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# **COMMISSIONER BOARD MEETING**

**May 28, 2020**

**5:30 PM**

**Fire District 7 Station 31 Training Room**

**VIA BLUEJEANS**

**SNOHOMISH COUNTY FIRE DISTRICT #7  
WASHINGTON**

# AGENDA

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



Snohomish County Fire District 7  
163 Village Court  
Monroe, WA 98272  
(360) 794-7666  
www.Snofire7.org

## **BOARD OF FIRE COMMISSIONERS MEETING AGENDA SNOHOMISH COUNTY FIRE DISTRICT 7**

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272

May 28, 2020

1730 hours

### **CALL TO ORDER**

### **UNION COMMENT**

IAFF  
Teamsters

### **CHIEFS REPORT**

To Be Presented

### **CONSENT AGENDA**

#### **Approve Vouchers**

Benefit Voucher: #20-01327 - #20-01334 (\$566,085.30)  
AP Vouchers: #20-01335 - #20-01411 (\$121,526.88)

#### **Approve Payroll**

May 31, 2020: \$1,014,671.26

#### **Approval of Minutes**

Approve Regular Board Meeting Minutes – May 14, 2020

### **Correspondence**

### **OLD BUSINESS**

#### **Discussion**

COVID-19 Update  
Fire District Name  
Detailed Voucher Report  
Organization Health Assessment: Dr Sikora  
City of Mill Creek Fire and Emergency EMS Agreement  
Executive Contracts  
Shop Contract

#### **Action**

Resolution 2020-18 Surplus of Apparatus/Equipment

### **NEW BUSINESS**

#### **Discussion**

Cathcart Facility Contract - Training  
Contract for ESO Tablets

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
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Snohomish County Fire District 7  
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All American Leadership

## **Action**

### **COMMISSIONER COMMITTEE REPORTS**

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):  
Finance Committee (Elmore / Snyder / Waugh / Woolery):  
Policy Committee (Elmore / Edwards / Schaub / Woolery):  
Labor/Management (Waugh / Fay):  
Contract Bargaining (Waugh / Fay): TBD  
Shop Committee (Edwards / Gagnon / Snyder / Woolery):  
Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck):  
Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):  
Government Liaisons:  
    Lake Stevens (Gagnon / Steinruck):  
    Monroe (Edwards / Snyder / Woolery):  
    Mill Creek (Elmore / Fay / Waugh):  
    Legislative (Elmore / Schaub)

### **OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh)  
Regional Coordination  
Leadership Meeting (Fay / Schaub): June 3, 2020. Station 71 0900 – 1200.  
Sno-Isle Commissioner Meeting

### **GOOD OF THE ORDER**

### **ATTENDANCE CHECK**

Regular Commissioner Meeting, Thursday June 11, 2020 at 1730 - Station 31 Training Room/BlueJeans

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

# **FIRE CHIEF REPORT**

# **CONSENT AGENDA**

# Snohomish County Fire District #7 Claims Voucher Summary

05/18/2020

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:


Voucher	Payee/Claimant	1099 Default	Amount
20-01327	DEPARTMENT OF RETIREMENT SYSTEMS		19,691.53
20-01328	FIRE 7 FOUNDATION		297.50
20-01329	HRA VEBA TRUST		63,133.72
20-01330	LEOFF TRUST		381,183.35
20-01331	TD AMERITRADE INSTITUTIONAL		388.50
20-01332	TD AMERITRADE TRUST CO		20,103.29
20-01333	TRUSTEED PLANS SERVICE CORP		32,312.51
20-01334	VOYA INSTITUTIONAL TRUST CO		48,974.90

	<b>Page Total</b>	566,085.30
	<b>Cumulative Total</b>	566,085.30



Snohomish County Fire District 7, WA

8  
**Docket of Claims Register**

APPKT00428 - 5-28-20 Board Meeting - SY

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
2004	ADVANCED FIRE PROTECTION IN WD8882	20-01335 Air Compressor Repair - ST 76	Invoice	05/11/2020	Air Compressor Repair - ST 76	001-504-522-20-48-02	1,092.96 1,092.96
0028	ALL BATTERY SALES AND SERVI 300-10071860	20-01336 Parts	Invoice	05/05/2020	Parts	500-511-522-60-34-01	3,803.26 29.17
	300-10071975	Parts	Invoice	05/07/2020	Parts	500-511-522-60-34-01	2,840.51
	800-10062077	Parts	Invoice	05/07/2020	Parts	500-511-522-60-34-01	482.45
	800-10062080	Parts	Invoice	05/07/2020	Parts	500-511-522-60-34-01	321.88
	999663801	Parts	Invoice	05/05/2020	Parts	500-511-522-60-34-01	129.25
0036	ANDGAR CORPORATION 045458-1	20-01337 Condenser Fan Repair - ST 72	Invoice	05/14/2020	Condenser Fan Repair - ST 72	001-507-522-50-48-00	672.13 672.13
0040	ARAMARK UNIFORM SERVICES 1991741891	20-01338 Laundry Service	Invoice	05/07/2020	Laundry Service	500-511-522-60-41-04	77.13 77.13
0065	BOUND TREE MEDICAL, LLC 63371189	20-01339 Medical Supplies	Invoice	01/22/2020	Medical Supplies	001-509-522-30-31-02	11,063.80 1,094.42
	63371210	Medical Supplies	Invoice	01/22/2020	Medication	001-509-522-30-31-01	117.17
	70293646	Medical Supplies	Credit Memo	05/06/2020	Medical Supplies	001-509-522-30-31-02	77.93
	83591417	Medical Supplies	Invoice	05/15/2020	Medical Supplies	001-509-522-30-31-02	-35.29
					USB Cable	001-509-522-20-35-00	297.90
	83594130	Medical Supplies	Invoice	04/17/2020	Medical Supplies	001-509-522-30-31-02	428.98
					Medication	001-509-522-30-31-01	648.05
	83594132	Medical Supplies	Invoice	04/17/2020	Medical Supplies	001-509-522-30-31-02	8.12
	83594133	Medical Supplies	Invoice	04/17/2020	Medical Supplies	001-509-522-30-31-02	33.95
	83598053	Medical Supplies	Invoice	04/21/2020	Medical Supplies	001-509-522-30-31-02	242.25
	83599576	Medical Supplies	Invoice	04/22/2020	Medical Supplies	001-509-522-30-31-02	371.65
	83601287	Medical Supplies	Invoice	04/23/2020	Medical Supplies	001-509-522-30-31-02	161.43
	83604659	Medical Supplies	Invoice	04/27/2020	Medical Supplies	001-509-522-30-31-02	4,706.18
					Medications	001-509-522-30-31-01	44.38
	83606496	Medical Supplies	Invoice	04/28/2020	Fanny Packs	001-509-522-20-35-00	169.87
	83606497	Medical Supplies	Invoice	04/28/2020	Medical Supplies	001-509-522-30-31-02	691.60
	83614604	Medical Supplies	Invoice	05/05/2020	Medical Supplies	001-509-522-30-31-02	426.28
	83616288	Medical Supplies	Invoice	05/06/2020	Medical Supplies	001-509-522-30-31-02	21.91
	83616289	Medication	Invoice	05/06/2020	Medication	001-509-522-30-31-01	447.13
	83624711	Medical Supplies	Invoice	05/13/2020	Medical Supplies	001-509-522-30-31-02	968.32
							141.57



