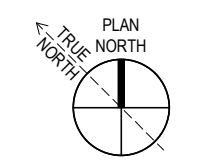
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ARCHITECTURAL SITE PLAN

SHEET #  
**A11.01**

**1** ARCHITECTURAL SITE PLAN  
 1" = 20'-0"

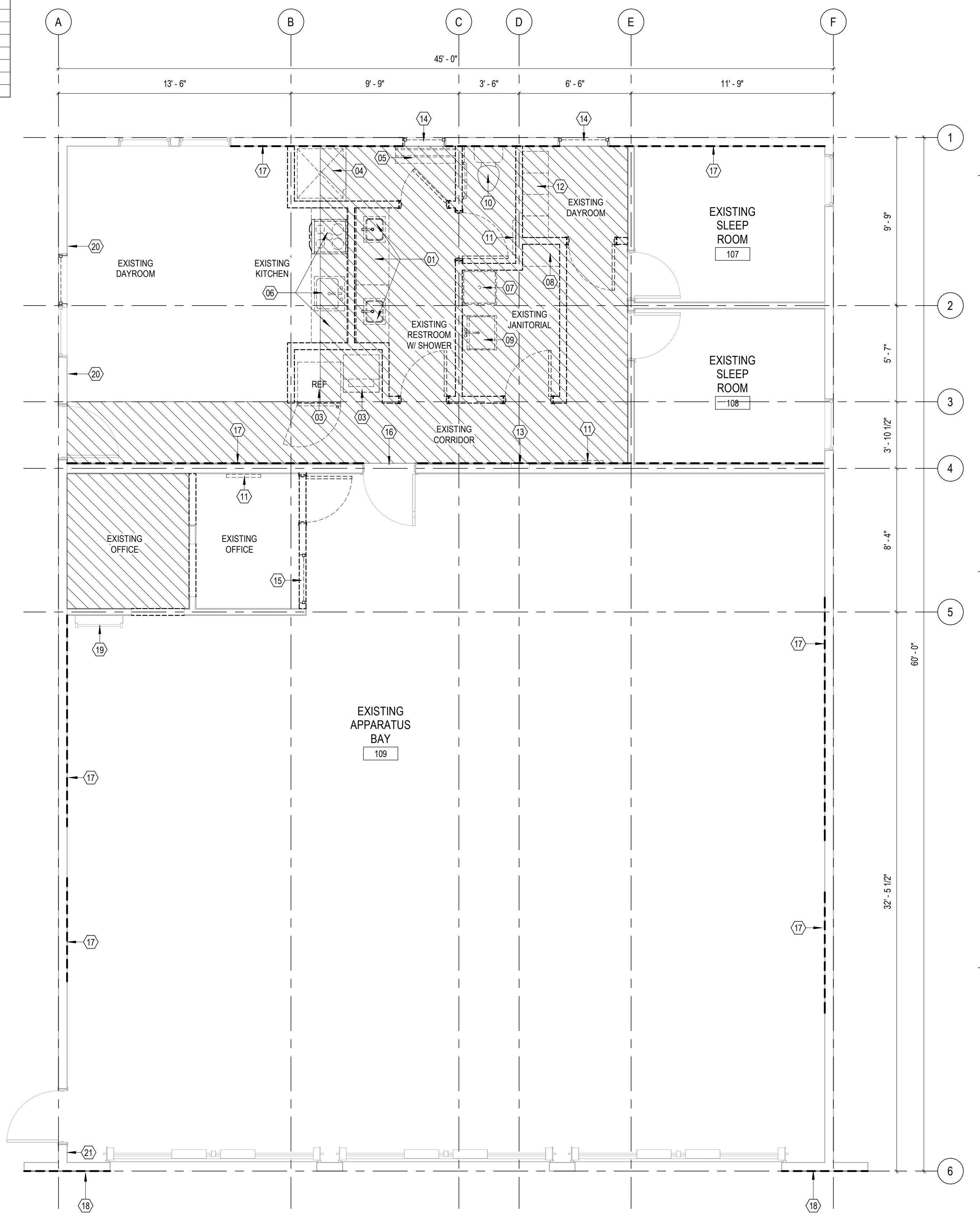
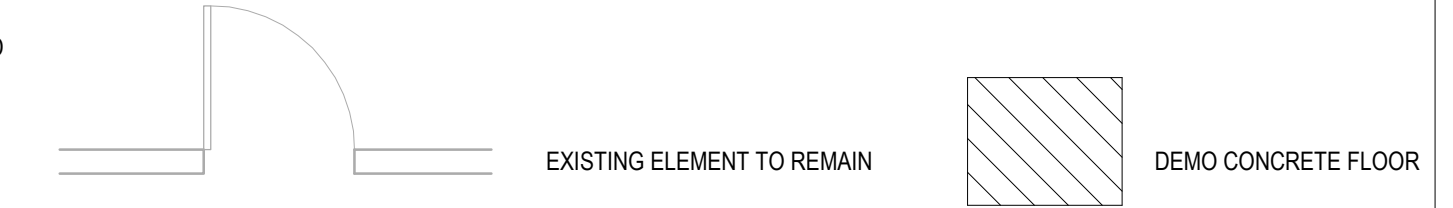


**KEY NOTES - DEMO PLAN**

#	NOTE DESCRIPTION
01	DEMO SINK AND COUNTER
03	REMOVE APPLIANCE AND SALVAGE/ PROTECT FOR REINSTALLATION
04	DEMO SHOWER AND PLUMBING FIXTURES
05	DEMO BENCH
06	DEMO KITCHEN, APPLIANCES, AND PLUMBING FIXTURES
07	DEMO MOP SINK
08	DEMO SHELVES
09	DEMO UTILITY SINK
10	DEMO TOILET
11	DEMO ELECTRIC BASE BOARD HEATER
12	REMOVED LOCKERS AND SALVAGE/PROTECT FOR REINSTALLATION
13	EXISTING SEMI-RECESSED FIRE EXTINGUISHER TO REMAIN
14	WINDOW TO BE REMOVED. OPENING TO BE PATCHED TO MATCH EXISTING EXTERIOR WALL
15	DEMO INTERIOR WINDOW
16	EXISTING DOOR TO REMAIN
17	REMOVE 1'-6" OF BOTTOM SHEATHING FOR HOLD DOWNS. SEE STRUCTURAL
18	FOUNDATION UPGRADE. REMOVE EXISTING SHEATHING TO STUD. SEE STRUCTURAL
19	SEE SHEET A01.01
20	PATCH AND REPAIR EX WALL CAP. SEE MECHANICAL
21	REFER TO PLUMBING FOR AREA TO BE DEMO

**NOTES & LEGEND - DEMO PLAN**

1. FIELD VERIFY EXISTING CONDITIONS. NOTIFY ARCHITECT OF ANY DISCREPANCY PRIOR TO BEGINNING WORK.
2. PROVIDE TEMPORARY BARRICADES AND OTHER FORMS OF PROTECTION TO PROTECT OWNER'S PERSONNEL AND GENERAL PUBLIC AT AREAS OF WORK.
3. PRESERVE AND PROTECT EXISTING CONSTRUCTION AND LIFE SAFETY SYSTEMS TO REMAIN.
4. COORDINATE REMOVAL AND STORAGE OF EXISTING FURNITURE, FIXTURES, EQUIPMENT AND ASSOCIATED HARDWARE TO BE SALVAGED AND STORED DURING CONSTRUCTION WITH OWNER.



**1 DEMO FLOOR PLAN - LEVEL 1**  
1/4" = 1'-0"

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**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 2020056.00

100% DD

ISSUE DATE JULY 09, 2021

REVISION SCHEDULE

NO.	DATE	DESCRIPTION

AHJ APPROVAL STAMP

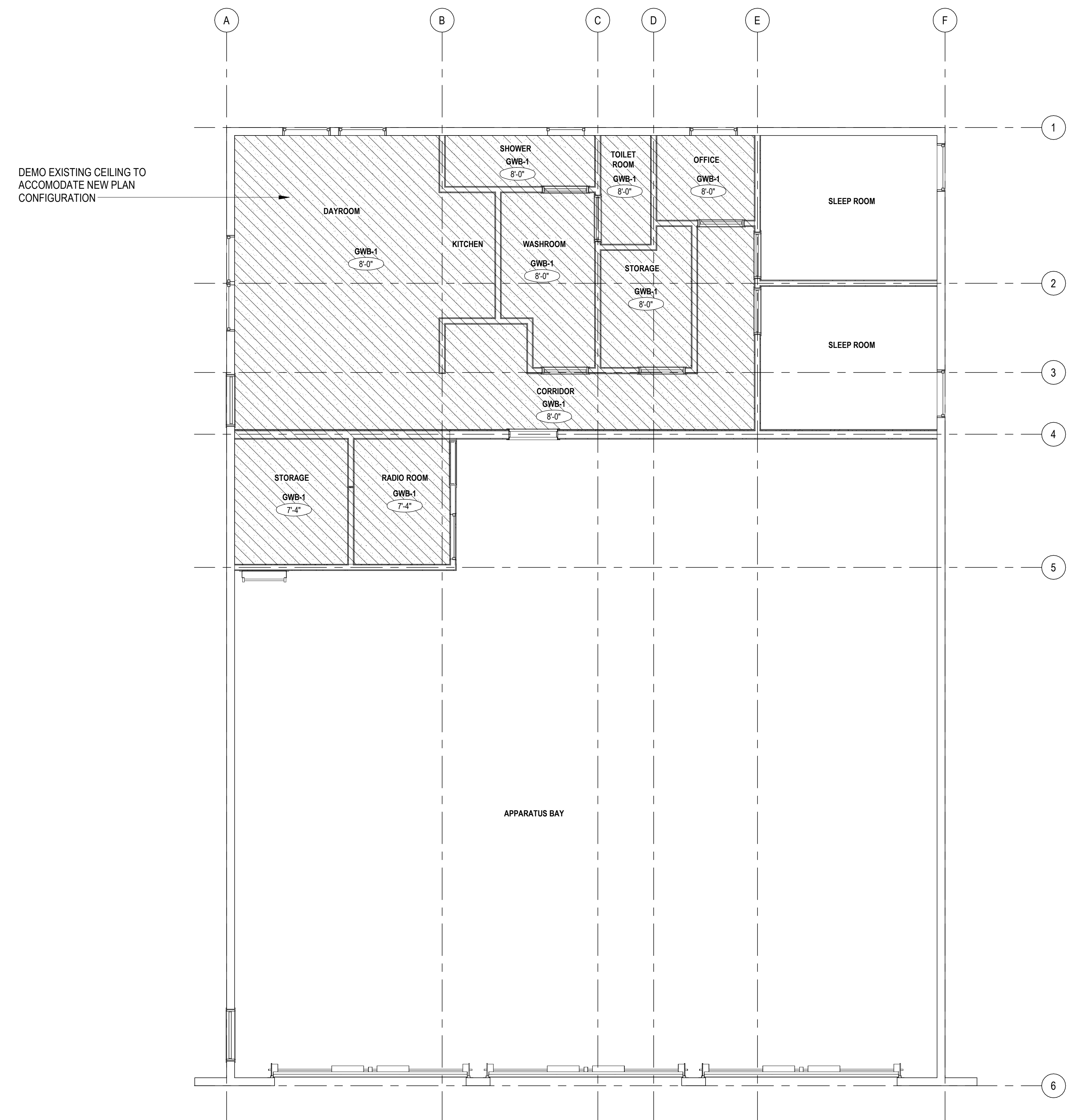
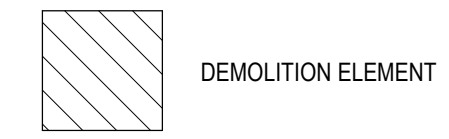
**LEVEL 1 - DEMO PLAN**

SHEET #

**A20.01**

**NOTES & LEGEND - DEMO RCP PLAN**

1. FIELD VERIFY EXISTING CONDITIONS. NOTIFY ARCHITECT OF ANY DISCREPANCY PRIOR TO BEGINNING WORK.
2. PRESERVE AND PROTECT EXISTING CONSTRUCTION AND LIFE SAFETY SYSTEMS TO REMAIN.



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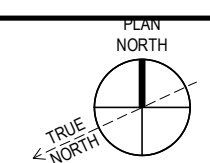
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LEVEL 1 - DEMO  
 REFLECTED CEILING  
 PLAN

SHEET #

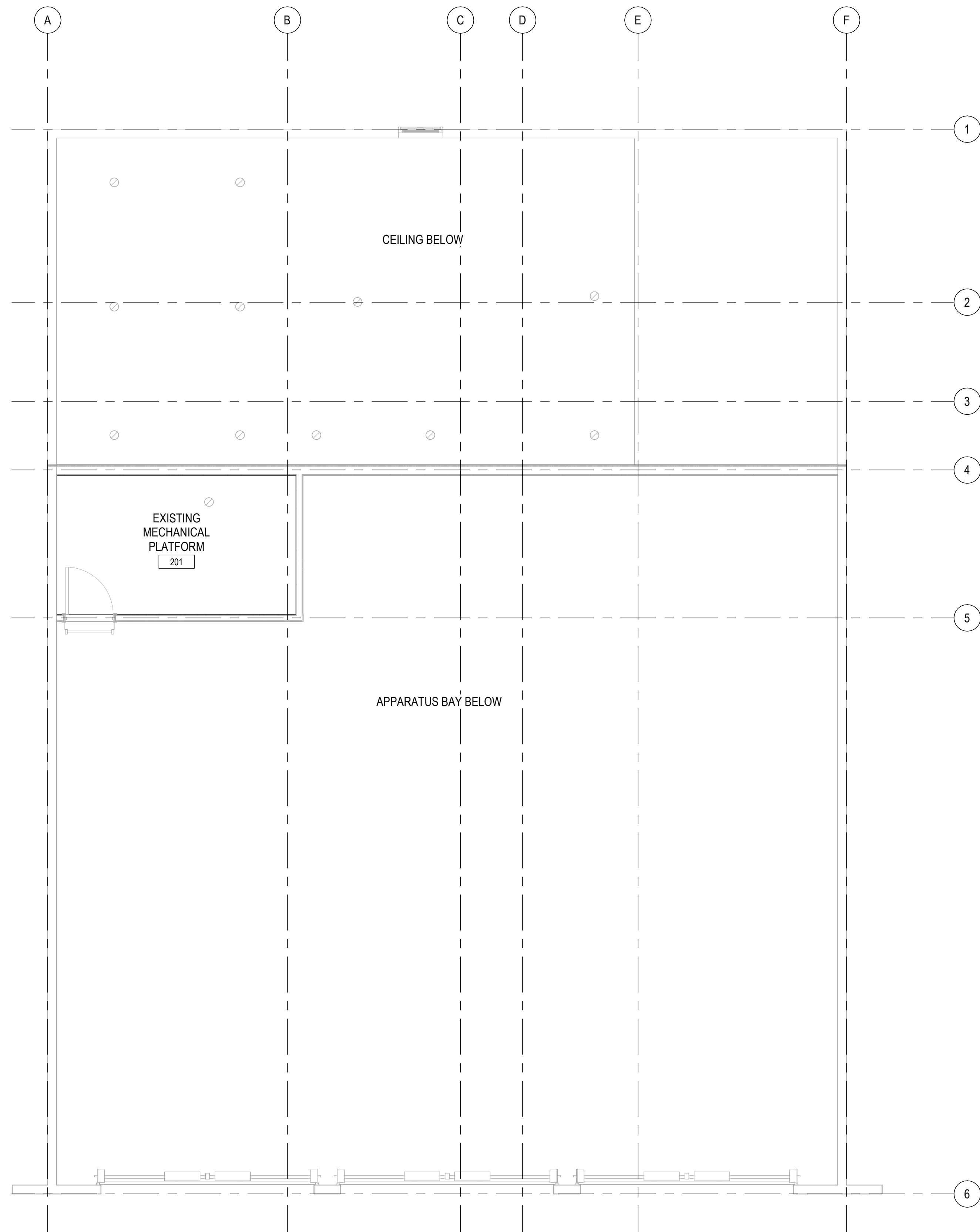
**A20.02**

**1 DEMO REFLECTED CEILING PLAN - LEVEL 1**  
 1/4" = 1'-0"

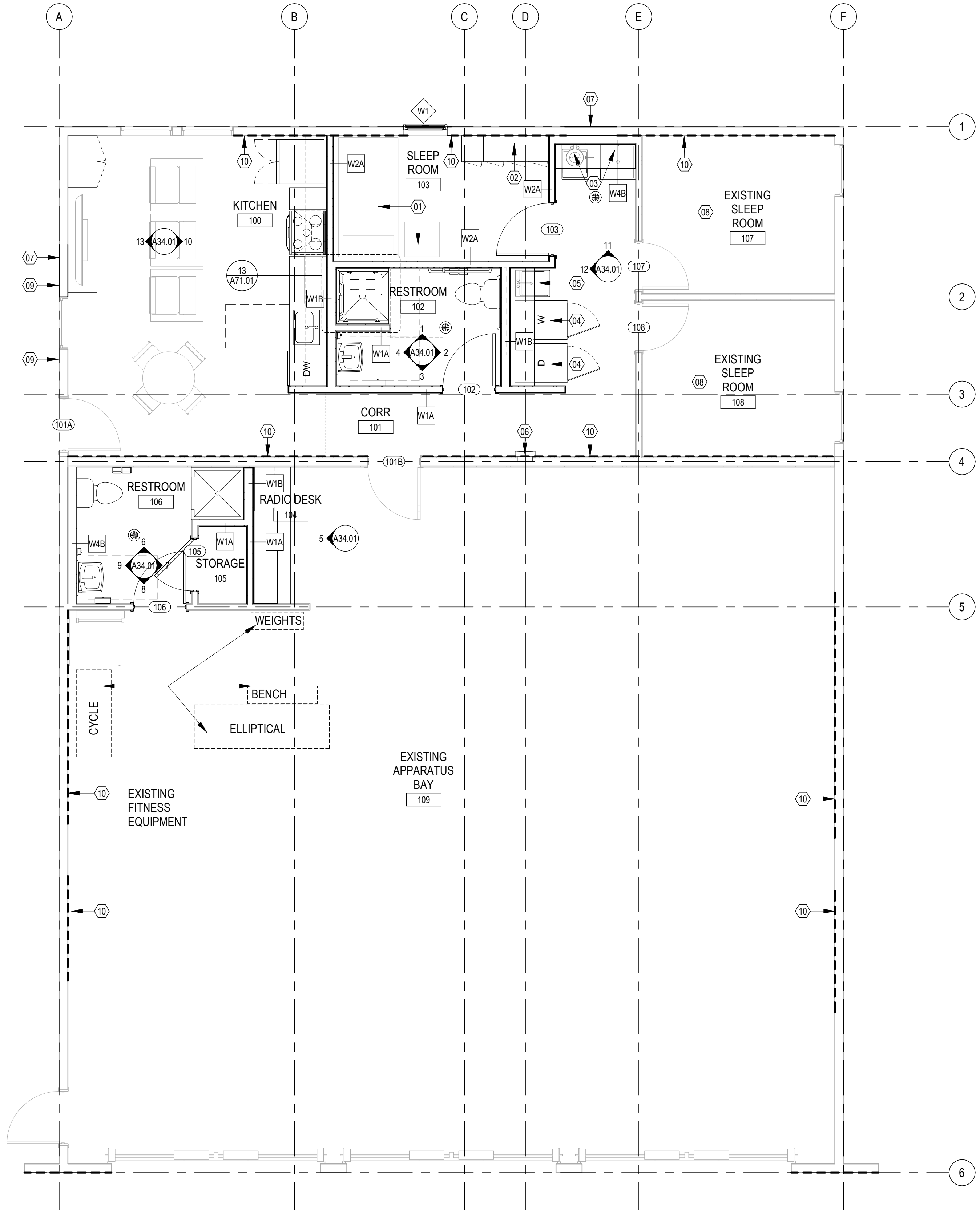


#	NOTE DESCRIPTION
01	NIGHT STAND AND BED, OFOI
02	LOCKERS HEIGHT 72"
03	UTILITY SINK AND EYE WASH STATION (SEE PLUMBING)
04	NEW WASHER & DRYER
05	NEW UTILITY SINK (SEE PLUMBING)
06	EXISTING SEMI-RECESSED FIRE EXTINGUISHER TO REMAIN
07	PATCH EXISTING OPENING TO MATCH EXISTING WALL
08	NEW ROOM FINISHES (SEE ROOM FINISH SCHEDULE)
09	PATCH AND REPAIR EX WALL CAP. SEE MECHANICAL
10	REPLACE SHEATHING THAT WAS REMOVED DURING DEMO, PATCH AND REPAIR WALL. SEE STRUCTURAL

- NOTES & LEGEND - FLOOR PLAN**
- DIMENSIONS ARE TO ROUGH FRAMING OR TO FACE OF EXISTING FINISHES, TYP UNO.
  - DIMENSIONS INDICATED AS "MIN" OR "CLR" ARE FROM NEAREST FINISH SURFACE, INCLUDING TRIM.
  - ROUGH DOOR OPENINGS ARE LOCATED 4" FROM NEAREST INTERSECTING WALL FRAMING, TYP UNO.
  - PAIN ALL CEILINGS P-1 UNO.
  - REFER TO STRUCTURAL DRAWINGS FOR LOCATION AND DETAILS FOR STRUCTURAL HOLD DOWNS.



**2** EXISTING ANNOTATION PLAN - MEZZANINE (FOR REFERENCE)  
1/4" = 1'-0"



**1** FLOOR ANNOTATION PLAN - LEVEL 1  
1/4" = 1'-0"

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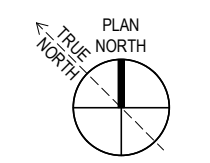
NO.	DATE	DESCRIPTION

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FLOOR PLAN WITH ANNOTATIONS- LEVEL 1

SHEET #

**A21.01**

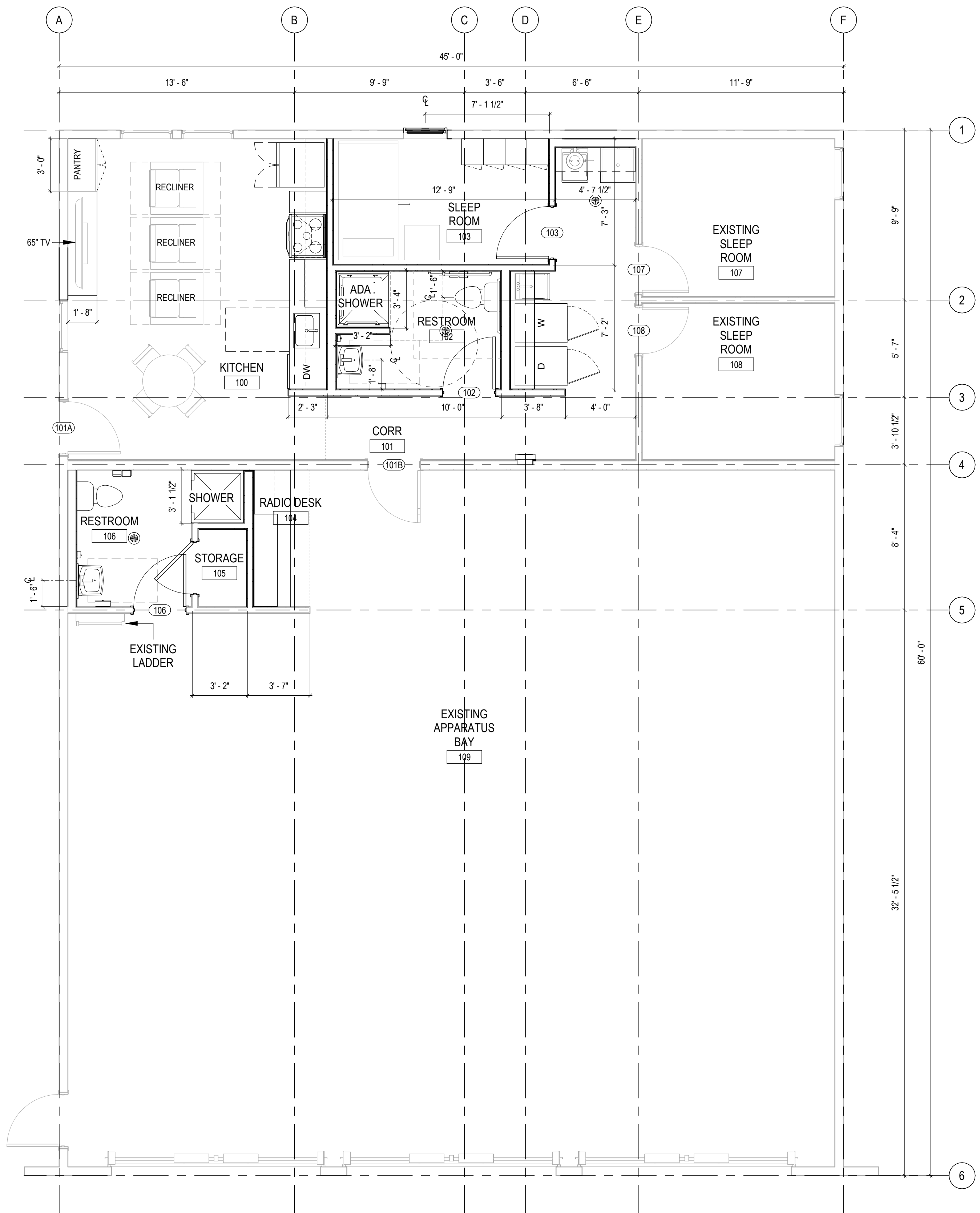


**NOTES & LEGEND - FLOOR PLAN**

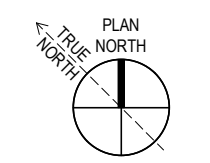
1. DIMENSIONS ARE TO ROUGH FRAMING OR TO FACE OF EXISTING FINISHES, TYP UNO.
2. DIMENSIONS INDICATED AS "MIN" OR "CL" ARE FROM NEAREST FINISH SURFACE, INCLUDING TRIM.
3. ROUGH DOOR OPENINGS ARE LOCATED 4" FROM NEAREST INTERSECTING WALL FRAMING, TYP UNO.
4. PAINT ALL CEILINGS P-1 UNO.
5. REFER TO STRUCTURAL DRAWINGS FOR LOCATION AND DETAILS FOR STRUCTURAL HOLD DOWNS.

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**1 FLOOR DIMENSION PLAN - LEVEL 1**  
1/4" = 1'-0"



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FLOOR PLAN WITH DIMENSIONS- LEVEL 1

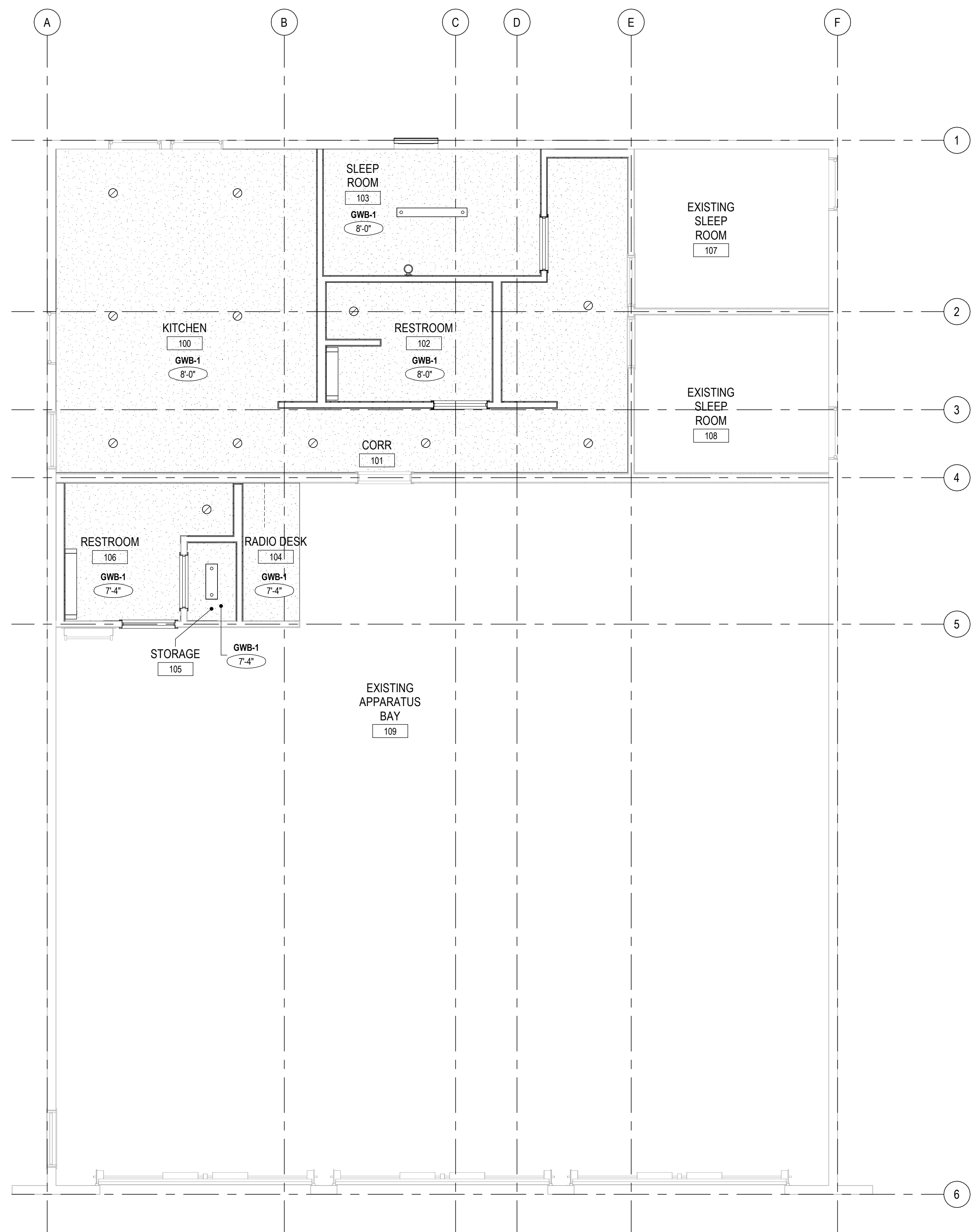
SHEET #

**A21.02**

KEY NOTES - RCP	
#	NOTE DESCRIPTION

**NOTES & LEGEND - REFLECTED CEILING PLAN**

1. ARCHITECTURAL RCP PROVIDED FOR COORDINATION PURPOSES ONLY. REFER TO MEP DRAWINGS FOR DETAILED SCOPE OF SYSTEMS.
2. CEILING FIXTURES ARE CENTERED IN CEILING TILE OR CENTERED IN ROOM, UNO.
3. DIMENSIONS IN CEILING PLANS ARE TO FACE OF FINISH, UNO.
4. GRAPHIC REPRESENTATION OF LIGHTING TYPES MAY BE NOT TO SCALE.



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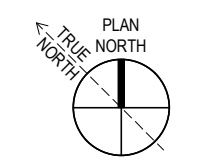
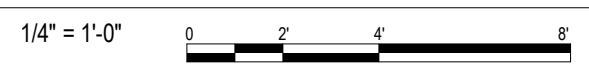
AHJ APPROVAL STAMP

REFLECTED CEILING PLAN - LEVEL 1

SHEET #

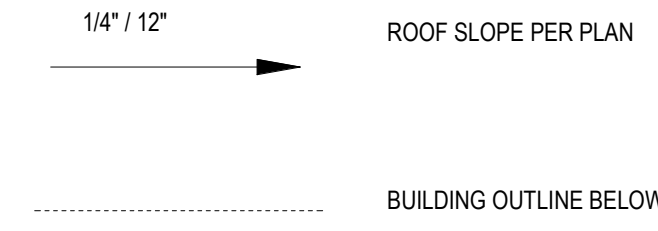
**A24.01**

**2 REFLECTED CEILING PLAN - LEVEL 1**



**NOTES & LEGEND - ROOF PLAN**

1. VERIFY EQUIPMENT CLEARANCES WITH MANUFACTURER REQUIREMENTS PRIOR TO INSTALL.
2. FIELD CONFIRM DIMENSIONS AND REPORT DISCREPANCIES, IF ANY, TO ARCHITECT PRIOR TO CONSTRUCTION.
3. DIMENSIONS ARE FROM GRIDLINE, CENTERLINE OF ELEMENTS, OR FACE OF STRUCTURAL FRAMING, UNO.



**DRAFT**  
 NOT FOR CONSTRUCTION

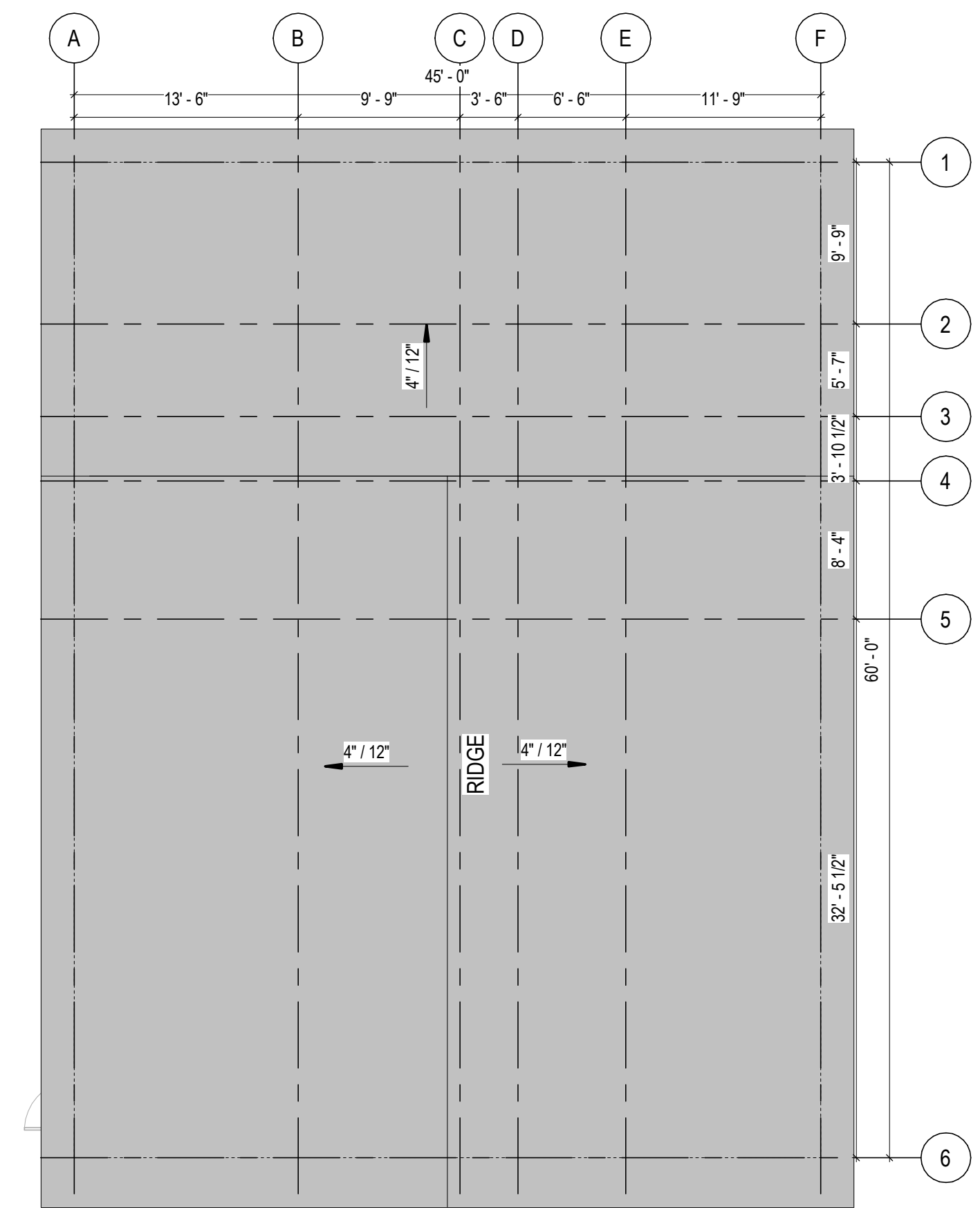
**STATION 83**  
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 13717 DIVISION ST.  
 SNOHOMISH, WA 98290

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AHJ APPROVAL STAMP	

ROOF PLAN

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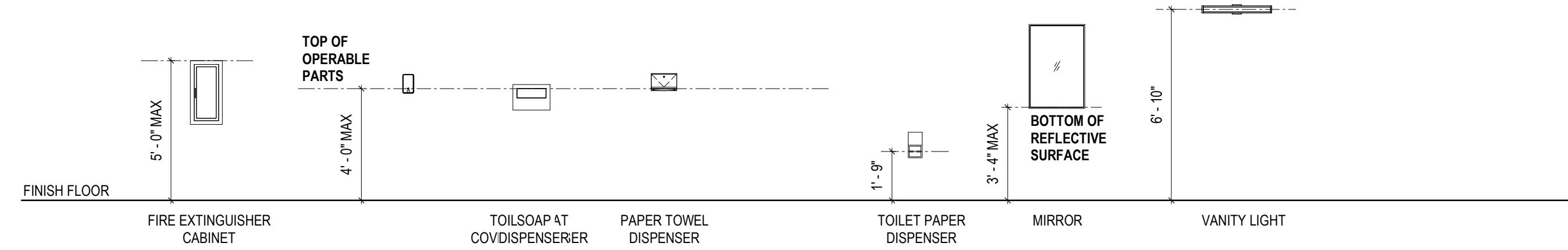
SHEET #  
**A25.01**



**1** ROOF PLAN  
 1/8" = 1'-0"  
 PLAN NORTH



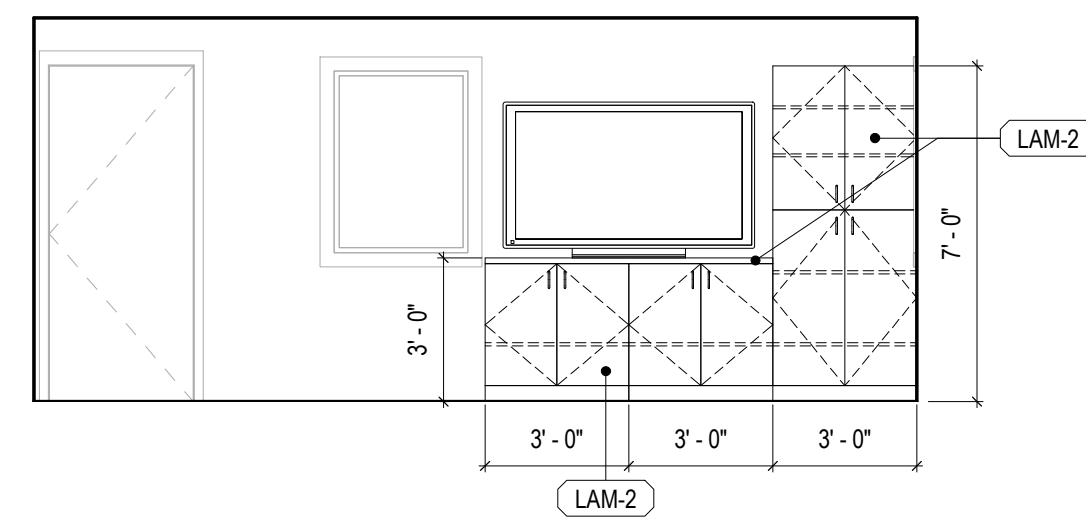
TYPICAL MOUNTING HEIGHTS



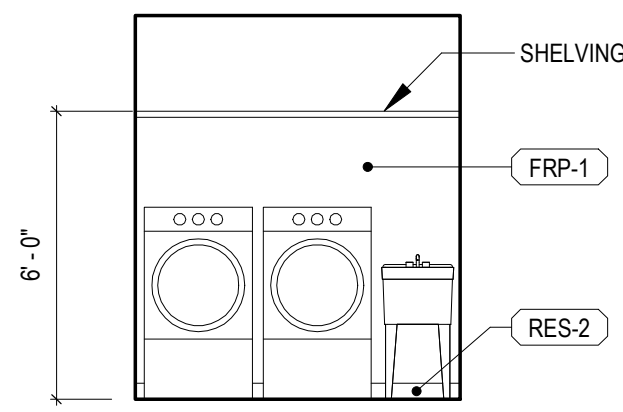
NOTES & LEGEND - INTERIOR ELEVATIONS

- 1. REFERENCE TYPICAL MOUNTING HEIGHTS UNLESS MOUNTING HEIGHT IS NOTED OTHERWISE.
- 2. GRAPHIC REPRESENTATION OF MATERIALS AND/OR FIXTURES MAY NOT BE TO SCALE.

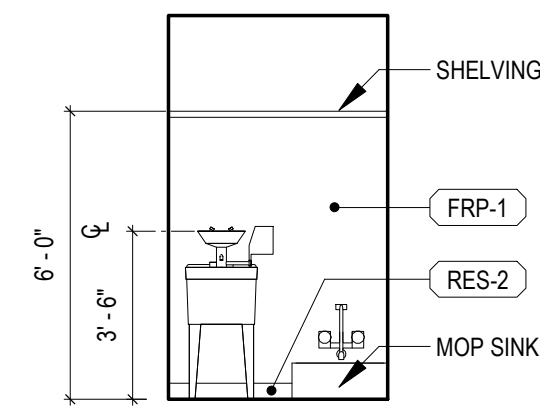
**DRAFT**  
 NOT FOR CONSTRUCTION



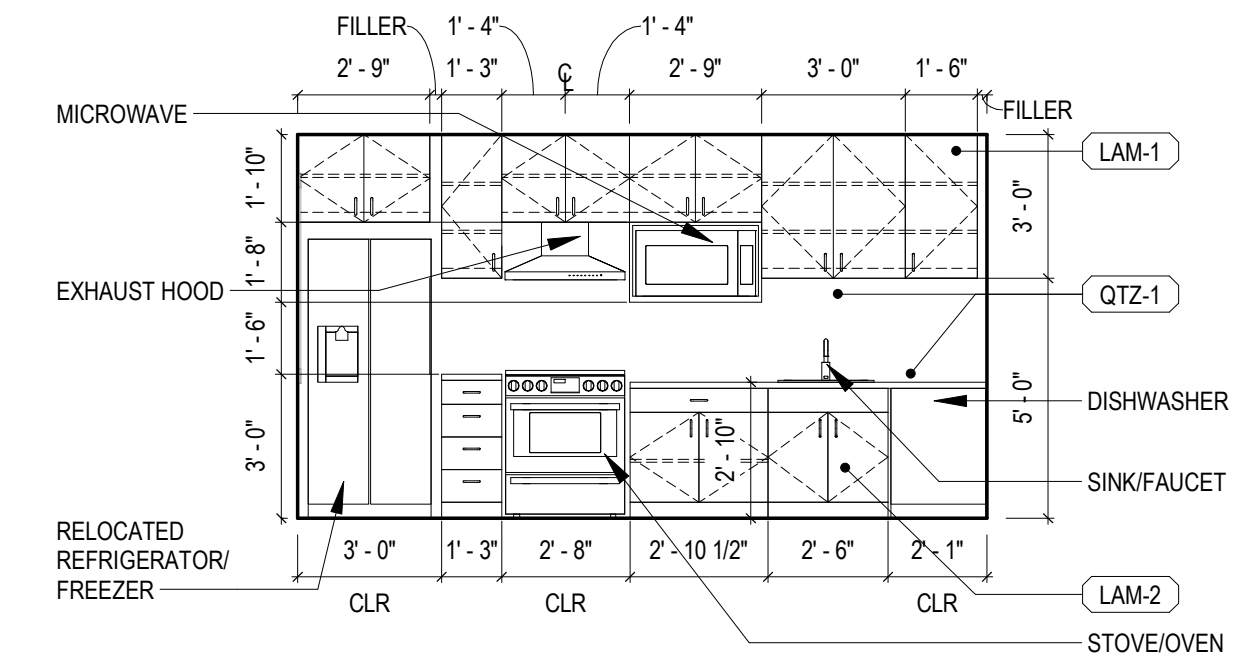
**13** DAYROOM SOUTH  
 1/4" = 1'-0"



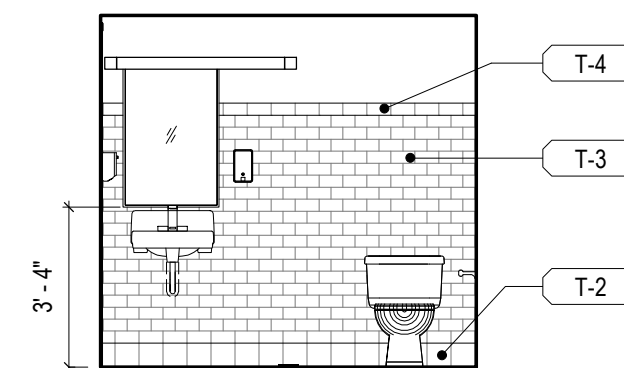
**12** CORRIDOR 101 - SOUTH  
 1/4" = 1'-0"



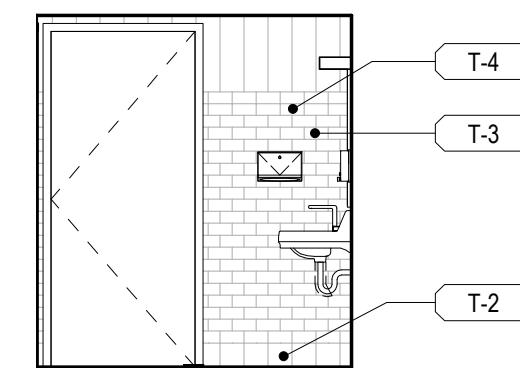
**11** CORRIDOR 101 - WEST  
 1/4" = 1'-0"



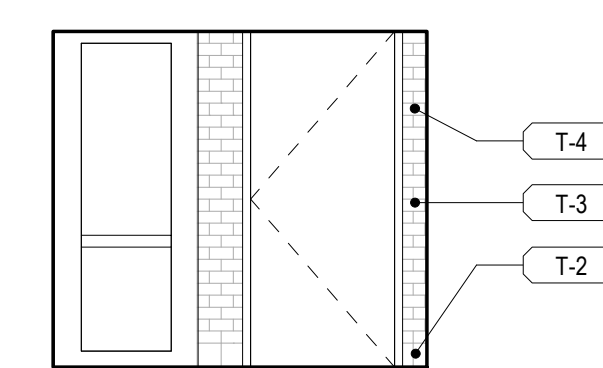
**10** KITCHEN 100 - NORTH  
 1/4" = 1'-0"



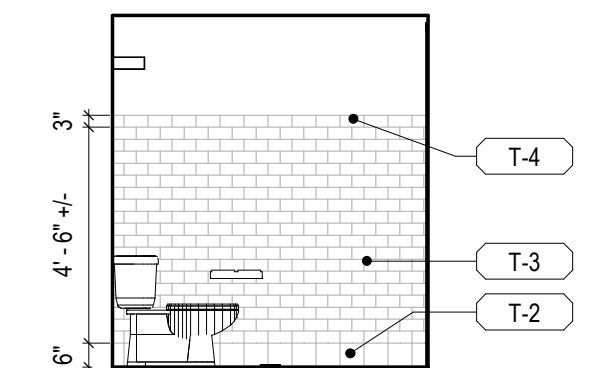
**9** RESTROOM 105 - WEST  
 1/4" = 1'-0"



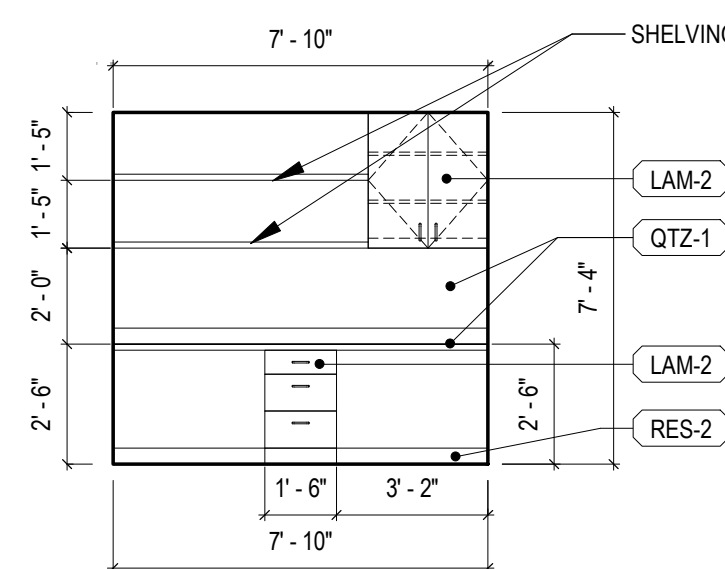
**8** RESTROOM 105 - SOUTH  
 1/4" = 1'-0"



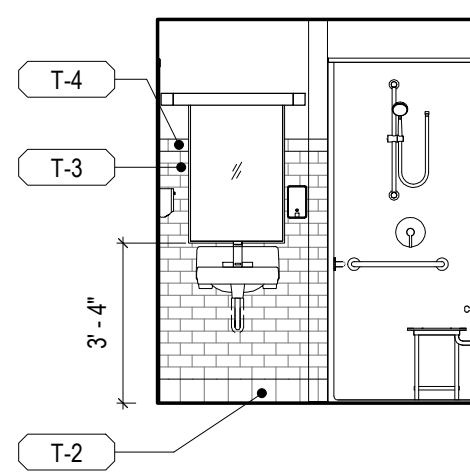
**7** RESTROOM 105 - EAST  
 1/4" = 1'-0"



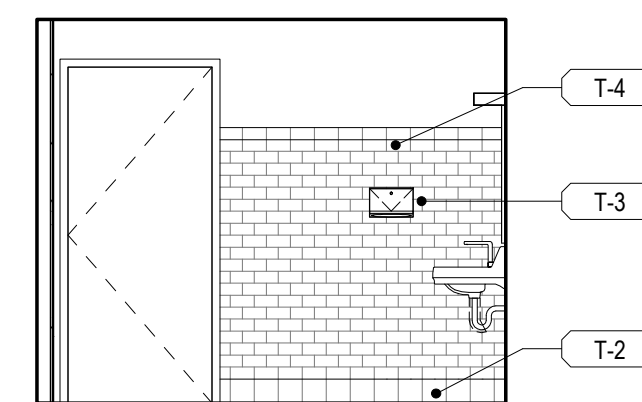
**6** RESTROOM 105 - NORTH  
 1/4" = 1'-0"



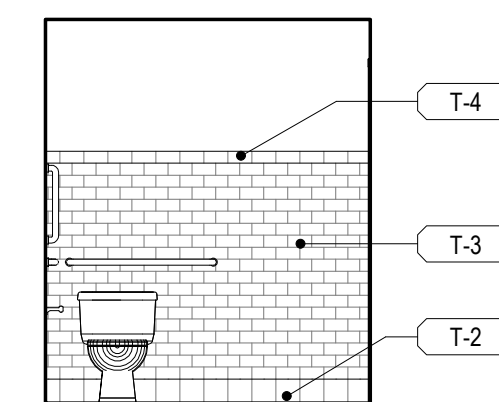
**5** RADIO DESK - SOUTH  
 1/4" = 1'-0"



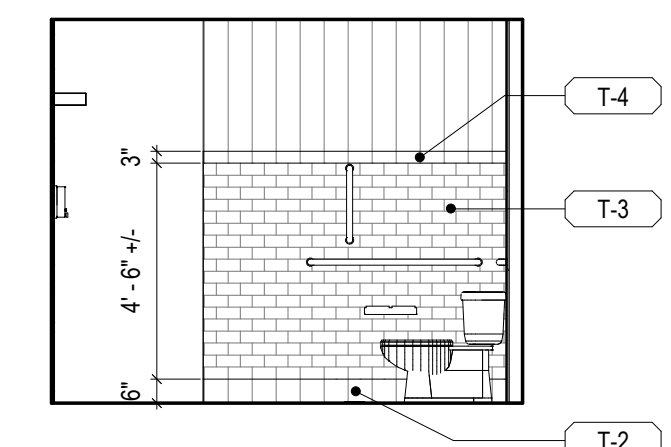
**4** RESTROOM 102 - WEST  
 1/4" = 1'-0"



**3** RESTROOM 102 - SOUTH  
 1/4" = 1'-0"



**2** RESTROOM 102 - EAST  
 1/4" = 1'-0"



**1** RESTROOM 102 - NORTH  
 1/4" = 1'-0"

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INTERIOR ELEVATIONS

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INTERIOR DETAILS

SHEET #  
**A71.01**

**CASEWORK GENERAL NOTES**

1. SEE INTERIOR ELEVATIONS FOR COUNTERTOP AND CABINET MATERIAL FINISHES.
2. SEE INTERIOR ELEVATIONS FOR DOOR AND/OR DRAWER LOCK LOCATIONS.
3. BACKSPLASH MATERIAL TO MATCH COUNTERTOP MATERIAL UNO.
4. INSTALL FLOORING BEFORE CASEWORK.
5. SCRIBE COUNTERTOPS AND CABINETS TO WALL SURFACES.
6. PROVIDE MARINE GRADE PLYWOOD TOE BOX UNO.
7. PROVIDE 120° CONCEALED HINGES AT DOORS UNO.
8. PROVIDE FULL EXTENSION GLIDES AT DRAWERS UNO.
9. PROVIDE 96 MM WIRE PULLS AT DOORS AND DRAWERS UNO.
10. PROVIDE IN-WALL BLOCKING BEHIND CABINETS.
11. PROVIDE CONCEALED COUNTERTOP SUPPORT BRACKETS UNO.

16

12

8

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6

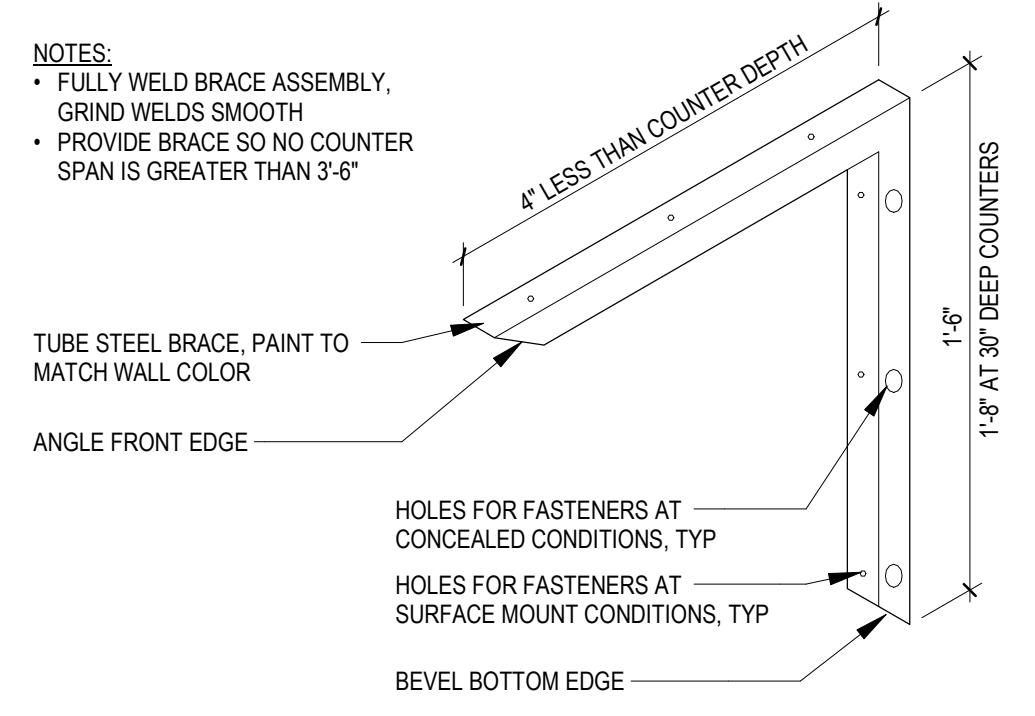
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13

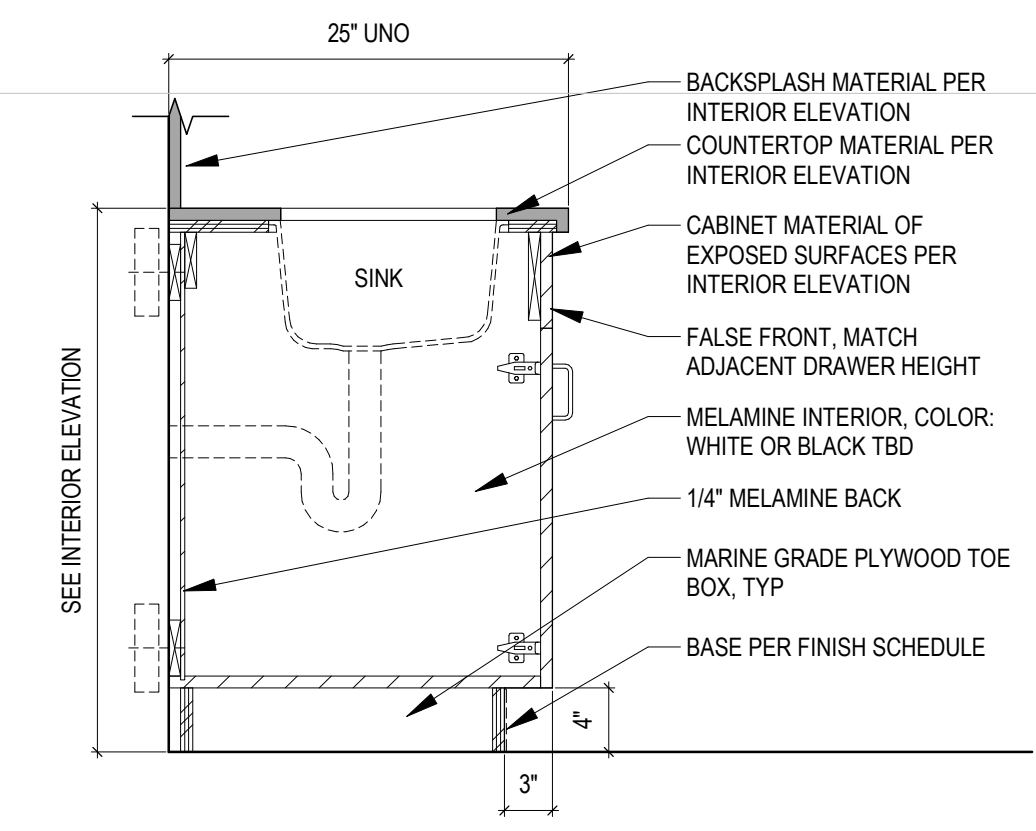
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5

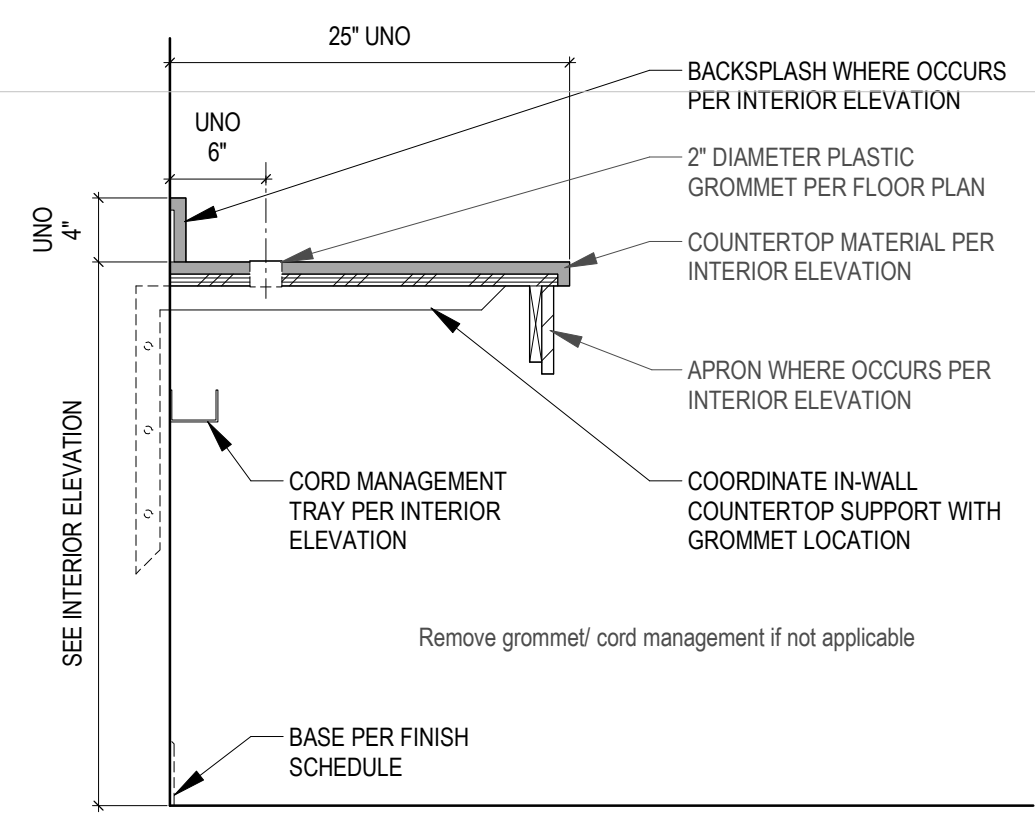
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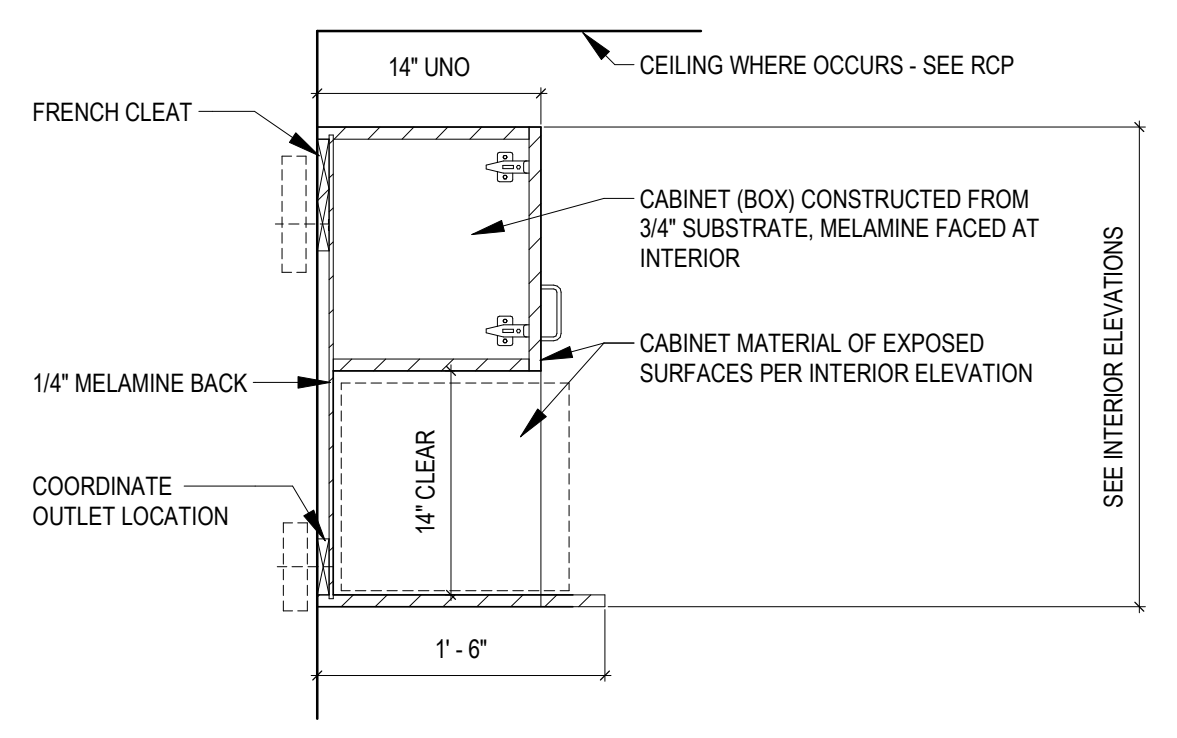
**7 COUNTERTOP SUPPORT**  
 NTS



