



COMMISSIONER BOARD MEETING

July 23, 2020

5:30 PM

Fire District 7 Station 31 Training Room

VIA BLUEJEANS

**SNOHOMISH COUNTY FIRE DISTRICT #7
WASHINGTON**

AGENDA

Lake Stevens Fire
 1825 South Lake Stevens Road
 Lake Stevens, WA 98258
 (425) 334-3034
 www.LSfire.org



Snohomish County Fire District 7
 163 Village Court
 Monroe, WA 98272
 (360) 794-7666
 www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING AGENDA
 SNOHOMISH COUNTY FIRE DISTRICT 7
 Fire District 7 Station 31 Training Room/ Via Blue Jeans
 163 Village Court, Monroe, WA 98272

July 23, 2020

1730 hours

CALL TO ORDER

UNION COMMENT

IAFF
 Teamsters

CHIEFS REPORT

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 20-01785 – 20-01792; (\$588,964.97)

Benefit Voucher: 20-01794; (\$296,973.49)

AP Vouchers: 20-01795 – 20-01947; (\$874,820.35)

Approval of Payroll

July 09, 2020: \$1,090,836.85

Approval of Minutes

Approve Regular Board Meeting Minutes – July 09, 2020

CORRESPONDENCE

None

OLD BUSINESS

Discussion

COVID-19 Update

District Policies and Procedures

Standards of Cover (Fitch)

Station Evaluation (Rice Fergus Miller)

Station 83-bedroom addition (Rice Fergus Miller)

Engine Replacement

73/Bothell Fire Update

July 4th Report

City of Mill Creek Fire and EMS Agreement (*move to Executive Session*)

Action

Letter to Everett Mayor

Lake Stevens Fire
 1825 South Lake Stevens Road
 Lake Stevens, WA 98258
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NEW BUSINESS

Discussion

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):
 Finance Committee (Elmore /Fay / Snyder / Waugh / Woolery):
 Policy Committee (Elmore / Edwards / Schaub / Woolery):
 Labor/Management (Waugh / Fay):
 Contract Bargaining (Waugh / Fay):
 Shop Committee (Edwards / Gagnon / Snyder / Woolery):
 Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck):
 Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):
 Government Liaisons:
 Lake Stevens (Gagnon / Steinruck):
 Monroe (Edwards / Snyder / Woolery):
 Mill Creek (Elmore / Fay / Waugh):
 Legislative (Elmore / Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
 Regional Coordination
 Leadership Meeting (Fay / Schaub)
 Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, August 13, 2020 at 1730 - Station 31 Training Room/BlueJeans

EXECUTIVE SESSION

Mill Creek Fire and Emergency Medical Services Agreement RCW 42.30.110(1)(d)

ADJOURNMENT

FIRE CHIEF REPORT

CONSENT AGENDA

Snohomish County Fire District #7 Claims Voucher Summary

07/10/2020

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01785	DEPARTMENT OF RETIREMENT SYSTEMS		19,805.19
20-01786	FIRE 7 FOUNDATION		297.50
20-01787	HRA VEBA TRUST		62,211.73
20-01788	LEOFF TRUST		374,143.31
20-01789	MATRIX TRUST COMPANY		20,119.46
20-01790	TD AMERITRADE INSTITUTIONAL		388.50
20-01791	TRUSTEED PLANS SERVICE CORP		31,614.27
20-01792	VOYA INSTITUTIONAL TRUST CO		80,385.01

	Page Total	588,964.97
	Cumulative Total	588,964.97

Snohomish County Fire District #7 Claims Voucher Summary

07/15/2020

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01794	DEPARTMENT OF LABOR AND INDUSTRIES		296,973.49



Snohomish County Fire District 7, WA

Docket of Claims Register

APPKT00481 - 7/23/2020 Board Packet - KP

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2026	AACRA BACKFLOW TESTING ANC	20-01795					300.00
	11237	Backflow Tests - ST 83	Invoice	05/05/2020	Backflow Tests - ST 83	001-507-522-50-41-00	100.00
	11238	Backflow Tests - ST 82	Invoice	05/05/2020	Backflow Tests - ST 82	001-507-522-50-41-00	200.00
1902	ACE HARDWARE	20-01796					151.92
	LSACEJUN20	Account Charges	Invoice	06/30/2020	Shelf Brackets	001-507-522-50-35-00	56.75
					Station Supplies	001-507-522-50-31-00	37.66
					Station Supplies	001-507-522-50-31-00	13.77
					Station Supplies	001-507-522-50-31-00	7.62
					Station Supplies	001-507-522-50-31-00	7.18
					Station Supplies	001-507-522-50-31-00	28.94
0024	ALDERWOOD AUTO GLASS	20-01797					338.89
	17343	Shop Parts	Invoice	07/10/2020	Shop Parts	500-511-522-60-34-01	338.89
0028	ALL BATTERY SALES AND SERVI	20-01798					367.14
	300-10074377	Shop Supply	Invoice	07/07/2020	Shop Supply	500-511-522-60-31-05	65.47
	300-10074741	Shop Supply	Invoice	07/14/2020	Shop Supply	500-511-522-60-31-05	301.67
1999	ALL-AMERICAN LEADERSHIP	20-01799					2,000.00
	20123	Leadership Training	Invoice	07/01/2020	Leadership Training	001-506-522-45-49-08	2,000.00
1503	ALLSTREAM BUSINESS US, INC	20-01800					124.26
	16916225	Fire & Alarm Service - ST 31	Invoice	07/01/2020	Phone Service - ST 31	001-507-522-50-42-00	124.26
1503	ALLSTREAM BUSINESS US, INC	20-01801					312.90
	16917251	Fire & Alarm Service - 72, 74, 76, 77	Invoice	07/01/2020	Fire & Alarm Service - 72, 74, 76, 77	001-507-522-50-42-00	312.90
1503	ALLSTREAM BUSINESS US, INC	20-01802					112.33
	16924603	Phone Service - ST 32	Invoice	07/03/2020	Phone Service - ST 32	001-507-522-50-42-00	112.33
0036	ANDGAR MECHANICAL LLC	20-01803					196.74
	046426-1	HVAC Repair - ST 31	Invoice	06/25/2020	HVAC Repair - ST 31	001-507-522-50-48-00	196.74
0040	ARAMARK UNIFORM SERVICES	20-01804					265.01
	1991813562	Laundry Services - Shop	Invoice	07/02/2020	Laundry Services	500-511-522-60-41-04	77.13
	1991822978	Laundry Services - Shop	Invoice	07/09/2020	Laundry Services	500-511-522-60-41-04	78.86
	1991832338	Laundry Services - Shop	Invoice	07/16/2020	Laundry Services	500-511-522-60-41-04	77.13
	792107941	Laundry Services - ST 31	Invoice	07/09/2020	Floor Mat Service	001-507-522-50-48-00	31.89
1971	B&H FIRE AND SECURITY	20-01805					323.40
	2936	Fire Alarm Repairs - Admin	Invoice	07/03/2020	Fire Alarm Repairs - Admin	001-507-522-50-48-00	80.85
						300-507-522-50-48-00	242.55

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	Payable Number	Payable Description					Distribution Amount
1524	BADGLEY'S LANDSCAPE	20-01806					9,784.15
	88122	Landscaping - ST 71, 73, 74, 33	Invoice	07/01/2020	Landscape Services - ST 71, 73, 74, 33	001-507-522-50-48-00	3,590.64
	88123	Landscaping - ST 77	Invoice	07/01/2020	Landscaping - ST 77	001-507-522-50-48-00	456.78
	88124	Landscaping - ST 76	Invoice	07/01/2020	Landscaping - ST 76	001-507-522-50-48-00	782.70
	88125	Landscaping - Admin, ST 31, ST 32	Invoice	07/01/2020	Landscaping - Admin, ST 31, ST 32	001-507-522-50-48-00	2,007.47
						300-507-522-50-48-00	918.12
	88126	Landscape Services - ST 72	Invoice	07/01/2020	Landscape Services - ST 72	001-507-522-50-48-00	979.16
	88128	Field Mowing - Fryelands Property	Invoice	07/08/2020	Field Mowing - Fryelands Property	001-507-522-50-48-00	1,049.28
0058	BICKFORD MOTORS INC.	20-01807					563.03
	1177779	Shop Parts	Invoice	06/23/2020	Shop Parts	500-511-522-60-34-01	92.21
	1177920	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	93.87
	1178153	Shop Parts	Invoice	06/25/2020	Shop Parts	500-511-522-60-34-01	80.91
	1178161	Shop Parts	Invoice	06/26/2020	Shop Parts	500-511-522-60-34-01	225.27
	1178511	Shop Parts	Invoice	07/02/2020	Shop Parts	500-511-522-60-34-01	70.77
0062	BLANCHARD ELECTRIC & FLEET S	20-01808					21.65
	302136.TK	Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	21.65
0065	BOUND TREE MEDICAL, LLC	20-01809					5,331.24
	83660564	Medical Supplies & Medications	Invoice	06/15/2020	Medical Supplies	001-509-522-30-31-02	80.03
					Medications	001-509-522-30-31-01	84.58
	83665177	Medical Supplies	Invoice	06/18/2020	Medical Supplies	001-509-522-30-31-02	62.48
	83666295	Medical Supplies & Medications	Invoice	06/19/2020	Medical Supplies	001-509-522-30-31-02	24.90
					Medications	001-509-522-30-31-01	412.98
	83666296	Medical Supplies & Medications	Invoice	06/19/2020	Medical Supplies	001-509-522-30-31-02	2,242.75
					Medications	001-509-522-30-31-01	1,013.26
	83666297	Medication/Medical Supplies/Sm. Tools Invoice		06/19/2020	Medical Sm. Tools/Minor Equip.	001-509-522-20-35-00	0.40
					Medical Supplies	001-509-522-30-31-02	390.24
					Medication	001-509-522-30-31-01	782.24
	83671817	Medical Supplies & Medications	Invoice	06/24/2020	Medical Supplies	001-509-522-30-31-02	68.22
					Medications	001-509-522-30-31-01	169.16
0070	BRAKE & CLUTCH SUPPLY INC	20-01810					1,255.45
	89710	Shop Parts	Credit Memo	04/01/2020	Shop Parts	500-511-522-60-34-01	-61.49
	91804	Shop Parts	Invoice	07/01/2020	Shop Parts	500-511-522-60-34-01	69.37
	91810	Shop Parts	Invoice	07/01/2020	Shop Parts	500-511-522-60-34-01	69.37
	91957	Shop Parts	Invoice	07/08/2020	Shop Parts	500-511-522-60-34-01	1,247.57
	U91809	Shop Parts	Credit Memo	07/01/2020	Shop Parts	500-511-522-60-34-01	-69.37
0073	BRAUN NORTHWEST INC	20-01811					61.50
	29466	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	61.50

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	Payable Number	Payable Description					Distribution Amount
1909	BRAVO ENVIROMENTAL NW INC	20-01812					7,040.52
	61962	Storm Drain Maintenance - ST 82	Invoice	06/30/2020	Storm Drain Maintenance - ST 82	001-507-522-50-48-00	1,068.20
	61963	Storm Drain Maintenance - Admin	Invoice	06/30/2020	Storm Drain Maintenance - Admin	001-507-522-50-48-00 300-507-522-50-48-00	228.16 684.50
	61964	Storm Drain Maintenance - ST 76	Invoice	06/30/2020	Storm Drain Maintenance - ST 76	001-507-522-50-48-00	922.68
	61965	Storm Drain Maintenance - ST 77	Invoice	06/30/2020	Storm Drain Maintenance - ST 77	001-507-522-50-48-00	921.84
	61966	Storm Drain Maintenance - ST 83	Invoice	06/30/2020	Storm Drain Maintenance - ST 83	001-507-522-50-48-00	900.13
	61967	Storm Drain Maintenance - ST 74	Invoice	06/30/2020	Storm Drain Maintenance - ST 74	001-507-522-50-48-00	1,414.88
	61968	Storm Drain Maintenance - ST 33	Invoice	06/30/2020	Storm Drain Maintenance - ST 33	001-507-522-50-48-00	900.13
1913	CANON FINANCIAL SERVICES INC	20-01813					555.65
	21665677	Printer Lease - Admin POD	Invoice	07/13/2020	Printer Lease - Admin POD	001-512-522-10-45-00	190.59
	21665679	Printer Lease - Sonya	Invoice	07/13/2020	Printer Lease - Sonya	001-512-522-10-45-00	36.77
	21665680	Copy Machine - ST 83	Invoice	07/13/2020	Copy Machine - ST 83	001-512-522-10-45-00	36.65
	21669270	Printer Lease - ST 82 Laana	Invoice	07/13/2020	Printer Lease - ST 82 Laana	001-512-522-10-45-00	218.48
	21669271	Printer Lease - ST 81	Invoice	07/13/2020	Printer Lease - ST 81	001-512-522-10-45-00	36.58
	21669272	Printer Lease - ST 82	Invoice	07/13/2020	Printer Lease - ST 82	001-512-522-10-45-00	36.58
0096	CENTRAL WELDING SUPPLY	20-01814					1,010.07
	RN06204007	Oxygen	Invoice	06/30/2020	Oxygen	001-509-522-20-45-00	391.16
	SP 818897	Oxygen	Invoice	07/01/2020	Oxygen	001-509-522-20-45-00	112.05
	SP 818992	Oxygen	Invoice	07/09/2020	Oxygen	001-509-522-20-45-00	120.54
	WV 180771	Oxygen	Invoice	07/15/2020	Oxygen	001-509-522-20-45-00	386.32
0099	CHAMPION BOLT & SUPPLY	20-01815					189.54
	712624	Shop Supply	Invoice	06/29/2020	Shop Supply	500-511-522-60-31-05	65.20
	713148	Shop Supply	Invoice	07/09/2020	Shop Supply	500-511-522-60-31-05	124.34
0103	CHMELIK, SITKIN & DAVIS PS	20-01816					82.50
	99854	Attorney Fees	Invoice	06/30/2020	Attorney Fees	001-512-522-10-41-03	82.50
0531	CHRISTENSEN, INC	20-01817					617.09
	0051838-IN	Shop Parts	Invoice	06/03/2020	Shop Parts	500-511-522-60-34-01	617.09
0110	CITY OF MONROE	20-01818					325.86
	ADMINJUNE20	Water - Admin Building	Invoice	07/01/2020	Water - Admin Building	001-507-522-50-47-02 300-507-522-50-47-00	81.46 244.40
0110	CITY OF MONROE	20-01819					33.13
	ST31IRRJUNE20	Water - Irrigation	Invoice	07/01/2020	Water - Irrigation	001-507-522-50-47-02 500-511-522-50-47-01	28.26 4.87
0110	CITY OF MONROE	20-01820					140.40
	ST32JUNE20	Water - ST 32	Invoice	07/01/2020	Water - ST 32	001-507-522-50-47-02	140.40
0110	CITY OF MONROE	20-01821					650.60
	ST31JUNE20	Water - ST 31	Invoice	07/01/2020	Water - ST 31	001-507-522-50-47-02 500-511-522-50-47-01	555.03 95.57

