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# **COMMISSIONER BOARD MEETING**

**August 27, 2020  
5:30 PM  
Fire District 7 Station 31 Training Room  
VIA BLUEJEANS**

**SNOHOMISH COUNTY FIRE DISTRICT #7  
WASHINGTON**

# AGENDA

**Lake Stevens Fire**  
 1825 South Lake Stevens Road  
 Lake Stevens, WA 98258  
 (425) 334-3034  
 www.LSfire.org



**Snohomish County Fire District 7**  
 163 Village Court  
 Monroe, WA 98272  
 (360) 794-7666  
 www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING AGENDA  
 SNOHOMISH COUNTY FIRE DISTRICT 7  
 Fire District 7 Station 31 Training Room/ Via Blue Jeans  
 163 Village Court, Monroe, WA 98272  
 August 27, 2020 1730 hours

**CALL TO ORDER**

**UNION COMMENT**

IAFF

Teamsters

**CHIEFS REPORT**

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Vouchers: 20-02145 – 20-02152; (\$573,302.83)

AP Vouchers: 20-02153 – 20-02254; (\$206,721.11)

**Approval of Payroll**

August 15, 2020 \$1,102,721.98

**Approval of Minutes**

Approve Regular Board Meeting Minutes – August 13, 2020

**CORRESPONDENCE**

Letter from Sheriff Myers

**OLD BUSINESS**

**Discussion**

COVID-19 Update

Sno911 Lease Agreement Station 83

Station 83-bedroom addition (Rice Fergus Miller)

City of Mill Creek Fire and EMS Agreement

Delivery of SRRFR Technical Rescue Vehicle

SRRFR Name and Logo Update

**Action**

**NEW BUSINESS**

**Discussion**

Snohomish County Information Services ILA

ALS Agreements

Surplus Resolution 2020-20

Pub Ed Presentation: COVID-19 Pub Ed Program updates

**Action**

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### **COMMISSIONER COMMITTEE REPORTS**

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):  
 Finance Committee (Elmore / Fay / Snyder / Waugh / Woolery):  
 Policy Committee (Elmore / Edwards / Schaub / Woolery):  
 Labor/Management (Waugh / Fay):  
 Contract Bargaining (Waugh / Fay):  
 Shop Committee (Edwards / Gagnon / Snyder / Woolery):  
 Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck):  
 Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):  
 Government Liaisons:  
     Lake Stevens (Gagnon / Steinruck):  
     Monroe (Edwards / Snyder / Woolery):  
     Mill Creek (Elmore / Fay / Waugh):  
     Legislative (Elmore / Schaub):

### **OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh)  
 Regional Coordination  
 Leadership Meeting (Fay / Schaub)  
 Sno-Isle Commissioner Meeting

### **GOOD OF THE ORDER**

### **ATTENDANCE CHECK**

Regular Commissioner Meeting, September 10, 2020 at 1730 - Station 31 Training Room/BlueJeans

### **EXECUTIVE SESSION**

Labor Negotiations RCW 42.30.140(4)(b)  
 Meeting with legal counsel regarding pending litigation RCW 42.30.110(1)(i)

### **ADJOURNMENT**

# **FIRE CHIEF REPORT**

# CONSENT AGENDA

# Snohomish County Fire District #7 Claims Voucher Summary

08/13/2020

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:


Voucher	Payee/Claimant	1099 Default	Amount
20-02145	DEPARTMENT OF RETIREMENT SYSTEMS		21,362.14
20-02146	FIRE 7 FOUNDATION		412.50
20-02147	HRA VEBA TRUST		64,293.71
20-02148	LEOFF TRUST		387,880.04
20-02149	MATRIX TRUST COMPANY		20,118.65
20-02150	TD AMERITRADE INSTITUTIONAL		388.50
20-02151	TRUSTEED PLANS SERVICE CORP		32,419.04
20-02152	VOYA INSTITUTIONAL TRUST CO		46,428.25

	<b>Page Total</b>	573,302.83
	<b>Cumulative Total</b>	573,302.83



Snohomish County Fire District 7, WA

# Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1902	ACE HARDWARE	20-02153					215.31
	JUL20	Account Charges - July 2020	Invoice	07/31/2020	Air Shore/Tank Hose - Tender 83	001-504-522-20-35-00	16.34
					Extension Cord - ST 81	001-507-522-50-35-00	16.34
					Grout & Caulking - ST 83 Backsplash	001-507-522-50-48-00	26.14
					IPhone Cable	001-504-522-20-35-00	29.40
					Key Box & Key Chain - Medications - M8	001-509-522-20-35-00	24.59
					Painters Tape - E83 & T83 Inventory	001-504-522-20-31-05	28.31
					Station Supplies	001-507-522-50-31-00	11.09
					Station Supplies - ST 81	001-507-522-50-31-00	28.24
					Weed & Grass Killer	001-507-522-50-48-00	16.34
					Weed & Grass Killer	001-507-522-50-48-00	18.52
0024	ALDERWOOD AUTO GLASS	20-02154					131.16
	17427	Shop Parts	Invoice	08/12/2020	Shop Parts	500-511-522-60-34-01	65.58
	17435	Shop Parts	Invoice	08/12/2020	Shop Parts	500-511-522-60-34-01	65.58
0028	ALL BATTERY SALES AND SERVICE	20-02155					315.03
	300-10075590	Shop Parts	Invoice	08/03/2020	Shop Parts	500-511-522-60-34-01	53.16
	664037	Shop Parts	Invoice	06/29/2020	Shop Parts	500-511-522-60-34-01	261.87
0032	ALPINE ROOF CARE	20-02156					2,527.31
	39886	Roof, Gutter, Downspout Cleaning - ST 8	Invoice	08/17/2020	Roof, Gutter, Downspout Cleaning - ST 8	001-507-522-50-48-00	1,351.33
	39901	Roof, Gutter, Downspout Cleaning - ST 7	Invoice	08/21/2020	Roof, Gutter, Downspout Cleaning - ST 7	001-507-522-50-48-00	1,175.98
1686	ANACONDA NETWORKS INC	20-02157					11,326.56
	3242	Sierra Data Modems	Invoice	08/13/2020	Sierra MP70 Modems	303-504-522-20-45-03	11,326.56
0040	ARAMARK UNIFORM SERVICES	20-02158					177.26
	1991870129	Laundry Services - Shop	Invoice	08/13/2020	Laundry Services - Shop	500-511-522-60-41-04	76.54
	1991879523	Laundry Services - ST 31	Invoice	08/20/2020	Floor Mat Service - ST 31	001-507-522-50-48-00	21.86
	1991879524	Laundry Services - Shop	Invoice	08/20/2020	Laundry Services - Shop	500-511-522-60-41-04	78.86
1524	BADGLEY'S LANDSCAPE	20-02159					8,734.87
	88197	Landscape Services - ST 33, 71, 73, 74	Invoice	08/01/2020	Landscape Services - ST 33, 71, 73, 74	001-507-522-50-48-00	3,590.64
	88198	Landscape Services - ST 77	Invoice	08/01/2020	Landscape Services - ST 77	001-507-522-50-48-00	456.78
	88199	Landscape Services - ST 76	Invoice	08/01/2020	Landscape Services - ST 76	001-507-522-50-48-00	782.70
	88200	Landscaping Services - Admin Bldg, ST	Invoice	08/01/2020	Landscaping Services - Admin Bldg, ST	001-507-522-50-48-00	2,344.94
						300-507-522-50-48-00	580.65
	88201	Landscape Services - ST 72	Invoice	08/01/2020	Landscape Services - ST 72	001-507-522-50-48-00	979.16



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	Payable Number	Payable Description					Distribution Amount
0058	BICKFORD MOTORS INC.	20-02160					219.20
	1179888	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	30.60
	1179987	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	50.64
	1180305	Shop Parts	Invoice	08/05/2020	Shop Parts	500-511-522-60-34-01	101.78
	1180590	Shop Parts	Invoice	08/12/2020	Shop Parts	500-511-522-60-34-01	36.18

## Docket of Claims Register

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0065	BOUND TREE MEDICAL, LLC	20-02161					16,628.13
	83627932	Medical Supplies & Sm.Tools/Minor Eq	Invoice	05/15/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	446.32
					Medical Supplies	001-509-522-30-31-02	1,162.57
	83646707	Medical Supplies	Invoice	06/02/2020	Medical Supplies	001-509-522-30-31-02	1.32
	83650182	Medications & Medical Supplies	Invoice	06/04/2020	Medical Supplies	001-509-522-30-31-02	81.46
					Medications	001-509-522-30-31-01	547.25
	83650183	Medications & Medical Supplies	Invoice	06/04/2020	Medical Supplies	001-509-522-30-31-02	35.01
					Medications	001-509-522-30-31-01	962.50
	83665176	Medical Supplies	Invoice	06/18/2020	Medical Supplies	001-509-522-30-31-02	1,579.45
	83680568	Medications & Medical Supplies	Invoice	07/01/2020	Medical Supplies	001-509-522-30-31-02	499.15
					Medications	001-509-522-30-31-01	2,007.22
	83682211	Medical Supplies	Invoice	07/02/2020	Medical Supplies	001-509-522-30-31-02	47.37
	83685530	Medical Supplies	Invoice	07/06/2020	Medical Supplies	001-509-522-30-31-02	59.73
	83693623	Medical Supplies	Invoice	07/13/2020	Medical Supplies	001-509-522-30-31-02	656.03
	83699330	Medications & Medical Supplies	Invoice	07/16/2020	Medical Supplies	001-509-522-30-31-02	70.98
					Medications	001-509-522-30-31-01	169.16
	83701292	Medical Sm.Tools/Minor Equip.	Invoice	07/17/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	34.34
	83702811	Medical Supplies	Invoice	07/20/2020	Medical Supplies	001-509-522-30-31-02	110.64
	83706242	Medications & Medical Supplies	Invoice	07/22/2020	Medical Supplies	001-509-522-30-31-02	961.81
					Medications	001-509-522-30-31-01	313.16
	83706243	Medications & Medical Supplies	Invoice	07/22/2020	Medical Supplies	001-509-522-30-31-02	257.02
					Medications	001-509-522-30-31-01	855.61
	83707702	Medications & Medical Supplies	Invoice	07/23/2020	Medical Supplies	001-509-522-30-31-02	634.06
					Medications	001-509-522-30-31-01	6.42
	83709258	Medications & Sm.Tools/Minor Equip.	Invoice	07/24/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	27.47
					Medications	001-509-522-30-31-01	816.91
	83709259	Medications & Medical Supplies	Invoice	07/24/2020	Medical Supplies	001-509-522-30-31-02	1,039.33
					Medications	001-509-522-30-31-01	1,042.83
	83710872	Medications & Medical Supplies	Invoice	07/27/2020	Medical Supplies	001-509-522-30-31-02	57.96
					Medications	001-509-522-30-31-01	169.16
	83710873	Medications/Medical Supplies/Sm.Tools Invoice		07/27/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	13.54
					Medical Supplies	001-509-522-30-31-02	122.15
					Medications	001-509-522-30-31-01	8.12
	83710874	Medical Supplies	Invoice	07/27/2020	Medical Supplies	001-509-522-30-31-02	61.37
	83710875	Medical Supplies & Sm.Tools/Minor Eq	Invoice	07/27/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	153.70
					Medical Supplies	001-509-522-30-31-02	50.56
	83716779	Medications/Medical Supplies/Sm.Tools Invoice		07/30/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	23.49
					Medical Supplies	001-509-522-30-31-02	548.53
					Medications	001-509-522-30-31-01	54.80
	83716780	Medical Supplies	Invoice	07/30/2020	Medical Supplies	001-509-522-30-31-02	13.10
	83716781	Medical Supplies	Invoice	07/30/2020	Medical Supplies	001-509-522-30-31-02	6.79
	83718468	Medical Supplies	Invoice	07/31/2020	Medical Supplies	001-509-522-30-31-02	184.68
	83728542	Medications/Medical Supplies/Sm.Tools Invoice		08/10/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	26.90

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
	83728542	Medications/Medical Supplies/Sm.Tools Invoice		08/10/2020	Medical Supplies	001-509-522-30-31-02	233.82
					Medications	001-509-522-30-31-01	474.34
1654	BRAD HENNING INV02838	20-02162 Oregon Fire Per Diem Reimbursement	Invoice	07/31/2020	Oregon Fire Per Diem Reimbursement	001-504-522-20-43-00	233.18
0070	BRAKE & CLUTCH SUPPLY INC 92632 92903	20-02163 Shop Parts Shop Parts	Invoice Invoice	07/31/2020 08/12/2020	Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01	3,271.24 185.17 3,086.07
1746	BRANDON HUBER INV02840	20-02164 Boots	Invoice	07/26/2020	Boots	001-504-522-20-31-07	221.54
0073	BRAUN NORTHWEST INC 29945 29969	20-02165 Shop Parts Shop Parts	Invoice Invoice	07/24/2020 08/05/2020	Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01	80.23 28.78 51.45
1816	BRIAN KEES INV02841	20-02166 Tuition Reimbursement - MAT 144	Invoice	08/04/2020	Tuition Reimbursement - MAT 144	001-506-522-45-49-10	1,805.72
1583	BRYAN HUNT INV02839	20-02167 Oregon Fire Per Diem Reimbursement	Invoice	07/29/2020	Oregon Fire Per Diem Reimbursement	001-504-522-20-43-00	364.37
0083	CAMILLE TABOR INV02845	20-02168 Printer Ink Reimbursement	Invoice	08/24/2020	Printer	001-502-522-10-31-00	45.31
1913	CANON FINANCIAL SERVICES INC 21778158 21778160 21778161 21781804 21781805 21781806	20-02169 Copy Machine Lease - Admin POD Copy Machine Lease - Sonya Copy Machine Lease - ST 83 Copy Machine Lease - ST 82 Laana Copy Machine Lease - ST 81 Copy Machine Lease - ST 82	Invoice Invoice Invoice Invoice Invoice Invoice	08/13/2020 08/13/2020 08/13/2020 08/13/2020 08/13/2020 08/13/2020	Copy Machine Lease - Admin POD Copy Machine Lease - Sonya Copy Machine Lease - ST 83 Copy Machine Lease - ST 82 Laana Copy Machine Lease - ST 81 Copy Machine Lease - ST 82	001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00	555.65 190.59 36.77 36.65 218.48 36.58 36.58
1953	CATHARINE RYAN KEAY JULY2020	20-02170 EMS Contract - Medical Supervising Ph	Invoice	08/09/2020	EMS Contract - Medical Supervising Ph	001-509-522-20-41-02	3,000.00
0094	CDW GOVERNMENT LLC ZQC1850	20-02171 Dell R740 RAM Upgrade	Invoice	08/04/2020	Dell R740 RAM Upgrade	001-512-522-10-35-00	2,225.33
0096	CENTRAL WELDING SUPPLY SP 819350 WV 181665	20-02172 Oxygen Oxygen	Invoice Invoice	08/19/2020 08/12/2020	Oxygen Oxygen	001-509-522-20-45-00 001-509-522-20-45-00	360.92 63.91 297.01
0103	CHMELIK, SITKIN & DAVIS PS 100296	20-02173 Attorney Fees	Invoice	07/31/2020	Attorney Fees	001-512-522-10-41-03	1,939.00
0110	CITY OF MONROE ST31IRR-JUL20	20-02174 Water - Irrigation Meter (ST 31)	Invoice	08/04/2020	Water - Irrigation Meter (ST 31)	001-507-522-50-47-02 500-511-522-50-47-01	33.13 28.26 4.87

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0110	CITY OF MONROE ADMIN-JUL20	20-02175 Water, Stormwater & Sewer - Admin B	Invoice	08/04/2020	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02 300-507-522-50-47-00	327.74 81.94 245.80
0110	CITY OF MONROE ST31-JUL20	20-02176 Water, Stormwater & Sewer - ST 31	Invoice	08/04/2020	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02 500-511-522-50-47-01	663.68 566.19 97.49
0110	CITY OF MONROE ST32-JUL20	20-02177 Water & Stormwater - ST 32	Invoice	08/04/2020	Water & Stormwater - ST 32	001-507-522-50-47-02	138.63 138.63
0112	CLEARFLY COMMUNICATIONS INV297233	20-02178 Phone Services - Admin Bldg, ST 31	Invoice	08/01/2020	Phone Services - Admin Bldg, ST 31	001-507-522-50-42-00	734.73 734.73
0113	CLEARVIEW HARDWARE C359294 C360041	20-02179 Job Shack Key - ST 71 Lightbulbs - ST 73	Invoice Invoice	07/15/2020 07/21/2020	Job Shack Key - ST 71 Lightbulbs - ST 73	001-506-522-45-49-22 001-507-522-50-31-00	8.30 2.50 5.80
0125	COLUMBIA SOUTHERN UNIVERSI 307127081920	20-02180 Olsen - Tuition - FIR 3304	Invoice	08/20/2020	Olsen - Tuition	001-506-522-45-49-10	634.50 634.50
0126	COMCAST ST83-AUGSEP20	20-02181 Internet Services - ST 83	Invoice	08/08/2020	Internet Services - ST 83	001-507-522-50-42-00	146.01 146.01
1882	CONCENTRA MEDICAL CENTERS 68335349	20-02182 Pre-Employment/New Hire Physical	Invoice	06/29/2020	Pre-Employment/New Hire Physical	001-510-522-20-41-06	457.00 457.00
0138	CRESSY DOOR COMPANY, INC 151336	20-02183 Bay Door Repair - ST 76	Invoice	08/13/2020	Bay Door Springs Repair - ST 76	001-507-522-50-48-00	4,192.92 4,192.92
1600	DIRECTV 37653477105	20-02184 TV Services - ST 33	Invoice	08/02/2020	TV Services - ST 33	001-507-522-50-42-00	137.87 137.87
0167	DUO-SAFETY LADDER CORPORAT 476469-000	20-02185 Shop Parts	Invoice	07/20/2020	Shop Parts	500-511-522-60-34-01	69.23 69.23
1875	ELECTRONIC BUSINESS MACHIN AR171829	20-02186 Copy Machine Usage - North Battalion	Invoice	08/11/2020	Copy Machine Usage - North Battalion	001-502-522-10-31-00	220.00 220.00
2036	EVERGREEN STATE FAIRGROUND INV00256 INV00362	20-02187 REFUND (QTR 1) - Contracted Fair 1st / REFUND (QTR 2) - Contracted Fair 1st /	Debit Memo Debit Memo	01/03/2020 03/27/2020	REFUND (QTR 1) - Contracted Fair 1st / REFUND (QTR 2) - Contracted Fair 1st /	001-502-522-10-49-06 001-502-522-10-49-06	20,547.74 10,273.87 10,273.87
0212	FIRST WATCH FW107015	20-02188 FirstPass Monthly Subscription	Invoice	08/19/2020	FirstPass Monthly Subscription	001-509-522-20-41-08	403.00 403.00
0072	FITNESS EXPERTS ST71-JULAUG20 ST83-JUL20	20-02189 Stepmill & Elliptical Trainer Repair - ST 71 Elliptical Repair - ST 83	Invoice Invoice	08/03/2020 08/03/2020	Stepmill & Elliptical Trainer Repair - ST 71 Elliptical Repair - ST 83	001-510-522-20-48-00 001-510-522-20-48-00	556.92 502.32 54.60