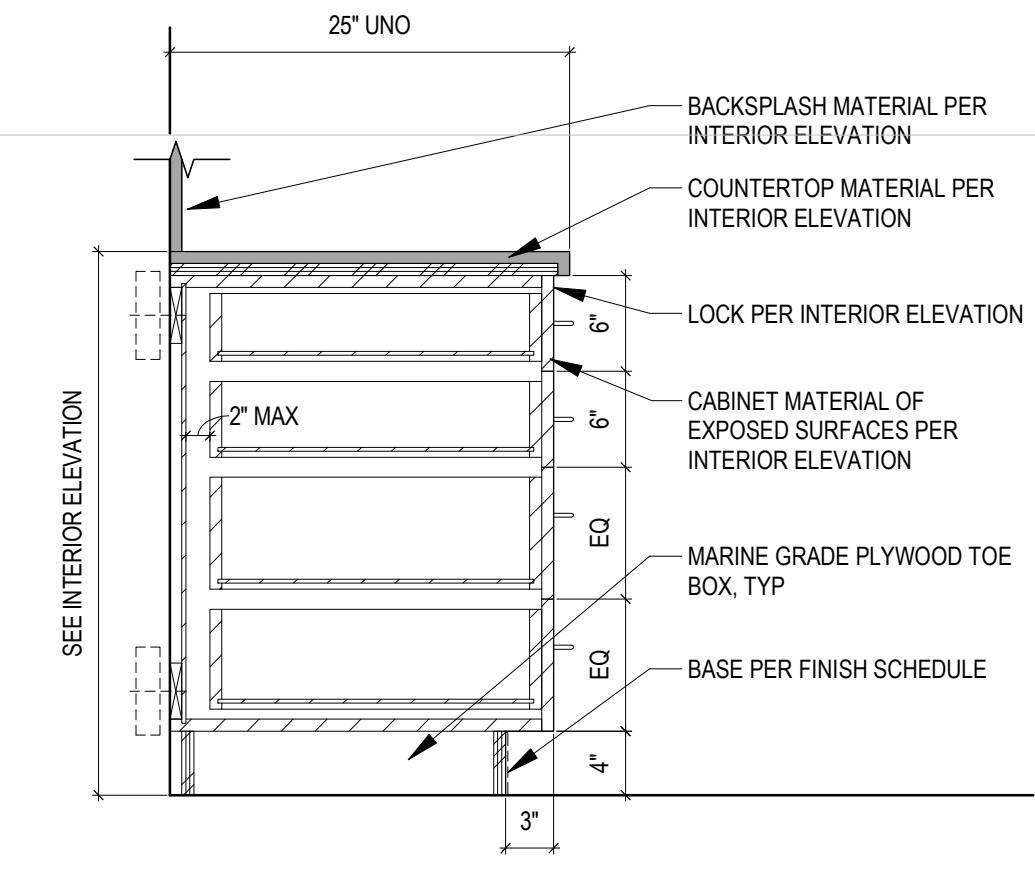
**3 BASE CABINET SINK**  
 1\"/>



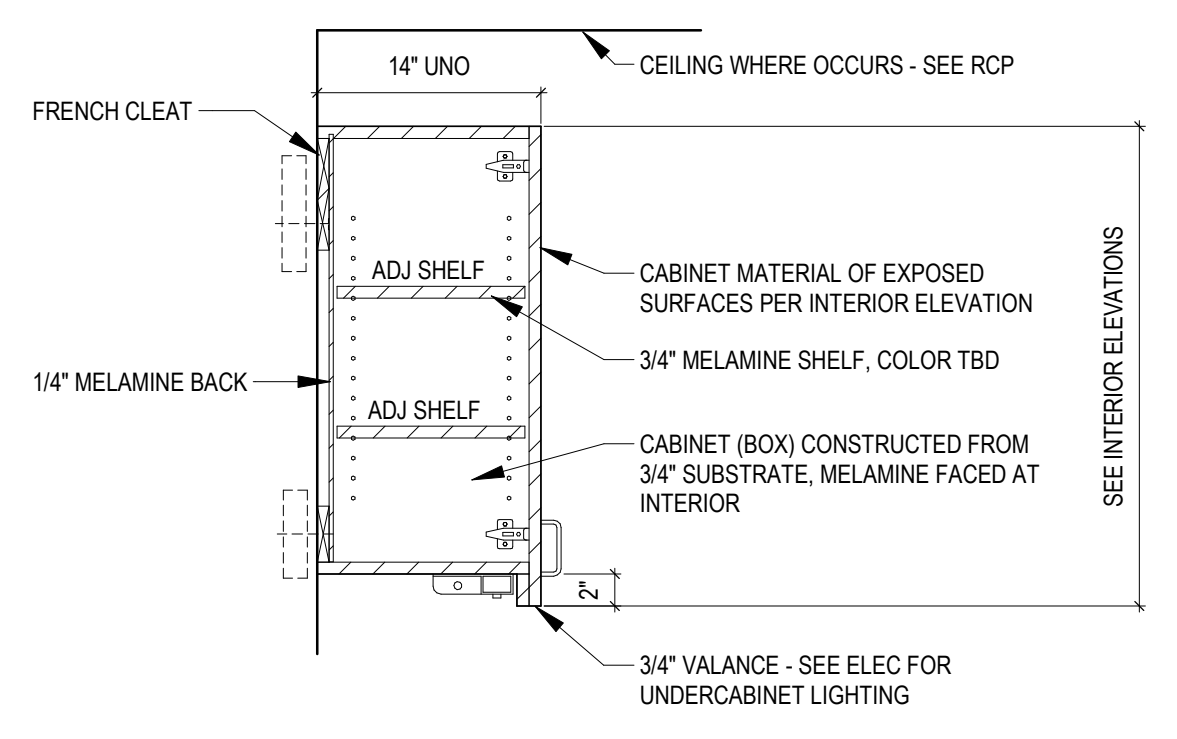
**6 WORK SURFACE COUNTER**  
 1\"/>



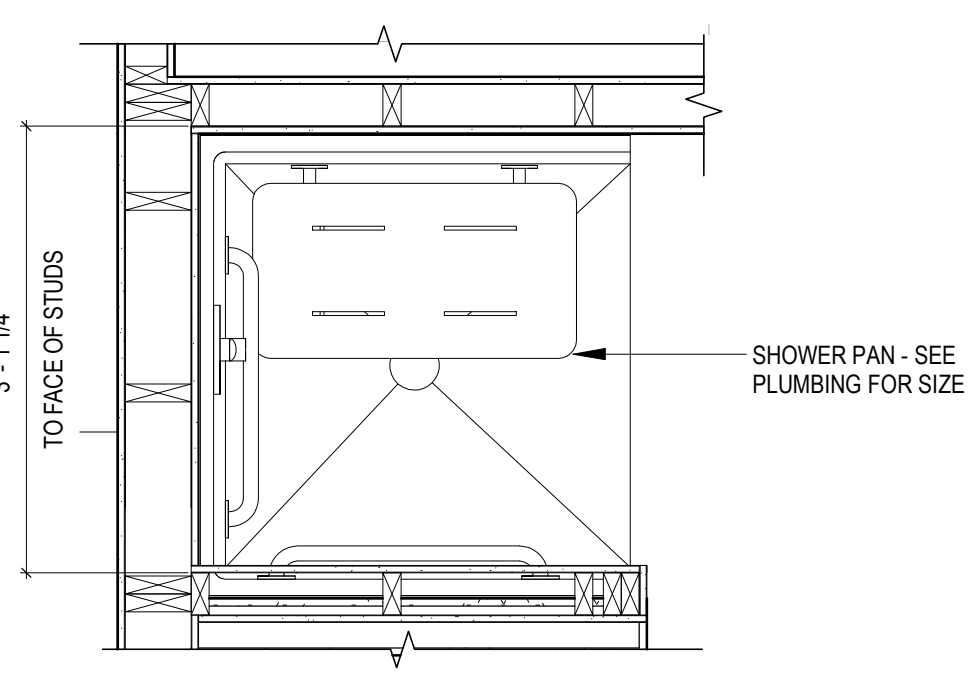
**2 UPPER CABINET MICROWAVE**  
 1\"/>



**5 BASE CABINET 4-DRAWER**  
 1\"/>



**1 UPPER CABINET**  
 1\"/>



**13 TRANSFER SHOWER DETAIL**  
 3/4\"/>

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**100% DD**  
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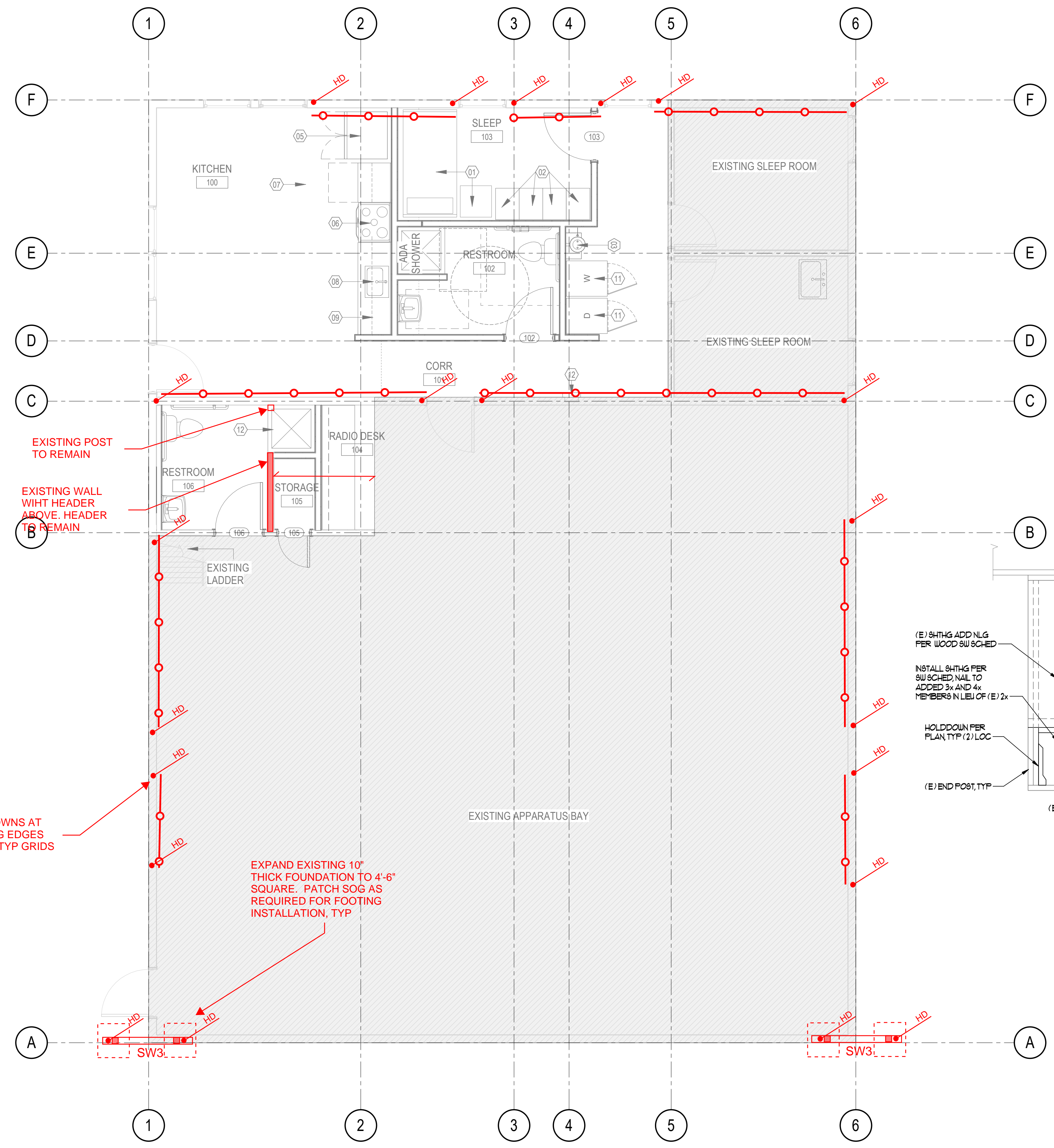
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FOUNDATION AND FIRST FLOOR PLAN

SHEET #  
**S21.01**

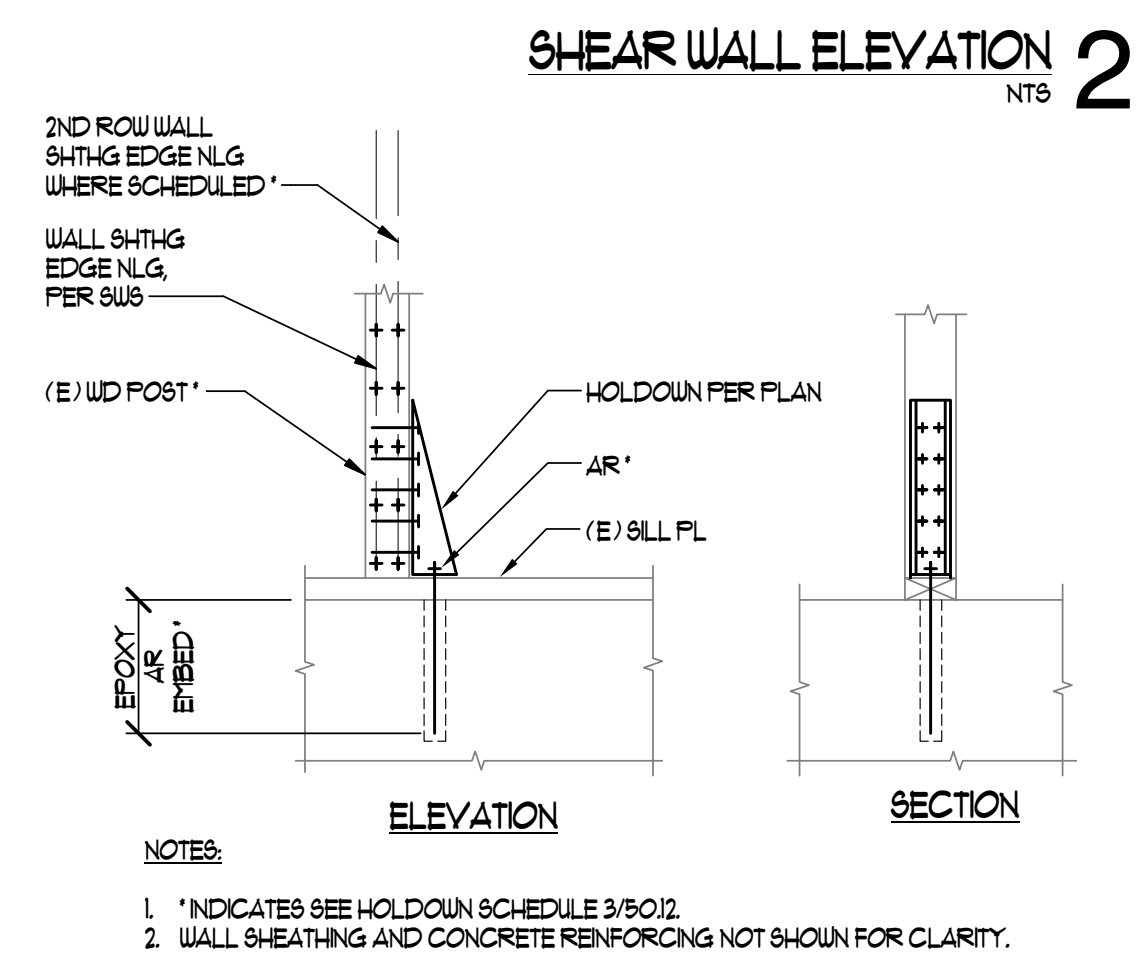
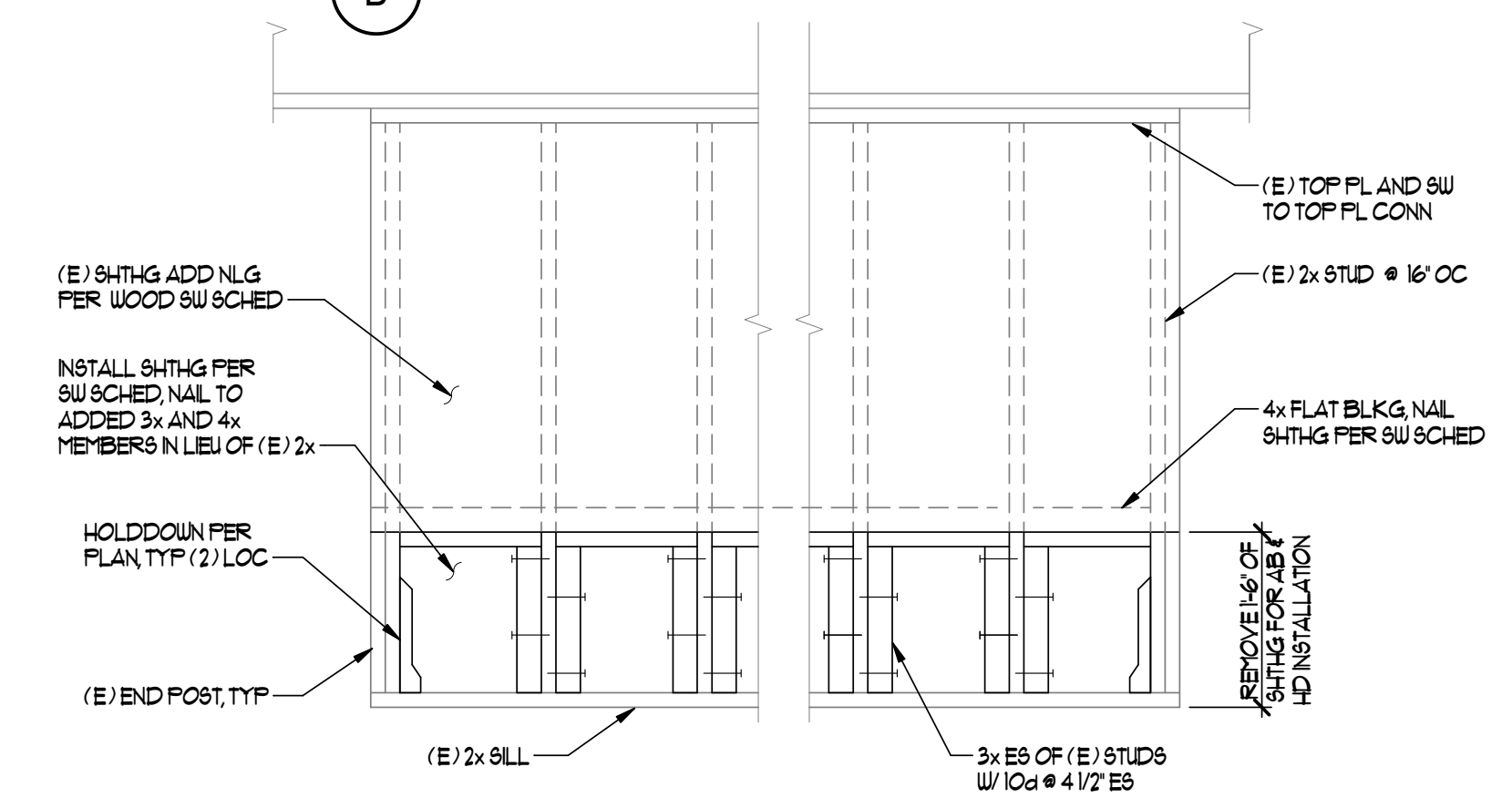
**Foundation/Floor Plan Notes:**

1. Remove bottom portion of shearwall sheathing for holddown and anchor bolt installation per Detail 2.



**LEGEND:**

- FOUNDATION UPGRADE
- SW
- HD
- POST OR COLUMNS THIS LEVEL
- POST INSTALL 5/8" DIA AB @ 24" OC

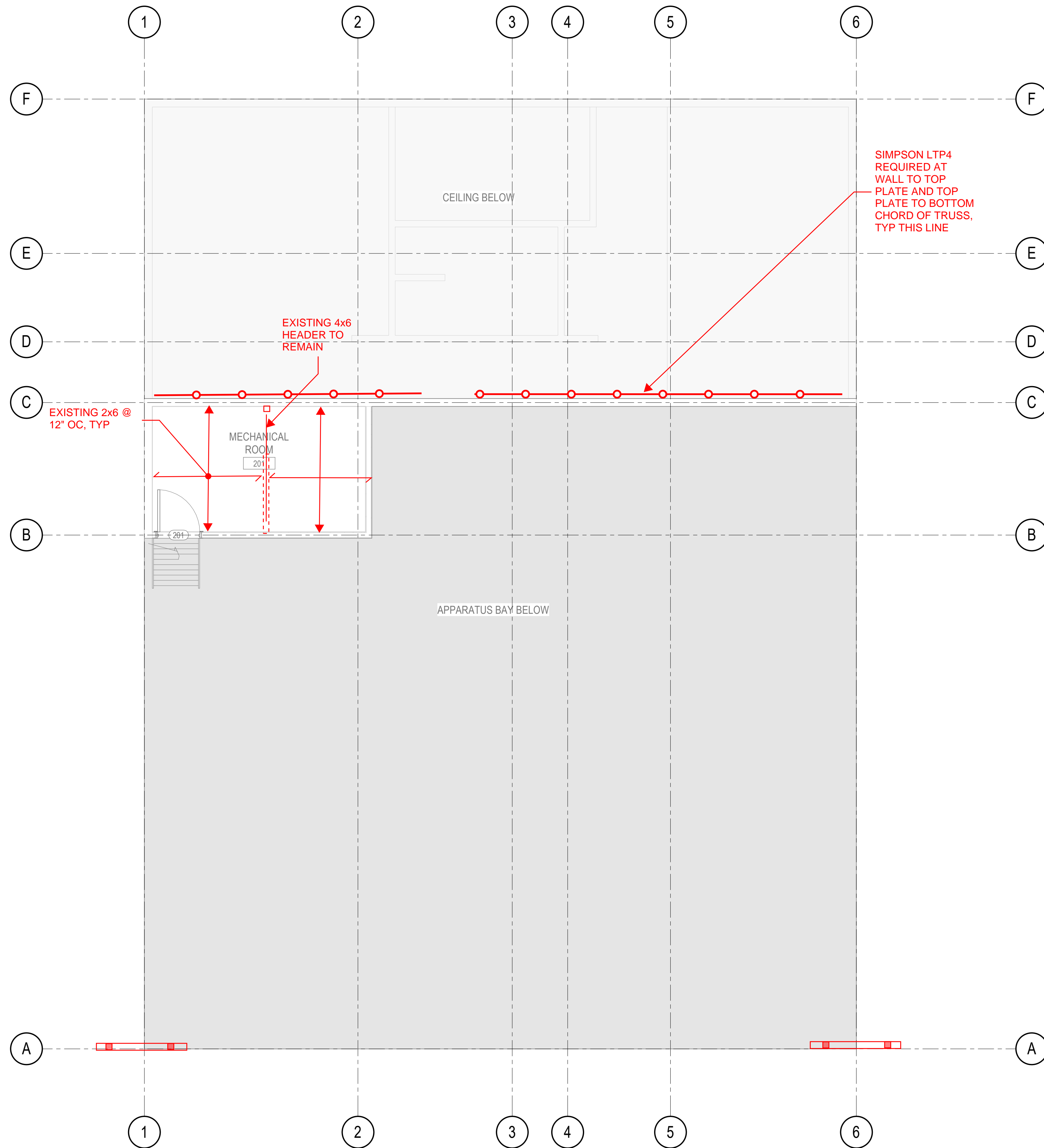


NOTES:  
 1. \* INDICATES SEE HOLDOWN SCHEDULE 3/50/2.  
 2. WALL SHEATHING AND CONCRETE REINFORCING NOT SHOWN FOR CLARITY.

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**FOUNDATION AND FIRST FLOOR PLAN**  
 1/4" = 1'-0"

**HDU HOLDDOWN AT EXISTING FOOTING**  
 NTS 5



**MEZZANINE FRAMING PLAN**  
1/4" = 1'-0"

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MEZZANINE FRAMING  
PLAN

SHEET #

**S21.02**

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ROOF FRAMING PLAN





SHEET #

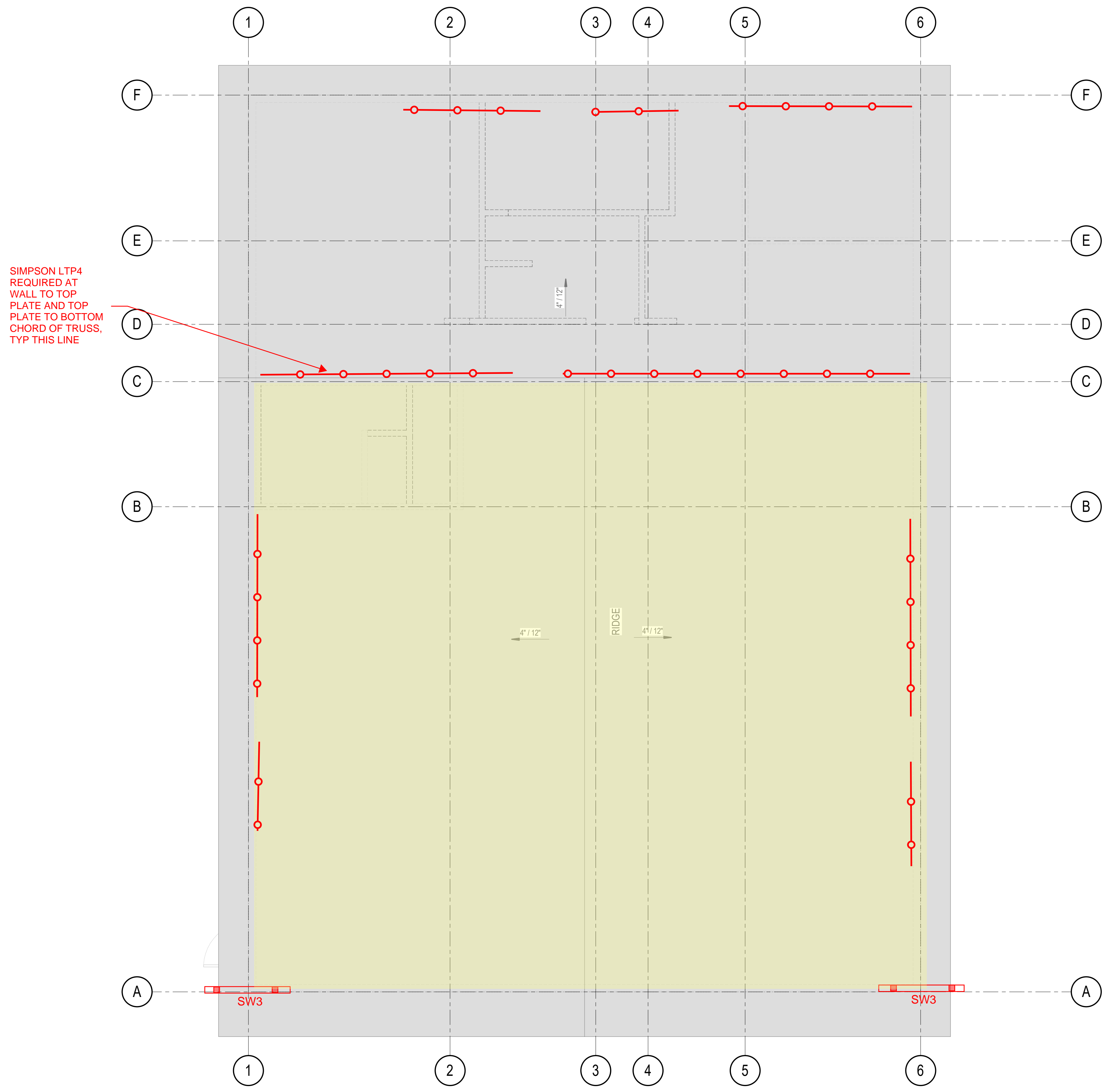
**S21.03**

**Roof Plan Notes:**

I. New roof top mechanical unit (approx 200#) to have framing installed below unit for support (not shown).

**LEGEND:**

-  BLOCK DIAPHRAGM FROM BELOW
-  RESHEATH EXISTING SHEAR WALL EXTERIOR SIDE, INSTALL SIMPSON LTP4 AT 14" OC ES AT TOP SILL PLATE
-  POST OR COLUMNS THIS LEVEL
-  INSTALL SIMPSON LTP4 @ 10" OC AT TOP SILL PLATE



**ROOF FRAMING PLAN**  
1/4" = 1'-0"



## HVAC ENERGY CODE NOTES

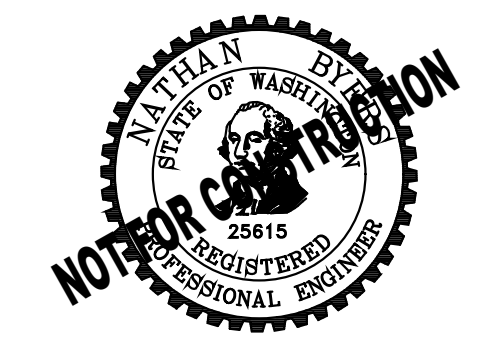
1. SEE SCHEDULES FOR EQUIPMENT TYPE, CAPACITY AND EFFICIENCY. ALL EQUIPMENT SHALL MEET MINIMUM EFFICIENCY PER C403.3.2.
2. THERMOSTATIC CONTROLS IN THE SAME ZONE OR IN NEIGHBORING ZONES CONNECTED BY OPENINGS LARGER THAN 10% OF THE FLOOR AREA OF EITHER ZONE SHALL BE INTERLOCKED TO NOT ALLOW SIMULTANEOUS HEATING AND COOLING.
3. HEAT PUMPS WITH SUPPLEMENTARY ELECTRIC HEAT SHALL INCLUDE MICROPROCESSOR CONTROLS THAT MINIMIZE ELECTRIC HEAT USAGE DURING START-UP, SET-UP, AND DEFROST CONDITIONS. CONTROLS SHALL ANTICIPATE NEED FOR HEAT AND USE COMPRESSION HEATING AS THE FIRST STAGE. CONTROLS SHALL INDICATE WHEN ELECTRIC HEAT IS BEING USED THROUGH VISUAL MEANS. ELECTRIC HEAT SHALL NOT OPERATE ABOVE 40 F OUTSIDE AIR TEMPERATURE.
4. THERMOSTATIC CONTROLS SHALL BE CONFIGURED WITH AT LEAST A 5F DEADBAND BETWEEN HEATING AND COOLING SETPOINTS.
5. THERMOSTATS (OTHER THAN GROUP R) SHALL BE 7-DAY PROGRAMMABLE WITH AUTOMATIC SETBACK CONTROLS SET DOWN TO 55F AND UP TO 85F. CONTROLS SHALL MAINTAIN PROGRAMMING FOR AT LEAST 10 HOURS DURING LOSS OF POWER. CONTROLS SHALL HAVE A MANUAL 2 HR OVERRIDE FOR TEMPORARY OPERATION. CONTROLS SHALL ADJUST THE DAILY START TIME FOR MORNING WARMUP PRIOR TO SCHEDULED OCCUPANCY.
6. PROVIDE AMCA CLASS 1A MOTORIZED CONTROL DAMPERS FOR OUTSIDE AIR INTAKES, EXHAUST OUTLETS, RELIEF OPENINGS, STAIRWAY AND SHAFT VENTS AND RETURN SIDE OF AIRSIDE ECONOMIZERS.
7. AIR-COOLED UNITARY DIRECT-EXPANSION UNITS WITH A COOLING CAPACITY OF 54 MBH OR GREATER THAT ARE EQUIPPED WITH AN ECONOMIZER SHALL INCLUDE FAULT DETECTION AND DIAGNOSTICS (FDD).
8. PROVIDE GAS-FIRED HEATING EQUIPMENT WITH MODULATING OR STAGED COMBUSTION CONTROL FOR ALL EQUIPMENT OVER 225 MBH.
9. THERMOSTATS (GROUP R) SHALL BE 5-2 PROGRAMMABLE SCHEDULE WITH AT LEAST 2 SETBACK PERIODS PER DAY.
10. PROVIDE DUCT, SHAFT AND PLENUM INSULATION PER C403.2.8 AND SPECIFICATION SECTION 23 07 00.
11. SEAL ALL TRANSVERSE AND LONGITUDINAL SEAMS, JOINTS AND CONNECTIONS OF ALL DUCTWORK WITH WELDS, GASKETS OR MASTICS.
12. PROVIDE PIPE INSULATION PER ENERGY CODE SECTION C403.2.9 AND SPECIFICATION SECTION 23 07 00.
13. INSULATION EXPOSED TO WEATHER SHALL BE PROTECTED FROM DAMAGE, SUNLIGHT, MOISTURE AND WIND. PROVIDE JACKET AND ALUMINUM COVERS. ADHESIVE TAPE IS NOT PERMITTED.
14. SINGLE FAN OR MULTIPLE FANS IN PARALLEL WITH COMBINED MOTOR NAMEPLATE OVER 5HP SHALL HAVE A FAN EFFICIENCY GRADE (FEG) OF 67 OR HIGHER AND SHALL BE SELECTED TO OPERATE WITHIN 15% OF THE MAXIMUM TOTAL EFFICIENCY OF THE FAN.
15. COOLING SYSTEMS 65 MBH AND GREATER SHALL HAVE TWO SPEED FAN CONTROL OR MODULATING FAN CONTROL.
16. FAN AND PUMP MOTORS 7.5 HP AND GREATER SHALL BE PROVIDED WITH A VFD.
17. ECONOMIZERS SHALL BE INTEGRATED WITH MECHANICAL COOLING AND SHALL BE CAPABLE OF PROVIDING PARTIAL ECONOMIZER COOLING EVEN WHEN ADDITIONAL MECHANICAL COOLING IS REQUIRED.
18. AIR ECONOMIZERS SHALL HAVE FIXED DRY-BULB HIGH-LIMIT SHUTOFF CONTROL NOT TO EXCEED 75 DEG. F.
19. ALL ELECTRIC MOTORS SHALL MEET THE EFFICIENCY REQUIREMENTS OF TABLES C405.8(1) THROUGH C405.8(4).
20. FAN MOTORS 1/12 HP UP TO 1 HP SHALL BE ECM.
21. PROVIDE A MEANS OF BALANCING EVERY AIR INLET AND OUTLET AND EVERY AIR OR WATER TERMINAL DEVICE.
22. ALL PIPE AND DUCT INSULATION SHALL BE LABELLED WITH ITS THICKNESS AND INSULATING VALUE (R OR K).

## HVAC GENERAL NOTES

1. THESE PLANS ARE SCHEMATIC AND DO NOT SHOW EXACT ROUTING OR EVERY OFFSET, WHICH MAY BE REQUIRED. THE HVAC CONTRACTOR IS TO COORDINATE WITH ALL OTHER TRADES AND IS TO VERIFY ALL CLEARANCES BEFORE COMMENCING WORK.
2. MATERIALS, METHODS AND INSTALLATION SHALL COMPLY WITH THE PROVISIONS OF THE LATEST EDITION OF THE INTERNATIONAL MECHANICAL CODE, INTERNATIONAL BUILDING CODE, INTERNATIONAL FIRE CODE AND LOCAL CODES AND ORDINANCES.
3. DUCT CONSTRUCTION AND HANGING SHALL COMPLY WITH THE LATEST IMC AND WITH CURRENT SMACNA STANDARDS.
4. JOINTS OF DUCT SYSTEM SHALL BE SEALED WITH GASKETS OR LISTED MASTIC TYPE DUCT SEALANT.
5. DUCTS SHALL BE INSULATED AS INDICATED ON PLANS TO MEET THE REQUIREMENTS OF THE CURRENT INTERNATIONAL ENERGY CODE AND SPECIFICATION.
6. FLEXIBLE DUCTS SHALL ONLY BE USED WHERE SHOWN AND SHALL NOT EXCEED 6 FT IN LENGTH UNLESS NOTED OTHERWISE.
7. PROVIDE EARTHQUAKE RESTRAINT FOR HVAC EQUIPMENT IN ACCORDANCE WITH THE CURRENT IBC.
8. PIPING PENETRATIONS OF FIRE RATED WALLS OR FLOOR SHALL BE SLEEVED AND FIRE STOPPED WITH LISTED MATERIALS SO AS TO MAINTAIN THE INTEGRITY AND RATING OF THE FLOOR OR WALL.
9. PROVIDE RETURN DUCT SMOKE DETECTOR(S) FOR AUTOMATIC SHUT DOWN OF ALL HEATING OR COOLING EQUIPMENT DELIVERING IN EXCESS OF 2000 CFM IN ACCORDANCE WITH THE CURRENT INTERNATIONAL MECHANICAL CODE. POWER WIRING AND INTERLOCK WIRING WITH THE BUILDING FIRE ALARM SYSTEM IS BY THE ELECTRICAL CONTRACTOR.
10. HVAC EQUIPMENT, VALVES AND DAMPERS SHALL BE LOCATED IN EASILY ACCESSIBLE LOCATIONS, UNLESS SHOWN ON ARCHITECTURAL DRAWINGS. REQUIRED ACCESS PANELS SHALL BE PROVIDED BY THE HVAC CONTRACTOR AND INSTALLED BY THE GENERAL CONTRACTOR.
11. HVAC CONTRACTOR MUST COORDINATE WITH LIGHTING FIXTURES PRIOR TO DUCT AND PIPING INSTALLATION.

## COMMISSIONING NOTES

1. BUILDING COMMISSIONING BY A CERTIFIED COMMISSIONING PROFESSIONAL (CCXP) SHALL BE COMPLETED FOR THE MECHANICAL SYSTEMS, SERVICE WATER HEATING SYSTEMS AND ENERGY METERING SYSTEMS ON THIS PROJECT IN ACCORD WITH THE COMMERCIAL ENERGY CODE SECTION C408 AND SPECIFICATION SECTION 230800. THE GOAL OF COMMISSIONING IS TO VERIFY THAT EQUIPMENT, CONTROLS AND THE SEQUENCING OF SUCH OPERATE AS INTENDED. THE COMMISSIONING DOCUMENTATION THAT IS REQUIRED IS THE PROOF OF THIS OPERATION. THE FOLLOWING TASKS ARE REQUIRED FOR COMMISSIONING. SEE SECTION 230800 FOR ADDITIONAL REQUIREMENTS.
2. COMMISSIONING PLAN: THE CCXP SHALL DEVELOP A PLAN WHICH OUTLINES THE ORGANIZATION, SCHEDULE, ALLOCATION OF RESOURCES AND DOCUMENTATION REQUIREMENTS OF THE COMMISSIONING PROCESS. ITEMS 1 THROUGH 4 AS SPECIFIED SHALL BE PREPARED AND SUBMITTED WITH THE MECHANICAL PERMIT. ITEMS 5 THROUGH 8 AS SPECIFIED SHALL BE SUBMITTED TO BUILDING DEPARTMENT PRIOR TO THE FIRST MECHANICAL INSPECTION. ALL ITEMS SHALL BE SUBMITTED WITH THE MECHANICAL SUBMITTALS.
3. PRELIMINARY COMMISSIONING REPORT: COMPLETION OF THE COMMISSIONING TEST PROCEDURES AND RESULTS SHALL BE CERTIFIED BY THE CCXP. REPORT SHALL NOTE DEFICIENCIES FOUND DURING TESTING, CORRECTIVE ACTION TAKEN OR THE ANTICIPATED DATE OF CORRECTION, CONDITIONS UNDER WHICH THE TESTING WAS PERFORMED AND STATUS OF ANY DEFERRED TESTS.
  - A. SUBMISSION OF THIS REPORT IS REQUIRED PRIOR TO FINAL MECHANICAL & PLUMBING INSPECTIONS AND CERTIFICATE OF OCCUPANCY.
  - B. A COPY OF THIS REPORT SHALL BE MADE AVAILABLE TO THE CODE OFFICIAL.
4. WITHIN 90 DAYS OF RECEIPT OF THE BUILDING CERTIFICATE OF OCCUPANCY, THE PROJECT RECORD DRAWINGS, O&M MANUALS, FINAL BALANCING REPORT, FINAL COMMISSIONING REPORT AND DOCUMENTATION OF COMPLETED OWNER TRAINING SHALL BE SUBMITTED FOR REVIEW.
5. RECORD DRAWINGS: LOCATION AND PERFORMANCE DATA ON EACH PIECE OF INSTALLED EQUIPMENT, AS-INSTALLED CONFIGURATION OF DUCT AND PIPE DISTRIBUTION SYSTEM, INCLUDING SIZES, AND THE TERMINAL AIR AND WATER DESIGN FLOW RATES OF THE ACTUAL INSTALLATION.
6. OPERATION & MAINTENANCE MATERIALS: SUBMIT ALL OF THE FOLLOWING.
  - A. EQUIPMENT SIZE, SELECTED OPTIONS, AND REQUIRED MAINTENANCE.
  - B. MANUFACTURER'S O&M MANUAL FOR EACH PIECE OF EQUIPMENT.
  - C. NAME AND ADDRESS OF SERVICE AGENCY.
  - D. CONTROLS MAINTENANCE AND CALIBRATION INFORMATION INCLUDING WIRING DIAGRAMS, SCHEMATICS, RECORD DRAWINGS AND CONTROL SEQUENCES. SETPOINTS SHALL BE PERMANENTLY RECORDED IN THESE DOCUMENTS.
  - E. NARRATIVE OF HOW EACH SYSTEM IS INTENDED TO OPERATE.
7. SYSTEM ADJUSTING & BALANCING: ALL HVAC, HYDRONIC AND SERVICE HOT WATER SYSTEMS SHALL BE BALANCED BY A LICENSED CONTRACTOR IN ACCORDANCE WITH ACCEPTED ENGINEERING STANDARDS AND SECTION 230593. FINAL FLOW RATES SHALL BE WITHIN TOLERANCES SPECIFIED. EACH AIR INLET OR OUTLET AND HYDRONIC COIL SHALL BE EQUIPPED WITH A MEANS FOR BALANCING.
8. FUNCTIONAL PERFORMANCE TESTING (FPT): THE CCXP SHALL PROVIDE AND EXECUTE WRITTEN PROCEDURES WHICH CLEARLY DESCRIBE THE INDIVIDUAL SYSTEMATIC TEST PROCEDURES, THE EXPECTED SYSTEMS' RESPONSE, ACCEPTANCE CRITERIA FOR EACH PROCEDURE, THE ACTUAL RESPONSE OR FINDINGS AND ANY NOTES. TESTING SHALL AFFIRM OPERATION DURING ACTUAL OR SIMULATED WINTER AND SUMMER CONDITIONS AND DURING FULL OUTSIDE AIR CONDITIONS.
  - A. EQUIPMENT FPT SHALL DEMONSTRATE THE CORRECT INSTALLATION AND OPERATION OF EACH COMPONENT, SYSTEM, AND SYSTEM-TO-SYSTEM INTERTIE RELATIONSHIP. TESTING SHALL INCLUDE ALL MODES AND SEQUENCE OF OPERATIONS, INCLUDING FULL-LOAD, PART-LOAD, EMERGENCY, ALARMS AND LOSS OF POWER.
  - B. CONTROL SYSTEMS SHALL BE TESTED TO ENSURE THAT CONTROL DEVICES, COMPONENTS, EQUIPMENT AND SYSTEMS ARE CALIBRATED, ADJUSTED AND OPERATE IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. SEQUENCE OF OPERATION SHALL BE FUNCTIONALLY TESTED TO DOCUMENT THEY OPERATE AS REQUIRED.
  - C. ECONOMIZER SHALL UNDERGO A FUNCTIONAL TEST TO DETERMINE THAT THEY OPERATE ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
9. OWNER TRAINING: PROVIDE SYSTEM/EQUIPMENT OVERVIEW (WHAT IT IS, WHAT IT DOES AND WHICH OTHER SYSTEMS AND OR EQUIPMENT DOES IT INTERFACE WITH). REVIEW THE AVAILABLE O&M MATERIALS. REVIEW THE PROJECT RECORD DRAWINGS. PROVIDE HANDS-ON DEMONSTRATION OF ALL NORMAL MAINTENANCE PROCEDURES, NORMAL OPERATING MODES, AND ALL EMERGENCY SHUTDOWN AND START-UP PROCEDURES. INCLUDE WRITTEN DOCUMENTATION THAT ALL THE PREVIOUS HAS BEEN COMPLETED.
10. FINAL COMMISSIONING REPORT: THE CCXP SHALL COMPLETE AND CERTIFY THE RESULTS OF ALL FUNCTIONAL PERFORMANCE TESTS AND THAT THE COMMISSIONING PLAN HAS BEEN FULLY EXECUTED. REPORT SHALL INCLUDE:
  - A. DISPOSITION OF ALL DEFICIENCIES FOUND DURING TESTING, INCLUDING DETAILS OF CORRECTIVE MEASURES USED OR PROPOSED.
  - B. ALL FUNCTIONAL PERFORMANCE TEST PROCEDURES USED DURING THE COMMISSIONING PROCESS INCLUDING CRITERIA FOR TEST ACCEPTANCE, PROVIDED HEREIN FOR REPEATABILITY.
11. BUILDINGS OR PORTIONS THEREOF, SHALL NOT BE CONSIDERED ACCEPTABLE FOR FINAL INSPECTION UNTIL THE CODE OFFICIAL HAS RECEIVED A LETTER OF TRANSMITTAL FROM THE BUILDING OWNER ACKNOWLEDGING RECEIPT OF THE PRELIMINARY COMMISSIONING REPORT. THIS MAY BE ACCOMPLISHED BY SUBMITTING THE COMMISSIONING COMPLIANCE CHECKLIST.
12. THE MECHANICAL CONTRACTOR SHALL NOT BE CONSIDERED SUBSTANTIALLY COMPLETE UNTIL THE PRELIMINARY COMMISSIONING REPORT HAS BEEN APPROVED BY THE ENGINEER.



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 13717 DIVISION ST.  
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PROJECT #	20036
100% DD	

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NOTES



### ENERGY RECOVERY VENTILATOR SCHEDULE

MARK	MAKE	MODEL	TYPE	SUPPLY			EXHAUST			FAN POWER	HEAT EXCHANGER		HEAT			ELECTRICAL				WGT.	NOTES
				CFM	ESP	HP	CFM	ESP	HP	(W/CFM)	MATERIAL	ENTHALPY EFF.	INPUT	OUTPUT	EFF	MCA	MOCP	VOLT/PH	SCCR	LBS	
ERV-1	GREENHECK	ECV-10L-VG-FM	OUTDOOR	500	0.5	1/2	400	0.5	1/2		CORE	51.9%	N/A	N/A	---	14.4	20	120/1	NOTE F	1000	

- NOTES:**
- |  |  |   |
|--|--|---|
| <ol style="list-style-type: none"> <li>DOUBLE WALL CONSTRUCTION W/ INSULATION &amp; HINGED ACCESS</li> <li>MERV 8 AND MERV 13 SUPPLY FILTERS; MERV 8 EXHAUST FILTERS</li> <li>MOTORIZED INSULATED LOW LEAK SUPPLY AND EXHAUST DAMPERS</li> <li>PERMATECTOR FINISH</li> <li>INTERNAL NEOPRENE ISOLATION</li> <li>DIRTY FILTER SENSORS</li> <li>SINGLE POINT POWER</li> <li>WHEEL ROTATION SENSOR</li> </ol> | <ol style="list-style-type: none"> <li>ERV-1 A12-8 SUPPLY AND A9-9 EXHAUST BLOWERS.</li> <li>ERV-2 A9-9 SUPPLY AND A9-9 EXHAUST BLOWERS</li> <li>SEISMIC SPRING CURB</li> <li>MERV 13 SUPPLY FILTERS; MERV 8 EXHAUST FILTERS</li> <li>INCREASE AIRFLOW FOR DCV TO 2770 CFM, SEE SPEC 230593</li> <li>BALANCE AT 2-SPEEDS, SEE SPEC 230593</li> </ol> | <ol style="list-style-type: none"> <li>MICROPROCESSOR UNIT CONTROL, WITH DIGITAL REMOTE INTERFACE</li> <li>DISCHARGE TEMPERATURE CONTROL, SCR HEATER CONTROL</li> <li>SUPPLY - DUCT STATIC PRESSURE, W/WFD; EXHAUST - CONSTANT SPEED W/WFD FOR BALANCING</li> <li>SUPPLY - CONSTANT VOLUME, W/ECM; EXHAUST - CONSTANT VOLUME W/ECM FOR BALANCING</li> <li>SUPPLY - DUCT STATIC PRESSURE, W/ECM; EXHAUST - SUPPLY FAN TRACKING W/ECM</li> <li>SEE SPECIFICATIONS AND ELECTRICAL</li> <li>TIMED EXHAUST FROST CONTROL</li> <li>MODULATING WHEEL FROST CONTROL &amp; MODULATING WHEEL ECONOMIZER CONTROL</li> <li>SUPPLY &amp; EXHAUST - CONSTANT VOLUME, W/WFD FOR BALANCING</li> </ol> |
|--|--|---|

### ELECTRIC DUCT HEATER SCHEDULE

MARK	MAKE	MODEL	SERVES	DUCT SIZE	HEAT KW	STAGES	VOLT / PH	NOTES:
DH-1	INDEECO	QUZ	ERV-1		3	SCR	208/1	ALL

- NOTES:**
- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>FLANGE DUCT CONNECTION</li> <li>AIR FLOW SWITCH SAFETY HIGH LIMIT</li> <li>PROPORTIONAL SCR CONTROL</li> <li>MAGNETIC CONTACTS</li> <li>CONTROL TRANSFORMER</li> </ol> | <ol style="list-style-type: none"> <li>SINGLE DOWNSTREAM DUCT THERMOSTAT</li> </ol> |
|---|---|

### LOUVER SCHEDULE

MARK	MAKE	MODEL	WIDTH	HEIGHT	FREE AREA	MATERIAL	FINISH	NOTES:
L-1	GREENHECK	ESD-403				ALUMINUM	KYNAR	1, 2, 3

- NOTES:**
- COLOR TO BE SELECTED BY ARCHITECT.
  - PROVIDE ALUMINUM BIRDSCREEN.
  - PROVIDE INSTALLATION HARDWARE AS REQUIRED.

### FAN SCHEDULE

MARK	SERVES	MAKE	MODEL	TYPE	LOW CFM	CFM	ESP INCH WC	RPM	BHP	HP (WATTS)	ELEC VOLT/PH	WT. LBS	MAX SOUND	NOTES:
EF-1	APP BAY	GREENHECK	GB-140-7	ROOF CENT	N/A	2500	0.375	1480	0.7	3/4	208/1	300	79 Lwa	

- NOTES:**
- |   |   |   |
|---|---|---|
| <ol style="list-style-type: none"> <li>ECM SPEED CONTROL ON MOTOR</li> <li>FACTORY INSULATED CURB, MATCH ROOF SLOPE</li> <li>ALUMINUM BIRDSCREEN, CURB SEAL, AND HINGE KIT</li> <li>NOT USED</li> <li>MOTORIZED INSULATED CONTROL DAMPER</li> <li>NEOPRENE HANGING ISOLATION</li> </ol> | <ol style="list-style-type: none"> <li>FILTER BOX W/ 2" MERV 13 FILTERS</li> <li>INSULATED HOUSING</li> <li>SPRING ISOLATION HANGERS</li> <li>UL-782 RATED, NON-STICK WHEEL</li> <li>HINGED CURB CAP &amp; HIGH TEMP SEAL.</li> <li>CLEANOUT PORT, GREASE TRAP W/ABSORBANT</li> </ol> | <ol style="list-style-type: none"> <li>RUNS CONTINUOUSLY</li> <li>INTERLOCK WITH KITCHEN HOOD</li> <li>WALL TIMER</li> <li>COOLING ONLY THERMOSTAT</li> </ol> |
|---|---|---|

### SPLIT SYSTEM HEAT PUMP UNIT SCHEDULE

INDOOR UNIT															OUTDOOR UNIT										NOTES:					
MARK	MAKE	MODEL	SUPPLY			COOLING				HEATING		ELECTRICAL		SOUND LEVEL dBA	OP. WT. LBS.	MARK	MAKE	MODEL	COOLING			HEATING		ELECTRICAL			SOUND LEVEL dBA	OP. WT. LBS.		
			TOTAL CFM	ESP W.C.	OSA CFM	TOTAL MBH	SENSIBLE MBH	EAT DB / WB	OAT DB	ECONO (Y/N)	ECONO EXCEPT	HEATING MBH OUTPUT @ 20 OAT	VOLT/PH						MCA	TOTAL MBH	IEER	EER	TOTAL MBH	COP AT 47 F		VOLT/PH			MCA	MOCP
																CU-1	mitsubishi-trane	TUMY-P060	60	17.8	11.1	66	3.7	208/1	36	45	(C)	59	400	
HP-1	mitsubishi-trane	TPKFYP024	-	N/A		75/63	88.0	N	C403.6		208/1	0.63	49	60																
HP-2	mitsubishi-trane	TPKFYP012	-	N/A		75/63	88.0	N	C403.6		208/1	0.24	41	35																
HP-3	mitsubishi-trane	TPKFYP012	-	N/A		75/63	88.0	N	C403.6		208/1	0.24	41	35																
HP-4	mitsubishi-trane	TPKFYP012	-	N/A		75/63	88.0	N	C403.6		208/1	0.24	41	35																

- NOTES:**
- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>MANUFACTURER'S DIGITAL CONTROL SYSTEM WITH AE-200A CENTRAL CONTROLLER. (115 VOLT)</li> <li>FACTORY FILTER BOX WITH MERV 8 FILTER.</li> <li>FACTORY PROVIDED WASHABLE FILTER.</li> </ol> | <ol style="list-style-type: none"> <li>TAR-40MA REMOTE CONTROLLER.</li> <li>PROVIDE WITH BLUEDIAMOND CONDENSATE PUMP</li> <li>SEE SPECIFICATIONS AND ELECTRICAL.</li> <li>INTEGRAL CONDENSATE PUMP</li> </ol> |
|--|---|

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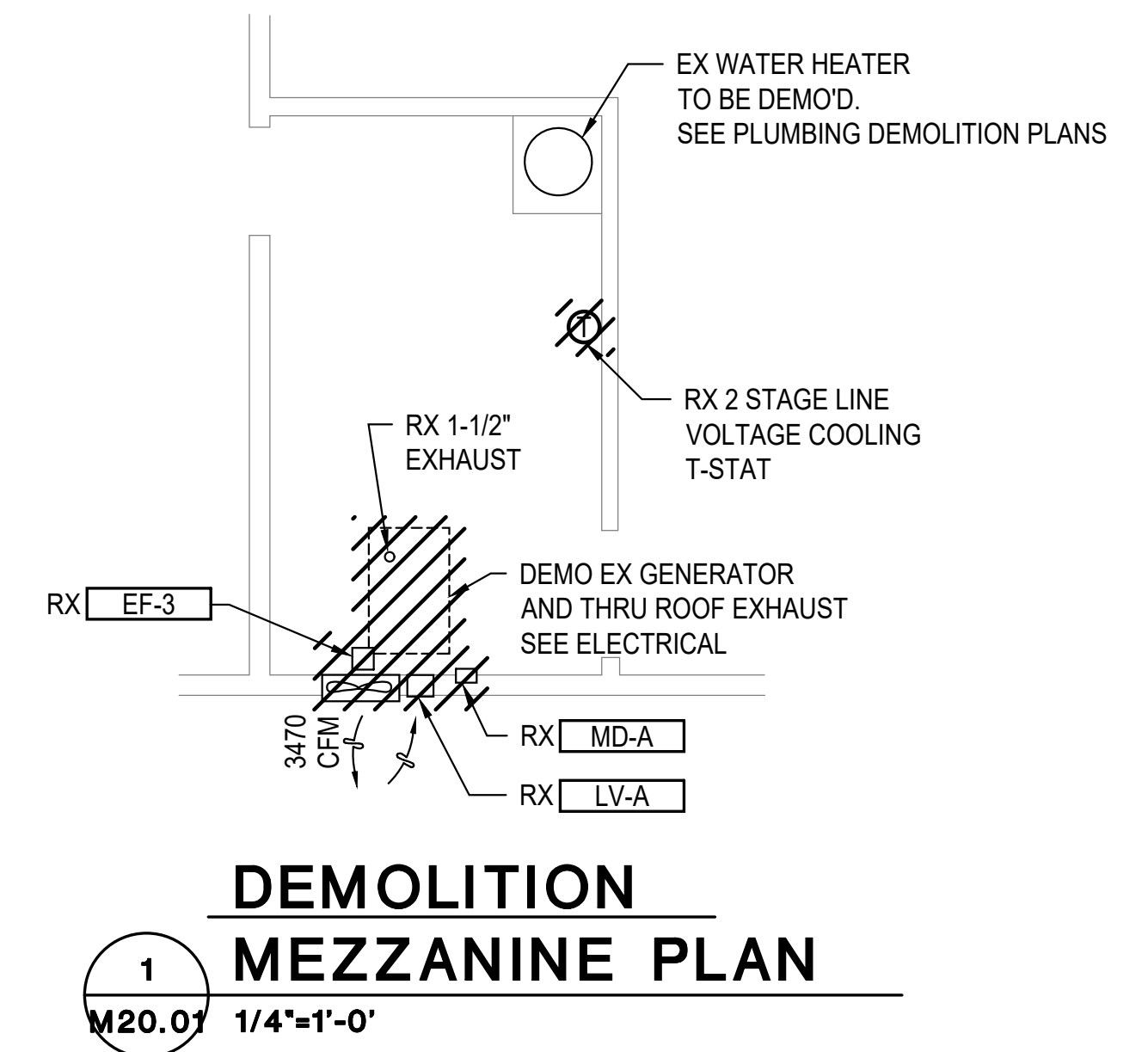
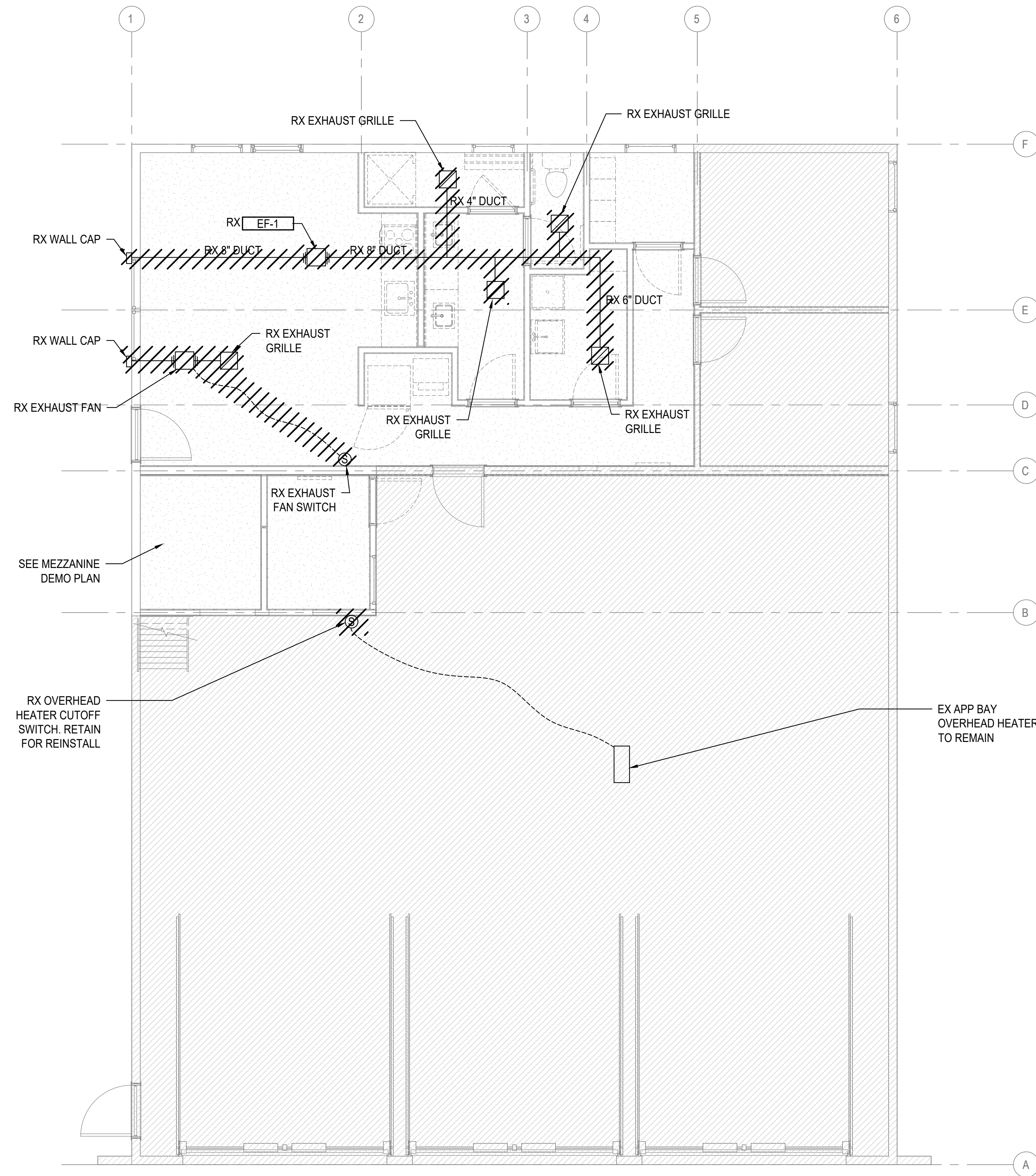
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**DEMOLITION FLOOR PLAN - LEVEL 1**  
SCALE: 1/4"=1'-0"