Docket of Claims Register

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1776	CITY OF SEATTLE MAYJUL20	20-01822 Power - Paramedic Apartment	Invoice	07/06/2020	Power - Paramedic Apartment	001-506-522-45-49-37	33.86 33.86
0363	CLAY MATTERN INV02690	20-01823 Reimburse Fuel while on Wildland	Invoice	07/16/2020	Reimburse Fuel while on Wildland	001-504-522-20-32-00	42.51 42.51
0112	CLEARFLY COMMUNICATIONS INV292580	20-01824 Phone Service - LSF	Invoice	07/01/2020	Phone Service - LSF	001-507-522-50-42-00	419.65 419.65
0112	CLEARFLY COMMUNICATIONS INV292093	20-01825 Phone Service - ST 31	Invoice	07/01/2020	Phone Service - ST 31	001-507-522-50-42-00	733.75 733.75
0118	COACH GLASS INV359959	20-01826 Shop Parts	Invoice	05/27/2020	Shop Parts	500-511-522-60-34-01	1,524.94 1,524.94
0121	COGDILL, NICHOLS, REIN 26100.12M32 26100.32M10	20-01827 Attorney Services Labor Attorney	Invoice Invoice	06/30/2020 06/30/2020	Attorney Services Labor Attorney	001-512-522-10-41-03 001-512-522-10-41-00	11,811.90 146.00 11,665.90
0125	COLUMBIA SOUTHERN UNIVERSI 307603062920	20-01828 Strong - Tuition - FIR 2303 & 2304	Invoice	06/30/2020	Strong - Tuition	001-506-522-45-49-10	1,277.00 1,277.00
0126	COMCAST ST77JULAUG20	20-01829 Internet Services - ST 77	Invoice	06/26/2020	Internet Services - ST 77	001-507-522-50-42-00	150.27 150.27
0126	COMCAST ST32JULAUG20	20-01830 Phone Service - ST 32	Invoice	06/25/2020	Internet Services - ST 32	001-507-522-50-42-00	150.07 150.07
0126	COMCAST ST31JULAUG20	20-01831 Phone Service - ST 31	Invoice	06/27/2020	Internet Service - ST 31	001-507-522-50-42-00 500-511-522-60-42-00	134.03 114.34 19.69
0126	COMCAST ST76JULAUG20	20-01832 Internet Services - ST 76	Invoice	06/27/2020	Internet Services - ST 76	001-507-522-50-42-00	150.29 150.29
0126	COMCAST ADMINJULAUG20	20-01833 Internet Services - Admin	Invoice	07/07/2020	Internet Services - Admin	001-507-522-50-42-00	367.85 367.85
0127	COMDATA NETWORK, INC 20335729	20-01834 Fuel	Invoice	07/01/2020	Fuel	001-504-522-20-32-00 001-509-522-20-32-00	4,497.78 2,248.89 2,248.89
0136	COURIERWEST, LLC 5375	20-01835 Mail Courier Service -	Invoice	06/01/2020	Mail Courier Service	001-502-522-10-41-01	2,232.00 2,232.00
0080	CREWSENSE LLC 0017133 0017221	20-01836 Pro Support Staff Scheduler -	Invoice Invoice	07/01/2020 07/05/2020	Pro Support Staff Scheduler	001-512-522-10-41-04 001-512-522-10-41-04	1,228.09 99.99 1,128.10
0139	CROSS VALLEY WATER DISTRICT 2636660	20-01837 Water - ST 71	Invoice	06/30/2020	Water - ST 71	001-507-522-50-47-02	786.39 786.39
0139	CROSS VALLEY WATER DISTRICT 2636662	20-01838 Water - ST 33	Invoice	06/30/2020	Water - ST 33	001-507-522-50-47-02	592.83 592.83

Docket of Claims Register

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0139	CROSS VALLEY WATER DISTRICT 2636661	20-01839 Water - ST 74	Invoice	06/30/2020	Water - ST 74	001-507-522-50-47-02	252.62 252.62
0300	DAVE JONKER INV02691	20-01840 CDL Medical Exam Reimbursement	Invoice	07/13/2020	CDL Medical Exam Reimbursement	500-511-522-60-41-10	150.00 150.00
0156	DEPARTMENT GRAPHICS 10622	20-01841 Shop Parts	Invoice	07/09/2020	Shop Parts	500-511-522-60-34-01	318.42 318.42
1600	DIRECTV 37572115385	20-01842 Direct TV Service - ST 33	Invoice	07/02/2020	Direct TV Service - ST 33	001-507-522-50-42-00	137.87 137.87
0167	DUO-SAFETY LADDER CORPORATION 475420-000 475622-000 476308-000	20-01843 Ladder Part Replacements Ladder Parts Freight Ropes & Clips for Ladders	Invoice Invoice Invoice	04/29/2020 05/11/2020 07/06/2020	Ladder Part Replacements Ladder Parts Freight Ropes & Clips for Ladders	001-504-522-20-48-08 001-504-522-20-48-08 001-504-522-20-48-08	982.74 749.20 17.00 216.54
1993	DYKEMAN G2020-608.02	20-01844 Summer Newsletter Graphic Design	Invoice	07/02/2020	Summer Newsletter Graphic Design	001-502-522-10-41-01	2,125.00 2,125.00
0170	EASTSIDE A/V LLC 519	20-01845 Allworx Interact Softphone license	Invoice	07/09/2020	Two Allworx Interact Softphone license	001-512-522-10-49-04	412.78 412.78
0185	EMS TECHNOLOGY SOLUTIONS, I 32383 32421	20-01846 Operative IQ RFID Tags	Invoice Invoice	07/01/2020 07/06/2020	Operative IQ Sandbox License RFID Tags	001-509-522-20-41-01 001-512-522-10-49-04 001-509-522-30-31-02	1,727.00 1,032.00 440.00 255.00
1642	EVERGREEN POWER SYSTEMS, I 28855	20-01847 Install Lighting Controls - ST 31	Invoice	02/28/2020	Install Lighting Controls - ST 31	001-507-594-50-63-00	8,525.40 8,525.40
2003	EVERGREEN SANITATION 1169786	20-01848 Septic Tank Repairs - ST 71	Invoice	05/01/2020	Septic Tank Repairs - ST 71	001-507-522-50-48-00	549.78 549.78
0199	FAAC INCORPORATED 002629	20-01849 Simulator Annual Payment	Invoice	06/30/2020	Simulator Annual Payment	001-506-522-45-49-04	15,125.00 15,125.00
0222	FREIGHTLINER NORTHWEST PC302094994;01 PC302095891;01 PC302095944;01 PC302096086;01 PC302096671;01 PC302096785;01	20-01850 Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice Credit Memo Invoice Invoice	06/08/2020 06/22/2020 06/22/2020 06/24/2020 07/06/2020 07/07/2020	Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	340.43 97.99 125.74 22.31 -50.06 132.95 11.50
0226	GALLS, LLC - DBA BLUMENTHAL I 015887750 015907445 015925247 015936714 015936715	20-01851 Lieutenant Bars Pant Boot Sweatshirt Sweatshirt	Invoice Invoice Invoice Invoice Invoice	06/18/2020 06/22/2020 06/23/2020 06/25/2020 06/25/2020	Lieutenant Bars Pant Boot Sweatshirt Sweatshirt	001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07	679.11 135.53 133.57 224.54 90.49 94.98

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1571	GENERAL FIRE APPARATUS 11712	20-01852 Shop Parts	Invoice	06/15/2020	Shop Parts	500-511-522-60-34-01	1,281.00
	11762	Shop Parts	Invoice	06/25/2020	Shop Parts	500-511-522-60-34-01	236.84
1593	GLATFELTER SPECIALTY BENEFIT: 185742119	20-01853 Group Life Insurance	Invoice	03/18/2020	Group Life Insurance	001-501-522-10-20-14	3,390.00
					Group Life Insurance	001-502-522-10-20-14	3,912.57
					Group Life Insurance	001-503-522-10-20-14	954.60
					Group Life Insurance	001-504-522-20-20-14	4,427.52
					Group Life Insurance	001-505-522-30-20-14	1,595.64
					Group Life Insurance	001-506-522-45-20-14	1,678.32
					Group Life Insurance	001-507-522-50-20-14	309.00
					Group Life Insurance	001-508-522-20-20-15	3,920.85
					Group Life Insurance	500-511-522-60-20-14	2,217.90
0238	GRAINGER	20-01854					5,644.71
	9568183868	Station Supplies	Invoice	06/22/2020	Station Supplies	001-507-522-50-31-00	80.93
	9568183876	Station Supplies	Invoice	06/22/2020	Station Supplies	001-507-522-50-31-00	80.93
	9569156525	Station Supplies	Invoice	06/23/2020	Station Supplies	001-507-522-50-31-00	198.31
	9573744837	Station Supplies	Invoice	06/26/2020	Station Supplies	001-507-522-50-31-00	121.22
	9574037769	Station Supplies	Invoice	06/29/2020	Station Supplies	001-507-522-50-31-00	235.49
	9574037777	Station Supplies	Invoice	06/29/2020	Station Supplies	001-507-522-50-31-00	48.45
	9574037785	Station Supplies	Invoice	06/29/2020	Station Supplies	001-507-522-50-31-00	32.02
	9576292909	Station Supplies	Invoice	06/30/2020	Station Supplies	001-507-522-50-31-00	63.87
	9576385463	Station Supplies	Invoice	06/30/2020	Station Supplies	001-507-522-50-31-00	294.98
	9577860159	Station Supplies	Invoice	07/01/2020	Station Supplies	001-507-522-50-31-00	187.75
	9577919724	Station Supplies	Invoice	07/02/2020	Station Supplies	001-507-522-50-31-00	60.03
	9580071950	Station Supplies	Invoice	07/06/2020	Station Supplies	001-507-522-50-31-00	19.66
	9580112929	pallet racks	Invoice	07/06/2020	Pallet racks	001-507-522-50-35-00	2,367.50
	9580112937	Station Supplies	Invoice	07/06/2020	Station Supplies	001-507-522-50-31-00	407.94
	9580583111	Station Supplies	Invoice	07/06/2020	Station Supplies	001-507-522-50-31-00	341.82
	9580616655	Station Supplies	Invoice	07/07/2020	Station Supplies	001-507-522-50-31-00	97.74
	9580664432	Station Supplies	Invoice	07/06/2020	Station Supplies	001-507-522-50-31-00	322.48
	9580711639	Station Supplies	Invoice	07/06/2020	Station Supplies	001-507-522-50-31-00	109.91
	9581139525	Safety Harnesses	Invoice	07/07/2020	Safety Harnesses	001-507-522-50-35-00	470.11
	9581238590	Ear Protection	Invoice	07/07/2020	Ear Protection	001-507-522-50-35-00	103.57
1979	GROUNDWORKS	20-01855					2,165.56
	2006-9651	Land & Ground Maintenance - ST 81	Invoice	06/15/2020	Land & Ground Maintenance - ST 81	001-507-522-50-48-00	621.30
	2006-9652	Land & Ground Maintenance - ST 82	Invoice	06/15/2020	Land & Ground Maintenance - ST 82	001-507-522-50-48-00	834.94
	2006-9653	Land & Ground Maintenance - ST 83	Invoice	06/15/2020	Land & Ground Maintenance - ST 83	001-507-522-50-48-00	709.32
2014	GULF COAST PHARMACEUTICALS S257019	20-01856 Medications	Invoice	06/12/2020	Medications	001-509-522-30-31-01	8,166.71