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0222	FREIGHTLINER NORTHWEST	20-02190					2,123.42
	PC302098568;01	Shop Parts	Invoice	08/05/2020	Shop Parts	500-511-522-60-34-01	376.75
	PC302098568;02	Shop Parts	Invoice	08/06/2020	Shop Parts	500-511-522-60-34-01	258.56
	PC302098624;01	Shop Parts	Invoice	08/06/2020	Shop Parts	500-511-522-60-34-01	116.62
	PC302098725;01	Shop Parts	Invoice	08/07/2020	Shop Parts	500-511-522-60-34-01	139.41
	PC302099004;01	Shop Parts	Invoice	08/12/2020	Shop Parts	500-511-522-60-34-01	1,232.08
0226	GALLS, LLC - DBA BLUMENTHAL I	20-02191					2,310.29
	016173147	Softshell Fleece Jacket	Invoice	07/31/2020	Softshell Fleece Jacket	001-504-522-20-31-07	178.41
	016184853	1/2 Zip Turtleneck Sweater (x2)	Invoice	08/03/2020	1/2 Zip Turtleneck Sweater (x2)	001-504-522-20-31-07	181.33
	016184861	Cargo Pants	Invoice	08/03/2020	Cargo Pants	001-504-522-20-31-07	171.06
	016193219	Class A Pants	Invoice	08/04/2020	Class A Pants	001-504-522-20-31-07	60.12
	016193239	Boots	Invoice	08/04/2020	Boots	001-504-522-20-31-07	180.12
	016223696	Cargo Pants	Invoice	08/07/2020	Cargo Pants	001-504-522-20-31-07	165.68
	016231249	Firefighter Pants (x2)	Invoice	08/10/2020	Firefighter Pants (x2)	001-504-522-20-31-07	246.92
	016231251	Diamond Quilt Jacket	Invoice	08/10/2020	Diamond Quilt Jacket	001-504-522-20-31-07	66.25
	016231252	Diamond Quilt Jacket	Invoice	08/10/2020	Diamond Quilt Jacket	001-504-522-20-31-07	65.40
	016231253	Diamond Quilt Jacket	Invoice	08/10/2020	Diamond Quilt Jacket	001-504-522-20-31-07	70.93
	016240202	Chief Shirt - Long Sleeve (x3)	Invoice	08/11/2020	Chief Shirt - Long Sleeve (x3)	001-504-522-20-31-07	429.42
	016257662	Industrial Pants	Invoice	08/13/2020	Industrial Pants	001-504-522-20-31-07	132.12
	016257667	Cargo Pants (x2)	Invoice	08/13/2020	Cargo Pants (x2)	001-504-522-20-31-07	337.78
	016257702	Class A Shirt - Long Sleeve	Invoice	08/13/2020	Class A Shirt - Long Sleeve	001-504-522-20-31-07	24.75
2029	GB SYSTEMS, INC.	20-02192					1,334.03
	2003084	Sensor Repair - HVAC - ST 82	Invoice	06/23/2020	Sensor Repair - HVAC - ST 82	001-507-522-50-48-00	1,334.03
1571	GENERAL FIRE APPARATUS	20-02193					970.04
	11934	Shop Parts	Invoice	07/31/2020	Shop Parts	500-511-522-60-34-01	269.97
	11955	Shop Parts	Invoice	08/04/2020	Shop Parts	500-511-522-60-34-01	700.07
0238	GRAINGER	20-02194					1,824.61
	9608410149	Station Supplies	Invoice	08/03/2020	Station Supplies	001-507-522-50-31-00	73.55
	9608522273	Station Supplies	Invoice	08/03/2020	Station Supplies	001-507-522-50-31-00	264.51
	9608860756	Station Supplies	Invoice	08/03/2020	Station Supplies	001-507-522-50-31-00	33.16
	9608886249	Station Supplies & Sm.Tools/Equip.	Invoice	08/03/2020	Station Supplies	001-507-522-50-31-00	53.51
					US Flag	001-507-522-50-35-00	51.78
	9609511523	Booster Fire Hose	Invoice	08/03/2020	Booster Fire Hose	001-507-522-50-35-00	396.64
	9610628134	Station Supplies	Invoice	08/04/2020	Station Supplies	001-507-522-50-31-00	16.40
	9611684995	Station Supplies	Invoice	08/05/2020	Station Supplies	001-507-522-50-31-00	57.39
	9614119288	Pallet Rack Decking - Galvanized Steel	Invoice	08/07/2020	Pallet Rack Decking - Galvanized Steel	001-507-522-50-35-00	495.15
	9615892693	Station Supplies & Sm.Tools/Minor Equip	Invoice	08/10/2020	POW-MIA Armed Forces Flag	001-507-522-50-35-00	73.17
					Station Supplies	001-507-522-50-31-00	16.61
	9615892701	Station Supplies	Invoice	08/10/2020	Station Supplies	001-507-522-50-31-00	135.50
	9615892719	Station Supplies	Invoice	08/10/2020	Station Supplies	001-507-522-50-31-00	72.34
	9616071008	Station Supplies	Invoice	08/10/2020	Station Supplies	001-507-522-50-31-00	57.57
	9616071016	Station Supplies	Invoice	08/10/2020	Station Supplies	001-507-522-50-31-00	27.33

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1979	GROUNDWORKS	20-02195					2,392.48
	2008-9651	Land & Ground Maintenance - ST 81	Invoice	08/15/2020	Land & Ground Maintenance - ST 81	001-507-522-50-41-00	670.35
	2008-9652	Land & Ground Maintenance - ST 82	Invoice	08/15/2020	Land & Ground Maintenance - ST 82	001-507-522-50-41-00	834.94
	2008-9653	Land & Ground Maintenance - ST 83	Invoice	08/15/2020	Land & Ground Maintenance - ST 83	001-507-522-50-41-00	887.19
0252	HEALTHFORCE PARTNERS INC.	20-02196					2,627.00
	17421	Pre-Employment/New Hire Physicals	Invoice	07/31/2020	Pre-Employment/New Hire Physicals	001-510-522-20-41-06	2,627.00
1658	HEARING & BALANCE LAB	20-02197					55.00
	20883	Earmold	Invoice	12/05/2019	Earmold	001-504-522-20-31-02	55.00
0257	HIGHWAY AUTO SUPPLY	20-02198					243.79
	1-589653	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	30.89
	1-591101	Shop Parts	Invoice	08/12/2020	Shop Parts	500-511-522-60-34-01	169.82
	1-591163	Shop Parts	Invoice	08/13/2020	Shop Parts	500-511-522-60-34-01	43.08
2039	HI-LINE INC.	20-02199					103.18
	10792635	Shop Supplies	Invoice	07/23/2020	Shop Supplies	500-511-522-60-31-05	103.18
0256	HI-TECH EVS INC	20-02200					79.34
	167949	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	79.34
1878	IMS ALLIANCE	20-02201					70.07
	20-2768	Passport/Locker Tags	Invoice	08/19/2020	Passport/Locker Tags	001-504-522-20-31-06	70.07
0277	ISOUTSOURCE	20-02202					5,385.67
	CW242781	IT Services	Invoice	08/15/2020	IT Services	001-512-522-10-41-04	5,385.67
0281	JAMIE SILVA	20-02203					25.27
	INV02844	Furniture Pads - ST 31 Dayroom Chairs	Invoice	08/13/2020	Furniture Pads - ST 31 Dayroom Chairs	001-507-522-50-35-00	25.27
0313	KENT D. BRUCE	20-02204					5,785.42
	7035	Docking Stations	Invoice	08/17/2020	Havis Docking Stations Dell MDC's	303-504-522-20-45-03	5,785.42
1954	LAKE STEVENS ATHLETIC CLUB	20-02205					218.00
	43267	Monthly Gym Membership (July/Augu:	Invoice	08/06/2020	Monthly Gym Membership (July/Augu:	001-510-522-20-49-00	218.00
1596	LEMAY MOBILE SHREDDING	20-02206					42.00
	4668199	Shredding Service	Invoice	08/01/2020	Shredding Service	001-502-522-10-41-01	42.00
0349	LN CURTIS & SONS	20-02207					276.54
	INV407753	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	276.54
1764	MARTIN PAIETTA	20-02208					269.76
	INV02842	Uniform Reimbursement - Boots, Pant:	Invoice	08/05/2020	Uniform Reimbursement - Boots, Pant	001-504-522-20-31-07	269.76
1802	MICHAEL FRYMIRE	20-02209					98.17
	INV02836	CDL Test Fees - DOL	Invoice	07/30/2020	CDL Test Fees - DOL	001-507-522-50-49-00	37.25
	INV02837	Moving Supplies - Paramedic School A	Invoice	07/27/2020	Moving Supplies - Paramedic School A	001-506-522-45-49-37	60.92
0379	MOBILE HEALTH RESOURCES	20-02210					1,028.50
	20005	EMS Survey Team	Invoice	07/31/2020	EMS Survey Team	001-509-522-20-49-02	1,028.50

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	Payable Number	Payable Description					Distribution Amount
0380	MONROE PARTS HOUSE	20-02211					8,674.30
	799695	Shop Parts	Invoice	07/01/2020	Shop Parts	500-511-522-60-34-01	26.21
	799722	Shop Parts	Credit Memo	07/01/2020	Shop Parts	500-511-522-60-34-01	-19.67
	799723	Shop Parts	Credit Memo	07/01/2020	Shop Parts	500-511-522-60-34-01	-34.98
	799746	Shop Parts	Invoice	07/01/2020	Shop Parts	500-511-522-60-34-01	9.82
	799789	Shop Parts	Invoice	07/01/2020	Shop Parts	500-511-522-60-34-01	37.15
	799845	Shop Parts	Invoice	07/02/2020	Shop Parts	500-511-522-60-34-01	19.08
	799876	Shop Parts	Invoice	07/02/2020	Shop Parts	500-511-522-60-34-01	35.51
	799878	Shop Parts	Invoice	07/02/2020	Shop Parts	500-511-522-60-34-01	71.02
	799915	Shop Parts	Invoice	07/02/2020	Shop Parts	500-511-522-60-34-01	2.33
	800083	Shop Parts	Invoice	07/06/2020	Shop Parts	500-511-522-60-34-01	14.20
	800098	Shop Parts	Invoice	07/06/2020	Shop Parts	500-511-522-60-34-01	187.42
	800102	Saw Supplies - ST 33	Invoice	07/06/2020	Saw Supplies - ST 33	001-504-522-20-31-05	79.10
	800127	Shop Parts	Invoice	07/06/2020	Shop Parts	500-511-522-60-34-01	159.58
	800138	Shop Parts	Credit Memo	07/06/2020	Shop Parts	500-511-522-60-34-01	-14.86
	800157	Shop Parts	Credit Memo	07/06/2020	Shop Parts	500-511-522-60-34-01	-19.65
	800211	Shop Parts	Invoice	07/06/2020	Shop Parts	500-511-522-60-34-01	32.77
	800249	Shop Parts	Invoice	07/07/2020	Shop Parts	500-511-522-60-34-01	5.64
	800365	Shop Parts	Invoice	07/07/2020	Shop Parts	500-511-522-60-34-01	6.10
	800409	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	10.59
	800413	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	180.20
	800468	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	103.55
	800495	Shop Parts	Credit Memo	07/08/2020	Shop Parts	500-511-522-60-34-01	-86.50
	800500	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	328.74
	800501	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	3.92
	800525	Shop Parts	Credit Memo	07/08/2020	Shop Parts	500-511-522-60-34-01	-120.23
	800578	Shop Parts	Invoice	07/09/2020	Shop Parts	500-511-522-60-34-01	5.24
	800579	Shop Parts	Invoice	07/09/2020	Shop Parts	500-511-522-60-34-01	8.73
	800662	Shop Parts	Invoice	07/09/2020	Shop Parts	500-511-522-60-34-01	28.92
	800747	Shop Parts	Invoice	07/10/2020	Shop Parts	500-511-522-60-34-01	71.30
	800791	Shop Parts	Invoice	07/10/2020	Shop Parts	500-511-522-60-34-01	48.94
	801070	Shop Parts	Invoice	07/13/2020	Shop Parts	500-511-522-60-34-01	5.53
	801146	Shop Parts	Invoice	07/13/2020	Shop Parts	500-511-522-60-34-01	7.08
	801173	Shop Parts	Invoice	07/14/2020	Shop Parts	500-511-522-60-34-01	26.17
	801177	Shop Parts	Invoice	07/14/2020	Shop Parts	500-511-522-60-34-01	134.78
	801258	Shop Parts	Invoice	07/14/2020	Shop Parts	500-511-522-60-34-01	49.37
	801297	Shop Parts	Invoice	07/14/2020	Shop Parts	500-511-522-60-34-01	47.86
	801328	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	122.28
	801329	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	117.33
	801335	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	33.60
	801340	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	51.36
	801357	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	297.02
	801361	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	68.55

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	Payable Number	Payable Description					Distribution Amount
	801365	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	107.45
	801396	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	78.85
	801398	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	8.35
	801443	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	7.47
	801445	Shop Parts	Invoice	07/15/2020	Shop Parts	500-511-522-60-34-01	4.79
	801558	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	73.64
	801559	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	15.44
	801571	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	32.62
	801584	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	93.56
	801611	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	465.51
	801635	Shop Parts	Invoice	07/17/2020	Shop Parts	500-511-522-60-34-01	100.10
	801644	Shop Parts	Invoice	07/17/2020	Shop Parts	500-511-522-60-34-01	56.44
	801650	Shop Parts	Invoice	07/17/2020	Shop Parts	500-511-522-60-34-01	18.06
	801657	Shop Parts	Invoice	07/17/2020	Shop Parts	500-511-522-60-34-01	103.94
	801668	Shop Parts	Credit Memo	07/17/2020	Shop Parts	500-511-522-60-34-01	-120.23
	801690	Shop Parts	Credit Memo	07/17/2020	Shop Parts	500-511-522-60-34-01	-140.58
	801811	Shop Parts	Credit Memo	07/18/2020	Shop Parts	500-511-522-60-34-01	-43.10
	801913	Shop Supplies	Invoice	07/20/2020	Shop Supplies	500-511-522-60-31-05	38.24
	801945	Shop Parts	Invoice	07/20/2020	Shop Parts	500-511-522-60-34-01	691.32
	801962	Shop Parts	Invoice	07/20/2020	Shop Parts	500-511-522-60-34-01	325.35
	802001	Shop Parts	Credit Memo	07/20/2020	Shop Parts	500-511-522-60-34-01	-90.17
	802013	Shop Parts	Invoice	07/20/2020	Shop Parts	500-511-522-60-34-01	865.27
	802075	Shop Parts	Invoice	07/21/2020	Shop Parts	500-511-522-60-34-01	28.41
	802094	Shop Parts	Credit Memo	07/21/2020	Shop Parts	500-511-522-60-34-01	-133.59
	802100	Shop Parts	Invoice	07/21/2020	Shop Parts	500-511-522-60-34-01	110.15
	802101	Shop Parts	Invoice	07/21/2020	Shop Parts	500-511-522-60-34-01	181.21
	802134	Shop Parts	Credit Memo	07/21/2020	Shop Parts	500-511-522-60-34-01	-63.49
	802170	Shop Parts	Invoice	07/21/2020	Shop Parts	500-511-522-60-34-01	21.85
	802209	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	79.30
	802219	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	5.53
	802220	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	29.40
	802229	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	48.08
	802260	Shop Parts	Credit Memo	07/22/2020	Shop Parts	500-511-522-60-34-01	-180.35
	802265	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	57.28
	802282	Shop Parts	Credit Memo	07/22/2020	Shop Parts	500-511-522-60-34-01	-9.84
	802300	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	333.11
	802307	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	257.52
	802309	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	34.52
	802310	Shop Supplies	Invoice	07/22/2020	Shop Supplies	500-511-522-60-31-05	25.03
	802320	Shop Parts	Credit Memo	07/22/2020	Shop Parts	500-511-522-60-34-01	-19.67
	802322	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	158.42
	802328	Shop Parts	Credit Memo	07/22/2020	Shop Parts	500-511-522-60-34-01	-170.22
	802348	Shop Parts	Invoice	07/22/2020	Shop Parts	500-511-522-60-34-01	44.81



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	802425	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	149.43
	802426	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	16.74
	802480	Shop Supplies	Invoice	07/23/2020	Shop Supplies	500-511-522-60-31-05	19.61
	802494	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	7.09
	802513	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	7.97
	802515	Shop Parts	Invoice	07/23/2020	Shop Parts	500-511-522-60-34-01	5.53
	802540	Shop Parts	Invoice	07/24/2020	Shop Parts	500-511-522-60-34-01	37.96
	802621	Shop Parts	Invoice	07/24/2020	Shop Parts	500-511-522-60-34-01	92.93
	802789	Shop Parts	Invoice	07/27/2020	Shop Parts	500-511-522-60-34-01	78.08
	802828	Shop Parts	Invoice	07/27/2020	Shop Parts	500-511-522-60-34-01	57.28
	802870	Shop Parts	Credit Memo	07/27/2020	Shop Parts	500-511-522-60-34-01	-9.84
	802887	Shop Parts	Invoice	07/27/2020	Shop Parts	500-511-522-60-34-01	43.70
	802923	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	187.35
	802952	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	123.13
	802953	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	11.59
	803007	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	67.45
	803036	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	571.77
	803041	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	33.71
	803044	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	752.17
	803045	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	34.52
	803046	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	54.51
	803070	Shop Parts	Invoice	07/28/2020	Shop Parts	500-511-522-60-34-01	176.96
	803116	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	4.58
	803121	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	77.17
	803143	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	37.87
	803144	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	6.55
	803152	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	56.44
	803160	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	27.40
	803166	Shop Parts	Credit Memo	07/29/2020	Shop Parts	500-511-522-60-34-01	-38.57
	803167	Shop Parts	Credit Memo	07/29/2020	Shop Parts	500-511-522-60-34-01	-14.42
	803168	Shop Parts	Credit Memo	07/29/2020	Shop Parts	500-511-522-60-34-01	-84.93
	803170	Shop Parts	Credit Memo	07/29/2020	Shop Parts	500-511-522-60-34-01	-168.32
	803206	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	44.92
	803269	Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	10.37
	803304	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	5.53
	803312	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	437.83
	803317	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	7.64
	803329	Shop Parts	Credit Memo	07/30/2020	Shop Parts	500-511-522-60-34-01	-2.89
	803330	Shop Parts	Credit Memo	07/30/2020	Shop Parts	500-511-522-60-34-01	-168.32
	803367	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	60.42
	803382	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	5.53
	803410	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	17.47
	803432	Shop Parts	Invoice	07/30/2020	Shop Parts	500-511-522-60-34-01	183.86

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	803462	Shop Parts	Invoice	07/31/2020	Shop Parts	500-511-522-60-34-01	9.82
	803469	Shop Parts	Credit Memo	07/31/2020	Shop Parts	500-511-522-60-34-01	-40.44
	803543	Shop Parts	Invoice	07/31/2020	Shop Parts	500-511-522-60-34-01	8.27
0381	MONROE UPHOLSTERY 7534	20-02212 Shop Parts	Invoice	08/14/2020	Shop Parts	500-511-522-60-34-01	109.30
0434	OFFICE DEPOT 109790968001	20-02213 Office Supplies - Sticky Back Velcro Tape	Invoice	08/05/2020	Office Supplies - Sticky Back Velcro Tape	001-502-522-10-31-00	46.86
	112056612001	Office Supplies - Pens	Invoice	08/06/2020	Office Supplies - Pens	001-502-522-10-31-00	33.33
1546	ORKIN 200795631	20-02214 Pest Control - ST 32	Invoice	08/04/2020	Pest Control - ST 32	001-507-522-50-41-00	13.53
0451	PACIFIC POWER BATTERIES 17122801	20-02215 Shop Parts	Invoice	08/10/2020	Shop Parts	500-511-522-60-34-01	79.19
0472	PLATT ELECTRIC 0P81036	20-02216 Lightbulbs - ST 31	Invoice	08/06/2020	Lightbulbs - ST 31	001-507-522-50-31-00	255.95
2037	POWERDMS, INC. 37905	20-02217 PowerDMS Initial Software Platform	Invoice	07/30/2020	PowerDMS Software Platform	001-512-522-10-49-04	13.23
0476	PRIDE ELECTRIC, INC 420373	20-02218 Lighting Repair - Shop Tent	Invoice	08/05/2020	Lighting Repair - Shop Tent	001-507-522-50-48-00	9,063.14
0483	PUGET SOUND ENERGY ADMIN-JULAUG20	20-02219 Natural Gas - Admin	Invoice	08/07/2020	Natural Gas - Admin	001-507-522-50-47-03 300-507-522-50-47-00	565.43
0483	PUGET SOUND ENERGY ST82STOR-JULAUG20	20-02220 Natural Gas - ST 82	Invoice	08/06/2020	Natural Gas - ST 82	001-507-522-50-47-03	115.85
0483	PUGET SOUND ENERGY ST33-JULAUG20	20-02221 Natural Gas - ST 33	Invoice	08/12/2020	Natural Gas - ST 33	001-507-522-50-47-03	28.96
0483	PUGET SOUND ENERGY ST82-JULAUG20	20-02222 Natural Gas - ST 82	Invoice	08/06/2020	Natural Gas - ST 82	001-507-522-50-47-03	86.89
0483	PUGET SOUND ENERGY ST73-JULAUG20	20-02223 Natural Gas - ST 73	Invoice	08/13/2020	Natural Gas - ST 73	001-507-522-50-47-03	35.87
0483	PUGET SOUND ENERGY ST74-JULAUG20	20-02224 Natural Gas - ST 74	Invoice	08/13/2020	Natural Gas - ST 74	001-507-522-50-47-03	90.48
0483	PUGET SOUND ENERGY ST31-JULAUG20	20-02225 Natural Gas - ST 31	Invoice	08/07/2020	Natural Gas - ST 31	001-507-522-50-47-03 500-511-522-50-47-01	84.32
0483	PUGET SOUND ENERGY ST81-JULAUG20	20-02226 Natural Gas - ST 81	Invoice	08/06/2020	Natural Gas - ST 81	001-507-522-50-47-03	84.32
							70.81
							70.81
							47.94
							47.94
							51.34
							43.80
							7.54
							71.99
							71.99