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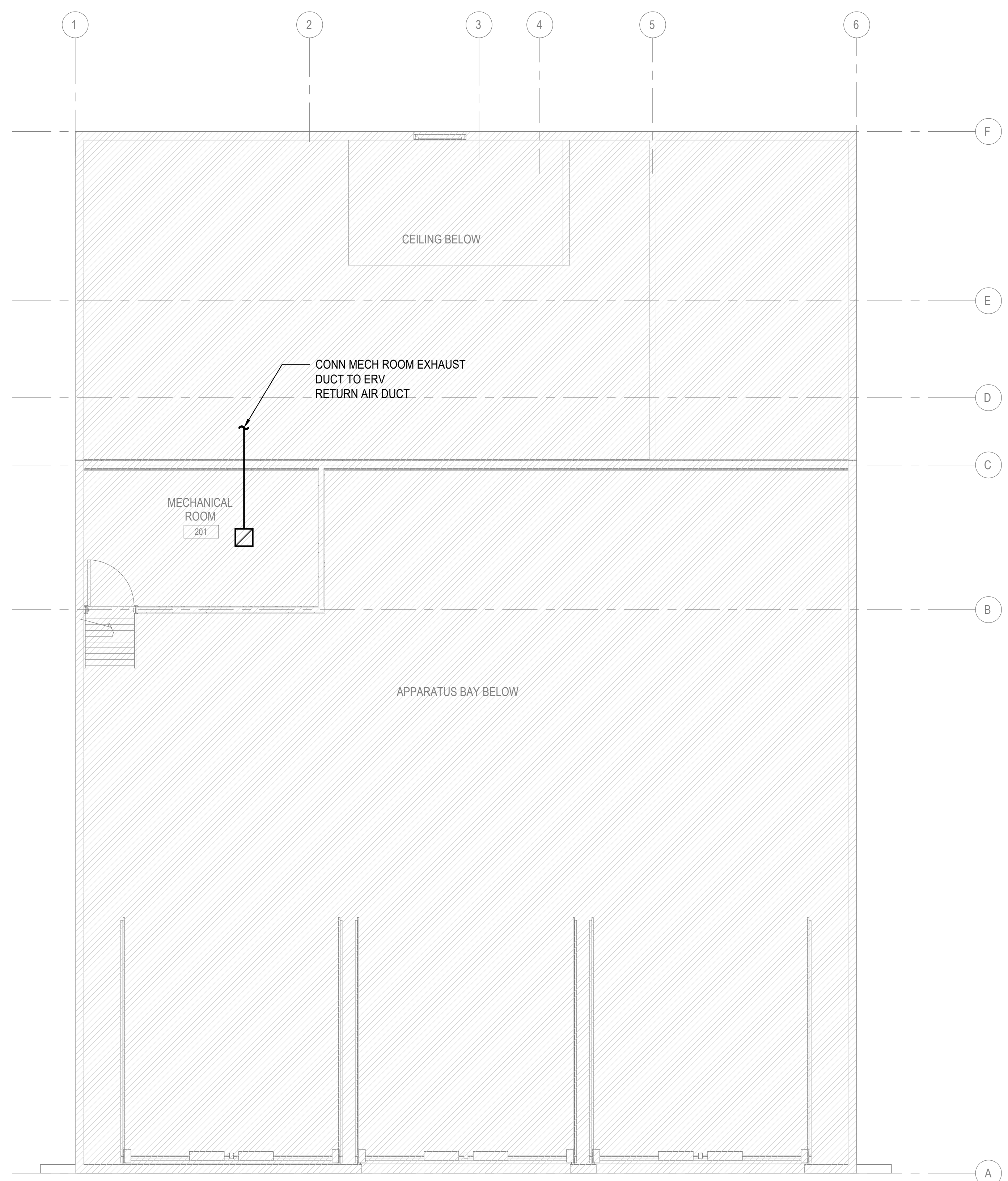
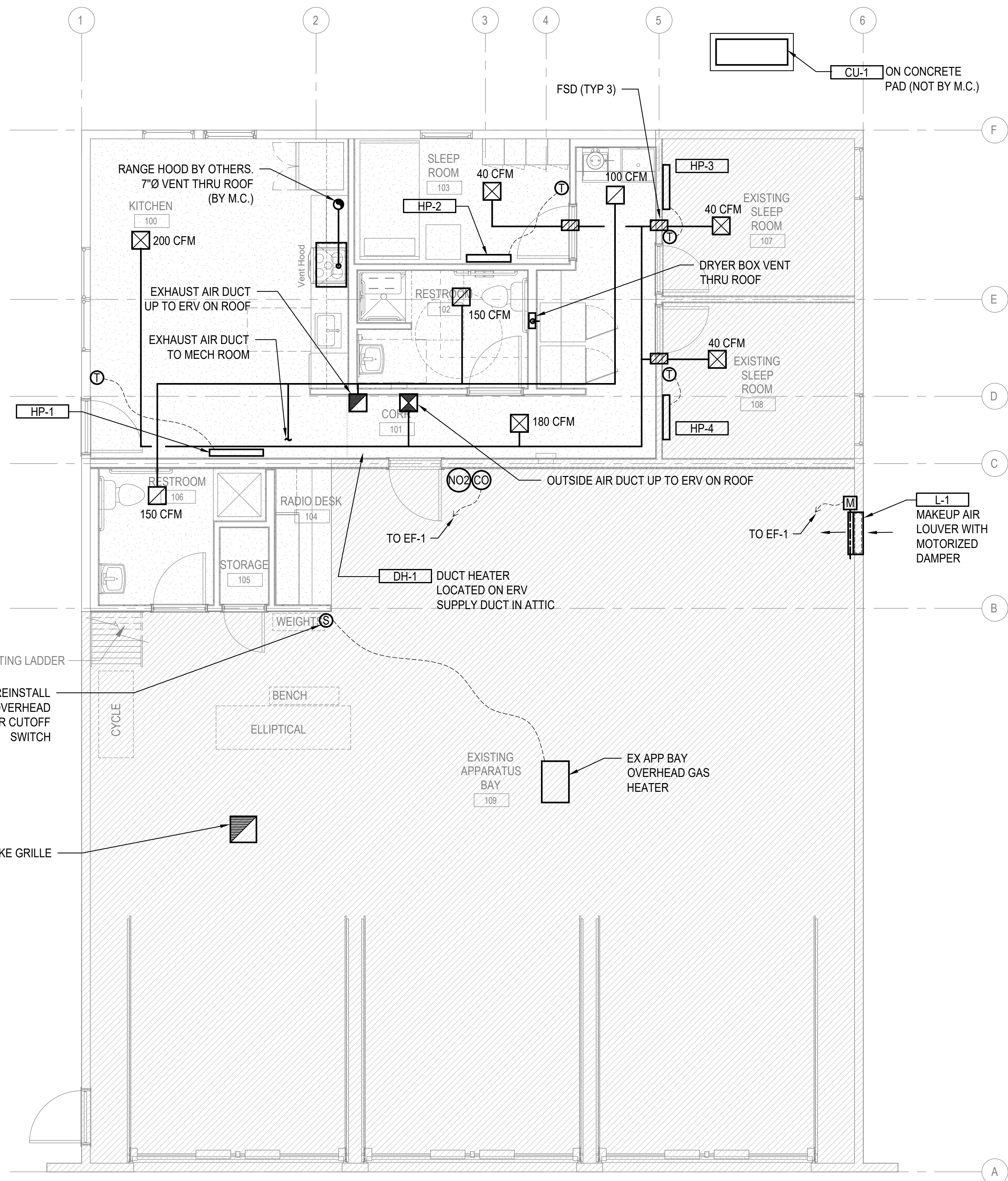
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FLOOR PLAN AND  
MEZZANINE - LEVEL 1

SHEET #

**M21.01**





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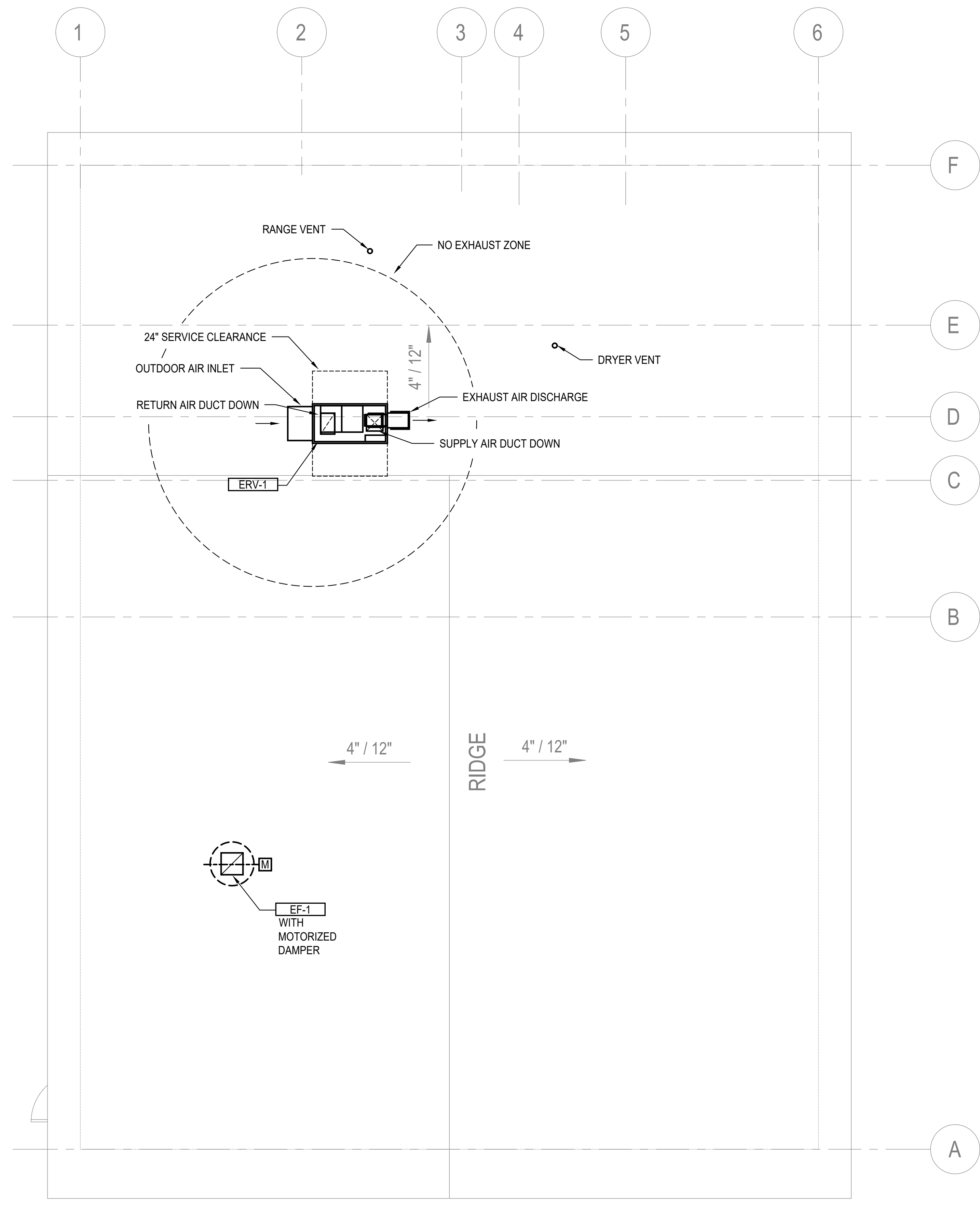
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ROOF PLAN

SHEET #

**M21.02**



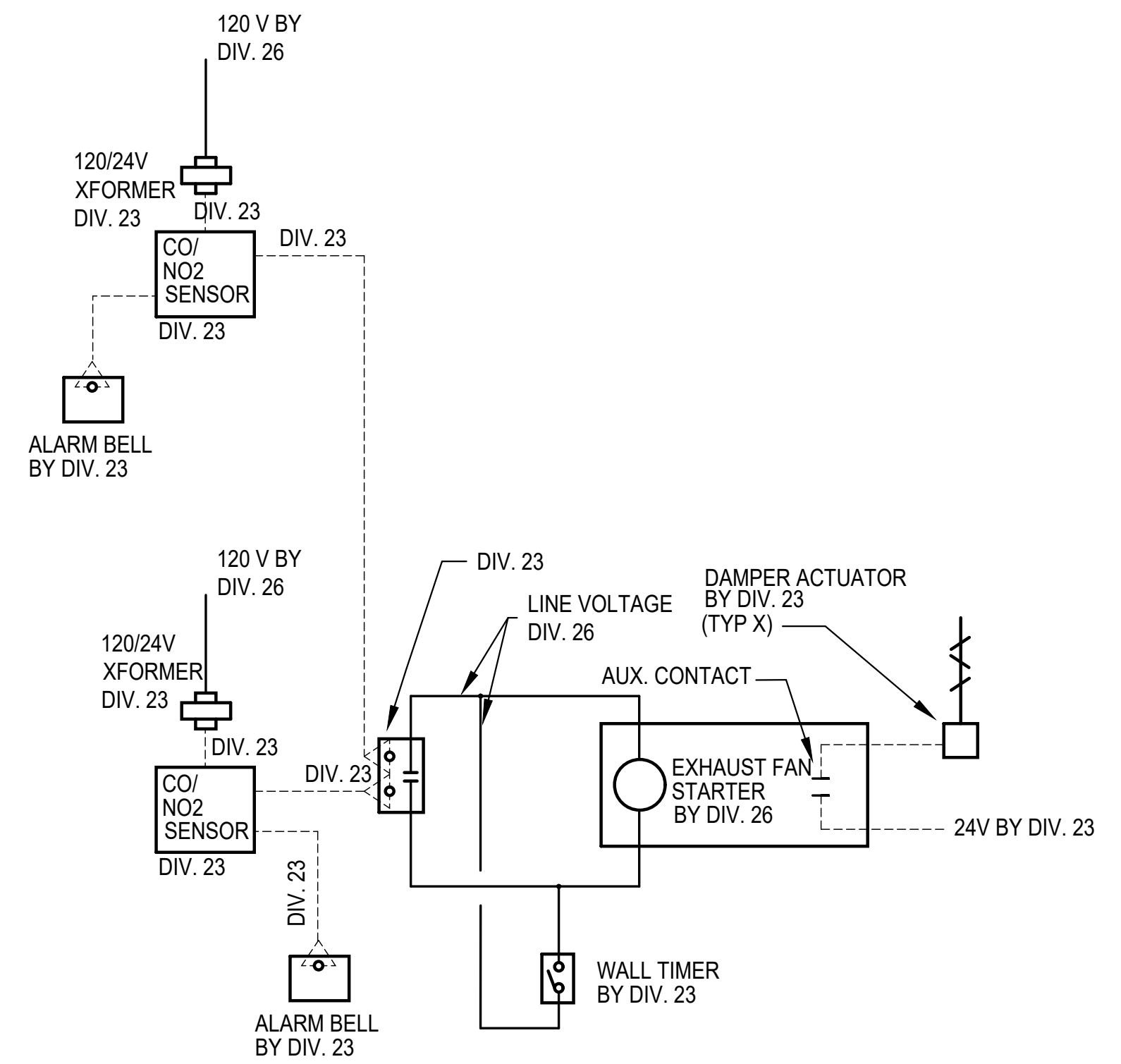
**ROOF PLAN**  
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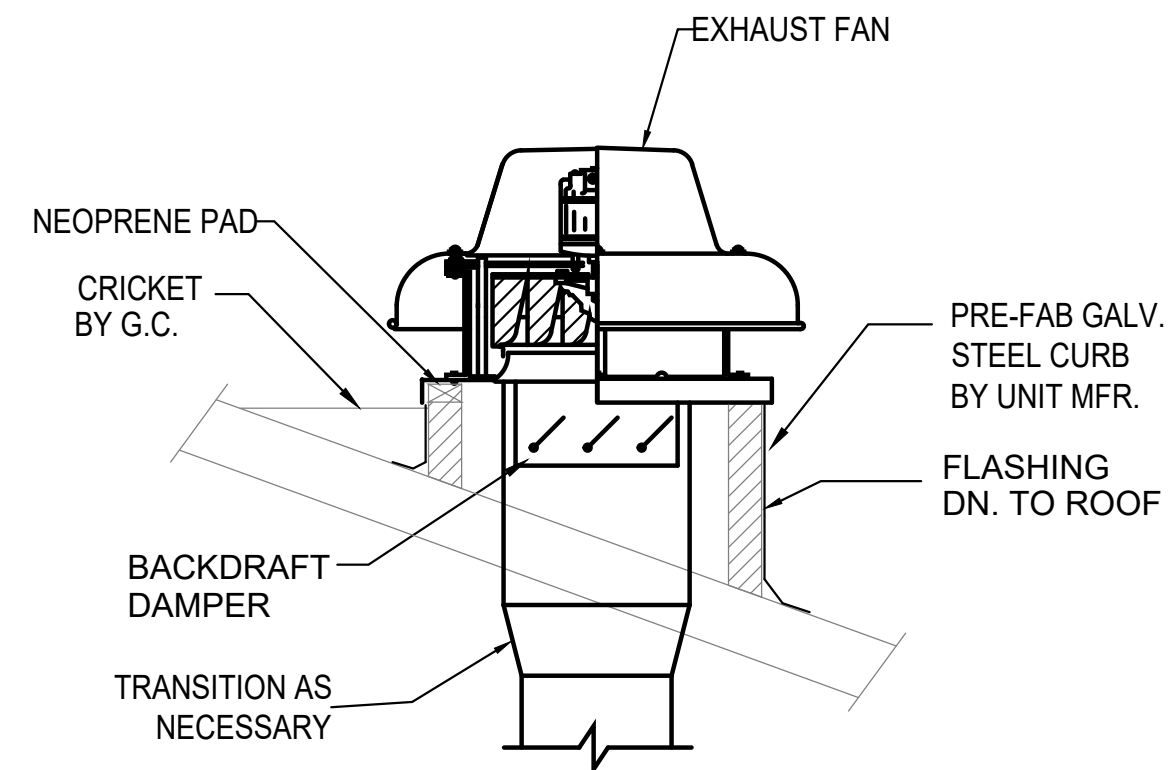
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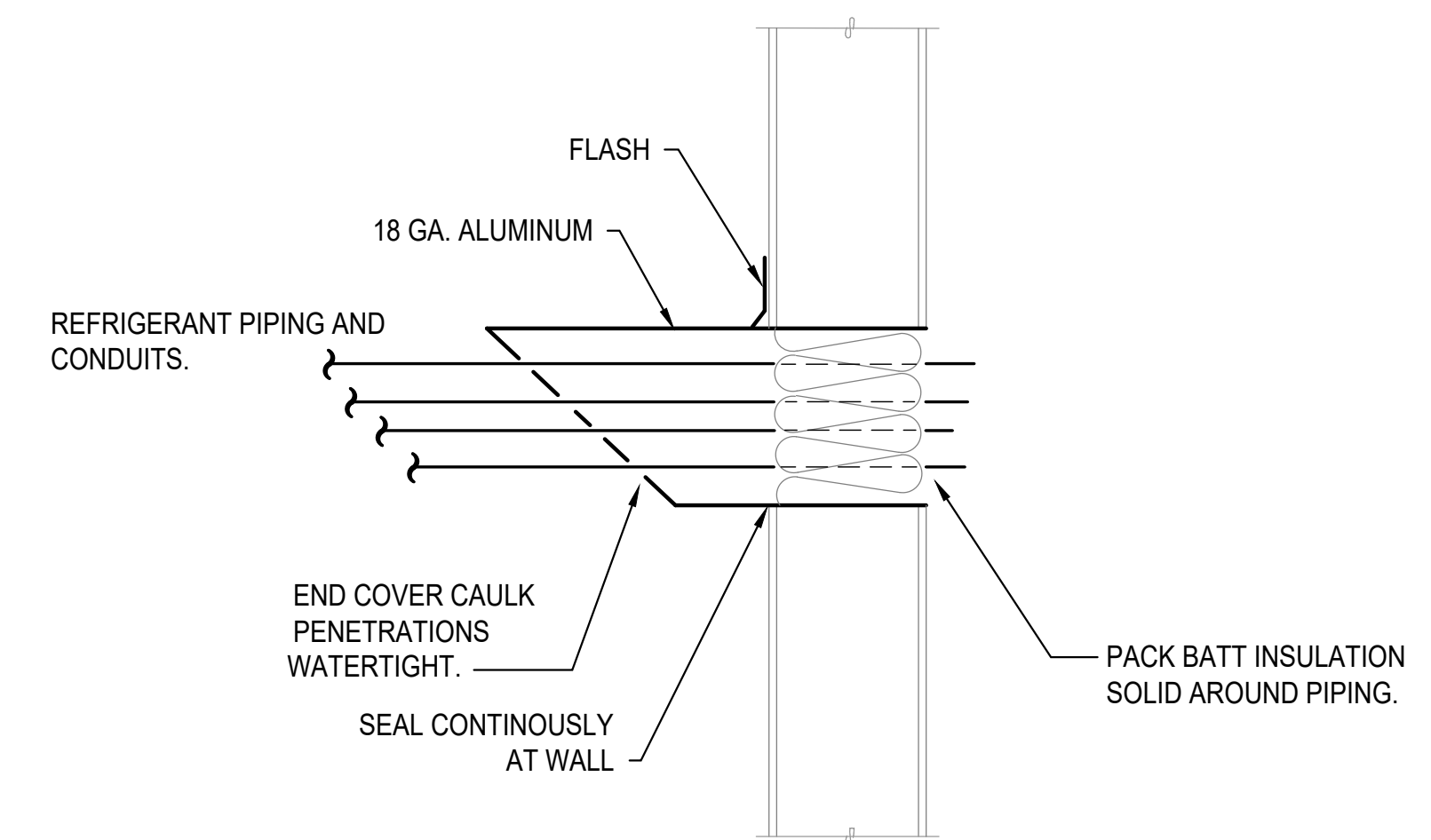
DETAILS



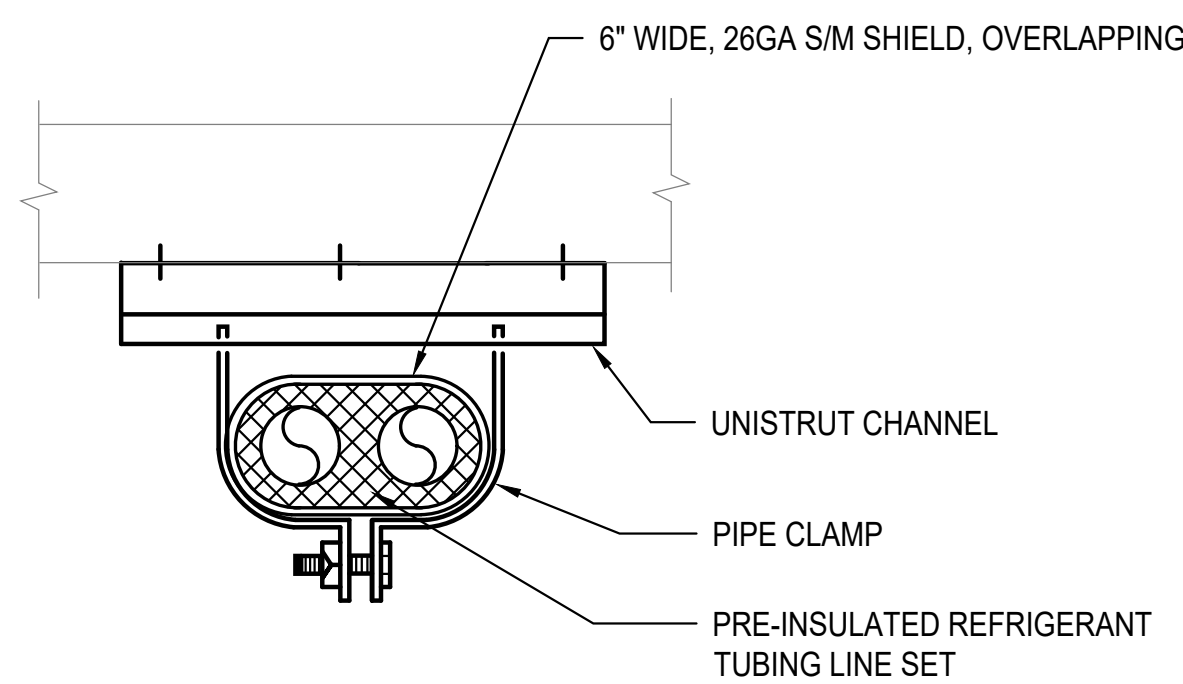
**1**  
**CO/NO2 (EF-1)**  
**SENSOR CONTROL SCHEMATIC**  
M31.03 Scale: NONE



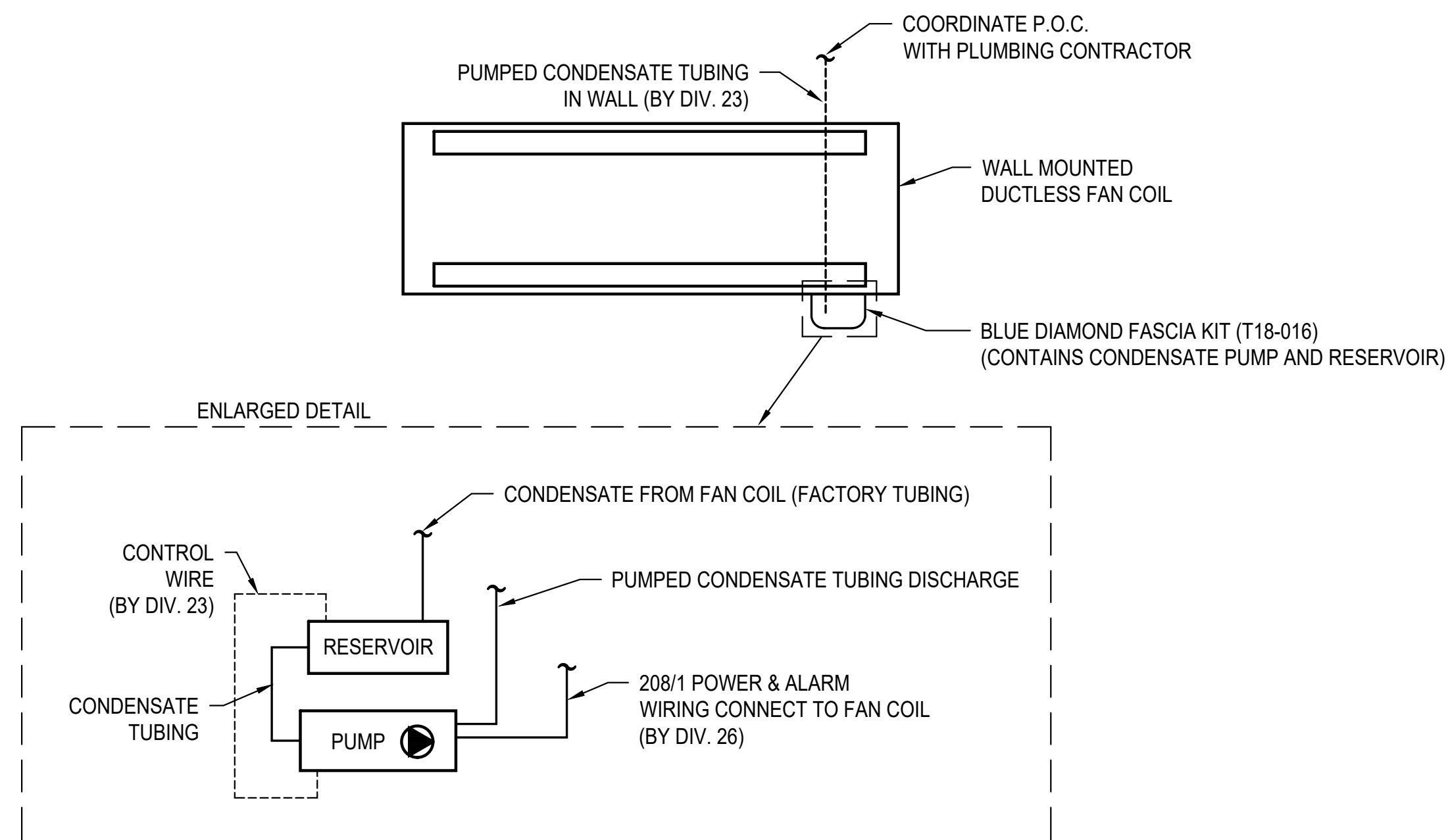
**2**  
**ROOF EXHAUST**  
**FAN DETAIL**  
M31.02 Scale: NONE



**3**  
**WALL PIPE PENETRATION**  
M31.01 N.T.S.



**4**  
**REFRIGERANT**  
**PIPE SUPPORT**  
M31.01 N.T.S.



**5**  
**WALL MOUNTED DUCTLESS FAN**  
**COIL CONDENSATE PUMP (FASCIA)**  
M31.01 N.T.S.



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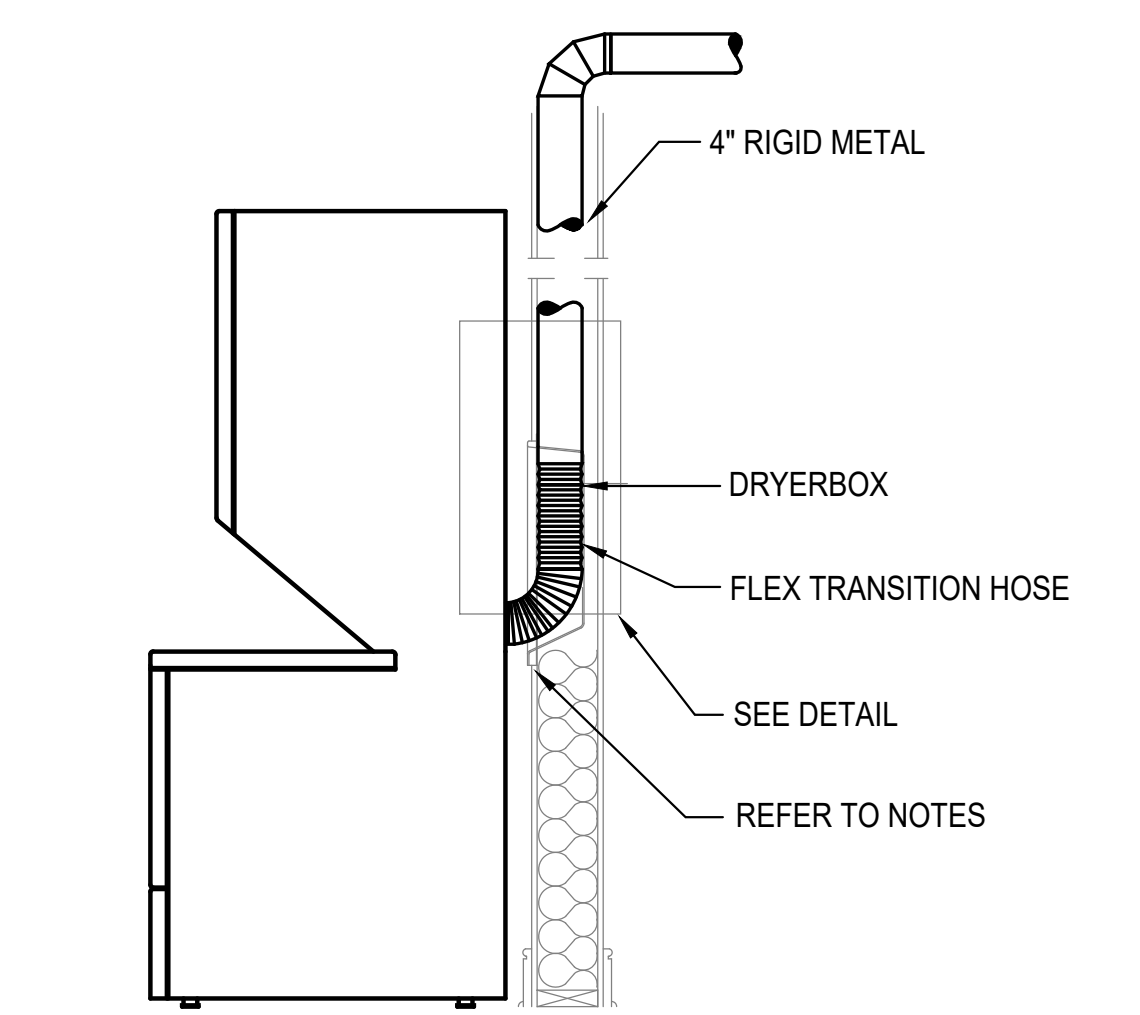
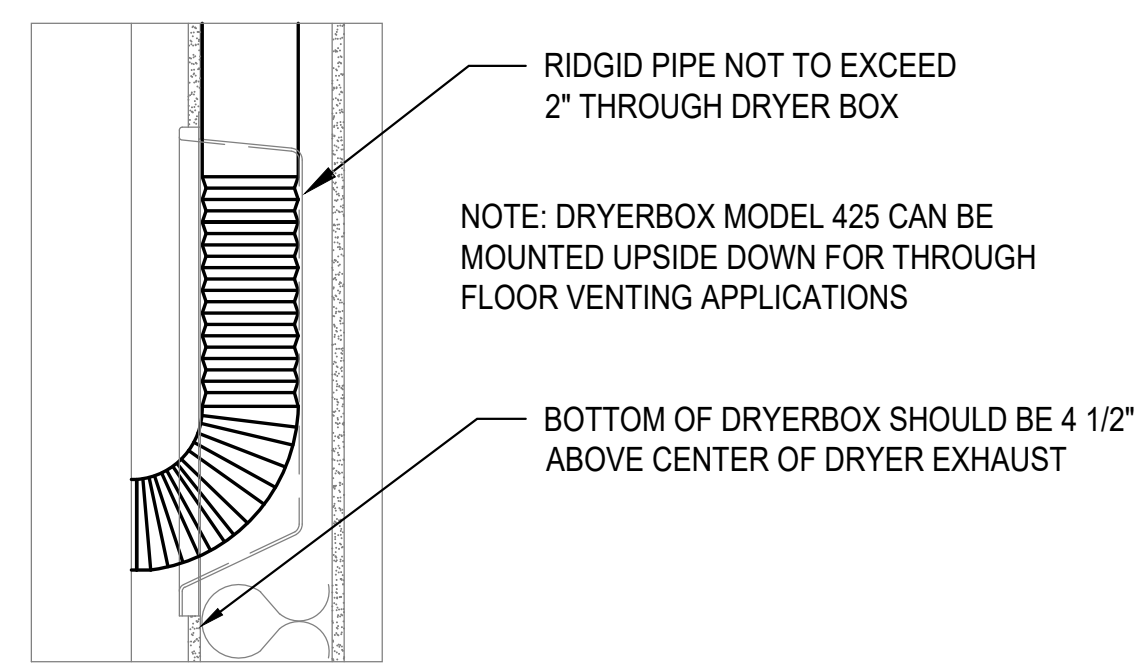
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**DRYERBOX INSTALLATION**

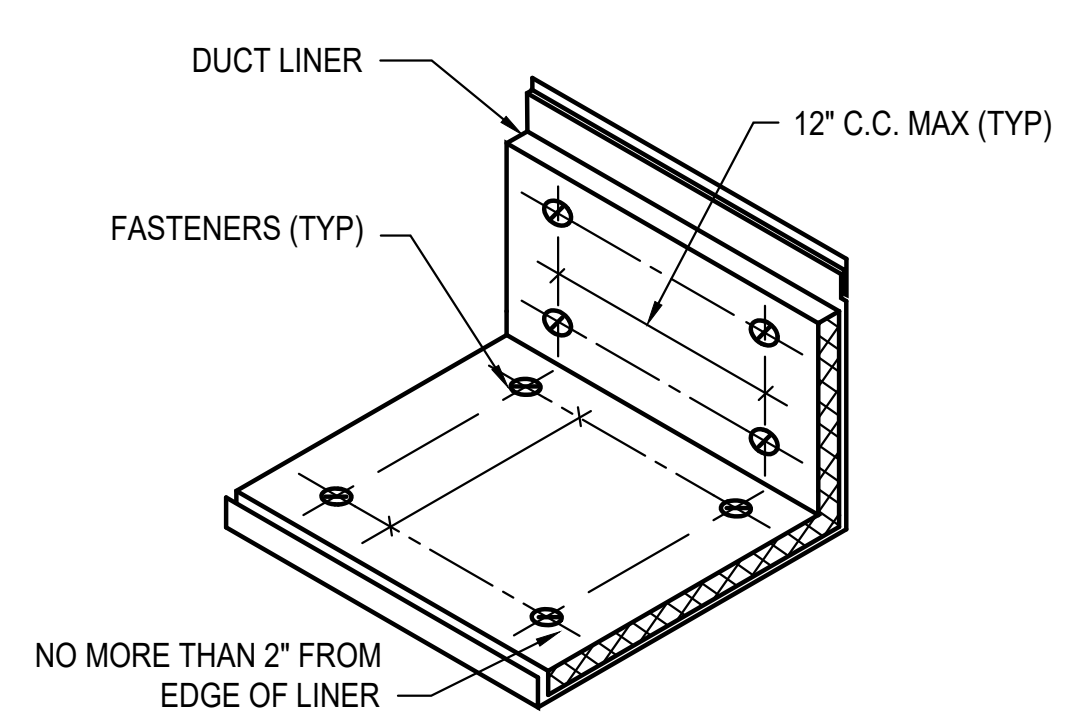
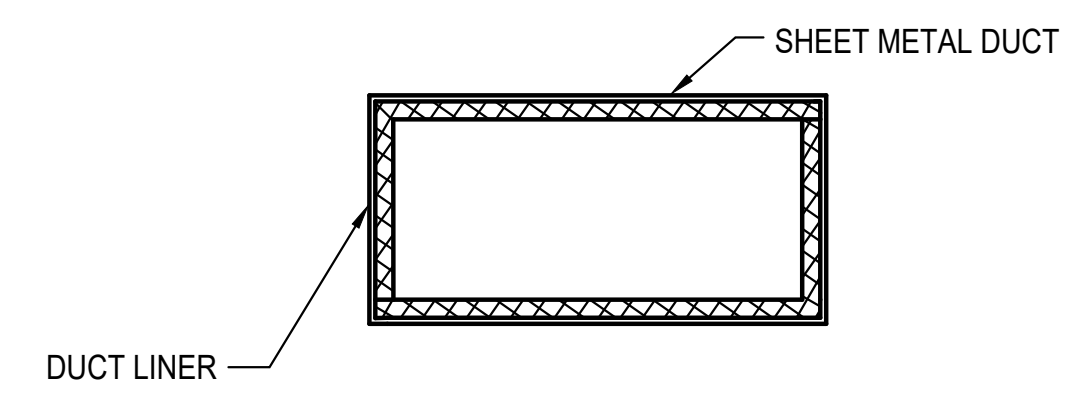
DRYER VENTING: MECHANICAL CONTRACTOR SHALL BE RESPONSIBLE FOR RUNNING ALL DUCTWORK FOR THE DRYER EXHAUST SYSTEM. ALL CONCEALED DRYER DUCTING MUST BE RIGID METAL (GALVANIZED OR ALUMINUM) MINIMUM OF 4" IN DIAMETER, SMOOTH 30 GA. CLEAN, UNOBSTRUCTED, FRICTIONLESS DUCTS (NO FLEXIBLE DUCT ALLOWED IN CONCEALED AREAS). SEAL ALL JOINTS WITH FOIL BACKED PRESSURE SENSITIVE DUCT TAPE MEETING THE REQUIREMENTS OF UL 181. DUCT JOINTS SHALL BE INSTALLED SO THAT THE MALE END OF THE DUCT POINTS IN THE DIRECTION OF THE AIRFLOW. DO NOT USE RIVETS OR SCREWS IN THE JOINTS OR ANYWHERE ELSE IN THE DUCT AS THESE WILL ENCOURAGE LINT COLLECTION.

DRYERBOX@ RECEPTACLE (WWW.DRYERBOX.COM) SHALL BE METAL AND BE INSTALLED AS LOW AS POSSIBLE AS TO PERMIT THE PROPER AND SAFE COLLECTION OF THE DRYER TRANSITION HOSE. DRYERBOX SHOULD BE RESTING ON THE BOTTOM PLATE AND BE LOCATED AT OR NEAR THE CENTERLINE OF THE PROPOSED DRYER APPLIANCE. RIGID DUCT SHOULD PENETRATE DRYERBOX PORT 2 INCHES TO PROVIDE FOR FUTURE CONNECTION AND STORAGE OF TRANSITION HOSE. BASEBOARD SHALL BE "BUTTED" UP TO THE FIXED EXTENSION RIM AND SLIGHTLY BACK-CUT. DRYERBOX SHOULD BE CAULKED AND THEN PAINTED WITH THE TRIM PAINT. FOR USAGE IN A ONE-HOUR WALL ASSEMBLY, UL REQUIRES THAT BATT INSULATION BE STUFFED AROUND THE DRYERBOX AND IN THE ENTIRE WALL CAVITY CELL.

LENGTH OF CONCEALED RIGID METAL DUCTING SHALL NOT EXCEED 25 FEET. DEDUCT 5 FEET FROM THE ALLOWABLE LENGTH FOR EVERY 3.5" RADIUS 90 DEGREE ELBOW AND TWO AND A HALF FEET FOR EVERY 45 DEGREE FITTING. DRYER VENTING SHALL BE INDEPENDENT OF ANY OTHER SYSTEMS (CHIMNEYS OR EXHAUST VENTS). TERMINATION OF DRYER VENTING MUST BE TO THE EXTERIOR WITH A PROPER HOOD OR ROOF JACK EQUIPPED WITH A BACK-DRAFT DAMPER. SMALL ORIFICE METAL SCREENING SHOULD NOT BE PART OF THE HOOD OR ROOF JACK AS THIS WILL ACCELERATE LINT ACCUMULATION AND BLOCKAGE. THE HOOD OPENING SHOULD POINT DOWN AND EXHIBIT 12 INCHES OF CLEARANCE BETWEEN THE BOTTOM OF THE HOOD AND THE GROUND OR OTHER OBSTRUCTION. VERIFY MANUFACTURER'S RECOMMENDATIONS FOR ANY OTHER FACTORS.

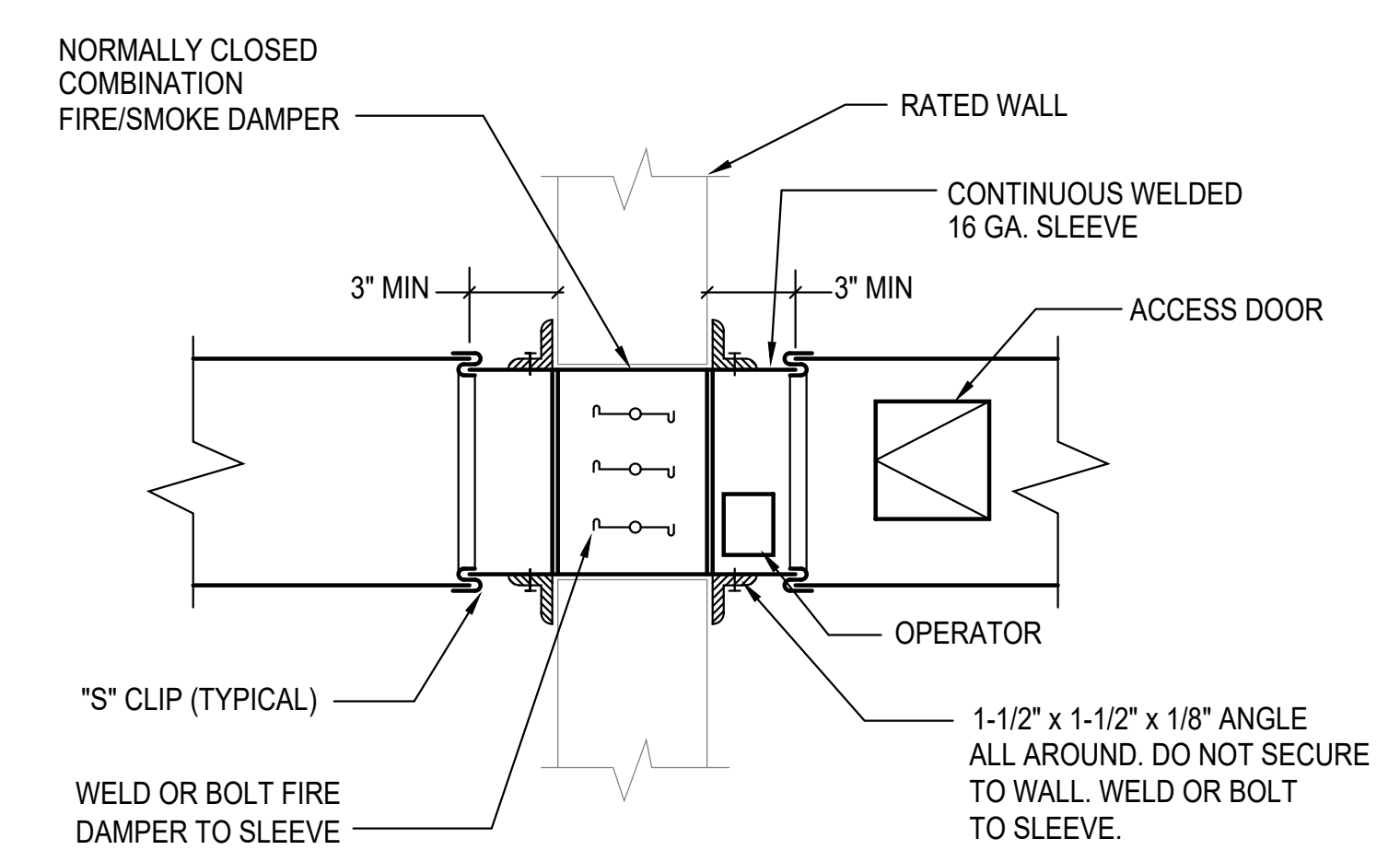


**2 DRYER VENT WALL BOX**  
 M31.02 N.T.S.



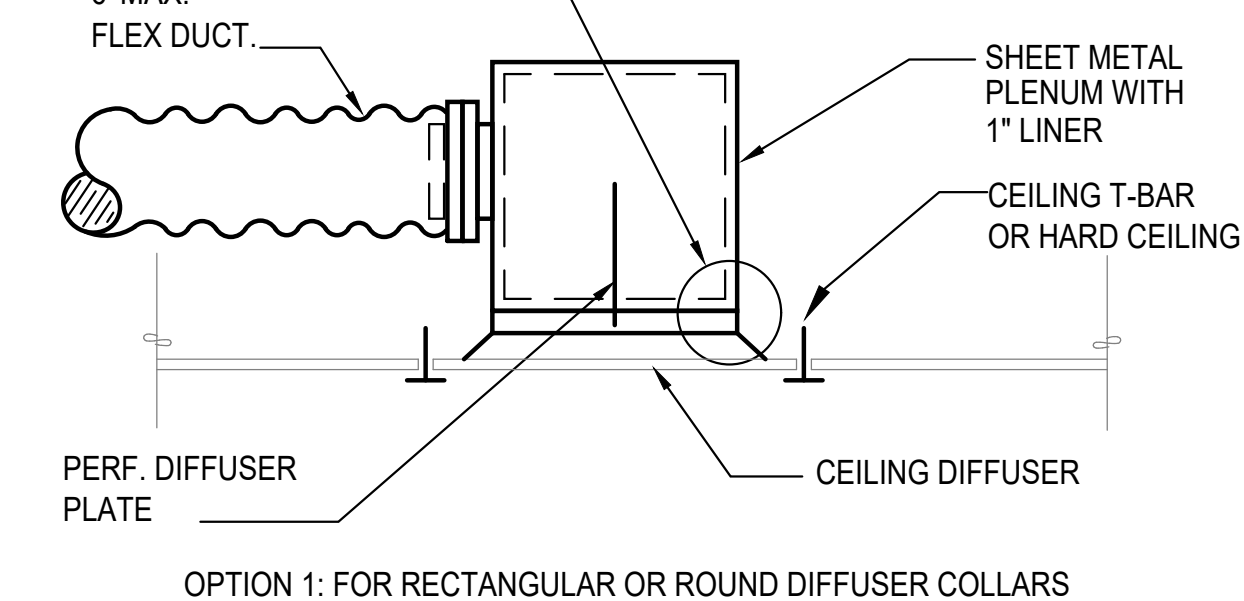
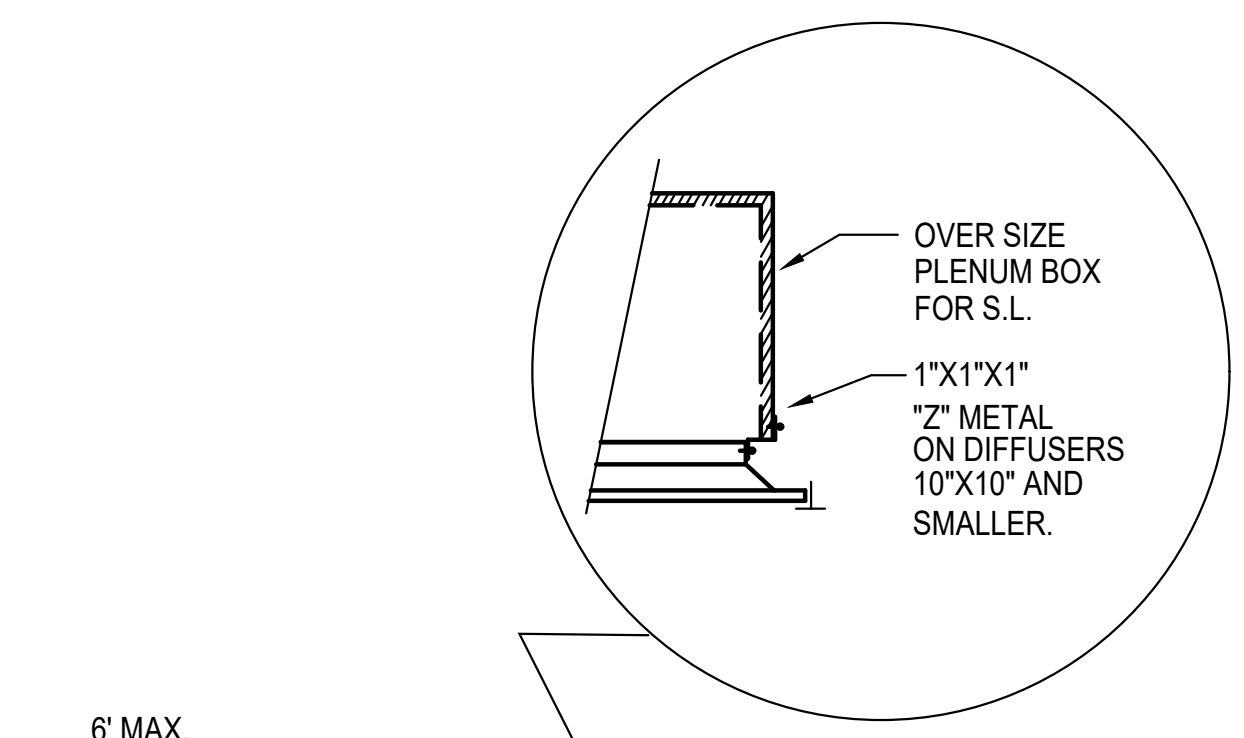
NOTES:  
 1. PROVIDE S/M NOSING AT EXPOSED EDGES OF INSULATION.  
 2. ALL TRANSVERSE AND LONGITUDINAL ENDS OF LINER TO BE COATED WITH ADHESIVE.

**4 DUCT LINER DETAIL**  
 M31.02 N.T.S.



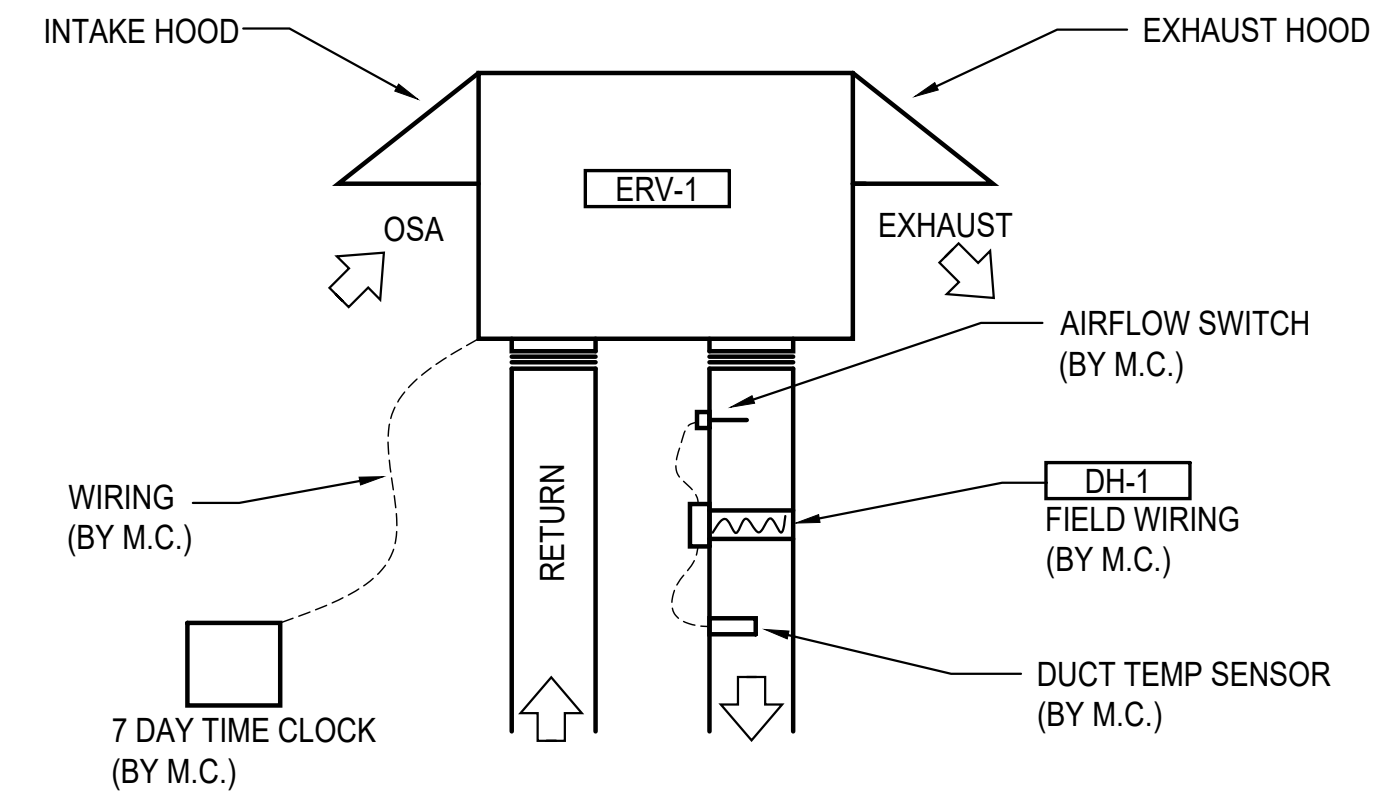
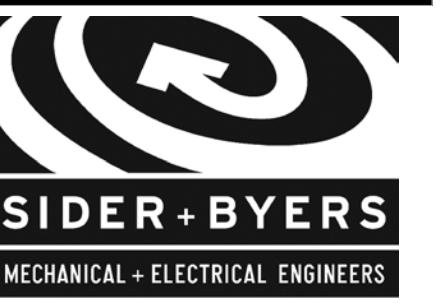
NOTE:  
 ELECTRICAL POWER CONNECTION REQUIRED  
 COORDINATE W/ ELECTRICAL SECTION OF WORK

**1 U.L. LISTED COMBINATION FIRE/SMOKE DAMPER**  
 M31.02 N.T.S.

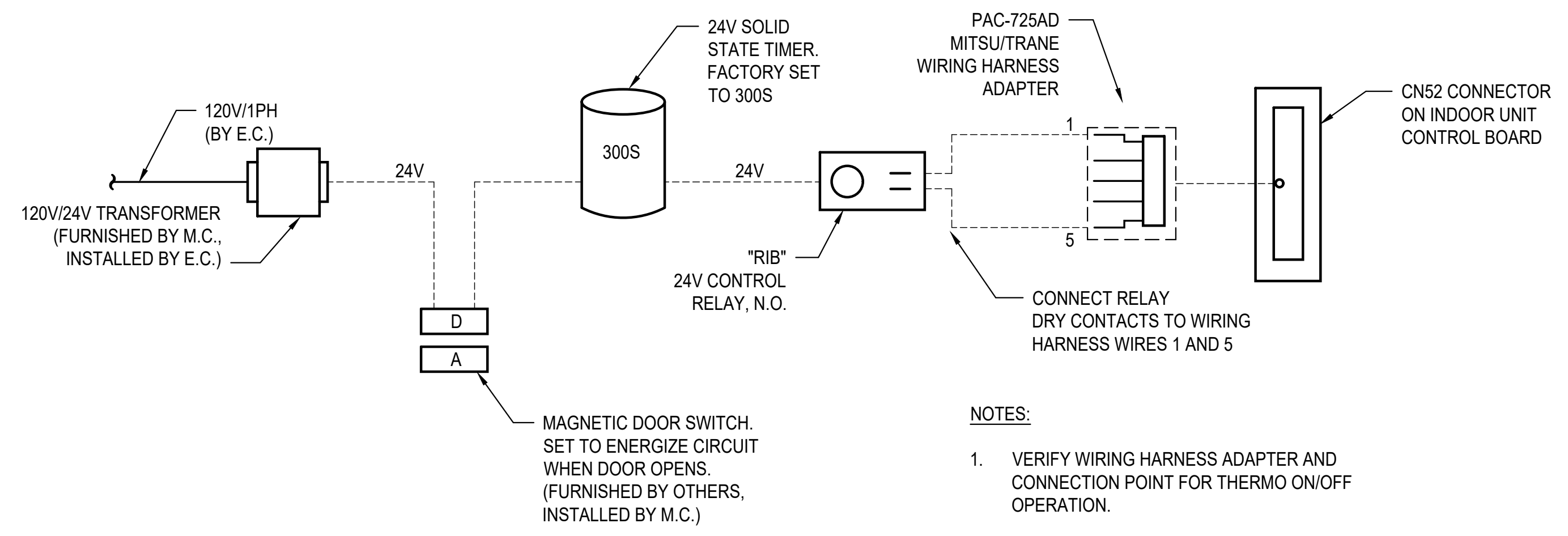


NOTES:  
 1. SEE ARCHITECTURAL PLANS FOR CEILING TYPES.  
 2. SUPPLY SHOWN, DETAIL WITHOUT PERF PLATE IS TYPICAL FOR CEILING RETURN OR EXHAUST GRILLE INSTALLATION.

**3 CEILING INSTALLATION TYPICAL DIFFUSER DETAIL**  
 M31.02 Scale: NONE



**1 ERV-1 CONTROL DIAGRAM**  
 M31.03 N.T.S.



**NOTES:**  
 1. VERIFY WIRING HARNESS ADAPTER AND CONNECTION POINT FOR THERMO ON/OFF OPERATION.

**2 MITSU/TRANE HEAT PUMP DOOR TIMER DETAIL**  
 M31.03 N.T.S.

**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
 SNOHOMISH, WA 98290

PROJECT # 20036

100% DD

ISSUE DATE JULY 9, 2021

REVISION SCHEDULE	

AHJ APPROVAL STAMP

DETAILS & CONTROLS

SHEET #

**M31.03**

# PLUMBING SYMBOLS LEGEND

LINETYPE LEGEND	PIPE VALVES AND SPECIALTIES
EXISTING	PLUMBING EQUIPMENT
NEW WORK DARK/HEAVY	MEDICAL TAG
PIPING SYSTEM LABELS	PIPE VALVES AND SPECIALTIES
COLD WATER	DETAIL NUMBER SHEET
HOT WATER	FLAG NOTE
HOT WATER (TEMPERATURE)	REVISION TAG
HOT WATER CIRCULATING	
STORM DRAIN	PLUMBING RISER NO. SHEET
PUMPED WASTE	SECTION NUMBER SHEET NUMBER
WASTE (BURIED)	
WASTE (ABOVE GRADE)	PIPE VALVES AND SPECIALTIES
GREASE WASTE	GATE VALVE
VENT	GLOBE VALVE
RAINLEADER	NON RISING STEM VALVE
OVERFLOW DRAIN	RISING STEM GATE VALVE
NON-POTABLE COLD WATER	BALANCING VALVE (CIRCUIT SETTER)
NATURAL GAS OR PROPANE	AUTOFLOW VALVE
FIRE SERVICE	CHECK VALVE
DIRECTION OF FLOW	BALL VALVE
COMPRESSED AIR	PRESSURE REDUCING VALVE
DIONIZED WATER	SOLENOID VALVE
VACUUM	PRESSURE GAUGE
CONDENSATE	THERMOMETER
PUMPED CONDENSATE	STRAINER
SLOPE SYMBOL (X° PER FOOT)	SAFETY VALVE
PIPE FITTINGS	PIPING FLEXIBLE CONNECTIONS
PIPE DOWN	BUTTERFLY VALVE
PIPE UP	CAP
TEE UP	HOSE BIBB
TEE DOWN	DOUBLE CHECK VALVE
UNION	RPBA
PIPE ANCHOR POINT	TRIPLE DUTY VALVE
PIPE GUIDE	BALL VALVE MANUAL LEVER
FLANGE	GLOBE VALVE MANUAL LEVER
CAP	BALANCE VALVE (PRESSURE INDEPENDENT)
DRAINS AND CLEANOUTS	PUMP
FLOOR SINK	METER
FLOOR DRAIN	METER
HIDDEN FLOOR DRAIN	
ROOF DRAIN	
OVERFLOW DRAIN	
FLOOR CLEANOUT	
GRADE CLEANOUT	
TRENCH DRAIN	
WALL CLEANOUT	
UP TO CLEANOUT	
FUNNEL DRAIN	
STANDPIPE FUNNEL DRAIN	

# PLUMBING NOTES

- PLUMBING FIXTURES SHALL BE DESIGNED OR EQUIPPED TO MEET FOLLOWING MAXIMUM WATER USE EFFICIENCY STANDARDS:  
 A. WATER CLOSETS (TANK STYLE OR FLUSH VALVE), 1.28 GPF  
 B. SHOWER HEADS 1.5 GPM  
 C. RESIDENTIAL LAVATORY FAUCETS, 1.5 GPM  
 D. PUBLIC LAVATORY FAUCETS, 0.5 GPM  
 E. KITCHEN SINK FAUCETS 1.5 GPM  
 SINK AND LAVATORY DRAINS SHALL BE CHROME PLATED 17 GA. BRASS TUBING BY ENGINEERED BRASS, DEARBORN BRASS OR BRASSCRAFT. PROVIDE INSULATED P-TRAP AND SUPPLY COVERS (TRUEBRO OR EQUAL) AT ALL EXPOSED P-TRAPS AND SUPPLIES PER A.D.A. STANDARDS.
- PLUMBING FIXTURE MOUNTING SHALL COMPLY WITH CONTRACT DOCUMENTS, ADA, AND WASHINGTON STATE ACCESSIBILITY CODE.
- INSTALL WATER HAMMER ARRESTORS ON HOT & COLD WATER PIPING OF EACH FIXTURE GROUP AND AT ALL FIXTURES W/QUICK ACTING VALVES. UNITS SHALL BE ZURN "SHOKTROLL" OR EQUAL. SELECT UNIT SIZE AND LOCATION PER MANUFACTURERS RECOMMENDATIONS AND IN ACCORD WITH PDI STANDARD WH-201. PROVIDE ACCESS PANELS AT ARRESTORS ABOVE GWB CEILINGS. ALL ACCESS PANELS AND DOORS SHALL BE ELMDOR FAB. STEEL SLK SERIES OR EQUAL WITH 14 GAUGE DOOR AND FRAME. PROVIDE WITH CYLINDER LOCK, CONTINUOUS PIANO HINGE AND PRIME COATED READY FOR PAINTING.
- COLD WATER AND HOT WATER PIPING SHALL BE INSULATED AND ROUTED FULL SIZE WITH APPROPRIATE SIZE REDUCTION AT POINT OF CONNECTION TO FIXTURE. 1/2" WATER LINE LIMITED TO 10'-0" DISTANCE FROM FIXTURE. "DEAD-LEGS" OR "FUTURE" STUBS ON ACTIVE POTABLE WATER LINES SHALL BE LIMITED TO 4' TO PREVENT STAGNANT WATER CONDITIONS.
- INSTALL WATER PIPING ON WARM SIDE OF BUILDING INSULATION. SEE SPEC. FOR INSULATION SYSTEMS. SEE DWGS. FOR ELEC. HEAT TRACE REQUIREMENTS. SEE PLUMBING DETAILS FOR PIPE HANGER STYLE. SEE SPEC. FOR HANGER SPACING.
- WHEN CONNECTING TO EXISTING BURIED WASTE PIPING VERIFY PROPER FLOW CONDITIONS BEFORE COVERING. BURIED WASTE & VENT PIPING SHALL BE MIN. 2" DIA. & SLOPED 1/4"/FT., UNLESS OTHERWISE NOTED. PVC OR ABS PIPING SHALL BE USED ONLY IF APPROVED BY ADMINISTRATIVE AUTHORITY. SEE SPECIFICATIONS FOR FURTHER INFO.
- PROVIDE TRAP PRIMERS ON ALL FLOOR DRAINS EXCEPT IN SHOWER STALLS OR OTHERWISE NOTED ON DWGS. CONTRACTOR SHALL INSTALL ACCESS PANELS WHERE PRIMERS ARE CONCEALED IN WALLS.
- COORDINATE VENT THROUGH ROOF (VTR) LOCATIONS WITH HVAC UNITS. MAINTAIN MIN. 10'-0" CLEARANCE. OFFSET VTR AS NECESSARY. COORDINATE PIPE ROUTING WITH HVAC AND SPRINKLER CONTRACTORS.
- SITE WATER PRESSURE IS - PSI PER SEATTLE WATER DEPT.
- RISER DIAGRAMS & PLANS DO NOT SHOW SOME PIPING OFFSETS REQUIRED FOR STRUCTURAL CLEARANCES. EXACT ROUTING MAY VARY FROM THAT INDICATED. ALL WASTE PIPING INCLUDING RISERS ON RESIDENTIAL LEVELS TO BE CAST IRON.
- PROVIDE ELECTRIC HEAT TRACE UNDER PIPING INSULATION FOR ALL WATER PIPING INSTALLED IN UNHEATED GARAGE SPACES
- CONFIGURE PIPING FOR SUDS RELIEF AS REQUIRED BY THE UPC.
- ALL LEVER CONTROLLED WATER CLOSETS TO BE INSTALLED WITH THE LEVER ON THE OPEN SIDE OF THE BATHROOM.