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0252	HEALTHFORCE OCCUPATIONAL I 17210	20-01857 New Hire Physicals	Invoice	06/30/2020	New Hire Physicals	001-510-522-20-41-06	4,635.00 4,635.00
1619	INDUSTRIAL COMMUNICATIONS 182141	20-01858 Shop Parts	Invoice	05/29/2020	Shop Parts	500-511-522-60-34-01	1,202.30 1,202.30
0276	IRON MOUNTAIN INC 202158113	20-01859 Off Site Data Storage -	Invoice	06/30/2020	Off Site Data Storage	001-512-522-10-41-04	349.33 349.33
0277	ISOUTSOURCE CW241174 CW241175 CW241535	20-01860 IT Services IT Services IT Services	Invoice Invoice Invoice	06/30/2020 06/30/2020 07/06/2020	IT Services IT Services IT Services	001-512-522-10-41-04 001-512-522-10-41-04 001-512-522-10-41-04	5,282.89 4,056.79 414.00 812.10
0281	JAMIE SILVA INV02692	20-01861 Vaccum Reimbursement - ST 82 & 74	Invoice	07/02/2020	Vaccum Reimbursement - ST 82 & 74	001-507-522-50-35-00	612.06 612.06
0304	JULOTA OIFRWA00012	20-01862 Annual Membership	Invoice	07/15/2020	Annual Membership	001-509-522-20-49-02	8,088.20 8,088.20
0307	KEATING, BUCKLIN & MCCORMA 14370	20-01863 Labor Attorney	Invoice	07/07/2020	Labor Attorney	001-512-522-10-41-03	726.30 726.30
0312	KENNY'S TRUCK PARTS AND REP. 52218	20-01864 Shop Parts	Invoice	06/24/2020	Shop Parts	500-511-522-60-34-01	39.94 39.94
0313	KENT D. BRUCE 6725 6736	20-01865 PC Bracket - New BC Tahoe Smart Logic Flasher - New Tahoes	Invoice Invoice	06/17/2020 06/19/2020	PC Bracket - New BC Tahoe Smart Logic Flasher - New Tahoes	301-504-594-22-64-02 301-504-594-22-64-02	581.82 152.33 429.49
1858	KEVIN O'BRIEN INV02693	20-01866 Lunch Meeting Reimbursement	Invoice	07/07/2020	Lunch Meeting Reimbursement	001-502-522-10-49-06	57.99 57.99
0332	KUSSMAUL ELECTRONICS CO INC 0000170893	20-01867 Shop Parts	Invoice	06/17/2020	Shop Parts	500-511-522-60-34-01	606.62 606.62
1879	LAKE STEVENS SEWER DISTRICT ST81JUL20 ST82JUL20 ST84JUL20	20-01868 Sewer - ST 81 Sewer - ST 82 Sewer - ST 84	Invoice Invoice Invoice	07/01/2020 07/01/2020 07/01/2020	Sewer - ST 81 Sewer - ST 82 Sewer - ST 84	001-507-522-50-47-02 001-507-522-50-47-02 001-507-522-50-47-02	344.00 86.00 172.00 86.00
1835	LEAH SCHOOF INV02695	20-01869 Course Text Book Reimbursement	Invoice	07/07/2020	Course Text Book Reimbursement	001-506-522-45-34-00	49.72 49.72
1596	LEMAY MOBILE SHREDDING 4664877	20-01870 Shred Service	Invoice	07/01/2020	Shred Service	001-502-522-10-41-01	41.00 41.00
0351	LONE MOUNTAIN COMMUNICA 22592	20-01871 Radio - Brush Truck	Invoice	06/08/2020	Radio - Brush Truck	303-504-522-20-35-02	2,436.50 2,436.50

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0352	LOWE'S JUNE2020	20-01872 Lowe's Credit Card Charges	Invoice	06/25/2020	Buckets	001-507-522-50-35-00	1,564.23
					Cabinet - ST 83	001-507-522-50-35-00	35.87
					Combo Lock	001-507-522-50-35-00	217.55
					Desk Light	001-507-522-50-35-00	18.68
					Drill Batteries	001-507-522-50-48-00	103.79
					Padlocks, Silverware	001-507-522-50-35-00	165.10
					Parts	500-511-522-60-34-01	78.07
					Parts	500-511-522-60-34-01	31.13
					Parts	500-511-522-60-34-01	43.55
					Parts	500-511-522-60-34-01	6.63
					Repair Battery Charger	001-507-522-50-48-00	17.40
					Return Lighting	001-507-522-50-35-00	-179.53
					Round Up	001-507-522-50-48-00	19.02
					Rugs	001-507-522-50-35-00	381.80
					Station Supplies	001-507-522-50-31-00	27.00
					Station Supplies	001-507-522-50-31-00	67.53
					Tools	001-507-522-50-35-00	41.63
					Training prop material	001-506-522-45-49-20	173.63
					Traning Prop Material	001-506-522-45-49-20	27.45
					Traning Prop Material	001-506-522-45-49-20	80.31
					Water Filters	001-507-522-50-31-00	103.81
					Water Filters	001-507-522-50-48-00	103.81
0379	MOBILE HEALTH RESOURCES 19938	20-01873 EMS Survey Team	Invoice	06/30/2020	EMS Survey Team	001-509-522-20-49-02	1,288.60

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0380	MONROE PARTS HOUSE	20-01874					5,376.52
	796012	Parts	Invoice	06/01/2020	Shop Parts	500-511-522-60-34-01	170.92
	796087	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	85.52
	796088	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	10.60
	796114	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	7.33
	796117	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	185.80
	796119	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	18.24
	796193	Shop Parts	Invoice	06/02/2020	Shop Parts	500-511-522-60-34-01	241.32
	796308	Shop Parts	Invoice	07/16/2020	Shop Parts	500-511-522-60-34-01	14.17
	796331	Shop Parts	Invoice	06/03/2020	Shop Parts	500-511-522-60-34-01	232.13
	796487	Shop Parts	Invoice	06/04/2020	Shop Parts	500-511-522-60-34-01	109.82
	796504	Shop Parts	Invoice	06/04/2020	Shop Parts	500-511-522-60-34-01	5.24
	796572	Shop Parts	Invoice	06/05/2020	Shop Parts	500-511-522-60-34-01	22.01
	796608	Shop Parts	Credit Memo	06/05/2020	Shop Parts	500-511-522-60-34-01	-19.15
	796633	Shop Parts	Credit Memo	06/05/2020	Shop Parts	500-511-522-60-34-01	-85.52
	796680	Shop Parts	Invoice	06/05/2020	Shop Parts	500-511-522-60-34-01	82.51
	796871	Shop Parts	Invoice	06/08/2020	Shop Parts	500-511-522-60-34-01	79.78
	796885	Shop Parts	Invoice	06/08/2020	Shop Parts	500-511-522-60-34-01	151.47
	796980	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	52.32
	796981	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	49.28
	796982	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	68.66
	796983	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	76.82
	797003	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	101.68
	797007	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	34.52
	797021	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	5.53
	797090	Shop Parts	Invoice	06/09/2020	Shop Parts	500-511-522-60-34-01	2.89
	797208	Shop Parts	Invoice	06/10/2020	Shop Parts	500-511-522-60-34-01	263.95
	797252	Shop Parts	Invoice	06/11/2020	Shop Parts	500-511-522-60-34-01	27.83
	797255	Shop Parts	Invoice	06/11/2020	Shop Parts	500-511-522-60-34-01	70.85
	797272	Shop Parts	Invoice	06/11/2020	Shop Parts	500-511-522-60-34-01	77.10
	797275	Shop Parts	Credit Memo	06/11/2020	Shop Parts	500-511-522-60-34-01	-13.38
	797276	Shop Parts	Credit Memo	06/11/2020	Shop Parts	500-511-522-60-34-01	-29.98
	797327	Shop Parts	Invoice	06/11/2020	Shop Parts	500-511-522-60-34-01	136.59
	797330	Shop Parts	Invoice	06/11/2020	Shop Parts	500-511-522-60-34-01	44.24
	797410	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	32.82
	797436	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	100.29
	797439	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	10.55
	797446	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	20.44
	797464	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	10.58
	797489	Shop Parts	Invoice	06/12/2020	Shop Parts	500-511-522-60-34-01	10.36
	797648	Shop Parts	Credit Memo	06/15/2020	Shop Parts	500-511-522-60-34-01	-14.20
	797690	Shop Parts	Invoice	06/15/2020	Shop Parts	500-511-522-60-34-01	41.18
	797715	Shop Parts	Invoice	06/15/2020	Shop Parts	500-511-522-60-34-01	25.41

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	797716	Shop Parts	Invoice	06/15/2020	Shop Parts	500-511-522-60-34-01	9.82
	797776	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	4.36
	797787	Shop Parts	Credit Memo	06/16/2020	Shop Parts	500-511-522-60-34-01	-6.55
	797820	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	5.53
	797822	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	44.92
	797843	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	248.46
	797847	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	16.31
	797872	Shop Parts	Invoice	06/16/2020	Shop Parts	500-511-522-60-34-01	14.62
	797935	Shop Supply	Invoice	06/17/2020	Shop Supply	500-511-522-60-31-05	38.24
	798023	Shop Parts	Invoice	06/17/2020	Shop Parts	500-511-522-60-34-01	1.16
	798147	Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	186.02
	798156	Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	36.88
	798157	Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	85.43
	798177	Shop Parts	Credit Memo	06/18/2020	Shop Parts	500-511-522-60-34-01	-64.38
	798178	Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	18.32
	798263	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	226.99
	798264	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	172.50
	798268	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	263.95
	798274	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	72.66
	798275	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	14.29
	798295	Shop Parts	Credit Memo	06/19/2020	Shop Parts	500-511-522-60-34-01	-19.67
	798319	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	35.09
	798393	Shop Parts	Invoice	06/19/2020	Shop Parts	500-511-522-60-34-01	22.40
	798575	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	43.20
	798577	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	34.52
	798579	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	19.97
	798597	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	34.97
	798642	Shop Parts	Invoice	06/22/2020	Shop Parts	500-511-522-60-34-01	6.00
	798773	Shop Parts	Invoice	06/23/2020	Shop Parts	500-511-522-60-34-01	9.18
	798779	Shop Parts	Invoice	06/23/2020	Shop Parts	500-511-522-60-34-01	19.08
	798849	Shop Parts	Invoice	06/24/2020	Shop Parts	500-511-522-60-34-01	30.56
	798906	Shop Parts	Credit Memo	06/24/2020	Shop Parts	500-511-522-60-34-01	-6.00
	798912	Shop Parts	Invoice	06/24/2020	Shop Parts	500-511-522-60-34-01	154.33
	798953	Shop Parts	Invoice	06/24/2020	Shop Parts	500-511-522-60-34-01	7.63
	799068	Shop Parts	Invoice	06/25/2020	Shop Parts	500-511-522-60-34-01	477.13
	799137	Shop Parts	Invoice	06/25/2020	Shop Parts	500-511-522-60-34-01	185.80
	799138	Shop Parts	Invoice	06/25/2020	Shop Parts	500-511-522-60-34-01	38.18
	799146	Shop Parts	Invoice	06/26/2020	Shop Parts	500-511-522-60-34-01	73.74
	799418	Shop Parts	Invoice	06/29/2020	Shop Parts	500-511-522-60-34-01	5.67
	799444	Shop Parts	Invoice	06/29/2020	Shop Parts	500-511-522-60-34-01	6.33
	799457	Shop Parts	Invoice	06/29/2020	Shop Parts	500-511-522-60-34-01	192.56
	799569	Shop Parts	Invoice	06/30/2020	Shop Parts	500-511-522-60-34-01	18.02
	799572	Shop Parts	Invoice	06/30/2020	Shop Parts	500-511-522-60-34-01	34.97

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	799607	Shop Parts	Invoice	06/30/2020	Shop Parts	500-511-522-60-34-01	44.81
1994	MORSE TOOLS LLC 07152093970	20-01875 Shop Supply	Invoice	07/15/2020	Shop Supply	500-511-522-60-31-05	44.27
0413	NORTH COAST ELECTRIC COMPA S009953754.001 S010140075.002	20-01876 Shop Parts Shop Parts	Invoice Invoice	02/28/2020 06/05/2020	Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01	152.54 66.59 85.95
1673	NORTH SOUND PRODUCTIONS SnoCo-FD7-2020-12 SnoCo-FD7-2020-14	20-01877 Communications Video Communications Videos	Invoice Invoice	06/03/2020 07/01/2020	Communications Video Communications Videos	001-502-522-10-41-01 001-502-522-10-41-01	4,125.80 1,741.97 2,383.83
0426	NORWEST BUSINESS SERVICES, I 20070301	20-01878 Website Maintenance	Invoice	07/03/2020	Website Maintenance	001-512-522-10-41-04	1,500.00
0434	OFFICE DEPOT 101008088001 101014485001 101037480001 101059411001 101365534001 104080479001 104163326001 107293550001	20-01879 Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	06/23/2020 06/23/2020 06/25/2020 06/25/2020 06/25/2020 07/15/2020 07/15/2020 07/15/2020	Mouse File Folders, Pressboards File Folders Paper File Folders Toner Tape Paper, Pen, Markers	001-502-522-10-35-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00 001-502-522-10-31-00	705.73 64.91 78.18 2.67 95.17 2.57 209.85 5.96 246.42
0433	O'REILLY AUTOMOTIVE, INC 3711-305715 3711-306093	20-01880 Parts Parts	Invoice Credit Memo	06/18/2020 06/19/2020	Parts Parts	500-511-522-60-34-01 500-511-522-60-34-01	181.30 268.74 -87.44
1546	ORKIN 198396202 198396203 198396204 198396205 198396206 198396207 198396208 198396209 198396210 200241473 200241485 200299010	20-01881 Pest Control - ST 77 Pest Control - ST 74 Pest Control - ST 76 Pest Control - ST 72 Pest Control - ST 32 Pest Control - Admin Pest Control - ST 31 Pest Control - ST 73 Pest Control - ST 71 Pest Control - ST 82 Pest Control - ST 81 Pest Control - ST 83	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	06/09/2020 06/09/2020 06/09/2020 06/09/2020 06/03/2020 06/04/2020 06/04/2020 06/09/2020 06/09/2020 06/05/2020 06/05/2020 06/30/2020	Pest Control - ST 77 Pest Control - ST 74 Pest Control - ST 76 Pest Control - ST 72 Pest Control - ST 32 Pest Control - Admin Pest Control - ST 31 Pest Control - ST 73 Pest Control - ST 71 Pest Control - ST 82 Pest Control - ST 81 Pest Control - ST 83	001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00	981.09 79.98 78.84 80.06 80.62 79.19 20.36 61.09 83.34 79.12 79.97 91.56 86.11 80.85
2027	PACIFIC MACHINE & HYDRAULIC 00016	20-01882 Parts	Invoice	06/16/2020	Parts	500-511-522-60-34-01	433.48