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0484	PURCELL TIRE & SERVICE CENTE	20-02227					2,203.32
	24240001	Shop Parts	Invoice	07/31/2020	Shop Parts	500-511-522-60-34-01	92.73
	24240003	Shop Parts	Invoice	07/31/2020	Shop Parts	500-511-522-60-34-01	1,103.22
	24240207	Shop Parts	Invoice	08/07/2020	Shop Parts	500-511-522-60-34-01	914.64
	24240375	Shop Parts	Invoice	08/14/2020	Shop Parts	500-511-522-60-34-01	92.73
1937	RAIRDON'S OF MONROE	20-02228					120.32
	85051	Shop Parts	Invoice	08/04/2020	Shop Parts	500-511-522-60-34-01	13.64
	85074	Shop Parts	Invoice	08/06/2020	Shop Parts	500-511-522-60-34-01	106.68
0501	RICOH USA, INC.	20-02229					523.00
	104011742	Copy Machine - ST 71	Invoice	08/11/2020	Copy Machine Lease - ST 71	001-512-522-10-45-00	295.98
					Copy Machine Usage - ST 71	001-502-522-10-31-00	227.02
0501	RICOH USA, INC.	20-02230					579.09
	103969278	Copy Machine - ST 31	Invoice	08/04/2020	Copy Machine Lease - ST 31	001-512-522-10-45-00	362.57
					Copy Machine Usage - ST 31	001-502-522-10-31-00	216.52
1921	SEA-WESTERN	20-02231					119.08
	INV7078	Bunker Gear Gloves	Invoice	08/06/2020	Bunker Gear Gloves	001-504-522-20-31-10	119.08
0535	SHAWN SELTZ	20-02232					100.00
	INV02843	CDL Physical Reimbursement	Invoice	08/12/2020	CDL Physical Reimbursement	500-511-522-60-41-10	100.00
1905	SNOHOMISH CO-OP INC	20-02233					110.04
	296294	Boat Fuel	Invoice	07/30/2020	Boat Fuel	001-504-522-20-32-00	59.99
	49336	Fuel	Invoice	07/02/2020	Fuel	001-504-522-20-32-00	50.05
1543	SNOHOMISH COUNTY FIRE DIST	20-02234					3,045.00
	2020-15	ESTA Training Center Rental/Usage Fee	Invoice	07/27/2020	ESTA Training Center Rental/Usage Fee	001-506-522-45-49-02	3,045.00
1536	SNOHOMISH COUNTY FIRE DIST	20-02235					7,195.56
	6262	IRS Tax Payment Late Fees (CP161)	Invoice	08/11/2020	IRS Tax Payment Late Fees (CP161)	001-502-522-10-49-06	6,439.32
	6263	Transport Refund	Invoice	08/12/2020	Transport Refund	001-509-589-26-49-00	444.90
	6264	Transport Refund	Invoice	08/12/2020	Transport Refund	001-509-589-26-49-00	311.34
0565	SNOHOMISH COUNTY PUD	20-02236					185.41
	131842342	Electricity - ST 73	Invoice	08/17/2020	Electricity - ST 73	001-507-522-50-47-01	185.41
0565	SNOHOMISH COUNTY PUD	20-02237					709.77
	148289685	Electricity - ST 81	Invoice	08/14/2020	Electricity - ST 81	001-507-522-50-47-01	709.77
0565	SNOHOMISH COUNTY PUD	20-02238					379.19
	105406087	Electricity - ST 72	Invoice	08/14/2020	Electricity - ST 72	001-507-522-50-47-01	379.19
0565	SNOHOMISH COUNTY PUD	20-02239					335.39
	148288252	Electricity - ST 77	Invoice	08/13/2020	Electricity - ST 77	001-507-522-50-47-01	335.39
0565	SNOHOMISH COUNTY PUD	20-02240					15.73
	161208068	Electricity - ST 82 Storage	Invoice	08/14/2020	Electricity - ST 82 Storage	001-507-522-50-47-01	15.73

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0565	SNOHOMISH COUNTY PUD 158025566	20-02241 Electricity - ST 76	Invoice	08/04/2020	Electricity - ST 76	001-507-522-50-47-01	312.11 312.11
0572	SPEEDWAY CHEVROLET 123860 123887 123894 123952 124048 124217 124224 215338	20-02242 Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	07/31/2020 07/30/2020 08/05/2020 08/04/2020 08/05/2020 08/12/2020 08/12/2020 08/06/2020	Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	1,360.52 46.69 137.08 133.89 223.05 95.31 126.04 61.80 536.66
1634	STRYKER SALES CORPORATION 3102385M 3107441M	20-02243 Medical Sm.Tools/Minor Equip. Medical Sm.Tools/Minor Equip.	Invoice Invoice	08/03/2020 08/07/2020	Medical Sm.Tools/Minor Equip. Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00 001-509-522-20-35-00	380.91 348.35 32.56
0587	SYSTEMS DESIGN WEST LLC 20201576	20-02244 EMS/Transport Billing	Invoice	08/12/2020	EMS/Transport Billing	001-509-522-20-41-05	13,158.50 13,158.50
0603	TOWN & COUNTRY TRACTOR INC 163264	20-02245 Shop Parts	Invoice	07/29/2020	Shop Parts	500-511-522-60-34-01	29.52 29.52
0610	TRUE NORTH EMERGENCY EQUIPMENT A05230 A05577 A05671 P01513	20-02246 Shop Parts Shop Parts Shop Parts Shop Parts	Credit Memo Invoice Invoice Invoice	06/25/2020 07/31/2020 08/10/2020 01/04/2019	Shop Parts Shop Parts Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	220.42 -85.86 31.17 189.33 85.78
0622	UNITED PARCEL SERVICE 000042W7X8320 000042W7X8340	20-02247 Freight Charges - Shop Freight Charges - Shop	Invoice Invoice	08/08/2020 08/22/2020	Freight Charges - Shop Freight Charges - Shop	500-511-522-60-34-01 500-511-522-60-34-01	162.71 145.42 17.29

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
0624	US BANK	20-02248					Distribution Amount
	USBANKJUL2020	US Bank Charges - July 2020	Invoice	07/26/2020	Adobe Creative Cloud	001-502-522-10-49-01	28,048.97
					Airport Parking - Tech Rescue Truck Insp	001-504-594-22-64-02	57.92
					Apparatus Cleaning Supplies	001-504-522-20-31-05	96.00
					Badge	001-504-522-20-31-07	32.33
					Badge Repair	001-504-522-20-31-07	133.50
					Badges	001-504-522-20-31-07	15.34
					Bedframe	001-507-522-50-35-00	738.50
					Biohazard Disposal	001-509-522-20-41-06	48.08
					Blinds - ST 71	001-507-522-50-35-00	201.43
					Blue Card	001-506-522-45-49-14	346.61
					Calendarwiz	001-512-522-10-41-04	346.50
					Class Book	001-506-522-45-34-00	26.00
					Community Risk Books	001-504-522-20-31-06	183.73
					DEF	001-504-522-20-32-00	98.95
					Domain Renewal	001-512-522-10-49-04	15.08
					Drano	001-507-522-50-31-00	23.14
					E31 Sprinkler Bag	001-504-522-20-31-05	5.45
					Electric Pallet Jack	001-507-522-50-35-00	22.68
					Exercise Mats	001-506-522-45-49-23	3,449.99
					Fast Field Mobile App	001-505-522-30-49-04	431.00
					Floor Mats	001-507-522-50-35-00	595.00
					Fog Machine Cleaner	001-506-522-45-31-03	285.57
					Fog Solution & Cleaner	001-506-522-45-31-03	15.38
					Food for Brush Rigs	001-504-522-20-31-01	163.84
					Forklift Rental	001-507-522-50-45-00	705.12
					Fridge Locks	001-509-522-20-31-00	383.98
					Fuel	001-504-522-20-32-00	39.24
					Glue	001-507-522-50-31-00	71.94
					Good to Go	001-509-522-20-49-01	22.94
					Good to Go	001-509-522-20-49-01	2.75
					Helmet Panels	001-504-522-20-31-10	9.00
					Helmet Shields	001-504-522-20-31-10	180.82
					HR Training	001-503-522-45-49-02	233.40
					HR Training	001-503-522-45-49-02	50.00
					HR Training	001-503-522-45-49-02	50.00
					HR Training	001-503-522-45-49-02	50.00
					HR Training	001-503-522-45-49-02	175.00
					HR Training	001-503-522-45-49-02	50.00
					ICC Subscription	001-505-522-30-49-02	1.75
					ID Badges	001-504-522-20-31-05	15.26
					Internal Hard Drive	001-512-522-10-35-00	15.26
					Jump Ropes	001-506-522-45-31-03	104.10
					Labor Relations Webinar	001-502-522-45-49-02	90.36
							299.00

## Docket of Claims Register

## APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
	USBANKJUL2020	US Bank Charges - July 2020	Invoice	07/26/2020	Ladder Repairs	001-504-522-20-48-08	116.16
					Ladder Repairs	001-504-522-20-48-08	17.11
					Lamps	001-507-522-50-35-00	87.42
					Licensing Fee	001-502-522-10-49-06	13.65
					Licensing Fee	001-502-522-10-49-06	13.65
					Live Fire Snacks	001-506-522-45-49-20	33.42
					Live Fire Snacks	001-506-522-45-49-20	19.62
					Live Fire Snacks	001-506-522-45-49-20	174.14
					Live Fire Snacks	001-506-522-45-49-20	36.48
					Live Fire Snacks	001-506-522-45-49-20	39.24
					Live Fire Snacks	001-506-522-45-49-20	83.88
					Lunch Meeting	001-502-522-10-49-06	53.76
					Lunch Meeting	001-502-522-10-49-06	28.86
					Lunch Meeting	001-502-522-10-49-06	29.86
					Mattress	001-507-522-50-35-00	83.88
					MDC Battery	001-512-522-10-35-00	371.58
					Moss Spray	001-507-522-50-31-00	41.23
					Office Supplies	001-502-522-10-31-00	29.49
					Paint Markers for Apparatus	001-504-522-20-31-06	60.88
					Paint Markers for Apparatus	001-504-522-20-31-06	142.66
					Paint Markers for Apparatus	001-504-522-20-31-06	186.99
					Paint Markers for Apparatus	001-504-522-20-31-06	58.60
					Paramedic Apartment Internet	001-506-522-45-49-37	69.88
					Parts	500-511-522-60-34-01	17.48
					Parts	500-511-522-60-34-01	14.20
					Parts	500-511-522-60-34-01	407.36
					Parts	500-511-522-60-34-01	544.93
					Parts	500-511-522-60-34-01	54.63
					Parts	500-511-522-60-34-01	103.80
					Parts	500-511-522-60-34-01	212.79
					Peer Fitness Registration	001-510-522-45-49-00	232.11
					Pelican Case	001-509-522-20-35-00	1.38
					Pelican Case	001-509-522-20-35-00	15.00
					PIO Tech Equipment	001-505-522-30-35-00	74.29
					Postage	001-502-522-10-42-00	554.00
					Postage	001-502-522-10-42-00	6.95
					Postage	001-502-522-10-42-00	6.95
					Postage Machine Ink	001-502-522-10-31-00	152.72
					Pre-Plan Software	001-505-594-30-64-00	5,280.00
					Pressure Washer Tips	001-507-522-50-48-00	28.10
					ProofHub	001-505-522-30-49-04	99.00
					Quarterly Postage Machine Fee	001-512-522-10-45-00	1,025.84
					Registration	001-506-522-45-49-02	249.00

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
	USBANKJUL2020	US Bank Charges - July 2020	Invoice	07/26/2020	Rescue Swimmer Hotel	001-504-522-45-49-03	512.90
					Return Mattress	001-507-522-50-35-00	-83.88
					Run Review Supplies	001-509-522-20-34-00	31.73
					Sale of vehilce	001-502-522-10-49-06	13.65
					Sanitizer Pumps	001-507-522-50-35-00	54.60
					Sawzall Blades	001-504-522-20-48-02	77.19
					ScreenConnect	001-512-522-10-49-04	291.96
					Shelving Racks	001-507-522-50-35-00	251.37
					Shop Hydration	500-511-522-60-31-04	24.41
					Shop Tool	500-511-522-60-35-00	284.13
					Shop Tool Repair	500-511-522-60-48-01	54.03
					Spare Tire Holder	001-507-522-50-35-00	18.32
					Splatter Screen and Pot Holder	001-507-522-50-35-00	25.64
					Streamlights - New Battalion Rigs	001-504-522-20-35-00	366.20
					Supplies for Battalion Rig	001-504-522-20-31-05	285.75
					Supplies for Battalion Rig	001-504-522-20-31-05	89.49
					Supplies for Battalion Rig	001-504-522-20-31-05	39.11
					Surface Pens	001-512-522-10-35-00	324.98
					Tamper Seals	001-507-522-50-31-00	136.85
					Tire Disposal	001-507-522-50-47-04	873.18
					Tool Repair	500-511-522-60-48-01	241.22
					Training Trailer Hooks	001-506-522-45-31-03	32.76
					Training Trailer Straps	001-506-522-45-35-00	142.83
					Training Trailer Tie Downs	001-506-522-45-31-03	111.87
					Transport Hauling Package	001-504-522-20-31-05	326.39
					TV	001-507-522-50-35-00	916.29
					TV Repair	001-507-522-50-48-00	86.81
					USB Adapter	001-503-522-10-35-00	29.80
					Vacuum	001-507-522-50-35-00	306.03
					Vacuums	001-507-522-50-35-00	612.06
					Vitamix Container	001-507-522-50-35-00	171.35
					Wildland Supplies	001-504-522-20-31-01	51.23
					Work Jackets & Name Tags	001-506-522-45-49-22	546.42
					Work Jackets & Name Tags	001-506-522-45-49-22	62.65
1569	US BANK VOYAGER 869367698031	20-02249 Fuel	Invoice	08/01/2020	Fuel - EMS	001-509-522-20-32-00	11,351.83
					Fuel - Shop	500-511-522-60-32-00	5,573.39
					Fuel - Suppression	001-504-522-20-32-00	205.06
							5,573.38
0633	VERIZON WIRELESS 9860813446	20-02250 District Mifi Plans	Invoice	08/15/2020	District Mifi Plans	001-509-522-20-41-04	2,531.49
0633	VERIZON WIRELESS 9860162401	20-02251 District Mifi Plans	Invoice	08/06/2020	District Mifi Plans	001-509-522-20-41-04	800.47
							800.47

## Docket of Claims Register

APPKT00500 - 08/27/2020 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0579	WASHINGTON STATE AUDITOR'S L138003	20-02252 Financial Audit (2017-2019) - LSF	Invoice	08/11/2020	Financial Audit (2017-2019) - LSF	001-512-522-10-41-12	1,526.85 1,526.85
0651	WAVE BUSINESS 103131101-0008304	20-02253 Fiber Optic Connection - ST 33	Invoice	08/01/2020	Fiber Optic Connection - ST 33	001-507-522-50-42-00	640.68 640.68
2011	ZIPLY FIBER ST73-AUGSEP20	20-02254 Phone Services - ST 73	Invoice	08/10/2020	Phone Services - ST 73	001-507-522-50-42-00	287.93 287.93
<b>Total Claims: 102</b>						<b>Total Payment Amount:</b>	<b>206,721.11</b>



## Snohomish County Fire District #7 Claims Voucher Summary

08/25/2020

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-02153	ACE HARDWARE		215.31
20-02154	ALDERWOOD AUTO GLASS		131.16
20-02155	ALL BATTERY SALES AND SERVICE		315.03
20-02156	ALPINE ROOF CARE		2,527.31
20-02157	ANACONDA NETWORKS INC		11,326.56
20-02158	ARAMARK UNIFORM SERVICES		177.26
20-02159	BADGLEY'S LANDSCAPE		8,734.87
20-02160	BICKFORD MOTORS INC.		219.20
20-02161	BOUND TREE MEDICAL, LLC		16,628.13
20-02162	BRAD HENNING		233.18
20-02163	BRAKE & CLUTCH SUPPLY INC		3,271.24
20-02164	BRANDON HUBER		221.54
20-02165	BRAUN NORTHWEST INC		80.23
20-02166	BRIAN KEES		1,805.72
20-02167	BRYAN HUNT		364.37
20-02168	CAMILLE TABOR		45.31
20-02169	CANON FINANCIAL SERVICES INC		555.65
20-02170	CATHARINE RYAN KEAY		3,000.00
20-02171	CDW GOVERNMENT LLC		2,225.33
20-02172	CENTRAL WELDING SUPPLY		360.92
20-02173	CHMELIK, SITKIN & DAVIS PS		1,939.00
20-02174	CITY OF MONROE		33.13
20-02175	CITY OF MONROE		327.74
20-02176	CITY OF MONROE		663.68
20-02177	CITY OF MONROE		138.63
20-02178	CLEARFLY COMMUNICATIONS		734.73
20-02179	CLEARVIEW HARDWARE		8.30
20-02180	COLUMBIA SOUTHERN UNIVERSITY		634.50
20-02181	COMCAST		146.01
20-02182	CONCENTRA MEDICAL CENTERS		457.00
20-02183	CRESSY DOOR COMPANY, INC		4,192.92

**Page Total** 61,713.96

**Cumulative Total** 61,713.96

## Snohomish County Fire District #7

08/25/2020

### Claims Voucher Summary

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-02184	DIRECTV		137.87
20-02185	DUO-SAFETY LADDER CORPORATION		69.23
20-02186	ELECTRONIC BUSINESS MACHINES		220.00
20-02187	EVERGREEN STATE FAIRGROUNDS		20,547.74
20-02188	FIRST WATCH		403.00
20-02189	FITNESS EXPERTS		556.92
20-02190	FREIGHTLINER NORTHWEST		2,123.42
20-02191	GALLS, LLC - DBA BLUMENTHAL UNIFORM		2,310.29
20-02192	GB SYSTEMS, INC.		1,334.03
20-02193	GENERAL FIRE APPARATUS		970.04
20-02194	GRAINGER		1,824.61
20-02195	GROUNDWORKS		2,392.48
20-02196	HEALTHFORCE PARTNERS INC.		2,627.00
20-02197	HEARING & BALANCE LAB		55.00
20-02198	HIGHWAY AUTO SUPPLY		243.79
20-02199	HI-LINE INC.		103.18
20-02200	HI-TECH EVS INC		79.34
20-02201	IMS ALLIANCE		70.07
20-02202	ISOUTSOURCE		5,385.67
20-02203	JAMIE SILVA		25.27
20-02204	KENT D. BRUCE		5,785.42
20-02205	LAKE STEVENS ATHLETIC CLUB		218.00
20-02206	LEMAY MOBILE SHREDDING		42.00
20-02207	LN CURTIS & SONS		276.54
20-02208	MARTIN PAIETTA		269.76
20-02209	MICHAEL FRYMIRE		98.17
20-02210	MOBILE HEALTH RESOURCES		1,028.50
20-02211	MONROE PARTS HOUSE		8,674.30
20-02212	MONROE UPHOLSTERY		109.30
20-02213	OFFICE DEPOT		46.86
20-02214	ORKIN		79.19

**Page Total** 58,106.99

**Cumulative Total** 119,820.95

## Snohomish County Fire District #7 Claims Voucher Summary

08/25/2020

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

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Voucher	Payee/Claimant	1099 Default	Amount
20-02215	PACIFIC POWER BATTERIES		255.95
20-02216	PLATT ELECTRIC		13.23
20-02217	POWERDMS, INC.		9,063.14
20-02218	PRIDE ELECTRIC, INC		565.43
20-02219	PUGET SOUND ENERGY		115.85
20-02220	PUGET SOUND ENERGY		35.87
20-02221	PUGET SOUND ENERGY		90.48
20-02222	PUGET SOUND ENERGY		84.32
20-02223	PUGET SOUND ENERGY		70.81
20-02224	PUGET SOUND ENERGY		47.94
20-02225	PUGET SOUND ENERGY		51.34
20-02226	PUGET SOUND ENERGY		71.99
20-02227	PURCELL TIRE & SERVICE CENTER		2,203.32
20-02228	RAIRDON'S OF MONROE		120.32
20-02229	RICOH USA, INC.		523.00
20-02230	RICOH USA, INC.		579.09
20-02231	SEA-WESTERN		119.08
20-02232	SHAWN SELTZ		100.00
20-02233	SNOHOMISH CO-OP INC		110.04
20-02234	SNOHOMISH COUNTY FIRE DISTRICT 26		3,045.00
20-02235	SNOHOMISH COUNTY FIRE DISTRICT 7		7,195.56
20-02236	SNOHOMISH COUNTY PUD		185.41
20-02237	SNOHOMISH COUNTY PUD		709.77
20-02238	SNOHOMISH COUNTY PUD		379.19
20-02239	SNOHOMISH COUNTY PUD		335.39
20-02240	SNOHOMISH COUNTY PUD		15.73
20-02241	SNOHOMISH COUNTY PUD		312.11
20-02242	SPEEDWAY CHEVROLET		1,360.52
20-02243	STRYKER SALES CORPORATION		380.91
20-02244	SYSTEMS DESIGN WEST LLC		13,158.50
20-02245	TOWN & COUNTRY TRACTOR INC.		29.52

**Page Total**

41,328.81

**Cumulative Total**

161,149.76

## Snohomish County Fire District #7 Claims Voucher Summary

08/25/2020

Page 4 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-02246	TRUE NORTH EMERGENCY EQUIPMENT INC		220.42
20-02247	UNITED PARCEL SERVICE		162.71
20-02248	US BANK		28,048.97
20-02249	US BANK VOYAGER		11,351.83
20-02250	VERIZON WIRELESS		2,531.49
20-02251	VERIZON WIRELESS		800.47
20-02252	WASHINGTON STATE AUDITOR'S OFFICE		1,526.85
20-02253	WAVE BUSINESS		640.68
20-02254	ZIPLY FIBER		287.93

<b>Page Total</b>	45,571.35
<b>Cumulative Total</b>	206,721.11



**Payroll Summary and Authorization Form  
for the  
August 15, 2020 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: SNOHOMISH COUNTY FIRE DISTRICT 7**

Direct Deposits: \$851,708.12

Paper Checks: \$16,445.97

Taxes: \$234,567.89

**Allowed in the sum of: \$1,102,721.98**

Reviewed by: Denise Mattern  
District Administrative Coordinator

Prepared by: Jessie R. Ober  
Payroll Specialist

Approved by  
Commissioners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Lake Stevens Fire**  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



**Snohomish County Fire District 7**  
163 Village Court  
Monroe, WA 98272  
(360) 794-7666  
www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING  
SNOHOMISH COUNTY FIRE DISTRICT 7  
Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
August 13, 2020 1730 hours

**CALL TO ORDER**

Chairman Waugh called the meeting to order at 1730 hours. In attendance Commissioner Fay. In attendance via BlueJeans Chairman Waugh, Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Steinruck and Commissioner Woolery. Commissioner Snyder was absent with prior notice.