# ENERGY CODE NOTES

- SEE SCHEDULE FOR WATER HEATER EQUIPMENT TYPE, CAPACITY AND EFFICIENCY. MINIMUM EFFICIENCY SHALL MEET TABLE C404.2
- PUBLIC LAVATORIES SHALL BE EQUIPPED WITH AN ASSE 1070 MIXING VALVE SET TO DELIVERY 110 F HOT WATER.
- NONCIRCULATING HOT WATER SYSTEMS WITHOUT AN INTEGRAL HEAT TRAP SHALL BE PROVIDED WITH HEAT TRAPS ON THE SUPPLY AND DISCHARGE PIPING.
- ELECTRIC WATER HEATERS IN UNCONDITIONED SPACES OR ON CONCRETE FLOORS SHALL BE PLACED ON INCOMPRESSIBLE R-10 INSULATION.
- PROVIDE PIPE INSULATION PER ENERGY CODE SECTION C403.2.9 AND SPECIFICATION SECTION 22 07 00.
- INSULATION EXPOSED TO WEATHER SHALL BE PROTECTED FROM DAMAGE, SUNLIGHT, MOISTURE AND WIND. PROVIDE JACKET AND ALUMINUM COVERS. ADHESIVE TAPE IS NOT PERMITTED.
- ALL PIPE AND WRAP INSULATION SHALL BE LABELED WITH ITS THICKNESS AND INSULATING VALUE (R OR K).
- THE MAXIMUM ALLOWABLE PIPING LENGTH FROM THE NEAREST SOURCE OF HOT WATER TO THE TERMINATION OF THE FIXTURE SUPPLY SHALL COMPLY WITH C404.3
- CIRCULATING HOT WATER PUMPS OR HEAT TRACE SHALL BE EQUIPPED WITH AUTOMATIC TIMERS.

# ABBREVIATIONS

ACT ADA ADJ AFF AFG ALT AP APPROX ARCH AS AUX	ACOUSTICAL CEILING TILE AMERICANS WITH DISABILITIES ACT ADJUSTABLE ABOVE FINISHED FLOOR ABOVE FINISHED GRADE ALTERNATE ACCESS PANEL APPROXIMATE ARCHITECTURAL/ARCHITECT AIR SEPARATOR AUXILIARY	MBH MED MEP MEZZ MIN MISC	1000 BRITISH THERMAL UNITS PER HOUR MEDIUM MECHANICAL, ELECTRICAL, PLUMBING MEZZANINE MINIMUM MISCELLANEOUS
BFF BFG BHP BLDG BOP BTU BTUH	BELOW FINISHED FLOOR BELOW FINISHED GRADE BRAKE HORSE POWER BUILDING BOTTOM OF PIPE BRITISH THERMAL UNIT BRITISH THERMAL UNIT PER HOUR	N/A NC NEG NIC NOM NPC NPCW NPH NPHR NPT NTS	NOT APPLICABLE NORMALLY CLOSED NEGATIVE NOT IN CONTRACT NOMINAL NON-POTABLE COLD WATER NON POTABLE COLD WATER NON-POTABLE HOT WATER NON-POTABLE HOT WATER RETURN NATIONAL PIPE THREAD NOT TO SCALE
CA CLG CMU CO COND CW CX	COMBUSTION AIR CEILING CONCRETE MASONRY UNIT CLEANOUT CONDENSATE COLD WATER CONNECT TO EXISTING	OD OFCI OFOI ORD ORL	OUTSIDE DIAMETER/OVERFLOW DRAIN OWNER FURNISHED CONTRACTOR INSTALLED OWNER FURNISHED OWNER INSTALLED OVERFLOW ROOF DRAIN OVERFLOW RAINWATER LEADER
dB DCVA DDCV DDCVA DF DFU DHW DHW Ø OR DIA DN DWG(S) DWV	DECIBEL DOUBLE CHECK VALVE ASSEMBLY DOUBLE DETECTOR CHECK VALVE DOUBLE DETECTOR CHECK VALVE ASSEMBLY DRINKING FOUNTAIN DRAINAGE FIXTURE UNIT DOMESTIC HOT WATER DOMESTIC HOT WATER RECIRCULATION DIAMETER DOWN DRAWING(S) DRAIN, WASTE, VENT	ΔP PD PERF PH PIV PLBG PRESS PRV PSF PSI PSIG	PRESSURE DIFFERENTIAL PLANTER DRAIN; PRESSURE DROP PERFORATED PHASE POST INDICATOR VALVE PLUMBING PRESSURE PRESSURE REDUCING VALVE POUNDS PER SQUARE FOOT POUNDS PER SQUARE INCH POUNDS PER INCH GAUGE
EA EEW EFF ELEV EQUIP ES ET EX EXP	EACH EMERGENCY EYEWASH EFFICIENCY ELEVATION EQUIPMENT EMERGENCY SHOWER EXPANSION TANK EXISTING/EXISTING TO REMAIN EXPANSION	RD REQD RL RM RBPB RPM RLX RV RX	ROOF DRAIN REQUIRED RAIN WATER LEADER ROOM REDUCED PRESSURE BACKFLOW PREVENTER REVOLUTIONS PER MINUTE RELOCATE EXISTING RELIEF VALVE REMOVE EXISTING
FC FCO FD FDC FF FLA FM FO FP FPM FPS FS FSZV FT FTG FV	FAIL CLOSED FLOOR CLEANOUT FLOOR DRAIN FIRE DEPARTMENT CONNECTION FINISHED FLOOR FULL LOAD AMPS FORCE MAIN FAIL OPEN FIRE PROTECTION FEET PER MINUTE FEET PER SECOND FLOOR SINK FIRE SPRINKLER ZONE VALVE ASSEMBLY FEET/FOOT FOOTING FLUSH VALVE	S S SCFM SD SF SFU SH S.O.V. SPEC S/S, OR SS STD SYM	SINK STORM STANDARD CUBIC FEET PER MINUT STORM DRAIN SQUARE FOOT SUPPLY FIXTURE UNIT SHOWER SHUTOFF VALVE SPECIFICATION STAINLESS STEEL STANDARD SYMBOL
G GA GAL G.C. GCO GD GPF GPH GPM GW	NATURAL GAS GAUGE GALLON GENERAL CONTRACTOR GRADE CLEANOUT GARAGE DRAIN GALLONS PER FLUSH GALLONS PER HOUR GALLONS PER MINUTE GREASE WASTE	T&P TBD TD TEMP TOB TOC TOD TOJ TOS TP T&P TYP	TEMPERATURE AND PRESSURE RELIEF VALVE TO BE DETERMINED TRENCH DRAIN TEMPERATURE TOP OF BEAM TOP OF CONCRETE TOP OF DECK TOP OF JOIST TOP OF SLAB/TOP OF STEEL TRAP PRIMER TEMPERATURE & PRESSURE TYPICAL
H HB HBVB HD HP HS HW HX	HEIGHT HOSE BIBB HOSE BIBB VACUUM BREAKER HEAD HORSEPOWER HAND SINK HOT WATER HEAT EXCHANGER	UL UNO UR V V VERT VFD VIB VTR	UNDERWRITERS LABORATORY UNLESS NOTED OTHERWISE URINAL VENT(S) VOLT VERTICAL VARIABLE FREQUENCY DRIVE VALVE-IN-BOX VENT THROUGH ROOF
IE IN KW LAV LBS LF LTG LWT	INVERT ELEVATION INCH/INCHES KILOWATT/KILOWATTS LAVATORY POUNDS LINEAL FOOT LIGHTING LEAVING WATER TEMPERATURE	W W W/W W/O WC WCO WH WPD WT YCO	WASTE/WATER WITH WITHIN WITHOUT WATER CLOSET WALL CLEANOUT WATER HEATER WATER PRESSURE DROP WEIGHT YARD CLEANOUT

**SIDER+BYERS**  
MECHANICAL • ELECTRICAL ENGINEERS  
192 Nickerson, Suite #300  
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Phone: 206.285.2966

**NOTICE TO CONTRACTORS**  
MAY 15, 2015  
25615  
PROFESSIONAL ENGINEERS

**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 20036  
100% DD  
ISSUE DATE JULY 9, 2021

REVISION SCHEDULE	

AHJ APPROVAL STAMP



192 Nickerson, Suite #300  
 Seattle, Washington 98109  
 Phone: 206.285.2966



**PLUMBING FIXTURE SCHEDULE**

MARK	ITEM	MFR: MODEL	DESCRIPTION
WC-1	WATER CLOSET (ADA)	TOTO: CST744SL	FLOOR MOUNT, TANK TYPE, 16 1/2" HIGH ELONGATED BOWL, VITREOUS CHINA, PRESS. FLUSH SYSTEM WITH 1.6 GALLON FLUSH, WHITE.
	SEAT	BEMIS: 1900	WHITE PLASTIC, CLOSED FRONT, WITH COVER.
LAV-1	LAVATORY	KOHLER: K-2007	21-1/4" X 18-1/8", WALL MOUNT, VIT. CHINA, SINGLE HOLE, WHITE, CONCEALED ARM CARRIER, ADA.
	FAUCET	SYMMONS: SLS-6710-0.5	5-3/8" SPOUT, AERATOR, SGL. LEVER HANDLE, SINGLE HOLE, CHROME PLATED, ADA, 0.5 GPM
	DRAIN		GRID TYPE. INSULATE DRAIN AND STOPS PER ADA REQUIREMENTS
	LAVATORY MIXING VALVE	SYMMONS: 7-210-CK	THERMOSTATIC MIXING VALVE, INTEGRAL CHECKS, 3/8" INLETS AND OUTLET, INSTALLED EXPOSED MOUNTED BELOW LAVATORIES. MUST COMPLY WITH ASSE 1070.
SH-1	SHOWER (TRANSFER ADA)	MAAX: MX QSI-3838-BF	38-5/8" WIDE X 38-7/16", ADA SHOWER PAN, ACRYLIC, WHITE, CENTER DRAIN. WALL PANELS, SEAT, AND GRAB BARS BY ARCH. INSTALL PER ADA.
	SHOWER HEAD	SYMMONS: T724	24" SLIDE BAR, ADA, 2.5 GPM HAND HELD SHOWER HEAD.
	SHOWER VALVE	SYMMONS: 4700-X	PRESSURE BALANCING MIXING VALVE, INTERGRAL STOPS, ADA.
	DRAIN		PERFORATED GRID STRAINER, CHROME.

NOTE: COODINATE FLOOR RECESS AS NEEDED TO PROVIDE ADA THRESHOLD HEIGHT. SHOWERS MODELS THAT INCLUDE A FLANGE AT FLOOR THRESHOLD TO BE INSTALLED TO CONCEAL FLANGE.

MARK	ITEM	MFR: MODEL	DESCRIPTION
KS-1	KITCHEN SINK	ELKAY: ELUHAD211555PD	23-1/2"X18-1/4"X5-3/8" DEEP, SINGLE COMPARTMENT, #18 GAUGE STAINLESS STEEL, UNDERMOUNT, ADA.
	FAUCET	DANZE: D455258	22-3/4" PRE RINSE FAUCET, SINGLE LEVER, CHROME, 1.75 GPM. SINGLE HOLE.
	INSTA HOT FAUCET	INSINKERATOR H-WAVE-SS	INSTA HOT WATER DISPENSER FAUCET, 2/3 GALLON HOT WATER TANK (120 V PLUG IN CONNECTION).
	DRAIN		CRUMB CUP STRAINER, 1 1/2" TAILPIECE, STAINLESS STEEL.
NOTE: CONTRACTOR SHALL VERIFY CABINET DIMENSIONS BEFORE ORDERING SINK.			
SS-1	SERVICE SINK	FIAT: MSB2424	24" X 24" X 12" DEEP, FLOOR MOUNT BASIN, PROVIDE WITH 889-CC MOP HANGER AND 832AA HOSE AND BRACKET.
	FAUCET	T&S BRASS B-0685-CR-BSTR	WALL MOUNT WITH BRACE, VACUUM BREAKER, BUCKET HOOK, 3/4" HOSE THREAD, INTEGRAL CHECKS VALVES.
LB	LAUNDRY BOX	SIoux CHIEF: 696-G2313	ABS OUTLET BOX 1/2" HW & 1/2" CW, WATER HAMMER ARRESTORS, 2" DRAIN.
SV	SERVICE VALVE	SIoux CHIEF: 696-G1010	1/2" SERVICE STOP FOR SUPPLY WATER, WATER HAMMER ARRESTORS, OUTLET BOX, 11-1/2" X 7-1/4" BOX.
EW-1	EYE WASH FOUNTAIN	HAWS: 7460-BT	STAINLESS STEEL BOWL, WALL MOUNT, STAY-OPEN HAND VALVE FACE SPRAY RING, 1 1/4" DRAIN W/ TRAP & TRAP PRIMER
EMV-1	MIXING VALVE	HAWS: TWBS.EW	PRE-PACKAGED SYSTEM TO BLEND HOT AND COLD WATER FOR A SINGLE EYEWASH. PROVIDE MODEL TWBS.CAB CORROSION-RESISTANT LATCHING CABINET.

MARK	ITEM	MFR: MODEL	DESCRIPTION
WH-1	PROPANE WATER HEATER	AMERICAN: "POLARIS" PGC3-50-150-2PV	50 GAL. STORAGE, HIGH EFFICIENCY PROPANE WATER HEATER. 150 BTUH, 24V THERMOSTAT CONTROLS
DET	DOMESTIC EXPANSION TANK	AMTROL: ST-12C	STEEL CONST. W/INTERNAL DIAPHRAGM 11" DIA. X 15" HIGH, ASME RATED.
DCP	CIRC. PUMP	ARMSTRONG: ASTRO250SS	6 GPM @ 15 HEAD, 115 VOLT/1 PHASE, FLA 0.98, 117 WATTS, STAINLESS STEEL PUMP BODY.
MV	MASTER MIXING VALVE	HEAT TIMER: ETV PLATINUM PLUS	1" ELECTRONIC MIXING VALVE COMPLETE ASSEMBLY INCLUDING IMMERSION SENSORS, STAINLESS VALVE, ACTUATOR AND CONTROL MODULE (120V/1 PHASE). MOUNT CONTROL MODULE ON WALL AND PROVIDE SYSTEM WITH HOT, COLD, AND MIXED WATER SENSORS.
FD-1	FLOOR DRAIN	ZURN: Z-415-S	2" C.I. BODY, 5" SQ. ADJ. NICKEL BRONZE STRAINER, TRAP PRIMER TAPPING. PROVIDE TRAP PRIMERS FOR ALL INSTALLATIONS EXCEPT SHOWERS. REFER TO FLOOR DRAIN DETAIL FOR DRAIN CONST./COVERING.
FD-2	FLOOR DRAIN W/FUNNEL	ZURN: Z-415-S	2" C.I. BODY, 7" SQ. ADJ. NICKEL BRONZE STRAINER, TRAP PRIMER TAPPING. PROVIDE TRAP PRIMERS FOR ALL INSTALLATIONS EXCEPT SHOWERS. PROVIDE WITH ZURN Z329-7 FUNNEL. REFER TO FLOOR DRAIN DETAIL FOR DRAIN CONST./COVERING.

MARK	MAKE	MODEL	SIZE	NOTES
RPBA	WATTS	LF919	1"	LEAD FREE

MARK	FIXTURE	PIPE SIZE				WATER	WASTE	REMARKS
		C.W.	H.W.	WASTE	VENT	FIXTURE UNITS	FIXTURE UNITS	
WC-1	WATER CLOSET	3/4"	-	3"	2"	2.5	3	TANK, ADA
LAV-1	LAVATORY	1/2"	1/2"	1-1/2"	1-1/2"	1	1	WALL MOUNT, ADA
SH-1	SHOWER	1/2"	1/2"	2"	1-1/2"	2	2	ADA
KS-1	KITCHEN SINK	1/2"	1/2"	1-1/2"	1-1/2"	1.5	2	UNDERMOUNT, ADA
SV-1	SERVICE VALVE	1/2"	-	-	-	1	-	
SS-1	SERVICE SINK	1/2"	1/2"	3"	2"	3	3	FLOOR MOUNT
EW-1	EMERGENCY EYEWASH	1/2"	1/2"	2"	2"	1	-	FOUNTAIN, WALL MOUNT
LB-1	LAUNDRY BOX	3/4"	3/4"	2"	2"	4	3	
HB-1	HOSE BIBB	3/4"	-	-	-	2.5	-	EXISTING
FD-1	FLOOR DRAIN	-	-	2"	2"	-	2	
FD-2	FLOOR DRAIN	-	-	2"	2"	-	2	WITH FUNNEL

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ISSUE DATE JULY 9, 2021

NO.	DATE	DESCRIPTION

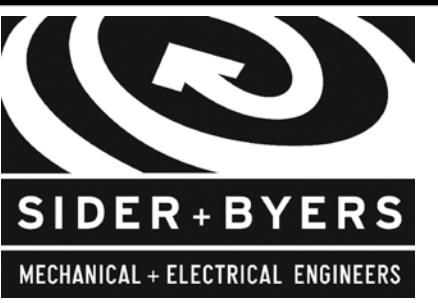
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SCHEDULES

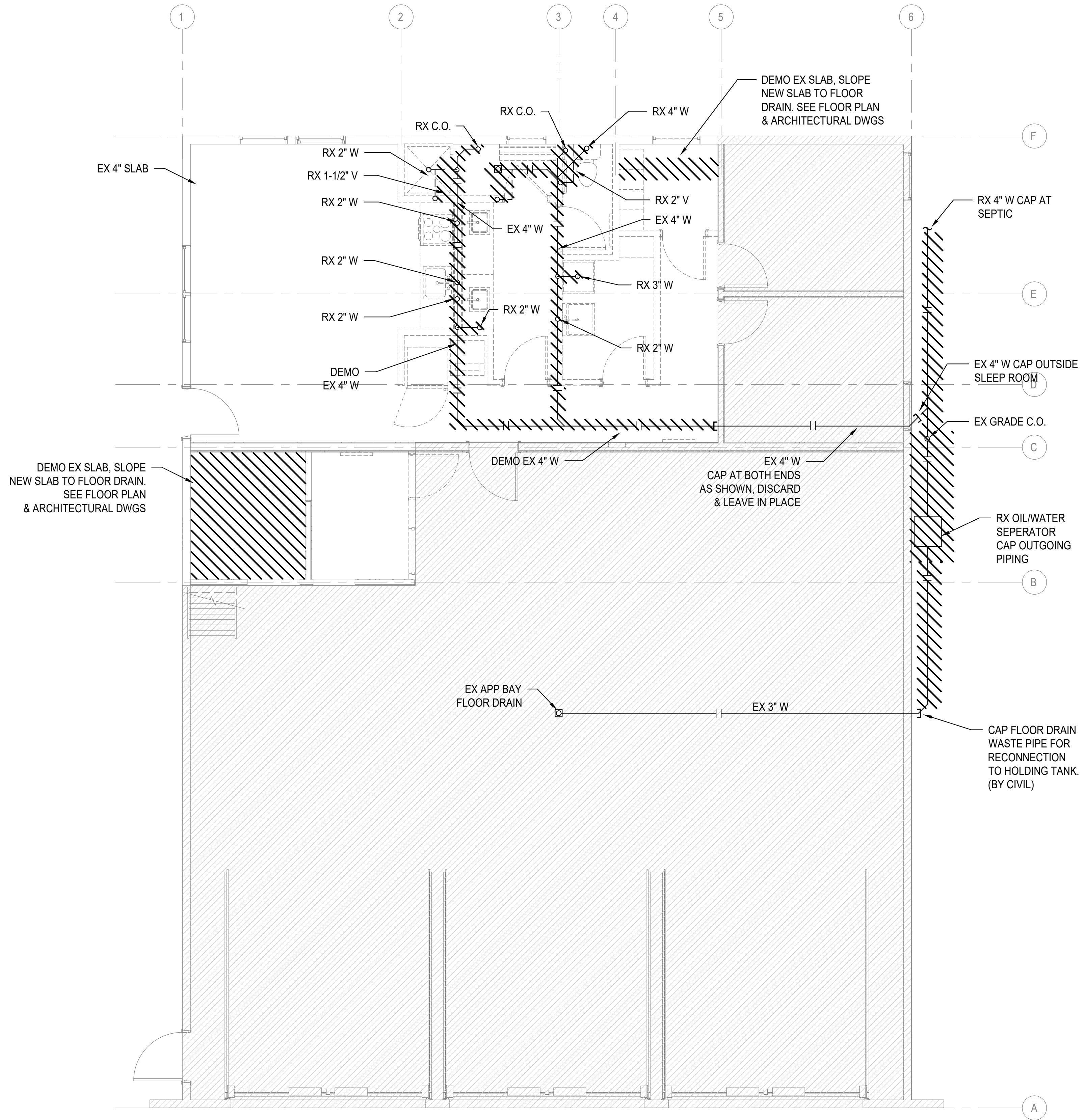
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**P00.02**





**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
 SNOHOMISH, WA 98290



**DEMOLITION FOUNDATION PLAN**  
 SCALE: 1/4"=1'-0"

PROJECT # 20036

100% DD

ISSUE DATE JULY 9, 2021

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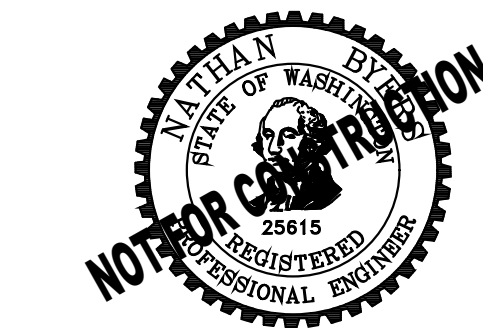
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FOUNDATION PLAN - DEMO PLAN

SHEET #

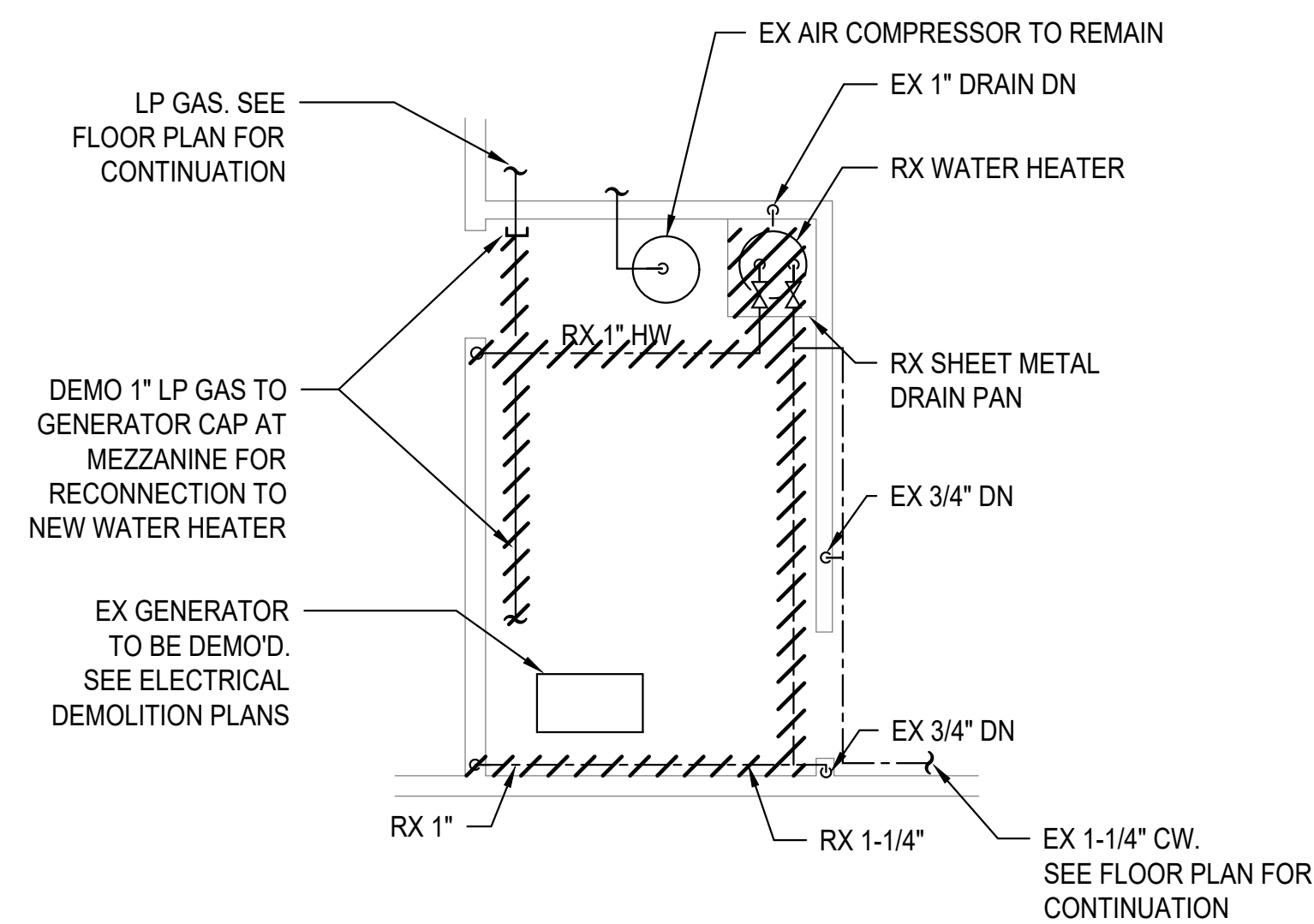
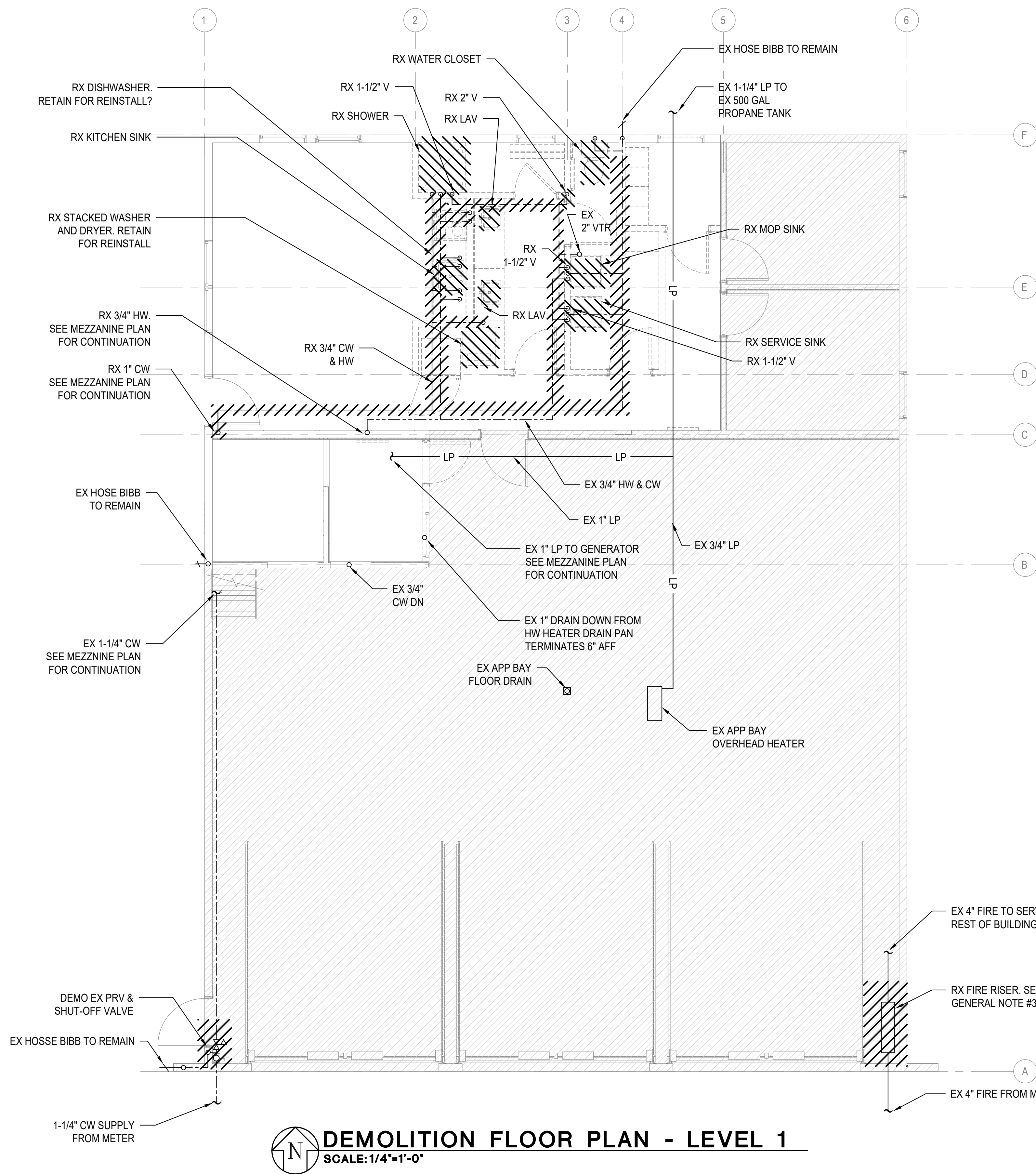
**P20.00**

DATE/TIME PRINTED:



**STATION 83**

**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
 SNOHOMISH, WA 98290



**DEMOLITION MEZZANINE PLAN**  
 1  
**P20.01** 1/4"=1'-0"

GENERAL NOTES:

1. DEMO AND REPLACE ALL SERVICE CW & HW PIPING.
2. INCOMING DOMESTIC WATER SERVICE TO BUILDING TO BE DEMO'D AND REPLACED TO MAKE WAY FOR STRUCTURAL FOOTING UPGRADES.
3. FIRE RISERS TO BE REMOVED AND REINSTALLED TO MAKE WAY FOR STRUCTURAL FOOTING UPGRADES.

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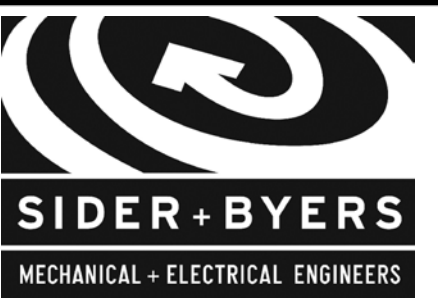


LEVEL 1 - DEMO PLAN

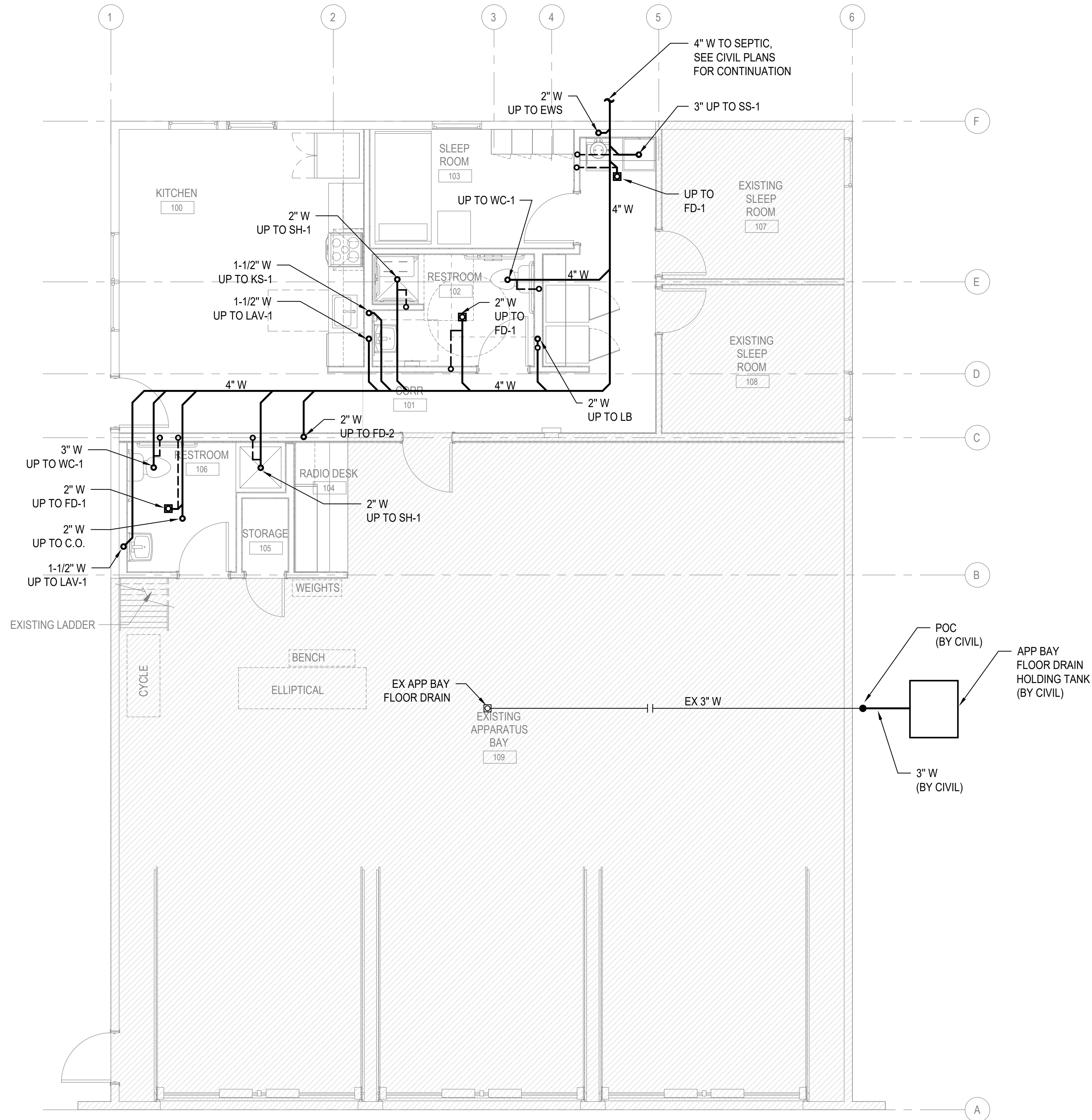
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**STATION 83**  
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 SCALE: 1/4"=1'-0"

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ISSUE DATE JULY 9, 2021

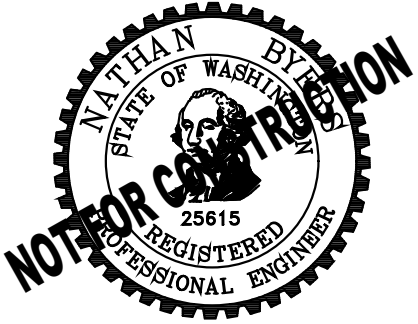
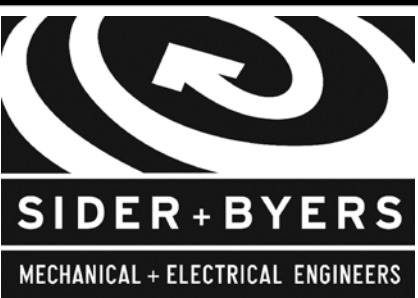
REVISION SCHEDULE	

AHJ APPROVAL STAMP

FOUNDATION PLAN

SHEET #

**P21.00**



**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
13717 DIVISION ST.  
SNOHOMISH, WA 98290

PROJECT # 20036

100% DD

ISSUE DATE JULY 9, 2021

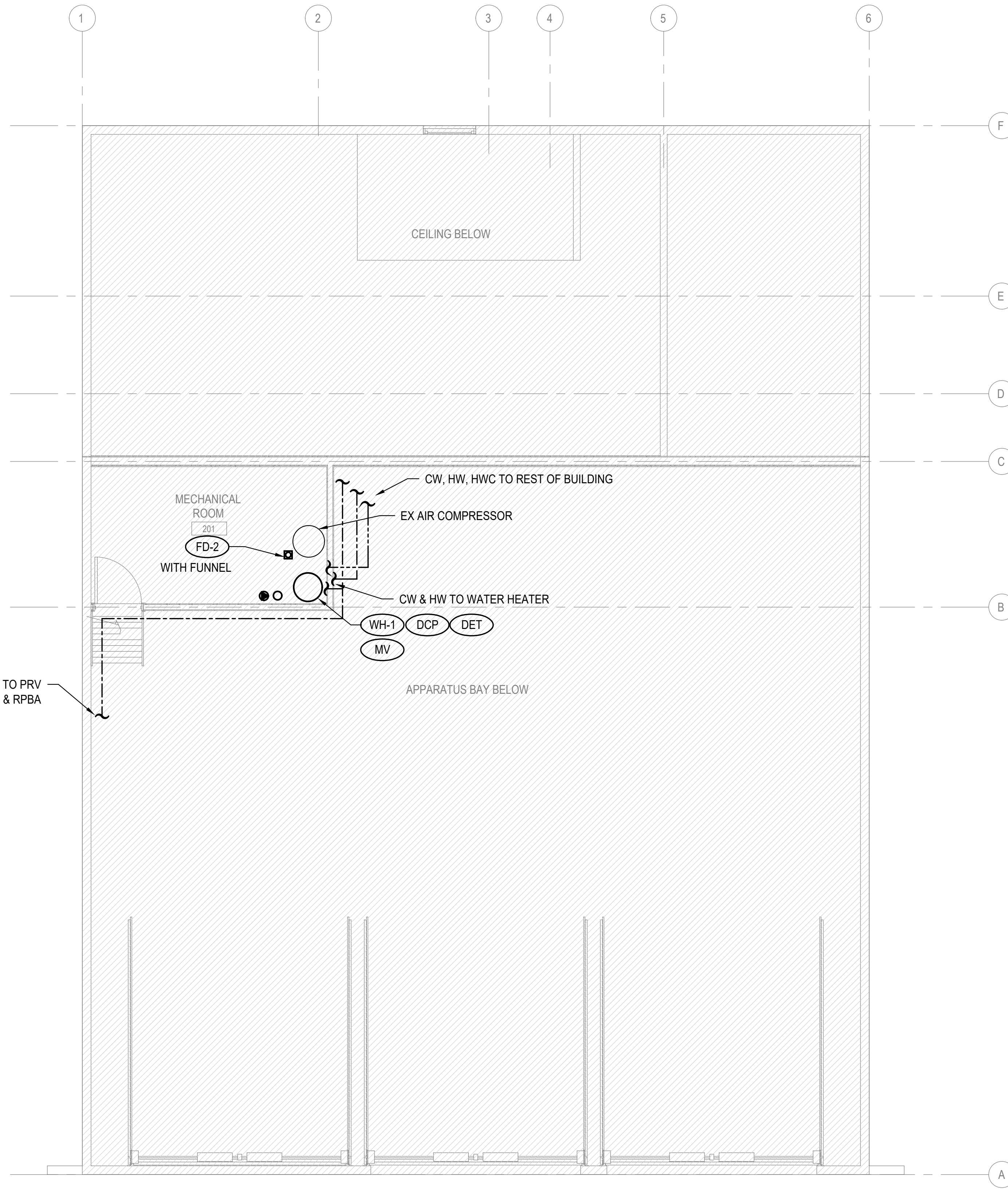
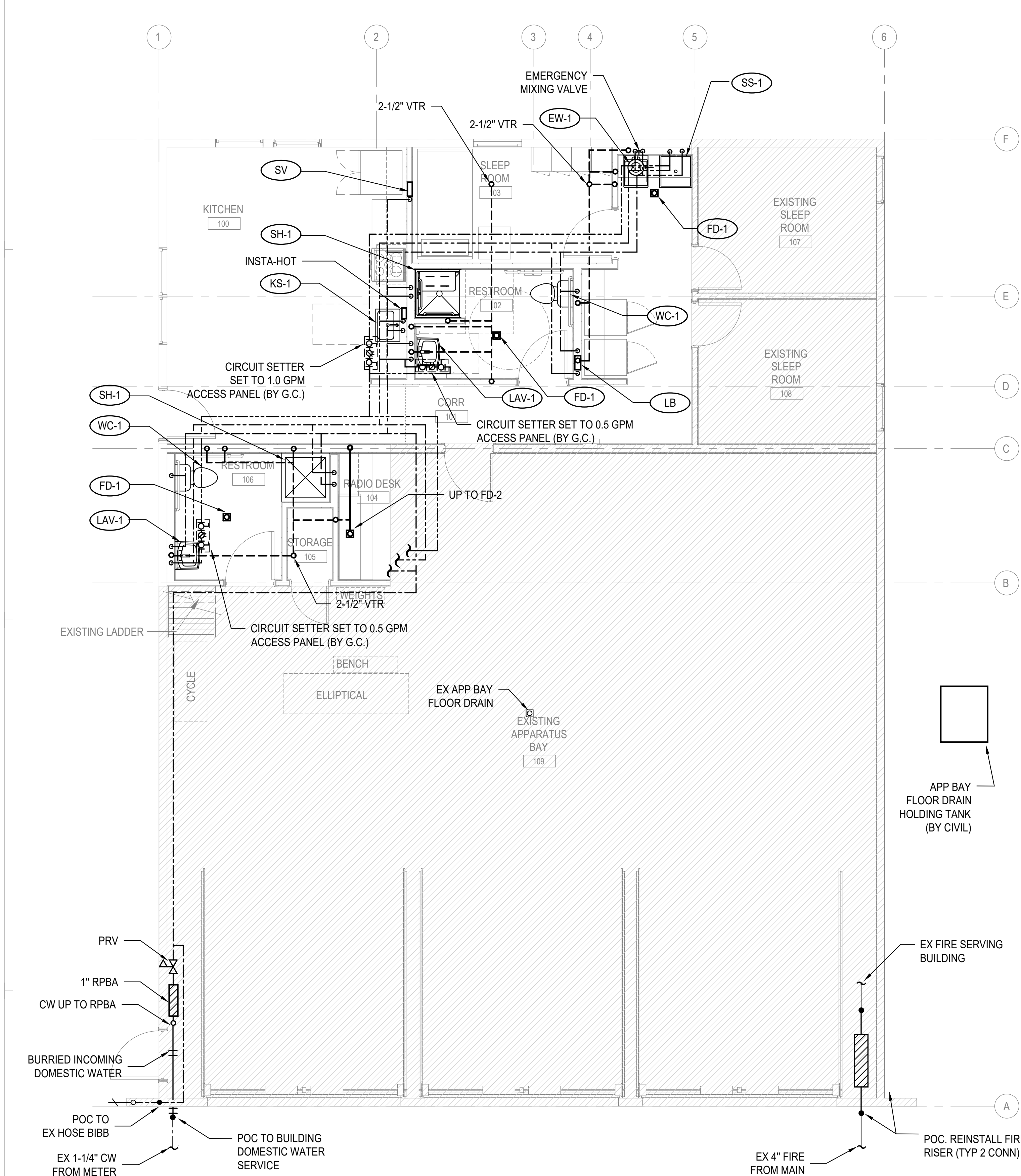
REVISION SCHEDULE	



FLOOR PLAN - LEVEL 1

SHEET #

**P21.01**



DATE/TIME PRINTED:



**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
 SNOHOMISH, WA 98290

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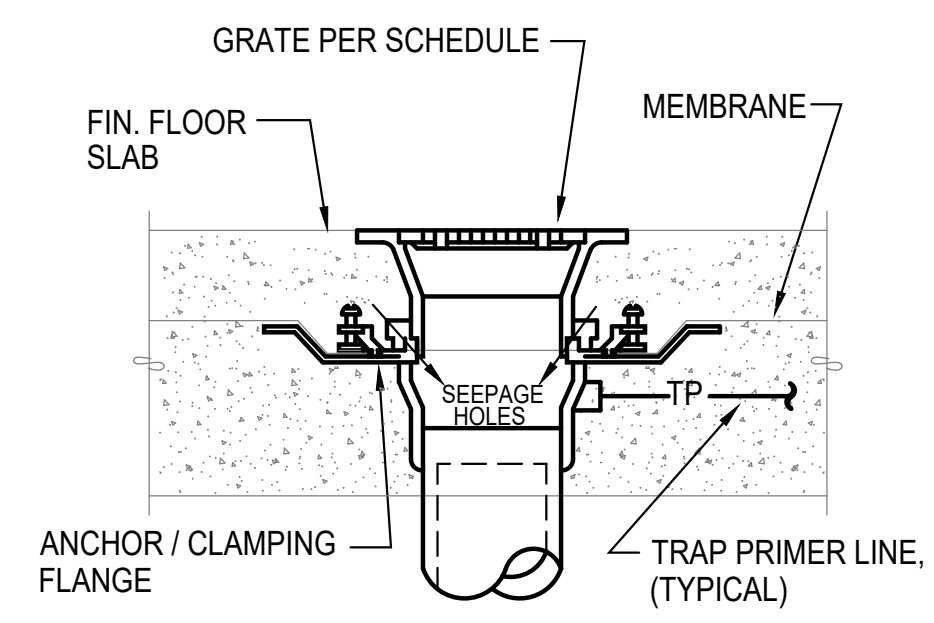
REVISION SCHEDULE	

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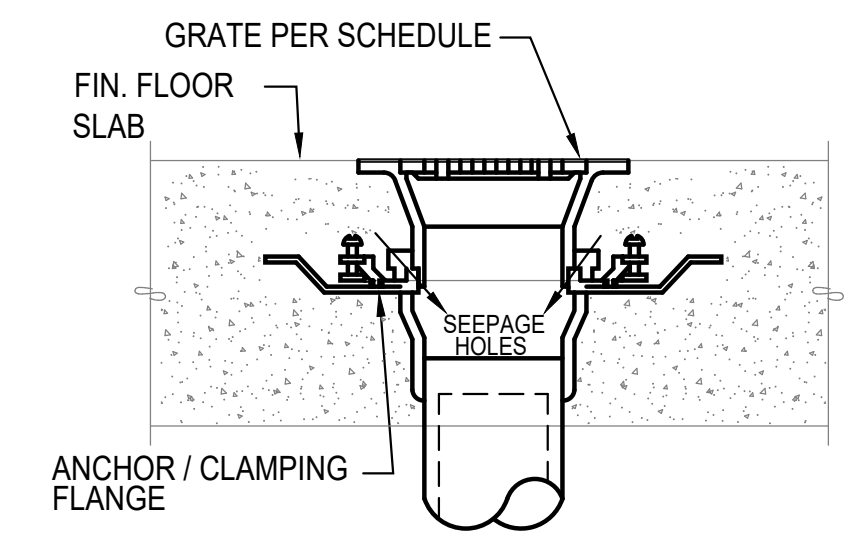
DETAILS

SHEET #

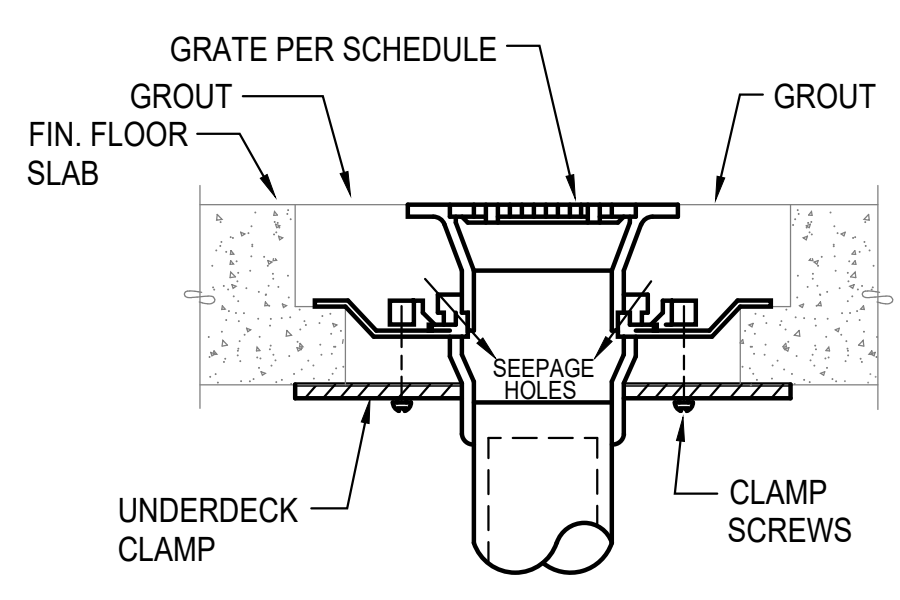
**P31.01**



**A CONCRETE INSTALLATION W/ MEMBRANE**



**B CONCRETE INSTALLATION WO/ MEMBRANE**

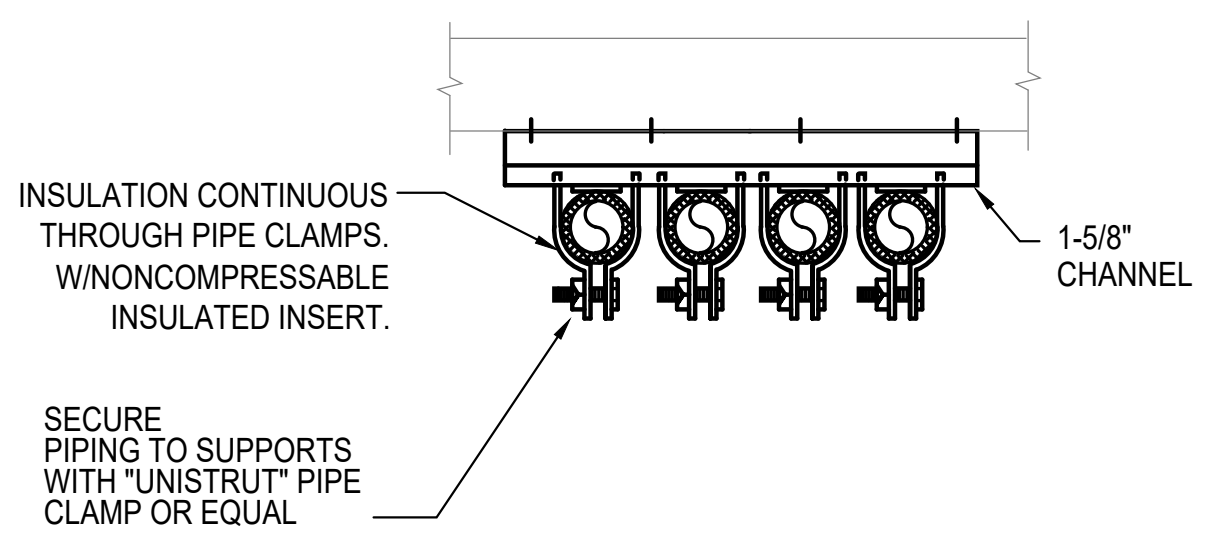


**C CONCRETE INSTALLATION W/ CLAMPING RING**

**NOTES:**  
 1. VERIFY FLOORING CONSTRUCTION BEFORE ORDERING DRAINS.  
 2. FLOOR DRAINS SHALL BE FLUSH TO 1/4" BELOW FIN. FLOOR. FLOOR SINKS SHALL BE 1/2" ABOVE TO 1/4" BELOW FIN. FLOOR. VERIFY W/ LOCAL PLUMBING INSPECTOR.

**FLOOR DRAIN / SINK INSTALLATION STYLES**

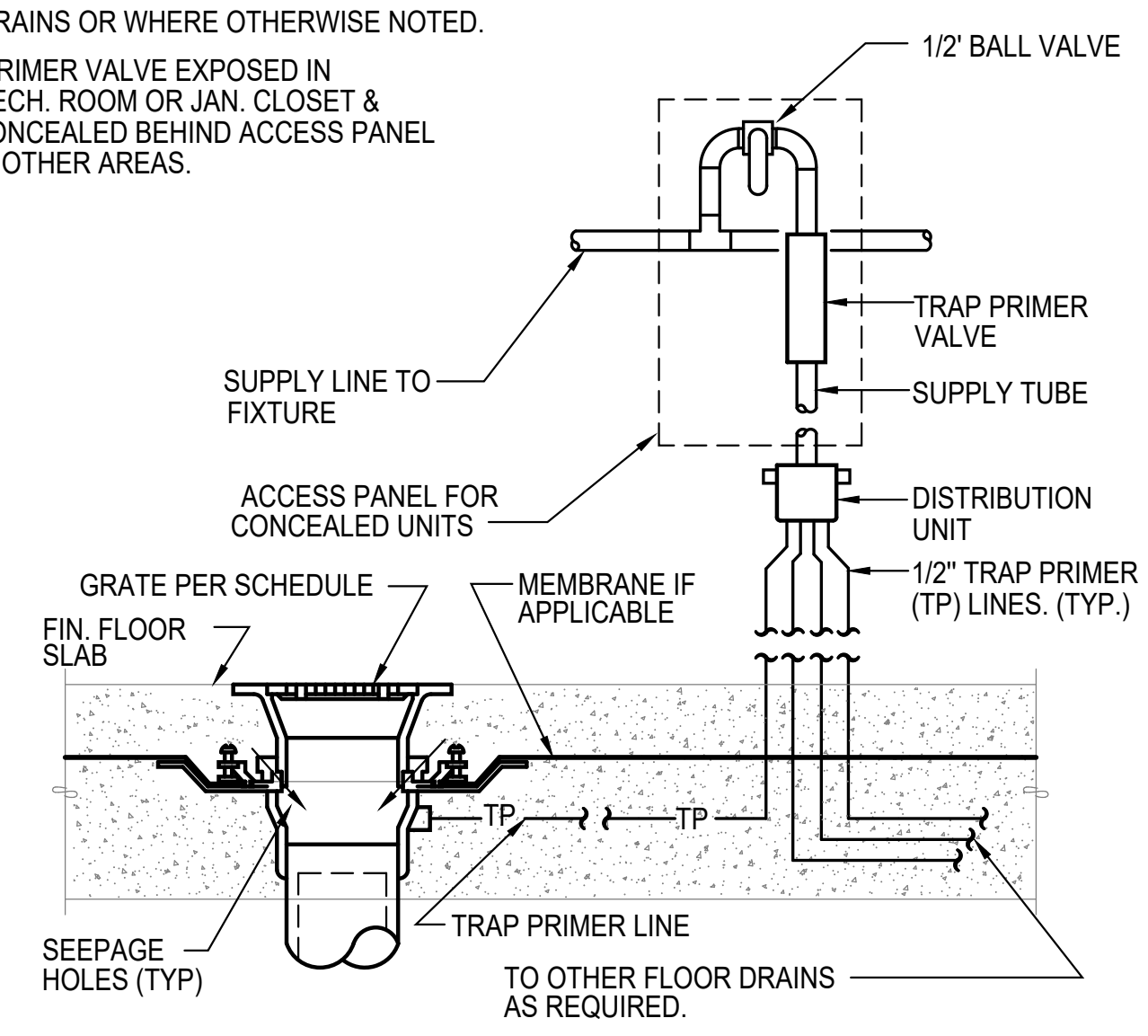
**3 P31.01 N.T.S.**



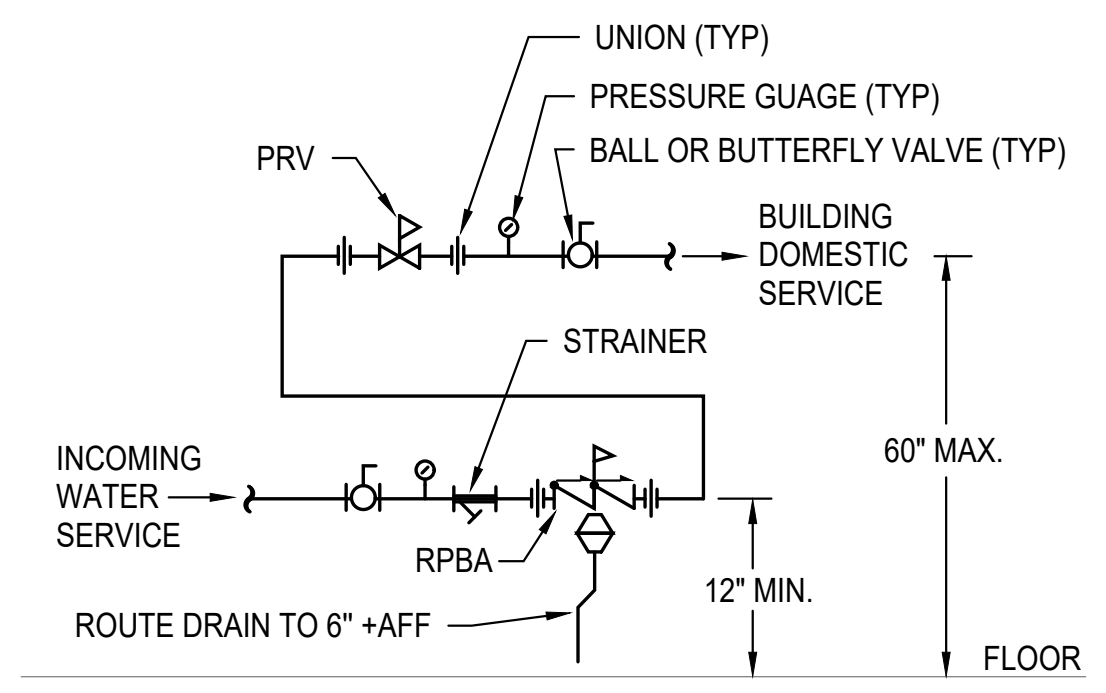
NOTE: QUANTITY OF PIPES SHOWN REPRESENTATIVE ONLY, PROVIDE QUANTITY OF PIPES REQUIRED.

**2 PIPE SUPPORT P31.01 N.T.S.**

**NOTES:**  
 1. PROVIDE TRAP PRIMERS ON ALL FLOOR DRAINS & FLOOR SINKS EXCEPT SHOWER DRAINS OR WHERE OTHERWISE NOTED.  
 2. PRIMER VALVE EXPOSED IN MECH. ROOM OR JAN. CLOSET & CONCEALED BEHIND ACCESS PANEL IN OTHER AREAS.



**1 TRAP PRIMER DETAIL P31.01 N.T.S.**

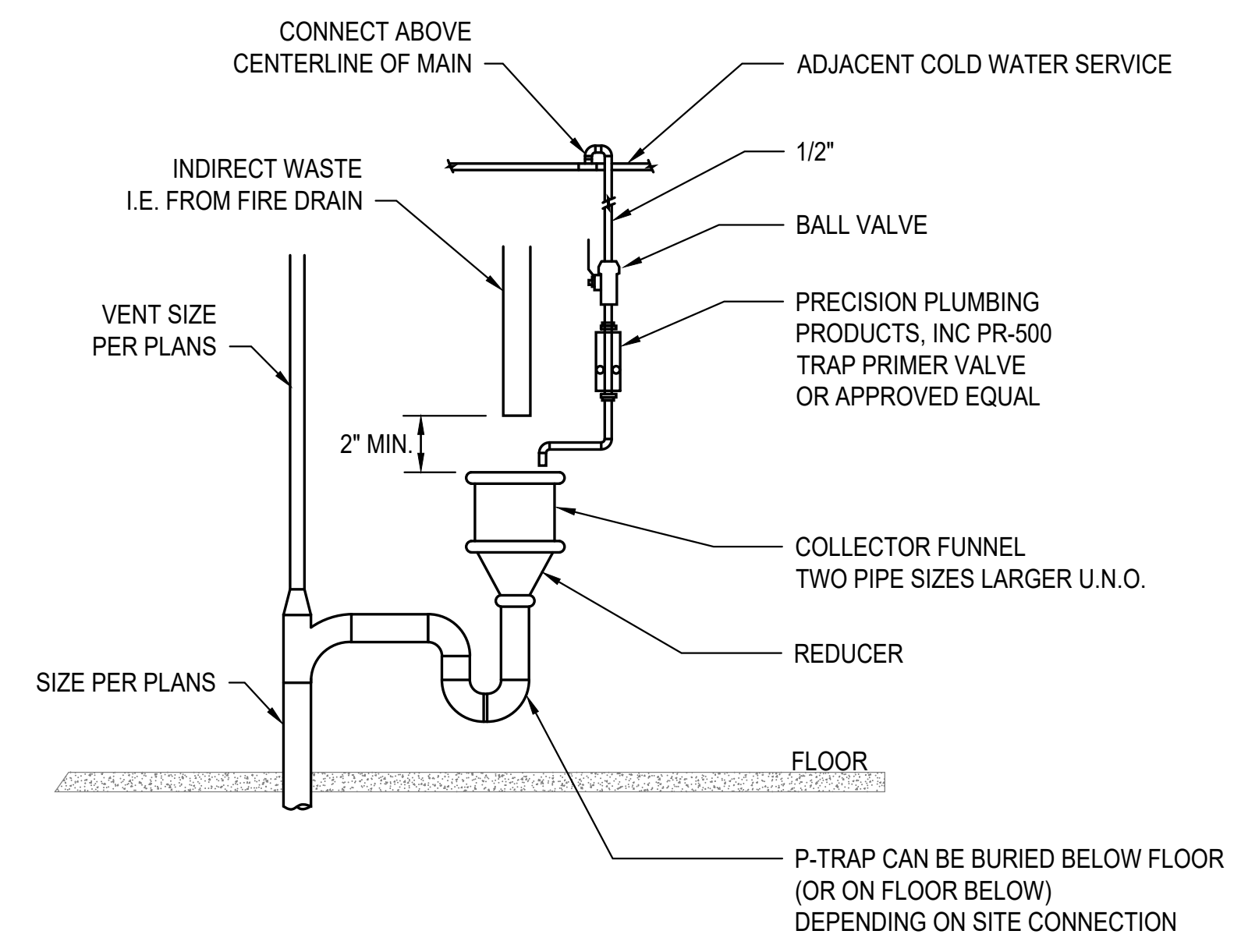


**NOTES:**  
 1. SECURE BACKFLOW PREVENTION DEVICES TO WALL AND PROVIDE REQUIRED CLEARANCE  
 2. MOUNT RPBA'S AT A HEIGHT THAT ALLOWS THEIR DRAINS TO BE ROUTED TO DRAIN.