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0455	PAMELLA HOLTGEERTS INV02696	20-01883 License Checks & Snacks	Invoice	07/08/2020	Breakfast License Checks	001-502-522-10-49-06 001-502-522-10-49-06	200.85 122.85 78.00
1916	PRAXAIR DISTRIBUTION INC 97304760	20-01884 Shop Supply	Invoice	06/22/2020	Shop Supply	500-511-522-60-31-05	32.60 32.60
0483	PUGET SOUND ENERGY ST31JUNJUL20	20-01885 Natural Gas - ST 31	Invoice	07/09/2020	Natural Gas - ST 31	001-507-522-50-47-03 500-511-522-50-47-01	43.32 36.96 6.36
0483	PUGET SOUND ENERGY ST81JUNJUL20	20-01886 Natural Gas - ST 81	Invoice	07/08/2020	Natural Gas - ST 81	001-507-522-50-47-03	88.64 88.64
0483	PUGET SOUND ENERGY ST82JUNJUL20	20-01887 Natural Gas - ST 82	Invoice	07/08/2020	Natural Gas - ST 82	001-507-522-50-47-03	114.57 114.57
0483	PUGET SOUND ENERGY ST82STORJUNJUL20	20-01888 Natural Gas - ST 82 Storage	Invoice	07/08/2020	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87 35.87
0483	PUGET SOUND ENERGY ADMINJUNJUL20	20-01889 Natural Gas - Admin	Invoice	07/09/2020	Natural Gas - Admin	001-507-522-50-47-03 300-507-522-50-47-00	166.87 41.72 125.15
0484	PURCELL TIRE & SERVICE CENTEF 24237648 24238850 24238946 24239340	20-01890 Shop Parts Parts Parts Shop Parts	Invoice Invoice Invoice Invoice	05/18/2020 06/23/2020 06/26/2020 07/10/2020	Shop Parts Parts Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	5,220.92 230.03 1,626.52 1,276.83 2,087.54
1533	REHN & ASSOCIATES IN0000124761	20-01891 COBRA Notices	Invoice	06/30/2020	COBRA Notices	001-502-522-10-41-01	75.00 75.00
0494	REPUBLIC SERVICES #197 0197-002635482	20-01892 Recycling - ST 32	Invoice	06/30/2020	Recycling - ST 32	001-507-522-50-47-04	60.17 60.17
0494	REPUBLIC SERVICES #197 0197-002635033	20-01893 Recycling - ST 31	Invoice	06/30/2020	Recycling - ST 31	001-507-522-50-47-04 500-511-522-50-47-01	390.19 332.87 57.32
0494	REPUBLIC SERVICES #197 0197-002635529	20-01894 Refuse & Yard Waste - ST 81	Invoice	06/30/2020	Refuse - ST 32 Yard Waste - ST 81	001-507-522-50-47-04 001-507-522-50-47-04	206.04 173.33 32.71
0494	REPUBLIC SERVICES #197 0197-002634279	20-01895 Refuse - ST 31	Invoice	06/30/2020	Refuse - ST 31	001-507-522-50-47-04 500-511-522-50-47-01	291.98 249.09 42.89
0494	REPUBLIC SERVICES #197 0197-002635127	20-01896 Refuse - ST 32	Invoice	06/30/2020	Refuse - ST 32	001-507-522-50-47-04	100.44 100.44

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0494	REPUBLIC SERVICES #197 0197-002635059	20-01897 Refuse - Admin Building	Invoice	06/30/2020	Refuse - Admin Building	001-507-522-50-47-04 300-507-522-50-47-00	239.30 59.82 179.48
0501	RICOH USA, INC. 103865753	20-01898 Copy Machine - ST 31	Invoice	07/03/2020	Copy Machine Lease - ST 31 Copy Machine Usage - ST 31	001-512-522-10-45-00 001-502-522-10-31-00	633.69 362.57 271.12
1921	SEA-WESTERN INV6729	20-01899 Breathing Air Compressor Station 81	Invoice	07/08/2020	Breathing Air Compressor Station 81	303-504-594-20-64-03	64,746.70 64,746.70
0544	SILVER LAKE WATER JUN20ST77	20-01900 Water - ST 77	Invoice	06/30/2020	Water - ST 77	001-507-522-50-47-02	84.05 84.05
0544	SILVER LAKE WATER JUN20ST77FM	20-01901 Fire Meter - ST 77	Invoice	06/30/2020	Fire Meter - ST 77	001-507-522-50-47-02	47.60 47.60
0544	SILVER LAKE WATER JUN20ST76FM	20-01902 Fire Meter - ST 76	Invoice	06/30/2020	Fire Meter - ST 76	001-507-522-50-47-02	47.60 47.60
0544	SILVER LAKE WATER JUN20ST76	20-01903 Water - ST 76	Invoice	06/30/2020	Water - ST 76	001-507-522-50-47-02	120.80 120.80
1547	SNOHOMISH COUNTY 911 2624	20-01904 Dispatch Services	Invoice	07/01/2020	Dispatch Services	001-504-528-00-41-00 001-509-528-00-41-00	102,594.81 18,802.75 75,211.02
	2665	EPCR	Invoice	07/01/2020	EPCR	001-509-522-20-41-03	1,095.26
	2681	Quarterly Locution	Invoice	07/01/2020	Quarterly Locution	001-512-522-10-49-04	2,445.99
	2684	Managed Laptop Lease	Invoice	07/01/2020	Managed Laptop Lease	303-504-522-20-45-03 303-509-522-20-45-00	2,027.00 3,012.79
1536	SNOHOMISH COUNTY FIRE DISTF ECFSS6/30/20	20-01905 Shop Apparatus Repairs	Invoice	06/30/2020	Shop Apparatus Repairs	500-511-522-60-34-01	684.79 684.79
1536	SNOHOMISH COUNTY FIRE DISTF 063020DEBIT	20-01906 Petty Cash Checks	Invoice	06/30/2020	Petty Cash Checks	001-502-522-10-31-00	11,631.70 268.85
	6257	Summer Newsletter Postage	Invoice	07/07/2020	Summer Newsletter Postage	001-502-522-10-42-00	10,720.48
	6258	Transport Refund	Invoice	07/13/2020	Transport Refund	001-509-589-26-49-00	256.30
	6259	Transport Refund	Invoice	07/13/2020	Transport Refund	001-509-589-26-49-00	100.07
	6260	Transport Refund	Invoice	07/13/2020	Transport Refund	001-509-589-26-49-00	200.00
	6261	Transport Refund	Invoice	07/13/2020	Transport Refund	001-509-589-26-49-00	86.00
1536	SNOHOMISH COUNTY FIRE DISTF 6/30/20	20-01907 Fleet Apparatus Maintenance	Invoice	06/30/2020	Fleet Apparatus Maintenance - EMS Fleet Apparatus Maintenance - Suppre	001-509-522-20-48-02 001-504-522-20-48-01	138,730.09 59,659.49 79,070.60
1550	SNOHOMISH COUNTY PLANNING I000530650	20-01908 Fire Investigation Service	Invoice	06/23/2020	Fire Investigation Service	001-505-522-30-41-00	437.75 437.75
0565	SNOHOMISH COUNTY PUD 131818226	20-01909 Power - ST 76	Invoice	07/08/2020	Power - ST 76	001-507-522-50-47-01	403.83 403.83

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0565	SNOHOMISH COUNTY PUD 135116873	20-01910 Power - ST 83	Invoice	06/30/2020	Power - ST 83	001-507-522-50-47-01	186.09 186.09
0565	SNOHOMISH COUNTY PUD 158003903	20-01911 Power - ST 32	Invoice	06/24/2020	Power - ST 32	001-507-522-50-47-01	402.29 402.29
0565	SNOHOMISH COUNTY PUD 14163657	20-01912 Power - ST 71	Invoice	06/29/2020	Power - ST 71	001-507-522-50-47-01	921.96 921.96
0565	SNOHOMISH COUNTY PUD 128497168	20-01913 Power - ST 33	Invoice	06/24/2020	Power - ST 33	001-507-522-50-47-01	567.96 567.96
0567	SNURE LAW OFFICE JUNE2020	20-01914 Attorney Services	Invoice	07/01/2020	Attorney Services	001-512-522-10-41-03	3,025.00 3,025.00
0568	SOFTWAREONE INC US-PSI-924824	20-01915 LSF Adobe license renewal	Invoice	05/27/2020	LSF Adobe license renewal	001-512-522-10-49-04	1,199.33 1,199.33
0572	SPEEDWAY CHEVROLET 123244	20-01916 Parts	Invoice	06/24/2020	Parts	500-511-522-60-34-01	594.09 133.89
	123423	Parts	Invoice	06/30/2020	Parts	500-511-522-60-34-01	74.77
	123427	Parts	Invoice	06/26/2020	Parts	500-511-522-60-34-01	49.80
	123531	Parts	Invoice	07/02/2020	Parts	500-511-522-60-34-01	37.61
	123533	Parts	Invoice	07/06/2020	Parts	500-511-522-60-34-01	128.60
	214176	Parts	Invoice	07/01/2020	Parts	500-511-522-60-34-01	169.42
2007	STRATEGIC FINANCIAL PLANNING MAY2020	20-01917 Logistics Forecast Plan	Invoice	07/02/2020	Logistics Forecast Plan	001-507-522-50-41-00	1,552.50 1,552.50
1634	STRYKER SALES CORPORATION 3071754M	20-01918 Shoulder Restraint	Invoice	07/01/2020	Shoulder Restraint	001-509-522-20-35-00	97.69 97.69
1775	SUPER VACUUM MANUFACTURING 104530	20-01919 Tech Rescue Truck	Invoice	06/25/2020	Tech Rescue Truck	301-504-594-22-64-02	339,737.00 339,737.00
1645	TELEFLEX, LLC 9502734307	20-01920 Medical Supplies	Invoice	06/23/2020	Medical Supplies	001-509-522-30-31-02	3,356.00 2,010.50
	9502782557	Medical Supplies	Invoice	07/07/2020	Medical Supplies	001-509-522-30-31-02	1,345.50
0603	TOWN & COUNTRY TRACTOR INC 154021	20-01921 Chainsaw Carbide Loop	Invoice	02/04/2020	Chainsaw Carbide Loop	001-504-522-20-35-00	3,257.21 869.59
	154586	Chainsaw Repair Parts	Invoice	02/21/2020	Chainsaw Repair Parts	001-504-522-20-48-01	190.38
	154803	Chain Saw Repair Supplies	Invoice	02/28/2020	Chain Saw Repair Supplies	001-504-522-20-48-01	535.82
	154862	Chainsaw	Invoice	03/11/2020	Chainsaw	001-504-522-20-35-00	1,206.63
	155883	Chain Saw Sharpening Kits	Invoice	03/25/2020	Chain Saw Sharpening Kits	001-504-522-20-35-00	65.56
	155884	Chainsaw Wrench	Invoice	03/25/2020	Chainsaw Wrench	001-504-522-20-35-00	15.19
	157915	Chain Saw Repairs	Invoice	04/30/2020	Chain Saw Repairs	001-504-522-20-48-01	190.73
	158301	Chain Saw Repairs	Invoice	05/06/2020	Chain Saw Repairs	001-504-522-20-48-01	63.09
	160778	Wildland Tools	Invoice	06/19/2020	Wildland Tools	001-504-522-20-35-01	120.22

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0622	UNITED PARCEL SERVICE 000042W7X8270	20-01922 Freight Charges	Invoice	07/04/2020	Freight Charges	500-511-522-60-42-00	16.40 16.40
1569	US BANK VOYAGER JUNE2020	20-01923 Fuel	Invoice	07/01/2020	Fuel - EMS Fuel - Shop Fuel - Suppression	001-509-522-20-32-00 500-511-522-60-32-00 001-504-522-20-32-00	9,597.42 4,755.94 85.55 4,755.93
0633	VERIZON WIRELESS 9857587719	20-01924 Mifi (Huff)	Invoice	06/28/2020	Mifi (Huff)	001-504-522-20-42-00	61.87 61.87
0633	VERIZON WIRELESS 9857404227	20-01925 Crew Phones	Invoice	06/25/2020	Crew Phones	001-504-522-20-42-00	14.69 14.69
0633	VERIZON WIRELESS 9857469257	20-01926 District Cell Phone -	Invoice	06/25/2020	District Cell Phone - Admin District Cell Phone - Commissioners District Cell Phone - EMS District Cell Phone - Facilities District Cell Phone - Prevention District Cell Phone - Shop District Cell Phone - Suppression District Cell Phone - Training	001-502-522-10-42-00 001-501-522-10-49-04 001-509-522-20-42-01 001-507-522-50-42-00 001-505-522-30-42-00 500-511-522-60-42-00 001-504-522-20-42-00 001-506-522-45-42-00	1,281.67 263.52 70.03 284.60 56.92 156.50 56.92 336.26 56.92
0633	VERIZON WIRELESS 9858101180	20-01927 MIFI	Invoice	07/06/2020	MIFI	001-509-522-20-41-04	800.49 800.49
0579	WASHINGTON STATE AUDITOR'S L137539	20-01928 Financial Audit	Invoice	07/13/2020	Financial Audit	001-512-522-10-41-12	1,617.33 1,617.33
0648	WASTE MANAGEMENT NORTHV 0388223-2677-3	20-01929 Recycle & Refuse - ST 73	Invoice	07/01/2020	Recycle & Refuse - ST 73	001-507-522-50-47-04	172.71 172.71
0648	WASTE MANAGEMENT NORTHV 0387370-2677-3	20-01930 Refuse - ST 76	Invoice	07/01/2020	Refuse - ST 76	001-507-522-50-47-04	117.37 117.37
0648	WASTE MANAGEMENT NORTHV 0387522-2677-9	20-01931 Recycle & Refuse - ST 77	Invoice	07/01/2020	Recycle & Refuse - ST 77	001-507-522-50-47-04	203.91 203.91
0648	WASTE MANAGEMENT NORTHV 0387837-2677-1	20-01932 Recycle - Admin	Invoice	07/01/2020	Recycle - Admin	001-507-522-50-47-04 300-507-522-50-47-00	277.40 69.35 208.05
0648	WASTE MANAGEMENT NORTHV 0387289-2677-5	20-01933 Refuse - ST 71	Invoice	07/01/2020	Refuse - ST 71	001-507-522-50-47-04	186.60 186.60
0648	WASTE MANAGEMENT NORTHV 8927098-4968-1	20-01934 Refuse & Recycle - ST 82	Invoice	07/01/2020	Refuse & Recycle - ST 82	001-507-522-50-47-04	399.06 399.06
0648	WASTE MANAGEMENT NORTHV 0389435-2677-2	20-01935 Recycle - ST 33	Invoice	07/01/2020	Recycle - ST 33	001-507-522-50-47-04	252.30 252.30