## Docket of Claims Register

APPKT00428 - 5-28-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0068	BRAD TALLEY 6/2020	20-01340 Technical Services Contract	Invoice	06/01/2020	Technical Services Contract	001-509-522-20-41-02	3,000.00 3,000.00
1922	BROWNS PLUMBING & PUMP 55241	20-01341 Inspected and Repaired Sewer System	Invoice	05/11/2020	Inspected and Repaired Sewer System	001-507-522-50-48-00	1,327.17 1,327.17
1913	CANON FINANCIAL SERVICES INC 21440878 21440880 21440881 21444369 21444370 21444371	20-01342 Printer Lease - Admin POD Printer Lease - Sonya Copy Machine - ST 83 Printer Lease - ST 82 Laana Printer Lease - ST 82 Printer Lease - ST 81	Invoice Invoice Invoice Invoice Invoice Invoice	05/13/2020 05/13/2020 05/13/2020 05/13/2020 05/13/2020 05/13/2020	Printer Lease - Admin POD Printer Lease - Sonya Copy Machine - ST 83 Printer Lease - ST 82 Laana Printer Lease - ST 82 Printer Lease - ST 81	001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00	555.65 190.59 36.77 36.65 218.48 36.58 36.58
0096	CENTRAL WELDING SUPPLY SP 794106	20-01343 Oxygen	Invoice	05/13/2020	Oxygen	001-509-522-20-45-00	119.74 119.74
0099	CHAMPION BOLT & SUPPLY 709626	20-01344 Shop Supply	Invoice	05/07/2020	Shop Supply	500-511-522-60-31-05	233.03 233.03
0103	CHMELIK, SITKIN & DAVIS PS 99005	20-01345 Attorney Fees	Invoice	04/30/2020	Attorney Fees Attorney Fees	001-512-522-10-41-00 001-512-522-10-41-03	2,670.50 2,368.00 302.50
0110	CITY OF MONROE ST31IRRAPR20	20-01346 Water - Irrigation -	Invoice	05/05/2020	Water - Irrigation	001-507-522-50-47-02 500-511-522-50-47-01	33.13 28.26 4.87
0110	CITY OF MONROE ADMINAPR20	20-01347 Water - Admin Building -	Invoice	05/05/2020	Water - Admin Building	001-507-522-50-47-02 300-507-522-50-47-00	338.57 84.64 253.93
0110	CITY OF MONROE ST32APR20	20-01348 Water - ST 32 -	Invoice	05/05/2020	Water - ST 32	001-507-522-50-47-02	158.44 158.44
0110	CITY OF MONROE ST31APR20	20-01349 Water - ST 31	Invoice	05/05/2020	Water - ST 31 -	001-507-522-50-47-02 500-511-522-50-47-01	663.53 566.06 97.47
1776	CITY OF SEATTLE APR20	20-01350 Power - Paramedic Apartment	Invoice	05/05/2020	Power - Paramedic Apartment	001-506-522-45-49-37	41.08 41.08
0126	COMCAST ST71MAYJUN20	20-01351 Phone Service - ST 71	Invoice	05/07/2020	Phone Service - ST 71	001-507-522-50-42-00	80.13 80.13
0126	COMCAST ADMINMAYJUN20	20-01352 Internet Services - Admin -	Invoice	05/07/2020	Internet Services - Admin	001-507-522-50-42-00	365.22 365.22
0138	CRESSY DOOR COMPANY, INC 149038	20-01353 Repair shop door - ST 31	Invoice	05/11/2020	Repair shop door - ST 31	001-507-522-50-48-00	311.61 311.61

## Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1584	CROWN FIRE PROTECTION 18634	20-01354 Replaced air compressor control switch	Invoice	05/14/2020	Replaced air compressor control switch	001-507-522-50-48-00	873.19 649.50
	18635	Repair Kitchen Range Gas Piping - ST 3	Invoice	05/14/2020	Repair Kitchen Range Gas Piping - ST 3	001-507-522-50-48-00	223.69
2008	DELL FINANCIAL SERVICES LLC 80415410	20-01355 LSF Dell Computer Rental Contract	Invoice	05/09/2020	LSF Dell Computer Rental Contract	303-502-522-10-35-00	6,967.99 6,967.99
0170	EASTSIDE A/V LLC 516	20-01356 Licenses for phone system	Invoice	05/15/2020	Licenses for phone system	001-512-522-10-49-04	1,965.60 1,965.60
1875	ELECTRONIC BUSINESS MACHINE AR165431	20-01357 Copy Machine Usage	Invoice	05/14/2020	Copy Machine Usage	001-502-522-10-31-00	198.61 198.61
0188	ENOW, INC. E10854-2	20-01358 GALsync Renewal Support	Invoice	04/02/2020	GALsync Renewal Support	001-512-522-10-49-04	825.00 825.00
1642	EVERGREEN POWER SYSTEMS, INC. 28691	20-01359 Install new HDMI Cabling - ST 71	Invoice	01/31/2020	Install new HDMI Cabling - ST 71	001-507-522-50-48-00	2,537.92 1,313.76
	29184	Repair Roof Leak at Conduits - ST 31	Invoice	05/11/2020	Repair Roof Leak at Conduits - ST 31	001-507-522-50-48-00	1,224.16
2003	EVERGREEN SANITATION 1168978	20-01360 Septic System Repair - ST 71	Invoice	04/30/2020	Septic System Repair - ST 71	001-507-522-50-48-00	12,111.26 2,378.07
	1169642	Septic System Repair - ST 71	Invoice	04/28/2020	Septic System Repair - ST 71	001-507-522-50-48-00	1,209.52
	1169648	Pump Septic Tank - ST 74	Invoice	05/05/2020	Pump Septic Tank - ST 74	001-507-522-50-48-00	879.64
	1169650	Septic Tank Repairs - ST 71	Invoice	05/05/2020	Septic Tank Repairs - ST 71	001-507-522-50-48-00	1,099.56
	1169678	Septic Tank Repairs - ST 71	Invoice	05/07/2020	Septic Tank Repairs - ST 71	001-507-522-50-48-00	1,099.56
	1169752	Septic System Repairs - ST 71	Invoice	04/30/2020	Septic System Repairs - ST 71	001-507-522-50-48-00	2,301.53
	1169794	Septic Tank Repairs - ST 71	Invoice	05/04/2020	Septic Tank Repairs - ST 71	001-507-522-50-48-00	1,649.34
	1169795	Pump Septic Tank - ST 73	Invoice	05/04/2020	Pump Septic Tank - ST 73	001-507-522-50-48-00	742.20
	1169796	Pump Septic Tank - ST 72	Invoice	05/04/2020	Pump Septic Tank - ST 72	001-507-522-50-48-00	751.84
0238	GRAINGER 9520788945	20-01361 Station Supplies	Invoice	05/01/2020	Station Supplies	001-507-522-50-31-00	1,286.18 528.09
	9521164872	Station Supplies	Invoice	05/01/2020	Station Supplies	001-507-522-50-31-00	110.95
	9522534479	Air Filters - ST 82	Invoice	05/04/2020	Air Filter - ST 82	001-507-522-50-35-00	438.73
	9522883215	Tire Gauge & Lubricant	Invoice	05/05/2020	Tire Gauge & Lubricant	001-504-522-20-35-00	35.93
	9526985172	Recycling Kit (3)	Invoice	05/08/2020	Recycling Kit (3)	001-507-522-50-35-00	172.48
1979	GROUNDWORKS 2004-2	20-01362 Land and Ground Maintenance - ST 83	Invoice	04/30/2020	Land and Ground Maintenance - ST 83	001-507-522-50-41-00	2,165.56 709.32
	2004-9651	Land & Ground Maintenance - ST 81	Invoice	04/30/2020	Land & Ground Maintenance - ST 81	001-507-522-50-41-00	621.30
	2004-9652	Land and Ground Maintenance - ST 82	Invoice	04/30/2020	Land and Ground Maintenance - ST 82	001-507-522-50-41-00	834.94
1660	HARBORVIEW INVESTMENT LTD 6/2020	20-01363 Paramedic School Rent - June 2020	Invoice	06/01/2020	Paramedic School Rent - June 2020	001-506-522-45-49-37	2,745.00 2,745.00
0252	HEALTHFORCE OCCUPATIONAL HEALTH 16945	20-01364 Annual Physicals	Invoice	04/30/2020	Annual Physicals	001-510-522-20-41-06	11,340.00 11,340.00

## Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0218	HONEY BUCKET 0551531761	20-01365 Part Time Academy Honey Bucket	Invoice	05/01/2020	Part Time Academy Honey Bucket	001-506-522-45-49-20	383.00 383.00
1878	IMS ALLIANCE 20-2033	20-01366 Passport Tag	Invoice	05/12/2020	Passport Tag	001-504-522-20-31-06	76.18 76.18
0277	ISOUTSOURCE CW239568 CW239569	20-01367 IT Services IT Services	Invoice Invoice	05/15/2020 05/15/2020	IT Services IT Services	001-512-522-10-41-04 001-512-522-10-41-04	8,360.70 5,405.09 2,955.61
0313	KENT D. BRUCE 6553	20-01368 Outfitting New Tahoes	Invoice	05/13/2020	Outfitting New Tahoes	301-504-594-22-64-02	3,085.25 3,085.25
0349	LN CURTIS & SONS INV387254	20-01369 Hydrant Wrench	Invoice	05/07/2020	Hydrant Wrench	001-504-522-20-35-00	247.21 247.21
0387	MUNICIPAL EMERGENCY SERVIC IN1455838	20-01370 Bunker Gear Boots	Invoice	05/06/2020	Bunker Gear Boots	303-504-522-20-35-04	178.39 178.39
1673	NORTH SOUND PRODUCTIONS SC-FIRE-2019-10 SNCO-FD7-2020-08 SNOCO-FD7-2020-09	20-01371 Communication Videos Communication Video Communication Video	Invoice Invoice Invoice	05/18/2020 05/10/2020 05/10/2020	Communication Videos Communication Video Communication Video	001-502-522-10-41-01 001-502-522-10-41-01 001-502-522-10-41-01	3,407.70 1,071.41 1,940.35 395.94
0451	PACIFIC POWER BATTERIES 17120283	20-01372 Parts	Invoice	04/24/2020	Parts	500-511-522-60-34-01	256.18 256.18
1916	PRAXAIR DISTRIBUTION INC 96201042	20-01373 Shop Supply	Invoice	04/22/2020	Shop Supply	500-511-522-60-31-05	32.60 32.60
0477	PRO COMM SVC282976	20-01374 Troubleshoot - Discover panel has gon	Invoice	05/11/2020	Troubleshoot - Discover panel has gon	001-507-522-50-48-00	184.28 184.28
0308	PROPERTY MAINTENANCE COM, M-953VW 053120 1	20-01375 Property Management - Admin Buildin	Invoice	05/01/2020	Property Management - Admin Buildir	001-507-522-50-41-00 300-507-522-50-41-00	819.75 204.94 614.81
0483	PUGET SOUND ENERGY ST73APRMAY20	20-01376 Natural Gas - ST 73 -	Invoice	05/13/2020	Natural Gas - ST 73	001-507-522-50-47-03	141.49 141.49
0483	PUGET SOUND ENERGY ST82STORAPRMAY20	20-01377 Natural Gas - ST 82 Storage	Invoice	05/06/2020	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87 35.87
0483	PUGET SOUND ENERGY ST82APRMAY20	20-01378 Natural Gas - ST 82	Invoice	05/06/2020	Natural Gas - ST 82	001-507-522-50-47-03	282.99 282.99
0483	PUGET SOUND ENERGY ADMINAPRMAY20	20-01379 Natural Gas - Admin -	Invoice	05/07/2020	Natural Gas - Admin	001-507-522-50-47-03 300-507-522-50-47-00	218.77 54.69 164.08
0483	PUGET SOUND ENERGY ST71APRMAY20	20-01380 Natural Gas	Invoice	05/14/2020	Natural Gas	001-507-522-50-47-03	126.40 126.40

## Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0483	PUGET SOUND ENERGY ST81APRMAY20	20-01381 Natural Gas - ST 81	Invoice	05/06/2020	Natural Gas - ST 81	001-507-522-50-47-03	168.87 168.87
0483	PUGET SOUND ENERGY ST33APRMAY20	20-01382 Natural Gas - ST 33 -	Invoice	05/12/2020	Natural Gas - ST 33	001-507-522-50-47-03	186.38 186.38
0483	PUGET SOUND ENERGY ST31APRMAY20	20-01383 Natural Gas - ST 31 -	Invoice	05/07/2020	Natural Gas - ST 31	001-507-522-50-47-03 500-511-522-50-47-01	36.11 30.81 5.30
0483	PUGET SOUND ENERGY ST74APRMAY20	20-01384 Natural Gas - ST 74 -	Invoice	05/13/2020	Natural Gas - ST 74	001-507-522-50-47-03	108.20 108.20
1532	PUGET SOUND HARDWARE, INC 7437	20-01385 Reader Board Repair - ST 33	Invoice	05/09/2020	Reader Board Repair - ST 33	001-507-522-50-48-00	194.02 194.02
0501	RICOH USA, INC. 103660944	20-01386 Copy Machine - ST 71	Invoice	05/11/2020	Copy Machine - ST 71 - Lease Copy Machine - ST 71 - Usage	001-512-522-10-45-00 001-502-522-10-31-00	506.70 295.98 210.72
0501	RICOH USA, INC. 103617206	20-01387 Copy Machine - ST 31	Invoice	05/04/2020	Copy Machine - ST 31 - Lease Copy Machine - ST 31 - Usage	001-512-522-10-45-00 001-502-522-10-31-00	396.30 362.57 33.73
1921	SEA-WESTERN INV6214	20-01388 Bunker Gear Hoods	Invoice	05/15/2020	Bunker Gear Hoods	303-504-522-20-35-04	754.17 754.17
1996	SHORELINE FIRE DEPARTMENT 20-042	20-01389 Truck Academy - C. Mattern, Lawless, Howard, Hanna	Invoice	05/14/2020	Truck Academy - C. Mattern, Lawless, Howard, Hanna	001-504-522-45-49-13	3,600.00 3,600.00
0546	SISKUN POWER EQUIPMENT 424011	20-01390 Chaps	Invoice	04/08/2020	Chaps	001-504-522-20-35-00	318.38 318.38
1536	SNOHOMISH COUNTY FIRE DISTRICT 6247	20-01391 DRS Late Fees	Invoice	05/15/2020	DRS Late Fees	001-504-522-20-20-06	6,198.58 6,198.58
0565	SNOHOMISH COUNTY PUD 128474602	20-01392 Power - ST 77 -	Invoice	05/13/2020	Power - ST 77	001-507-522-50-47-01	379.16 379.16
0565	SNOHOMISH COUNTY PUD 138296444	20-01393 Power - ST 76 -	Invoice	05/07/2020	Power - ST 76	001-507-522-50-47-01	265.30 265.30
0565	SNOHOMISH COUNTY PUD 111945417	20-01394 Power - ST 81	Invoice	05/13/2020	Power - ST 81	001-507-522-50-47-01	507.83 507.83
0565	SNOHOMISH COUNTY PUD 128474683	20-01395 Power - ST 82 Storage	Invoice	05/13/2020	Power - ST 82 Storage	001-507-522-50-47-01	16.29 16.29
0565	SNOHOMISH COUNTY PUD 121873827	20-01396 Power - ST 72 -	Invoice	05/13/2020	Power - ST 72	001-507-522-50-47-01	379.56 379.56
2007	STRATEGIC FINANCIAL PLANNING April 2020	20-01397 Logistic Finanical Planning	Invoice	05/02/2020	Logistic Finanical Planning	001-507-522-50-41-00	1,170.00 1,170.00

## Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0587	SYSTEMS DESIGN WEST LLC 20200911	20-01398 Transport Billing	Invoice	05/12/2020	Transport Billing	001-509-522-20-41-05	12,426.21 12,426.21
1645	TELEFLEX, LLC 9502548870	20-01399 Medical Supplies	Invoice	05/01/2020	Medical Supplies	001-509-522-30-31-02	1,230.50 1,230.50
1589	U S FIRE EQUIPMENT, LLC 52337	20-01400 Fire Helmets	Invoice	05/15/2020	Fire Helmets	303-504-522-20-35-04	1,584.14 1,584.14
0622	UNITED PARCEL SERVICE 000042W7X8200	20-01401 Freight Charges	Invoice	05/16/2020	Freight Charges	500-511-522-60-42-00	22.72 22.72
0633	VERIZON WIRELESS 9853497127	20-01402 Chief Huff MIFI	Invoice	04/28/2020	Chief Huff MIFI	001-504-522-20-42-00	61.87 61.87
0633	VERIZON WIRELESS 9854012605	20-01403 MIFI	Invoice	05/06/2020	MIFI	001-509-522-20-41-04	800.42 800.42
2002	WARD DIESEL FILTER SYSTEMS 4984	20-01404 Parts	Invoice	04/16/2020	Parts	500-511-522-60-34-01	221.31 221.31
2001	WATEROUS COMPANY P2P3964 001	20-01405 Parts	Invoice	04/13/2020	Parts	500-511-522-60-34-01	209.19 209.19
0651	WAVE BUSINESS 032004901-0008009	20-01406 Internet Services - ST 74	Invoice	03/01/2020	Internet Services - ST 74	001-507-522-50-42-00	145.62 145.62
0651	WAVE BUSINESS 032004901-0008119	20-01407 Internet Services - ST 74	Invoice	05/01/2020	Internet Services - ST 74	001-507-522-50-42-00	145.62 145.62
0651	WAVE BUSINESS 103131101-0008119	20-01408 Fiber Optic Connection - ST 33	Invoice	05/01/2020	Fiber Optic Connection - ST 33	001-507-522-50-42-00	640.68 640.68
0651	WAVE BUSINESS ST74JUL19	20-01409 Internet Services - ST 74	Invoice	07/01/2019	Internet Services - ST 74	001-507-522-50-42-00	144.54 144.54
1887	WAXIE'S ENTERPRISES, INC 79170180	20-01410 Station Supplies	Invoice	05/15/2020	Station Supplies	001-507-522-50-31-00	439.56 228.10
	79170185	Station Supplies	Invoice	05/15/2020	Station Supplies	001-507-522-50-31-00	211.46
0666	WHITESIDE INC 75403	20-01411 Cars for Extrication Training	Invoice	05/01/2020	Cars for Extrication Training	001-506-522-45-31-03	808.50 808.50
<b>Total Claims: 77</b>						<b>Total Payment Amount:</b>	<b>121,526.88</b>

## Snohomish County Fire District #7

05/26/2020

### Claims Voucher Summary

Page 1 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-01335	ADVANCED FIRE PROTECTION INC		1,092.96
20-01336	ALL BATTERY SALES AND SERVICE		3,803.26
20-01337	ANDGAR CORPORATION		672.13
20-01338	ARAMARK UNIFORM SERVICES		77.13
20-01339	BOUND TREE MEDICAL, LLC		11,063.80
20-01340	BRAD TALLEY		3,000.00
20-01341	BROWNS PLUMBING & PUMP		1,327.17
20-01342	CANON FINANCIAL SERVICES INC		555.65
20-01343	CENTRAL WELDING SUPPLY		119.74
20-01344	CHAMPION BOLT & SUPPLY		233.03
20-01345	CHMELIK, SITKIN & DAVIS PS		2,670.50
20-01346	CITY OF MONROE		33.13
20-01347	CITY OF MONROE		338.57
20-01348	CITY OF MONROE		158.44
20-01349	CITY OF MONROE		663.53
20-01350	CITY OF SEATTLE		41.08
20-01351	COMCAST		80.13
20-01352	COMCAST		365.22
20-01353	CRESSY DOOR COMPANY, INC		311.61
20-01354	CROWN FIRE PROTECTION		873.19
20-01355	DELL FINANCIAL SERVICES LLC		6,967.99
20-01356	EASTSIDE A/V LLC		1,965.60
20-01357	ELECTRONIC BUSINESS MACHINES		198.61
20-01358	ENOW, INC.		825.00
20-01359	EVERGREEN POWER SYSTEMS, INC		2,537.92
20-01360	EVERGREEN SANITATION		12,111.26
20-01361	GRAINGER		1,286.18
20-01362	GROUNDWORKS		2,165.56
20-01363	HARBORVIEW INVESTMENT LTD		2,745.00
20-01364	HEALTHFORCE OCCUPATIONAL MEDICINE		11,340.00
20-01365	HONEY BUCKET		383.00