WATER SERVICE SCHEDULE					
MARK	MAKE	MODEL	SIZE	PRESSURE SETTING	NOTES
PRV #1	WATTS	XXX	1"	80 PSI	
RPBP #1	WATTS	LF919	1"	N/A	

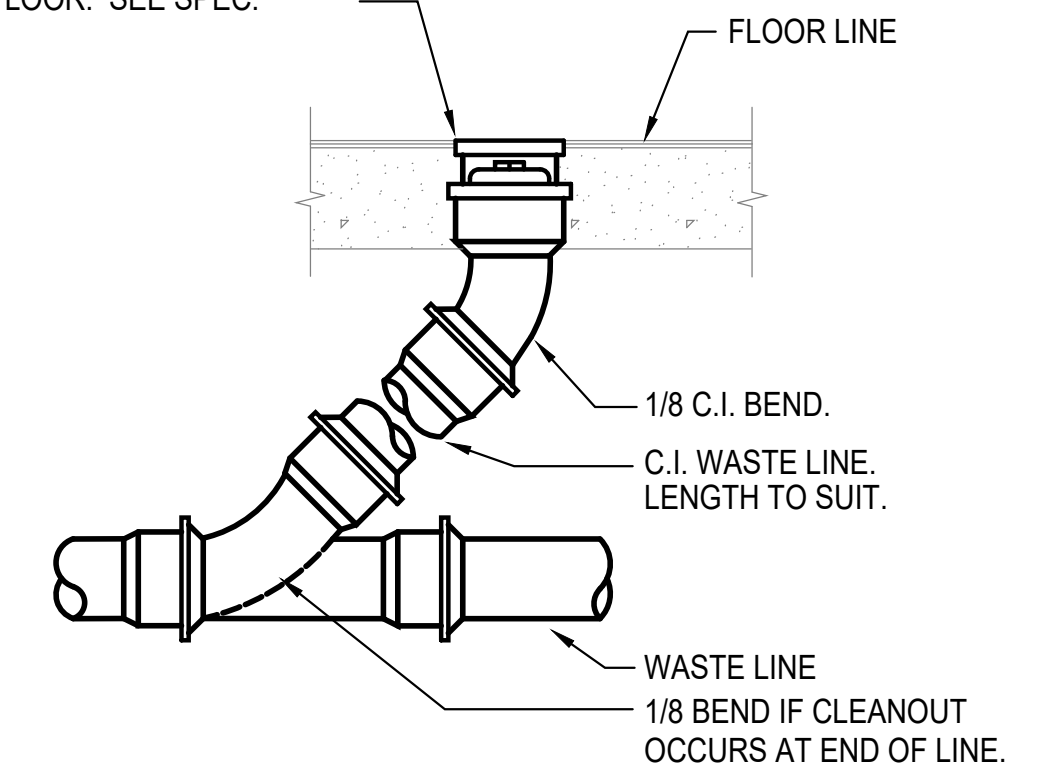
NOTES:

**6 INCOMING WATER SERVICE DETAIL P31.01 N.T.S.**



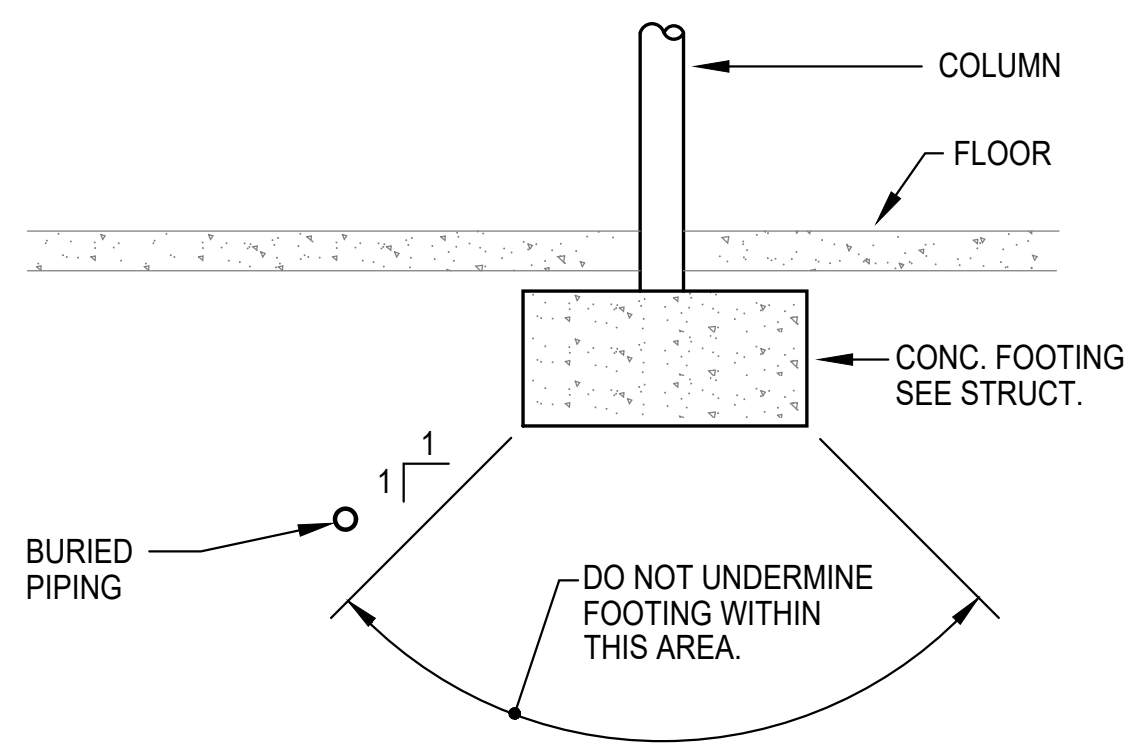
**5 HUB DRAIN DETAIL P31.01 N.T.S.**

CLEANOUT AND ACCESS COVER. TOP OF COVER TO BE FLUSH WITH TOP OF FLOOR. SEE SPEC.

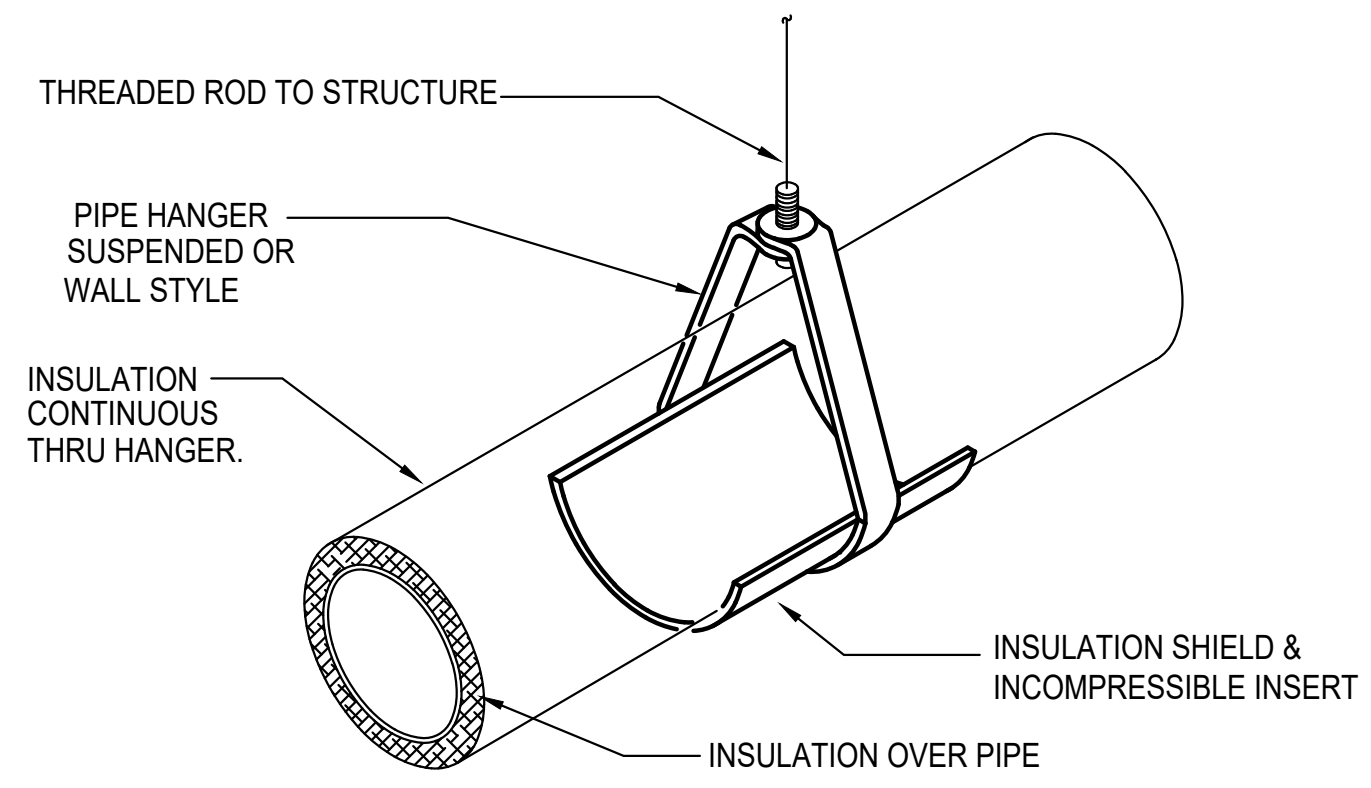


NOTE:  
 FOR GRADE CLEANOUTS (GCO) IN VEHICULAR TRAFFIC AREAS, PROVIDE ACCESS HOUSING EQUAL TO WADE # 8300 MF-39.

**4 FLOOR CLEANOUT DETAIL P31.01 N.T.S.**

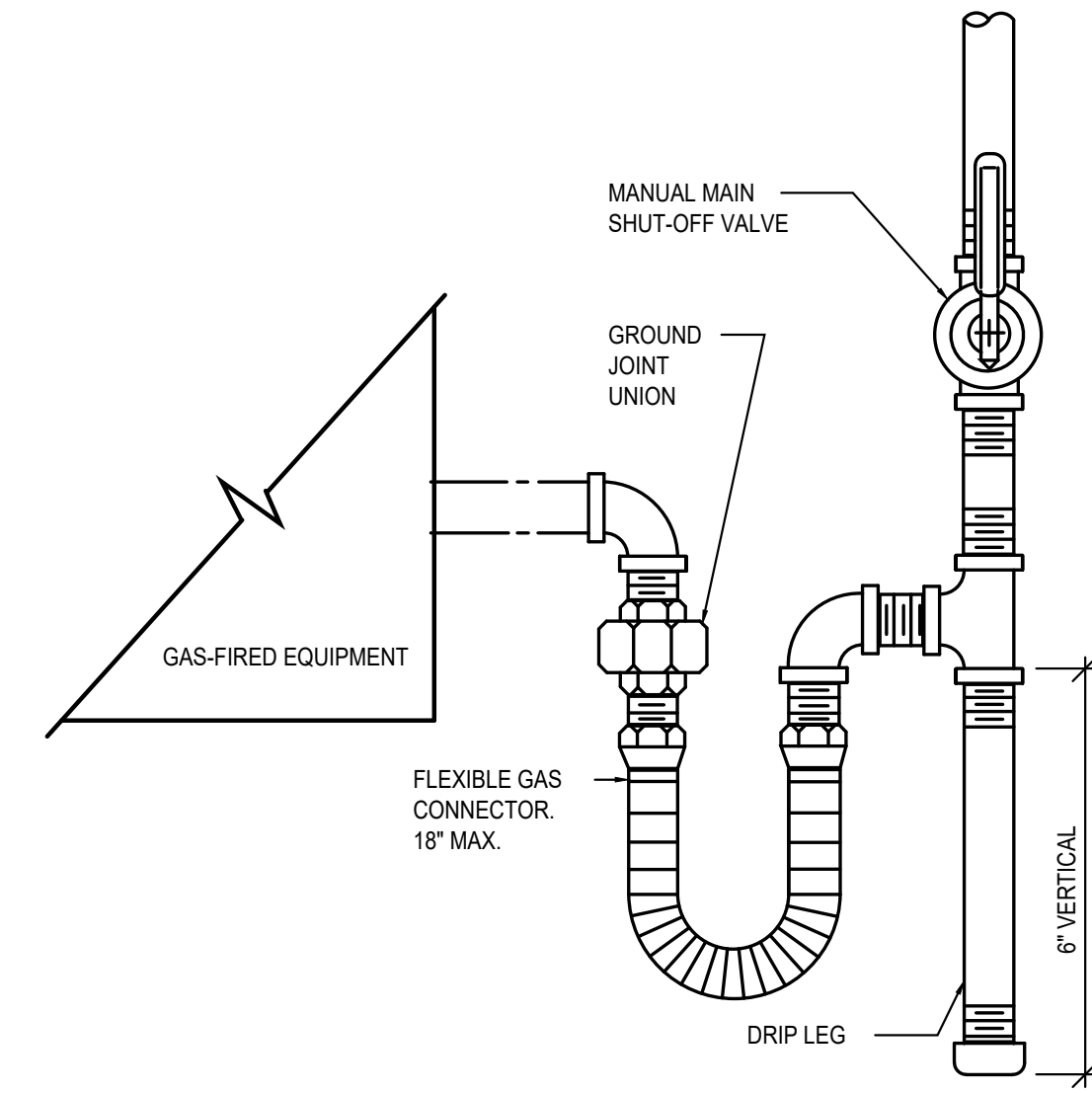


**3 BURIED PIPING DETAIL**  
P31.02 N.T.S.

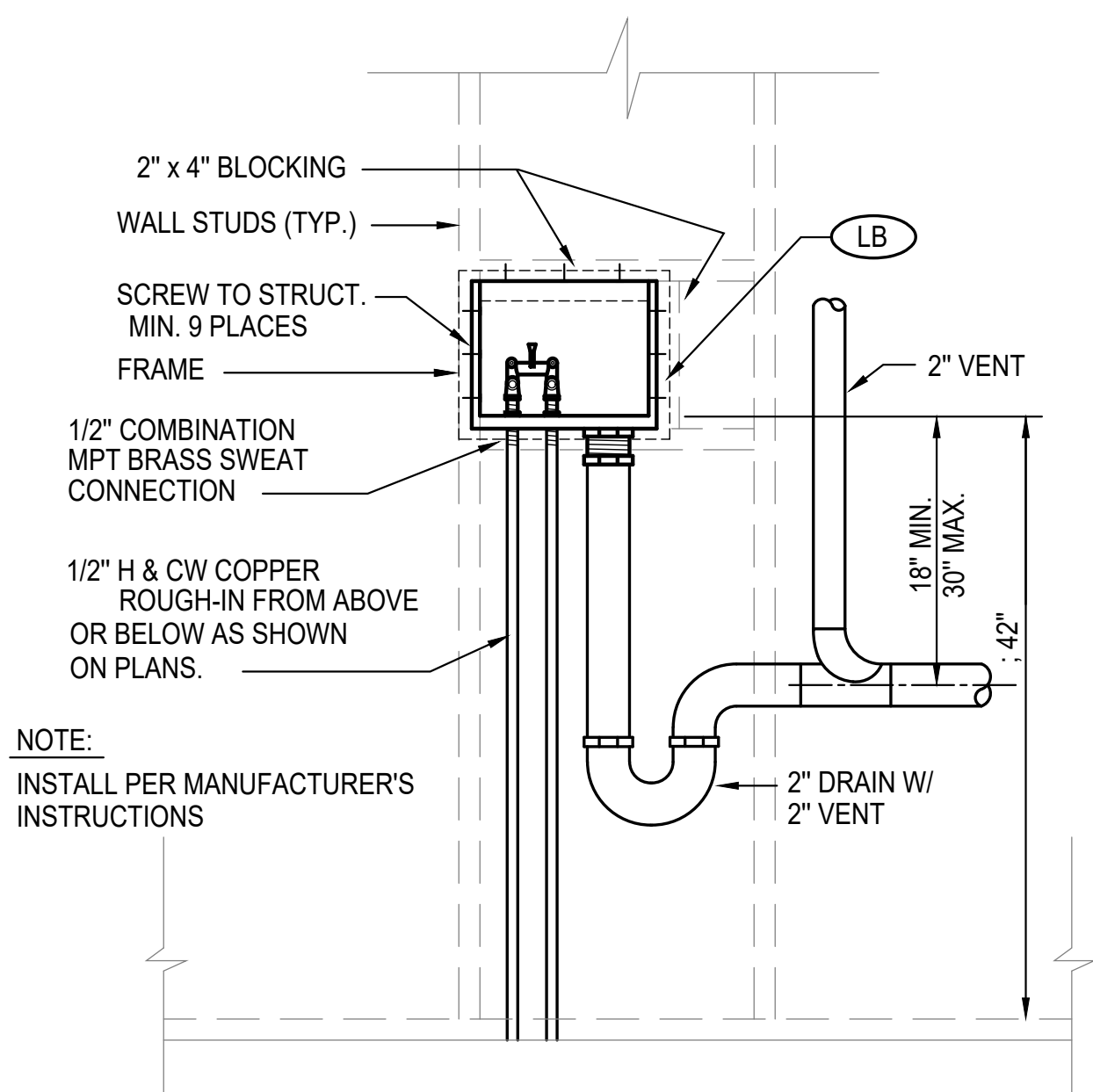


NOTE:  
INSULATE & LABEL PIPING PER. SPEC.

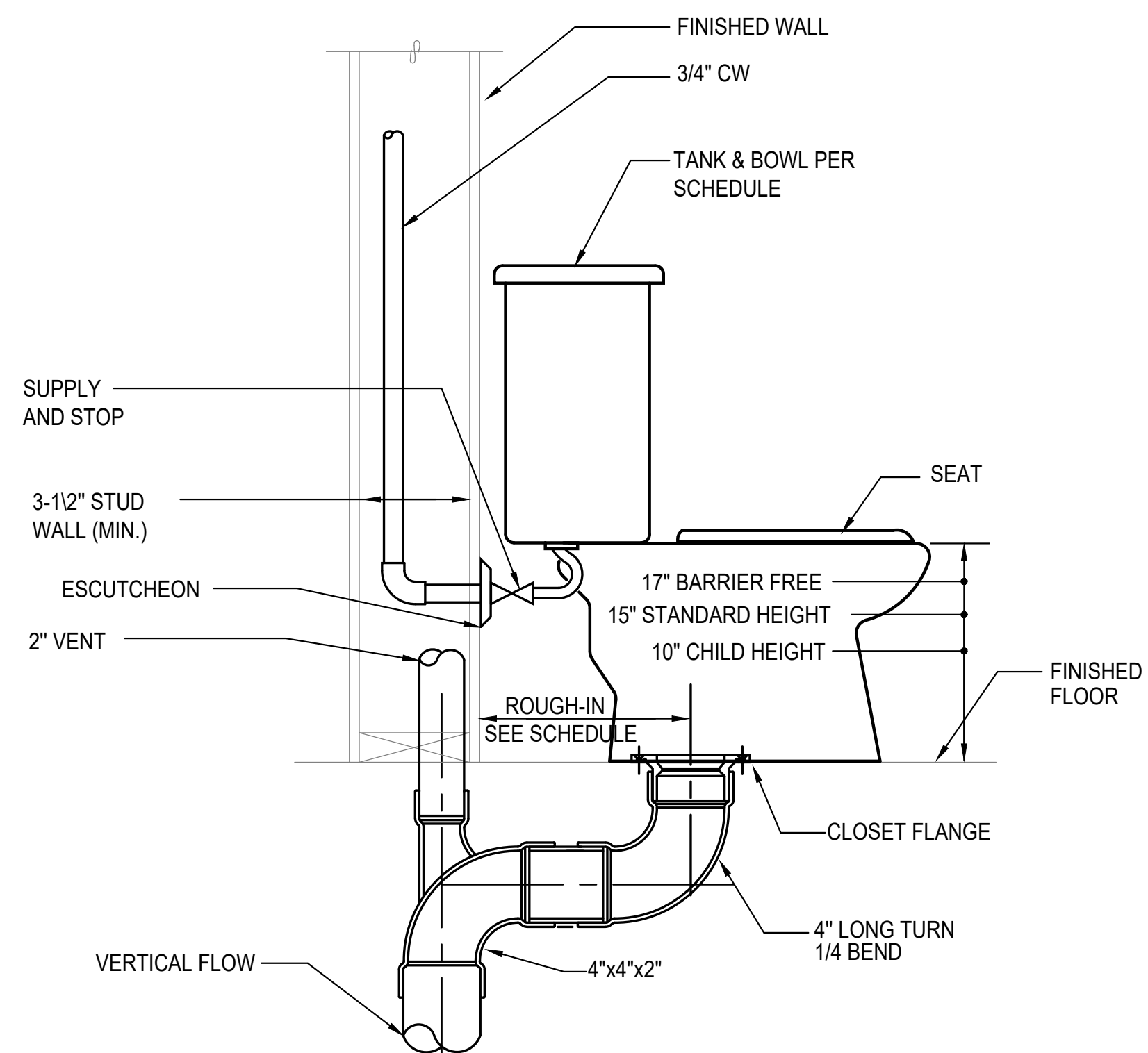
**2 PIPE HANGER DETAIL**  
P31.02 N.T.S.



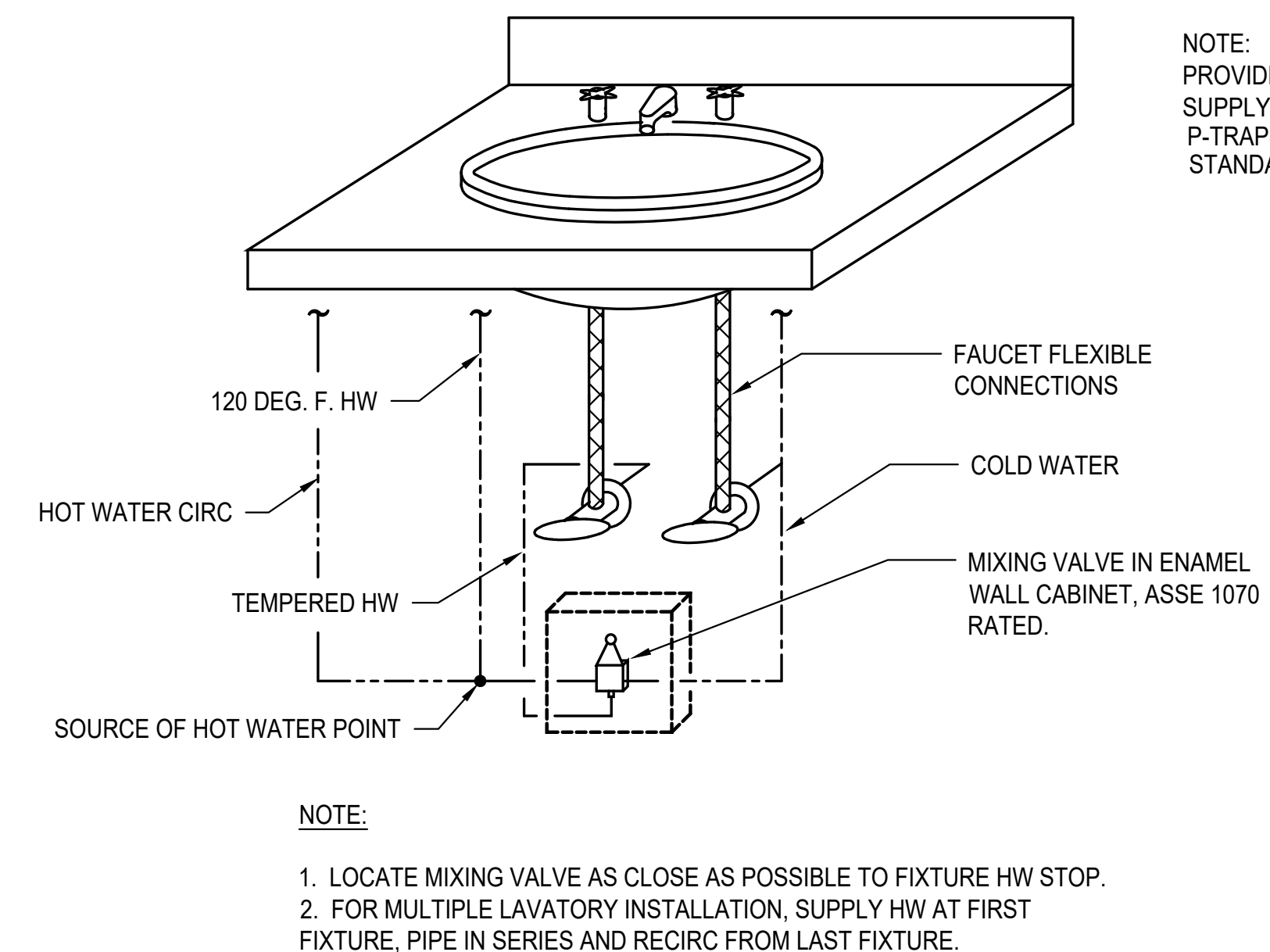
**1 GAS LINE CONNECTION DETAIL**  
P31.02 N.T.S.



**6 LAUNDRY BOX DETAIL**  
P31.02 N.T.S.



**3 TANK WATER CLOSET DETAIL**  
P31.02 N.T.S.



**4 PUBLIC LAVATORY WATER CONNECTION DETAIL**  
P31.02 N.T.S.

PROJECT # 20036

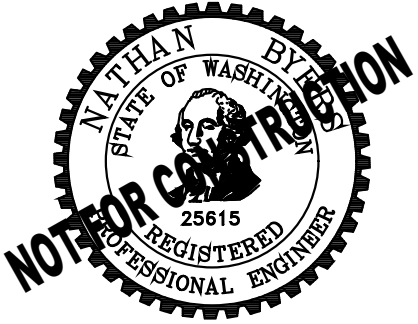
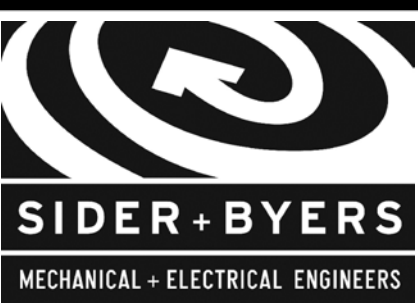
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ISSUE DATE JULY 9, 2021

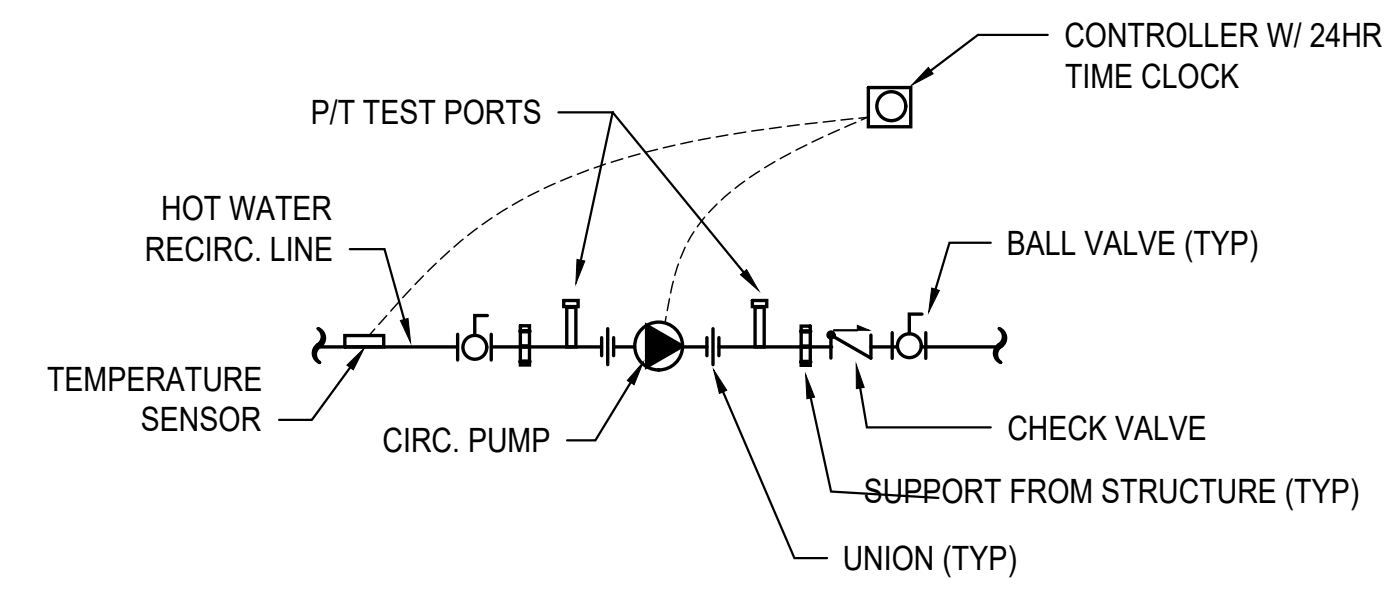
REVISION SCHEDULE	

AHJ APPROVAL STAMP

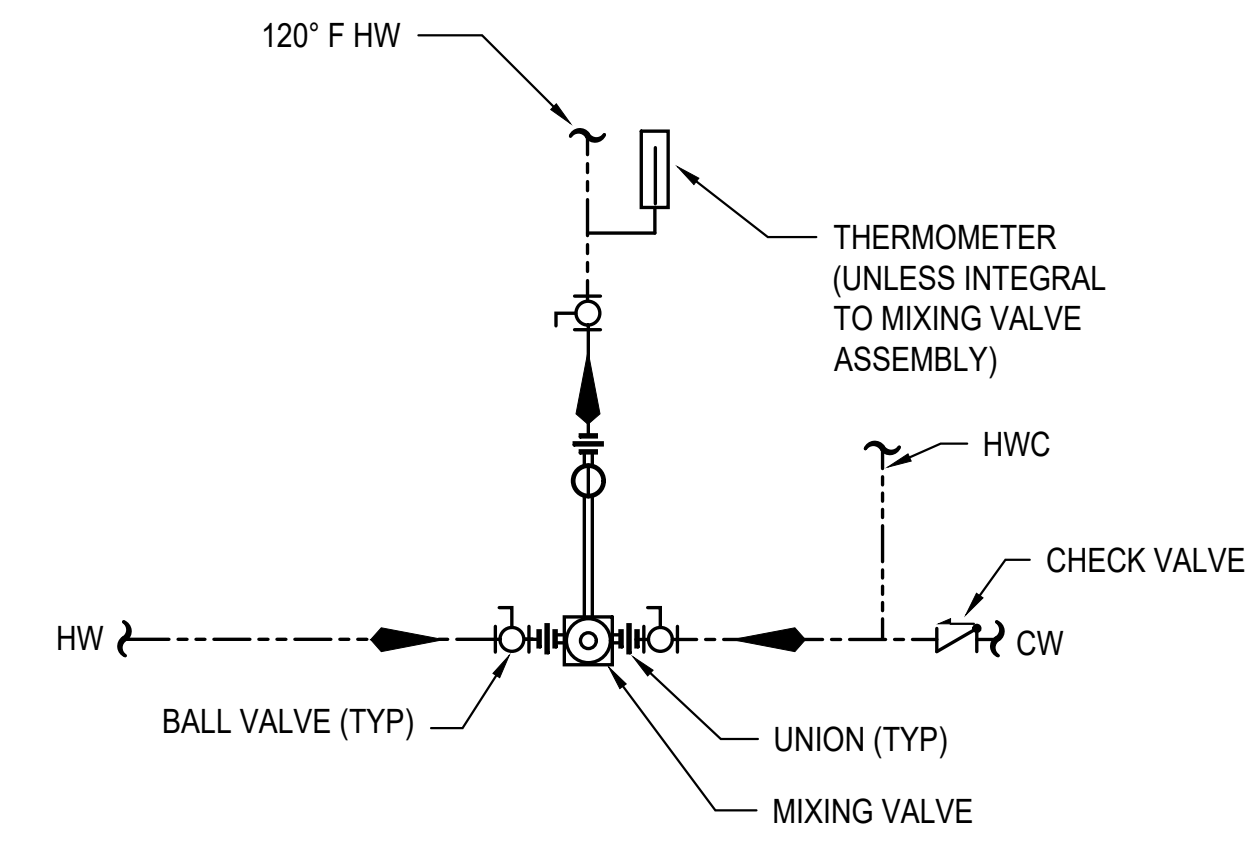
DETAILS



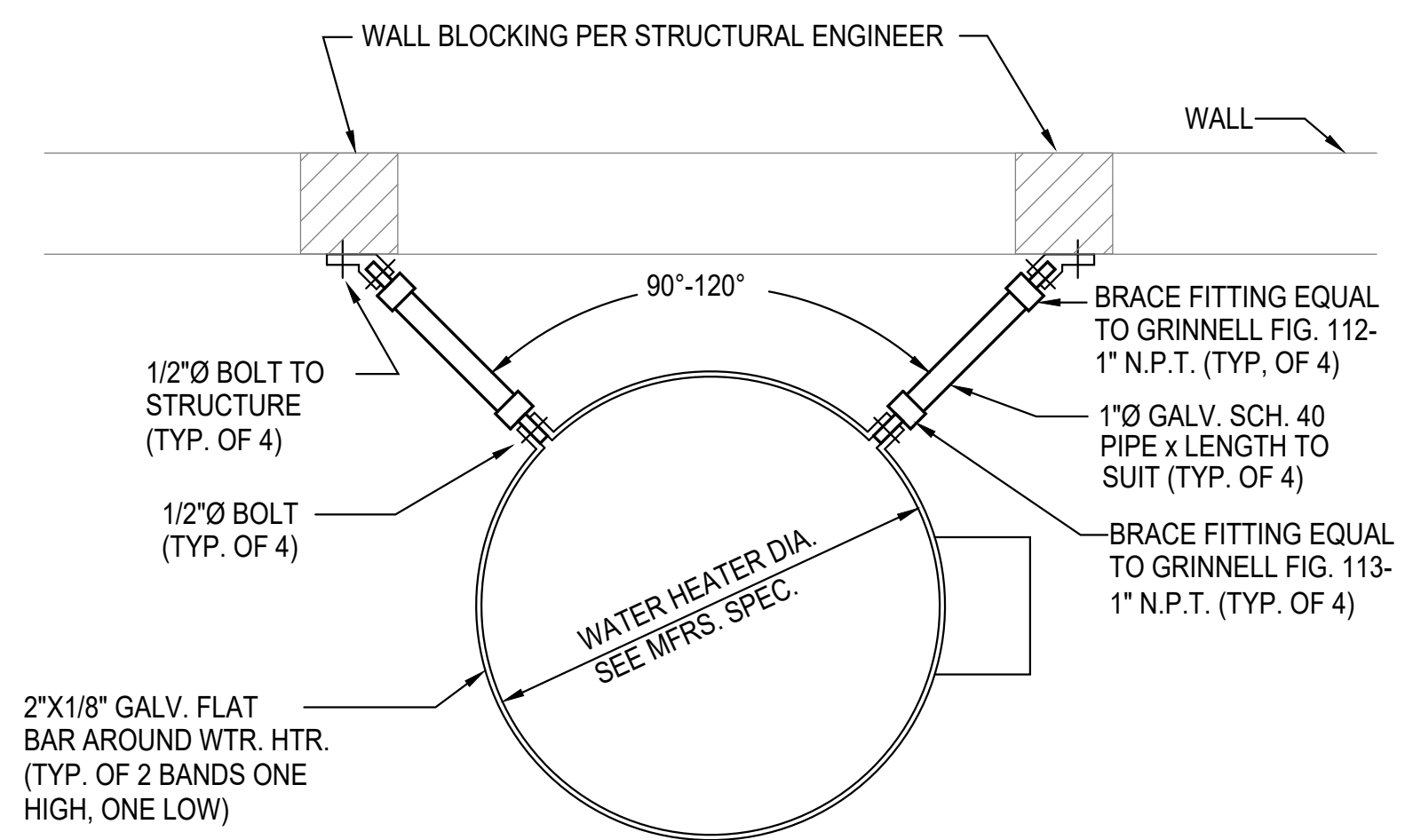
**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
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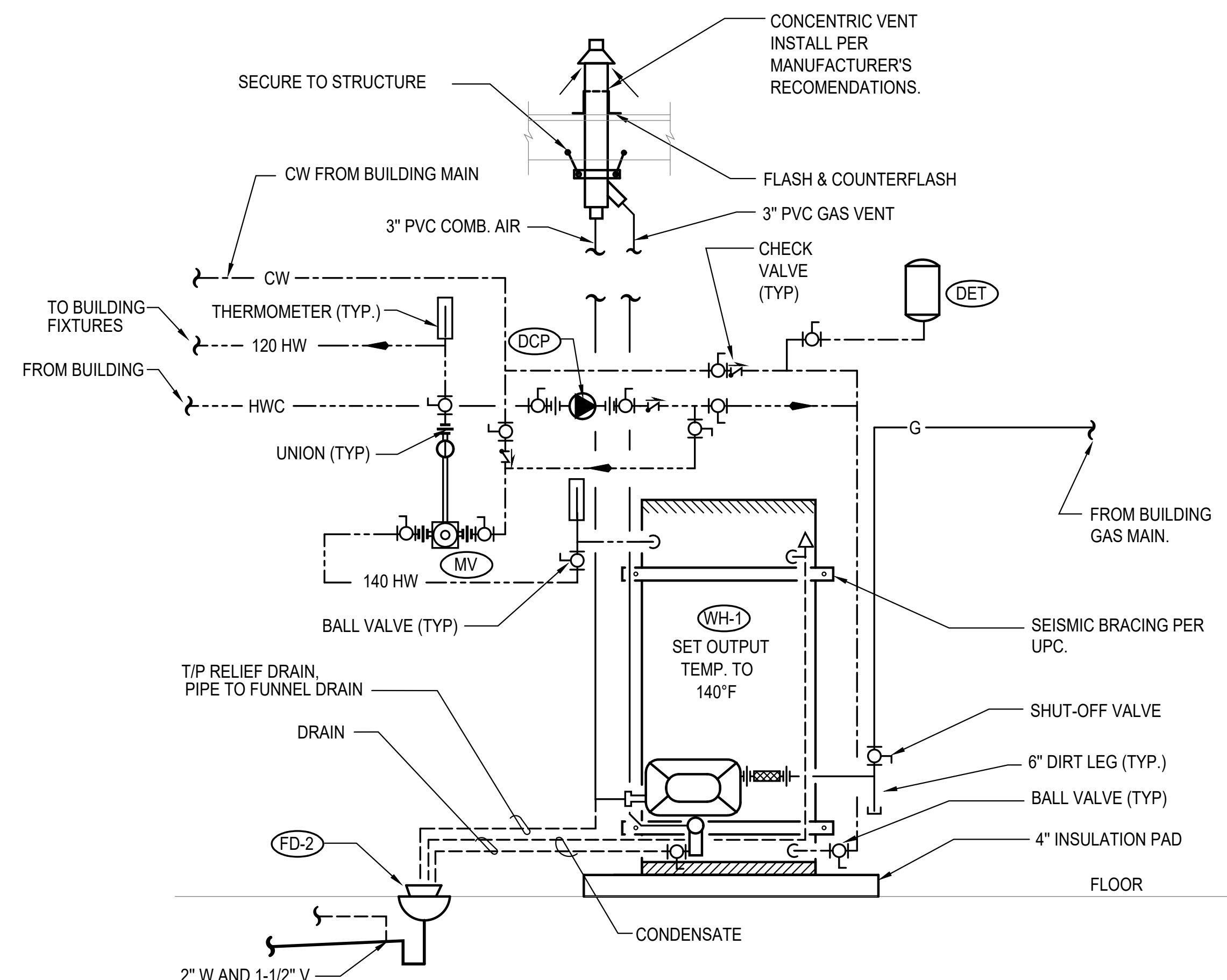
**2 DOMESTIC CIRC. PUMP DETAIL**  
 P31.03 N.T.S.



**1 MASTER MIXING VALVE DETAIL**  
 P31.03 N.T.S.



NOTE: VERIFY SIZING FOR SPECIFIC APPLICATION W/ STRUCTURAL ENGINEER.  
**4 WATER HEATER/ STORAGE TANK SEISMIC BRACING**  
 P31.03 N.T.S.



**3 PHOENIX WATER HEATER DETAIL**  
 P31.03 N.T.S.

PROJECT # 20036

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ISSUE DATE JULY 9, 2021

REVISION SCHEDULE	

AHJ APPROVAL STAMP

DETAILS

SHEET #

**P31.03**

## ELECTRICAL SYMBOLS LEGEND

REFERENCE SYMBOLS	POWER SYSTEMS SYMBOLS	CONTROL SYMBOLS	
DETAIL NUMBER SHEET FLAG NOTE REVISION TAG MECHANICAL EQUIPMENT FAULT CURRENT TAG	<p>PANELBOARD: SURFACE, FLUSH MOUNTED. DASHED LINE = CLEARANCE (TYPICAL)</p> <p>ELECTRICAL DISTRIBUTION EQUIPMENT. SEE PLANS FOR TYPE, DIMENSIONS, NAME, ETC. DASHED LINE = CLEARANCE (TYPICAL)</p> <p>CONNECTION TO EQUIPMENT BY OTHERS</p> <p>CONNECTION TO MOTOR</p> <p>DISCONNECT SWITCH, FUSED</p> <p>DISCONNECT SWITCH</p> <p>VARIABLE FREQUENCY DRIVE</p> <p>EMERGENCY POWER OFF BUTTON</p> <p>GROUND BAR</p> <p>GROUND ROD</p> <p>JUNCTION BOX: WALL, FLOOR AND CEILING MTD</p> <p>RECEPTACLE, DUPLEX: WALL, FLOOR AND CLG MTD; PARALLEL SHADED = HALF-SWITCHED</p> <p>RECEPTACLE, DUPLEX: WALL MTD ABOVE BACKSPASH, GFCI-TYPE</p> <p>RECEPTACLE, DOUBLE DUPLEX: WALL, FLOOR AND CLG MTD; PARALLEL SHADED = HALF-SWITCHED</p> <p>RECEPTACLE, DOUBLE DUPLEX: WALL MTD ABOVE BACKSPASH, GFCI-TYPE</p> <p>RECEPTACLE, SIMPLEX: WALL, FLOOR AND CLG MTD</p> <p>RECEPTACLE, SIMPLEX: WALL MTD ABOVE BACKSPASH, GFCI-TYPE</p> <p>SPECIALTY RECEPTACLE: WALL, FLOOR AND CLG MTD. NEMA TYPE AS INDICATED ON PLANS.</p> <p><u>TYPICAL DEVICE ANNOTATIONS:</u></p> <p>702 ON ALTERNATE POWER: 700, 701 AND 702 SYSTEMS PER NEC</p> <p>WP WEATHERPROOF</p> <p>GFI GFCI TYPE</p> <p>C FULLY CONTROLLED (NOT HALF-SWITCHED)</p>	<p>MOTORIZED CONTROL DAMPER</p> <p>THERMOSTAT</p> <p>WALL SWITCH / LOW VOLTAGE WALL STATION. SUPERSCRIPT INDICATES SWITCH TYPE (BELOW). SUBSCRIPT INDICATES SWITCHLEGS / RELAYS CONTROLLED; FOR MULTI-POLE WALL STATIONS, CONTROL FOR EACH POLE SEPARATED BY COMMA (I.E. SWITCHLEGS a AND b CONTROLLED BY ONE POLE, c ANOTHER).</p> <p>WEATHERPROOF, TYPICAL</p> <p>WALL SWITCH, LINE VOLTAGE, 1-POLE</p> <p>WALL SWITCH, LINE VOLTAGE, 3-WAY</p> <p>WALL SWITCH, LINE VOLTAGE, TIMER SWITCH</p> <p>LOW VOLTAGE WALL STATION, 1-POLE, ON/OFF</p> <p>LOW VOLTAGE WALL STATION, 1-POLE, ON/OFF AND RAISE/LOWER</p> <p>LOW VOLTAGE WALL STATION, 2-POLE, ON/OFF</p> <p>LOW VOLTAGE WALL STATION, 2-POLE, ON/OFF AND RAISE/LOWER</p> <p>COMBINATION OCCUPANCY SENSOR SWITCH, WALL-MOUNTED</p> <p>OCCUPANCY SENSOR: WALL, CLG MTD</p> <p>PHOTO CELL, CLG MTD</p> <p>COMBINATION PHOTO CELL / OCCUPANCY SENSOR: WALL, CLG MTD</p>	
<p><b>FIRE ALARM SYMBOLS</b></p> <p>COMBINATION SMOKE/FIRE DAMPER</p> <p>FACP FIRE ALARM CONTROL PANEL</p> <p>FARA FIRE ALARM REMOTE ANUNCIATOR</p> <p>FIRE ALARM STROBE LIGHT</p> <p>FIRE ALARM SMOKE DETECTOR</p> <p>FIRE ALARM COMBINATION SMOKE DETECTOR / CARBON MONOXIDE ALARM</p>	<p><b>LOW VOLTAGE SYSTEMS SYMBOLS</b></p> <p>PUSHBUTTON, WALL-MOUNTED.</p> <p>JUNCTION BOX: WALL, FLOOR AND CEILING MTD</p> <p>COMBINATION RF COAX / PHONE OUTLET WALL, FLOOR AND CEILING MTD</p> <p>COMBINATION DATA / PHONE OUTLET WALL, FLOOR AND CEILING MTD</p> <p>DATA OUTLET WALL, FLOOR AND CEILING MTD</p> <p>PHONE OUTLET WALL, FLOOR AND CEILING MTD</p> <p>RF COAX CABLE OUTLET WALL, FLOOR AND CEILING MTD</p> <p>CARD / FOB READER WALL / MULLION AND BOLLARD MTD</p> <p>SECURITY DOOR POSITION MONITOR</p> <p>ELECTRIC STRIKE</p> <p>KEYPAD WALL / MULLION AND BOLLARD MTD</p> <p>CCTV CAMERA LOCATION. WP = WEATHERPROOF F = FUTURE LOCATION; PREWIRE ONLY INTERIOR LOCATIONS; PREWIRE, BOX AND CONDUIT AT EXTERIOR LOCATIONS.</p>	<p><b>RISER DIAGRAM SYMBOLS</b></p> <p>CIRCUIT BREAKER, ENCLOSED CIRCUIT BREAKER AT = TRIP AMPACITY GFP = GROUND FAULT PROTECTION PER CODE</p> <p>FUSED SWITCH. AF= FUSE RATING</p> <p>SWITCH</p> <p>CONTACTOR/ RELAY - NORMALLY CLOSED</p> <p>CONTACTOR/ RELAY - NORMALLY OPEN</p> <p>CONTACTOR COIL</p> <p>POTENTIAL TRANSFORMER. GROUND PER CODE.</p> <p>CURRENT TRANSFORMER</p> <p>DIGITAL METER</p> <p>UTILITY METER SOCKET WITH METER: PER UTILITY REQUIREMENTS; REMOTE MOUNTED.</p> <p>CONNECTION TO GROUND</p> <p>GROUND BAR</p> <p>PIPE GROUND PER CODE</p> <p>UFER GROUND PER CODE</p>	
<p><b>WIRING SYMBOLS</b></p> <p>BREAK (CONTINUATION)</p> <p>CAP</p> <p>STUB DOWN</p> <p>STUB UP</p> <p>CONDUIT / CABLING CONCEALED IN CEILING OR WALL</p> <p>CONDUIT / CABLING CONCEALED UNDERGROUND OR IN CEILING SPACE OF LEVEL BELOW</p> <p>GROUNDING CONDUCTOR(S) PER CODE</p> <p>FLEXIBLE CONDUIT</p>			
<p><b>LUMINAIRE SYMBOLS</b></p> <p>SHADING AND/ OR "EM" INDICATES EMERGENCY EGRESS LUMINAIRES</p> <p><u>TYPICAL LUMINAIRE ANNOTATIONS:</u></p> <p>FL1 = LUMINAIRE TYPE                  3 = CIRCUIT NUMBER                  c = SWITCH LEG                  Z1.2 = CONTROL ZONE</p>			

### CODES

2020 NATIONAL ELECTRICAL CODE WITH STATE AND LOCAL AMENDMENTS  
 2018 WASHINGTON STATE ENERGY CODE WITH LOCAL AMENDMENTS  
 2018 INTERNATIONAL BUILDING CODE WITH STATE AND LOCAL AMENDMENTS  
 2018 INTERNATIONAL FIRE CODE WITH STATE AND LOCAL AMENDMENTS  
 2018 INTERNATIONAL MECHANICAL CODE WITH STATE AND LOCAL AMENDMENTS  
 2018 UNIFORM PLUMBING CODE WITH STATE AND LOCAL AMENDMENTS  
 AMERICANS WITH DISABILITIES ACT (ADA)

### DRAWING LIST

E00.01	COVER SHEET
E00.02	NOTES
E00.03	SINGLE-LINE DIAGRAM
E10.01	ELECTRICAL SITE PLAN
E20.01	FLOOR PLAN - LEVEL 1 - DEMO POWER PLAN
E22.01	FLOOR PLAN - LEVEL 1 - POWER PLAN
E30.00	LUMINAIRE SCHEDULE & ENERGY CODE FORMS
E30.01	FLOOR PLAN - LEVEL 1 - DEMO LIGHTING PLAN
E32.01	FLOOR PLAN - LEVEL 1 - LIGHTING PLAN

## ABBREVIATIONS

A, AMP	AMPERES	LBS	POUNDS
AB	ABOVE BACKSPASH	LCP	LIGHTING CONTROL PANEL
AC	ALTERNATING CURRENT	LCZ	LIGHTING CONTROL ZONE
ACT	ACOUSTICAL CEILING TILE	LF	LINEAL FOOT
ADA	AMERICANS WITH DISABILITIES ACT	LRA	LOCKED ROTOR AMPS
ADJ	ADJUSTABLE	LTG	LIGHTING
AF	AMPERE RATING OF FUSE OR CB FRAME	MAX	MAXIMUM
AFF	ABOVE FINISHED FLOOR	MCA	MINIMUM CIRCUIT AMPACITY
AFG	ABOVE FINISHED GRADE	MED	MEDIUM
AIC	AMPERE INTERRUPTING CAPACITY, AMPERE INTERRUPTING RATING	MEP	MECHANICAL, ELECTRICAL & PLUMBING
AL	ALUMINUM (ALLOY)	MEZZ	MEZZANINE
ALT	ALTERNATE	MIN	MINIMUM OR MINUTE
APPROX	APPROXIMATE	MISC	MISCELLANEOUS
ARCH	ARCHITECTURAL/ARCHITECT	MLO	MAIN LUGS ONLY
AS	AMPERE RATING OF SWITCH	MNT	MOUNTED
AT	CB TRIP SETTING (AMPS)	MOC	MAXIMUM OVERCURRENT PROTECTION
ATS	AUTOMATIC TRANSFER SWITCH	MW	MICROWAVE
AUTO	AUTOMATIC	N/A	NOT APPLICABLE
AUX	AUXILIARY	N	NEUTRAL
AWG	AMERICAN WIRE GAUGE	NC	NORMALLY CLOSED
BFF	BELOW FINISHED FLOOR	NEC	NATIONAL ELECTRICAL CODE
BHP	BRAKE HORSE POWER	-, NEG	NEGATIVE
BLDG	BUILDING	NEMA	NATIONAL ELECTRICAL MANUFACTURERS' ASSOCIATION
C	CONDUIT	NIC	NOT IN CONTRACT
CB	CIRCUIT BREAKER	NL	NIGHT LIGHT (UNSWITCHED)
CFM	CUBIC FEET PER MINUTE	NO	NORMALLY OPEN
CKT	CIRCUIT	NOM	NOMINAL
CLG	CEILING	NPT	NATIONAL PIPE THREAD
CO	CARBON MONOXIDE	NTS	NOT TO SCALE
CO2	CARBON DIOXIDE	OC	ON CENTER
CONN	CONNECTED	OCC	OCCUPANCY
CT	CURRENT TRANSFORMER	OD	OUTSIDE DIAMETER
CU	COPPER	OS	OCCUPANCY SENSOR
dB	DECIBEL	P	POLE
DC	DIRECT CURRENT	PC	PHOTOCELL
* OR DEG.	DEGREE	PERF	PERFORATED
DIA	DIAMETER	Φ OR PH	PHASE
DISC	DISCONNECT	PNL	PANELBOARD
DIST	DISTRIBUTION	POC	POINT OF CONNECTION
DIV	DIVISION	PSF	POUNDS PER SQUARE FOOT
DN	DOWN	PSI	POUNDS PER SQUARE INCH
DP	DISTRIBUTION PANEL	QTY	QUANTITY
DWG(S)	DRAWING(S)	REQ	REQUIRED
DZ	DAYLIGHT CONTROL ZONE (LIGHTING)	RLX	RELOCATE EXISTING
EA	EACH	RM	ROOM
EM	EMERGENCY (700 SYSTEM)	RMC	RIGID METALLIC CONDUIT
EMT	ELECTRICAL METALLIC TUBING	RNC	RIGID NON-METALLIC CONDUIT (PVC)
EF	EXHAUST FAN	RPM	REVOLUTIONS PER MINUTE
EQUIP, EQPT	EQUIPMENT	RTU	ROOF TOP UNIT
EVC	ELECTRIC WATER COOLER	RV	RELIEF VALVE
EVH	ELECTRIC WATER HEATER	RX	REMOVE EXISTING
EX	EXISTING/EXISTING TO REMAIN	SA	SUPPLY AIR
FA	FIRE ALARM	SD	SMOKE DETECTOR
FACP	FIRE ALARM CONTROL PANEL	SF	SQUARE FOOT
FARA	FIRE ALARM REMOTE ANUNCIATOR	SPD	SURGE PROTECTION DEVICE SPECIFICATION
FC	FOOTCANDLES	S/S, OR S/S	STAINLESS STEEL
FF	FINISHED FLOOR	STD	STANDARD
FLA	FULL LOAD AMPS	SWBD	SWITCHBOARD
FLEX	FLEXIBLE	T&P	TEMPERATURE AND PRESSURE
FP	FIRE PROTECTION	TBD	TO BE DETERMINED
FPM	FEET PER MINUTE	TC	TIMECLOCK
FPS	FEET PER SECOND	TEL	TELEPHONE
FSD	FIRE SMOKE DAMPER	TELECOM	TELECOMMUNICATIONS
FT	FEET/FOOT	TEMP	TEMPERATURE
FTG	FOOTING	TOB	TOP OF BEAM
FOIC	FURNISHED BY OWNER	TOC	TOP OF CONCRETE
	INSTALLED BY CONTRACTOR	TOD	TOP OF DECK
FOIO	FURNISHED BY OWNER	TOJ	TOP OF JOIST
	INSTALLED BY OWNER	TOS	TOP OF SLAB/TOP OF STEEL
G, GND	GROUND	T&P	TEMPERATURE & PRESSURE
GA	GAUGE	TSP	TOTAL STATIC PRESSURE
GAL	GALLON	TYP	TYPICAL
GALV	GALVANIZED	UL	UNDERWRITERS LABORATORY
GC	GENERAL CONTRACTOR	UNO	UNLESS NOTED OTHERWISE
GEN	GENERATOR	UPS	UNINTERRUPTIBLE POWER SUPPLY
GFI	GROUND FAULT CIRCUIT INTERRUPTER	UTR	UP THROUGH ROOF
GFP	GROUND FAULT PROTECTION	V	VOLT
GRC	GALVANIZED RIGID STEEL CONDUIT	VA	VOLT AMPS
H	HEIGHT	VERT	VERTICAL
HP	HORSEPOWER	VFD	VARIABLE FREQUENCY DRIVE
HTR	HEATER	VOL	VOLUME
HVAC	HEATING VENTILATING AND AIR CONDITIONING	W	WATT
HW	HOT WATER	W/	WITH
HX	HEAT EXCHANGER	W/N	WITHIN
HZ	HERTZ	W/O	WITHOUT
ID	INSIDE DIAMETER/DIMENSION	WP	WEATHERPROOF
IESNA	ILLUMINATING ENGINEERING SOCIETY OF NORTH AMERICA	WT	WEIGHT
IG	ISOLATED GROUND	XFR	TRANSFORMER
IMC	INTERMEDIATE METAL CONDUIT		
IN	INCH/INCHES		
KCML	THOUSAND CIRCULAR MILS		
KO	KNOCK OUT		
KW	KILOWATT/KILOWATTS		
KWH	KILOWATT HOUR(S)		
KVA	KILOVOLT AMPS		



REVISION SCHEDULE	

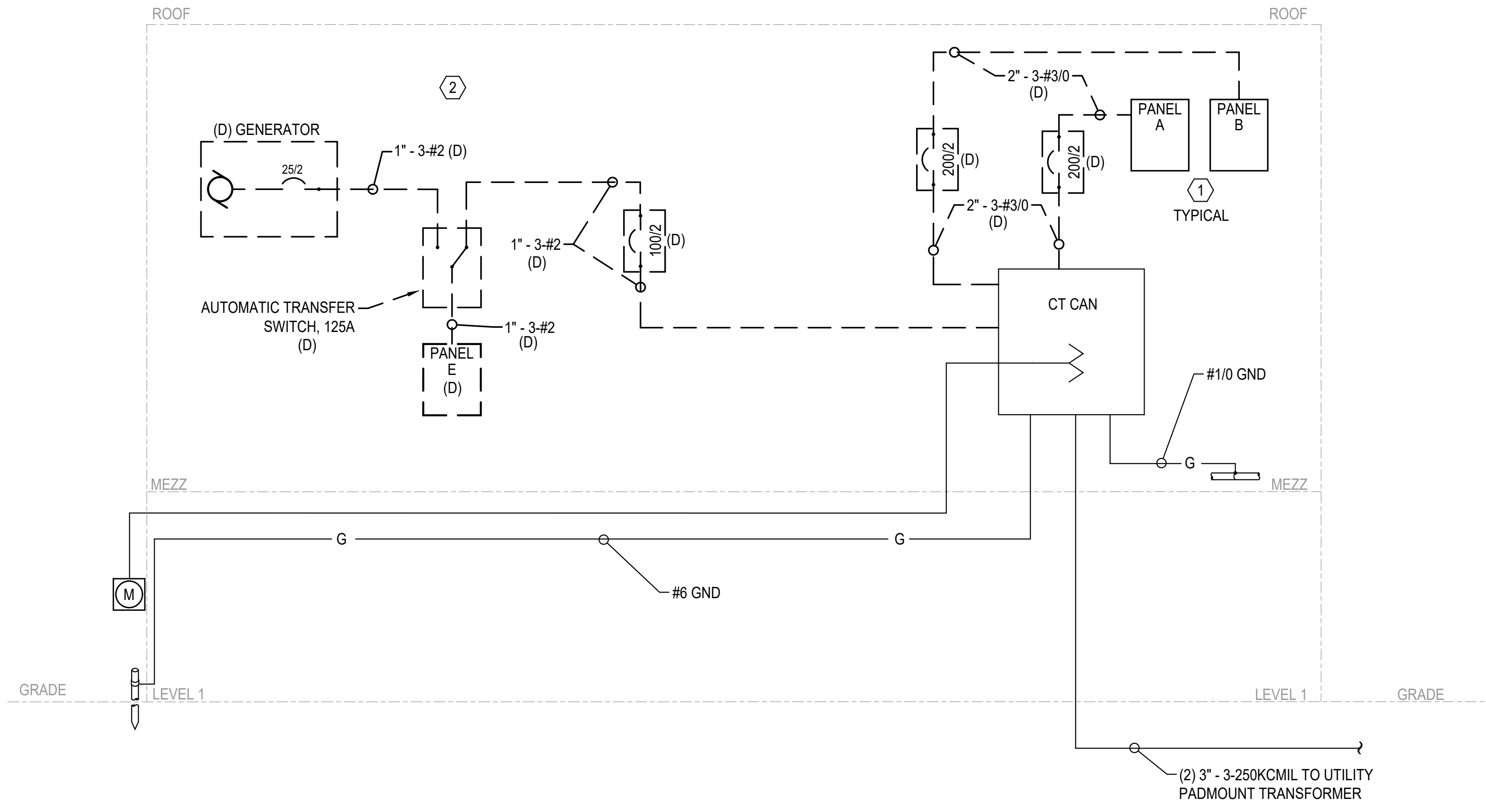




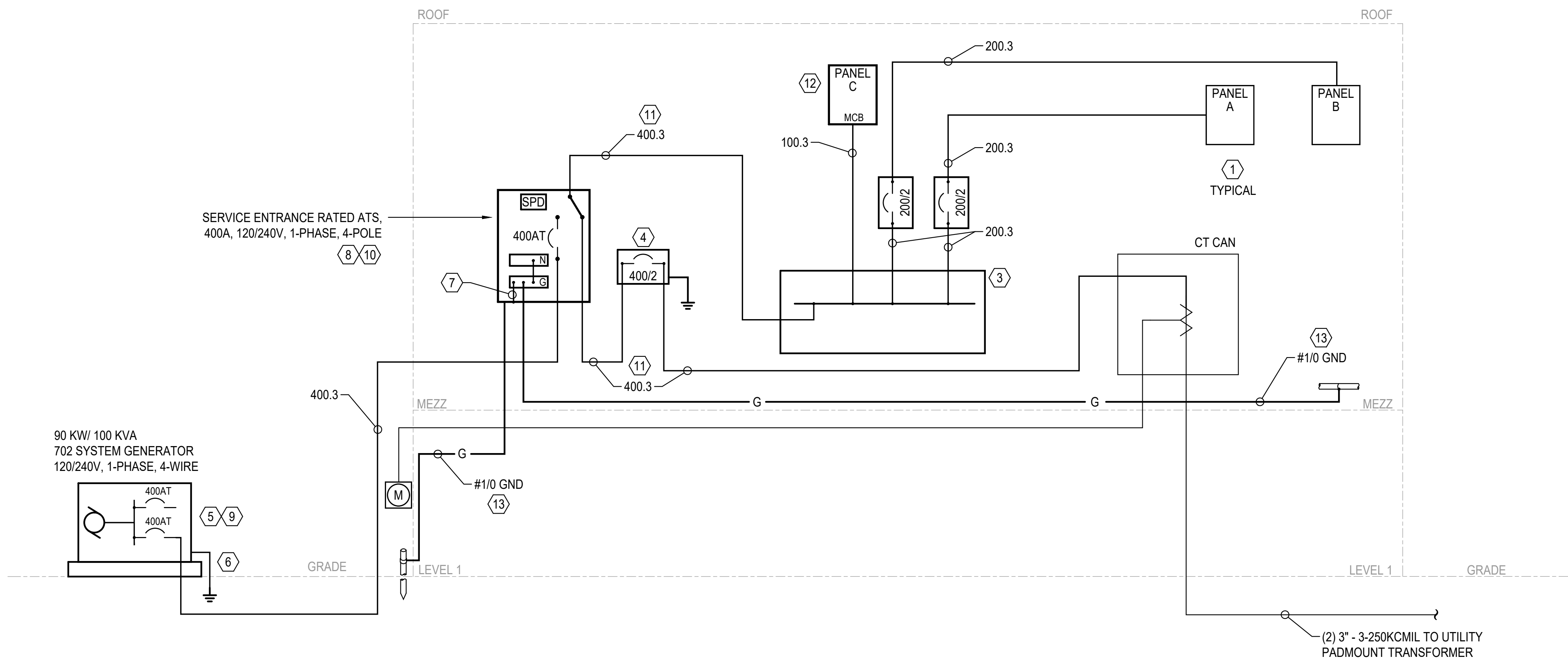


MARK	CONDUIT (#SETS) SIZE	CONDUCTORS PER SET		
		AL OR CU	PHASE / NEUTRAL (N) (TY) SIZE	GROUND (1 PER SET UNO)
400.4	(2) 3-INCH	AL	(3) 250 KCMIL	#1
400.3	(2) 3-INCH	AL	(3) 250 KCMIL	#1
350.4	(1) 4-INCH	AL	(3) 700 KCMIL / (1) 700 KCMIL N	#1
350.3	(1) 4-INCH	AL	(3) 700 KCMIL	#1
300.4	(1) 4-INCH	AL	(3) 500 KCMIL / (1) 500 KCMIL N	#2
300.3	(1) 4-INCH	AL	(3) 500 KCMIL	#2
250.4	(1) 3-INCH	AL	(3) 350 KCMIL / (1) 350 KCMIL N	#2
250.3	(1) 3-INCH	AL	(3) 350 KCMIL	#2
225.4	(1) 3-INCH	AL	(3) 300 KCMIL / (1) 300 KCMIL N	#2
225.3	(1) 3-INCH	AL	(3) 300 KCMIL	#2
200.4	(1) 3-INCH	AL	(3) 250 KCMIL / (1) 250 KCMIL N	#4
200.4U	(1) 3-INCH	AL	(3) 250 KCMIL / (1) 250 KCMIL N	NOTE #1
200.3	(1) 3-INCH	AL	(3) 250 KCMIL	#4
175.4	(1) 3-INCH	AL	(3) #4/0 / (1) #4/0 N	#4
175.3	(1) 3-INCH	AL	(3) #4/0	#4
150.4T	(1) 2-INCH	AL	(3) #3/0 / (1) #3/0 N	#2 (NOTE #2)
150.4	(1) 2-INCH	AL	(3) #3/0 / (1) #3/0 N	#4
150.3	(1) 2-INCH	AL	(3) #3/0	#4
125.4	(1) 2-INCH	AL	(3) #2/0 / (1) #2/0 N	#4
125.3	(1) 2-INCH	AL	(3) #2/0	#4
100.4	(1) 2-INCH	AL	(3) #1/0 / (1) #1/0 N	#6
100.3	(1) 2-INCH	AL	(3) #1/0	#6
90.4	(1) 1.5-INCH	CU	(3) #2 / (1) #2 N	#8
90.3	(1) 1.5-INCH	CU	(3) #2	#8
80.4	(1) 1.5-INCH	CU	(3) #4 / (1) #4 N	#8
80.3	(1) 1.5-INCH	CU	(3) #4	#8
70.4	(1) 1.5-INCH	CU	(3) #4 / (1) #4 N	#8
70.3	(1) 1.5-INCH	CU	(3) #4	#8
60.4	(1) 1-INCH	CU	(3) #6 / (1) #6 N	#10
60.3	(1) 1-INCH	CU	(3) #6	#10
60.2N	(1) 1-INCH	CU	(2) #6 / (1) #6 N	#10
60.2	(1) 1-INCH	CU	(2) #6	#10
60.1	(1) 1-INCH	CU	(1) #6 / (1) #6 N	#10
50.4T	(1) 1-INCH	CU	(3) #6 / (1) #6 N	#8
50.4	(1) 1-INCH	CU	(3) #6 / (1) #6 N	#10
50.3	(1) 1-INCH	CU	(3) #6	#10
50.2N	(1) 1-INCH	CU	(2) #6 / (1) #6 N	#10
50.2	(1) 1-INCH	CU	(2) #6	#10
50.1	(1) 1-INCH	CU	(1) #6 / (1) #6 N	#10
40.4	(1) 1-INCH	CU	(3) #8 / (1) #8 N	#10
40.3	(1) 1-INCH	CU	(3) #8	#10
40.2N	(1) 1-INCH	CU	(2) #8 / (1) #8 N	#10
40.2	(1) 1-INCH	CU	(2) #8	#10
40.1	(1) 1-INCH	CU	(1) #8 / (1) #8 N	#10
30.4	(1) 1-INCH	CU	(3) #10 / (1) #10 N	#10
30.3	(1) 1-INCH	CU	(3) #10	#10
30.2N	(1) 1-INCH	CU	(2) #10 / (1) #10 N	#10
30.2	(1) 1-INCH	CU	(2) #10	#10
30.1	(1) 1-INCH	CU	(1) #10 / (1) #10 N	#10
20.4	(1) 1-INCH	CU	(3) #12 / (1) #12 N	#12
20.3	(1) 1-INCH	CU	(3) #12	#12
20.2N	(1) 1-INCH	CU	(2) #12 / (1) #12 N	#12
20.2	(1) 1-INCH	CU	(2) #12	#12
20.1	(1) 1-INCH	CU	(1) #12 / (1) #12 N	#12

- NOTES:**
- AL= ALUMINUM (STABILOY CONDUCTORS WITH XHHW-2 INSULATION); CU= COPPER (COPPER CONDUCTORS WITH THHN/THWN INSULATION).
  - FEEDERS RATED OVER 100 AMPS ARE BASED ON TERMINALS RATED FOR 75-DEGREES C (167-DEGREES F) AS PER NEC 110.14(C)(1); FEEDERS RATED 100 AMPS AND LOWER ARE BASED ON TERMINALS RATED FOR 60-DEGREES C (140-DEGREES F).
  - PROVIDE GROUND WIRE NOTED ABOVE IN ALL FEEDERS. WHERE MULTIPLE SETS OF PARALLEL CONDUIT ARE INDICATED, PROVIDE ONE GROUND WIRE IN EACH SET.
- MARKS ENDING WITH "U" ARE UTILITY SECONDARY SERVICE FEEDERS FROM THE UTILITY ELECTRICAL VAULT. NO EQUIPMENT GROUNDING CONDUCTORS TO BE PROVIDED UNO.
  - MARKS ENDING WITH "T" ARE FEEDERS FROM NON-UTILITY TRANSFORMERS. SUPPLY SIDE BONDING JUMPERS SIZED PER 250.30(A)(2) AND 250.102(C). THE CONTRACTOR SHALL ALSO PROVIDE A SYSTEM BONDING JUMPER AT THE TRANSFORMER PER 250.30(A)(1) AND 450.10.