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0648	WASTE MANAGEMENT NORTHM 0387288-2677-7	20-01936 Refuse - ST 72	Invoice	07/01/2020	Refuse - ST 72	001-507-522-50-47-04	117.27 117.27
0648	WASTE MANAGEMENT NORTHM 0387743-2677-1	20-01937 Recycle - ST 76	Invoice	07/01/2020	Recycle - ST 76	001-507-522-50-47-04	294.32 294.32
0648	WASTE MANAGEMENT NORTHM 8927097-4968-3	20-01938 Recycle & Refuse - ST 83	Invoice	07/01/2020	Recycle & Refuse - ST 83	001-507-522-50-47-04	157.47 157.47
0648	WASTE MANAGEMENT NORTHM 0387742-2677-3	20-01939 Refuse - ST 72	Invoice	07/01/2020	Refuse - ST 72	001-507-522-50-47-04	109.05 109.05
0648	WASTE MANAGEMENT NORTHM 0387741-2677-5	20-01940 Recycle - ST 71	Invoice	07/01/2020	Recycle - ST 71	001-507-522-50-47-04	272.05 272.05
0648	WASTE MANAGEMENT NORTHM 0389434-2677-5	20-01941 Refuse - ST 33	Invoice	07/01/2020	Refuse - ST 33	001-507-522-50-47-04	206.94 206.94
0648	WASTE MANAGEMENT NORTHM 0387437-2677-0	20-01942 Recycle & Refuse - ST 74	Invoice	07/01/2020	Recycle & Refuse - ST 74	001-507-522-50-47-04	125.25 125.25
0651	WAVE BUSINESS 103131101-0008229	20-01943 Fiber Optic Connection - ST 33	Invoice	07/01/2020	Fiber Optic Connection - ST 33	001-507-522-50-42-00	640.68 640.68
0651	WAVE BUSINESS 103086701-0008229	20-01944 Fiber Optic Connection - ST 31	Invoice	07/01/2020	Fiber Optic Connection - ST 31	001-507-522-50-42-00	550.23 550.23
1598	WEIDNER & ASSOCIATES, INC 57245	20-01945 Blower Motor - Exhaust System - ST 32	Invoice	06/23/2020	Blower Motor - Exhaust System - ST 32	001-507-522-50-48-00	3,384.09 3,384.09
0657	WELLSPRING FAMILY SERVICES E 263923	20-01946 Employee Assistance Program	Invoice	06/30/2020	Employee Assistance Program	001-510-522-20-20-15	470.90 470.90
0665	WHELEN ENGINEERING COMPAN 737830	20-01947 Shop Parts	Invoice	06/18/2020	Shop Parts	500-511-522-60-34-01	242.81 127.23
	741512	Shop Parts	Invoice	06/26/2020	Shop Parts	500-511-522-60-34-01	27.54
	741808	Shop Parts	Invoice	06/26/2020	Shop Parts	500-511-522-60-34-01	88.04
Total Claims: 153						Total Payment Amount:	874,820.35

Snohomish County Fire District #7

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Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01795	AACRA BACKFLOW TESTING AND REPAIR INC.		300.00
20-01796	ACE HARDWARE		151.92
20-01797	ALDERWOOD AUTO GLASS		338.89
20-01798	ALL BATTERY SALES AND SERVICE		367.14
20-01799	ALL-AMERICAN LEADERSHIP		2,000.00
20-01800	ALLSTREAM BUSINESS US, INC		124.26
20-01801	ALLSTREAM BUSINESS US, INC		312.90
20-01802	ALLSTREAM BUSINESS US, INC		112.33
20-01803	ANDGAR MECHANICAL LLC		196.74
20-01804	ARAMARK UNIFORM SERVICES		265.01
20-01805	B&H FIRE AND SECURITY		323.40
20-01806	BADGLEY'S LANDSCAPE		9,784.15
20-01807	BICKFORD MOTORS INC.		563.03
20-01808	BLANCHARD ELECTRIC & FLEET SUPPLY		21.65
20-01809	BOUND TREE MEDICAL, LLC		5,331.24
20-01810	BRAKE & CLUTCH SUPPLY INC		1,255.45
20-01811	BRAUN NORTHWEST INC		61.50
20-01812	BRAVO ENVIROMENTAL NW INC		7,040.52
20-01813	CANON FINANCIAL SERVICES INC		555.65
20-01814	CENTRAL WELDING SUPPLY		1,010.07
20-01815	CHAMPION BOLT & SUPPLY		189.54
20-01816	CHMELIK, SITKIN & DAVIS PS		82.50
20-01817	CHRISTENSEN, INC		617.09
20-01818	CITY OF MONROE		325.86
20-01819	CITY OF MONROE		33.13
20-01820	CITY OF MONROE		140.40
20-01821	CITY OF MONROE		650.60
20-01822	CITY OF SEATTLE		33.86
20-01823	CLAY MATTERN		42.51
20-01824	CLEARFLY COMMUNICATIONS		419.65
20-01825	CLEARFLY COMMUNICATIONS		733.75

Page Total

33,384.74

Cumulative Total

33,384.74

Snohomish County Fire District #7

Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01826	COACH GLASS		1,524.94
20-01827	COGDILL, NICHOLS, REIN		11,811.90
20-01828	COLUMBIA SOUTHERN UNIVERSITY		1,277.00
20-01829	COMCAST		150.27
20-01830	COMCAST		150.07
20-01831	COMCAST		134.03
20-01832	COMCAST		150.29
20-01833	COMCAST		367.85
20-01834	COMDATA NETWORK, INC		4,497.78
20-01835	COURIERWEST, LLC		2,232.00
20-01836	CREWSENSE LLC		1,228.09
20-01837	CROSS VALLEY WATER DISTRICT		786.39
20-01838	CROSS VALLEY WATER DISTRICT		592.83
20-01839	CROSS VALLEY WATER DISTRICT		252.62
20-01840	DAVE JONKER		150.00
20-01841	DEPARTMENT GRAPHICS		318.42
20-01842	DIRECTV		137.87
20-01843	DUO-SAFETY LADDER CORPORATION		982.74
20-01844	DYKEMAN		2,125.00
20-01845	EASTSIDE A/V LLC		412.78
20-01846	EMS TECHNOLOGY SOLUTIONS, LLC		1,727.00
20-01847	EVERGREEN POWER SYSTEMS, INC		8,525.40
20-01848	EVERGREEN SANITATION		549.78
20-01849	FAAC INCORPORATED		15,125.00
20-01850	FREIGHTLINER NORTHWEST		340.43
20-01851	GALLS, LLC - DBA BLUMENTHAL UNIFORM		679.11
20-01852	GENERAL FIRE APPARATUS		1,517.84
20-01853	GLATFELTER SPECIALTY BENEFITS		22,406.40
20-01854	GRAINGER		5,644.71
20-01855	GROUNDWORKS		2,165.56
20-01856	GULF COAST PHARMACEUTICALS PLUS, LLC		8,166.71

Page Total

96,130.81

Cumulative Total

129,515.55

Snohomish County Fire District #7

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Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01857	HEALTHFORCE OCCUPATIONAL MEDICINE		4,635.00
20-01858	INDUSTRIAL COMMUNICATIONS LLC		1,202.30
20-01859	IRON MOUNTAIN INC		349.33
20-01860	ISOUTSOURCE		5,282.89
20-01861	JAMIE SILVA		612.06
20-01862	JULOTA		8,088.20
20-01863	KEATING, BUCKLIN & MCCORMACK, INC P.S.		726.30
20-01864	KENNY'S TRUCK PARTS AND REPAIR		39.94
20-01865	KENT D. BRUCE		581.82
20-01866	KEVIN O'BRIEN		57.99
20-01867	KUSSMAUL ELECTRONICS CO INC		606.62
20-01868	LAKE STEVENS SEWER DISTRICT		344.00
20-01869	LEAH SCHOOF		49.72
20-01870	LEMAY MOBILE SHREDDING		41.00
20-01871	LONE MOUNTAIN COMMUNICATIONS, LLC		2,436.50
20-01872	LOWE'S		1,564.23
20-01873	MOBILE HEALTH RESOURCES		1,288.60
20-01874	MONROE PARTS HOUSE		5,376.52
20-01875	MORSE TOOLS LLC		44.27
20-01876	NORTH COAST ELECTRIC COMPANY		152.54
20-01877	NORTH SOUND PRODUCTIONS		4,125.80
20-01878	NORWEST BUSINESS SERVICES, INC		1,500.00
20-01879	OFFICE DEPOT		705.73
20-01880	O'REILLY AUTOMOTIVE, INC		181.30
20-01881	ORKIN		981.09
20-01882	PACIFIC MACHINE & HYDRAULICS		433.48
20-01883	PAMELLA HOLTGEERTS		200.85
20-01884	PRAXAIR DISTRIBUTION INC		32.60
20-01885	PUGET SOUND ENERGY		43.32
20-01886	PUGET SOUND ENERGY		88.64
20-01887	PUGET SOUND ENERGY		114.57

Page Total

41,887.21

Cumulative Total

171,402.76

Snohomish County Fire District #7

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Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01888	PUGET SOUND ENERGY		35.87
20-01889	PUGET SOUND ENERGY		166.87
20-01890	PURCELL TIRE & SERVICE CENTER		5,220.92
20-01891	REHN & ASSOCIATES		75.00
20-01892	REPUBLIC SERVICES #197		60.17
20-01893	REPUBLIC SERVICES #197		390.19
20-01894	REPUBLIC SERVICES #197		206.04
20-01895	REPUBLIC SERVICES #197		291.98
20-01896	REPUBLIC SERVICES #197		100.44
20-01897	REPUBLIC SERVICES #197		239.30
20-01898	RICOH USA, INC.		633.69
20-01899	SEA-WESTERN		64,746.70
20-01900	SILVER LAKE WATER		84.05
20-01901	SILVER LAKE WATER		47.60
20-01902	SILVER LAKE WATER		47.60
20-01903	SILVER LAKE WATER		120.80
20-01904	SNOHOMISH COUNTY 911		102,594.81
20-01905	SNOHOMISH COUNTY FIRE DISTRICT 7		684.79
20-01906	SNOHOMISH COUNTY FIRE DISTRICT 7		11,631.70
20-01907	SNOHOMISH COUNTY FIRE DISTRICT 7		138,730.09
20-01908	SNOHOMISH COUNTY PLANNING AND DEVELOPMENT		437.75
20-01909	SNOHOMISH COUNTY PUD		403.83
20-01910	SNOHOMISH COUNTY PUD		186.09
20-01911	SNOHOMISH COUNTY PUD		402.29
20-01912	SNOHOMISH COUNTY PUD		921.96
20-01913	SNOHOMISH COUNTY PUD		567.96
20-01914	SNURE LAW OFFICE		3,025.00
20-01915	SOFTWAREONE INC		1,199.33
20-01916	SPEEDWAY CHEVROLET		594.09
20-01917	STRATEGIC FINANCIAL PLANNING		1,552.50
20-01918	STRYKER SALES CORPORATION		97.69

Page Total

335,497.10

Cumulative Total

506,899.86

Snohomish County Fire District #7

Claims Voucher Summary

07/21/2020

Page 5 of 5

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01919	SUPER VACUUM MANUFACTURING CO INC		339,737.00
20-01920	TELEFLEX, LLC		3,356.00
20-01921	TOWN & COUNTRY TRACTOR INC.		3,257.21
20-01922	UNITED PARCEL SERVICE		16.40
20-01923	US BANK VOYAGER		9,597.42
20-01924	VERIZON WIRELESS		61.87
20-01925	VERIZON WIRELESS		14.69
20-01926	VERIZON WIRELESS		1,281.67
20-01927	VERIZON WIRELESS		800.49
20-01928	WASHINGTON STATE AUDITOR'S OFFICE		1,617.33
20-01929	WASTE MANAGEMENT NORTHWEST		172.71
20-01930	WASTE MANAGEMENT NORTHWEST		117.37
20-01931	WASTE MANAGEMENT NORTHWEST		203.91
20-01932	WASTE MANAGEMENT NORTHWEST		277.40
20-01933	WASTE MANAGEMENT NORTHWEST		186.60
20-01934	WASTE MANAGEMENT NORTHWEST		399.06
20-01935	WASTE MANAGEMENT NORTHWEST		252.30
20-01936	WASTE MANAGEMENT NORTHWEST		117.27
20-01937	WASTE MANAGEMENT NORTHWEST		294.32
20-01938	WASTE MANAGEMENT NORTHWEST		157.47
20-01939	WASTE MANAGEMENT NORTHWEST		109.05
20-01940	WASTE MANAGEMENT NORTHWEST		272.05
20-01941	WASTE MANAGEMENT NORTHWEST		206.94
20-01942	WASTE MANAGEMENT NORTHWEST		125.25
20-01943	WAVE BUSINESS		640.68
20-01944	WAVE BUSINESS		550.23
20-01945	WEIDNER & ASSOCIATES, INC		3,384.09
20-01946	WELLSPRING FAMILY SERVICES EAP		470.90
20-01947	WHELEN ENGINEERING COMPANY		242.81

Page Total

367,920.49

Cumulative Total

874,820.35



**Payroll Summary and Authorization Form
for the
July 15, 2020 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: SNOHOMISH COUNTY FIRE DISTRICT 7

Direct Deposits: \$858,714.89

Paper Checks: \$1,287.36

Taxes: \$230,834.60

Allowed in the sum of: \$1,090,836.85

Reviewed by: 
District Administrative Coordinator

Prepared by: 
Payroll Specialist

Approved by
Commissioners: _____

Lake Stevens Fire
 1825 South Lake Stevens Road
 Lake Stevens, WA 98258
 (425) 334-3034
 www.LSfire.org



Snohomish County Fire District 7
 163 Village Court
 Monroe, WA 98272
 (360) 794-7666
 www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING
 SNOHOMISH COUNTY FIRE DISTRICT 7
 Fire District 7 Station 31 Training Room/ Via Blue Jeans
 163 Village Court, Monroe, WA 98272

July 09, 2020

1730 hours

CALL TO ORDER

Chairman Waugh called the meeting to order via BlueJeans at 1730 hours. In attendance via Blue Jeans - Chairman Waugh, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, and Commissioner Steinruck. In attendance Station 31 Commissioner Woolery. Commissioner Fay was absent with prior notice.