**Page Total** 70,006.39

**Cumulative Total** 70,006.39

## Snohomish County Fire District #7

### Claims Voucher Summary

05/26/2020

Page 2 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-01366	IMS ALLIANCE		76.18
20-01367	ISOUTSOURCE		8,360.70
20-01368	KENT D. BRUCE		3,085.25
20-01369	LN CURTIS & SONS		247.21
20-01370	MUNICIPAL EMERGENCY SERVICES, INC.		178.39
20-01371	NORTH SOUND PRODUCTIONS		3,407.70
20-01372	PACIFIC POWER BATTERIES		256.18
20-01373	PRAXAIR DISTRIBUTION INC		32.60
20-01374	PRO COMM		184.28
20-01375	PROPERTY MAINTENANCE COM/RES		819.75
20-01376	PUGET SOUND ENERGY		141.49
20-01377	PUGET SOUND ENERGY		35.87
20-01378	PUGET SOUND ENERGY		282.99
20-01379	PUGET SOUND ENERGY		218.77
20-01380	PUGET SOUND ENERGY		126.40
20-01381	PUGET SOUND ENERGY		168.87
20-01382	PUGET SOUND ENERGY		186.38
20-01383	PUGET SOUND ENERGY		36.11
20-01384	PUGET SOUND ENERGY		108.20
20-01385	PUGET SOUND HARDWARE, INC		194.02
20-01386	RICOH USA, INC.		506.70
20-01387	RICOH USA, INC.		396.30
20-01388	SEA-WESTERN		754.17
20-01389	SHORELINE FIRE DEPARTMENT		3,600.00
20-01390	SISKUN POWER EQUIPMENT		318.38
20-01391	SNOHOMISH COUNTY FIRE DISTRICT 7		6,198.58
20-01392	SNOHOMISH COUNTY PUD		379.16
20-01393	SNOHOMISH COUNTY PUD		265.30
20-01394	SNOHOMISH COUNTY PUD		507.83
20-01395	SNOHOMISH COUNTY PUD		16.29
20-01396	SNOHOMISH COUNTY PUD		379.56

Page Total

31,469.61

Cumulative Total

101,476.00

## Snohomish County Fire District #7 Claims Voucher Summary

05/26/2020

Page 3 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
20-01397	STRATEGIC FINANCIAL PLANNING		1,170.00
20-01398	SYSTEMS DESIGN WEST LLC		12,426.21
20-01399	TELEFLEX, LLC		1,230.50
20-01400	U S FIRE EQUIPMENT, LLC		1,584.14
20-01401	UNITED PARCEL SERVICE		22.72
20-01402	VERIZON WIRELESS		61.87
20-01403	VERIZON WIRELESS		800.42
20-01404	WARD DIESEL FILTER SYSTEMS		221.31
20-01405	WATEROUS COMPANY		209.19
20-01406	WAVE BUSINESS		145.62
20-01407	WAVE BUSINESS		145.62
20-01408	WAVE BUSINESS		640.68
20-01409	WAVE BUSINESS		144.54
20-01410	WAXIE'S ENTERPRISES, INC		439.56
20-01411	WHITESIDE INC		808.50

<b>Page Total</b>	20,050.88
<b>Cumulative Total</b>	121,526.88





Snohomish County  
**FIRE DISTRICT 7**

*Earning Trust Through Action*

## Payroll Summary

## 05/29/2020

Check Date	05/29/2020
Period Begin	05/16/2020
Period End	05/31/2020

Direct Deposits	\$789,553.80
Paper Checks	\$15,903.01
Taxes	\$209,214.45
<b>Total</b>	<b>\$1,014,671.26</b>



**Payroll Summary and Authorization Form  
for the  
May 31, 2020 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due and unpaid, and that the salary warrants and related benefit warrants shall be issued.

*Denise Mattern*

**District Administrative Coordinator**

**District Name:** SNOHOMISH COUNTY FIRE DISTRICT 7

**Prepared by:** *Jessica R. Oker*  
Payroll Specialist

**Allowed in the sum of: \$1,014,671.26**

**Approved by Commissioners:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



Snohomish County Fire District 7  
163 Village Court  
Monroe, WA 98272  
(360) 794-7666  
www.Snofire7.org

**SNOHOMISH COUNTY FIRE DISTRICT 7**  
Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272

May 14, 2020

1730 hours

**CALL TO ORDER**

Chairman Waugh called the meeting to order via BlueJeans at 1730 hours. All Commissioners attended via Video Conference or in person.

**UNION COMMENT**

IAFF: Union President McConnell briefed the district on department morale that he noted was good. All members of IAFF are healthy and noted appreciation of support from the board of Commissioners and the District.  
Teamsters: None

**CHIEFS REPORT**

As Presented

**CONSENT AGENDA**

**Approve Vouchers**

Benefit Voucher: #20-01136 (\$962.50)  
Benefit Vouchers: #20-01137 – 20-01138 (\$21,024.12)  
Benefit Vouchers: #20-01139 – 20-01153 (\$533,576.45)  
AP Vouchers: #20-01155 – #20-01325 (\$668,756.01)

**Approve Payroll**

April 30, 2020; \$1,009,927.08  
May 15, 2020: \$938,450.82

**Approval of Minutes**

Approve Regular Board Meeting Minutes – April 23, 2020

Motion to approve the Consent Agenda as submitted.  
Motion by Commissioner Steinruck and 2nd by Commissioner Snyder.  
On Vote, **Motion Carried 9/0.**

**Correspondence**

**OLD BUSINESS**

**Discussion**

*COVID-19 Update*

*Fire District Name:* Commissioner Elmore noted there should be more information on the name at the next board meeting.

*Allied Construction Settlement*

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



Snohomish County Fire District 7  
163 Village Court  
Monroe, WA 98272  
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www.Snofire7.org

### *Executive Contracts*

*Negotiations Committee:* Commissioner Waugh noted a nice meeting was held with the Union.

*Lake Stevens Fire Audit:* Leah Schoof noted the Washington State Auditor was scheduled for the next board meeting for an exit interview update. Leah Schoof noted due to the hard work by Rosie Richmond and Camille Tabor the Lake Stevens 2019 final report has been completed. The Washington State Auditors have decided to include the report in their next meeting and close out Lake Stevens completely. This should happen within four weeks.