1 ONE LINE DIAGRAM - DEMO  
SCALE: NO SCALE



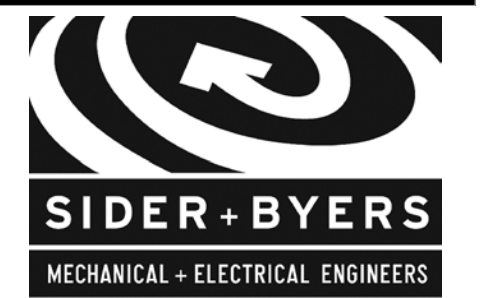
2 ONE LINE DIAGRAM - NEW  
SCALE: NO SCALE

**FLAG NOTES (X):**

- ALL EXISTING ELECTRICAL EQUIPMENT TO REMAIN, UNLESS NOTED OTHERWISE.
- EXISTING STANDBY SYSTEM (INCLUDING PROPANE GENERATOR, ATS, PANEL E AND ASSOCIATED FEEDERS) TO BE REMOVED AND REPLACED BY NEW EQUIPMENT AS NOTED.
- PROVIDE AND INSTALL NEW BUS GUTTER.
- PROVIDE AND INSTALL NEW SERVICE RATED MAIN DISCONNECT.
- PROVIDE NEW EXTERIOR DIESEL GENERATOR IN ACOUSTIC ENCLOSURE FOR 702 (OPTIONAL STANDBY) LOADS; SEE SPECIFICATIONS FOR ACOUSTIC ENCLOSURE PERFORMANCE REQUIREMENTS. GENERATOR AND SUBBASE TANK SHALL COMPLY WITH CURRENT FIRE CODES AS ENFORCED BY THE LOCAL AHJ. EMERGENCY LIGHTING (NEC 700 LOADS FOR THE BUILDING) ARE POWERED VIA EMERGENCY LIGHTING INVERTERS AND INTEGRAL BATTERY PACKS.  
  
PROVIDE A SUB-BASE TANK WITH 72-HOURS OF FUEL (MINIMUM), HEIGHT OF GENERATOR PLUS FUEL TANK TO BE SUCH THAT THE OUTPUT BREAKER ON THE GENERATOR IS NOT HIGHER THAN 6'-7" ABOVE FINISHED GRADE MEASURED TO THE CENTER OF THE GRIP OF THE OPERATING HANDLE WHEN IN ITS HIGHEST POSITION.  
  
OUTPUT BREAKER THAT SERVES BUILDING SHALL BE SERVICE ENTRANCE RATED. GENERATOR SHALL ALSO BE PROVIDED WITH A SECOND OUTPUT BREAKER FOR LOAD BANK TESTING.  
  
GENERATOR TO BE EPA CERTIFIED AS MEETING EPA EMISSIONS REQUIREMENTS. FINAL GENERATOR PLUS FUEL TANK SELECTION SHALL FIT WITHIN CONFINES SHOWN ON SITE PLAN. SEE SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS.
- PROVIDE SYSTEM BONDING JUMPER AND GROUND GENERATOR AS SEPARATELY DERIVED SYSTEM PER NEC 702.11(A) AND 250.30(A).
- PROVIDE EQUIPMENT GROUNDING JUMPER PER NEC TABLE 250-102(C)(1) AND NEC 250-28, 250-92, 250-120(B).
- SERVICE ENTRANCE RATED ATS WITH BYPASS ISOLATION. PROVIDE WITH INTEGRAL SURGE PROTECTION DEVICE. BONDED NEUTRAL SHALL OCCUR ON UTILITY SIDE OF ATS ONLY, NOT ON GENERATOR INPUT. GENERATOR IS GROUNDED AS SEPARATELY DERIVED SYSTEM; NEUTRAL BOND OCCURS AT GENERATOR OUTPUT BREAKER.  
  
CONTRACTOR TO PROVIDE MONITORING OF THE INTEGRITY OF THE GENERATOR START WIRES; PROVIDE 3-WIRE START WITH MONITORING PROVISIONS AT THE ATS AND THE GENERATOR CONTROLLER.
- THE CONTRACTOR SHALL HIRE A THIRD-PARTY STRUCTURAL ENGINEER CURRENTLY REGISTERED IN THE STATE OF WASHINGTON TO DESIGN SUPPORTS FOR GENERATOR/SUBBASE TANK PER CODE AND LOCAL AHJ REQUIREMENTS. THE STRUCTURAL ENGINEER SHALL PROVIDE DRAWINGS AND CALCULATIONS STAMPED AND SIGNED. SEE SPECIFICATIONS FOR ADDITION REQUIREMENTS.
- THE CONTRACTOR SHALL HIRE A FACTORY SERVICE REPRESENTATIVE TO START UP, TEST, AND COMMISSION THE GENERATOR AND ATS. THIS SCOPE SHALL INCLUDE A MINIMUM 8-HOUR GENERATOR RUNTIME AFTER THE BUILDING IS COMPLETE AND ALL SYSTEMS ARE OPERATIONS. COORDINATE THIS TESTING WITH THE GENERAL CONTRACTOR AND ARCHITECT. SEE SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS.
- PROVIDE NEW FEEDERS FROM THE (E) CT CABINET TO THE NEW ATS AND BACK TO THE (E) MAIN BUSSED GUTTER.
- PROVIDE NEW MAIN DISCONNECT SWITCH AND PANELBOARD.
- PROVIDE NEW FEEDERS FROM THE (E) CT CABINET TO THE NEW ATS AND BACK TO THE (E) MAIN BUSSED GUTTER.  
  
PROVIDE NEW GROUNDING CONNECTIONS FROM NEW SERVICE EQUIPMENT TO EXISTING GROUNDING ELECTRODE SYSTEM. GROUNDING SIZE TO BE #1/0 OR AS REQUIRED BY CODE. CONTRACTOR TO VERIFY CONFIGURATION OF EXISTING SYSTEM AND MODIFY AS NEEDED TO COMPLY WITH CURRENT CODE REQUIREMENTS PER NEC 250.50.

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SNOHOMISH, WA 98290

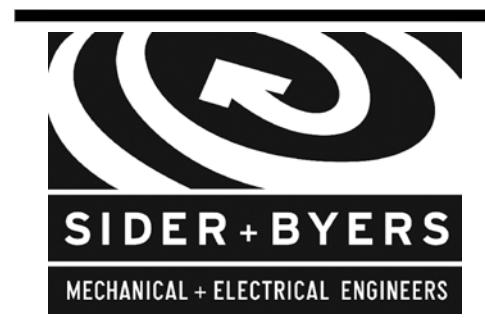
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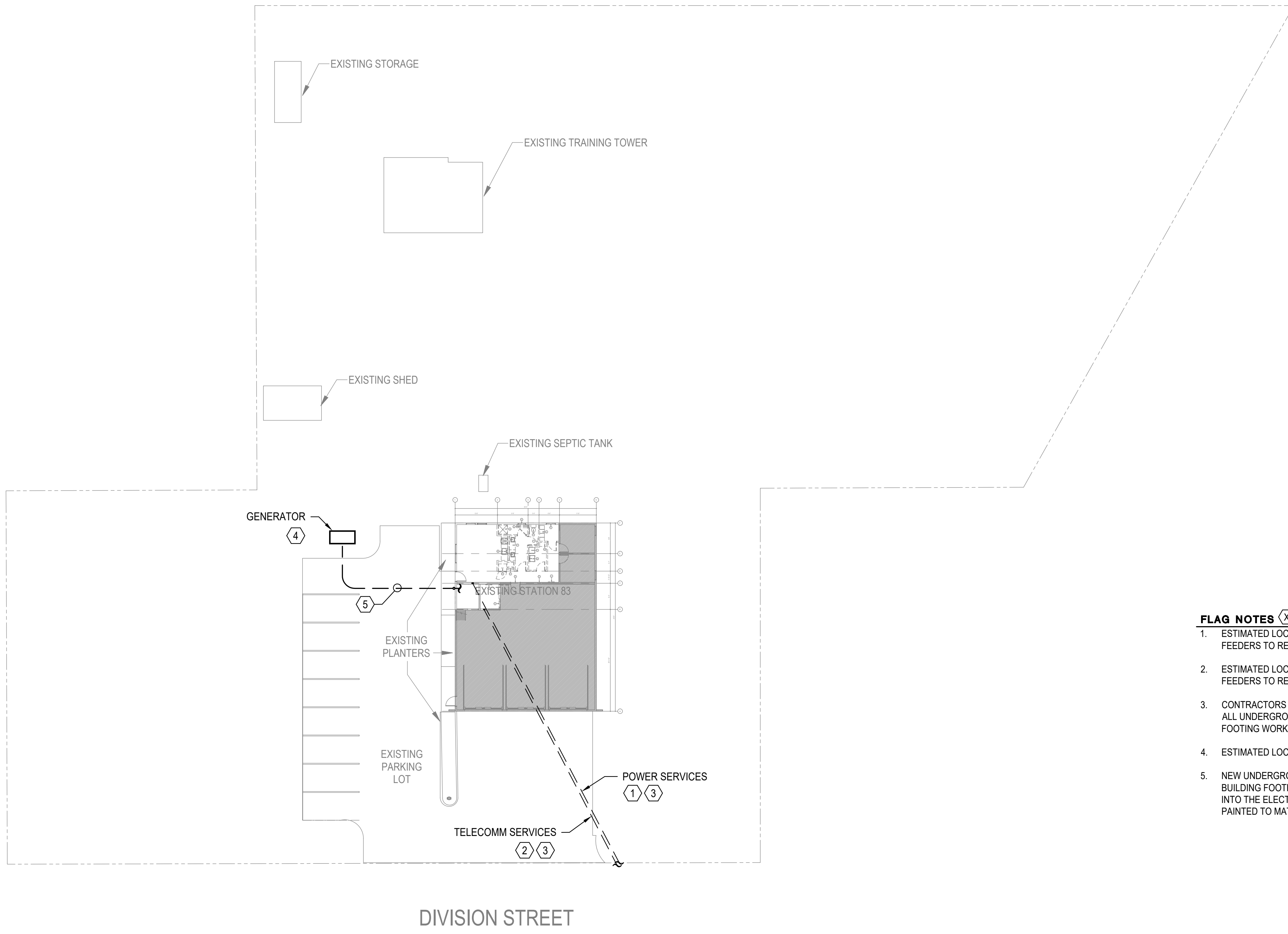
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- FLAG NOTES (X):**
- ESTIMATED LOCATION OF EXISTING UNDERGROUND ELECTRICAL SERVICE FEEDERS TO REMAIN.
  - ESTIMATED LOCATION OF EXISTING UNDERGROUND TELECOM SERVICE FEEDERS TO REMAIN.
  - CONTRACTORS TO HIRE UTILITY LOCATE SERVICES TO VERIFY LOCATIONS OF ALL UNDERGROUND CONDUITS PRIOR TO EXCAVATING FOR STRUCTURAL FOOTING WORK.
  - ESTIMATED LOCATION OF NEW PAD MOUNTED DIESEL GENERATOR.
  - NEW UNDERGROUND FEEDERS FROM NEW GENERATOR ACROSS SITE TO BUILDING FOOTPRINT. CONDUITS TO BE RUN UP THE BUILDING EXTERIOR AND INTO THE ELECTRICAL MEZZANINE IN THE APP BAY. NEW CONDUITS TO BE PAINTED TO MATCH BUILDING FACADE.

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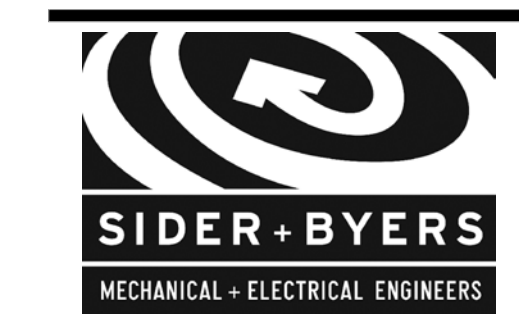
SITE PLAN  
 ELECTRICAL

SHEET #

**E10.01**

**SITE PLAN - ELECTRICAL**  
 SCALE: 1"=20'-0"

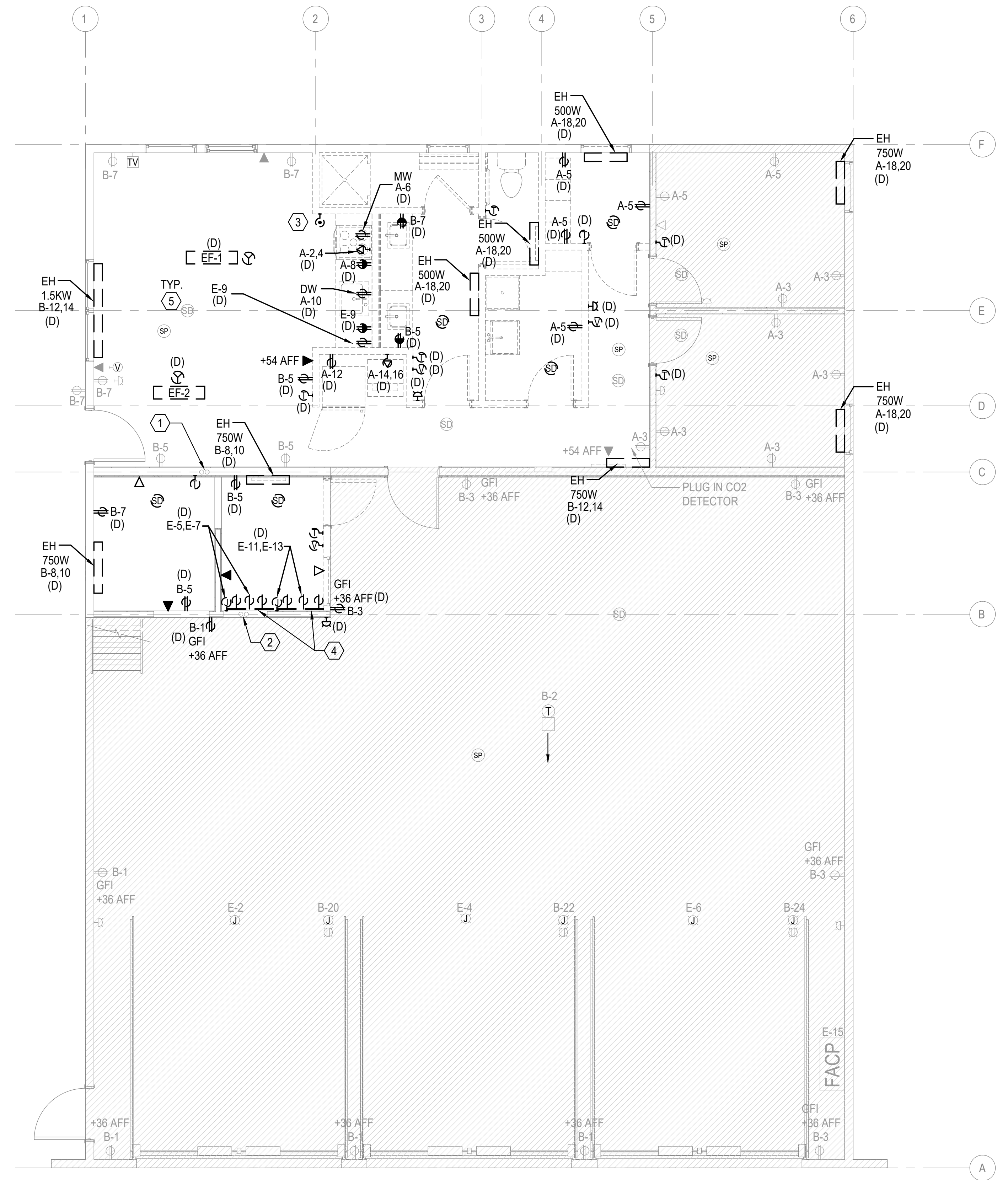
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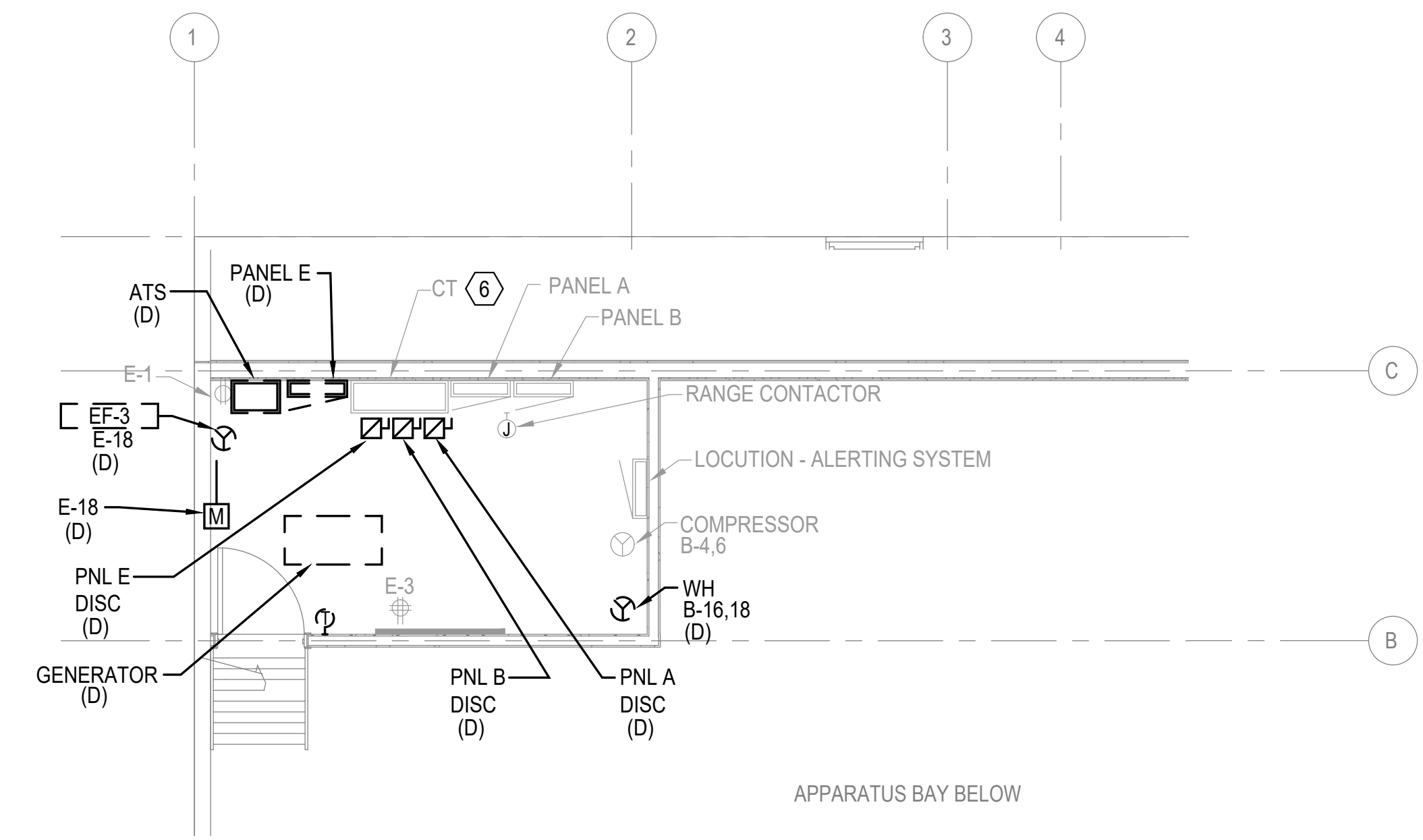
**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 13717 DIVISION ST.  
 SNOHOMISH, WA 98290

**FLAG NOTES (X):**

- ESTIMATED LOCATION OF EXISTING UNDERGROUND ELECTRICAL SERVICE FEEDERS TO REMAIN.
- ESTIMATED LOCATION OF EXISTING UNDERGROUND TELECOM SERVICE FEEDERS TO REMAIN.
- RANGE RESET PUSHBUTTON, REPLACE WITH NEW PUSHBUTTON. LOCATION TO BE COORDINATED WITH OWNER AND ARCHITECT.
- MULTI-OUTLET STRIP RECEPTACLES TO BE REMOVED.
- REMOVE LOW VOLTAGE AND FIRE ALARM DEVICES AS NEEDED IN SPACES BEING ALTERED. REPLACE WITH NEW PER CODE, OR AS DIRECTED BY OWNER OR ARCHITECT.
- CT TO REMAIN, REMOVE SERVICE DISCONNECTIONS. SEE NEW FLOOR PLAN AND RISER FOR NEW SERVICE DISCONNECTS.



**DEMOLITION FLOOR PLAN - LEVEL 1 - POWER**  
 SCALE: 1/4"=1'-0"



**DEMOLITION FLOOR PLAN - MEZZANINE - POWER**  
 SCALE: 1/4"=1'-0"

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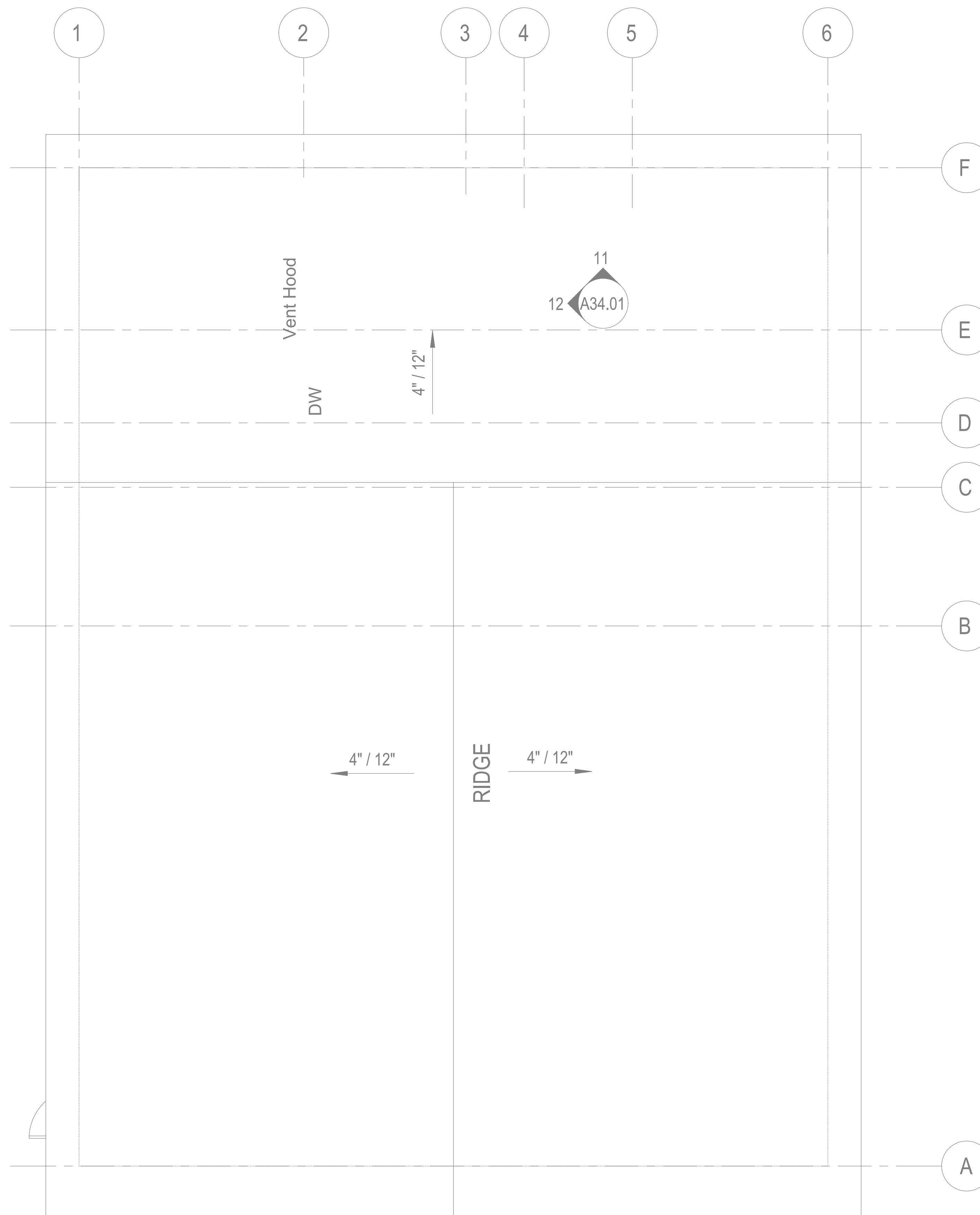
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LEVEL 1 - DEMO PLAN  
 POWER

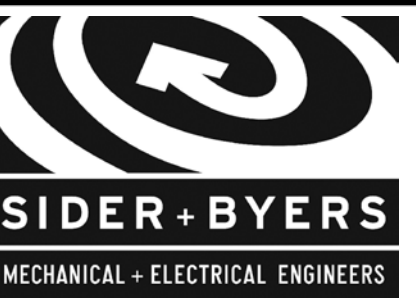
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**E20.01**

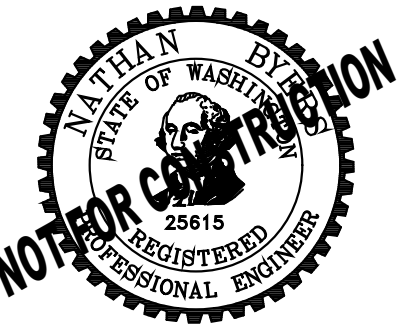
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**DEMOLITION ROOF PLAN - POWER**  
 SCALE: 1/4"=1'-0"



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DEMOLITION ROOF PLAN  
 POWER

SHEET #

**E20.02**



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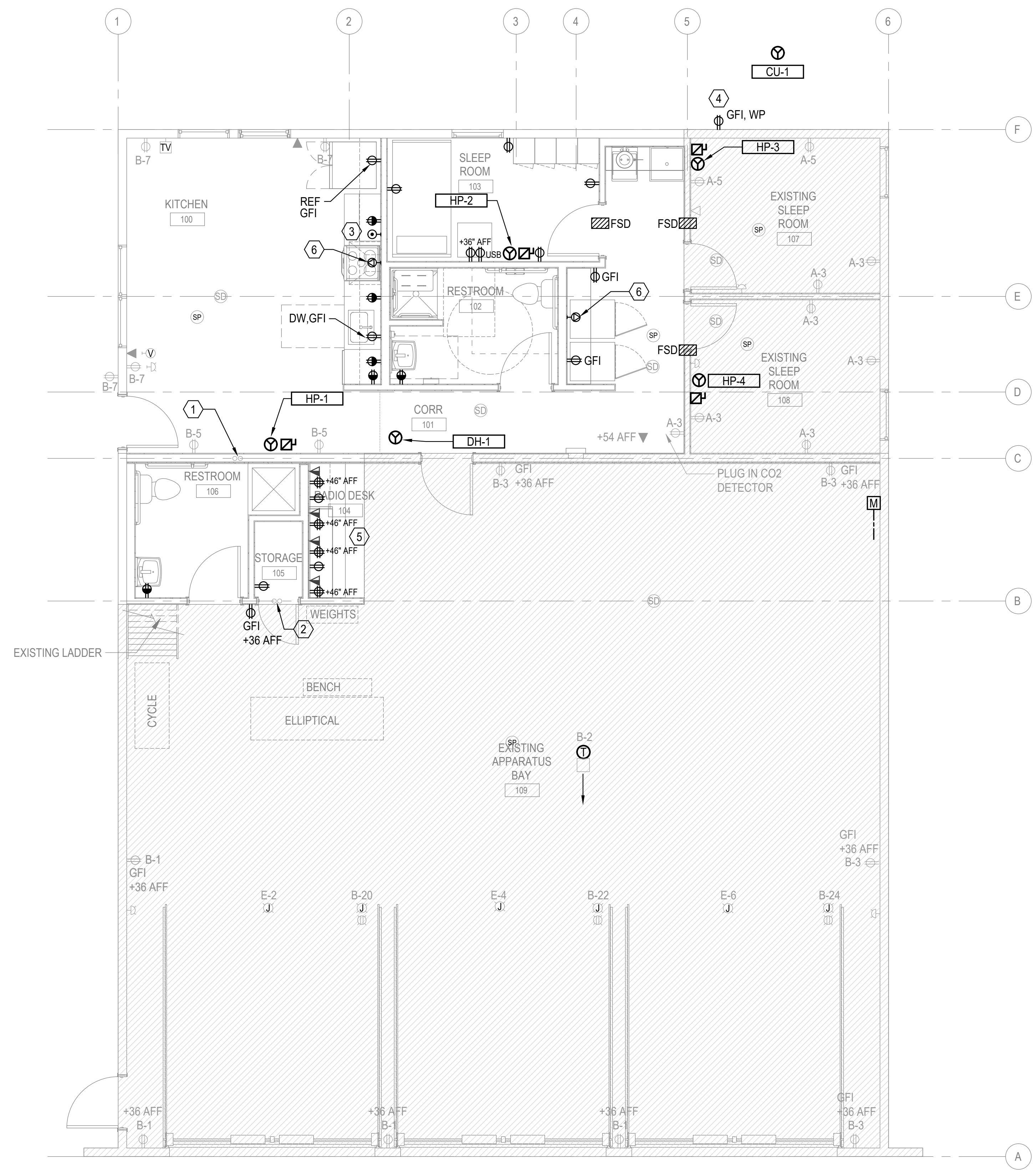
AHJ APPROVAL STAMP

FLOOR PLAN AND  
 MEZZANINE - LEVEL 1  
 POWER

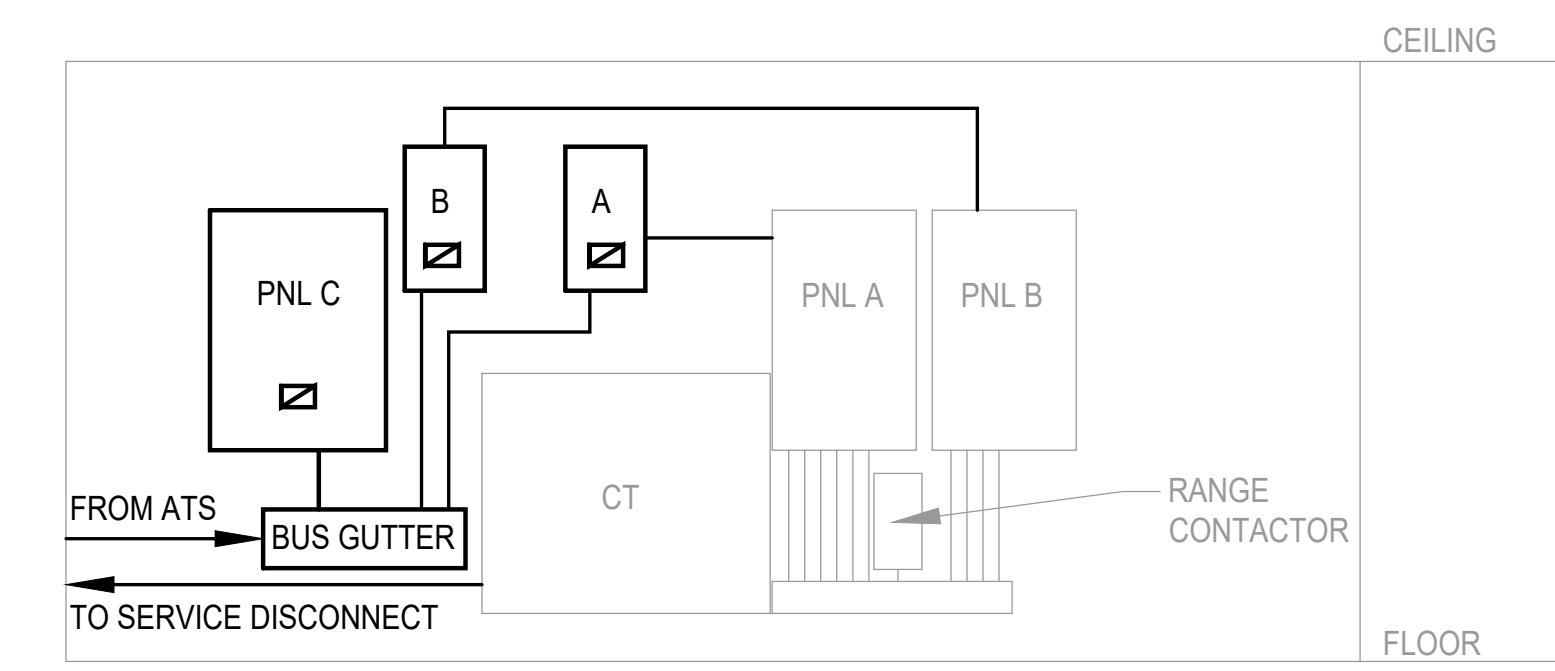
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**E21.01**

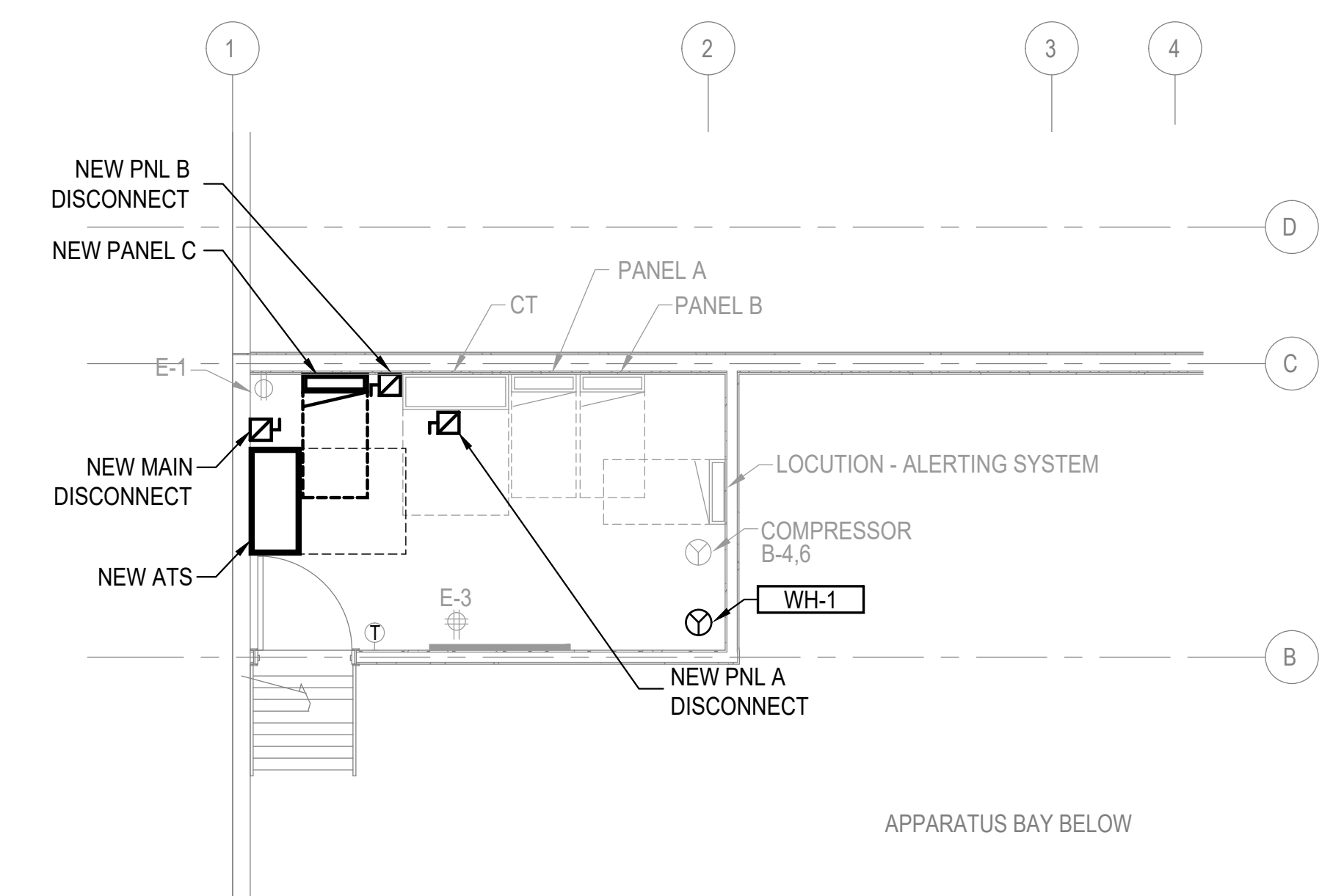
- FLAG NOTES (X):**
- ESTIMATED LOCATION OF EXISTING UNDERGROUND ELECTRICAL SERVICE FEEDERS TO REMAIN.
  - ESTIMATED LOCATION OF EXISTING UNDERGROUND TELECOM SERVICE FEEDERS TO REMAIN.
  - REVISE EXISTING WIRING AND CONNECT TO NEW RANGE RESET PUSHBUTTON. LOCATION TO BE COORDINATED WITH OWNER AND ARCHITECT.
  - INSTALL RECEPTACLES WITHIN 25 FT OF ALL MECHANICAL EQUIPMENT. FIELD VERIFY EXACT LOCATIONS WITH MECHANICAL CONTRACTOR.
  - COORDINATE QUANTITY, TYPE, AND LOCATION OF RECEPTACLES AND DATA CONNECTIONS.
  - RECEPTACLE TO BE SERVED BY GFCI BREAKER, PER 2020 NEC 210.8(B).



**FLOOR PLAN - LEVEL 1 - POWER**  
 SCALE: 1/4"=1'-0"

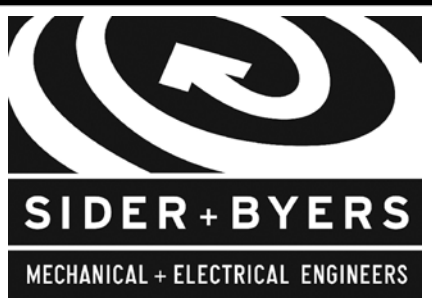


**MEZZANINE NORTH WALL - EQUIPMENT ELEVATION PLAN**  
 N.T.S.



**FLOOR PLAN - MEZZANINE - POWER**  
 SCALE: 1/4"=1'-0"

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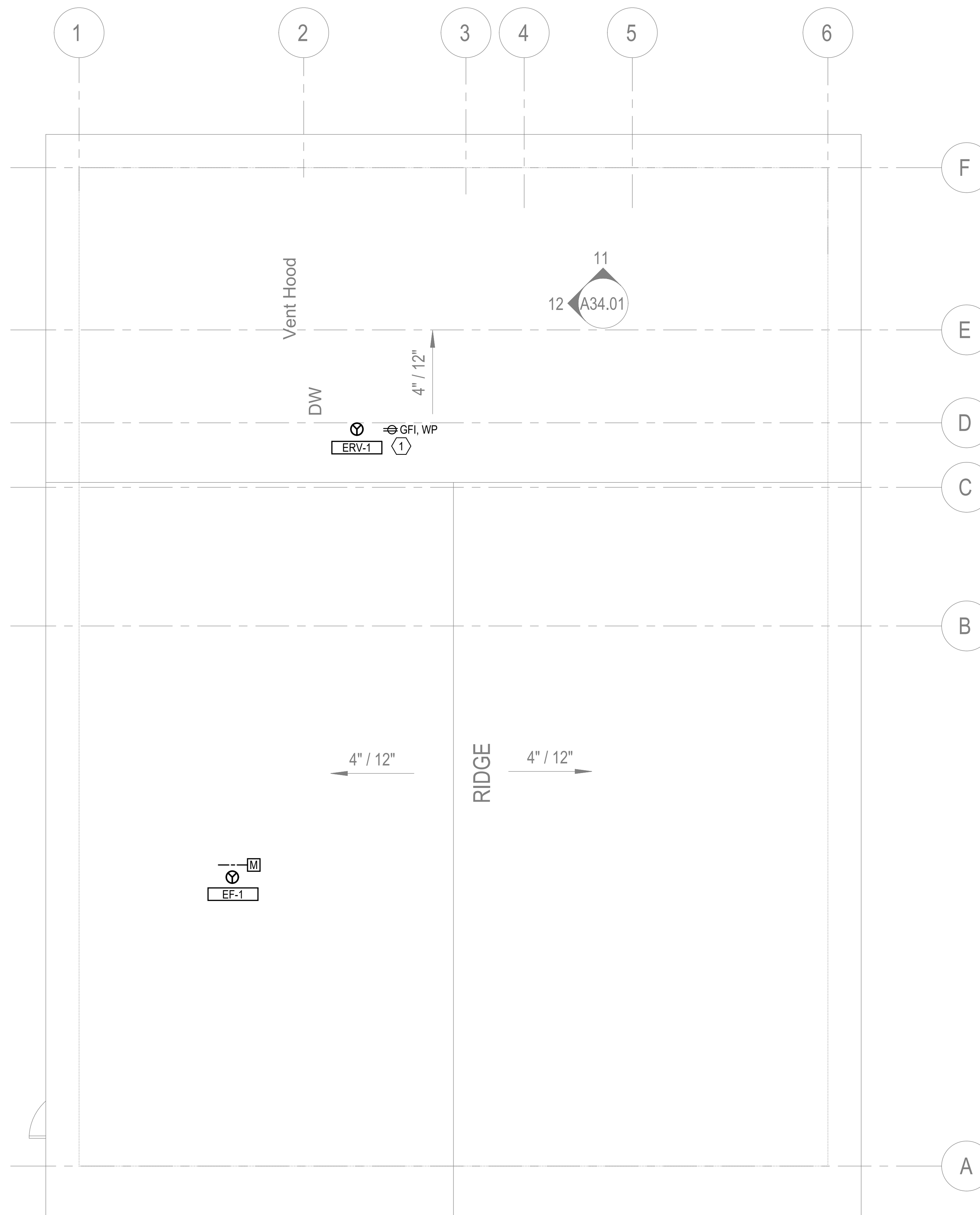
ROOF PLAN  
 POWER

SHEET #

**E21.02**

**FLAG NOTES (X):**

1. INSTALL RECEPTACLES WITHIN 25 FT OF ALL MECHANICAL EQUIPMENT. FIELD VERIFY EXACT LOCATIONS WITH MECHANICAL CONTRACTOR.



**ROOF PLAN - POWER**  
 SCALE: 1/4"=1'-0"



**STATION 83**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
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LUMINAIRE SCHEDULE										
MARK	DESCRIPTION	LAMP / LUMENS COLOR TEMP CRI	BALLAST / DRIVER INFORMATION	TOTAL WATTS	VOLT	MOUNTING	BUG RATING	MANUFACTURER	CATALOG NUMBER (SEE NOTES: 1, 2, 3)	NOTES
L1	LED STRIP LIGHT, 3-FT LENGTH, SURFACE OR CHAIN HUNG, ACRYLIC DIFFUSER	2000 LUMENS 4000K 80+	ELECTRONIC	15.0	120V	SURFACE				
L2	WALL MOUNTED VANITY LIGHT, 4-FT LENGTH, FROSTED ACRYLIC DIFFUSER	3000 LUMENS 4000K 80+	ELECTRONIC	20.0	120V	WALL				
L3	WALL MOUNTED VANITY LIGHT, 3-FT LENGTH, FROSTED ACRYLIC DIFFUSER	2000 LUMENS 4000K 80+	ELECTRONIC	15.0	120V	WALL				
L4	SURFACE MOUNTED ARCHITECTURAL LINEAR LED FIXTURE, FROSTED DIFFUSER	3000 LUMENS 4000K 80+	0-10V DIMMING	20.0	120V	SURFACE				
L5	SURFACE MOUNTED LED UNDERCABINET FIXTURE	200 LUMENS/FT 4000K 80+	ELECTRONIC	2.5 W/FT	120V	SURFACE				
L6	SURFACE MOUNTED LED TAPE FIXTURE IN SURFACE MOUNTED ALUMINUM EXTRUSION W/FROSTED DIFFUSER	400 LUMENS/FT 4000K 80+	ELECTRONIC	4.5 W/FT	120V	SURFACE				
RL1	RECESSED DOWNLIGHT, LED SOURCE, 4 INCH APERTURE, LENSED, 45 DEGREE BEAM SPREAD, WET LABEL	1000 LUMENS 4000K 80+	0-10V DIMMING	10.0	120V	RECESSED				
S1	WALL MOUNTED SCONCE WITH INTEGRAL ON/OFF SWITCH	500 LUMENS 3000K 80+		10.0	120V	WALL				
X1	WALL MOUNTED, SINGLE-FACE EXIT SIGN TO MATCH EXISTING PROVIDE WITH SEALED, MAINTENANCE-FREE LEAD ACID BATTERY, ALUMINUM FACE, GREEN LETTERS			4.3	277V	VARIOUS				
X2	CEILING MOUNTED, DOUBLE-FACE EXIT SIGN TO MATCH EXISTING PROVIDE WITH SEALED, MAINTENANCE-FREE LEAD ACID BATTERY, ALUMINUM FACE, GREEN LETTERS			4.3	277V	VARIOUS				4

- NOTES:
1. PROVIDE ALL PARTS, COMPONENTS, AND HARDWARE TO CONSTITUTE A COMPLETE INSTALLATION WITH OPTIONS INDICATED IN LUMINAIRE SCHEDULE. CATALOG NUMBERS FOR SUCH ITEMS ARE NOT INCLUDED IN SCHEDULE ABOVE.
  2. COORDINATE ALL COLORS / FINISHES WITH ARCHITECT.
  3. WHERE SWITCHING OF EMERGENCY LUMINAIRES IS INDICATED ON THE PLANS, PROVIDE UL 924 BYPASS DEVICES PER CODE REQUIREMENTS.
  4. SEE LIGHTING PLANS FOR MOUNTING AND FACES / ARROWS AT EACH LOCATION.
  5. SEE LIGHTING PLANS FOR MOUNTING.
  6. CONFIRM ALL CEILING TYPES WITH ARCHITECT.

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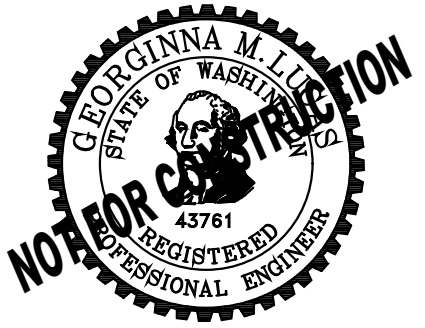
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LIGHTING FIXTURE  
 SCHEDULE &  
 ENERGY CODE FORMS

SHEET #

**E30.00**





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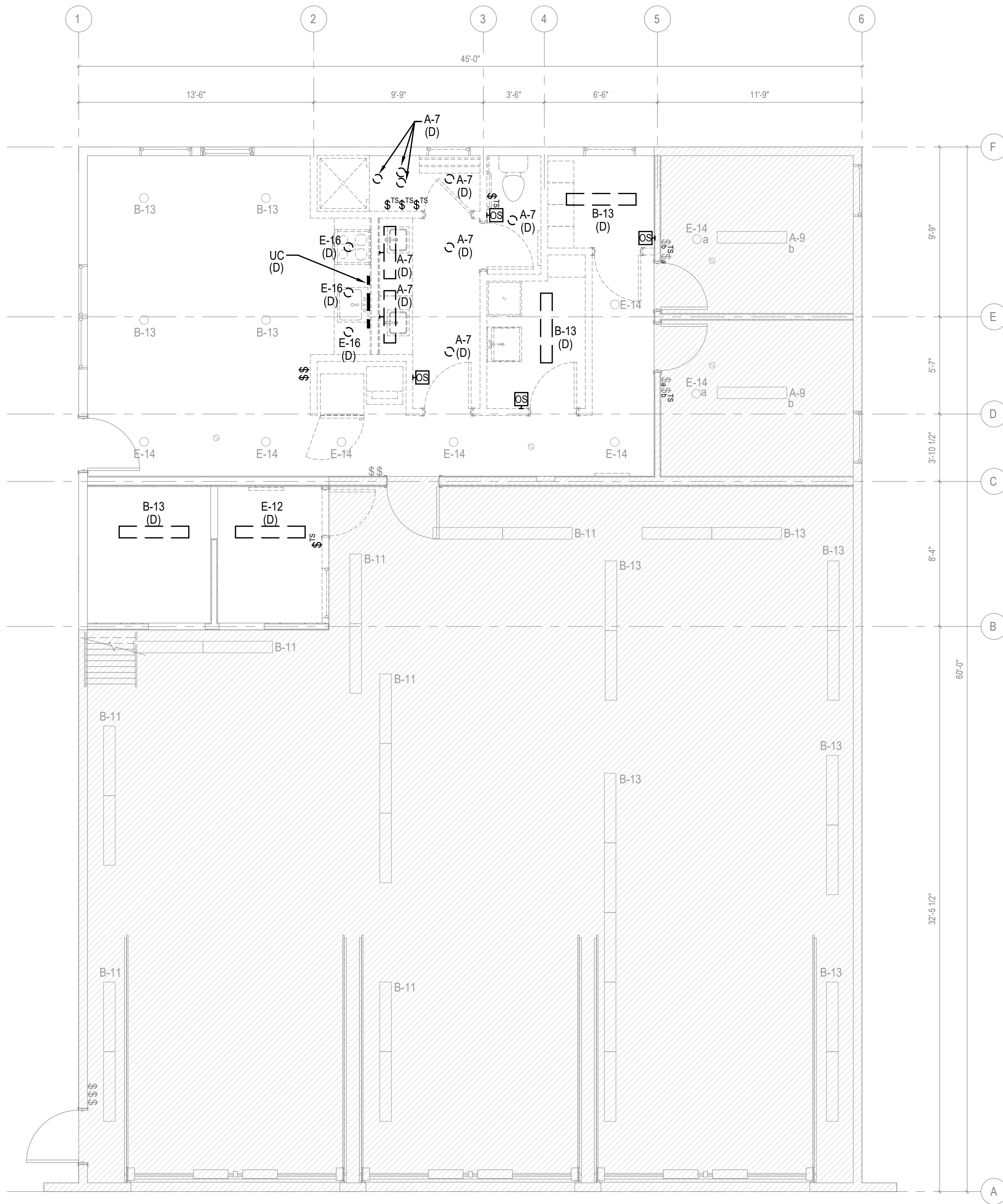
REVISION SCHEDULE	

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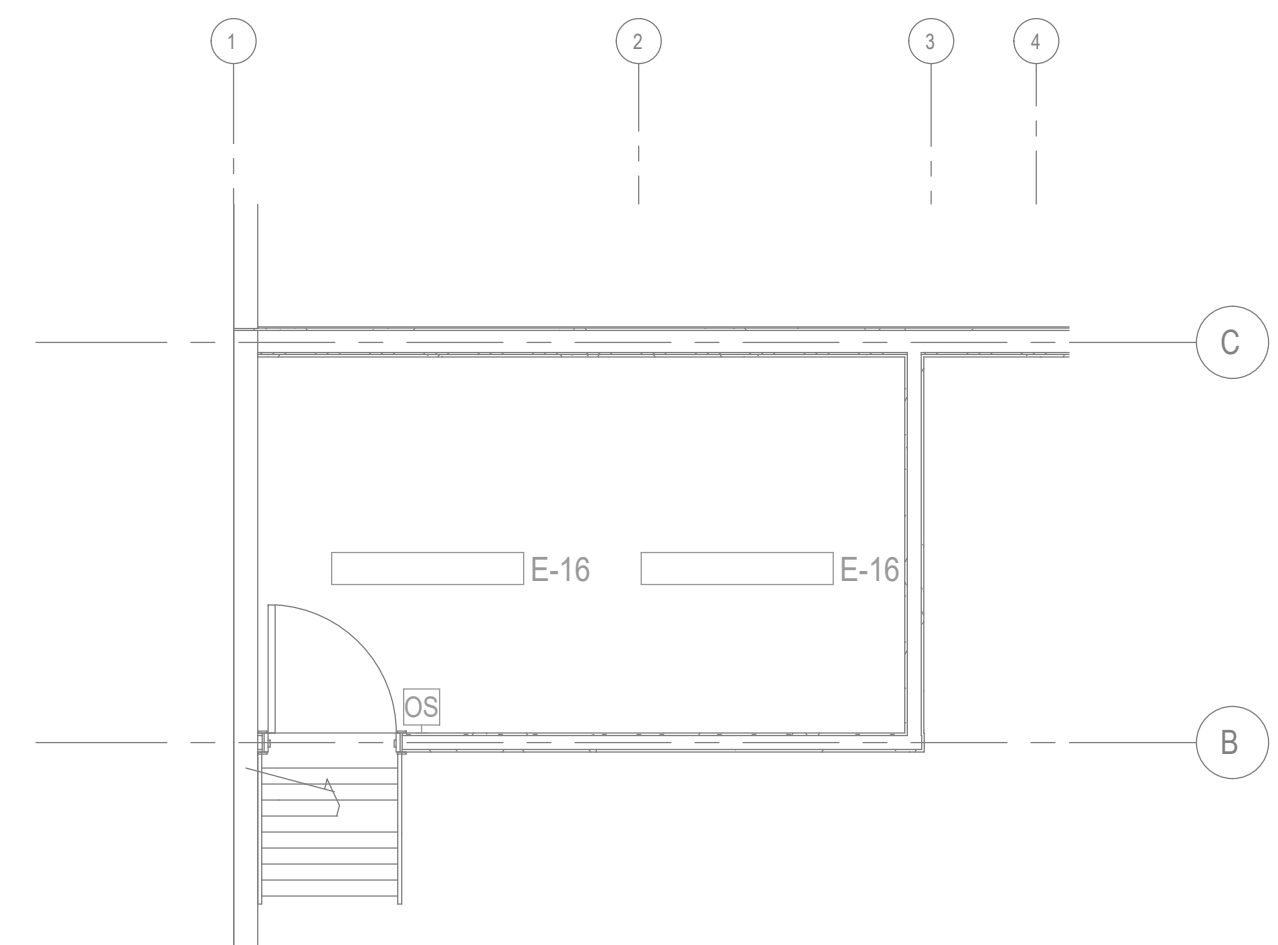
LEVEL 1 - DEMO PLAN  
 LIGHTING PLAN

SHEET #

**E30.01**

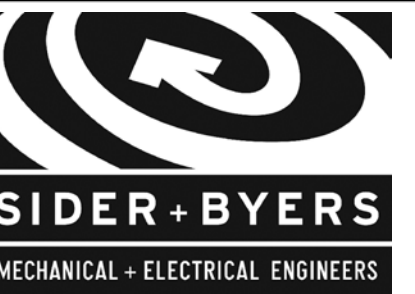


**DEMOLITION FLOOR PLAN - LEVEL 1 - LIGHTING**  
 SCALE: 1/4"=1'-0"

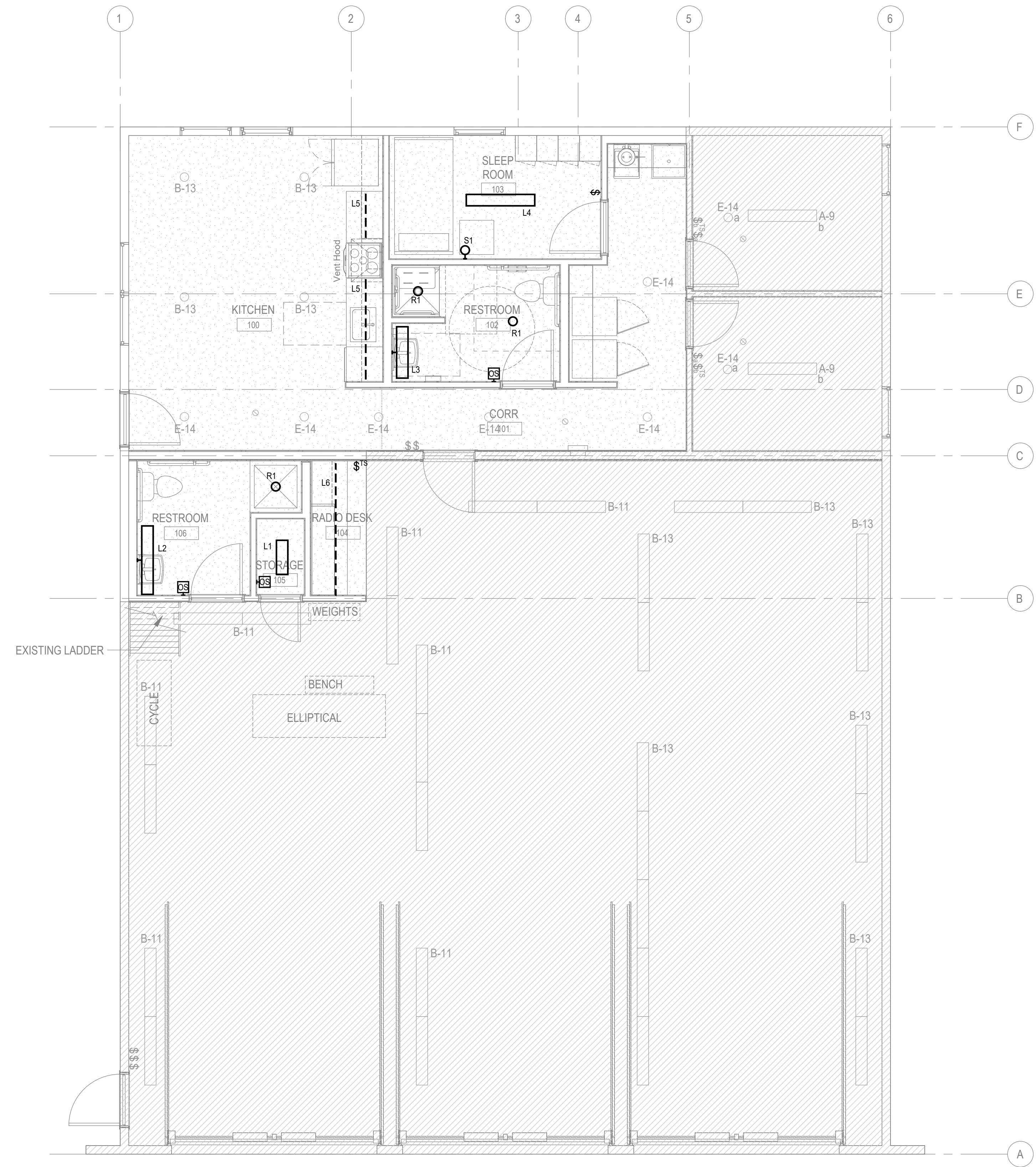


**DEMOLITION FLOOR PLAN - MEZZANINE - LIGHTING**  
 SCALE: 1/4"=1'-0"

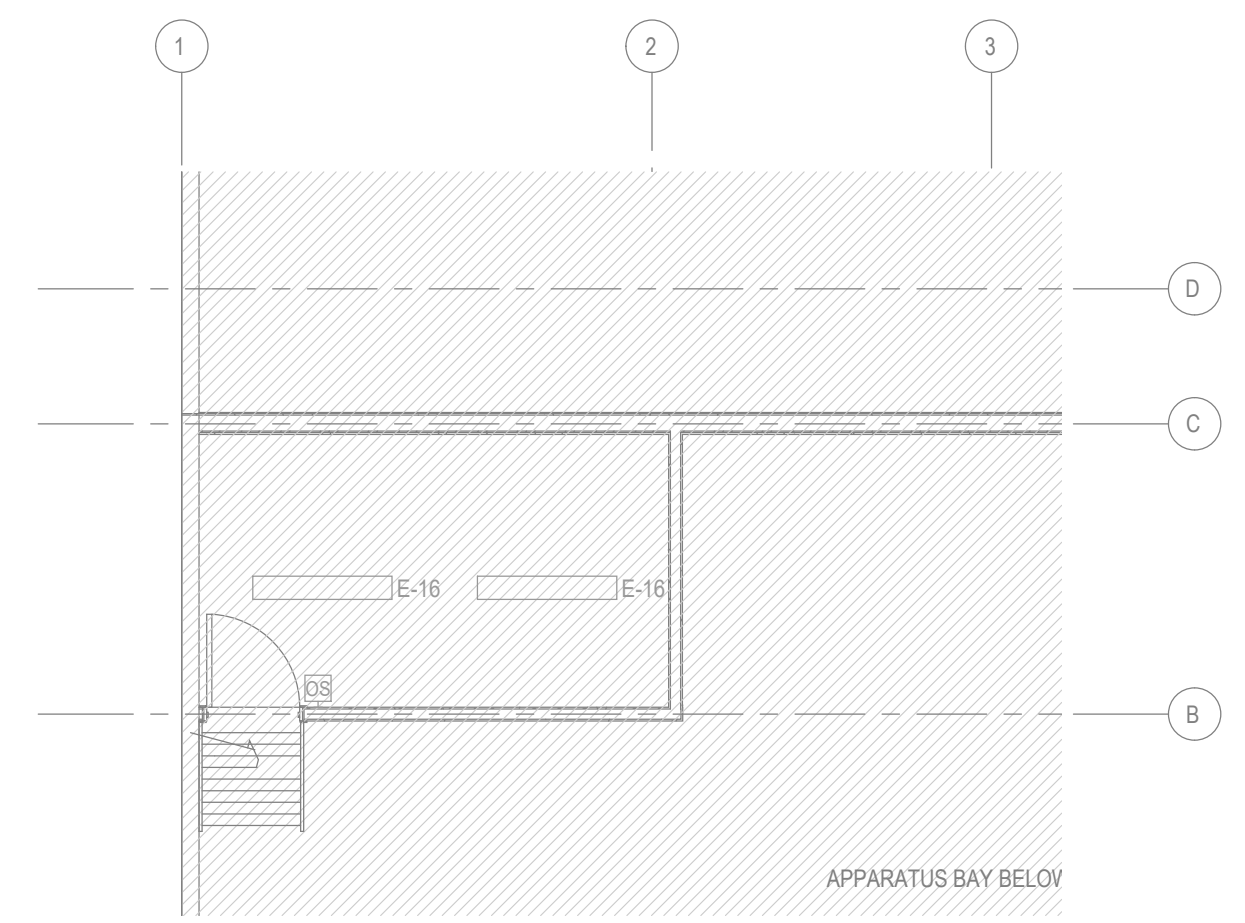
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**FLOOR PLAN - LEVEL 1 - LIGHTING**  
SCALE: 1/4"=1'-0"



**FLOOR PLAN - MEZZANINE - LIGHTING**  
SCALE: 1/4"=1'-0"

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FLOOR PLAN  
- LEVEL 1 LIGHTING

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**E31.01**

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+1 253 596 0059 Fax

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Date: June 25, 2021  
 To: Chief Kevin O'Brien / Snohomish County Fire District #7  
c/o Snohomish Regional Fire and Rescue  
 From: Teresa Patton & Don Moody/CBRE, Inc.  
***DELIVERY OF LISTING DOCUMENTS***  
***Snohomish County Fire District #7 (5 parcels):***  
***1) 953 Village Way, Monroe, WA 98272 (Admin. Bldg.; Parcel 00776300002500);***  
***2) 10510 206th SE, Snohomish, WA 98296 (SFR, Built 1980; Parcel 27061900301000);***  
***3) 27061900300100 (19.97 acres, vacant land);***  
***4) 27061900300200 (0.22 acres, vacant land);***  
 Subject: ***5) 27061900300300 (30.22 acres, vacant land).***

Enclosed for your review and/or signature are the following documents:

- Exclusive Sales Listing Agreement
- Sale/Lease Disclosures Form
- "The Law of Real Estate Agency" pamphlet. (Washington State law requires all brokers to deliver a copy of the pamphlet in every transaction.)