**UNION COMMENT**

None

**CHIEFS REPORT**

Assistant Chief Silva gave an overview of the submitted Chief's Report in addition he commented on the upcoming retirement ceremony of Lieutenant Rick Peters. This will be held on August 31, 2020 at 0900 hours at Station 71.

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Vouchers: 20-01948 – 20-01972; (\$695,079.34)

AP Vouchers: 20-01973 - 20-02144; (\$677,391.51)

**Approval of Payroll**

July 31, 2020: \$1,090,836.85

**Approval of Minutes**

Approve Regular Board Meeting Minutes – July 23, 2020

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion Carried 8/o.**

**CORRESPONDENCE**

Retirement Recognition

**OLD BUSINESS**

**Discussion**

*Sn0911 Lease Agreement Station 83*

Assistant Chief Guptill gave a briefing on the status of the contract. He has been working with legal counsel on some language changes. There is also an effort to bring in revenue with the tower along with the possibility of a shared generator.

*Station 83-bedroom addition (Rice Fergus Miller)*

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Assistant Chief Silva gave an overview of the process in place to get the best value for the money spent on remodeling.

*Delivery of SRFRR Technical Rescue Vehicle*

Assistant Chief Guptill noted the vehicle would be picked up before the next board meeting.

*Standards of Coverage (Fitch)*

Deputy Chief Dorsey noted the proposal has been vetted through legal counsel and is ready to move forward.

**Motion to move Standards of Coverage with Fitch and Associates Service Agreement to an action item.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion Carried 8/0**

*City of Mill Creek Fire and EMS Agreement*

Chairman Waugh noted Chief O'Brien will meet with Mill Creek City Manager regarding the contract as negotiations progress.

**Action**

*Standard of Coverage (Fitch and Associates)*

**Motion to approve Standards of Coverage with Fitch and Associates Service Agreement to an action item.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Steinruck.

On Vote, **Motion Carried 7/1**

*Lexipol District Policy Program*

**Motion to approve the Lexipol/PowerDMS Agreement as submitted.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Schaub.

On Vote, **Motion Carried 8/0**

*Capital Facilities Comprehensive Plan (Rice Fergus Miller)*

**Motion to accept the Capital Facilities Comprehensive Plan with Rice Fergus Miller as submitted.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Schaub.

On Vote, **Motion Carried 8/0.**

*Strategic Planning Scope of Work update*

**Motion to approve the Scope of Work Agreement with Agatha Consulting for our Strategic Planning as submitted.**

Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Gagnon.

On Vote, **Motion Carried 8/0**

NEW BUSINESS

**Discussion**

*Surplus Resolution*

**Motion to move Surplus Resolution 2020-19 to an action item.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Woolery.

On Vote, **Motion Carried 8/0**

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## **Action**

### **Motion to approve Surplus Resolution 2020-19.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Edwards.  
 On Vote, **Motion Carried 8/0**

## **COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek* (Elmore / Fay / Waugh):

*Finance Committee* (Elmore / Fay / Snyder / Waugh / Woolery):

*Policy Committee* (Elmore / Edwards / Schaub / Woolery):

*Labor/Management* (Waugh / Fay):

*Contract Bargaining* (Waugh / Fay):

*Shop Committee* (Edwards / Gagnon / Snyder / Woolery): Commissioner Woolery briefed the board on the Recent Shop Committee meeting.

*Strategic Plan Committee* (Fay / Schaub / Snyder / Steinruck):

*Capital Facilities Committee* (Gagnon / Schaub / Snyder / Woolery):

*Government Liaisons:*

Lake Stevens (Gagnon / Steinruck):

Monroe (Edwards / Snyder / Woolery):

Mill Creek (Elmore / Fay / Waugh):

Legislative (Elmore / Schaub):

## **OTHER MEETINGS ATTENDED**

*Snohomish County 911* (Waugh)

*Regional Coordination*

*Leadership Meeting* (Fay / Schaub)

*Sno-Isle Commissioner Meeting:* Commissioner Fay briefed the board that future Sno-Isle Commissioner meetings will be held virtually by Blue Jeans for the remainder of the year.

## **GOOD OF THE ORDER**

Commissioner Fay noted the First Air Field in Monroe is being put up for sale.

## **ATTENDANCE CHECK**

All board members noted they would be available August 27, 2020 at 1730 for the regular Commissioner Meeting, - Station 31 Training Room/BlueJeans

## **EXECUTIVE SESSION**

None

## **ADJOURNMENT**

Chairman Waugh adjourned the meeting at 1815 hours.

---

Commissioner Randy Fay



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Commissioner Rick Edwards

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Vice Chairman Troy Elmore

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Commissioner Paul Gagnon

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Commissioner Jeff Schaub

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Commissioner William Snyder

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Commissioner Jim Steinruck

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Chairman Roy Waugh

---

Commissioner Randal Woolery

---

Chief Kevin K. O'Brien

# CORRESPONDENCE



**KITTITAS COUNTY**

**SHERIFF'S OFFICE**

*Clay Myers, Sheriff*

To: Chief O'Brien  
From: Sheriff Clay Myers  
RE: Thank you letter  
Date: 08-18-20

Dear Chief O'Brien,

I am always appreciative of kind words revolving around how our deputies conduct themselves. Corporal Houseberg is a tenured, trusted and competent individual that we are lucky to have on our team. I know as well as you that there are many situations that we respond to that we can't fix. I also know that there are many situations that we respond to that we can definitely make worse. I am happy to hear that Corporal Houseberg conducted himself in a way that contributed to making things as good as they could be, given the situation.

Unfortunately this correspondence has stemmed from a tragic situation, and it is my sincere wish to extend my condolences to you and your entire Department.

*Clay Myers*

Sheriff Clay Myers

# **OLD BUSINESS - DISCUSSION**

Lease#: \_\_\_\_\_

Site Name: Machias

## COMMUNICATION SITE LEASE

THIS COMMUNICATIONS SITE LEASE (this "Lease") is made by and between the Snohomish Regional Fire and Rescue (SRF&R), a political subdivision of the State of Washington, hereinafter called "Lessor," and Snohomish County 911, a Washington interlocal non-profit Corporation ("SNO911" or "Lessee").

### RECITALS

1. SNO911 is expanding its current communications system to provide enhanced coverage and performance to the public safety entities within Snohomish County.
2. SNO911, in providing public safety, general government and emergency communications through the Radio System, needs to locate communications equipment and facilities at various locations to insure the required coverage is present in strategic locations for the agencies we serve, one of which is Snohomish Regional Fire and Rescue.
3. Lessor has certain real property that SNO911 has determined would be beneficial for its public safety communications coverage requirements and provide real benefit to Lessor in provide communications system access in the Machias area.
4. SNO911 and Lessor have determined that SNO911 use of Lessor's property is acceptable under the terms and conditions of this Lease and provides mutual benefit to both parties.

### AGREEMENT

In consideration of the mutual covenants contained in this Lease, the parties agree as follows:

1. **Premises:** Lessor agrees to lease to Lessee and Lessee agrees to lease from Lessor, upon the terms and conditions set forth herein, Premises located in Snohomish County, Washington, comprising, as of the commencement date of this Lease, the area as shown on the Area Map and Site Plans, attached to this Lease, along with the legal description, as **Exhibit A**, for the placement of certain communications equipment and structures (the "Site" or the "Premises"); the equipment and structures are described and specified in **Exhibit B** (the "Equipment and Structures List") attached hereto. Please note that the Premises is defined as the land upon which the structures will be built and any access, utility easements or other authorizations to utilize the Premises for facilitating a communications site.

2. **Term:** The initial Lease Term shall commence on the Effective Date and shall be for Twenty (20) years, unless terminated sooner as provided herein and in the General Terms and Conditions, (attached to this Lease as **Exhibit C**). This Lease will automatically renew for up to Four (4) additional Five (5) year periods. Lessor may request adjustment in the Lease terms and conditions within the 90 preceding days of the four automatic renewal dates. Both parties agree to enter into adjustment negotiations in good faith.

3. **Rent, Additional Rent, Offset and Leasehold Excise Tax:**

- A. Due within 30 days the Effective Date of this Lease, and then due the last business day in January for the term of this Lease, SNO911 shall pay to Lessor a rent of TEN DOLLARS (\$10.00) per year for SNO911's Use of the Premises per this Lease agreement.
- B. No offset, reduction or credit toward rent shall be allowed unless approved in advance and in writing by Lessor.
- C. SNO911, as an interlocal non-profit corporation comprised of municipalities is exempt from the requirement to pay leasehold excise tax. In the event this exemption is determined to be inapplicable or leasehold excise tax becomes due and owing for other reasons, SNO911 shall pay the same and indemnify Lessor from any liability arising therefrom.
- D. All rent or additional rent owing except that additional rent and consideration as described in paragraph 3 (b) above which consideration shall be due and owing and accomplished within 90 days of execution of this lease, and all taxes, should they be determined to be applicable, shall be payable on an annual basis and is to be received in the office of the:

Snohomish Regional Fire and Rescue  
 Attn: Steve Guphill  
 163 Village Court  
 Monroe, WA. 98272

All rent or additional rent owing and all taxes shall be payable in advance, without prior notice or demand, on the first (1st) day of each year of the Lease Term. If this Lease is terminated at a time other than the last day of the month, rent or additional rent shall not be prorated as of the date of termination. Said rent or additional rent shall be exclusive of any other sale, franchise, business or occupation or other tax based on rents. Should any other such tax or any fee apply during the life of this Lease, the payment due by SNO911 shall be increased by such amount.

4. **Use of Premises:**

- A. Lessee shall use said Premises for the installation, operation, maintenance, repair of communications equipment, including the necessary building(s), communication towers, and

other supporting equipment and structures (the "Communications Facilities"), as identified on the Equipment and Structures List, attached to this Lease as **Exhibit B**, together with the right of ingress to and egress from the Site for the foregoing purposes. Lessee shall not use the Site for any other purpose without the prior written consent of Lessor.

B. Lessor reserves the right to use the Premises for itself provided that such use does not interfere with the rights granted to Lessee in this Lease.

**5. General Terms and Conditions:** Attached hereto as **Exhibit C** and incorporated herein by reference are the General Terms and Conditions. The General Terms and Conditions shall constitute terms of this Lease in addition to those stated herein. In the event of a conflict or inconsistency between the terms of this Lease herein and the General Terms and Conditions, the terms of this Lease, as included herein, shall control.

**6. Generator Use:** As additional consideration for this lease, Lessee shall coordinate with Lessor as necessary to size, install and locate a generator capable of serving both Lessee and Lessor's needs for the site. Lessee shall remain solely responsible for the cost of purchasing, installing, maintaining, and fueling the generator, provided however, Lessor shall be responsible for its cost in connecting the generator to Lessor's facilities. The demarcation point shall be the electrical connection/panel nearest to the generator (to be installed by Lessee). Lessor will provide all conduit, conductor/cable, trenching, and transfer switches necessary to interface the generator to their facility(ies). All services to install the aforementioned equipment and switches will be provided by Lessor and will be performed per all applicable installation and permitting guidelines per the applicable Authorities Having Jurisdiction. During the term of the Lease, Lessee may not disconnect Lessor's facilities from the Generator or remove the generator without advance approval of Lessor. Notwithstanding any provision in Exhibit C, at the termination of the Lease, the Generator shall become the property of Lessor and shall not be removed by Lessee.

**7. Entire Agreement - Amendments:** This Lease, together with the attached General Terms and Conditions and any and all exhibits attached hereto, shall constitute the whole agreement between the parties. There are no terms, obligations, covenants or conditions other than those contained herein. No modification or amendment of this Lease shall be valid or effective unless evidenced by an agreement in writing signed by both parties.

**8. Notices:** Required notices, except legal notices, shall be given in writing to the following respective addresses, effective as of the post-mark time and date, or to such other place as may hereafter be designated by either party in writing:

If to **LESSOR**, to:

Snohomish Regional Fire and Rescue  
Attn: Steve Guptill  
163 Village Court  
Monroe, WA. 98272

If to **SNO911**, to:

Snohomish County 911  
Attn: Deputy Director, Wireless Technology  
1121 SE Everett Mall Way, Suite 210  
Everett, WA 98208

**9. Compliance with all Laws and Regulations:** SNO911's use of the Premises shall be contingent upon it obtaining all certificates, permits, zoning and other approvals which may be required by any federal, state or local authority. SNO911 shall erect, install, maintain and operate its Antenna Facilities in compliance with Site Standards, Conditions and Interference Mitigation Requirements, permits and approvals, laws and regulations, now in effect or which may become effective hereafter by any federal, state or local authority including, but not limited to, all laws and regulations relating to non-ionizing electromagnetic radiation (NIER), radio frequency emissions, other radiation, health and safety in connection with the use of the Antenna Facilities and Premises.

**10. Exhibits:** The following exhibits are attached hereto and incorporated herein by reference:

- A. Legal Description, Area Map and Site Plans.
- B. Equipment and Structures List.
- C. General Terms and Conditions.

**10. Severability:** The unenforceability, invalidity or illegality of any provision of this Lease shall not render the other provisions of this Lease unenforceable, invalid or void, and such other provisions shall continue in full force and effect.

**IN WITNESS WHEREOF**, the Lessor and Lessee have executed this lease on the dates specified below.

**SNO911**  
**Snohomish County 911**

**LESSOR**  
**Snohomish Regional Fire and Rescue**

\_\_\_\_\_  
By: SNO911 Executive Director

\_\_\_\_\_  
By: Fire Commission Chairman

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

APPROVED AS TO FORM ONLY:

\_\_\_\_\_  
By: SNO911 Attorney

\_\_\_\_\_  
By: Snohomish Regional Fire and Rescue Attorney

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:



STATE OF WASHINGTON )  
 ): ss  
COUNTY OF \_\_\_\_\_ )

I certify that \_\_\_\_\_ signed this instrument, on oath stated that s/he was authorized as \_\_\_\_\_, to execute the instrument and acknowledged it on behalf of the Snohomish Regional Fire and Rescue, to be the free and voluntary act of said interlocal non-profit corporation for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed name) in and for the State of Washington  
residing at

\_\_\_\_\_  
My appointment expires \_\_\_\_\_

STATE OF WASHINGTON )  
 ): ss  
COUNTY OF \_\_\_\_\_ )

I certify that \_\_\_\_\_ signed this instrument, on oath stated that s/he was authorized by the Board of Directors of Snohomish County 911, as its Board President, to execute the instrument and acknowledged it as to be the free and voluntary act of said interlocal non-profit corporation for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed name) in and for the State of Washington  
residing at

\_\_\_\_\_  
My appointment expires \_\_\_\_\_

## EXHIBIT A

### A-1: LEGAL DESCRIPTION

The proposed facility is located at 13717 Division Street SE, Snohomish, WA. The legal description for the overall Snohomish Regional Fire and Rescue property is as follows:

*TAX PARCEL#: 29062100301800*

#### **PARCEL LEGAL DESCRIPTION**

**PARCEL A:**

LOTS 1, 2 AND 3, BLOCK 1, PLAT OF MACHIAS, ACCORDING TO PLAT THEREOF, RECORDED IN VOLUME 2 OF PLATS, PAGE 27, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

**PARCEL B:**

THAT PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 29 NORTH, RANGE 6 EAST, W.M., IN SNOHOMISH COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF BLOCK 1 OF THE PLAT OF MACHIAS;  
 THENCE SOUTH 50°20' EAST 213.9 FEET ALONG THE NORTH BOUNDARY LINE OF SAID BLOCK 1 TO ITS INTERSECTION WITH THE WEST BOUNDARY LINE OF THE COUNTY ROAD;  
 THENCE NORTH 69°40' EAST 174.9 FEET ALONG SAID COUNTY ROAD;  
 THENCE NORTH 50°20' WEST 331.4 FEET;  
 THENCE SOUTH 39°40' WEST 151.4 FEET TO THE INTERSECTION, WITH THE CENTER OF FLORENCE STREET AT ITS INTERSECTION WITH THE NORTH BOUNDARY OF THE PLAT OF MACHIAS;  
 THENCE SOUTH 50°20' EAST TO PLACE OF BEGINNING;  
 EXCEPT THAT PORTION CONVEYED TO SNOHOMISH COUNTY BY DEED RECORDED UNDER RECORDING NUMBER 8907260021.

**PARCEL C:**

VACATED LOT 1 AND THE SOUTHEASTERLY 10 FEET OF VACATED LOT 2, BLOCK 5, PLAT OF MACHIAS, ACCORDING TO PLAT THEREOF RECORDED IN VOLUME 2 OF PLATS, PAGE 27, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

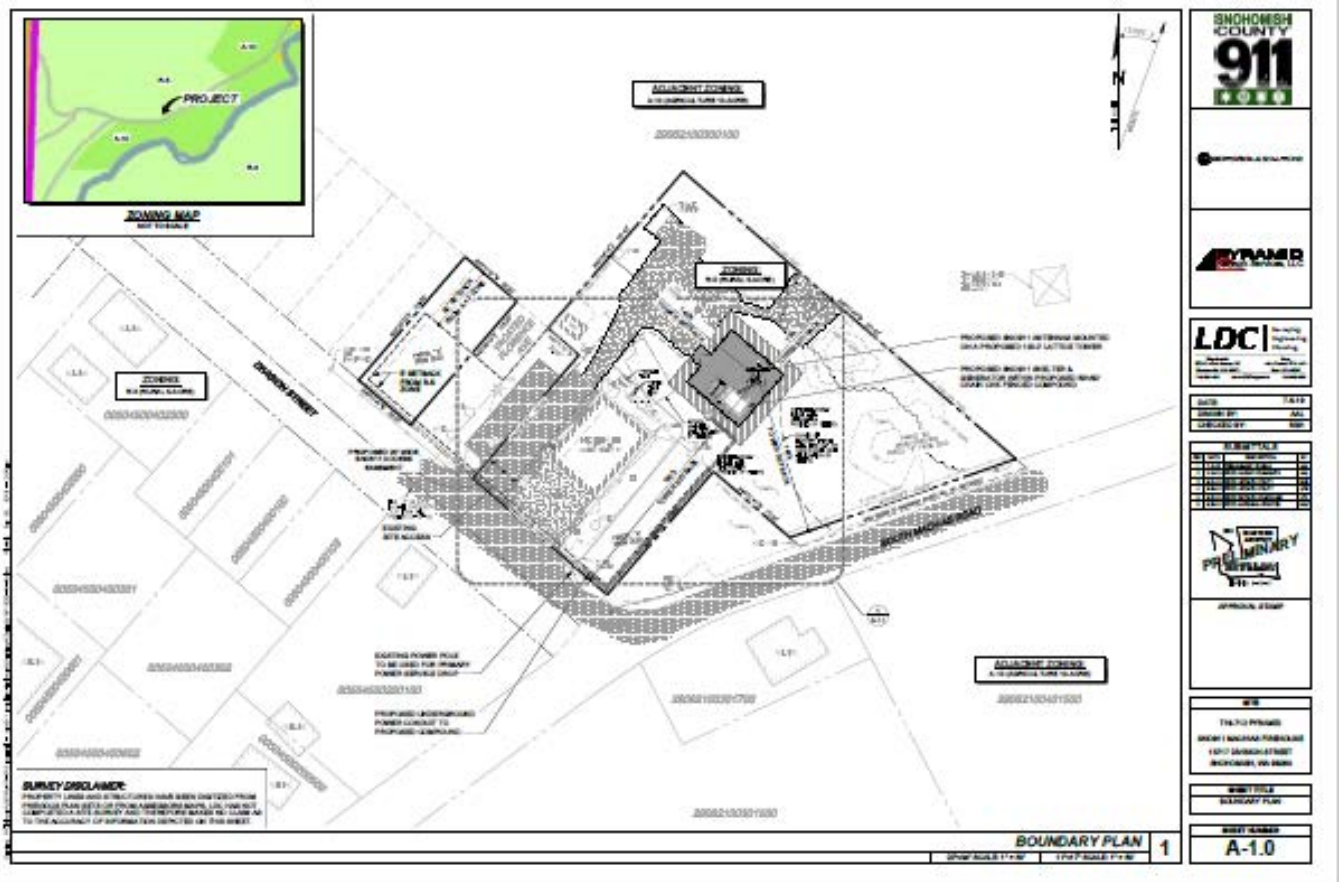
The description of the SNO911 lease area is as follows:

The attached sheets SV-1.0 and A-1.0 describe the SNO911 lease area. The SNO911 lease area is a square shaped lot approximately 50 foot by 50 foot in width.