### **Action**

*Paid Family Medical Leave MOU*

Motion to approve the Paid Family Medical Leave MOU as submitted.  
Motion by Commissioner Elmore and by 2<sup>nd</sup> Commissioner Woolery.  
On Vote, **Motion Carried 9/0.**

*Surplus Bauer SCBA fill station and Compressor S81*

Motion to approve Resolution 2020-17 Bauer SCBA fill station and Compressor S81 as submitted.  
Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion Carried 9/0.**

### **NEW BUSINESS**

#### **Discussion**

*Surplus of Apparatus/Equipment Resolution 2020-18:*

*Snohomish 911 Tower Agreements:* Sno 911 is looking at expanding the District's contract. As we move forward, we expect to have more presentations from Sno 911. Chief O'Brien noted the importance as a new district of our policy for our lease arrangements and establishing them on our property. Assistant Chief Guptill noted the value and benefits of allowing these communication leases to occur on district sites. Commissioner Waugh briefed on the environmental impact and studies this project could hold for us and for concerned citizens neighboring the sites. Commissioner Schaub clarified intent as to not subsidize Sno 911. Commissioner Waugh noted there would be more discussion in the future.

*Donation for budgeted adult and infant CPR manikins/7 EMS Doppler units:* Assistant Chief Huff briefed on the \$20,000 donation from a generous private citizen.

*City of Mill Creek Fire and Emergency EMS Agreement:* Chief O'Brien noted as a District we are in the beginning process of negotiating this agreement. Commissioner Schaub inquired on collection rates in the current contract. Commissioner Fay gave a brief explanation on how those rates were determined.

*Grants: Health and Human Services Relief Fund payment (see action section below):* Leah Schoof explained FEMA has offered a COVID response grant to all districts in the county. The initial distribution of funds have already been deposited into our account. A formula based on transports was used to determine the initial funding. There will be four different phases meant to support health care related expenses and loss revenue due to COVID-19.

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## Action

Motion to move to action item & approve Health and Human Services Relief Fund Payment and associated terms and conditions.  
Motion to approve by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion Carried 9/0.**

## COMMISSIONER COMMITTEE REPORTS None

## OTHER MEETINGS ATTENDED

*Snohomish County 911 (Waugh)*

*Regional Coordination*

*Leadership Meeting (Fay / Schaub)*

*Sno-Isle Commissioner Meeting: Fay noted the continuation of meetings as scheduled.*

## GOOD OF THE ORDER

Commissioner Elmore complimented the District on their impressive work during challenging times.

Commissioner Schaub thanked the troops on the handling of two fires in the district and the procession for Andrew Anderson.

Commissioner Waugh kudos to PIO Chadwick and her team for the online educational program.

## ATTENDANCE CHECK

Regular Commissioner Meeting, Thursday May 28 at 1730 - Station 31 Training Room/BlueJeans

## EXECUTIVE SESSION

At 1802 hours Chairman Waugh called for an executive session to discuss staff contracts per RCW 42.30.110(1)(g) for thirty (30) minutes. Chief O'Brien and District Attorney Brian Snure also attended the executive session. An extension of fifteen (15) minutes was requested at 1832 hours.

Chairman Waugh reconvened the open public meeting at 1847 hours.

Motion to authorize Chief O'Brien to move forward with amended executive benefits as submitted.  
Motion by Commissioner Faye and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion Carried 8/0; 1 Abstention.**

Motion to authorize Chief O'Brien to move forward with executive contracts as submitted.  
Motion by Commissioner Faye and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion Carried 8/0; 1 Abstention.**

## ADJOURNMENT

Chairman Waugh adjourned the meeting at 1850 hours.



## Chief's Report 5.14.20

### Andrew Anderson

Snohomish County Fire District 7 mourns the passage of Andrew Anderson. On Monday, May 11, District 7 personnel including the Honor Guard, Pipes and Drums, and Ladder 33 assisted Sky Valley Fire with a processional to help his family receive his ashes. Our thoughts and prayers are with the Anderson family.

### COVID-19

District personnel remain focused on the District's mission of saving lives, protecting property, safeguarding the environment in a fiscally responsible manner. Given the current COVID-19 outbreak, extra attention has been given to the safety of our personnel and the District's response to care for our communities. We have been working closely with our Snohomish County regional partners including the other fire/EMS agencies, Snohomish County EMS, DEM, Dept. of Health, hospitals the cities we serve, the school districts we serve, and others.

- There are no employees in isolation or quarantine
- Labor disruption is stable
- Call volume has begun to normalize.
- County call volume has begun to normalize
- Daily training is ongoing for all responders regarding personal protective equipment (PPE), decontamination, and response protocols
- An infectious control task force has been established with the Safety Committee and DC Messer as the lead
- We are promoting social distancing in all District facilities and keep our people safe
- Preparation for the Alternative Response Units (ARUs) has been completed
- We have engaged the PEER Support Team and provided informational resources to assist employees mental health needs
- The regional Fire Coordination Center at South County Fire HQ has been suspended
- We continue to updated the IAP

### Shop Mechanic's Employment Agreement

Staff continues to work with mechanics representatives from the shop to develop an updated employment agreement.

### Communications

The weekly Face Book Live educational series continues to be successful with widespread attendance. Recent topics included "How the Heart Works" and "Fire Safety Super Hero."

### Regional Leadership Training

Staff is working with our regional fire agency partners to research the benefits of participation in a regional leadership training program provided by the firm "All American Leadership."

### Operations Section Relocation

Following recommendations from our Infections Disease Task Force (IDTF), the Operations Section including AC Huff, DC Clinton, DC Rasmussen, and DC Lundquist has relocated their office to the Station 82 Training room in Frontier Village. The IDTF identified the need for more dormitory space for our responders at Station 31 to provide improved social distancing. Dormitories require access to

immediate exiting outside the building. The optimal location for additional dormitory space is the office the Operations Section was using at Station 31.