Additional documents required for sale listings:

- FIRPTA Certificate (CBA Form 22E) (3)
- Seller Disclosure Statement – Commercial Property (CBA Form 17) (2)
- Seller Disclosure Statement – Improved Property (CBA Form 17) (1)

Thank you for your assistance in this matter, and if you have any questions, please do not hesitate to call.

CBRE, INC.

Teresa Patton  
+1 253 596 0043

Don Moody  
+1 253 596 0045

Enclosures

COMMERCIAL REAL ESTATE SERVICES



CBRE, Inc.  
Advisory & Transaction Services

1201 Pacific Avenue  
Suite 1502  
Tacoma, WA 98402-4322

June 25, 2021

+1 253 572 6355 Tel  
+1 253 596 0059 Fax

**BY ELECTRONIC MAIL**

www.cbre.com

Snohomish County Fire District #7  
c/o Snohomish Regional Fire and Rescue  
Attention: Chief Kevin O'Brien  
953 Village Way  
Monroe, WA 98272

**RE: *EXCLUSIVE SALES LISTING AGREEMENT  
Snohomish County Fire District #7 (5 parcels):***  
***1) 953 Village Way, Monroe, WA 98272 (Admin. Bldg.; Parcel 00776300002500);***  
***2) 10510 206th SE, Snohomish, WA 98296 (SFR, Built 1980; Parcel 27061900301000);***  
***3) 27061900300100 (19.97 acres, vacant land);***  
***4) 27061900300200 (0.22 acres, vacant land);***  
***5) 27061900300300 (30.22 acres, vacant land). with abbreviated legal descriptions on Exhibit B***  
***("Property")***

Dear Chief O'Brien:

Thank you for selecting CBRE, Inc. ("CBRE") to represent you. The terms of our engagement are contained in this agreement ("Agreement").

1. This Agreement shall terminate one year after the above date, after which time this Agreement shall automatically convert to a Month-to-Month Agreement cancellable by either party with thirty (30) days prior written notice ("Term").
2. During the Term, you appoint us your exclusive agent with the right to list and market the Property for sale and to negotiate agreements for the sale of the Property (which includes portions thereof). If, during the Term, the Property is removed from the market because escrow is opened or an offer to purchase the Property is accepted, and if the sale is not consummated for any reason, then the Term will be extended by the longer of the number of days that (i) escrow was open or (ii) the Property was removed from the market, but in no event more than 180 calendar days in the aggregate.
3. **Agency Disclosure.** We will commit the appropriate number of qualified and licensed professionals to this engagement. Your "Listing Team" (also known as "Designated Agents" in states where applicable) is comprised of Teresa Patton & Don Moody of CBRE, Inc. We will have the right to change members of the Listing Team as necessary and appropriate. The Listing Team shall owe you duties of trust, confidence and loyalty. The Listing Team are your designated agents to the exclusion of all of CBRE's other licensees. All other CBRE licensees shall be referred to as "Non-Listing Team Agents" and shall be considered Cooperating Brokers. You acknowledge that we are an international brokerage firm and that we may represent prospective purchasers. You hereby consent to our representation of such prospective purchasers by Non-Listing Team Agents and the dual agency created in CBRE's designated broker and any managing broker responsible for the supervision of both the Listing Team and the Non-Listing Team Agents. You acknowledge that Non-Listing Team Agents owe duties of trust, confidence and loyalty exclusively to their clients. In the event that the Listing Team, or any member thereof, has a potential conflict of interest (such as a Listing Team member proposing to act for a potential purchaser as a dual agent), then we will disclose the conflict to you and obtain your written consent to the conflict in advance of any

negotiations with that potential purchaser. The Listing Team and Non-Listing Team Agents shall not disclose the confidential information of one principal to the other.

4. We will offer the Property at an initial listing price acceptable to you. However, it is your right to: (a) approve, modify, reject or disapprove any and all proposals and offers as well as any prospective purchasers for the Property and (b) adjust the terms and conditions of any offer made, including but not limited to, adjusting the Property's listing price.
5. We will work with you to create and implement a sales strategy for the Property, including preparation of appropriate and customary marketing materials (such as an offering brochure). In developing the strategy, we will rely on (without requirement to verify) any information provided to us by you, your agents, affiliates and/or any of the Property's managers. However, we will not issue any written marketing materials without your prior written approval. Further, you authorize us to place one or more signs on the Property as we deem appropriate. You agree to reimburse us for reasonable out-of-pocket marketing expenses approved by you, up to a maximum of No Dollars (\$0.00). Reimbursement is due upon the receipt of an invoice.
6. The success of this engagement relies, in part, on cooperation and communication between us. Therefore, you agree to: (i) provide us with all available information to assist us in marketing the Property; (ii) immediately refer to us all purchase inquiries for the Property; and (iii) conduct all negotiations with prospective purchasers exclusively through us.
7. You represent that you either are the fee owner of or otherwise have control over the Property. You further represent that you have full authority to enter into this Agreement without violating anyone else's rights, or any other agreements or contractual obligations.
8. We will present all offers to you and assist you in developing and negotiating counteroffers until a purchase and sale agreement ("PSA") is signed and all contingencies are satisfied or waived. You agree that you and/or your legal counsel are solely responsible for determining the legal sufficiency of the documents related to this engagement and the tax consequences of any transaction. You are also responsible for evaluating any offers and determining with whom you will negotiate or enter into a transaction. While we may assist you in gathering reasonably available information, we cannot represent or warrant the creditworthiness of any prospect and/or their ability to satisfy their obligations under a PSA. All final business and legal decisions shall be made solely by you. Notwithstanding any designation of us as "agent" in this Agreement, we will have no right, power, or authority to enter into any agreement with any prospective purchaser, real estate broker, or any other person in the name of, on behalf of, or otherwise binding upon you.
9. We will earn (and you agree to pay) a commission in accordance with this Agreement and the attached Commission Schedule (Exhibit "A") if either of the following occur:
  - (a) during the Term, you sell the Property to a purchaser, whether procured by us, you or anyone else; or
  - (b) within one hundred twenty (120) days after the expiration of the Term or after the Agreement otherwise terminates (the "Post-Term"), the Property is sold to, or negotiations continue, resume or commence and thereafter continue leading to a sale of the Property to any person or entity (including his/her/its successors, assigns or affiliates) with whom, during the Term, CBRE either negotiated (either directly or through another broker or agent) or to whom the Property was submitted during the Term ("Existing Prospect"). You agree that CBRE is authorized to continue negotiations with Existing Prospects, and we will submit to you a list of such Existing Prospects no later than fifteen (15) business days following the expiration or termination of the Term; provided, however, that if a written offer has been submitted prior to said expiration or termination date, then it shall not be necessary to include the offeror's name on the list.
10. You agree that we are authorized to cooperate with and, if appropriate, share our commission with "Cooperating Brokers" (such as a broker representing a purchaser). We will be responsible for

paying the fee or commission due to the Cooperating Broker (if any) provided the Cooperating Broker: (i) represents the prospective purchaser pursuant to a written agreement, a copy of which is furnished to us prior to the execution of the transaction; (ii) is properly licensed; and (iii) executes and delivers to us an acceptable cooperating brokerage agreement. Market conditions may exist whereby the Cooperating Broker receives an above-standard fee and/or broker bonus. If so, with your written approval our commission may be increased by (and you agree to pay) an amount such that we receive no less than 50% of the total fee in accordance with the Commission Schedule.

11. Questions regarding environmental and zoning issues may arise during the course of our representation. CBRE is not obligated to perform, and has not made any investigation of the physical conditions or zoning issues relating to the Property. You agree to disclose to us and allow us to disclose to prospective purchasers everything you know (after reasonable inquiry by you) regarding present and future property issues including, but not limited to, structural, mechanical, hazardous materials, zoning and environmental matters affecting the Property and/or the Property's condition.
12. If the Property becomes the subject of foreclosure proceedings before the expiration of the Term, then in our sole and absolute discretion we may: (a) suspend this Agreement until we may elect to reinstate it or (b) terminate this Agreement and enter into a listing agreement with any receiver, party initiating foreclosure, party purchasing the Property at a foreclosure sale, or any other third party.
13. While we are confident that our relationship will be mutually satisfactory, if there is a dispute between us, then we agree to resolve it subject to the following:
  - (a) if either party institutes a legal proceeding against the other party relating to this Agreement, the prevailing party shall recover from the non-prevailing party all of its (i) reasonable attorneys' fees and costs, (ii) expert-related fees and costs and (iii) other related expenses. All past due amounts shall bear interest at twelve percent (12%) per annum or the maximum rate permitted in the state in which the Property is located. No party will be entitled to punitive, special and/or consequential damages, and we each waive all rights to and claims for relief other than for compensatory damages; and
  - (b) **WHERE PERMITTED BY LAW, WE EACH KNOWINGLY AGREE TO WAIVE ANY AND ALL RIGHTS TO HAVE A DISPUTE ON ANY MATTER RELATING TO, OR ARISING FROM THIS AGREEMENT DETERMINED BY A JURY.**
14. You and CBRE agree to comply with all applicable laws, regulations, codes, ordinances and administrative orders. Further, we both acknowledge that: (a) it is illegal to refuse to display or lease or sell to or from any person because of one's membership in a protected class, *e.g.*: race, color, religion, national origin, sex, ancestry, age, marital status, physical or mental handicap, familial status or any other class protected by applicable law and (b) the Property will be offered in compliance with all applicable anti-discrimination laws.
15. This Agreement is our entire agreement and supersedes all prior understandings between us regarding this engagement and is governed by the laws of the state where the Property is located, without regard to its conflict of laws principles. This Agreement will be binding and inure to the benefit of our lawful representatives, heirs, successors, designees and assignees. It may not be altered or terminated except in a writing signed by both you and CBRE. Neither party's failure to exercise any of its rights under this Agreement will relieve the other party of its obligations hereunder. Nothing herein is or may be deemed a waiver or full statement of any of our rights or remedies, whether at law or in equity, all of which are expressly reserved. If any provision of this Agreement is unenforceable or void under applicable law, the remaining provisions will continue to be binding. This Agreement and the rights, interests or obligations created hereunder will not be assigned by either of the parties without the prior written consent of the other party. We each agree that we have both participated in the negotiation and drafting of this Agreement. You acknowledge that the person signing this Agreement on your behalf has your full authority to execute it. This Agreement will be binding whether signatures are exchanged electronically or by hand, by mail, by fax, by electronic transfer or image, by photocopy or in counterparts.

- 16. You hereby acknowledge receipt of the pamphlet entitled "The Law of Real Estate Agency."
- 17. COVID-19 Acknowledgement. The outbreak of the Novel Coronavirus (COVID-19), declared by the World Health Organization as a global pandemic on March 11, 2020, is causing heightened uncertainty in both local and global market conditions. The full impact of COVID-19 on the economy, capital markets, and ultimately the value of the Property may not be reasonably or fully determinable in the near future. Accordingly, Owner acknowledges that any broker price opinion (also known as a broker's opinion of value) provided with respect to the Property is subject to heightened market uncertainty.

Thank you again for this opportunity. We look forward to working with you.

Very truly yours,

**CBRE, Inc.**  
**Licensed Real Estate Firm**

By: \_\_\_\_\_  
Name: John R. Miller  
Title: Managing Director

**AGREED:**

**Snohomish County Fire District #7**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_



### EXHIBIT A – Commission Schedule

*Sale.* As to sales of real property, CBRE’s commission shall be **four** percent (**4%**) of the gross sales price. Gross sales price shall include any and all consideration received or receivable, in whatever form, including but not limited to assumption or release of existing liabilities. In the event this sale is in connection with a “build to suit” transaction, the commission shall be calculated on the gross sales price plus the gross construction cost of the building to be constructed on the Property. The commission shall be earned and paid on the date title to the Property is transferred to the purchaser; provided, however, that if the transaction involves an installment contract, then payment shall be made upon execution of such contract. In the event you contribute or convey the Property or any interest therein to a corporation, joint venture, partnership, or other business entity, the commission shall be calculated on the fair market value of the Property or the portion thereof that is so transferred, and shall be earned and paid at the time of the contribution or transfer. If you are a partnership, corporation, or other business entity, and an interest in the partnership, corporation or other business entity is transferred, whether by merger, outright purchase or otherwise, in lieu of a sale of the Property, and applicable law does not prohibit the payment of a commission in connection with such sale or transfer, the commission shall be calculated on the fair market value of the Property, rather than the gross sales price, multiplied by the percentage of interest so transferred, and shall be paid at the time of the transfer.

1. *Definitions.* Under this Agreement the terms “sell,” “sale” or “sold” shall mean: (a) an exchange of the Property; (b) the granting of an option to purchase the Property; or (c) any other transfer, conveyance or contribution of a controlling interest in the Property or in the entity which owns the Property, including, but not limited to, situations where you are a corporation, partnership or other business entity and a controlling interest in such corporation, partnership or other business entity is transferred, whether by merger, outright purchase or otherwise, in lieu of a sale of the Property.
2. *Option to Purchase.* If you grant an option to purchase the Property, you agree to pay us a commission in accordance with this Commission Schedule, on the price paid for the option and for any extensions when you receive payment for any such option and/or extensions. If the option is exercised, whether during the Term or after, we will earn a further commission in accordance with this Agreement. Notwithstanding the foregoing, to the extent that all or part of the price paid for the option or any extension thereof is applied to the sales price of the Property, then any commission previously paid by you to us on account of the option payments will be credited against the commission payable to us on account of the exercise of the option.

1.

**EXHIBIT B – Legal Descriptions**

Legal Description:	<b>MAIN STREET VILLAGE BLK 000 D-00 LOT 25</b>		
County:	<b>SNOHOMISH, WA</b>	APN:	<b>007763-000-025-00</b>
Legal Description:	<b>SEC 19 TWP 27 RGE 06LOT 4 OF SP 166 (5-86) REC UND AF NO 8712110367 BEING PTN NE1/4 SW1/4</b>		
County:	<b>SNOHOMISH, WA</b>	APN:	<b>270619-003-010-00</b>
Legal Description:	<b>SEC 19 TWP 27 RGE 06RT-8-9) TH PTN W1/2 SE1/4 NW1/4 LY S &amp; E OF ST HWY &amp; W1/2 NE1/4 SW1/4 LESS STATE HWY</b>		
County:	<b>SNOHOMISH, WA</b>	APN:	<b>270619-003-001-00</b>
Legal Description:	<b>SEC 19 TWP 27 RGE 06 - N 30FT OF W1/2 SE1/4 NE1/4 SW1/4 LESS E 30FT THOF FOR CO RD</b>		
County:	<b>SNOHOMISH, WA</b>	APN:	<b>270619-003-002-00</b>
Legal Description:	<b>SEC 19 TWP 27 RGE 06RT-10-) LOT 3 LESS ST HWY</b>		
County:	<b>SNOHOMISH, WA</b>	APN:	<b>270619-003-003-00</b>



**CBRE**  
 1201 Pacific Ave, Suite 1502  
 Tacoma, WA 98402  
 Phone: 253-572-6355  
 Fax: 253-596-0059

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## CERTIFICATION UNDER THE FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA")

Section 1445 of the U.S. Internal Revenue Code, The Foreign Investment in Real Property Tax Act ("FIRPTA") provides that a buyer of a U.S. real property interest must withhold tax if the Seller is a foreign person, unless an exception in the Act applies. The following information is intended to help the Buyer and Closing Agent determine if tax withholding is required.

Note: The above law applies to foreign corporations, partnerships, trusts, estates and other foreign entities, as well as to foreign individuals. If the Seller is a corporation, partnership, trust, estate or other entity, the terms "I" and "my" as used below means the corporation or other entity. A "real property interest" includes full or part ownership of land and/or improvements thereon; leaseholds; options to acquire any of the foregoing; and an interest in foreign corporations, partnerships, trusts or other entities holding U.S. real estate.

**SELLER CERTIFICATION.** Seller hereby certifies the following:

**PROPERTY.** I am the Seller of real property:  at 953 Village Way (PARCEL 00776300002500) Monroe,  
(address) (city)  
 Washington; or  (if no street address) legally described on the attached.

**CITIZENSHIP STATUS.** I  AM  AM NOT a non-resident alien (or a foreign corporation, foreign partnership, foreign trust, foreign estate or other foreign business entity) for purposes of U.S. income taxation.

**TAXPAYER I.D. NUMBER.** My U.S. taxpayer identification number (e.g. social security number) is:  
 \_\_\_\_\_ .

**ADDRESS.** My home address is: \_\_\_\_\_

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief it is true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

SELLER \_\_\_\_\_ DATE \_\_\_\_\_

SELLER \_\_\_\_\_ DATE \_\_\_\_\_



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**CERTIFICATION UNDER THE  
FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA")**

**BUYER CERTIFICATION** (Fill this in only if the Seller is a non-resident alien).

NOTE: If the Seller is a non-resident alien, and has not obtained a release from the Internal Revenue Service, then the closing agent must withhold 15% of the amount realized from the sale and pay it to the IRS, unless Buyer certifies that one of the statements below are correct:

**Amount Realized is \$300,000 or Less, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, does not exceed \$300,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, there is no withholding and corresponding tax payment to the IRS.

**Amount Realized is More than \$300,000 but does not exceed \$1,000,000, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, exceeds \$300,000 but does not exceed \$1,000,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, closing agent must withhold 10% of the amount realized from sale and pay it to the IRS.

\* (Defined in 11 U.S.C. 267(c)(4). It includes brothers, sisters, spouse, ancestors and lineal descendants).

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief both statements are true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

BUYER \_\_\_\_\_ DATE \_\_\_\_\_



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**CERTIFICATION UNDER THE  
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Section 1445 of the U.S. Internal Revenue Code, The Foreign Investment in Real Property Tax Act ("FIRPTA") provides that a buyer of a U.S. real property interest must withhold tax if the Seller is a foreign person, unless an exception in the Act applies. The following information is intended to help the Buyer and Closing Agent determine if tax withholding is required.

Note: The above law applies to foreign corporations, partnerships, trusts, estates and other foreign entities, as well as to foreign individuals. If the Seller is a corporation, partnership, trust, estate or other entity, the terms "I" and "my" as used below means the corporation or other entity. A "real property interest" includes full or part ownership of land and/or improvements thereon; leaseholds; options to acquire any of the foregoing; and an interest in foreign corporations, partnerships, trusts or other entities holding U.S. real estate.

**SELLER CERTIFICATION.** Seller hereby certifies the following:

**PROPERTY.** I am the Seller of real property:  at 10510 206th SE (PARCEL 27061900301000) Snohomish,  
(address) (city)  
Washington; or  (if no street address) legally described on the attached.

**CITIZENSHIP STATUS.** I  AM  AM NOT a non-resident alien (or a foreign corporation, foreign partnership, foreign trust, foreign estate or other foreign business entity) for purposes of U.S. income taxation.

**TAXPAYER I.D. NUMBER.** My U.S. taxpayer identification number (e.g. social security number) is:  
\_\_\_\_\_ .

**ADDRESS.** My home address is: \_\_\_\_\_

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief it is true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

SELLER \_\_\_\_\_ DATE \_\_\_\_\_

SELLER \_\_\_\_\_ DATE \_\_\_\_\_



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**CERTIFICATION UNDER THE  
FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA")**

**BUYER CERTIFICATION** (Fill this in only if the Seller is a non-resident alien).

NOTE: If the Seller is a non-resident alien, and has not obtained a release from the Internal Revenue Service, then the closing agent must withhold 15% of the amount realized from the sale and pay it to the IRS, unless Buyer certifies that one of the statements below are correct:

**Amount Realized is \$300,000 or Less, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, does not exceed \$300,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, there is no withholding and corresponding tax payment to the IRS.

**Amount Realized is More than \$300,000 but does not exceed \$1,000,000, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, exceeds \$300,000 but does not exceed \$1,000,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, closing agent must withhold 10% of the amount realized from sale and pay it to the IRS.

\* (Defined in 11 U.S.C. 267(c)(4). It includes brothers, sisters, spouse, ancestors and lineal descendants).

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief both statements are true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

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Note: The above law applies to foreign corporations, partnerships, trusts, estates and other foreign entities, as well as to foreign individuals. If the Seller is a corporation, partnership, trust, estate or other entity, the terms "I" and "my" as used below means the corporation or other entity. A "real property interest" includes full or part ownership of land and/or improvements thereon; leaseholds; options to acquire any of the foregoing; and an interest in foreign corporations, partnerships, trusts or other entities holding U.S. real estate.

**SELLER CERTIFICATION.** Seller hereby certifies the following:

**PROPERTY.** I am the Seller of real property:  at Parcel Nos. 27061900300100; 27061900300200 & 27061900300300 (19.97, 0.22 & 30.22 ACRES, RESPECTIVELY) Snohomish, Washington; or  (if no street address) \_\_\_\_\_ (city)

LEGAL DESCRIPTION: SEC 19 TWP 27 RGE 06RT-8-9) TH PTN W1/2 SE1/4 NW1/4 LY S & E OF ST HWY & W1/2 NE1/4 SW1/4 LESS STATE HWY; COUNTY: SNOHOMISH, WA; APN: 27061900300100

LEGAL DESCRIPTION: SEC 19 TWP 27 RGE 06 - N 30FT OF W1/2 SE1/4 NE1/4 SW1/4 LESS E 30FT THOF FOR CO RD; COUNTY: SNOHOMISH, WA; APN: 27061900300200

LEGAL DESCRIPTION: SEC 19 TWP 27 RGE 06RT-10-) LOT 3 LESS ST HWY; COUNTY: SNOHOMISH, WA; APN: 27061900300300

**CITIZENSHIP STATUS.** I  AM  AM NOT a non-resident alien (or a foreign corporation, foreign partnership, foreign trust, foreign estate or other foreign business entity) for purposes of U.S. income taxation.

**TAXPAYER I.D. NUMBER.** My U.S. taxpayer identification number (e.g. social security number) is: \_\_\_\_\_

**ADDRESS.** My home address is: \_\_\_\_\_

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief it is true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

SELLER \_\_\_\_\_ DATE \_\_\_\_\_

SELLER \_\_\_\_\_ DATE \_\_\_\_\_



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**CERTIFICATION UNDER THE  
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**BUYER CERTIFICATION** (Fill this in only if the Seller is a non-resident alien).

NOTE: If the Seller is a non-resident alien, and has not obtained a release from the Internal Revenue Service, then the closing agent must withhold 15% of the amount realized from the sale and pay it to the IRS, unless Buyer certifies that one of the statements below are correct:

**Amount Realized is \$300,000 or Less, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, does not exceed \$300,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, there is no withholding and corresponding tax payment to the IRS.

**Amount Realized is More than \$300,000 but does not exceed \$1,000,000, and Family Residence.** I certify that the total price that I am to pay for the property, including liabilities assumed and all other consideration to the Seller, exceeds \$300,000 but does not exceed \$1,000,000; AND I certify that I or a member of my family\* have definite plans to reside on the property for at least 50% of the time that the property is used by any person during each of the first two twelve month periods following the date of this sale. If applicable, closing agent must withhold 10% of the amount realized from sale and pay it to the IRS.

\* (Defined in 11 U.S.C. 267(c)(4). It includes brothers, sisters, spouse, ancestors and lineal descendants).

Under penalties of perjury, I declare that I have examined this Certification and to the best of my knowledge and belief both statements are true, correct and complete. I understand that this Certification may be disclosed to the Internal Revenue Service and that any false statement I have made here could be punished by fine, imprisonment, or both.

BUYER \_\_\_\_\_ DATE \_\_\_\_\_

BUYER \_\_\_\_\_ DATE \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
COMMERCIAL PROPERTY**

**SELLER:** Snohomish County Fire District #7

To be used in transfers of commercial real estate as defined in RCW 60.42.005. See RCW Chapter 64.06 for further information.

**INSTRUCTIONS TO THE SELLER**

Please complete the following form. Do not leave any spaces blank. If the question clearly does not apply to the property check "NA." If the answer is "yes" to any asterisked (\*) item(s), please explain on attached sheets. Please refer to the line number(s) of the question(s) when you provide your explanation(s). For your protection you must date and initial each page of this disclosure statement and each attachment. Delivery of the disclosure statement must occur not later than five (5) business days, unless otherwise agreed, after mutual acceptance of a written purchase and sale agreement between Buyer and Seller.

**NOTICE TO THE BUYER**

THE FOLLOWING DISCLOSURES ARE MADE BY THE SELLER ABOUT THE CONDITION OF THE PROPERTY LOCATED AT 953 Village Way (PARCEL 00776300002500), CITY Monroe, STATE WA, COUNTY Snohomish, ("THE PROPERTY") OR AS LEGALLY DESCRIBED ON THE ATTACHED EXHIBIT A. SELLER MAKES THE FOLLOWING DISCLOSURES OF EXISTING MATERIAL FACTS OR MATERIAL DEFECTS TO BUYER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS YOU AND SELLER OTHERWISE AGREE IN WRITING, YOU HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO YOU TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. IF THE SELLER DOES NOT GIVE YOU A COMPLETED DISCLOSURE STATEMENT, THEN YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A PURCHASE AND SALE AGREEMENT.

THE FOLLOWING ARE DISCLOSURES MADE BY SELLER AND ARE NOT THE REPRESENTATIONS OF ANY REAL ESTATE LICENSEE OR OTHER PARTY. THIS INFORMATION IS FOR DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY WRITTEN AGREEMENT BETWEEN BUYER AND SELLER.

FOR A MORE COMPREHENSIVE EXAMINATION OF THE SPECIFIC CONDITION OF THIS PROPERTY YOU ARE ADVISED TO OBTAIN AND PAY FOR THE SERVICES OF QUALIFIED EXPERTS TO INSPECT THE PROPERTY, WHICH MAY INCLUDE, WITHOUT LIMITATION, ARCHITECTS, ENGINEERS, LAND SURVEYORS, PLUMBERS, ELECTRICIANS, ROOFERS, BUILDING INSPECTORS, ON-SITE WASTEWATER TREATMENT INSPECTORS, OR STRUCTURAL PEST INSPECTORS. THE PROSPECTIVE BUYER AND SELLER MAY WISH TO OBTAIN PROFESSIONAL ADVICE OR INSPECTIONS OF THE PROPERTY OR TO PROVIDE APPROPRIATE PROVISIONS IN A CONTRACT BETWEEN THEM WITH RESPECT TO ANY ADVICE, INSPECTION, DEFECTS OR WARRANTIES.

Seller  is/  is not occupying the property.

**I. SELLER'S DISCLOSURES:**

\* If you answer "Yes" to a question with an asterisk (\*), please explain your answer and attach documents, if available and not otherwise publicly recorded. If necessary, use an attached sheet.

**1. TITLE** **YES NO DON'T N/A KNOW**

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
 COMMERCIAL PROPERTY**

- |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
|  | <b>YES</b>               | <b>NO</b>                | <b>DON'T</b>             | <b>N/A</b>               |
|  |                          |                          | <b>KNOW</b>              |                          |
| A. Do you have legal authority to sell the property? If no, please explain. ....                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *B. Is title to the property subject to any of the following?                                    |                          |                          |                          |                          |
| (1) First right of refusal.....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Option .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Lease or rental agreement .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Life estate?.....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *C. Are there any encroachments, boundary agreements, or boundary disputes?...                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *D. Is there any leased parking? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *E. Is there a private road or easement agreement for access to the property? .....              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *F. Are there any rights-of-way, easements, shared use agreements or limitations? .....          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *G. Are there any written agreements for joint maintenance of an easement or right-of-way? ..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *H. Are there any zoning violations or nonconforming uses?.....                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *I. Is there a survey for the property? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *J. Are there any legal actions pending or threatened that affect the property? .....            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *K. Is the property in compliance with the Americans with Disabilities Act?.....                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**2. WATER**

\*Are there any water rights for the property, such as a water right permit, certificate, or claim? .....

**3. SEWER/ON-SITE SEWAGE SYSTEM**

\*Is the property subject to any sewage system fees or charges in addition to those covered in your regularly billed sewer or on-site sewage system maintenance service? .....

**4. STRUCTURAL**

- |  |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| *A. Has the roof leaked within the last 5 years? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *B. Has any occupied subsurface flooded or leaked within the last five years? .....                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *C. Have there been any conversions, additions or remodeling?.....                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *(1) If yes, were all building permits obtained? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *(2) If yes, were all final inspections obtained? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *D. Has there been any settling, slippage, or sliding of the property or its improvements? .....         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *E. Are there any defects with the following: (If yes, please check applicable items and explain.) ..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Foundations <input type="checkbox"/> Slab Floors                                |                          |                          |                          |                          |
| <input type="checkbox"/> Doors <input type="checkbox"/> Outbuildings                                     |                          |                          |                          |                          |

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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SELLER DISCLOSURE STATEMENT
COMMERCIAL PROPERTY

- Ceilings
Exterior Walls
Sidewalks
Siding
Interior Walls
Other
Windows

5. SYSTEMS AND FIXTURES

YES NO DON'T N/A KNOW

- \*A. Are there any defects in the following systems? If yes, please explain.
(1) Electrical system
(2) Plumbing system
(3) Heating and cooling systems
(4) Fire and security system
(5) Carbon monoxide alarms

6. ENVIRONMENTAL

- \*A. Have there been any flooding, standing water, or drainage problems on the property that affect the property or access to the property?
\*B. Is there any material damage to the property from fire, wind, floods, beach movements, earthquake, expansive soils, or landslides?
\*C. Are there any shorelines, wetlands, floodplains, or critical areas on the property?
\*D. Are there any substances, materials, or products in or on the property that may be environmental concerns, such as asbestos, formaldehyde, radon gas, lead-based paint, fuel or chemical storage tanks, or contaminated soil or water?
\*E. Is there any soil or groundwater contamination?
\*F. Has the property been used as a legal or illegal dumping site?
\*G. Has the property been used as an illegal drug manufacturing site?

7. FULL DISCLOSURE BY SELLER

- A. Other conditions or defects:
\*Are there any other existing material defects affecting the property that a prospective buyer should know about?

B. Verification

The foregoing answers and attached explanations (if any) are complete and correct to the best of Seller's knowledge and Seller has received a copy hereof. Seller agrees to defend, indemnify and hold real estate licensees harmless from and against any and all claims that the above information is inaccurate. Seller authorizes real estate licensees, if any, to deliver a copy of this disclosure statement to other real estate licensees and all prospective buyers of the property.

Seller Date Seller Date

SELLER'S INITIALS: DATE: SELLER'S INITIALS: DATE:



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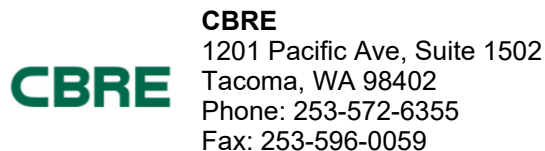
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**SELLER DISCLOSURE STATEMENT  
COMMERCIAL PROPERTY**

If the answer is "Yes" to any asterisked (\*) items, please explain below (use additional sheets if necessary).  
Please refer to the line number(s) of the question(s).

\_\_\_\_\_

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**SELLER DISCLOSURE STATEMENT  
 COMMERCIAL PROPERTY**

**II. NOTICES TO THE BUYER**

**1. SEX OFFENDER REGISTRATION**

INFORMATION REGARDING REGISTERED SEX OFFENDERS MAY BE OBTAINED FROM LOCAL LAW ENFORCEMENT AGENCIES. THIS NOTICE IS INTENDED ONLY TO INFORM YOU OF WHERE TO OBTAIN THIS INFORMATION AND IS NOT AN INDICATION OF THE PRESENCE OF REGISTERED SEX OFFENDERS.

**III. BUYER'S ACKNOWLEDGEMENT**

**1. BUYER HEREBY ACKNOWLEDGES THAT:**

- A. Buyer has a duty to pay diligent attention to any material defects that are known to Buyer or can be known to Buyer by utilizing diligent attention and observation.
- B. The disclosures set forth in this statement and in any amendments to this statement are made only by the Seller and not by any real estate licensee or other party.
- C. Buyer acknowledges that, pursuant to RCW 64.06.050 (2), real estate licensees are not liable for inaccurate information provided by Seller, except to the extent that real estate licensees know of such inaccurate information.
- D. This information is for disclosure only and is not intended to be a part of the written agreement between the Buyer and Seller.
- E. Buyer (which term includes all persons signing the "Buyer's acceptance" portion of this disclosure statement below) has received a copy of this Disclosure Statement (including attachments, if any) bearing Seller's signature(s).

**DISCLOSURES CONTAINED IN THIS DISCLOSURE STATEMENT ARE PROVIDED BY SELLER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS BUYER AND SELLER OTHERWISE AGREE IN WRITING, BUYER SHALL HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A SALE AGREEMENT.**

**BUYER HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS DISCLOSURE STATEMENT AND ACKNOWLEDGES THAT THE DISCLOSURES MADE HEREIN ARE THOSE OF THE SELLER ONLY, AND NOT OF ANY REAL ESTATE LICENSEE OR OTHER PARTY.**

\_\_\_\_\_ Buyer \_\_\_\_\_ Date \_\_\_\_\_ Buyer \_\_\_\_\_ Date \_\_\_\_\_

**2. BUYER'S WAIVER OF RIGHT TO REVOKE OFFER**

Buyer has read and reviewed the Seller's responses to this Seller Disclosure Statement. Buyer approves this statement and waives Buyer's right to revoke Buyer's offer based on this disclosure.

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
 COMMERCIAL PROPERTY**

\_\_\_\_\_  
 Buyer Date Buyer Date

**3. BUYER'S WAIVER OF RIGHT TO RECEIVE COMPLETED SELLER DISCLOSURE STATEMENT**

Buyer has been advised of Buyer's right to receive a completed Seller Disclosure Statement. Buyer waives that right. However, if the answer to any of the questions in the section entitled "Environmental" would be "yes," Buyer may not waive the receipt of the "Environmental" section of the Seller Disclosure Statement.

\_\_\_\_\_  
 Buyer Date Buyer Date

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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## SELLER DISCLOSURE STATEMENT IMPROVED PROPERTY

SELLER: Snohomish County Fire District #7

To be used in transfers of improved residential real property, including residential dwellings up to four units, new construction, condominiums not subject to a public offering statement, common interest communities not subject to a public offering statement, certain timeshares, and manufactured and mobile homes. See RCW Chapter 64.06 for further information.

### INSTRUCTIONS TO THE SELLER

Please complete the following form. Do not leave any spaces blank. If the question clearly does not apply to the property check "NA." If the answer is "yes" to any asterisked (\*) item(s), please explain on attached sheets. Please refer to the line number(s) of the question(s) when you provide your explanation(s). For your protection you must date and initial each page of this disclosure statement and each attachment. Delivery of the disclosure statement must occur not later than five (5) business days, unless otherwise agreed, after mutual acceptance of a written purchase and sale agreement between Buyer and Seller.

### NOTICE TO THE BUYER

THE FOLLOWING DISCLOSURES ARE MADE BY THE SELLER ABOUT THE CONDITION OF THE PROPERTY LOCATED AT 10510 206th SE (PARCEL 27061900301000), CITY Snohomish, COUNTY Snohomish ("THE PROPERTY") OR AS LEGALLY DESCRIBED ON THE ATTACHED EXHIBIT A. SELLER MAKES THE FOLLOWING DISCLOSURES OF EXISTING MATERIAL FACTS OR MATERIAL DEFECTS TO BUYER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS YOU AND SELLER OTHERWISE AGREE IN WRITING, YOU HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO YOU TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. IF THE SELLER DOES NOT GIVE YOU A COMPLETED DISCLOSURE STATEMENT, THEN YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A PURCHASE AND SALE AGREEMENT.

THE FOLLOWING ARE DISCLOSURES MADE BY SELLER AND ARE NOT THE REPRESENTATIONS OF ANY REAL ESTATE LICENSEE OR OTHER PARTY. THIS INFORMATION IS FOR DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY WRITTEN AGREEMENT BETWEEN BUYER AND SELLER.

FOR A MORE COMPREHENSIVE EXAMINATION OF THE SPECIFIC CONDITION OF THIS PROPERTY YOU ARE ADVISED TO OBTAIN AND PAY FOR THE SERVICES OF QUALIFIED EXPERTS TO INSPECT THE PROPERTY, WHICH MAY INCLUDE, WITHOUT LIMITATION, ARCHITECTS, ENGINEERS, LAND SURVEYORS, PLUMBERS, ELECTRICIANS, ROOFERS, BUILDING INSPECTORS, ON-SITE WASTEWATER TREATMENT INSPECTORS, OR STRUCTURAL PEST INSPECTORS. THE PROSPECTIVE BUYER AND SELLER MAY WISH TO OBTAIN PROFESSIONAL ADVICE OR INSPECTIONS OF THE PROPERTY OR TO PROVIDE APPROPRIATE PROVISIONS IN A CONTRACT BETWEEN THEM WITH RESPECT TO ANY ADVICE, INSPECTION, DEFECTS OR WARRANTIES.

Seller  is/  is not occupying the property.

### I. SELLER'S DISCLOSURES:

\* If you answer "Yes" to a question with an asterisk (\*), please explain your answer and attach documents, if available and not otherwise publicly recorded. If necessary, use an attached sheet.

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_

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**SELLER DISCLOSURE STATEMENT  
 IMPROVED PROPERTY**

<b>1. TITLE</b>	<b>YES</b>	<b>NO</b>	<b>DON'T KNOW</b>	<b>N/A</b>
A. Do you have legal authority to sell the property? If no, please explain. ....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Is title to the property subject to any of the following?				
(1) First right of refusal.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Option.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Lease or rental agreement.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) Life estate?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Are there any encroachments, boundary agreements, or boundary disputes?...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*D. Is there a private road or easement agreement for access to the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*E. Are there any rights-of-way, easements, or access limitations that may affect the Buyer's use of the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*F. Are there any written agreements for joint maintenance of an easement or right-of-way?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*G. Is there any study, survey project, or notice that would adversely affect the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*H. Are there any pending or existing assessments against the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*I. Are there any zoning violations, nonconforming uses, or any unusual restrictions on the property that would affect future construction or remodeling?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*J. Is there a boundary survey for the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*K. Are there any covenants, conditions, or restrictions recorded against the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE NOTE:** Covenants, conditions, and restrictions which purport to forbid or restrict the conveyance, encumbrance, occupancy, or lease of real property to individuals based on race, creed, color, sex, national origin, familial status, or disability are void, unenforceable, and illegal. RCW 49.60.224.

**2. WATER**

A. Household Water

- (1) The source of water for the property is:  Private or publicly owned water system  Private well serving only the subject property \*  Other water system  
 \*If shared, are there any written agreements?.....
- \* (2) Is there an easement (recorded or unrecorded) for access to and/or maintenance of the water source?.....
- \* (3) Are there any problems or repairs needed?.....
- (4) During your ownership, has the source provided an adequate year-round supply of potable water?.....      
 If no, please explain: \_\_\_\_\_

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_





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**SELLER DISCLOSURE STATEMENT  
 IMPROVED PROPERTY**

	YES	NO	DON'T KNOW	N/A
* (5) Are there any water treatment systems for the property?..... If yes, are they: <input type="checkbox"/> Leased <input type="checkbox"/> Owned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (6) Are there any water rights for the property associated with its domestic water supply, such as a water right permit, certificate, or claim?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(a) If yes, has the water right permit, certificate, or claim been assigned, transferred, or changed?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(b) If yes, has all or any portion of the water right not been used for five or more successive years?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* (7) Are there any defects in the operation of the water system (e.g. pipes, tank, pump, etc.)?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>B. Irrigation Water</b>				
(1) Are there any irrigation water rights for the property, such as a water right permit, certificate, or claim?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(a) If yes, has all or any portion of the water right not been used for five or more successive years?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(b) If so, is the certificate available? (If yes, please attach a copy.).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(c) If so, has the water right permit, certificate, or claim been assigned, transferred, or changed?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(2) Does the property receive irrigation water from a ditch company, irrigation district, or other entity?..... If so, please identify the entity that supplies water to the property: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>C. Outdoor Sprinkler System</b>				
(1) Is there an outdoor sprinkler system for the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(2) If yes, are there any defects in the system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(3) If yes, is the sprinkler system connected to irrigation water?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. SEWER/ON-SITE SEWAGE SYSTEM**

- A. The property is served by:
  - Public sewer system
  - On-site sewage system (including pipes, tanks, drainfields, and all other component parts)
  - Other disposal system
 Please describe: \_\_\_\_\_
- B. If public sewer system service is available to the property, is the house connected to the sewer main?.....  
If no, please explain: \_\_\_\_\_
- \*C. Is the property subject to any sewage system fees or charges in addition to those covered in your regularly billed sewer or on-site sewage system maintenance service?.....
- D. If the property is connected to an on-site sewage system:

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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	YES	NO	DON'T KNOW	N/A
* (1) Was a permit issued for its construction, and was it approved by the local health department or district following its construction?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) When was it last pumped? _____				
* (3) Are there any defects in the operation of the on-site sewage system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) When was it last inspected? _____ By whom: _____			<input type="checkbox"/>	<input type="checkbox"/>
(5) For how many bedrooms was the on-site sewage system approved? _____ bedrooms			<input type="checkbox"/>	<input type="checkbox"/>
E. Are all plumbing fixtures, including laundry drain, connected to the sewer/on-site sewage system?..... If no, please explain: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*F. Have there been any changes or repairs to the on-site sewage system?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Is the on-site sewage system, including the drainfield, located entirely within the boundaries of the property?..... If no, please explain: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*H. Does the on-site sewage system require monitoring and maintenance services more frequently than once a year?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTICE: IF THIS RESIDENTIAL REAL PROPERTY DISCLOSURE IS BEING COMPLETED FOR NEW CONSTRUCTION WHICH HAS NEVER BEEN OCCUPIED, SELLER IS NOT REQUIRED TO COMPLETE THE QUESTIONS LISTED IN ITEM 4 (STRUCTURAL) OR ITEM 5 (SYSTEMS AND FIXTURES).**

**4. STRUCTURAL**

*A. Has the roof leaked within the last 5 years?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Has the basement flooded or leaked?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Have there been any conversions, additions or remodeling?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(1) If yes, were all building permits obtained?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*(2) If yes, were all final inspections obtained?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Do you know the age of the house?..... If yes, year of original construction: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*E. Has there been any settling, slippage, or sliding of the property or its improvements?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*F. Are there any defects with the following: (If yes, please check applicable items and explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- |                                      |   |   |
|--------------------------------------|---|---|
| <input type="checkbox"/> Foundations | <input type="checkbox"/> Decks          | <input type="checkbox"/> Exterior Walls |
| <input type="checkbox"/> Chimneys    | <input type="checkbox"/> Interior Walls | <input type="checkbox"/> Fire Alarms    |

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- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Doors                | <input type="checkbox"/> Windows          | <input type="checkbox"/> Patio             |
| <input type="checkbox"/> Ceilings             | <input type="checkbox"/> Slab Floors      | <input type="checkbox"/> Driveways         |
| <input type="checkbox"/> Pools                | <input type="checkbox"/> Hot Tub          | <input type="checkbox"/> Sauna             |
| <input type="checkbox"/> Sidewalks            | <input type="checkbox"/> Outbuildings     | <input type="checkbox"/> Fireplaces        |
| <input type="checkbox"/> Garage Floors        | <input type="checkbox"/> Walkways         | <input type="checkbox"/> Siding            |
| <input type="checkbox"/> Wood Stoves          | <input type="checkbox"/> Elevators        | <input type="checkbox"/> Incline Elevators |
| <input type="checkbox"/> Stairway Chair Lifts | <input type="checkbox"/> Wheelchair Lifts | <input type="checkbox"/> Other _____       |

	YES	NO	DON'T KNOW	N/A
*G. Was a structural pest or "whole house" inspection done?..... If yes, when and by whom was the inspection completed? _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. During your ownership, has the property had any wood destroying organism or pest infestation?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Is the attic insulated?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. Is the basement insulated?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. SYSTEMS AND FIXTURES**

\*A. If any of the following systems or fixtures are included with the transfer, are there any defects?

If yes, please explain: \_\_\_\_\_

Electrical system, including wiring, switches, outlets, and service.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing system, including pipes, faucets, fixtures, and toilets.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hot water tank.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garbage disposal.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appliances.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sump pump.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heating and cooling systems.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security system <input type="checkbox"/> Owned <input type="checkbox"/> Leased.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*B. If any of the following fixtures or property is included with the transfer, are they leased?

(If yes, please attach copy of lease.)

Security System: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tanks (type): _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Satellite dish: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*C. Are any of the following kinds of wood burning appliances present at the property?

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	YES	NO	DON'T KNOW	N/A
(1) Woodstove?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Fireplace insert?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Pellet stove?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) Fireplace?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, are all of the (1) woodstoves or (2) fireplace inserts certified by the U.S. Environmental Protection Agency as clean burning appliances to improve air quality and public health?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Is the property located within a city, county, or district or within a department of natural resources fire protection zone that provides fire protection services?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Is the property equipped with carbon monoxide alarms? (Note: Pursuant to RCW 19.27.530, Seller must equip the residence with carbon monoxide alarms as required by the state building code.).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Is the property equipped with smoke detection devices?..... (Note: Pursuant to RCW 43.44.110, if the property is not equipped with at least one smoke detection device, at least one must be provided by the seller.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. HOMEOWNERS' ASSOCIATION/COMMON INTERESTS**

A. Is there a Homeowners' Association?..... Name of Association and contact information for an officer, director, employee, or other authorized agent, if any, who may provide the association's financial statements, minutes, bylaws, fining policy, and other information that is not publicly available: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Are there regular periodic assessments?..... \$ _____ per <input type="checkbox"/> month <input type="checkbox"/> year <input type="checkbox"/> Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Are there any pending special assessments?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*D. Are there any shared "common areas" or any joint maintenance agreements (facilities such as walls, fences, landscaping, pools, tennis courts, walkways, or other areas co-owned in undivided interest with others)?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**7. ENVIRONMENTAL**

*A. Have there been any flooding, standing water, or drainage problems on the property that affect the property or access to the property?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*B. Does any part of the property contain fill dirt, waste, or other fill material?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*C. Is there any material damage to the property from fire, wind, floods, beach movements, earthquake, expansive soils, or landslides?.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**SELLER DISCLOSURE STATEMENT  
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- |  |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| D. Are there any shorelines, wetlands, floodplains, or critical areas on the property?.....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <b>YES</b>               | <b>NO</b>                | <b>DON'T KNOW</b>        | <b>N/A</b>               |
| *E. Are there any substances, materials, or products in or on the property that may be environmental concerns, such as asbestos, formaldehyde, radon gas, lead-based paint, fuel or chemical storage tanks, or contaminated soil or water? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *F. Has the property been used for commercial or industrial purposes? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *G. Is there any soil or groundwater contamination? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *H. Are there transmission poles or other electrical utility equipment installed, maintained, or buried on the property that do not provide utility service to the structures on the property? .....                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *I. Has the property been used as a legal or illegal dumping site? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *J. Has the property been used as an illegal drug manufacturing site? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *K. Are there any radio towers in the area that cause interference with cellular telephone reception?.....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**8. LEAD BASED PAINT** (Applicable if the house was built before 1978)

- A. Presence of lead-based paint and/or lead-based paint hazards (check one below):  
 Known lead-based paint and/or lead-based paint hazards are present in the housing (explain). \_\_\_\_\_  
 Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.
- B. Records and reports available to the Seller (check one below):  
 Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below). \_\_\_\_\_  
 Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

**9. MANUFACTURED AND MOBILE HOMES**

- If the property includes a manufactured or mobile home,
- \*A. Did you make any alterations to the home?.....
- If yes, please describe the alterations: \_\_\_\_\_
- \*B. Did any previous owner make any alterations to the home?.....
- \*C. If alterations were made, were permits or variances for these alterations obtained?.....

**10. FULL DISCLOSURE BY SELLERS**

- A. Other conditions or defects: \*Are there any other existing material defects affecting the property that a prospective buyer should know about?.....
- B. Verification

The foregoing answers and attached explanations (if any) are complete and correct to the best of Seller's

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_





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## SELLER DISCLOSURE STATEMENT IMPROVED PROPERTY

### II. NOTICES TO THE BUYER

#### 1. SEX OFFENDER REGISTRATION

INFORMATION REGARDING REGISTERED SEX OFFENDERS MAY BE OBTAINED FROM LOCAL LAW ENFORCEMENT AGENCIES. THIS NOTICE IS INTENDED ONLY TO INFORM YOU OF WHERE TO OBTAIN THIS INFORMATION AND IS NOT AN INDICATION OF THE PRESENCE OF REGISTERED SEX OFFENDERS.

#### 2. PROXIMITY TO FARMING/WORKING FOREST

THIS NOTICE IS TO INFORM YOU THAT THE REAL PROPERTY YOU ARE CONSIDERING FOR PURCHASE MAY LIE IN CLOSE PROXIMITY TO A FARM OR WORKING FOREST. THE OPERATION OF A FARM OR WORKING FOREST INVOLVES USUAL AND CUSTOMARY AGRICULTURAL PRACTICES OR FOREST PRACTICES, WHICH ARE PROTECTED UNDER RCW 7.48.305, THE WASHINGTON RIGHT TO FARM ACT.

#### 3. OIL TANK INSURANCE

THIS NOTICE IS TO INFORM YOU THAT IF THE REAL PROPERTY YOU ARE CONSIDERING FOR PURCHASE UTILIZES AN OIL TANK FOR HEATING PURPOSES, NO COST INSURANCE MAY BE AVAILABLE FROM THE POLLUTION LIABILITY INSURANCE AGENCY.

### III. BUYER'S ACKNOWLEDGEMENT

#### 1. BUYER HEREBY ACKNOWLEDGES THAT:

- A. Buyer has a duty to pay diligent attention to any material defects that are known to Buyer or can be known to Buyer by utilizing diligent attention and observation.
- B. The disclosures set forth in this statement and in any amendments to this statement are made only by the Seller and not by any real estate licensee or other party.
- C. Buyer acknowledges that, pursuant to RCW 64.06.050 (2), real estate licensees are not liable for inaccurate information provided by Seller, except to the extent that real estate licensees know of such inaccurate information.
- D. This information is for disclosure only and is not intended to be a part of the written agreement between the Buyer and Seller.
- E. Buyer (which term includes all persons signing the "Buyer's acceptance" portion of this disclosure statement below) has received a copy of this Disclosure Statement (including attachments, if any) bearing Seller's signature(s).
- F. If the house was built prior to 1978, Buyer acknowledges receipt of the pamphlet *Protect Your Family From Lead in Your Home*.

DISCLOSURES CONTAINED IN THIS DISCLOSURE STATEMENT ARE PROVIDED BY SELLER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE. UNLESS BUYER AND SELLER OTHERWISE AGREE IN WRITING, BUYER SHALL HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A SALE AGREEMENT.

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
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BUYER HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS DISCLOSURE STATEMENT AND ACKNOWLEDGES THAT THE DISCLOSURES MADE HEREIN ARE THOSE OF THE SELLER ONLY, AND NOT OF ANY REAL ESTATE LICENSEE OR OTHER PARTY.

\_\_\_\_\_  
 Buyer Date Buyer Date

**2. BUYER'S WAIVER OF RIGHT TO REVOKE OFFER**

Buyer has read and reviewed the Seller's responses to this Seller Disclosure Statement. Buyer approves this statement and waives Buyer's right to revoke Buyer's offer based on this disclosure.

\_\_\_\_\_  
 Buyer Date Buyer Date

**3. BUYER'S WAIVER OF RIGHT TO RECEIVE COMPLETED SELLER DISCLOSURE STATEMENT**

Buyer has been advised of Buyer's right to receive a completed Seller Disclosure Statement. Buyer waives that right. However, if the answer to any of the questions in the section entitled "Environmental" would be "yes," Buyer may not waive the receipt of the "Environmental" section of the Seller Disclosure Statement.

\_\_\_\_\_  
 Buyer Date Buyer Date

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
COMMERCIAL PROPERTY**

**SELLER:** Snohomish County Fire District #7

To be used in transfers of commercial real estate as defined in RCW 60.42.005. See RCW Chapter 64.06 for further information.

**INSTRUCTIONS TO THE SELLER**

Please complete the following form. Do not leave any spaces blank. If the question clearly does not apply to the property check "NA." If the answer is "yes" to any asterisked (\*) item(s), please explain on attached sheets. Please refer to the line number(s) of the question(s) when you provide your explanation(s). For your protection you must date and initial each page of this disclosure statement and each attachment. Delivery of the disclosure statement must occur not later than five (5) business days, unless otherwise agreed, after mutual acceptance of a written purchase and sale agreement between Buyer and Seller.

**NOTICE TO THE BUYER**

THE FOLLOWING DISCLOSURES ARE MADE BY THE SELLER ABOUT THE CONDITION OF THE PROPERTY LOCATED AT Parcel Nos. 27061900300100; 27061900300200 & 27061900300300 (19.97, 0.22 & 30.22 ACRES, RESPECTIVELY), CITY Snohomish, STATE WA, COUNTY Snohomish, ("THE PROPERTY") OR AS LEGALLY DESCRIBED ON THE ATTACHED EXHIBIT A. SELLER MAKES THE FOLLOWING DISCLOSURES OF EXISTING MATERIAL FACTS OR MATERIAL DEFECTS TO BUYER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS YOU AND SELLER OTHERWISE AGREE IN WRITING, YOU HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO YOU TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. IF THE SELLER DOES NOT GIVE YOU A COMPLETED DISCLOSURE STATEMENT, THEN YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A PURCHASE AND SALE AGREEMENT.

THE FOLLOWING ARE DISCLOSURES MADE BY SELLER AND ARE NOT THE REPRESENTATIONS OF ANY REAL ESTATE LICENSEE OR OTHER PARTY. THIS INFORMATION IS FOR DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY WRITTEN AGREEMENT BETWEEN BUYER AND SELLER.

FOR A MORE COMPREHENSIVE EXAMINATION OF THE SPECIFIC CONDITION OF THIS PROPERTY YOU ARE ADVISED TO OBTAIN AND PAY FOR THE SERVICES OF QUALIFIED EXPERTS TO INSPECT THE PROPERTY, WHICH MAY INCLUDE, WITHOUT LIMITATION, ARCHITECTS, ENGINEERS, LAND SURVEYORS, PLUMBERS, ELECTRICIANS, ROOFERS, BUILDING INSPECTORS, ON-SITE WASTEWATER TREATMENT INSPECTORS, OR STRUCTURAL PEST INSPECTORS. THE PROSPECTIVE BUYER AND SELLER MAY WISH TO OBTAIN PROFESSIONAL ADVICE OR INSPECTIONS OF THE PROPERTY OR TO PROVIDE APPROPRIATE PROVISIONS IN A CONTRACT BETWEEN THEM WITH RESPECT TO ANY ADVICE, INSPECTION, DEFECTS OR WARRANTIES.

Seller  is/  is not occupying the property.

**I. SELLER'S DISCLOSURES:**

\* If you answer "Yes" to a question with an asterisk (\*), please explain your answer and attach documents, if available and not otherwise publicly recorded. If necessary, use an attached sheet.

**1. TITLE** **YES NO DON'T N/A KNOW**

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
 COMMERCIAL PROPERTY**

- |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
|  | <b>YES</b>               | <b>NO</b>                | <b>DON'T</b>             | <b>N/A</b>               |
|  |                          |                          | <b>KNOW</b>              |                          |
| A. Do you have legal authority to sell the property? If no, please explain. ....                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *B. Is title to the property subject to any of the following?                                    |                          |                          |                          |                          |
| (1) First right of refusal.....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Option .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Lease or rental agreement .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Life estate?.....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *C. Are there any encroachments, boundary agreements, or boundary disputes?...                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *D. Is there any leased parking? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *E. Is there a private road or easement agreement for access to the property? .....              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *F. Are there any rights-of-way, easements, shared use agreements or limitations? .....          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *G. Are there any written agreements for joint maintenance of an easement or right-of-way? ..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *H. Are there any zoning violations or nonconforming uses?.....                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *I. Is there a survey for the property? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *J. Are there any legal actions pending or threatened that affect the property? .....            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *K. Is the property in compliance with the Americans with Disabilities Act?.....                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**2. WATER**

\*Are there any water rights for the property, such as a water right permit, certificate, or claim? .....

**3. SEWER/ON-SITE SEWAGE SYSTEM**

\*Is the property subject to any sewage system fees or charges in addition to those covered in your regularly billed sewer or on-site sewage system maintenance service? .....