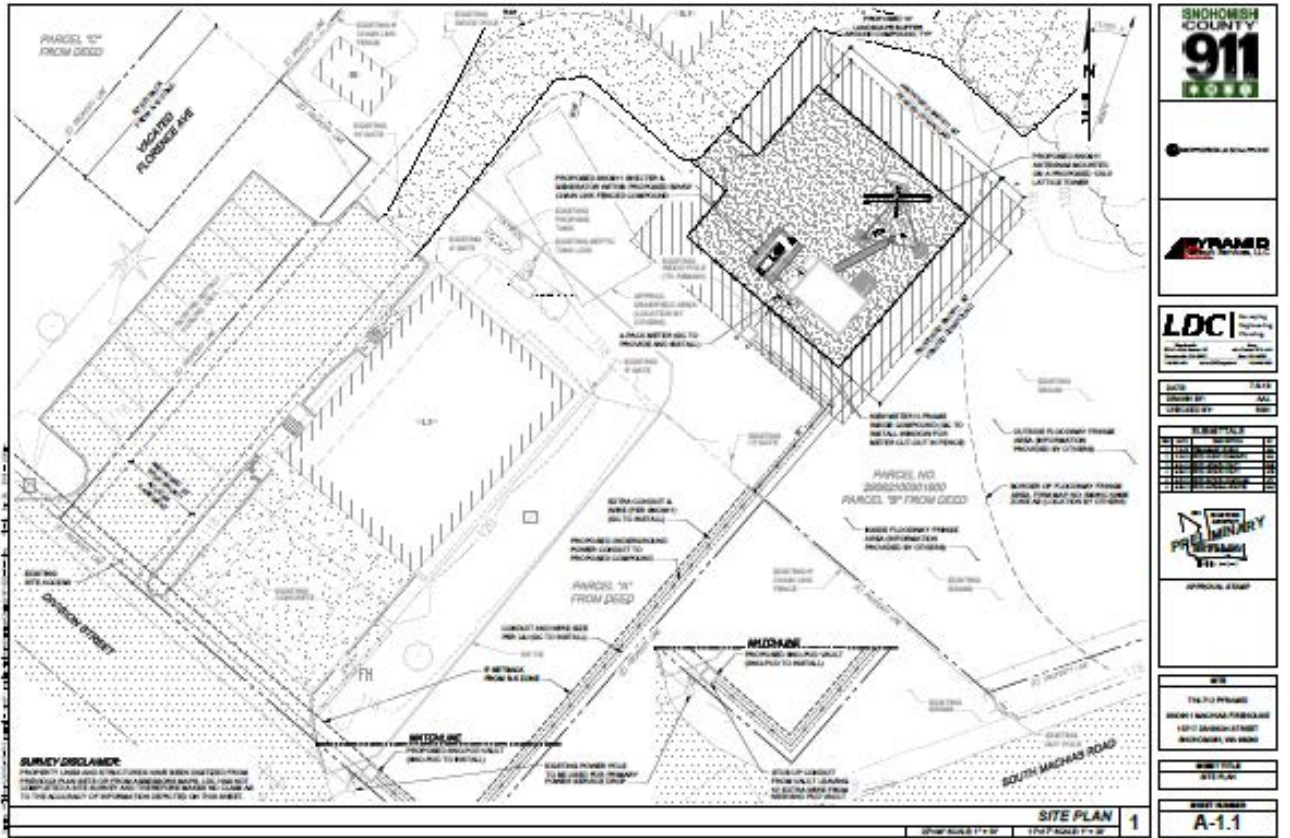
### A-2: AREA MAPS AND SITE PLANS

The attached sheets labeled A-1.0, A-1.1, A-2.0, and A-3.0 are included to provide graphic illustration the lease area and site design.

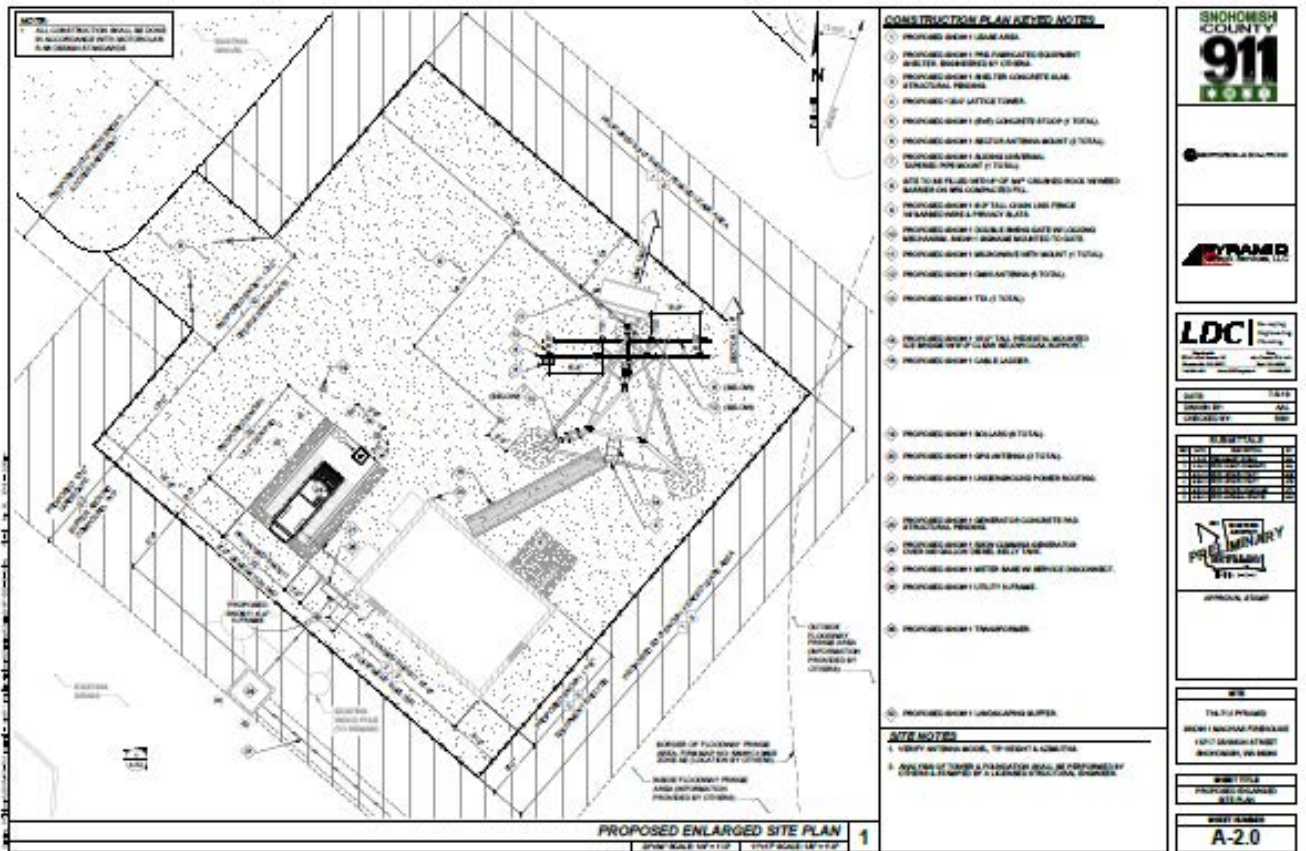
#### A-1.0 Site plan (Area Map).



A-1.1 site plan with power route shown.



### A-2.0 Site plan.



**NOTES:**  
 ALL CONSTRUCTION SHALL BE DONE IN ACCORDANCE WITH THE STRUCTURE & MECHANICAL DIVISIONS

**CONSTRUCTION PLAN REVISION NOTES**

- 1. PROPOSED QUANTITY: 10000 YDS
- 2. PROPOSED QUANTITY: 10000 YDS
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**NOTE NOTES**

- 1. VERIFY ALL DIMENSIONS, TOLERANCES & QUALITY.
- 2. ALL DIMENSIONS TO FACE UNLESS OTHERWISE NOTED.



DATE	1/15/14
DRAWN BY	AM
CHECKED BY	AM

REVISION	NO.	DATE	DESCRIPTION



ARCHITECT / ENGINEER

NO.

DATE

PROJECT NAME

A-2.0

A-3.0 Tower Drawing (Elevation).



**NOTE:**  
 ALL CONSTRUCTION SHALL BE DONE  
 IN ACCORDANCE WITH NATIONAL FIRE  
 MARSHAL'S STANDARDS

**CONSTRUCTION PLAN NOTES**

- 1. PROPOSED SHIELD CABLE LASS.
- 2. PROPOSED SHIELD FIBROGLASS EQUIPMENT MOUNTER, ENGINEERED BY CENTER.
- 3. PROPOSED SHIELD INVERTER CONCRETE SLAB STRUCTURAL FORMER.
- 4. PROPOSED SHIELD LATITUDE TOWER.
- 5. PROPOSED SHIELD MULTI-LAYERED MOUNT (2 TOTAL).
- 6. PROPOSED SHIELD BEARING LATITUDE SURROUND MOUNT (2 TOTAL).
- 7. PROPOSED SHIELD UP TALL CHASSIS AND FENCE BRACKET MOUNT (2 TOTAL).
- 8. PROPOSED SHIELD MOUNTING MOUNT (2 TOTAL).
- 9. PROPOSED SHIELD CANTENNA (2 TOTAL).
- 10. PROPOSED SHIELD TOWER (2 TOTAL).
- 11. PROPOSED SHIELD CABLE LASS.
- 12. PROPOSED SHIELD GPS ANTENNA (2 TOTAL).
- 13. PROPOSED SHIELD GENERATOR CONCRETE MOUNT STRUCTURAL FORMER.
- 14. PROPOSED SHIELD USED CONCRETE GENERATOR CONSTRUCTION (SEE SHEET 144).
- 15. PROPOSED SHIELD LANDSCAPING BUFFER.

**NOTE:**

1. VERIFY WITHIN MODEL, TOP HEIGHT & QUALITY.

2. ANALYSIS OF TOWER & TRANSMITTER SHALL BE PERFORMED BY CENTER & CHECKED BY A LICENSED PROFESSIONAL ENGINEER.

**SMITHSONIAN COUNTY**  
**911**  
**CALL**

---

**SYRAMI**

---

**LDC**

DATE: 05/25  
 DRAWN BY: JAL  
 CHECKED BY: JES

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	05/25/24
2	REVISED	05/25/24
3	REVISED	05/25/24
4	REVISED	05/25/24

**PROFESSIONAL ENGINEER**

APPROVAL: [Signature]

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**SCALE**

TOWER & STRUCTURE PERFORMING BY CENTER STREET, SMITHSONIAN, NC 27880

**PROJECT**  
 144-000000  
 CENTER

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**Sheet Number**  
**A-3.0**

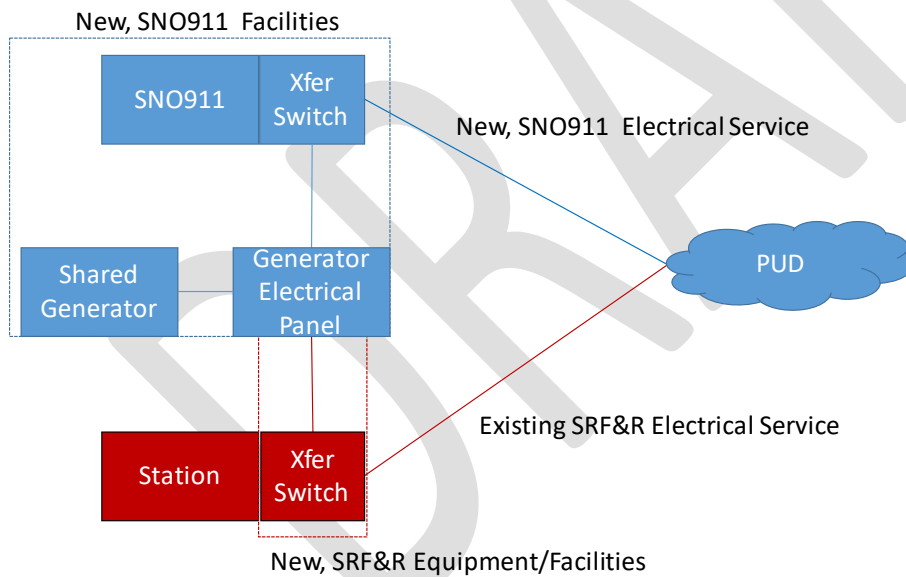
**PROPOSED SOUTHWEST ELEVATION (LOOKING NORTHEAST)**  
 SHEET SCALE 1/4" = 10' | FOOTING SCALE 1/2" = 10'

## EXHIBIT B

### EQUIPMENT AND STRUCTURES LIST

Lessee will install a pre-fabricated concrete building and a 120' free-standing tower. A generator with fuel tank will be added to provide emergency power in the event of a loss of commercial power. Drawings A-1.0, A-1.1, A-2.0 and A-3.0 provide site plan and elevation on drawings that illustrate the site plan with external improvements noted.

High-Level Generator Interconnection Diagram:



Lease#: \_\_\_\_\_

Site Name: Machias

## EXHIBIT C

### GENERAL TERMS AND CONDITIONS

1. **License, Fees and Taxes:** Lessee shall pay, as they become due and payable, all applicable taxes and all fees, charges and expenses for licenses and/or permits required for or occasioned by Lessee's use of the Premises.

2. **Late Payments:**

A. **Late Charges.** If any rent or additional rent is not received by Lessor from Lessee by the tenth (10th) day of the month, Lessee shall immediately pay Lessor a late charge equal to five percent (5%) of the amount of such rent. Should Lessee pay the late charge but fail to pay contemporaneously there with all unpaid amounts of rent or additional rent, Lessor's acceptance of this late charge shall not constitute a waiver of Lessee's default with respect to Lessor's nonpayment nor prevent Lessor from exercising all other rights and remedies available to Lessor under this Lease or under law.

B. **Interest.** In addition to all other charges, Lessee shall pay to Lessor interest at a rate of one percent (1%) per month or the maximum legal rate of interest, whichever is less, on any delinquent rent or additional rent not received by Lessor by the tenth (10th) day of the month that it is due.

3. **Lease Improvements:**

A. **Rights and Ownership.** Lessee shall have the right to install, maintain, repair and/or disconnect the Communication Facilities owned or controlled by it on the Premises, at its expense and in accordance with good engineering practices, all applicable laws and rules and the terms of this Lease. Lessee is not permitted to remove, modify, or disconnect any non-owned equipment. The Communication Facilities shall remain the property of Lessee during the term of the Lease and any extension or hold-over, and Lessee may remove or install all or a portion of the installed communications equipment without Lessor's consent. After the initial term, upon final termination of the Lease, any Communication Facilities remaining on the Premises shall become the property of the Lessor without compensation to Lessee. Lessor retains the right to require removal of the Communication Facilities pursuant to Section 18 (Surrender of Premises) of these General Terms and Conditions.



B. **Plans and Drawings.** Lessee's installation of all Communication Facilities shall be done according to plans approved by the Lessor. However, Lessor's approval of such plans shall not constitute a warranty of such plans or the assumption of any liability for such plans by Lessor. Within ninety (90) days after the commencement of this Lease and following construction of the proposed facilities, Lessee shall provide Lessor as-built drawings of the Communication Facilities, which show the actual location of all structures and improvements consistent with the plans approved by Lessor. Such drawings shall be accompanied by a complete and detailed inventory of all structures, equipment, personal property and Communication Facilities.

C. **Repair of Damage.** Any damage done to the Premises or other of Lessor's property or to other tenants' premises, equipment or property during installation, operation, maintenance, repair and/or disconnection of Lessee's Communication Facilities shall be repaired or replaced within thirty (30) days at Lessee's expense and to Lessor's sole satisfaction.

D. **Governmental and Non-Commercial Co-location.** Lessee shall design, construct and locate its Communication Facilities to reasonably allow for co-location of antenna facilities of other Governmental, Emergency Response and other Non-Commercial entities acceptable to the parties ("Governmental and Non-commercial entities") who are or may become tenants on the Premises. Lessee shall reasonably cooperate with each new tenant in connection with its locating and placing antenna facilities on the tower or other property and in the radio equipment building or other ancillary support facility and all co-locating entities will be required to enter into a License Agreement with SNO911 for site access. Lessee shall be entitled to a Siting Fee to be paid by any new party - which may be waived by the SNO911 Board. The Siting Fee shall be determined by Lessee to reimburse Lessee for a portion of its capital costs for its Communication Facilities on which the co-locating user will be installing its equipment. Lessee shall consult with the Lessor when access is requested by a co-locator to determine if such co-location is acceptable to both parties and if rent shall be charged of the co-locator. In the event that Lessee and Lessor agree that rent shall be paid, Lessor shall determine the appropriate monthly rent to charge the co-locating user and shall be entitled to all such monthly rent. Lessee shall provide access based on an identifiable public benefit resulting from co-location within the Lessee's Communications Facility. Co-locators will share the cost of utilities such as electrical power, tower lighting, and tower and compound maintenance. Access to SNO911 facilities on the Premises will be approved by and controlled by SNO911; provided that SNO911 will not unreasonably withhold approval of a co-locator which Lessor requests to be allowed to site within Lessee's Communications Facility. Lessee will function as the technical manager for the communications facility. In recognition of the critical nature of the SNO911 installation, all Co-locators shall meet the same standards established for the Lessee in Exhibit C, and SNO911 will have responsibility for acting as the site technical manager. Co-locators will be required to provide engineering analysis for both structural and radio frequency (RF) effects caused by co-located equipment and facilities.

E. **Commercial Communications Service Provider Co-location.** Lessee shall design, construct and locate its Communication Facilities to reasonably allow for co-location of antenna facilities of other Commercial Communications Service Providers who are or may become tenants on the Premises. Lessee shall reasonably cooperate with each new tenant in

connection with its locating and placing antenna facilities on the tower, or other property and in the radio equipment building or other ancillary support facility and all co-locating entities will be required to enter into a License Agreement with SNO911 for site access. Lessee shall be entitled to a Siting Fee to be paid by any approved co-locating user. The Siting Fee shall be determined by Lessee to reimburse Lessee for a portion of its capital costs for its Communication Facilities on which the co-locating user will be installing its equipment. Provided, however, for Commercial Communication services deemed critical by Lessor, in Lessor's sole discretion, Lessee's siting fee shall be subject to approval or reduction by Lessor. Lessor shall determine the appropriate monthly rent to charge the co-locating user and shall be entitled to all such monthly rent. Co-locators will share the cost of utilities such as electrical power, tower lighting, and tower and compound maintenance. Access to SNO911 facilities on the Premises will be controlled by SNO911. Lessee will function as the technical manager for the communications facility. In recognition of the critical nature of the SNO911 installation, all Co-locators shall meet the same standards established for the Lessee in Exhibit C, and SNO911 will have responsibility for acting as the site technical manager. Co-locators will be required to provide engineering analysis for both structural and radio frequency (RF) effects caused by co-located equipment and facilities.