UNION COMMENT

None

CHIEFS REPORT

Covid-19

Deputy Chief Dorsey presented an update on COVID-19. Commissioner Waugh expressed his pride in Deputy Chief Dorsey's webinar given to the National Association of EMS Physicians on using improvement science during COVID-19.

Fourth of July Response

Chief O'Brien gave a brief update on call volume for 2020's July 4. He noted there will be more details presented at the July 23, Board Meeting.

Entry Level Career Firefighter

New Career Firefighters scheduled to begin July 20, 2020.

Stations 77 and 13

Bothell Fire Department Assistance

Chief O'Brien noted we are still deliberating assisting Bothell Fire District with the remodel of a station by housing their crews. It will need to be beneficial to both parties.

IAFF Local 2781 Collective Bargaining Agreement

New District Name –Snohomish Regional Fire and Rescue

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 20-01767 – 20-01782; (\$632,771.00)

Benefit Voucher: 20-01783; (\$965.00)

Benefit Voucher: 20-01784; (\$995.00)

AP Vouchers: 20-01693 – 20-01766; (\$89,621.67)

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1825 South Lake Stevens Road
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Approval of Payroll

June 30, 2020: \$1,582,691.24

Approval of Minutes

Approve Regular Board Meeting Minutes – June 25, 2020

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Elmore
On Vote, **Motion Carried 8/0**

CORRESPONDENCE

None

OLD BUSINESS

Discussion

COVID-19 Update

Strategic Planning

Chief O'Brien gave an update on the solicitation process in the works to recruit a Driver Operator, Paramedic and a Firefighter as part of the Steering Committee.

District Policies and Procedures

2021 Budget Process

Chief O'Brien noted we are initiating the 2021 budget process. Business Administrator Schoof added that we are in the analysis phase, and then will move forward to the evaluation phase, and then the budgeting phase. We will continue to be deliberate in all of our planning.

City of Mill Creek

Chief O'Brien defined the process of establishing the district's plan of action.

Action

Allied Construction

Motion to accept the project as complete and to release retainage.

Motion by Commissioner Gagnon and 2nd by Commissioner Schaub
On Vote, **Motion Carried 8/0**

Resolution (2020-16) Surplus Nozzles, Equipment & Apparatus

Motion to approve Surplus Nozzle, Equipment and Apparatus as submitted.

Motion by Commissioner Snyder and 2nd by Commissioner Steinruck
On Vote, **Motion Carried 8/0**

Lake Stevens Fire Audit Entrance Conference Update

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
(425) 334-3034
www.LSfire.org



Snohomish County Fire District 7
163 Village Court
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www.Snofire7.org

Motion to authorize the Board Chair to decline the State Auditor's offer for the entrance interview.

Motion by Commissioner Snyder and 2nd by Commissioner Elmore
On Vote, **Motion Carried 8/0**

Sn0911 Tower Agreement 71

Motion to approve Sn0911 Tower Agreement for Station 71 pending legal review.

Motion by Commissioner Schaub and 2nd by Commissioner Snyder
On Vote, **Motion Carried 8/0**

NEW BUSINESS

Discussion

Letter from Mayor Franklin expressing interest in becoming a partner with a Regional Fire Authority.
Commissioner Steinruck will represent the Board of Commissioners going forward.

Title and Deed Changes

Chief O'Brien noted the process for the legal obligations with the changing of the district name has begun.

Annual Report

Public Information Officer Chadwick presented the Annual Report. PIO Chadwick noted this report is a 2019 look back and does not include information regarding Lake Stevens Fire.

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):
Finance Committee (Elmore / Fay / Snyder / Waugh / Woolery):
Policy Committee (Edwards / Elmore / Schaub / Woolery):
Labor/Management (Fay / Waugh):
Contract Bargaining (Fay / Waugh):
Shop Committee (Edwards / Gagnon / Snyder / Woolery):
Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck):
Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):
Government Liaisons:
 Lake Stevens (Gagnon / Steinruck):
 Monroe (Edwards / Snyder / Woolery):
 Mill Creek (Elmore / Fay / Waugh):
 Legislative (Elmore / Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
Regional Coordination
Leadership Meeting (Fay / Schaub)
Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
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www.LSfire.org



Snohomish County Fire District 7
163 Village Court
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ATTENDANCE CHECK

All board members noted they would be available 1730 hours for the July 23, 2020 regular Commissioner Meeting at Station 31 Training Room /BlueJeans.

EXECUTIVE SESSION

None

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1805 hours.

Commissioner Randy Fay

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

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Commissioner Randal Woolery

Chief Kevin K. O'Brien

CORRESPONDENCE

OLD BUSINESS - DISCUSSION



AIA[®] Document B221[™] – 2018

Service Order for use with *Master Agreement Between Owner and Architect*

SERVICE ORDER number 06 made as of the Twenty First day of July in the year Two Thousand Twenty
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

Snohomish Fire District 7
163 Village Court
Monroe, WA 98272
Telephone Number: 360-794-7666

and the Architect:
(Name, legal status, address, and other information)

Rice Fergus Miller, Inc.
275 5th Street, Suite 100
Bremerton, WA 98337
Telephone Number: 360-377-8773

for the following **PROJECT**:
(Name, location, and detailed description)

2019118.00 Snohomish Fire District 7 Capital Facilities Planning
Monroe, WA

THE SERVICE AGREEMENT

This Service Order, together with the Master Agreement between Owner and Architect dated the Eleventh day of December in the year Two Thousand Seventeen
(In words, indicate day, month, and year.)

form a Service Agreement.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services for the Service Order only and is intended to be used with AIA Document B121[™]-2018, Standard Form of Master Agreement Between Owner and Architect

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	SERVICES UNDER THIS SERVICE ORDER
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	COMPENSATION
5	INSURANCE
6	PARTY REPRESENTATIVES
7	ATTACHMENTS AND EXHIBITS

ARTICLE 1 INITIAL INFORMATION

§ 1.1 Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget and schedule, anticipated procurement method, Owner's Sustainable Objective, and other information relevant to the Project.)

See Article 2; Services under this Service Order

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

ARTICLE 2 SERVICES UNDER THIS SERVICE ORDER

§ 2.1 The Architect's Services under this Service Order are described below or in an exhibit to this Service Order, such as a Scope of Architect's Services document.

§ 2.1.1 Basic Services

(Describe below the Basic Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

Capital Facilities Planning Services

The fees listed in Article 5 are based upon the following assumptions and clarifications:

Task 1: Inventory of Existing Stations

Together with our team of engineers (structural, mechanical, electrical, and civil), we would tour preselected fire stations, documenting their physical and operational status through drawings, photographs, and written descriptions. The physical assessment would be undertaken on several levels. First, we would look at what areas of the station are at or near the end of their useful life. This top to bottom conditions survey would include everything from mechanical systems that have moving parts that may be wearing out to roofs that are in need of replacement. Our structural engineer would assess these existing facilities as to how they would perform during a significant earthquake. They would undertake a Tier 1 evaluation that would measure that performance against national standards.

Prior to the merger of Lake Stevens Fire and Snohomish Fire District 7, Lake Stevens Fire had commissioned Lawhead Architects to prepare a Capital Facilities Plan for their district. Programming, planning, and engineering reports prepared for those facilities would be reviewed and evaluated in consideration of the subsequent merger, validated, and utilized as applicable.

RFM and our team of engineers will be looking at the existing stations in light of current building codes. Compliance with current codes may be required as a result of a significant remodel or addition to any these existing structures. This will include compliance with WAC 296-305.

Task 2: Identify Facility Needs

This portion of your Capital Facilities Plan will be the most involved and intensive effort. It will be the planning stage that brings the strategic decisions that confirm which stations should be remodeled and which should be replaced. This is also the stage where we identify how much each individual project may cost, test the costs against funding alternatives, and prioritize those improvements within the available funds.

With a working committee of your choosing, we would facilitate a programming process on a project-by-project, detailed basis for each proposed capital project. This would entail not only the operational areas, living quarters, and support spaces, but also address issues such as community access, security concerns, training needs, decontamination practices, vehicle washing regulations, and emergency communications. Both our mechanical and electrical engineers would participate in this effort to confirm facility needs for heating, air conditioning, plumbing, fire protection, power, lighting, communications, and information technology integration. For existing stations recommended for remodeling, our structural engineer would identify how and where to upgrade the structure to resist a significant earthquake. Resultant impacts to mechanical and electrical systems would be identified so that they can be included in the overall scope of improvements. Also important in the remodeled stations will be determining how emergency operations can be provided without interruption while construction is underway.

With a comprehensive understanding of the district's capital project needs, our professional cost estimator would develop cost models for each project. Anticipated expenses for project soft costs would also be estimated. This would include items such as sales tax, fees for architectural and engineering services, permit fees, furniture, and equipment. We would assist the district in determining the sequencing priority and subsequent inflation for each project. If the total anticipated costs exceed the district's funding capacity, we would engage the district in a process to rebalance the scope of improvements. This could be accomplished by phasing improvements over time or scaling certain projects down.

While much of the work is undertaken directly with the working committee, the Architect would assist District leadership in keeping an executive committee of selected chiefs and commissioners informed throughout the process.

Task 3: Capital Facilities Plan Completion and Review

This task includes completion of the final report document. RFM will also assist with presenting and sharing the capital facilities plan on an as-needed basis and at the direction of the District.

* * *

The District's preliminary thoughts on a facility-by-facility basis would be as follows:

Fire Station 31. Improvements would include interior remodeling of several areas for more efficient use of space, including modifications for single occupant sleep rooms and restrooms, and replacing the maintenance canopy with a new permanent bay.

Fire Station 32. Improvements include remodeling and expanding this station on the current property if possible and cost effective, including its capacity in terms of sleep rooms and apparatus bay space. Alternative would be to replace this station in its entirety on a new parcel.

Fire Station 33. No improvements are anticipated for this station at this time.

Fire Station 71. Improvements would include remodeling and upgrading this station to modern design standards and more efficient use of space. No building additions are anticipated.

Fire Station 72. It is anticipated that the existing station would be demolished, and a new station built in its place on the same parcel. Capacity for this new station would likely be 8 single occupant sleep rooms and 3 double deep

drive-through apparatus bays, including maneuvering space for a ladder truck.

Fire Station 73. Improvements would include remodeling and upgrading this station to modern design standards. Building additions are unlikely due to tight site constraints. Possible alternative would be replacing Stations 71 and 73 with a single new station located somewhere between them. This alternative would include identification and acquisition of property for the new station.

Fire Station 74 (Logistics). Improvements would include remodeling this station to better serve as a warehouse and distribution center for the District's equipment and supplies.

Fire Station 76. No improvements are anticipated for this station until further agreements are reached with the City of Mill Creek.

Fire Station 77. Improvements would include remodeling and upgrading this station to modern design standards. Building additions are unlikely due to tight site constraints. A possible alternative could be combining Stations 77's response capabilities with South County Fire & Rescue's Silver Firs Fire Station.

Fire Station 81. It is anticipated that the current station would be demolished and replaced with a new station on the current Station 81 property. Capacity for this new station would likely be 8 single occupant sleep rooms and 4 drive-through apparatus bays. A wetlands report was prepared for this parcel by The Watershed Company, dated 9/27/17. A geotechnical report was prepared for this parcel by Associated Earth Sciences, dated 9/6/17. A civil engineering assessment was prepared for this parcel by KPFF Engineers, dated 2/8/18.

Fire Station 82. Improvements would include minor interior remodel. Areas desiring improvement include decontamination and clean-up, EMS storage, sleep room lockers, and front apron improvements to accommodate ladder truck maneuvering.

Fire Station 83. Improvements would include remodeling and expanding this station on the current property, primary in terms of living quarters. Previous planning recommended a size increase from approximately 2,700 sf to 5,100 sf. A civil engineering assessment was prepared for this parcel by KPFF Engineers, dated 3/2/18. A structural assessment of this station was prepared by KPFF Engineers, dated 12/13/17. A mechanical and electrical engineering assessment for this station was prepared by Hultz BHU Engineers, dated 11/28/17.

Fire Station 84. This project is envisioned as a new station on property recently purchased by Lake Stevens Fire located at 8127/8203 20th Street SE, Lake Stevens, WA (Parcels #00431400300300, #00431400300301, #00609500001000, and #00431400300400). Capacity for this new station would likely be 8 single occupant sleep rooms and 3 drive-through apparatus bays.

Support Facility at 84. Preliminary planning when the property was purchased for the new Fire Station 84, consideration was given for constructing a new administration building on the same parcel. Services associated with this capital facility planning effort would include determining the highest and best use for this buildable area given the subsequent merger of Lake Stevens Fire and Snohomish Fire District 7. Alternatives could include constructing administrative functions here or elsewhere, or alternative support needs such as a satellite vehicle maintenance shop or logistics warehousing.