**4. STRUCTURAL**

- |  |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| *A. Has the roof leaked within the last 5 years? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *B. Has any occupied subsurface flooded or leaked within the last five years? .....                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *C. Have there been any conversions, additions or remodeling?.....                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *(1) If yes, were all building permits obtained? .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *(2) If yes, were all final inspections obtained? .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *D. Has there been any settling, slippage, or sliding of the property or its improvements? .....         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *E. Are there any defects with the following: (If yes, please check applicable items and explain.) ..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Foundations <input type="checkbox"/> Slab Floors                                |                          |                          |                          |                          |
| <input type="checkbox"/> Doors <input type="checkbox"/> Outbuildings                                     |                          |                          |                          |                          |

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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- Ceilings
Exterior Walls
Sidewalks
Siding
Interior Walls
Other
Windows

5. SYSTEMS AND FIXTURES

YES NO DON'T N/A KNOW

- \*A. Are there any defects in the following systems? If yes, please explain.
(1) Electrical system
(2) Plumbing system
(3) Heating and cooling systems
(4) Fire and security system
(5) Carbon monoxide alarms

6. ENVIRONMENTAL

- \*A. Have there been any flooding, standing water, or drainage problems on the property that affect the property or access to the property?
\*B. Is there any material damage to the property from fire, wind, floods, beach movements, earthquake, expansive soils, or landslides?
\*C. Are there any shorelines, wetlands, floodplains, or critical areas on the property?
\*D. Are there any substances, materials, or products in or on the property that may be environmental concerns, such as asbestos, formaldehyde, radon gas, lead-based paint, fuel or chemical storage tanks, or contaminated soil or water?
\*E. Is there any soil or groundwater contamination?
\*F. Has the property been used as a legal or illegal dumping site?
\*G. Has the property been used as an illegal drug manufacturing site?

7. FULL DISCLOSURE BY SELLER

- A. Other conditions or defects:
\*Are there any other existing material defects affecting the property that a prospective buyer should know about?

B. Verification

The foregoing answers and attached explanations (if any) are complete and correct to the best of Seller's knowledge and Seller has received a copy hereof. Seller agrees to defend, indemnify and hold real estate licensees harmless from and against any and all claims that the above information is inaccurate. Seller authorizes real estate licensees, if any, to deliver a copy of this disclosure statement to other real estate licensees and all prospective buyers of the property.

Seller Date Seller Date

SELLER'S INITIALS: DATE: SELLER'S INITIALS: DATE:



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**SELLER DISCLOSURE STATEMENT  
COMMERCIAL PROPERTY**

If the answer is "Yes" to any asterisked (\*) items, please explain below (use additional sheets if necessary).  
Please refer to the line number(s) of the question(s).

\_\_\_\_\_

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
 COMMERCIAL PROPERTY**

**II. NOTICES TO THE BUYER**

**1. SEX OFFENDER REGISTRATION**

INFORMATION REGARDING REGISTERED SEX OFFENDERS MAY BE OBTAINED FROM LOCAL LAW ENFORCEMENT AGENCIES. THIS NOTICE IS INTENDED ONLY TO INFORM YOU OF WHERE TO OBTAIN THIS INFORMATION AND IS NOT AN INDICATION OF THE PRESENCE OF REGISTERED SEX OFFENDERS.

**III. BUYER'S ACKNOWLEDGEMENT**

**1. BUYER HEREBY ACKNOWLEDGES THAT:**

- A. Buyer has a duty to pay diligent attention to any material defects that are known to Buyer or can be known to Buyer by utilizing diligent attention and observation.
- B. The disclosures set forth in this statement and in any amendments to this statement are made only by the Seller and not by any real estate licensee or other party.
- C. Buyer acknowledges that, pursuant to RCW 64.06.050 (2), real estate licensees are not liable for inaccurate information provided by Seller, except to the extent that real estate licensees know of such inaccurate information.
- D. This information is for disclosure only and is not intended to be a part of the written agreement between the Buyer and Seller.
- E. Buyer (which term includes all persons signing the "Buyer's acceptance" portion of this disclosure statement below) has received a copy of this Disclosure Statement (including attachments, if any) bearing Seller's signature(s).

**DISCLOSURES CONTAINED IN THIS DISCLOSURE STATEMENT ARE PROVIDED BY SELLER BASED ON SELLER'S ACTUAL KNOWLEDGE OF THE PROPERTY AT THE TIME SELLER COMPLETES THIS DISCLOSURE STATEMENT. UNLESS BUYER AND SELLER OTHERWISE AGREE IN WRITING, BUYER SHALL HAVE THREE (3) BUSINESS DAYS FROM THE DAY SELLER OR SELLER'S AGENT DELIVERS THIS DISCLOSURE STATEMENT TO RESCIND THE AGREEMENT BY DELIVERING A SEPARATELY SIGNED WRITTEN STATEMENT OF RESCISSION TO SELLER OR SELLER'S AGENT. YOU MAY WAIVE THE RIGHT TO RESCIND PRIOR TO OR AFTER THE TIME YOU ENTER INTO A SALE AGREEMENT.**

**BUYER HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS DISCLOSURE STATEMENT AND ACKNOWLEDGES THAT THE DISCLOSURES MADE HEREIN ARE THOSE OF THE SELLER ONLY, AND NOT OF ANY REAL ESTATE LICENSEE OR OTHER PARTY.**

\_\_\_\_\_  
 Buyer Date Buyer Date

**2. BUYER'S WAIVER OF RIGHT TO REVOKE OFFER**

Buyer has read and reviewed the Seller's responses to this Seller Disclosure Statement. Buyer approves this statement and waives Buyer's right to revoke Buyer's offer based on this disclosure.

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_



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**SELLER DISCLOSURE STATEMENT  
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\_\_\_\_\_  
 Buyer Date Buyer Date

**3. BUYER'S WAIVER OF RIGHT TO RECEIVE COMPLETED SELLER DISCLOSURE STATEMENT**

Buyer has been advised of Buyer's right to receive a completed Seller Disclosure Statement. Buyer waives that right. However, if the answer to any of the questions in the section entitled "Environmental" would be "yes," Buyer may not waive the receipt of the "Environmental" section of the Seller Disclosure Statement.

\_\_\_\_\_  
 Buyer Date Buyer Date

SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER'S INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_

## Washington Sale/Lease Disclosures

**Property:** Snohomish County Fire District #7 (5 parcels): 1) 953 Village Way, Monroe, WA 98272 (Admin. Bldg.; Parcel 00776300002500); 2) 10510 206th SE, Snohomish, WA 98296 (SFR, Built 1980; Parcel 27061900301000); 3) 27061900300100 (19.97 acres, vacant land); 4) 27061900300200 (0.22 acres, vacant land); 5) 27061900300300 (30.22 acres, vacant land).

**Seller/Landlord Disclosure of Material Facts, Delivery of Reports, and Compliance with Laws.** Sellers/landlords are hereby requested to disclose directly to buyers/tenants all facts known to sellers/landlords that materially affect the value or desirability of the Property and are not readily observable nor known to the buyer/tenant, including, but not limited to, facts regarding hazardous materials, zoning, construction, design, engineering, soils, title, survey, fire/life safety, proneness to natural hazards such as earthquakes, and other matters, and to provide buyers/tenants with copies of all reports in the possession of or accessible to sellers/landlords regarding the Property. Sellers/landlords and buyers/tenants must comply with all applicable federal, state and local laws, regulations, codes, ordinances and orders, including, but not limited to, the 1964 Civil Rights Act and all amendments thereto, the Foreign Investment in Real Property Tax Act, the Comprehensive Environmental Response Compensation and Liability Act, and The Americans With Disabilities Act.

**Washington Seller Disclosure Statement.** Washington law requires that sellers deliver a seller disclosure statement following the format required by statute, unless the buyer expressly waives that right. Wash. Rev. Code § 64.06.010.

**Americans with Disabilities Act (ADA).** The Americans With Disabilities Act (42 United States Code §12101 et seq.) and other federal, state and local requirements may require changes to the Property. Have your experts investigate and evaluate these matters.

**Taxes.** Sales, leases and other real estate transactions can have federal, state and local tax consequences. In sales transactions, Internal Revenue Code §1445 requires buyers to withhold and pay to the IRS 15% of the gross sales price within 20 days of the date of a sale unless the buyers can establish that the sellers are not foreigners, generally by having the sellers sign a Non-Foreign Seller Affidavit. Depending on the structure of the transaction, the tax withholding liability can exceed the net cash proceeds to be paid to sellers at closing. Have your experts investigate and evaluate these matters.

**Flood Zones.** Many lenders require flood insurance for properties located in flood zones, and government authorities may regulate development and construction in flood zones. Whether or not located in a flood zone, properties can be subject to flooding and moisture problems, especially properties on a slope or in low-lying areas. Buyers/tenants should have their experts confirm whether the Property is in a flood zone and otherwise investigate and evaluate these matters.

**Fires.** Properties, whether or not located in a fire hazard zone, are subject to fire/life safety risks and may be subject to state and local fire/life safety-related requirements, including retrofit requirements. Have your experts investigate and evaluate these matters.

**Hazardous Materials and Underground Storage Tanks.** Due to prior or current uses of the Property or in the areas or the construction materials used, the Property may have hazardous or undesirable metals (including but not limited to lead-based paint), minerals (including but not limited to asbestos), chemicals, hydrocarbons, petroleum-related compounds, or biological or radioactive/emissive items (including but not limited to electrical and magnetic fields) in soils, water, building components, above or below-ground tanks/containers or elsewhere in areas that may or may not be accessible or noticeable. Such items may leak or otherwise be released. If the Property was built before 1978 and has a residential unit, sellers/landlords must disclose all reports, surveys and other information known to them regarding lead-based paint to buyers/tenants and allow for inspections (42 United States Code §4851 et seq.). Have your experts investigate and evaluate these matters.

**Property Inspections and Evaluations.** Buyers/tenants should have the Property thoroughly inspected and all parties should have the transaction thoroughly evaluated by the experts of their choice. Ask your experts what investigations and evaluations may be appropriate as well as the risks of not performing any such investigations or evaluations. Information regarding the Property supplied by the real estate brokers has been received from third party sources and has not been independently verified by the brokers. Have your experts verify all information regarding the Property, including any linear or area measurements, the availability of all utilities, applicable zoning, and entitlements for the intended use. All work should be inspected and evaluated by your experts, as they deem appropriate. Any projections or estimates are for example only, are based on assumptions that may not occur, and do not represent the current or future performance of the property. Real estate brokers are not experts concerning, nor can they determine if any expert is qualified to provide advice on, legal, tax, design, ADA, engineering, construction, soils, title, survey, fire/life safety, insurance, hazardous materials, or other such matters. Such areas require special education and, generally, special licenses not possessed by real estate brokers. Consult with the experts of your choice regarding these matters.

TP/DM:jg

**CONSULT YOUR ADVISORS** – This document has legal consequences. No representation or recommendation is made by Broker as to the legal or tax consequences of this Agreement or the transaction(s) which it contemplates. This form is not intended to substitute for any disclosures the law requires that the parties make to each other. These are questions for your attorney and financial advisors.

# THE LAW OF REAL ESTATE AGENCY

This pamphlet describes your legal rights in dealing with a real estate firm or broker. Please read it carefully before signing any documents.

The following is only a brief summary of the attached law.

- SEC. 1. Definitions.** Defines the specific terms used in the law.
- SEC. 2. Relationships between Brokers and the Public.** Prescribes that a broker who works with a buyer or tenant represents that buyer or tenant — unless the broker is the listing agent, a seller's subagent, a dual agent, the seller personally or the parties agree otherwise. Also prescribes that in a transaction involving two different brokers licensed to the same real estate firm, the firm's designated broker and any managing broker responsible for the supervision of both brokers, are dual agents and each broker solely represents his or her client — unless the parties agree in writing that both brokers are dual agents.
- SEC. 3. Duties of a Broker Generally.** Prescribes the duties that are owed by all brokers, regardless of who the broker represents. Requires disclosure of the broker's agency relationship in a specific transaction.
- SEC. 4. Duties of a Seller's Agent.** Prescribes the additional duties of a broker representing the seller or landlord only.
- SEC. 5. Duties of a Buyer's Agent.** Prescribes the additional duties of a broker representing the buyer or tenant only.
- SEC. 6. Duties of a Dual Agent.** Prescribes the additional duties of a broker representing both parties in the same transaction, and requires the written consent of both parties to the broker acting as a dual agent.
- SEC. 7. Duration of Agency Relationship.** Describes when an agency relationship begins and ends. Provides that the duties of accounting and confidentiality continue after the termination of an agency relationship.
- SEC. 8. Compensation.** Allows real estate firms to share compensation with cooperating real estate firms. States that payment of compensation does not necessarily establish an agency relationship. Allows brokers to receive compensation from more than one party in a transaction with the parties' consent.
- SEC. 9. Vicarious Liability.** Eliminates the liability of a party for the conduct of the party's agent or subagent, unless the principal participated in or benefited from the conduct or the agent or subagent is insolvent. Also limits the liability of a broker for the conduct of a subagent.
- SEC. 10. Imputed Knowledge and Notice.** Eliminates the common law rule that notice to or knowledge of an agent constitutes notice to or knowledge of the principal.
- SEC. 11. Interpretation.** This law establishes statutory duties which replace common law fiduciary duties owed by an agent to a principal.
- SEC. 12. Short Sale.** Prescribes an additional duty of a firm representing the seller of owner-occupied real property in a short sale.



## SECTION 1: DEFINITIONS.

Unless the context clearly requires otherwise, the definitions in this section apply throughout this chapter.

- (1) "Agency relationship" means the agency relationship created under this chapter or by written agreement between a real estate firm and a buyer and/or seller relating to the performance of real estate brokerage services.
- (2) "Agent" means a broker who has entered into an agency relationship with a buyer or seller.
- (3) "Broker" means broker, managing broker, and designated broker, collectively, as defined in chapter 18.85 RCW, unless the context requires the terms to be considered separately.
- (4) "Business opportunity" means and includes a business, business opportunity, and goodwill of an existing business, or any one or combination thereof when the transaction or business includes an interest in real property.
- (5) "Buyer" means an actual or prospective purchaser in a real estate transaction, or an actual or prospective tenant in a real estate rental or lease transaction, as applicable.
- (6) "Buyer's agent" means a broker who has entered into an agency relationship with only the buyer in a real estate transaction, and includes sub-agents engaged by a buyer's agent.
- (7) "Confidential information" means information from or concerning a principal of a broker that:
  - (a) Was acquired by the broker during the course of an agency relationship with the principal;
  - (b) The principal reasonably expects to be kept confidential;
  - (c) The principal has not disclosed or authorized to be disclosed to third parties;
  - (d) Would, if disclosed, operate to the detriment of the principal; and
- (e) The principal personally would not be obligated to disclose to the other party.
- (8) "Dual agent" means a broker who has entered into an agency relationship with both the buyer and seller in the same transaction.
- (9) "Material fact" means information that substantially adversely affects the value of the property or a party's ability to perform its obligations in a real estate transaction, or operates to materially impair or defeat the purpose of the transaction. The fact or suspicion that the property, or any neighboring property, is or was the site of a murder, suicide or other death, rape or other sex crime, assault or other violent crime, robbery or burglary, illegal drug activity, gang-related activity, political or religious activity, or other act, occurrence, or use not adversely affecting the physical condition of or title to the property is not a material fact.
- (10) "Owner-occupied real property" means real property consisting solely of a single-family residence, a residential condominium unit, or a residential cooperative unit that is the principal residence of the borrower.
- (11) "Principal" means a buyer or a seller who has entered into an agency relationship with a broker.
- (12) "Real estate brokerage services" means the rendering of services for which a real estate license is required under chapter 18.85 RCW.
- (13) "Real estate firm" or "firm" have the same meaning as defined in chapter 18.85 RCW.
- (14) "Real estate transaction" or "transaction" means an actual or prospective transaction involving a purchase, sale, option, or exchange of any interest in real property or a business opportunity, or a lease or rental of real property. For purposes of this chapter, a prospective transaction does not exist until a written offer has been signed by at least one of the parties.
- (15) "Seller" means an actual or prospective seller in a real estate transaction, or an actual or prospective landlord in a real estate rental or lease transaction, as applicable.
- (16) "Seller's agent" means a broker who has entered

into an agency relationship with only the seller in a real estate transaction, and includes subagents engaged by a seller's agent.

(17) "Subagent" means a broker who is engaged to act on behalf of a principal by the principal's agent where the principal has authorized the broker in writing to appoint subagents.

## **SECTION 2: RELATIONSHIPS BETWEEN BROKERS AND THE PUBLIC.**

(1) A broker who performs real estate brokerage services for a buyer is a buyer's agent unless the:

(a) Broker's firm has appointed the broker to represent the seller pursuant to a written agency agreement between the firm and the seller, in which case the broker is a seller's agent;

(b) Broker has entered into a subagency agreement with the seller's agent's firm, in which case the broker is a seller's agent;

(c) Broker's firm has appointed the broker to represent the seller pursuant to a written agency agreement between the firm and the seller, and the broker's firm has appointed the broker to represent the buyer pursuant to a written agency agreement between the firm and the buyer, in which case the broker is a dual agent;

(d) Broker is the seller or one of the sellers; or

(e) Parties agree otherwise in writing after the broker has complied with RCW 18.86.030(1)(f).

(2) In a transaction in which different brokers affiliated with the same firm represent different parties, the firm's designated broker and any managing broker responsible for the supervision of both brokers, is a dual agent, and must obtain the written consent of both parties as required under RCW 18.86.060. In such case, each of the brokers

shall solely represent the party with whom the broker has an agency relationship, unless all parties agree in writing that the broker is a dual agent.

(3) A broker may work with a party in separate transactions pursuant to different relationships, including, but not limited to, representing a party in one transaction and at the same time not representing that party in a different transaction involving that party, if the broker complies with this chapter in establishing the relationships for each transaction.

## **SECTION 3: DUTIES OF A BROKER GENERALLY.**

(1) Regardless of whether a broker is an agent, the broker owes to all parties to whom the broker renders real estate brokerage services the following duties, which may not be waived:

(a) To exercise reasonable skill and care;

(b) To deal honestly and in good faith;

(c) To present all written offers, written notices and other written communications to and from either party in a timely manner, regardless of whether the property is subject to an existing contract for sale or the buyer is already a party to an existing contract to purchase;

(d) To disclose all existing material facts known by the broker and not apparent or readily ascertainable to a party; provided that this subsection shall not be construed to imply any duty to investigate matters that the broker has not agreed to investigate;

(e) To account in a timely manner for all money and property received from or on behalf of either party;

(f) To provide a pamphlet on the law of real estate agency in the form prescribed in

RCW 18.86.120 to all parties to whom the broker renders real estate brokerage services, before the party signs an agency agreement with the broker, signs an offer in a real estate transaction handled by the broker, consents to dual agency, or waives any rights, under RCW 18.86.020(1)(e), 18.86.040(1)(e), 18.86.050(1)(e), or 18.86.060(2)(e) or (f), whichever occurs earliest; and

(g) To disclose in writing to all parties to whom the broker renders real estate brokerage services, before the party signs an offer in a real estate transaction handled by the broker, whether the broker represents the buyer, the seller, both parties, or neither party. The disclosure shall be set forth in a separate paragraph entitled "Agency Disclosure" in the agreement between the buyer and seller or in a separate writing entitled "Agency Disclosure."

(2) Unless otherwise agreed, a broker owes no duty to conduct an independent inspection of the property or to conduct an independent investigation of either party's financial condition, and owes no duty to independently verify the accuracy or completeness of any statement made by either party or by any source reasonably believed by the broker to be reliable.

(c) To advise the seller to seek expert advice on matters relating to the transaction that are beyond the agent's expertise;

(d) Not to disclose any confidential information from or about the seller, except under subpoena or court order, even after termination of the agency relationship; and

(e) Unless otherwise agreed to in writing after the seller's agent has complied with RCW 18.86.030(1)(f), to make a good faith and continuous effort to find a buyer for the property; except that a seller's agent is not obligated to seek additional offers to purchase the property while the property is subject to an existing contract for sale.

(2) (a) The showing of properties not owned by the seller to prospective buyers or the listing of competing properties for sale by a seller's agent does not in and of itself breach the duty of loyalty to the seller or create a conflict of interest.

(b) The representation of more than one seller by different brokers affiliated with the same firm in competing transactions involving the same firm does not in and of itself breach the duty of loyalty to the sellers or create a conflict of interest.

## SECTION 4:

### DUTIES OF A SELLER'S AGENT.

(1) Unless additional duties are agreed to in writing signed by a seller's agent, the duties of a seller's agent are limited to those set forth in RCW 18.86.030 and the following, which may not be waived except as expressly set forth in (e) of this subsection:

(a) To be loyal to the seller by taking no action that is adverse or detrimental to the seller's interest in a transaction;

(b) To timely disclose to the seller any conflicts of interest;

## SECTION 5:

### DUTIES OF A BUYER'S AGENT.

(1) Unless additional duties are agreed to in writing signed by a buyer's agent, the duties of a buyer's agent are limited to those set forth in RCW 18.86.030 and the following, which may not be waived except as expressly set forth in (e) of this subsection:

(a) To be loyal to the buyer by taking no action that is adverse or detrimental to the buyer's interest in a transaction;

(b) To timely disclose to the buyer any conflicts of interest;

(c) To advise the buyer to seek expert advice on matters relating to the transaction that are beyond the agent's expertise;

(d) Not to disclose any confidential information from or about the buyer, except under subpoena or court order, even after termination of the agency relationship; and

(e) Unless otherwise agreed to in writing after the buyer's agent has complied with RCW 18.86.030(1)(f), to make a good faith and continuous effort to find a property for the buyer; except that a buyer's agent is not obligated to:

(i) seek additional properties to purchase while the buyer is a party to an existing contract to purchase; or

(ii) show properties as to which there is no written agreement to pay compensation to the buyer's agent.

(2) (a) The showing of property in which a buyer is interested to other prospective buyers by a buyer's agent does not in and of itself breach the duty of loyalty to the buyer or create a conflict of interest.

(b) The representation of more than one buyer by different brokers affiliated with the same firm in competing transactions involving the same property does not in and of itself breach the duty of loyalty to the buyer or create a conflict of interest.

## SECTION 6: DUTIES OF A DUAL AGENT.

(1) Notwithstanding any other provision of this chapter, a broker may act as a dual agent only with the written consent of both parties to the transaction after the dual agent has complied with

RCW 18.86.030(1)(f), which consent must include a statement of the terms of compensation.

(2) Unless additional duties are agreed to in writing signed by a dual agent, the duties of a dual agent are limited to those set forth in RCW 18.86.030 and the following, which may not be waived except as expressly set forth in (e) and (f) of this subsection:

(a) To take no action that is adverse or detrimental to either party's interest in a transaction;

(b) To timely disclose to both parties any conflicts of interest;

(c) To advise both parties to seek expert advice on matters relating to the transaction that are beyond the dual agent's expertise;

(d) Not to disclose any confidential information from or about either party, except under subpoena or court order, even after termination of the agency relationship;

(e) Unless otherwise agreed to in writing after the dual agent has complied with RCW 18.86.030(1)(f), to make a good faith and continuous effort to find a buyer for the property; except that a dual agent is not obligated to seek additional offers to purchase the property while the property is subject to an existing contract for sale; and

(f) Unless otherwise agreed to in writing after the dual agent has complied with RCW 18.86.030(1)(f), to make a good faith and continuous effort to find a property for the buyer; except that a dual agent is not obligated to:

(i) seek additional properties to purchase while the buyer is a party to an existing contract to purchase; or

(ii) show properties as to which there is no written agreement to pay compensation to the dual agent.

(3) (a) The showing of properties not owned by the seller to prospective buyers or the listing of competing properties for sale by a dual agent does not in and of itself constitute action that is

adverse or detrimental to the seller or create a conflict of interest.

(b) The representation of more than one seller by different brokers licensed to the same firm in competing transactions involving the same buyer does not in and of itself constitute action that is adverse or detrimental to the sellers or create a conflict of interest.

(4) (a) The showing of property in which a buyer is interested to other prospective buyers or the presentation of additional offers to purchase property while the property is subject to a transaction by a dual agent does not in and of itself constitute action that is adverse or detrimental to the buyer or create a conflict of interest.

(b) The representation of more than one buyer by different brokers licensed to the same firm in competing transactions involving the same property does not in and of itself constitute action that is adverse or detrimental to the buyer or create a conflict of interest.

## **SECTION 7:**

### **DURATION OF AGENCY RELATIONSHIP.**

(1) The agency relationships set forth in this chapter commence at the time that the broker undertakes to provide real estate brokerage services to a principal and continue until the earliest of the following:

- (a) Completion of performance by the broker;
- (b) Expiration of the term agreed upon by the parties;
- (c) Termination of the relationship by mutual agreement of the parties; or
- (d) Termination of the relationship by notice from either party to the other. However, such

a termination does not affect the contractual rights of either party.

(2) Except as otherwise agreed to in writing, a broker owes no further duty after termination of the agency relationship, other than the duties of:

- (a) Accounting for all moneys and property received during the relationship; and
- (b) Not disclosing confidential information.

## **SECTION 8:**

### **COMPENSATION.**

(1) In any real estate transaction, a firm's compensation may be paid by the seller, the buyer, a third party, or by sharing the compensation between firms.

(2) An agreement to pay or payment of compensation does not establish an agency relationship between the party who paid the compensation and the broker.

(3) A seller may agree that a seller's agent's firm may share with another firm the compensation paid by the seller.

(4) A buyer may agree that a buyer's agent's firm may share with another firm the compensation paid by the buyer.

(5) A firm may be compensated by more than one party for real estate brokerage services in a real estate transaction, if those parties consent in writing at or before the time of signing an offer in the transaction.

(6) A firm may receive compensation based on the purchase price without breaching any duty to the buyer or seller.

(7) Nothing contained in this chapter negates the requirement that an agreement authorizing or employing a broker to sell or purchase real estate for compensation or a commission be in writing and signed by the seller or buyer.

## **SECTION 9: VICARIOUS LIABILITY.**

(1) A principal is not liable for an act, error, or omission by an agent or subagent of the principal arising out of an agency relationship:

- (a) Unless the principal participated in or authorized the act, error, or omission; or
- (b) Except to the extent that:
  - (i) the principal benefited from the act, error, or omission; and
  - (ii) the court determines that it is highly probable that the claimant would be unable to enforce a judgment against the agent or subagent.

(2) A broker is not liable for an act, error, or omission of a subagent under this chapter, unless that broker participated in or authorized the act, error or omission. This subsection does not limit the liability of a firm for an act, error, or omission by a broker licensed to the firm.

## **SECTION 10: IMPUTED KNOWLEDGE AND NOTICE.**

(1) Unless otherwise agreed to in writing, a principal does not have knowledge or notice of any facts known by an agent or subagent of the principal that are not actually known by the principal.

(2) Unless otherwise agreed to in writing, a broker does not have knowledge or notice of any facts known by a subagent that are not actually known by the broker. This subsection does not limit the knowledge imputed to the designated broker or any managing broker responsible for the supervision of the broker of any facts known by the broker.

## **SECTION 11: INTERPRETATION.**

The duties under this chapter are statutory duties and not fiduciary duties. This chapter supersedes the fiduciary duties of an agent to a principal under the common law. The common law continues to apply to the parties in all other respects. This chapter does not affect the duties of a broker while engaging in the authorized or unauthorized practice of law as determined by the courts of this state. This chapter shall be construed broadly.

## **SECTION 12: SHORT SALE.**

When the seller of owner-occupied residential real property enters into a listing agreement with a real estate firm where the proceeds from the sale may be insufficient to cover the costs at closing, it is the responsibility of the real estate firm to disclose to the seller in writing that the decision by any beneficiary or mortgagee, or its assignees, to release its interest in the real property, for less than the amount the borrower owes, does not automatically relieve the seller of the obligation to pay any debt or costs remaining at closing, including fees such as the real estate firm's commission.

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Northwest Multiple Listing Service

Revised July 2013  
RCW 18.86.120

# Pro/Con Committee Form

## Pro/Con Committee Appointment form (circle PRO or CON)

Snohomish County Local Voters' Pamphlet

Snohomish Regional Fire and Rescue  
District

2021- 4  
Resolution number

I hereby certify the below-named individuals have been appointed, each have consented to serve as indicated and understand their name(s) will be listed in the official Local Voters' Pamphlet.

07.22.21

Authorized Signature/Legislative Authority

Fulcher

Date

## Pro/Con Committee Members

Heather K. Rousey Fulcher  
Committee chair name  
360-913-2216  
Phone  
heatherkrousey@gmail.com heatherkfulcher@gmail.com  
Committee chair email  
Heather K. Rousey Fulcher  
Signature

SAM LOW  
Second member name  
425 923-9662  
Phone  
ALREADY PAINTING @ Gmail.com  
Email  
S.P.S.  
Signature

Dan Lorentzen  
Third member name  
425 210 0596  
Phone  
dss1911@yahoo.com  
Email  
Signature

The names of the above-mentioned persons will appear in the local voters' pamphlet in conjunction with the ballot measure submitted. Snohomish County will contact the committee chair person with submission requirements and deadlines. If the district is unable to identify and appoint members to a committee, Snohomish County Elections will attempt to find interested persons and appoint them to a committee.

Return via mail or email to:  
Snohomish County Elections  
3000 Rockefeller Ave, MS 505  
Everett, WA 98201  
elections@snoco.org

This guide is for informational purposes only and does not take the place of local, state or federal laws. RCW, WAC and county code notations are offered as a reference.

# **NEW BUSINESS - DISCUSSION**



# SNURE LAW OFFICE, PSC

A Professional Services Corporation

**Clark B. Snure**  
1930-2014

**Brian K. Snure**  
brian@snurelaw.com

Of counsel  
Thomas G. Burke

June 29, 2021

## MEMORANDUM

To: Snohomish Regional Fire & Rescue

From: Brian Snure

Re: Restrictions on Commissioner and Personnel in Campaigns

.....

**Issue:** What are the restrictions on a Board members and other public employees in relation to ballot measures or political campaigns?

**Background:** RCW 42.17A.555 prohibits the use of public resources to support or oppose a campaign for public office or a ballot measure. The full text of the statutory prohibition reads as follows:

*No elective official nor any employee of his or her office nor any person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition. Facilities of a public office or agency include, but are not limited to, use of stationery, postage, machines, and equipment, use of employees of the office or agency during working hours, vehicles, office space, publications of the office or agency, and clientele lists of persons served by the office or agency.*

The Public Disclosure Commission has also issued specific guidance on this issue in its *Guidelines for Elected Local Government Agencies in Election Campaigns*, May 22, 2013 Revision (attached as Exhibit A). The PDC Guidelines should be reviewed carefully by each Board member, employee and volunteer to minimize the potential for confusion or misunderstandings regarding the rules. The following brief summary outlines the basic rules.

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**Personnel and Board members can engage in the following conduct:**

1. Engage in political activities on his or her own time if no public equipment, vehicle or facility is used. (An elected official may use his or her title, but should clarify that he/she is speaking on his/her own behalf, and not on behalf of the agency).

Example: I am currently a Board member/employee/volunteer of the District but I am speaking to you as an individual and not as a representative of the District....

2. May attend functions, speak at community gatherings, etc. and voice his or her opinion about candidates or ballot measure as long as the Board member/employee/volunteer is not using any public equipment, vehicle or other facility.
3. Speak about candidates or ballot measures during a general public comment session held by the Governing Board in an open public meeting, provided the individual complies with the preceding rules and provided the individual speaks as a member of the public following the same rules as all other meeting attendees.

**Personnel and Board members cannot engage in the following conduct:**

1. Engage in political activities when acting in his or her capacity as a Board member, employee or volunteer.
2. Use public equipment, vehicle or facilities to campaign for or against candidates and ballot measure. This includes prohibitions on the use of District owned, photocopiers, paper, office supplies, meeting rooms, uniforms, websites, email, etc.
3. Use or require campaign support from on duty staff or volunteers.
4. Use their position to pressure or coerce staff or volunteers to support or oppose the ballot measure or candidate for elected office.
5. Appear in uniform to support or oppose ballot measures or political campaigns.



# PDC Interpretation

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**APPROVAL DATE:** September 28, 2004      **NUMBER:** 04-02  
**STATUS:** Approved      **SUPERSEDES:** Interpretation 00-05  
**REFERENCES:** RCW 42.17.130      **APPROVED BY:** The Commission  
**SEE ALSO:** WAC 390-05-271 and WAC 390-05-273

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## **Guidelines for Local Government Agencies in Election Campaigns\***

**Public Disclosure Law Re: Use of Public Facilities in Campaigns  
Revised May 31, 2006**

### **USE OF THE GUIDELINES**

These Guidelines are meant to aid and assist in compliance with the law.

This document is an educational tool that is an expression of the Commission's view of the meaning of RCW 42.17.130 and relevant administrative rules and case law involving local government and election campaign activity. It is intended to provide guidance regarding the Commission's approach and interpretation of how the statutory prohibition on the use of public facilities for campaigns impacts activities that may be contemplated by government employees and other persons who may seek to utilize those public facilities. Readers are strongly encouraged to review the statute and rules referenced in these Guidelines.

For ease of reference, the majority of this interpretation is in chart form. In part, the chart identifies categories of persons, some possible activities, and some general considerations. These illustrative examples in the columns of the chart are not intended to be exhaustive.

For example, the categories of persons identified are, in many cases, illustrative only and simply identify groups of persons more likely to undertake or consider undertaking the activity mentioned in the adjacent columns. If an activity is described as being viewed as "Permitted," it is viewed as permitted for all agency personnel otherwise having the authority under law or agency policy to undertake that action, not just the persons identified in the chart or in a particular column. The same approach is applied to the "Not Permitted" column. Further, the remarks in the chart's "General Considerations" column have relevance for the entire section and are not limited to the specific bullet point immediately to the left of the general consideration.

As noted in the Basic Principles section below, hard and fast rules are difficult to establish for every fact pattern involving agency facilities that may occur.

\*School Districts are directed to Guidelines for School Districts in Election Campaigns, Interpretation 01-03.

Situations may arise that are not squarely addressed by the guidelines or that merit additional discussion. The PDC urges government agencies to review the guidelines in their entirety, and to consult with their own legal counsel and with the PDC. The PDC can be reached at [pdcc@pdc.wa.gov](mailto:pdcc@pdc.wa.gov), 360/753-1111 or toll free at 1-877-601-2828.

### **RCW 42.17.130**

#### **Forbids use of public office or agency facilities in campaigns.**

No elective official nor any employee of his office nor any person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition. Facilities of public office or agency include, but are not limited to, use of stationery, postage, machines, and equipment, use of employees of the office or agency during working hours, vehicles, office space, publications of the office or agency, and clientele lists of persons served by the office or agency: PROVIDED, That the foregoing provisions of this section shall not apply to the following activities:

- (1) Action taken at an open public meeting by members of an elected legislative body to express a collective decision, or to actually vote upon a motion, proposal, resolution, order, or ordinance, or to support or oppose a ballot proposition so long as (a) any required notice of the meeting includes the title and number of the ballot proposition, and (b) members of the legislative body or members of the public are afforded an approximately equal opportunity for the expression of an opposing view;
- (2) A statement by an elected official in support of or in opposition to any ballot proposition at an open press conference or in response to a specific inquiry;
- (3) Activities which are part of the normal and regular conduct of the office or agency.

### **WAC 390-05-271**

#### **General applications of RCW 42.17.130.**

- (1) RCW 42.17.130 does not restrict the right of any individual to express his or her own personal views concerning, supporting, or opposing any candidate or ballot proposition, if such expression does not involve a use of the facilities of a public office or agency.
- (2) RCW 42.17.130 does not prevent a public office or agency from (a) making facilities available on a nondiscriminatory, equal access basis for political uses or (b) making an objective and fair presentation of facts relevant to a ballot proposition, if such action is part of the normal and regular conduct of the office or agency.

### **WAC 390-05-273**

#### **Definition of normal and regular conduct.**

Normal and regular conduct of a public office or agency, as that term is used in the proviso to RCW 42.17.130, means conduct which is (1) lawful, i.e., specifically authorized, either expressly or by necessary implication, in an appropriate enactment, and (2) usual, i.e., not

effected or authorized in or by some extraordinary means or manner. No local office or agency may authorize a use of public facilities for the purpose of assisting a candidate's campaign or promoting or opposing a ballot proposition, in the absence of a constitutional, charter, or statutory provision separately authorizing such use.

Similar prohibitions on the use of public facilities by state employees and state officers are described in a memorandum from the Attorney General's Office regarding RCW 42.52 and available at <http://www.atg.wa.gov/pubs/publicfundsmemo062800.htm>

## **BASIC PRINCIPLES**

1. Public facilities may not be used to support or oppose a candidate or ballot proposition. RCW 42.17.130. Facilities include local government agency equipment, buildings, supplies, employee work time, and agency publications. The statute includes an exception to the prohibition for "activities which are part of the normal and regular conduct of the office or agency."
2. The Public Disclosure Commission holds that it is not only the right, but the responsibility of local government to inform the general public of the operational and maintenance issues facing local agencies. This includes informing the community of the needs of the agency that the community may not realize exist. Local governments may expend funds for this purpose provided that the preparation and distribution of information is not for the purpose of influencing the outcome of an election.
3. Public employees do not forfeit their rights to engage in political activity because of their employment. Neither may agency employees be subjected to coercion, pressure, or undue influence to participate in political activity or to take a particular position. Public officials and employees should make it clear that any participation is personal rather than officially sponsored.
4. Supervisory personnel have a duty to know, apply, and communicate to their staffs the difference between acceptable information activities and inappropriate promotional activities in support of local government ballot measures.
5. Local elected officials are free to support agency ballot issues and engage in other political activities as long as such activities do not make use of government facilities, time or resources and do not either pressure or condone employees' use of agency facilities, time or resources to support ballot issues.
6. The PDC is charged with enforcing RCW 42.17.130. This requires consideration and analysis of activities, which may or may not be determined to be in violation of the statute. The PDC has, over the years, developed methods of considering and analyzing activities engaged in by public offices. Among the factors considered are the normal and regular conduct and the timing, tone, and tenor of activities in relation to ballot measure elections. As in any matter where intent is to be considered, hard and fast rules, which will be applicable to all situations, are difficult to establish. The combination of a number of activities into a coordinated campaign involving close coordination between agency activities and citizens' committee activities which closely resembles traditional election campaign activities and which is targeted at and/or occurs close in time to a ballot measure election is likely to draw close scrutiny and careful consideration by the PDC as to whether a violation has occurred.

- 7.a. Historically, the PDC has routinely advised and held that with respect to election-related publications, one jurisdiction-wide objective and fair presentation of the facts per ballot measure is appropriate.

In addition, if an agency\* has also customarily distributed this information through means other than a jurisdiction-wide mailing (e.g. regularly scheduled newsletter, website, bilingual documents, or other format), that conduct has also been permitted under RCW 42.17.130 so long as the activity has been normal and regular for the government agency.

- b. The PDC will presume that every agency may distribute throughout its jurisdiction an objective and fair presentation of the facts for each ballot measure. If the agency distributes more than this jurisdiction-wide single publication, the agency must be able to demonstrate to the PDC that this conduct is normal and regular for that agency. In other words, the agency must be able to demonstrate that for other major policy issues facing the government jurisdiction, the agency has customarily communicated with its residents in a manner similar to that undertaken for the ballot measure.
- c. Agencies are urged to read the definitions of "normal and regular" at WAC 390-05-271 and WAC 390-05-273. **Agencies need to be aware, however, that in no case will the PDC view a marketing or sales effort related to a campaign or election as normal and regular conduct.**
8. The PDC attributes publications or other informational activity of a department or subdivision as the product of the local agency as a whole.
9. Providing an objective and fair presentation of facts to the public of ballot measures that directly impact a jurisdiction's maintenance and operation, even though the measure is not offered by the jurisdiction, may be considered part of the normal and regular conduct of the local agency. The agency must be able to demonstrate that for other major policy issues facing the jurisdiction, the agency has customarily communicated with its residents in a manner similar to that undertaken for the ballot measure.
10. State law provides certain exemptions from the prohibition on the use of public office or agency facilities in campaigns for an elected legislative body, an elected board, council or commission of a special purpose district, and elected officials that are not afforded appointed officials. RCW 42.17.130 (1) and (2) apply only to these elected bodies and elected officials.

\*Agency means any county, city, town, port district, special district, or other state political subdivision

## Public Disclosure Commission Guidelines for Local Government Agencies in Election Campaigns

Persons	Permitted	Not Permitted	General Considerations
<p><b>Agency* Administrators</b> (County Administrator, City Manager, Executive Director, Fire Chief, PUD Manager, Etc.)</p>	<ul style="list-style-type: none"> <li>• May inform staff during non-work hours<sup>1</sup> of opportunities to participate in campaign activities.<sup>2</sup></li> <li>• Are encouraged to communicate to staff the difference between acceptable and unacceptable activities related to a ballot measure.</li> <li>• In the course of normal publications for the agency, may distribute an objective and fair presentation of the facts<sup>3</sup> based on and expanded upon the information<sup>4</sup> prepared by the agency in accordance with the normal and regular conduct of the agency.<sup>5</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Shall not pressure or coerce employees to participate in campaign activities.</li> <li>• Shall not use internal memoranda solely for the purpose of informing employees of meetings supporting or opposing ballot measures.</li> <li>• Shall not coordinate informational activities with campaign efforts, in a manner that makes the agency appear to be supporting or opposing a ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Has there been communications with staff and with union representatives regarding the prohibition on the use of the agency's internal mail or email system to support or oppose a ballot measure?</li> <li>• Is the distribution of this information consistent with the normal practices of the agency (such as newsletters, websites, or some other format)?</li> </ul>

<sup>1</sup> Agencies may set the definition of work hours for their employees. For example, to the extent that an agency defines the lunch hour as a non-work hour, activities to support or oppose a candidate or a ballot measure that do not use public resources and that are held away from government facilities are permitted during the lunch hour.

<sup>2</sup> RCW 42.17.680(2) provides that “[n]o employer or labor organization may discriminate against an officer or employee in the terms or conditions of employment for (a) the failure to contribute to, (b) the failure in any way to support or oppose, or (c) in any way supporting or opposing a candidate, ballot proposition, political party, or political committee.”

<sup>3</sup> Throughout these guidelines, the clause “objective and fair presentation of the facts” means that in addition to presenting the facts, the materials should present accurately the costs and other anticipated impacts of a ballot measure.

<sup>4</sup> For the purposes of these guidelines, “information” refers to the documents prepared, printed, and mailed to persons within the governmental jurisdiction by that agency solely for the purposes of informing residents regarding an upcoming ballot measure. The agency may continue to distribute information consistent with the customary practices of the agency, including but not limited to newsletters, websites, and multi-lingual documents. These publications may continue, but if they discuss the ballot measure, the information needs to be an objective and fair presentation of the facts.

<sup>5</sup> For the purpose of these guidelines, the term “normal and regular” is defined in WAC 390-05-273 and clarified further by WAC 390-05-271.

\*Agency means any county, city, town, port district, special district, or other state political subdivision.

**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Agency Administrators</b> (continued)</p>	<ul style="list-style-type: none"> <li>• May speak at community forums and clubs to present factual and objective information on a ballot measure during regular work hours.</li> <li>• May encourage staff and members of the public to vote, as long as such encouragement routinely occurs for other elections.</li> <li>• May respond to questions regarding a ballot measure if such activity is consistent with his or her normal and regular duties.</li> <li>• May wear campaign buttons or similar items while on the job if the agency's policy generally permits employees to wear political buttons.</li> <li>• May engage in campaign activities on their own time, during non-work hours and without using public resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not use public resources to operate a speakers' bureau in a manner that may be viewed as promoting a ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the information provided an objective and fair presentation of the facts?</li> <li>• Is the activity consistent with the agency's normal and regular course of business?</li> <li>• Do the materials accurately present the costs and other anticipated impacts of a ballot measure?</li> </ul>
<p><b>Community Groups</b></p>	<ul style="list-style-type: none"> <li>• May use agency facilities for meetings supporting or opposing a ballot measure to the extent that the facilities are made available on an equal access, nondiscriminatory basis, and it is part of the normal and regular activity of the jurisdiction.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not use agency facilities to produce materials that support or oppose a ballot measure.</li> </ul>	



**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Local Elected Legislative Body</b></p>	<ul style="list-style-type: none"> <li>• May collectively vote to support or oppose a ballot measure at a properly noticed public meeting, where opponents of the measure are given an equal opportunity to express views.<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Shall not pressure or coerce agency management to participate in campaign activities.</li> <li>• Shall not explicitly include passage of a ballot measure in the agency’s annual goals.</li> </ul>	

<sup>6</sup> RCW 42.17.130(1) provides that action may be “taken at an open public meeting by members of an elected legislative body or by an elected board, council, or commission of a special purpose district including, but not limited to, fire districts, public hospital districts, library districts, park districts, port districts, public utility districts, school districts, sewer districts, and water districts, to express a collective decision, or to actually vote upon a motion, proposal, resolution, order, or ordinance, or to support or oppose a ballot proposition so long as (a) any required notice of the meeting includes the title and number of the ballot proposition, and (b) members of the legislative body, members of the board, council, or commission of the special purpose district, or members of the public are afforded an approximately equal opportunity for the expression of an opposing view;”.

**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Local Government Elected Officials</b></p>	<ul style="list-style-type: none"> <li>• May engage in political activities on his or her own time, if no public equipment, vehicle or facility is used. (An elected official may use his or her title, but should clarify that he/she is speaking on his/her own behalf, and not on behalf of the agency. If the elected legislative body has adopted a resolution, the official can then speak on behalf of the agency.)</li> <li>• May attend any function or event at any time during the day and voice his or her opinion about a candidate or ballot proposition as long as they are not being compensated and are not using any public equipment, vehicle or other facility.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not direct agency staff to perform tasks to support or oppose campaign activities or ballot measures.</li> <li>• Shall not use public facilities or resources to engage in political activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the elected official using staff time, a public vehicle, or other public resources?</li> <li>• Has the agency adopted a resolution? If yes, the elected official can speak on behalf of the agency. If not, has the elected official made it clear that he or she is not speaking on behalf of the agency?</li> </ul>

**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Appointed Officials</b>  <small>(Boards, Commissions, and similar appointed positions)</small></p>	<ul style="list-style-type: none"> <li>• May engage in political activities on his or her own time, if no public equipment, vehicle or facility is used. An appointed official may use his or her title, but should clarify that he/she is speaking on his/her own behalf, and not on behalf of the agency.</li> <li>• May attend any function or event at any time during the day and voice his or her opinion about a candidate or ballot proposition as long as they are not being compensated and are not using any public equipment, vehicle or other facility.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not direct agency staff to perform tasks to support or oppose campaign activities or ballot measures.</li> <li>• Shall not use public facilities or resources to engage in political activities.</li> <li>• Shall not use public facilities to express a collective decision or actually vote upon a motion or resolution to support or oppose a ballot proposition.</li> <li>• Shall not use public facilities to make a statement at a press conference or responding to an inquiry in support or opposition to any ballot proposition.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the appointed official using staff time, a public vehicle, or other public resources?</li> <li>• Has the appointed official made it clear that he or she is not speaking on behalf of the agency?</li> </ul>
<p><b>Management Staff or Their Designees</b></p>	<ul style="list-style-type: none"> <li>• May speak at community forums and clubs to present an objective and fair presentation of the facts on a ballot measure during regular work hours.<sup>7</sup></li> <li>• May fully participate in campaign activities, including meeting with citizens' campaign committees to plan strategies, during non-work hours and without the use of public resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not use public resources to operate a speakers' bureau in a manner that may be viewed as promoting a ballot measure.</li> <li>• Shall not use public resources to promote or defeat a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the management staff using public resources in a manner that promotes or opposes a candidate or a ballot measure?</li> <li>• Does the presentation accurately present the costs and other anticipated impacts of a ballot measure?</li> </ul>

<sup>7</sup> Agencies may set the definition of work hours for their employees. For example, to the extent that a agency defines the lunch hour as a non-work hour, activities to support or oppose a candidate or a ballot measure that do not use public resources and that are held away from agency facilities are permitted during the lunch hour.

**Public Disclosure Commission  
Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Management Staff or Their Designees</b> (continued)</p>	<ul style="list-style-type: none"> <li>• May inform staff during non-work hours of opportunities to participate in campaign activities.</li> <li>• May respond to questions regarding a ballot measure if such activity is consistent with his or her normal and regular duties.</li> <li>• May wear campaign buttons or similar items while on the job if the agency's policy generally permits employees to wear political buttons.</li> <li>• May place window signs or bumper stickers on their privately-owned cars, even if those cars are parked on government property during working hours.</li> <li>• Are encouraged to communicate to staff the difference between acceptable and unacceptable activities related to a ballot measure.</li> <li>• May encourage staff and members of the public to vote, as long as such encouragement routinely occurs for other elections.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not pressure or coerce employees to participate in campaign activities.</li> <li>• Shall not use agency resources to organize the distribution of campaign materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Does the agency have a policy permitting employees to wear political buttons?</li> </ul>

**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<p><b>Agency Employees</b></p>	<ul style="list-style-type: none"> <li>• May speak at community forums and clubs to present an objective and fair presentation of the facts on a ballot measure during regular work hours.</li> <li>• May inform staff during non-work hours of opportunities to participate in campaign activities.</li> <li>• May engage in campaign activities on their own time, during non-work hours and without using public resources.</li> <li>• May respond to questions regarding a ballot measure if such activity is consistent with his or her normal and regular duties.</li> <li>• May wear campaign buttons or similar items while on the job if the agency's policy generally allows employees to wear political buttons.</li> <li>• May, during non-work hours, make available campaign materials to employees in lunchrooms and break rooms that are used only by staff or other authorized individuals.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not use work hours or public resources to promote or oppose a candidate or ballot measure (such as gathering signatures, distributing campaign materials, arranging speaking engagements, coordinating phone banks, or fundraising).</li> <li>• Shall not pressure or coerce other employees to participate in campaign activities.</li> <li>• Shall not use agency resources to organize the distribution of campaign materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Do the presentations accurately present the costs and other anticipated impacts of a ballot measure?</li> <li>• Is the employee acting on his or her own time, during non-work hours?</li> <li>• Is the employee using public resources in a matter that promotes or defeats a candidate or a ballot measure?</li> <li>• Does the agency have a policy permitting employees to wear political buttons?</li> </ul>

**Public Disclosure Commission**  
**Guidelines for Local Government Agencies in Election Campaigns**

Persons	Permitted	Not Permitted	General Considerations
<b>Agency Employees</b> (continued)	<ul style="list-style-type: none"> <li>• May place window signs or bumper stickers on their cars, even if those cars are parked on government agency property during working hours.</li> <li>• May encourage staff and members of the public to vote, as long as such encouragement routinely occurs for other elections.</li> </ul>		
<b>Union Representatives</b>	<ul style="list-style-type: none"> <li>• May, during non-work hours, make available campaign materials to union members in lunchrooms and break rooms that are used only by staff or other authorized individuals.</li> <li>• May distribute campaign materials at union-sponsored meetings.</li> <li>• May post campaign materials on a bulletin board, if such a board is in an area that is not accessible to the general public and if such activity is consistent with the agency's policy and the collective bargaining agreements.</li> </ul>	<ul style="list-style-type: none"> <li>• Shall not use the agency's internal mail or email system to communicate campaign-related information, including endorsements.</li> <li>• Shall not distribute promotional materials in public areas.</li> </ul>	<ul style="list-style-type: none"> <li>• Are campaign materials made available only in those areas used solely by staff or other authorized individuals?</li> <li>• Does such distribution occur during non-work hours?</li> </ul>

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<b>Activities and Resources</b>	<b>Permitted</b>	<b>Not Permitted</b>	<b>General Considerations</b>
<b>Equipment and Supplies</b>	<ul style="list-style-type: none"> <li>• Agency employees, in the course of their employment, may use equipment (including but not limited to projectors and computers) to make an objective and fair presentation of the facts at community forums and clubs.</li> <li>• Agency employees, in the course of their employment, may produce information that is an objective and fair presentation of the facts using public resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Public resources (including but not limited to internal mail systems, email systems, copiers, telephone) shall not be used to support or oppose a candidate or ballot measure, whether during or outside of work hours.</li> <li>• Citizens' campaign committees and other community groups shall not use agency equipment (including but not limited to internal mail systems, projectors, computers, and copiers) to prepare materials for meetings regarding ballot measures.</li> </ul>	<ul style="list-style-type: none"> <li>• Do the presentations fairly and objectively present the costs and other anticipated impacts of a ballot measure?</li> </ul>
<b>Meeting Facilities</b>	<ul style="list-style-type: none"> <li>• Agency meeting facilities, including audio visual equipment, may be used by campaign committees for activities on the same terms and conditions available to other community groups, subject to the provisions of the agency's policy.</li> </ul>		<ul style="list-style-type: none"> <li>• Can community groups typically use agency facilities?</li> <li>• Are facilities made available to all groups on the same terms?</li> <li>• Has the agency adopted a policy regarding the distribution of campaign materials on agency property?</li> </ul>

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<b>Activities and Resources</b>	<b>Permitted</b>	<b>Not Permitted</b>	<b>General Considerations</b>
<b>Meeting Facilities</b> (continued)	<ul style="list-style-type: none"> <li>Use of agency meeting facilities is permitted when the facility is merely a “neutral forum” where the activity is taking place, and the public agency in charge of the facility is not actively endorsing or supporting the activity that is occurring.</li> </ul>		<ul style="list-style-type: none"> <li>Is the meeting facility customarily made available on an equal access, nondiscriminatory basis for a variety of uses?</li> </ul>
<b>Lists</b>	<ul style="list-style-type: none"> <li>Lists of names (such as agency vendors or customers) that a agency has obtained or created in the course of transacting its regular public business are subject to public disclosure requirements; thus, unless otherwise exempt, the lists must be released subject to public records requests.</li> <li>Agencies may charge a pre-established fee to cover the costs of providing copies of such lists on an equal access, nondiscriminatory basis.</li> </ul>	<ul style="list-style-type: none"> <li>Agencies shall not sell copies of such lists (though they may charge a pre-established fee to recover the costs of providing copies of the lists).</li> <li>If a list is generally available as a public record, it cannot be denied to a person or group on the grounds that it might be used in a campaign.</li> </ul>	<ul style="list-style-type: none"> <li>Is the list obtained or created in the course of the agency transacting its public business?</li> <li>Are the fees charged no greater than necessary to cover the costs of providing copies?</li> <li>Has the agency complied with established policy in responding to any public record requests?</li> </ul>



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<b>Voting Information</b>	<ul style="list-style-type: none"> <li>• Agency personnel may encourage staff and members of the public to vote, as long as such encouragement routinely occurs for other elections.</li> <li>• Public facilities may be used to register people to vote and to do periodic poll checking.</li> </ul>	<ul style="list-style-type: none"> <li>• Agencies shall not pressure or coerce employees to vote.</li> <li>• Agencies shall not organize an effort to encourage staff to wear campaign buttons or display campaign materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the activity related to providing voting information for elections, as opposed to advocating for or against a particular candidate or ballot measure?</li> </ul>

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Activities and Resources	Permitted	Not Permitted	General Considerations
<b>Agency Publications (Specific to Elections)</b>	<ul style="list-style-type: none"> <li>• Agencies may develop an objective and fair presentation of the facts regarding agency needs and the anticipated impact of a ballot measure, and may distribute it in the agency’s customary manner. This information<sup>8</sup> may be printed in various languages and communicated in other formats as required by the ADA.</li>   <li>• In the course of regular publications for the agency, the agency may distribute an objective and fair presentation of the facts for each ballot measure in accordance with the normal and regular conduct of the agency.</li> </ul>	<ul style="list-style-type: none"> <li>• Agencies shall not distribute election-related information in a manner that targets specific subgroups. Targeting does not refer to mailing information to agency constituencies such as community leaders, or some other group, or to the agency’s regular distribution list to provide information in a manner that is consistent with the normal and regular conduct of the agency.</li>   <li>• Agencies shall not publicize information supporting or opposing a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Does the information provide an objective and fair presentation of the facts?</li>   <li>• Is the timing, format, and style, including tone and tenor, of the information presented in a manner that is normal and regular for the agency?</li>   <li>• Is the information distributed in a manner that is normal and regular for the agency?</li> </ul>

<sup>8</sup> For the purposes of these guidelines, “information” refers to the documents prepared, printed, and mailed jurisdiction-wide by the agency solely for the purposes of informing residents regarding an upcoming ballot measure. The agency may continue to distribute information consistent with the customary practices of the agency, including but not limited to newsletters, websites, and multi-lingual documents. These publications may continue, but if they discuss the ballot measure, the information should be an objective and fair presentation of the facts.

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<b>Agency Publications (Specific to Elections)</b> (continued)			<ul style="list-style-type: none"> <li>• Do the materials accurately present the costs and other anticipated impacts of a ballot measure?</li> <li>• Does the agency typically distribute information by newsletters, websites, or some other format?</li> </ul>
<b>Agency Publications (Regular)</b>	<ul style="list-style-type: none"> <li>• Agencies may include all or part of the information regarding agency needs and the anticipated impacts of a ballot measure in the agency's regular publications, such as agency and department newsletters. (For example, a department newsletter may specifically describe the projects and/or programs planned for that department.)</li> <li>• Agencies may inform staff and/or parents of community meetings related to ballot measures if other such information is normally published in a newsletter or community calendar, and if both those supporting or opposing a ballot measure have the opportunity to appear on the calendar or in the newsletter.</li> </ul>	<ul style="list-style-type: none"> <li>• Agencies shall not use internal memoranda or other agency publications to encourage employees to participate in campaign activities.</li> <li>• Agencies shall not publish materials supporting or opposing a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Does the agency routinely distribute such information?</li> <li>• Does the agency normally inform staff and/or parents of community activities and meetings?</li> </ul>

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<b>Agency Publications (Regular)</b> (continued)	<ul style="list-style-type: none"> <li>• Agencies may factually report jurisdictional support for a ballot measure, so long as it is the normal and regular conduct for the agency. (For example, a community newsletter that ordinarily reports on governmental actions may report that the jurisdiction adopted a resolution supporting a ballot measure.)</li> <li>• Agencies may thank citizens for their support after an election in agency publications.</li> </ul>		<ul style="list-style-type: none"> <li>• Is the information presented in an objective and fair manner?</li> <li>• Is the agency engaging in significantly different activities during the time period immediately prior to the ballot measure compared to all other times of the year?</li> </ul>
<b>Reader Boards/Posters</b>	<ul style="list-style-type: none"> <li>• Information encouraging staff and members of the public to vote, or providing the dates of upcoming elections such as “vote on February ___”, may be posted, as long as such encouragement is customarily posted for elections other than just an agency’s ballot measure.</li> <li>• Agencies may thank citizens on their reader boards for their support after an election.</li> </ul>	<ul style="list-style-type: none"> <li>• Agencies shall not display a “Vote for ...” sign or other promotional messages on reader boards or posters.</li> <li>• Signs advocating for or against candidates or ballot measures shall not be posted on agency property in any area accessible to the general public.</li> </ul>	

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<b>Activities and Resources</b>	<b>Permitted</b>	<b>Not Permitted</b>	<b>General Considerations</b>
<b>Reader Boards/Posters</b> (Continued)	<ul style="list-style-type: none"> <li>May post objective and fair information at an agency or at a future site regarding anticipated improvements to be funded by a ballot measure that is specific to that agency or site.</li> </ul>	<ul style="list-style-type: none"> <li>Publicly owned vehicles shall not be used to carry or display political material.</li> </ul>	
<b>Surveys and Research</b>	<ul style="list-style-type: none"> <li>Agencies may conduct surveys and/or other community research, including demographic questions, to determine the community's priorities, public perception of performance, and/or to inform the community about agency programs and policies.</li> <li>Agencies may conduct community research (including but not limited to the use of questionnaires, surveys, workshops, focus groups, and forums) to determine the community's priorities for both programs and/or facilities and their associated total costs and projected dollars per thousand assessment.</li> </ul>	<ul style="list-style-type: none"> <li>Agencies shall not conduct surveys to determine what taxation level the public would support.</li> <li>Agencies shall not conduct surveys designed to shore up support or opposition for a ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>Has the elected legislative body passed a resolution authorizing a measure to be placed on the ballot? (If so, actions may be more closely scrutinized.)</li> <li>Does the election-related survey target specific subgroups?</li> </ul>

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<b>Activities and Resources</b>	<b>Permitted</b>	<b>Not Permitted</b>	<b>General Considerations</b>
<p><b>Surveys and Research</b> (continued)</p>	<ul style="list-style-type: none"> <li>The surveys and/or other community research can be conducted before or after the governing body has approved a resolution to place a ballot measure on the ballot. However, research conducted after the adoption of the resolution may be subject to greater scrutiny.</li> <li>Agencies may publish survey results if it is consistent with the normal and regular conduct of the agency.</li> </ul>	<ul style="list-style-type: none"> <li>Agencies shall not target registered voters or other specific subgroups of the jurisdiction in conducting their election-related surveys.</li> <li>Agencies shall not use survey results in a manner designed to support or oppose a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>Is the survey or community research consistent with normal and regular activities of the agency?</li> </ul>
<p><b>Technology (websites, emails, computerized calling systems)</b></p>	<ul style="list-style-type: none"> <li>An agency may develop an objective and fair presentation of the facts and post that information on its website, including information regarding agency needs and the anticipated impacts of a ballot measure. This information may be reformatted so that it is consistent with the manner in which the agency customarily presents information on its website.</li> </ul>	<ul style="list-style-type: none"> <li>Agency computers, email systems, telephones, and other information technology systems shall not be used to aid a campaign for or against a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>Are the materials developed an objective and fair presentation of the facts?</li> </ul>

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Activities and Resources	Permitted	Not Permitted	General Considerations
<b>Technology (websites, emails, computerized calling systems)</b> (continued)	<ul style="list-style-type: none"> <li>• Agency websites may permit viewers to make selections to learn about the anticipated impacts of a ballot measure for a specific division, or otherwise allow readers to explore issues in greater or lesser detail.</li> <li>• Agencies may update the information on their websites in a manner that is customary for the agency.</li> <li>• Staff may respond to inquiries regarding a ballot measure in an objective and fair manner, via email or by telephone, if it is part of their normal and regular duties.</li> </ul>	<ul style="list-style-type: none"> <li>• Electronic communication systems shall not be used to generate or forward information that supports or opposes a candidate or ballot measure.</li> <li>• Agency websites shall not be used for the purposes of supporting or opposing a candidate or ballot measure.</li> </ul>	<ul style="list-style-type: none"> <li>• Is the agency engaging in significantly different activities during the time period immediately prior to the ballot measure compared to all other times of the year?</li> <li>• Do the materials accurately present the costs and other anticipated impacts of a ballot measure?</li> <li>• Has there been communications with staff and with union representatives regarding the prohibition on the use of the agency’s technology to support or oppose a ballot measure?</li> </ul>

**Note on Timing of Activities:** A particular activity may be subject to the scrutiny of the Public Disclosure Commission depending in part on whether it is a part of the “normal and ordinary” conduct of a local government agency. Generally, activities that occur after the elected legislative body has passed a resolution authorizing a measure to be placed on the ballot will be subject to greater scrutiny by the Public Disclosure Commission than those occurring before such a resolution has been passed.

**Note on Agency Policies:** The application of these guidelines is also subject to each jurisdiction’s own adopted policies.

Revised by the Commission 5/31/06

# **NEW BUSINESS - ACTION**



# COMMITTEE REPORTS

## **OTHER MEETINGS ATTENDED**

# EXECUTIVE SESSION