F. **Replacement Facilities.** Lessee may update or replace the Communication Facilities from time to time with the prior written approval of Lessor, provided that the replacement facilities are not greater in number or size than the existing facilities, is consistent with an update or replacement of a component of the System, and that any change in their location is approved in advance and in writing by Lessor. Lessor's approval of such updated or replaced Communication Facilities, however, shall not constitute a warranty of such Communication Facilities or the assumption of any liability for such Communication Facilities by Lessor. Lessee shall submit to Lessor a detailed proposal for any such replacement facilities and any supplemental materials as may be requested for Lessor's evaluation and approval.

4. **Utilities:** Lessee shall pay or cause to be paid, when due, all costs, expenses, fees, services and charges of all kinds for its own heat, light, water, gas, sewer, power, emergency power, telephone or other utilities or services used, rendered or supplied to the Premises during the term of this Lease or any extension or hold-over so that the same shall not become a lien against the Premises. Meters or sub meters are required by Lessor to be installed at the sole cost and expense of Lessee. Any installation and/or improvement of utilities including, but not limited to, utility connections, any form of emergency or alternate power system and/or any route of such utilities installation to service the Premises shall be approved, in advance and in writing, by Lessor, and any such utility improvements and/or connections shall be completed at the sole cost and expense of Lessee. If an approved emergency power generator or alternate power system is installed on the Premises by Lessee, it shall conform to all fire prevention regulations of the fire department and any other governmental agency with jurisdiction. Lessor shall not be liable for any interruption of utility services or failure of emergency power or any damages or other losses resulting from such interruption or failure.

5. **Signs:** No advertising, including political signage, shall be permitted on the Premises except as required by law or regulation. Any signage shall be subject to the approval of Lessor; which such approval shall not be unreasonably withheld. Lessee may post its name, address and an emergency

telephone number on a painted sign, provided the design, size and location is approved in writing and in advance by Lessor.

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**6. Maintenance:**

A. Duties. Lessee shall, at its own expense, maintain the area immediately surrounding its facilities (i.e. building and tower) and that provides access, and keep all structures in good working order, condition and repair and in accordance with accepted industry standards of structures, technology and equipment. Lessee shall keep the Premises free of graffiti, debris and anything of a dangerous or toxic nature or which would create an unsafe or unsanitary condition or undue vibration, heat, noise or interference. To the extent there are co-located parties (i.e. other lessees using the communications facilities provided by SNO911), the general maintenance and repair expenses shall be pro-rated between the lessees. A lessee shall be solely responsible for repairs necessitated by only that lessee.

B. Failure to Maintain. If, after thirty (30) days' written notice from Lessor, Lessee fails to perform its responsibility to maintain or repair any part of the Premises or Communication Facilities, Lessor may, but shall not be obligated to, enter upon the Premises and perform such maintenance or repair, and Lessee agrees to pay the costs thereof to Lessor upon receipt of a written demand. Any unpaid sums under this paragraph shall be payable no later than ten (10) days following written demand.

**7. Radio Frequency Interference:**

A. General Duty. Lessee's installation, operation, maintenance, repair and/or disconnection of its Communication Facilities shall not damage or interfere in any way, with Lessor's use of its property or related repair and maintenance or such activities of other tenants.

B. Interference by Lessee. Any interference caused by Lessee or by other tenants or communication providers affecting Lessee shall not result in liability to Lessor. Leases existing at the time of execution of this agreement shall be protected from harmful interference created by Lessee.

C. Interference with Lessee. Subject to Paragraphs A and B of this Section 7, Lessee shall provide Lessor with written notice if unreasonable interference with the quality of the communications service rendered by Lessee occurs. If such interference is not cured or mitigated by the offending third-party communication provider(s) at no expense to the Lessee or Lessor within six (6) hours of receipt of such notice, Lessor shall make reasonable efforts to cause such other provider(s) to immediately cease use of its facilities, or portion thereof, causing such interference until such time as the interference is cured. Should such interference present an immediate threat to the safety of SNO911 operations, Lessee may immediately take such action as is required to remedy such interference provided this does not cause a decrease in safety for the Lessor. Lessee shall have standing and Lessor consents to Lessee initiating legal action, if necessary, to enforce Lessee's rights for non-interference from subsequent co-locators.

D. Lessor's Reservation of Rights. Lessor, at all times during this Lease, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter or improve its property.

## 8. Assignment or Sublease:

A. General Prohibition - Consent Required. Lessee shall not assign or transfer this Lease or any interest or rights therein, nor delegate its duties under this Lease, nor sublease the whole or any part of the Premises, nor grant an option for assignment, delegation, transfer or sublease for the whole or any part of the Premises, nor shall this Lease or any interest thereunder be assignable, delegable or transferable by operation of law, or by any process or proceeding of any court or otherwise without obtaining the prior written consent of Lessor, which consent shall not be unreasonably withheld; provided, however, Lessor's consent may be withheld in Lessor's sole discretion for any assignment rights set forth in this section that are not directly related to the System as set forth herein. If Lessor gives its consent to any assignment, delegation, sublease or other transfer, this paragraph shall nevertheless continue in full force and effect, and no further assignment, delegation, sublease or other transfer shall be made without Lessor's consent.

B. Notice by Lessee - Production of Records. If Lessee desires to assign, delegate, sublease or transfer, or grant an option for assignment, delegation, sublease or transfer for, the whole or part of the Premises, or any portion of this Lease or any interest therein, Lessee shall notify Lessor in writing of said desire to assign, delegate, sublease, transfer or to grant an option and the details of the proposed agreement at least ninety (90) days prior to the proposed date of assignment, delegation, sublease, transfer or grant to a third party. The notification shall include, but not be limited to, the proposed date of the assignment, delegation, sublease, transfer or grant, a description of the expected terms of the assignment, delegation or sublease or other transfer or grant and a full disclosure of any and all payments and any and all other consideration of any kind to be received by Lessee. Upon request by Lessor, Lessee shall provide:

1. a financial statement of the proposed assignee, delegatee, sublessee, transferee or grantee;
- ii. a copy of the assignment, delegation, sublease or other transfer or grant document;
- iii. an affidavit from the proposed assignee, delegatee, sublessee, transferee or grantee stating it has examined this Lease, has had the opportunity to consult with legal counsel regarding the terms of the Lease and understands all such terms and conditions, agrees to assume and be bound by all of the Lessee's obligations and covenants under this Lease as if it were the original Lessee hereunder; and
- iv. any other documents or information requested by Lessor related to the assignment, delegation, sublease or other transfer or grant.

C. Approval by Lessor -- Fees. Lessor shall review the request and respond with either an approval or disapproval of the request not later than thirty (30) days prior to the proposed date of assignment, delegation, sublease, transfer or grant. Disapproval of any such request shall be final and binding on the Lessee and not subject to arbitration. Lessor shall charge to Lessee a reasonable fee for administrative costs for the review and processing of any assignment, delegation,

sublease or other transfer or grant.

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D. Included Property. "Included Property" shall mean the leasehold improvements added by the Lessee and any non-removable fixtures purchased by the Lessee attached thereto that are transferred to the assignee or sublessee as part of the assignment, sublease or other transfer. The value of the included property shall be documented by appropriate appraisals, financial statements or other business records prepared by an independent and qualified source.

9. **Condition of Premises:** Lessor represents and warrants that, to the Lessor's knowledge, the Premise and site, prior to Lessee's access to and construction on, are free from any hazardous materials, as that term is defined herein.

10. **Indemnity and Hold Harmless:**

A. Lessee's Obligations. Pertaining to the Premises, Lessee's Use of Premises, this leasehold interest and the Communication Facilities, Lessee shall indemnify and hold harmless the Lessor, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Lessee's use of Premises, or from the conduct of Lessee's operations in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the Lessor. The Lessee's obligations under this Section 10 shall include, but are not limited to:

i. Defense and indemnification from such claims, whether or not they arise from Lessee's sole negligence, the concurrent negligence of both parties or the negligence or intentional acts of one or more third-parties;

ii. Defense and indemnification from any claim arising from Lessor's authorization or approval of this Lease or the existence or operation of the Communication Facilities or Lessee's Use of Premises or any emissions therefrom, except to the extent that said claim arises from the installation and operation of equipment placed on the Premises by Lessor;

iii. The duty to promptly accept tender of defense and provide defense to Lessor at Lessee's own expense;

iv. Defense and indemnification from claims made by Lessee's own employees or agents; and

v. Waiver of Lessee's immunity, as respects the Lessor only, under the Industrial Insurance Provisions of RCW Title 51, but only for the sole purpose and only to the extent necessary to indemnify Lessor, which waiver has been mutually negotiated by the parties.

B. Attorney's Fees and Expenses. In the event it is necessary for Lessor to incur reasonable attorneys' fees, legal expenses or other costs to enforce the provisions of this Lease, all such fees, expenses and costs shall be recoverable from the Lessee.

C. Statutory Limitations. In the event it is determined that RCW 4.24.115 applies to this Lease, Lessee agrees to defend, hold harmless and indemnify Lessor to the maximum extent permitted thereunder. In such event, Lessee agrees to defend, indemnify and hold harmless Lessor for claims by Lessee's employees and agrees to waiver of its immunity under RCW Title 51 for the purpose of indemnity only, which waiver has been mutually negotiated by the parties.

D. Construction Defects. Lessor shall not be liable to Lessee for claims or damages arising from any latent defect in the construction or in the present condition of the Premises or Lessor's property, or for damage by storm, rain or leakage or any other natural occurrence.

## 11. Insurance:

A. The Lessee shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Lessee's operation and use of the leased Premises.

B. Lessee shall, as a minimum, obtain insurance of the types described below:

1. Commercial General Liability insurance coverage shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover premises and contractual liability. Lessor's coverage through its membership in Washington Cities Insurance Authority, a self-insured municipal risk pool, shall meet the liability insurance requirements. Lessee shall provide Lessor with an Evidence of Coverage Letter which documents the required insurance coverages.

2. Property insurance shall be written on an all risk basis.

C. Lessee shall maintain at least the following insurance limits:

1. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$3,000,000 general aggregate.

2. Property insurance shall be written covering the full value of Lessee's property and improvements with no coinsurance provisions.

D. The insurance policies are to contain, or be endorsed to contain, the following provisions for Commercial General Liability insurance:

1. The Lessee's insurance coverage shall be primary insurance as respect Lessor. Any Insurance, self-insurance, or insurance pool coverage maintained by the Lessor shall be excess of the Lessee's insurance and shall not contribute with it.

E. Waiver of Subrogation. Lessee and Lessor hereby release and discharge each other from all claims, losses and liabilities arising from or caused by any hazard covered by property insurance on or in connection with the premises or said building. This release shall apply only to the extent that such claim, loss or liability is covered by insurance.

F. Lessor's Property Insurance. Lessor shall purchase and maintain during the term of the lease all-risk property insurance covering Lessor's Equipment and Structures for their



full replacement value without any coinsurance provisions.

G. Deductibles and Self-insured Retentions. Any deductibles or self-insured retentions shall be declared to the Lessor.

H. Change in Coverage. Coverage shall not be suspended, voided, canceled, reduced in coverage or in limits, until after thirty (30) days' prior written notice has been given to Lessor.

**12. Hazardous Materials and Environmental Compliance:**

A. Definitions. "Hazardous Materials" as used in this Lease shall mean:

i. Any toxic substances or waste, sewage, petroleum products, radioactive substances, heavy metals, medical, corrosive, noxious, acidic, bacteriological or disease-producing substances; or

ii. Any dangerous waste or hazardous waste as defined in:

a. Washington Hazardous Waste Management Act as now existing or hereafter amended (RCW Ch. 70.105); or

b. Resource Conservation and Recovery Act as now existing or hereafter amended (42 U.S.C. Sec. 6901 et seq.); or

iii. Any hazardous substance as defined in:

a. Comprehensive Environmental Response, Compensation and Liability Act as now existing or hereafter amended (42 U.S.C. Sec. 9601 et seq.); or

b. Washington Model Toxics Control Act as now existing or hereafter amended (RCW Ch. 70.105D); or

iv. Any pollutants, contaminants or substances posing a danger or threat to public health, safety or welfare or to the environment, which are regulated or controlled as such by any applicable federal, state or local laws or regulations as now existing or hereafter amended.

B. Environmental Compliance.

i. In its use and occupancy of the Premises, the Lessee shall, at the Lessee's own expense, comply with all federal, state and local laws and regulations now or hereafter in effect related to Hazardous Materials and the environment which are applicable to the Premises, Lessee's business or any activity or condition on or about the Premises ("the Environmental Laws"). The Lessee warrants that its business and all its activities to be conducted or performed in, on or about the Premises shall comply with all of the Environmental Laws. The lessee agrees to change, reduce or stop any non-complying activity or install necessary equipment, safety devices, pollution control systems or other installations as may be necessary at any time during the term of this Lease to comply with the Environmental Laws.

ii. The Lessee shall not, without first obtaining the Lessor's prior written approval, use, generate, release, handle, spill, store, treat, deposit, transport, sell or dispose of any Hazardous Materials in, on or about the Premises. In the event, and only in the event, that the Lessor approves any of the foregoing, the Lessee agrees that such activity shall occur safely and in compliance with the Environmental Laws.

iii. The Lessee shall not cause or permit to occur any violation of the Environmental Laws on, under or about the Premises, or arising from the Lessee's use or occupancy of the Premises.

iv. The Lessee shall, in a timely manner and at the Lessee's own expense, make all submissions to, provide all information required by and comply with all requirements of all governmental or regulatory authorities ("the Authorities" or "Authority") with jurisdiction under the Environmental Laws. If the Lessee fails to fulfill any duty imposed under this Section 12 within a reasonable time, the Lessor may do so; and in such case, the Lessee shall cooperate with the Lessor in order to prepare all documents the Lessor deems necessary or appropriate to determine the applicability of the Environmental Laws to the Premises and the Lessee's use or occupancy thereof, and for compliance with the Environmental Laws, and the Lessee shall execute all documents promptly upon the Lessor's request. No such action by the Lessor and no attempt made by the Lessor to mitigate damages shall constitute a waiver of any of the Lessee's obligations under this Section 12.

v. Should any Authority demand that a cleanup or remediation plan be prepared and that a cleanup or remediation be undertaken because of any deposit, spill, discharge or other release of Hazardous Materials which occurs from the Premises due to Lessee, or which arises at any time from the Lessee's use or occupancy of the Premises, then the Lessee shall, in a timely manner and at the Lessee's own expense, prepare and submit the required plans and all related bonds and other financial assurances; and the Lessee shall carry out all such cleanup or remediation plans. Any such cleanup or remediation plans are subject to the Lessor's prior written approval. Although the Lessor reserves the right to review and approve such cleanup or remediation plans, the Lessor assumes no responsibility for such plans or their compliance with the Environmental Laws.

C. Indemnification.

i. The Lessee shall be fully and completely liable to the Lessor for any and all cleanup and/or remediation costs and expenses and any and all other charges, expenses, fees, penalties (civil and criminal) imposed by any Authority arising out of the Lessee's use, disposal, transportation, generation, release, handling, spillage, storage, treatment, deposit and/or sale of Hazardous Materials on or about the Premises. The Lessee shall indemnify, defend and save the Lessor harmless from any and all of the costs, expenses, fees, penalties and charges assessed against or imposed upon the Lessor (as well as the Lessor's reasonable attorney's fees, costs and expenses) by any Authority as a result of the Lessee's use, disposal, transportation, generation, release, handling, spillage, storage, treatment, deposit and/or sale of Hazardous Materials or as a result of the Lessee's failure to provide all information, make all submissions and/or take all steps required by all Authorities under the Environmental Laws.

ii. The Lessee shall indemnify and hold the Lessor harmless from any and all claims, liabilities, lawsuits, damages and expenses, including reasonable attorney's fees, for injuries to persons or death, property damage, loss or costs proximately caused by the use, disposal, transportation, generation, release, handling, spillage, storage, treatment, deposit and/or sale of Hazardous Materials by the Lessee or any of its agents, representatives or employees on or about the Premises.

D. Reporting Requirements. The Lessee shall comply with the Environmental Laws requiring the submission, reporting or filing of information concerning Hazardous Materials with the Authorities and shall provide to the Lessor a full copy of any such submission, filing or report as submitted within fifteen (15) days of such submission.

E. Right to Check on the Lessee's Environmental Compliance. The Lessor expressly reserves the right to conduct, and the Lessee shall fully cooperate in allowing, from time to time, such examinations, tests, inspections and reviews of the Premises as the Lessor, in its sole and absolute discretion, shall determine to be advisable in order to evaluate any potential environmental problems.

F. Remedies. In the event the Lessee fails to comply with any of the provisions of this Section 12, the Lessor shall be entitled to the following rights and remedies in addition to any other rights and remedies that may be available to the Lessor:

i. At the Lessor's option, to terminate this Lease if Lessee fails to cure the default upon reasonable notice under the circumstances; and/or

ii. At the Lessor's option, to perform such response, remediation and/or cleanup as is required to bring the Premises and any other property owned by Lessor affected by the Lessee's default into compliance with the Environmental Laws and to recover from the Lessee all of the Lessor's costs and expenses in connection therewith; and/or

iii. To recover from the Lessee any and all damages associated with the default including, but not limited to, response, remediation and cleanup costs, expenses and charges, civil and criminal penalties and fees, adverse impacts on marketing the Premises or any other property owned by Lessor, loss of business and sales by Lessor and other of Lessor's lessees, diminution of

value of the Premises and/or other property owned by Lessor, the loss of or restriction of useful space in or on the Premises and/or other property owned by Lessor, and any and all damages and claims asserted by third parties and the Lessor's attorney's fees, costs and expenses.

G. Remediation on Termination of Lease.

i. Upon the expiration or earlier termination of this Lease, the Lessee shall remove, remediate or clean up any Hazardous Materials on, or emanating from, the Premises, and the Lessee shall undertake whatever other action may be necessary to bring the Premises into full compliance with the Environmental Laws ("Termination Cleanup"). The process for such Termination Cleanup is subject to the Lessor's prior written approval. Although the Lessor reserves the right to review and approve the Termination Cleanup process, the Lessor assumes no responsibility for it or its compliance with the Environmental Laws.

ii. If the Lessee fails or refuses to commence the Termination Cleanup process, or fails to reasonably proceed toward completion of such process, the Lessor may elect to perform such Termination Cleanup after providing the Lessee with written notice of the Lessor's intent to commence Termination Cleanup and after providing the Lessee a reasonable opportunity, which shall not be less than ninety (90) days after such notice (unless the Lessor is given notice by a government or regulatory agency with jurisdiction over such matter that Termination Cleanup must commence within a shorter time), to commence or resume the Termination Cleanup process. If the Lessor performs such Termination Cleanup after said notice and the Lessee's failure to perform same, the Lessee shall pay all of the Lessor's costs and expenses.

H. Survival. The Lessee's obligations and liabilities under this Section 12 shall survive the expiration or earlier termination of this Lease.

**13. Liens:** Lessee acknowledges that Lessor may not, and shall not, be subject to claims or liens for labor or materials and shall keep the Premises and any other property of Lessor free of any liens for any providers of work, labor, material or services claiming by, through or under lessee. Lessee shall indemnify, defend and hold Lessor harmless from and against any such claims or liens, and Lessor's attorney's fees and costs incurred in connection therewith. If such a lien is filed, it shall be discharged of record by Lessee within ten (10) days after notice of filing by bonding, payment or other arrangement satisfactory to Lessor.

**14. Non-Discrimination:** Lessor and Lessee shall not discriminate on the basis of race, color, sex, religion, nationality, creed, age or the presence of any sensory, mental or physical disability in the employment or application for employment or in the administration or delivery of services or any other benefits associated with this Lease. These laws include, but are not limited to, Chapter 49.60 of the Revised Code of Washington and Titles VI and VII of the Civil Rights Act of 1964.

**15. Condemnation:**

A. Notice. Lessor and Lessee shall immediately notify the other in writing of the receipt

of notice of any proceedings with respect to a condemnation action or intent of any authority to exercise the power of eminent domain.

B. Permanent Taking. If all or a portion of the Premises is taken by any lawful authority under or pursuant to the power of eminent domain during the term of this Lease or any extension or hold-over, Lessee may elect to terminate this Lease as of the date the condemnor takes possession. If Lessee does not elect to terminate this Lease, the rent shall be reduced in the same proportion that the value of the portion of the Premises to be taken bears to the value of the entire Premises as of the date condemnor takes possession. Lessee shall have no claim or interest in or to any award of just compensation except that the Lessee shall be entitled to an amount equal to the fair market value of the Lessee's interest in any improvements made to the Premises by Lessee which are taken by the condemnor.