Project Team: The project team shall include:

Architectural: Rice Fergus Miller	Civil Engineering: Reid Middleton
Structural Engineering: Reid Middleton	Mechanical/Electrical/Plumbing: Sider & Byers
Professional Cost Estimating: ProDims	

§ 2.1.2 Additional Services

(Describe below the Additional Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

None anticipated at this time but may be required or desired in the future as the planning process progresses. Any additional services would be undertaken only by mutual agreement of Owner and Architect and in writing.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 Unless otherwise provided in an exhibit to this Service Order, the Owner’s anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

Not applicable.

.2 Substantial Completion date:

Not Applicable

ARTICLE 4 COMPENSATION

§ 4.1 For Basic Services described under Section 2.1.1, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

Task 1: Inventory of Existing Station	Time & Expense to a Maximum Amount of: \$45,235
Task 2: Identify Facility Needs	TBD at Completion of Task 1
Task 3: Facility Plan Completion & Review	TBD at Completion of Task 2
Reimbursable Expense Allowance	\$1,500
Total Initial Authorized Compensation	\$46,735

(Paragraphs deleted)

Task 2 and 3 will not be undertaken, or obligated, until authorized in writing by the District.

§ 4.2 For Additional Services described under Section 2.1.2 or in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect’s Services document, list the exhibit below.)

To be mutually agreed in writing prior to commencement of such services.

§ 4.3 For Reimbursable Expenses described in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect’s Services document, list the exhibit below.)

§ 4.4 When compensation identified in Section 4.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

ARTICLE 5 INSURANCE

§ 5.1 Insurance shall be in accordance with section 3.3 of the Master Agreement, except as indicated below:

Init.

(Insert any insurance requirements that differ from those stated in the Master Agreement, such as coverage types, coverage limits, and durations for professional liability or other coverages.)

No additional requirements.

§ 5.2 In addition to insurance requirements in the Master Agreement, the Architect shall carry the following types of insurance.

(List below any other insurance coverage to be provided by the Architect, not otherwise set forth in the Master Agreement, and any applicable limits.)

Coverage	Limits
Not Applicable	

ARTICLE 6 PARTY REPRESENTATIVES

§ 6.1 The Owner identifies the following representative in accordance with Section 1.4.1 of the Master Agreement:
(List name, address, and other information.)

Jamie Silva
Snohomish Fire District 7
163 Village Court
Monroe, WA 98272
Telephone Number: 360-794-7666

§ 6.2 The Architect identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:
(List name, address, and other information.)

Dave Fergus, Principal
Rice Fergus Miller, Inc.

275 5th Street, Suite 100
Bremerton, WA 98337
Telephone Number: 360-377-8773

ARTICLE 7 ATTACHMENTS AND EXHIBITS

§ 7.1 The following attachments and exhibits, if any, are incorporated herein by reference:

- .1 AIA Document, B121™-2018, Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders;
- .2 Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement.)
- .3 Other documents:
(List other documents, if any, including additional scopes of service forming part of this Service Order.)

This Service Order entered into as of the day and year first written above.

Init.

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User Notes:

(1198345323)



OWNER *(Signature)*

ARCHITECT *(Signature)*

(Printed name and title)

Dave Fergus, Principal

(Printed name, title, and license number, if required)



Init.

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User Notes:

(1198345323)



AIA[®] Document B101[™] – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Tenth day of July in the year Two Thousand Twenty
(*In words, indicate day, month and year.*)

BETWEEN the Architect's client identified as the Owner:
(*Name, legal status, address and other information*)

Snohomish Fire District 7
163 Village Court
Monroe, WA 98272
360-794-7666

and the Architect:
(*Name, legal status, address and other information*)

Rice Fergus Miller, Inc.
275 Fifth Street, Suite 100
Bremerton, WA 98337
Phone Number: 360-377-8773

for the following Project:
(*Name, location and detailed description*)

Snohomish Fire District 7 Station 83 Remodel
Project No.: 2020056.00
Remodel of existing station

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(811811144)

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

Project consists of an interior remodel to the existing Fire Station 83. This project proposes to convert an existing radio room and storage space into a new sleep room as indicated on Attachment A. No site work is anticipated, and exterior work is limited to provisions for a new egress window for the sleep room.

Services are limited and include only a Construction Documents phase, with Bidding, Construction Administration, or other design phases (Schematic Design and Design Development) performed as Additional or Supplemental Services on an hourly, as-requested basis.

Existing drawings provided by the owner will be utilized as the basis for the drawings, with as-built confirmation of existing areas provided only at the areas affected by this project.

The following services are not included in this contract, though may be provided as an additional or supplemental service:

- 1) Construction cost estimating and budgeting.
- 2) Hazardous materials survey or abatement design and construction monitoring services.
- 3) Assistance with permitting or revisions required by the jurisdictions having authority.
- 4) Engineering services other than structural, mechanical, electrical or plumbing.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

Project address: 13717 Division St, Snohomish, Washington 98290.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

To be Determined.

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

To be determined.

.2 Construction commencement date:

.3 Substantial Completion date or dates:

.4 Other milestone dates:

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:

(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Competitive public bid.

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:

(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

None specified at this time.

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:

(List name, address, and other contact information.)

Jamie L. Silva
Assistant Fire Chief – Logistics
163 Village Court
Monroe, WA 98272
360-794-7666 Business

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425-754-4988 Cell

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:

(List name, address, and other contact information.)

§ 1.1.9 The Owner shall retain the following consultants and contractors:

(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

.2 Civil Engineer:

.3 Other, if any:

(List any other consultants and contractors retained by the Owner.)

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:

(List name, address, and other contact information.)

Dave Fergus, Principal-in-Charge
dfergus@rfmarch.com

Ed McManamna, Project Manager
emcmanamna@rfmarch.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:

(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

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Reid Middleton

.2 Mechanical/Electrical/Plumbing Engineer:

Sider & Byers

§ 1.1.11.2 Consultants retained under Supplemental Services:

§ 1.1.12 Other Initial Information on which the Agreement is based:

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall

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perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than one million dollars (\$ 1,000,000.00) for each occurrence and one million dollars (\$ 1,000,000.00) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than one million dollars (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than one million dollars (\$ 1,000,000.00) each accident, one million dollars (\$ 1,000,000.00) each employee, and one million dollars (\$ 1,000,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than five million dollars (\$ 5,000,000.00) per claim and five million dollars (\$ 5,000,000.00) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services – NOT INCLUDED.

(Paragraphs deleted)

§ 3.3 Design Development Phase Services – NOT INCLUDED

(Paragraphs deleted)

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare

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Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

(Paragraph deleted)

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services – NOT INCLUDED

(Paragraphs deleted)

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§ 3.5.3 Negotiated Proposals – NOT INCLUDED

(Paragraphs deleted)

§ 3.6 Construction Phase Services – NOT INCLUDED



(Paragraphs deleted)

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ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	
§ 4.1.1.2 Multiple preliminary designs	
§ 4.1.1.3 Measured drawings	
§ 4.1.1.4 Existing facilities surveys	
§ 4.1.1.5 Site evaluation and planning	
§ 4.1.1.6 Building Information Model management responsibilities	
§ 4.1.1.7 Development of Building Information Models for post construction use	
§ 4.1.1.8 Civil engineering	
§ 4.1.1.9 Landscape design	
§ 4.1.1.10 Architectural interior design	
§ 4.1.1.11 Value analysis	
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	
§ 4.1.1.13 On-site project representation	
§ 4.1.1.14 Conformed documents for construction	
§ 4.1.1.15 As-designed record drawings	
§ 4.1.1.16 As-constructed record drawings	
§ 4.1.1.17 Post-occupancy evaluation	
§ 4.1.1.18 Facility support services	
§ 4.1.1.19 Tenant-related services	
§ 4.1.1.20 Architect's coordination of the Owner's consultants	
§ 4.1.1.21 Telecommunications/data design	
§ 4.1.1.22 Security evaluation and planning	
§ 4.1.1.23 Commissioning	
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	
§ 4.1.1.25 Fast-track design services	
§ 4.1.1.26 Multiple bid packages	
§ 4.1.1.27 Historic preservation	
§ 4.1.1.28 Furniture, furnishings, and equipment design	
§ 4.1.1.29 Other services provided by specialty Consultants	

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Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.30 Other Supplemental Services	

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
 - .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
 - .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
 - .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
 - .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
 - .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
 - .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
 - .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
 - .9 Evaluation of the qualifications of entities providing bids or proposals;
 - .10 Consultation concerning replacement of Work resulting from fire or other cause during construction;
- or,

.11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Zero (0) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Zero (0) visits to the site by the Architect during construction
- .3 Zero (0) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Zero (0) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within three (3) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK – NOT INCLUDED

(Paragraphs deleted)

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ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation, if mutually agreed to by the parties prior to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 By mutual agreement, the Owner and Architect may endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. If the other party does not consent to mediation, either party may proceed with binding dispute resolution.

§ 8.2.3 If mediation is to occur, the parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction
- Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

(Paragraphs deleted)

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

Termination Expenses are in addition to compensation for the Architect's services and the amount of the Architect's reasonable anticipated profit on the services not performed by the Architect.

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

To be determined.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount) *twenty nine thousand, nine hundred dollars.*

\$29,900.00

.2 Percentage Basis
(Insert percentage value)

() % of the Owner’s budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other
(Describe the method of compensation)

§ 11.2 For the Architect’s Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Hourly, time and expense basis, to be determined prior to commencement of Supplemental Services

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly, time and expense basis, to be determined prior to commencement of Additional Services

§ 11.4 Compensation for Supplemental and Additional Services of the Architect’s consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10%), or as follows:
(Insert amount of, or basis for computing, Architect’s consultants’ compensation for Supplemental or Additional Services.)

To be determined prior to commencement of consultant’s Supplemental and Additional Services

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	N/a	percent ()
Design Development Phase	N/a	percent ()
Construction Documents Phase	one hundred	percent (100)
Procurement Phase	N/a	percent ()
Construction Phase	N/a	percent ()
Total Basic Compensation	one hundred	percent (100)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Exhibit B 2020 Rice Fergus Miller's Standard Hourly Billing Rates

Employee or Category

Rate (\$0.00)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent (10 %) of the expenses incurred.

§ 11.9 Architect's Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect

(Paragraphs deleted)

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

Legal prevailing rate

Init.

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User Notes:

(811811144)

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

Rice Fergus Miller's liability, whether in tort or contract, for any cause of action shall be limited as follows; (a) for insured liabilities, to the amount of insurance then available to fund any settlement, award or verdict; (b) for uninsured liabilities, to one hundred percent (100%) of the fee earned by Rice Fergus Miller under this Agreement.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect

.2

RFM Electronic Data Release Form

.3 Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

[X]

Exhibit A: Floor plan sketch of work area

[X] Other Exhibits incorporated into this Agreement:

(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Exhibit B: RFM 2020 Standard Billing Rates

.4 Other documents:

(List other documents, if any, forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)

ARCHITECT (Signature)

David A. Fergus, Principal

(Printed name, title, and license number, if required)



ARCHITECTURE INTERIORS PLANNING VIZLAB

Rice Fergus Miller, Inc.
275 Fifth Street, Suite 100
Bremerton, WA 98337
(360) 377-8773

Electronic Data Information File Release Form

Project Name: Snohomish Fire District 7 Station 83 Remodel
Project Number: 2020056.00
Issue Date: July 10, 2020

Rice Fergus Miller, Inc. (RFM) agrees to provide electronic information to Snohomish Fire District 7(recipient) for 2020056.00 (project), the electronic information identified as: Revit Model, AutoCAD and/or PDF files, subject to the following terms and conditions. Possession of the electronic information is evidence of recipient's acceptance of, and agreement with, these restrictions:

1. Due to the potential that electronic information can be modified unintentionally or otherwise, RFM reserves the right to remove all indices of its ownership, name, and/or involvement from electronic information not in its possession.
2. The use of this electronic information is restricted to the original site and project for which it was prepared. The information is proprietary and is to be used only as an aid toward the successful completion of this project by the recipient person and/or company identified below. RFM has provided the electronic information solely for your convenience. This does not eliminate or reduce your responsibility to verify any and all information relevant to your work and responsibility on this project. Recipient shall have 30 days from receipt of the electronic information to verify compatibility, readability and appropriateness for use: RFM shall not be responsible for translation errors and does not agree to maintain the electronic information beyond this time period, nor to translate or reconfigure the electronic information. If errors or discrepancies are discovered, please notify our office in writing immediately. Drawings shall not be interpreted to be true scale documents of the proposed work, nor shall they be utilized for fabrication unless written approval is first obtained by RFM. If the electronic information is being altered as part of an effort to generate as-built or "shop" drawings, RFM accepts no liability and/or responsibility for the accuracy of such as-built or "shop" drawings. Material prepared from the electronic information shall not be used for other projects, or be transferred to any other party or entity for use on this or other projects. Reuse or reproduction of the electronic information, data or documents prepared from, by or with this electronic information for any other purpose or party for which the material was not strictly intended, is prohibited, as RFM retains all copyright and other legal interest in the material. In addition, all drawing information contained in the electronic information including, but not limited to, symbol libraries, blocks, details, etc. may not be reproduced, sold, distributed or utilized in any form on any other project or by anyone else.