C. Temporary Taking. If temporary use of all or a portion of the Premises is taken by any lawful authority for a period which would reduce the use and, consequently, would cause the Premises to be untenable for the use by Lessee as set forth in this Lease, Lessee or Lessor may elect to terminate this Lease. Said termination shall occur as of the date the condemnor takes possession. If neither Lessee nor Lessor elects to terminate this Lease, Lessee shall be entitled to receive any award from the condemnor for the use of all or a portion of the Premises, except that Lessee may elect to have the rents reduced by the amount proportionally attributable to any partial temporary taking, in which event, Lessee shall not be entitled to any portion of the award attributable to said use.

D. Prohibition. It is understood and agreed that Lessee shall not be a party to any negotiation or proceedings wherein Lessor claims compensation other than which is defined statutorily as constituting "just compensation."

**16. Quiet Enjoyment:** Subject to the provisions of Section 7(A), Lessor warrants that Lessee shall have the quiet enjoyment of the Premises during the term of this Lease or any extension or hold-over thereof, without interference or disturbance, direct or indirect, by Lessor or any person having title paramount to Lessor's title or by any person claiming under Lessor, provided that Lessor reserves the right, without any duty to do so, to inspect the Premises at any and all reasonable times throughout the term of this Lease or any extension or hold-over to determine whether Lessee is in compliance with the terms and conditions of this Lease.

**17. Early Termination:** This Section 17 is in addition to any other provision of this Lease authorizing or otherwise relating to early termination of said Lease.

A. Government Approvals: This Lease is contingent upon Lessee obtaining all necessary governmental approvals, certificates, permits or licenses which Lessee deems necessary. In the event that any of Lessee's applications for said approvals, certificates, permits or licenses should be finally rejected or any approval, certificate, permit or license issued to Lessee canceled or otherwise withdrawn or terminated by a governmental authority so that

Lessee will be unable to use the Premises for its intended purpose, Lessee shall have the right to terminate this Lease, upon thirty (30) days' prior written notice to Lessor.

B. Damage or Destruction: In the event that the Premises or Lessee's Communication Facilities or any portion thereof are substantially damaged or destroyed so as to hinder effective use of the Premises or Communication Facilities for Lessee's telecommunication purposes, Lessee may elect to terminate this Lease, upon thirty (30) days' written notice to Lessor.

C. Lessee's Insolvency: Lessor may terminate this Lease upon Lessee's insolvency if Lessee is the subject of an involuntary bankruptcy proceeding or commences a voluntary or involuntary bankruptcy proceeding or makes an assignment for the benefit of creditors or if a receiver or other liquidating officer is appointed for Lessee.

D. Lessee's Breach:

i. Lessor may terminate this Lease upon thirty (30) days' prior written notice to Lessee if Lessee fails to pay rent or additional rent [including, but not limited to, Assignment and/or Sublease Premiums as set forth in Section 8 (Assignment or Sublease) of these General Terms and Conditions] by the tenth (10<sup>th</sup>) day of the month that it is due.

ii. Lessor may terminate this Lease if Lessee breaches or fails to perform or observe any of the terms and/or conditions of this Lease, other than payment of rent, and fails to cure such breach or default within thirty (30) days after written notice from Lessor or such longer period, up to sixty (60) days, as may be reasonably required, within Lessor's reasonable discretion, to diligently complete a cure commenced within that thirty (30) day period and being diligently and continuously pursued by Lessee.

E. Termination Process: Unless otherwise specified in this Lease, prior written notice of termination shall be delivered by certified mail, return receipt requested, and shall be effective upon receipt of such notice, as evidenced by the return receipt. Upon such termination, Lessee shall be entitled to the reimbursement of any rent prepaid by Lessee for any period after termination.

F. Nonexclusive Remedy: Termination under this Section 17 shall be in addition to and not in limitation of any other remedy of Lessor at law or in equity. Termination shall not release Lessee from any liability or obligation with respect to any matter occurring prior to such termination.

G. Additional Grounds For Termination. Notwithstanding any language herein, the Lessor shall be entitled to terminate this Lease: (1) Upon the Lessee's use of the Premises for a use other than the uses allowed in this Lease; or, (2) Upon Lessee's non-use of the Premises for a period of 180 consecutive days after the conclusion of initial construction; provided, however, that any non-use due to damage or destruction to the Premises shall not be considered non-use for this purpose as long as Lessee is making diligent efforts to repair the Premises for continued use.

H. No Relocation Assistance Required. In the event that the Lessor has grounds to and

terminates this Lease upon the terms and conditions set forth herein, Lessee shall not be entitled to any relocation assistance as provided in the Uniform Relocation and Real Property Acquisition Regulations.

**18. Surrender of Premises:**

A. Duties. At the end of the term of this Lease or any extension or hold-over thereof or other termination of this Lease, Lessee shall peaceably deliver up to Lessor possession of the Premises in the same condition as received, except for ordinary wear and tear. Upon Lessor's request, Lessee, at Lessee's expense, shall remove the Communication Facilities. Such removal shall be done in a workmanlike and careful manner and without interference or damage to any other equipment, structures or operations on the Premises or on Lessor's property. If, however, Lessor requests that improvements and structures remain in place, Lessee may remove all installed and Lessee-owned and/or operated equipment, and, Lessee is not permitted to remove, modify, or disconnect any non-owned equipment, or any portion of the installed tower, building and power systems (regardless of ownership) that supports remaining, active non-SNO911 equipment. Title to the affected improvements shall thereupon transfer to the Lessor, and the same shall be the sole and entire property of Lessor, and Lessee shall be relieved of its duty to otherwise maintain or remove the same.

B. Costs and Expenses. All costs and expenses for removal of the Communication Facilities and restoration of the Premises shall be borne by the Lessee, and Lessee shall hold Lessor harmless from any portion thereof.

**19. Holding-Over:** If Lessee holds over after the expiration of the term of this Lease or any extension thereof, Lessee shall become a tenant from month-to-month upon the terms of this Lease, as applicable. Acceptance by Lessor of rent after such expiration or early termination shall not result in a renewal of this Lease nor affect Lessor's right of re-entry or any rights of Lessor herein or as otherwise provided by law or equity. If Lessee fails to surrender the Premises upon the expiration of this Lease despite demand to do so by Lessor, Lessee shall pay two (2) times the rent herein, but in no event shall it be less than two (2) times the Lessee's then current market rate, specified (prorated on a monthly basis), interest, attorney's fees and costs and shall indemnify and hold Lessor harmless from all loss or liability including, but not limited to, any claim made by any succeeding Lessee founded on or resulting from such failure to surrender.

**20. Agents, Successors and Assigns:** All of the agreements, conditions and provisions of this Lease shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, agents and assigns of Lessor and Lessee.

**21. No Presumption Against Drafter:** Lessor and Lessee understand, agree and acknowledge that this Lease has been freely negotiated by both parties and that, in the event of any controversy, dispute or contest over the meaning, interpretation, validity or enforceability of this Lease or any of its terms or conditions, there shall be no inference, presumption or conclusion drawn whatsoever against either party by virtue of that party having drafted this Lease or any portion thereof.

22. **Non-waiver:** The failure of either the Lessor or Lessee to insist upon strict performance of any of the terms of this Lease shall not be construed as a waiver thereof. Waiver of a particular breach or default shall not be deemed to be a waiver of any subsequent breach or default.
23. **Cumulative Remedies:** No provision of this Lease shall preclude Lessor from pursuing any other remedies, in law or equity, for Lessee's failure to perform its obligations.
24. **Survivability:** The provisions of Sections 10 (Indemnity and Hold Harmless) and 12 (Hazardous Materials and Environmental Compliance) of these General Terms and Conditions shall survive the expiration, hold-over or earlier termination of this Lease for any event occurring prior to or on the date of such expiration, hold-over or termination.
25. **Captions:** The captions in this Lease are for convenience only and do not in any way limit or amplify the provisions of the Lease.
26. **Venue and Choice of Law:** This Lease shall be governed by and construed in accordance with the laws of the State of Washington. The venue of any legal action brought under the terms of this Lease shall be in the county in which the Premises are located.
27. **Authority to Contract:** Each party represents and warrants to the other that: it has full right, power and authority to execute this Lease and has the power to grant all rights hereunder, its execution and performance of this Lease will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on said party, and the execution and delivery of this Lease and the performance of its obligations hereunder have been duly authorized by all necessary personnel or corporate officers and do not violate any provisions of law or the party's certificate of incorporation or bylaws or any other arrangement, provision of law or court order or decree.
28. **No Third Party Rights:** Except as expressly defined in the contractual documents between the parties, it is understood that this Agreement, including the Communications Site Lease and all Exhibits, is solely for the benefit of the parties hereto and gives or creates no rights to any other party.



DETACH BEFORE POSTING

STATE OF  
WASHINGTON

Municipality

## BUSINESS LICENSE

SNOHOMISH REGIONAL FIRE AND RESCUE  
163 VILLAGE CT  
MONROE, WA 98272-2173

UNEMPLOYMENT INSURANCE - ACTIVE  
MINOR WORK PERMIT - ACTIVE

Issue Date: Aug 07, 2020  
Unified Business ID #: 600355392  
Business ID #: 001  
Location: 0001  
Expires: Jun 30, 2021

INDUSTRIAL INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE

## DUTIES OF MINORS:

Ages 16-17: To wash administration apparatus. \*MINOR MAY NOT WORK AT HEIGHTS GREATER THAN 10 FT OFF THE GROUND OR FLOOR LEVEL.\*

## LICENSING RESTRICTIONS:

It is the business's responsibility to comply with minor work permit requirements. See WAC 296-125-030 and WAC 296-125-033 for Non-Agricultural and WAC 296-131-125 for Agricultural guidelines and restricted activities.

Occupations involving exposure to substances which are carcinogenic, corrosive, highly toxic, toxic sensitizers, or that cause reproductive health effects is prohibited for minors under 18. WAC 296-125-030(25)

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

STATE OF WASHINGTON

UBI: 600355392 001 0001

Expires: Jun 30, 2021

SNOHOMISH REGIONAL FIRE AND  
RESCUE  
163 VILLAGE CT  
MONROE, WA 98272-2173

UNEMPLOYMENT INSURANCE -  
ACTIVE  
INDUSTRIAL INSURANCE - ACTIVE  
MINOR WORK PERMIT - ACTIVE  
TAX REGISTRATION - ACTIVE

**IMPORTANT!****PLEASE READ THE FOLLOWING INFORMATION CAREFULLY  
BEFORE POSTING THIS LICENSE****General Information**

- Post this Business License in a visible location at your place of business.
- If you were issued a Business License previously, **destroy the old one and post this one in its place.**
- All endorsements should be renewed by the expiration date that appears on the front of this license to avoid any late fees that may apply.

If there is no expiration date, the endorsements remain active as long as you continue required reporting (see Endorsements).

- Login to **My DOR** at [business.wa.gov/BLS](http://business.wa.gov/BLS) if you need to make changes to your business name, location, mailing address, telephone number, or business ownership.

Telephone: (360) 705-6741

**Endorsements**

Although tax registration, unemployment, and industrial insurance endorsements appear on your Business License, the registration with the agencies that govern these endorsements is not complete until they have established an account for your business.

Each registering agency requires you to submit periodic reports. Each agency will send you the necessary reporting forms and instructions.

**Corporations, limited liability companies, etc.**

You must submit a Business License Application **and** file with the Corporations Division of the Secretary of State before you can legally operate as a corporation, limited liability company, or other business organization type that requires registration. If you have any questions, call (360) 725-0377.

For assistance or to request this document in an alternate format, visit <http://business.wa.gov/BLS> or call (360) 705-6741. Teletype (TTY) users may use the Washington Relay Service by calling 711.

# **OLD BUSINESS - ACTION**

# **NEW BUSINESS - DISCUSSION**

COUNTY DEPARTMENT: Department of Information Technology  
 CONTACT PERSON: Viggo Forde, Director  
 ADDRESS: 3000 Rockefeller Ave. Everett, WA 98201  
 TELEPHONE/EMAIL: (425) 388-3703 / Viggo.Forde@snoco.org  
 PUBLIC AGENCY: Snohomish Regional Fire and Rescue AGENCY  
 CONTACT PERSON: Steve Guptill, Asst. Chief of Technical Services  
 ADDRESS: 163 Village Court  
 Monroe, WA 98272  
 TELEPHONE/FAX: 360-794-7666 / 360-794-0959  
 PROJECT: Information Technology Services  
 AMOUNT: As specified in Supplemental Work Orders  
 Not to exceed \$50,000 for the five (5) year life  
 of the Agreement  
 FUND SOURCE: Snohomish Regional Fire and Rescue  
 CONTRACT DURATION: Five (5) Years from date of Contract  
 Execution

INTERLOCAL AGREEMENT BETWEEN SNOHOMISH REGIONAL FIRE and  
 RESCUE AND SNOHOMISH COUNTY TO PROVIDE INFORMATION  
 TECHNOLOGY SERVICES

THIS AGREEMENT is entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, through its Department of Information Technology (hereinafter “County” or “SCDOIT”) and the SNOHOMISH REGIONAL FIRE AND RESCUE (hereinafter “SRFR”), for the purpose of SCDOIT providing information technology services to SRFR.

WHEREAS, this Agreement is made pursuant to the authority granted by Chapter 39.34 RCW, the Interlocal Cooperation Act; and

WHEREAS Chapter 2.350 of the Snohomish County Code (SCC) provides for SCDOIT to provide information services, information processing, proprietary software and purchased services to public agencies and cash-on-delivery customers; and

WHEREAS SRFR is a “public agency” as that term is defined in SCC 2.350.020(13) and RCW 39.34.020; and

WHEREAS, SRFR requires information technology services, which may include maintenance and support, assistance in the planning, management, control, operation, and use of information services, network, telecommunications, information processing, equipment, purchased services and proprietary software;

NOW, THEREFORE, and in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and SRFR agree as follows:

1. Scope of Information Technology Services:

a. The County will provide information technology goods and information processing services according to Supplemental Work Order (SWO). Each SWO shall be executed by the County Executive, or his designee, and an authorized agent for SRFR, and subject to the general terms and conditions of this Agreement. Each SWO will include a description of the specific services to be provided, the term, and the costs of such service from quotation or from the published rate or fee schedule, and any other terms or conditions applicable to that service. The scope of information technology goods and information services to be provided are limited to the following:

- A. Provide one unit space in the Meet-Me-Room rack to mount the SRFR network equipment in the SCDOIT data center, and
- B. Provide for four cross-connects to connect to other agencies or services located in the SCDOIT data center, and
- C. Other functions as may be mutually agreeable.

2. Contract Maximum. All Supplemental Work Orders executed under this ILA shall not exceed an aggregate total of \$50,000.

3. TREATMENT OF ASSETS. COMPUTER APPLICATION PROGRAMS AND OTHER SOFTWARE SYSTEMS FURNISHED TO SRFR BY THE COUNTY ARE FURNISHED ON AN "AS IS" BASIS WITH NO REPRESENTATIONS OR WARRANTIES REGARDING USE OR RESULTS INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS INDICATED IN AN SWO FOR SERVICE.

Title to all property furnished by the County shall remain in the County. Title to all property purchased by SRFR for which SRFR is not reimbursed by the County shall remain in SRFR. Title to all property purchased by SRFR for which SRFR is reimbursed by the County and is used as a component of services provided under this Agreement shall pass to and vest in the County upon completion, termination, or cancellation of the relevant SWO or this Agreement.

Any property of the County furnished to SRFR shall, unless otherwise provided in this contract, or approved by the County, be used only for the performance of this Agreement

or a SWO. S R F R shall be responsible for any loss or damage to County property that County furnishes to SRFR.

If County property is lost, destroyed, or damaged, SRFR shall immediately notify the County and shall take all reasonable steps to protect the property from further damage.

3. Surrender of Property. SRFR shall surrender to County all property of County upon completion, termination, or cancellation of this Agreement. Conversely, County shall surrender to SRFR all property of SRFR upon completion, termination, or cancellation of this Agreement.
4. Time of Performance. Pursuant to RCW 39.34.040 this Agreement shall become effective upon signature by both parties and either (a) listing of the Agreement by subject on either party's web site or (b) recording of the Agreement with the Snohomish County Auditor. The Agreement shall remain in force for a period up to five (5) years, unless terminated earlier by either party upon ninety (90) days prior written notice to the other party.
5. Compensation: SRFR may request an estimate or quotation of cost for proposed information technology goods or information processing services from County. Specific agreements addressing costs, term, schedules, and other factors will be described in an associated SWO developed from initial estimates or quotations.

Fire SRFR will pay County for services provided hereunder and as set out in SWOs.

Charges for information technology, goods and information processing services under this Agreement shall be based on the current published rate or fee schedule of the County in effect on the date of execution of this Agreement, unless the specific quotation described in the SWO provides otherwise. Unless the SWO provides for a fixed rate or a different methodology to change a specific rate and/or fee, Rate and Fee schedules are subject to change at the discretion of the County and shall be effective ninety (90) days after written notice of change is provided to the SRFR, postage paid in the US mail.

The County will submit an invoice or advice of charge to SRFR annually for the service fees, or as defined in a SWO, detailing charges for services rendered. Payment is due in full upon receipt of the invoice by SRFR and becomes delinquent thirty (30) days thereafter.

A late payment fee may be applied to any remaining balance sixty (60) days after receipt of invoice. Late payment charges, if any, will be imposed on the unpaid balance at a rate of one percent (1%) per month. Invoices related to SWOs with balances more than ninety (90) days past due is cause for the termination of a SWO . Amounts disputed by SRFR under Section 7 of this Agreement are not subject to late payment charges.

6. Obligations of SRFR are as follows: As to all new SRFR acquisitions of any information technology equipment, software or systems to be serviced under this Agreement, SRFR shall undertake such acquisitions in accordance with guidelines, standards or procedures established by SCDOIT and shall secure written concurrence for any such procurement from the County Executive or his/her designee.

SRFR shall make payment to County of all submitted invoices or advices of charge pursuant to Section 5 of this Agreement.

7. Mutual Covenants: SRFR will promptly notify the County in writing of issues regarding invoices, or of services which SRFR believes do not conform with the agreed upon terms of this Agreement and/or SWO, within thirty (30) days of receipt of invoice or performance of services, whichever occurs later. Failure to give written notice within thirty (30) days after receipt of invoice or performance of services constitutes waiver of any objection to services or invoices.

The parties shall attempt to resolve any issues arising under this Agreement and/ or any applicable SWO through negotiation. If that fails, the parties will seek to resolve disputes through the aid of a mutually selected, independent third party.

This Agreement may only be modified by a written amendment executed with the same formalities as are required for execution of this Agreement.

Both parties understand the County retains discretion regarding the operation and allocation of the aggregate information processing capacity at its disposal, including the capacity covered by this Agreement. County agrees to allocate sufficient capacity to meet the existing processing requirements of SRFR.

8. County Review and Approval: Upon submittal of any request to execute a SWO or to perform optional services under any executed SWO, the County may, following review by the SCDOIT, agree to perform such work or reject it, or request such modification or additions as it deems appropriate.

At the outset of performance of each SWO, or during performance of the SWO to the extent the same is modified by the Parties, the County will either accept or reject SRFR systems and services as listed in the SWO. The County will not invoice SRFR until the County has accepted service and/or system delivery responsibility. SRFR is not required to pay for services or systems until the County accepts delivery responsibility for those services and/or systems.



9. Access to Books/Records: Each Party may, at reasonable times, and upon prior notification inspect the records of the other party relating to performance of this Agreement. County and SRFR shall keep all records required by this contract in accordance with statutory archival requirements.
10. Indemnification and Hold Harmless: Subject to the liability limitation stated in Section 11 of this Agreement, SRFR shall hold harmless, indemnify, and defend, at its own expense, SCDOIT, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of SRFR's performance of this Agreement, including claims by SRFR's employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, County shall hold harmless, indemnify, and defend, at its own expense SRFR, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of County's performance of this Agreement, including claims by County employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of SRFR, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, in the event of liability for damages of any nature whatsoever arising out of the performance of this Agreement by SRFR and County, including claims by SRFR's and County's own officers, officials, employees, agents, volunteers, or third parties, caused by or resulting from the concurrent negligence of SRFR and the County, their officers, officials, employees, agents and volunteers, each party's liability hereunder shall only be to the extent of that party's negligence.

For purposes of the foregoing indemnification provision only, and only to the extent of claims between the county and the district, the County and SRFR specifically waive any immunity they may be granted under the Washington State Industrial Insurance Act, Title 51 RCW. The indemnification obligation under this agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third-party under workers' compensation acts, disability benefit acts, or other employee benefit acts. The foregoing provision was specifically negotiated and agreed upon by the parties hereto.

11. Limitation of Liability: In no event will County or SRFR be liable for any special, consequential, indirect, punitive or incidental damages, including but not limited to loss of data, loss of revenue, or loss of profits, arising out of or in connection with the performance

of the County or SRFR under this Agreement or any SWO hereunder, even if the County or SRFR has been advised of the possibility of such damages.