Rice Fergus Miller, Inc.
 Electronic Data Information File Release Form
 Page 2

3. Recipient recognizes that information stored on electronic information, including, but not limited to, a computer disk prepared by RFM, may not be 100% compatible with their own computer system due to differences in computer hardware and software, or may be subject to translation errors. In addition, recipient recognizes that designs, plans and data stored on electronic information, including but not limited to a computer disk, may be subject to undetectable alteration and/or uncontrollable deterioration. If, for any reason, a conflict occurs between information contained in the electronic information and stamped, signed documents, the information on signed or stamped documents shall govern.
4. In light of the foregoing, the recipient recognizes and acknowledges that the use of such electronic information will be at their sole risk and without any liability or legal exposure to RFM. No warranties of any nature, whether express or implied, shall attach to the electronic information or the information contained thereon. Furthermore, recipient hereby releases and shall, to the fullest extent permitted by law, defend, indemnify and hold harmless RFM from any and all claims, damages, losses and expenses ("Claims") including attorney's fees arising out, or resulting from the use of such electronic information, including, but not limited to, Claims involving the completeness or accuracy of any data or information contained therein.
5. Notwithstanding RFM's agreement to provide electronic information pursuant to this Agreement, nothing shall be construed to create contractual privity or benefit between recipient and RFM except as is necessary for RFM to enforce these express, limited terms and conditions.
6. Use of any information or data in the accompanying electronic information signifies your acceptance of the above statements without exceptions and/or modifications.
7. Recipient acknowledges and represents that he/she is executing this Agreement after having received full legal advice, and hereby warrants that he/she has the right and authority to execute the Agreement.
8. This Agreement incorporates and supersedes any and all prior understandings, contains the entire agreement between the Parties, and shall be binding upon and inure to the benefit of the representatives, successors and assigns of each.

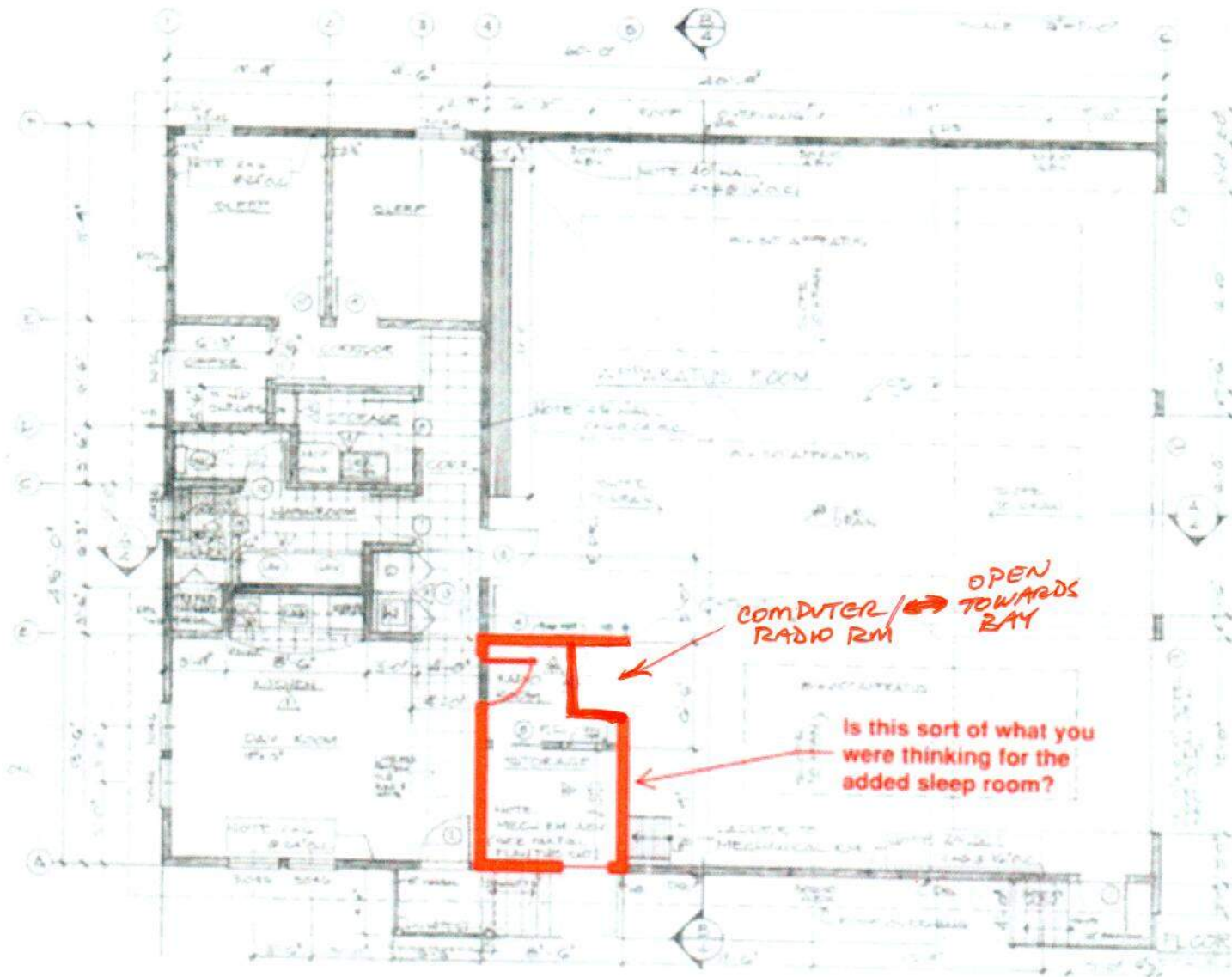
Please sign this form and return a copy to our office.

Date: _____

 Recipient

 Print name in full

 Company



DAVID FERGUS, Architect
Principal

2020 NEWH Top Hospitality Interior Design Firms
2020 PSBJ Top Architecture Firms

RICE FERGUS MILLER
275 Fifth Street, Suite 100, Bremerton WA 98337
rfmarch.com
O 360-377-8773
D 360-362-1425
C 360-271-2330

Rice Fergus Miller design teams are fully engaged working remotely on your projects. We hope you and your family remain safe.

[Click Here for Confidentiality Notice & Full Copyright Disclosure](#)

EXHIBIT B

RICEfergusMILLER

ARCHITECTURE INTERIORS PLANNING VIZLAB

275 Fifth Street, Suite 100
 Bremerton, WA 98337
 Phone: (360) 377-8773
 rfmarsh.com

2020 Hourly Billing Rates

Date of Proposal: July 10, 2020
 Project: Snohomish Fire District 7 Station 83 Remodel
 Project No.: 2020056.00

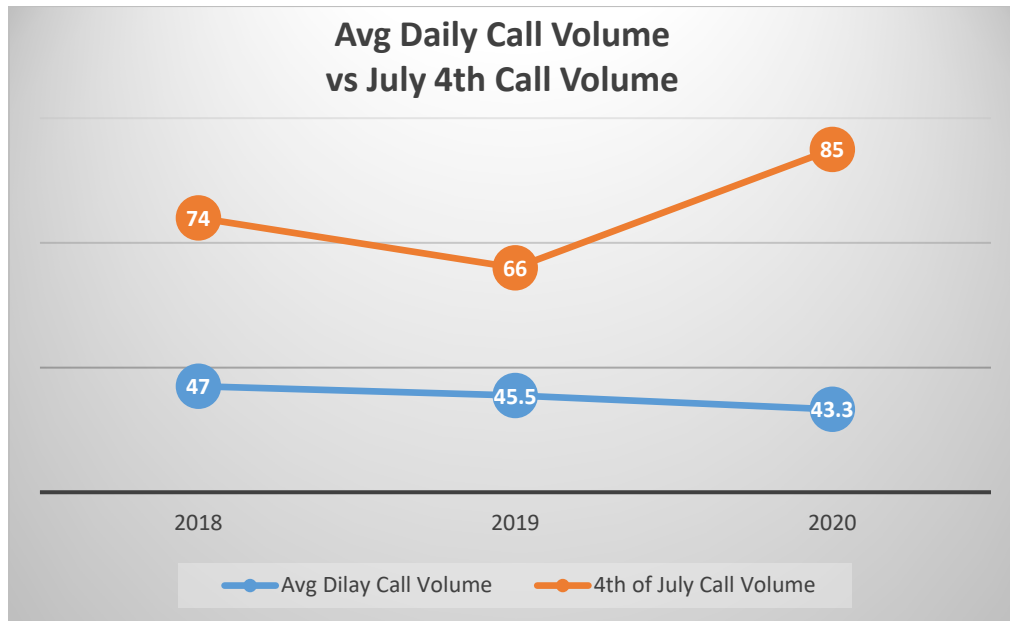
The hourly billing rates shall be annually adjusted in accordance with normal salary review practices of Rice Fergus Miller.

Principal in Charge:	\$ 275.00
Senior Planner:	\$ 175.00 - \$ 275.00
Project Manager:	\$ 130.00 - \$ 190.00
Project Architect:	\$ 120.00 - \$ 190.00
Staff Architect:	\$ 125.00 - \$ 160.00
Project Designer:	\$ 115.00 - \$ 190.00
Staff Designer:	\$ 115.00 - \$ 155.00
Interior Designer:	\$ 90.00 - \$ 160.00
Technical Designer:	\$ 95.00 - \$ 155.00
Production Support:	\$ 85.00 - \$ 155.00
Graphics Visualization:	\$ 115.00 - \$ 125.00
Project Coordinator:	\$ 80.00 - \$ 120.00
Administrative Support Staff:	\$ 80.00 - \$ 120.00

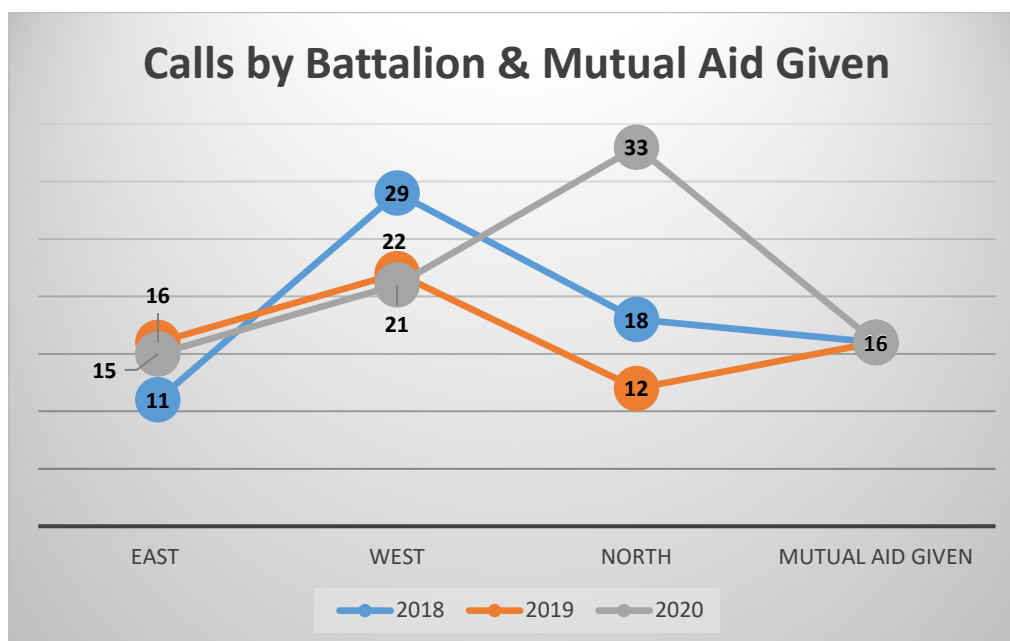
Snohomish County Fire District #7

July 4, 2020 Synopsis

Average Daily Call Volume vs. July 4th



July 4th Call Volume by Battalion (Includes Mutual Aid given)



July 4th Incidents of Significance

2020

- **West Battalion:** M76 responded to a patient with a significant hand injury from a mortar exploding in the patient's hand. The patient lost several digits. M76 transported the patient to Harborview.
- **North Battalion:** M82, M81, MSO 72 responded to a patient with significant facial injuries from mortar exploding in the patients face. The patient was unconscious upon EMS arrival with serious bleeding to the face. The patient was treated and transported to Providence.
- **East Battalion:** M31 responded to a patient with significant injuries to both hands from a firework exploding while holding the firework. The patient treated and transported to Providence.

2019

- **West Battalion:** 0 Significant fireworks calls
- **North Battalion:** M81 transported a patient from Granite Falls for 6 % 2nd degree burns to the abdomen from a firework hitting the patient in the abdomen and exploding
- **East Battalion:** M31 responded to a patient with burns from firework hitting the patient. Parents transported the patient by private vehicle (Patient sent to Harborview for the burns the next day).

2018

- **West Battalion:** 0 Significant fireworks calls
- **North Battalion:** A82 transported a patient BLS for Burns from the face and thighs from firework going off while patient was bent over lighting firework. The patient was treated and transported to Providence.
- **East Battalion:** 0 Significant fireworks calls

OLD BUSINESS - ACTION

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
(425) 334-3034
www.LSfire.org



Snohomish County Fire District 7
163 Village Court
Monroe, WA 98272
(360) 794-7666
www.Snofire7.org

July 24, 2020

The Honorable Mayor Cassie Franklin
2930 Wetmore Avenue, Suite 10-A
Everett, WA 98201

Dear Mayor Franklin,

The Board of Fire Commissioners and staff of Snohomish County Fire District 7 would like to thank you for your letter dated June 22, 2020 regarding a potential partnership with Everett in the form of a Regional Fire Authority. We at District 7 believe that strong regional partnerships are integral to effectively serving our community. We have also experienced success merging fire districts to improve service. As you noted in your letter, through merging, we have seen improvements in fire protection, EMS, Community Risk Reduction, and training. We have also seen efficiencies in purchasing, administrative services and overall operations.

A key Goal in the District 7 Strategic Plan is to *develop and expand on existing partnerships to build trust and explore collaborative opportunities*. With this in mind, District 7 would look forward to working with you and your team to evaluate the potential benefits of regional partnership with your great city.

Commissioner Jim Steinruck has been appointed by the District 7 Board to serve as the Board's representative for this endeavor. Commissioner Steinruck has extensive experience partnering with service organizations and others in greater Snohomish County.

We look forward to future communication from you regarding the "next steps" in an exploration process.

Sincerely,

Commission Chair Roy Waugh

Commissioner Jim Steinruck

Snohomish County Fire District #7

NEW BUSINESS - DISCUSSION

NEW BUSINESS - ACTION

COMMITTEE REPORTS

OTHER MEETINGS ATTENDED

EXECUTIVE SESSION