12. Compliance with Laws: The County and SRFR shall comply with all applicable federal, state and local laws, rules, and regulations in performing this Agreement. SRFR will comply with SCDOIT procedures and policies related to technology management and use of applicable County systems, applications and services.
13. Non-assignment: The County and SRFR shall not assign any of the rights, duties, or obligations covered by this Agreement without the prior express written request and consent of the other party.
14. Conflicts between Attachments and Text: Should any conflicts exist between any attached exhibit or SWO and the text of this Agreement, the text of this Agreement shall prevail.
15. Interlocal Cooperation Act (Chapter 39.34 RCW): The purpose of this Agreement is to allow the County to provide a variety of information technology services to SRFR as needed over a five (5) year term. SWOs will be executed by both parties as necessary and will describe the services to be provided and their associated costs. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. The parties agree that it is not necessary to appoint an administrator or joint board to oversee the implementation of this Agreement. However, should a court of competent jurisdiction deem such an administrator or joint board necessary for purposes of the Interlocal Cooperation Act, Ch. 39.34 RCW, an administrator or joint board will be established by mutual agreement of the parties. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.
16. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Washington and any lawsuit regarding this contract must be brought in Snohomish County Superior Court, Washington.
17. Severability: Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.
18. Recording: The parties may file this Agreement with the Snohomish County Auditor pursuant to RCW 39.34.040 or list the Agreement by subject on either party's web site.

19. No Separate Legal Entity: To accomplish the purposes of this Agreement, the parties do not create a separate legal entity nor do the parties form a joint board.

“County”

“SRFR”

SNOHOMISH COUNTY

SNOHOMISH REGIONAL FIRE AND RESCUE

By: \_\_\_\_\_  
County Executive Date

By: \_\_\_\_\_  
Title: \_\_\_\_\_ Date

Approved as to Form Only:

\_\_\_\_\_  
Deputy Prosecuting Attorney Date

\_\_\_\_\_  
SRFR Attorney Date

Approved as to indemnification provisions:

\_\_\_\_\_  
Risk Management Date

Recommended for Approval:

\_\_\_\_\_  
Viggo Forde, Director Date  
Snohomish County Department of Information Technology

## **Exhibit A - Supplemental Work Order(SWO 20-01)**

### **Network, Internet & GIS Support Services**

This Supplemental Work Order (SWO) is executed between Snohomish County, through its Department of Information Technology (the “County” or “SCDOIT”) and Snohomish Regional Fire and Rescue (“SRFR”) pursuant to the terms and conditions of that certain Interlocal Agreement (“ILA”) between SRFR and Snohomish County to Provide Information Services dated as of \_\_\_\_\_, 2020. The parties acknowledge that they have read and understand the terms and conditions therein. All rights and obligations of the parties shall be subject to and governed by the terms of the ILA. This SWO sets forth the obligations of the parties with respect to SCDOIT’s provision of information services to SRFR. This SWO also serves as the Service Level Agreement, (See Section 6 Responsibilities, and Service Level Response Table of this SWO) between SRFR and SCDOIT.

- 1. Purpose:** The purpose of this SWO is for SCDOIT to provide to SRFR information services as specified in Appendix A.
- 2. Scope of Work:** The specific services covered by this SWO includes the “Primary” items listed in Appendix A – Services Listing and any item directly “associated” with the Primary items after acceptance by SCDOIT.
- 3. Term and Termination:** The term of this SWO is effective upon the date of execution by both parties for five years unless terminated upon written notification to the other party. Either party may terminate this SWO upon ninety (90) day’s written notification to the other party. In the event the ILA is terminated, this SWO shall also terminate on the ILA termination date.
- 4. Prohibited Use of Services:**
  - a.** SRFR shall not use any Service in a manner that Snohomish County reasonably determines may adversely affect Snohomish County systems, Snohomish County customers, the integrity and operations of Snohomish County’s business, or Snohomish County’s ability to provide services to Snohomish County customers.
  - b.** By executing this SOW, SRFR acknowledges and agrees that Snohomish County may monitor any activity and content associated with the use of the Services. Snohomish County may cooperate with law enforcement agencies in any investigation related to the use of a Snohomish County Service and investigate any complaint or reported violation of law or Snohomish County policy. Snohomish County may take action in response to requests Snohomish County reasonably deems to be legally enforceable. Action may include, but is not limited to, issuing warnings, suspension, or termination of a Service; removal of materials on a Snohomish County-hosted web site; or disclosure of information agencies, such as user contact details, IP addressing and traffic information, usage history, posted content, to law enforcement.

- 5. Resale of Snohomish County Services:** SRFR shall not resell or provide free of charge any Service to any third party without first entering into a Contract for Service with Snohomish County that permits these activities.
- 6. Service Levels and Designated Points of Contact and Escalation Points:** SCDOIT's designated point of contact for SRFR to request Support Services, contact Service personnel, request problem status updates, and receive problem resolutions is via the SCDOIT Help Desk at (425) 388-3378, Monday – Friday, 8:00 a.m. – 5:00 p.m., excluding holidays. Schedule is subject to change by written notice from SCDOIT.

SCDOIT Contacts and Escalation Points:

Service Desk	425-388-3378
Systems and Network Engineering Supervisor	425-388-7171
GIS Supervisor	425-262-2150
Customer & Workstation Supervisor	425-388-3899
Systems Manager	425-388-3998
Deputy Director	425-388-3022
Director	425-388-3739

SRFR's designated point of contact for SCDOIT to send invoices, problem-solve and otherwise conduct business shall be:

SRFR Primary Contacts:	Steve Guptill, Assistant Chief of Technical Services 360-794-7666 sguptill@snofire7.org
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### Service Level Response Table

Response Level	Condition	Response Time	Escalation Path
<b>Emergency Response</b>	Network outage, multi-user outage/ critical event, or when SRFR is unable to conduct business.	2 hours	SCDOIT's assigned primary response contact will make contact within one (1) hour of receiving notification from either the Help Desk or Management. If contact is not made within ½ hour the call receiver will contact the secondary support contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
<b>Priority Problem Response</b>	Network is impaired, SRFR is still able to conduct business, but no practical workaround exists.	3 Hours	SCDOIT's primary response contact will make contact with SRFR's designated primary contact. If contact is not made within three (3) hours, the call receiver will contact the designated secondary contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
<b>Routine Response</b>	User is inconvenienced, or non-mission-critical application is impaired. Practical workaround exists.	3 Days	SCDOIT's primary response contact will respond to this category of call when all other service requests of higher priority have been answered. Every effort will be made to respond within three (3) business days. This category of call includes but is not limited to: training issues, minor operational issues, and minor system inconveniences.

7. **Payment for Services:** The County will invoice SRFR for the Services per Section 5, Compensation, of the Interlocal Agreement (ILA). SRFR will be billed in full for Services rendered up to and including the date the County receives SRFR's cancellation or change request.
8. **Declined Equipment:** No equipment is provided by this SWO. All equipment maintenance is the responsibility of the SRFR.
9. **Pricing and Service Fees:** The pricing and fee schedule for services provided by SCDOIT are outlined in Appendix A of this SWO.
10. **Modifications / Changes:** Services may be modified at any time upon mutual written agreement of the parties. Modifications which remain within the IIA Contract Maximum will be made through the issuance of a new SWO, which will take precedence over the original SWO.
11. **Assignment:** Neither party shall assign any of the rights, duties, or obligations covered by this SWO without the prior express written request and consent of each party.
12. **Notices:** Notices and other communications between Snohomish County and SRFR where delivery is not otherwise specified in the ILA may be delivered by electronic mail. Communications related to the ILA may be directed to Snohomish County Department of Information Technology at: DIS.Admin@snoco.org. SRFR shall provide Snohomish County with a valid email address to be used by the County for communications for the ILA and shall update that address as needed. The County shall fulfill its obligations under the ILA providing SRFR with notice at the email address most recently provided to the County by SRFR for use in providing notices pursuant to the ILA.

### 13. Responsibilities:

#### a. SCDOIT Responsibilities:

- i. Provide SRFR's fiber vendor a termination point for a single pair of single mode fiber.
- ii. Provide SRFR one (1) units of rack space and UPS power in SCDOIT's Data Center for an ethernet switch.
- iii. Provide path for fiber or single mode fiber between termination point and SRFR's equipment.
- iv. Configure, maintain, provide warranty and repair all County-owned equipment and transports
- v. SCDOIT takes no ownership regarding the repair of SRFR-owned equipment.
- vi. IT Service Desk (425-388-3378) will serve as initial point of contact for suspected problems or to request Data Center access.
  1. In the event SCDOIT determines a request for assistance is outside the scope of this SWO, SCDOIT will work with the SRFR to develop and recommend approaches to meet SRFR requirements.
- vii. SCDOIT will provide escorted access to the Network Operations Center (NOC) between the hours of 8:00 am and 5:00 pm PST, Monday through Friday, excluding holidays. Access to Network Operations Center after hours or on Sundays will result in a minimum three (3) hour charge at one hundred dollars (\$100.00) per hour. An additional \$200.00 per-incident will be charged as a flat fee for each after-hours incident management/access and response in excess of 12 hours. Contact 425-388-3378 for access to the facility.

#### b. Fire SRFR Responsibilities:

- i. Provide fiber connectivity between SRFR and Snohomish County data facilities.
- ii. Provide Ethernet Switching equipment for one (1) units of rack space within County Data Center.
- iii. Provide maintenance of Ethernet Switching equipment.
- iv. Configure, maintain, provide warranty and repair of all SRFR owned equipment and transports.

**14. Scheduled Maintenance:** Each Saturday between 7:00 am and 12:00 pm and Wednesday between 5:30 pm and Midnight PST are Snohomish County's regularly scheduled maintenance windows. Regular maintenance is essential to overall network health. If maintenance that will disrupt contracted services is scheduled by Snohomish County, the County will notify SRFR two (2) business days prior to the scheduled action.

**15. SWO Management:** Unless otherwise indicated, all correspondence regarding this SWO should be directed to:

Fire SRFR Primary  
Contact:

Steve Guptill, Assistant Chief of Technical Services  
[sguptill@snofire7.org](mailto:sguptill@snofire7.org)  
163 Village Court  
Monroe, WA 98272  
360-794-7666

SCDOIT Primary Contact:

JD Braathen, Systems and Network Engineering  
Supervisor  
Snohomish County Dept. of Information Technology  
3000 Rockefeller Avenue, M/S 709  
Everett, WA 98201  
(425) 388-7171

SCDOIT Primary Contact:  
GIS Support Services

Ed Whitford, GIS & Data Supervisor  
Snohomish County  
Department of Information Technology  
3000 Rockefeller Avenue, M/S 709  
Everett, WA 98201  
(425) 262-2150

By their signatures, County and SRFR hereby acknowledge and accept the terms and conditions of this SWO.

**Approved**

**Approved**

**SRFR**

**Snohomish County**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Snohomish County Executive*

\_\_\_\_\_  
*Print or Type Name*

\_\_\_\_\_  
*Print or Type Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*



## Appendix A to Exhibit A SWO SRFR Services List and Summary of Annual Costs

SCDOIT will provide the following Services at the prepaid support rate identified below.

Note: Access during normal business hours will be covered under the Network Equipment Hosting service.

### Network Services:

2020 Rates						
Services	Function and Identification	Qty	Activation Date	Charge Each	Monthly Charge	Annual charge
Network Equipment Hosting 1 Rack Unit Space, first 4 cross connects	Connectivity/ Equipment Hosting		11/01/2013		\$50.00	\$600.00
Internet Access SCFD7	1 Mbps via 95 <sup>th</sup> Percentile	3	01/01/18	20.00	60.00	\$720.00
Administrative fees 5%					\$5.50	\$66.00
<b>Totals:</b>					<b>\$115.50</b>	<b>\$1,386.00</b>

### Optional Support Services:

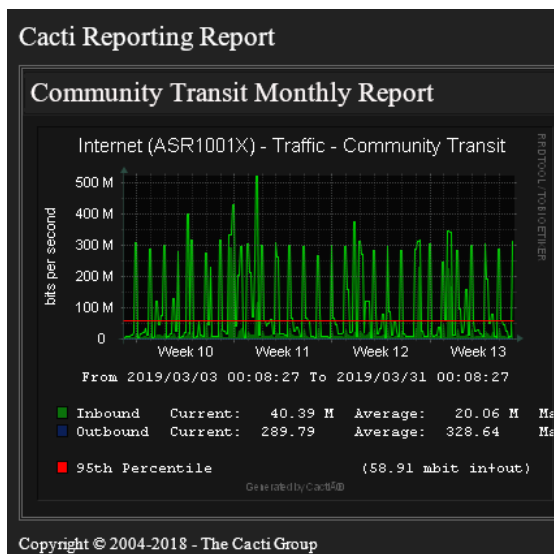
Services	Owner	Function and Identification	Qty	Date of Activation	LOC	Monthly Charge	Annual charge
Additional Cross Connects		Cross Connects		1/1/2009	SCDIS	\$25.00	
Administrative fees 5%						\$1.25	

Internet usage to be reviewed quarterly and SRFR will be billed on the 95<sup>th</sup> percentile.

SCDOIT uses RRDtool to graphically represent the customer's bandwidth and billing operations data on a monthly recurring basis.

Bandwidth data is measured from the customer's activated network interface port on SCDOIT internet colocation, gateway switch, and recorded in a log file every 1 minute. At the end of each month, the samples are sorted from highest to lowest, and the top 5% of bandwidth utilization data is discarded. The next highest measurement (95<sup>th</sup> percent) becomes the billable utilization for the month.

These graphs will be made available upon customer request. See example chart below:



**SNOHOMISH COUNTY FIRE DISTRICT #7**

**RESOLUTION #2020-20**

**A RESOLUTION TO SURPLUS 1991 ACHILLES 14' BOAT, OLD SCBA PACKS AND OTHER  
MISC. ITEMS**

**WHEREAS**, Snohomish County Fire District 7 presently owns the equipment listed on the attached Exhibit A "Equipment:" and

**WHEREAS**, The District no longer has a need for the Equipment and the Equipment is surplus to the needs of the District;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Equipment using commercially reasonable methods established by the Fire Chief or designee.

**ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH COUNTY FIRE DISTRICT #7 THIS 10<sup>th</sup> DAY OF SEPTEMBER, 2020.**

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
Paul Gagnon, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
William Snyder, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

\_\_\_\_\_  
Randall Woolery, Commissioner

ATTEST:

\_\_\_\_\_  
District Secretary

## EXHIBIT "A" EQUIPMENT

**Boat:**

<b>Manufacture</b>	<b>Description</b>	<b>Dept. Tag Number/ID #</b>
Achilles	1991 14' Rubber Boat WN\$02851	Hull ID #ACH00169I990

**District 3 Old SCBA's:**

<b>Manufacturer</b>	<b>Pack #</b>	<b>Location</b>
Scott 4.5	P-001	Conex 74's
Scott 4.5	P-002	Conex 74's
Scott 4.5	P-003	Conex 74's
Scott 4.5	P-004	Conex 74's
Scott 4.5	P-005	Conex 74's
Scott 4.5	P-007	Conex 74's
Scott 4.5	P-009	Conex 74's
Scott 4.5	P-012	Conex 74's
Scott 4.5	P-014	Conex 74's
Scott 4.5	P-015	Conex 74's
Scott 4.5	P-017	Conex 74's
Scott 4.5	P-018	Conex 74's
Scott 4.5	P-019	Conex 74's
Scott 4.5	P-020	Conex 74's
Scott 4.5	P-021	Conex 74's
Scott 4.5	P-022	Conex 74's
Scott 4.5	P-023	Conex 74's
Scott 4.5	P-024	Conex 74's
Scott 4.5	P-027	Conex 74's
Scott 4.5	P-028	Conex 74's
Scott 4.5	P-031	Conex 74's
Scott 4.5	P-032	Conex 74's
Scott 4.5	P-033	Conex 74's
Scott 4.5	P-034	Conex 74's
Scott 4.5	P-035	Conex 74's
Scott 4.5	P-036	Conex 74's
Scott 4.5	P-037	Conex 74's
Scott 4.5	P-038	Conex 74's
Scott 4.5	P-039	Conex 74's
Scott 4.5	P-040	Conex 74's
Scott 4.5	P-042	Conex 74's
Scott 4.5	P-044	Conex 74's
Scott 4.5	P-045	Conex 74's

Scott 4.5	P-046	Conex 74's
Scott 4.5	P-047	Conex 74's
Scott 4.5	P-049	Conex 74's
Scott 4.5	P-050	Conex 74's
Scott 4.5	P-051	Conex 74's
Scott 4.5	P-052	Conex 74's
Scott 4.5	P-053	Conex 74's
Scott 4.5	P-054	Conex 74's
Scott 4.5	P-055	Conex 74's

**District 7 Old SCBA's:**

<b>Manufacturer</b>	<b>Pack #</b>	<b>Location</b>
Scott 4.5	1	Conex 74's
Scott 4.5	3	Conex 74's
Scott 4.5	10	Conex 74's
Scott 4.5	11	Conex 74's
Scott 4.5	12	Conex 74's
Scott 4.5	13	Conex 74's
Scott 4.5	14	Conex 74's
Scott 4.5	15	Conex 74's
Scott 4.5	17	Conex 74's
Scott 4.5	18	Conex 74's
Scott 4.5	21	Conex 74's
Scott 4.5	24	Conex 74's
Scott 4.5	25	Conex 74's
Scott 4.5	26	Conex 74's
Scott 4.5	31	Conex 74's
Scott 4.5	33	Conex 74's
Scott 4.5	34	Conex 74's
Scott 4.5	35	Conex 74's
Scott 4.5	36	Conex 74's
Scott 4.5	40	Conex 74's
Scott 4.5	41	Conex 74's
Scott 4.5	42	Conex 74's
Scott 4.5	43	Conex 74's
Scott 4.5	44	Conex 74's
Scott 4.5	45	Conex 74's
Scott 4.5	46	Conex 74's
Scott 4.5	51	Conex 74's
Scott 4.5	52	Conex 74's
Scott 4.5	53	Conex 74's

Scott 4.5	62	Conex 74's
Scott 4.5	64	Conex 74's
Scott 4.5	65	Conex 74's
Scott 4.5	66	Conex 74's
Scott 4.5	70	Conex 74's
Scott 4.5	71	Conex 74's
Scott 4.5	72	Conex 74's
Scott 4.5	73	Conex 74's
Scott 4.5	74	Conex 74's
Scott 4.5	75	Conex 74's
Scott 4.5	90	Conex 74's
Scott 4.5	95	Conex 74's
Scott 4.5	96	Conex 74's
Scott 4.5	97	Conex 74's
Scott 4.5	100	Conex 74's
Scott 4.5	101	Conex 74's
Scott 4.5	102	Conex 74's
Scott 4.5	103	Conex 74's
Scott 4.5	105	Conex 74's
Scott 4.5	106	Conex 74's
Scott 4.5	107	Conex 74's
Scott 4.5	108	Conex 74's
Scott 4.5	109	Conex 74's
Scott 4.5	110	Conex 74's
Scott 4.5	111	Conex 74's

#### Lake Stevens Fire Old SCBA's:

Manufacturer	Pack #	Location
Scott 4.5	6	Conex 74's
Scott 4.5	1126	Conex 74's
Scott 4.5	1135	Conex 74's
Scott 4.5	43	Conex 74's
Scott 4.5	1127	Conex 74's
Scott 4.5	1131	Conex 74's

#### Miscellaneous Items:

Item Description	Quantity	Inventory Number
Kitchen Table	1	N/A
Side Table	1	N/A
Command Box- AC71	1	N/A
16 Folding Cone Reflectors	16	N/A

Pick Head Axe	4	N/A
6lbs flat head axe	4	Unknown
Short Handle Pick head Axe	3	Unknown
Hose Clamps	2	Unknown
3 fly 28ft Ladder	1	Unknown
10ft Roof Ladder	1	Unknown
14ft Roof Ladder	1	Unknown
10ft Attic Ladder	3	Unknown
2 1/2 Ball valve	2	N/A
2 1/2 Storz Increasers	3	Unknown
4" threaded hydrant gate valve	1	Unknown
1 3/4 Akron Nozzle	1	84-5
1 3/4 nozzle	1	#07-96
2 1/2 Elkhart nozzle	1	830-2
2 1/2 Elkhart nozzle	1	830-4
2 1/2 Elkhart nozzle	1	830-7
1 3/4 Elkhart Tip	1	#07-20
2 1/2 Nozzle	1	#07-133
4' Storz to 2 1/2 manifold	6	Unknown
Hydrant assist	1	Unknown
2 1/2 Clapper valve	2	Unknown
Chimney Nozzles	3	Unknown
Shark step chalk	2	Unknown

# **NEW BUSINESS - ACTION**

# COMMITTEE REPORTS



## **OTHER MEETINGS ATTENDED**

# **EXECUTIVE SESSION**