Operations is in the process of interviewing potential candidates for full time firefighter. An eligibility list should be completed within the coming weeks.

We are considering this move a temporary fix and will look at other options in the future.

### **EMS**

The EMS Division is working on a plan to replace and upgrade the District's electronic patient care report tablets (EPCR). This includes the replacement of the electronic tablets our personnel use to document medical calls.

### **Snohomish County Emergency Medical Services**

The office for Snohomish County Emergency Services is in the process of relocating from South County Fire to a new home with Snohomish County Fire District 4. The relocation should be complete by June 1, 2020.

### **Paramedic Training 2020**

Currently District 7 has three paramedic students enrolled in the Harborview Paramedic Training Program. Each are doing well and are scheduled to graduate in July, 2020.

Two candidates have completed the application process for the fall 2020 Paramedic Training Program at Harborview Hospital. The assessment center and written test will be completed on 5.14.20. However, to date, the Harborview Training Program currently has no open positions for the fall 2020 training session.

### **Logistics**

The Logistics Section has been developing an updated capital facility plan to provide for the long term maintenance and replacement of all district facilities.

The Logistics Section is working to manage programs such as SCBA maintenance, PPE, uniforms, extinguishers, and other items.

All septic systems in the District have pumped and inspected by Evergreen Sanitation.

Coca Cola Company donated 8 pallets of Poweraid to help responders.

**Lake Stevens Fire**  
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(425) 334-3034  
www.LSfire.org



**Snohomish County Fire District 7**  
163 Village Court  
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Commissioner Randy Fay

---

Commissioner Rick Edwards

---

Vice Chairman Troy Elmore

---

Commissioner Paul Gagnon

---

Commissioner Jeff Schaub

---

Commissioner William Snyder

---

Commissioner Jim Steinruck

---

Chairman Roy Waugh

---

Commissioner Randal Woolery

---

Chief Kevin K. O'Brien



# **CORRESPONDENCE**



THANK YOU FOR PARTICIPATING  
IN THE #BETHELIGHT EVENT  
IN RECOGNITION OF THE  
CLASS OF 2020! WE  
APPRECIATE THE PARTNERSHIP  
AND KNOW THE SENIORS FELT  
THE LOVE.  
THANKS AGAIN,  
MSD COMMUNICATIONS DEPT



---

*From the deepest part of my heart, a big THANK YOU to all DNR and Snohomish County Fire Districts 4, 5, 7,16,19, 21, 22, 26 firefighters, police officers, County mutual aid partners and other support personnel who responded April 15th to the 100 acre fire in Bryant. It was a blessing that no people or homes were hurt. If it hadn't been for your courageous efforts to contain and control the fire the fast-moving winds could have turned the area into a catastrophic disaster. Thank you.*

*Roberta Hanson*

---



We appreciate you!

# **OLD BUSINESS - DISCUSSION**

# **OLD BUSINESS - ACTION**

**SNOHOMISH COUNTY FIRE DISTRICT #7**

**RESOLUTION #2020-18**

**A RESOLUTION TO SURPLUS APPARATUS/Equipment**

**WHEREAS**, Snohomish County Fire District 7 presently owns the Apparatus/Equipment listed on the attached Exhibit A "Apparatus/Equipment" and

**WHEREAS**, The District no longer has a need for the Apparatus/Equipment and the Apparatus/Equipment is surplus to the needs of the District;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Apparatus/Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Apparatus/Equipment using commercially reasonable methods established by the Fire Chief or designee.

**ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH COUNTY FIRE DISTRICT #7 THIS \_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2020.**

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
Paul Gagnon, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
William Snyder, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

\_\_\_\_\_  
Randall Woolery, Commissioner

ATTEST:

\_\_\_\_\_  
District Secretary

## Exhibit A “Apparatus/Equipment”

### 1995 Chevrolet Suburban

- Vehicle Number 318
- VIN LGNGK26F2SJ414143

### 1998 Ford Expedition

- Vehicle Number 320
- VIN 1FMPU18L3WLB19865

### 2000- Ford F-800 Front mount pumper – Western States

- Vehicle Number 322
- VIN 1FDXK34AOKUA
- Mileage 27013
- Front mount 1000 GPM American Godiva pump

### 1985 GMC 7000 Top Kick (old tech rescue truck) - **This truck needs to be salvaged**

- Vehicle Number 334
- VIN 1GDM7D1Y7FV614429
- Mileage 236958

### 2005 Ford E-450 Remounted Northstar Ambulance

- Vehicle Number 337
- VIN 1FDXE45PX5HB23466
- Mileage 118167

### 2005 Ford E-450 Remounted Northstar Ambulance

- Vehicle Number 338
- VIN 1FDXE45PO5HB12167
- Mileage 10037

### 1991 Ford F-250 4X4

- Vehicle Number 341
- VIN 1FTHF26M7MKB06222
- Mileage 21514

### 1993 Chevrolet C1500

- Vehicle Number 345
- VIN 1GCEC19K3PE222021

### 1992 E-One Pumper

- Vehicle Number 703
- VIN 4YMUL1019FN000790



## 1994 Ford F-250

- Vehicle Number 711
- VIN 1FTHX26G5RKB64134

## 1994 Chevrolet S-10

- Vehicle Number 716
- VIN 1GCTD1927RB8233937

## 1994 Chevrolet S-10

- Vehicle Number 721
- VIN 1GCTD1928RB8233462

## 2016 GMC G4500 Ambulance

- VIN 1GD67UCL5G1170809

## 2008 Carnai Boat Trailer (damaged)

- VIN5SMBLAR1081811192

## 1996 Rescue Trailer

- Last 4 of the VIN# 0611

RIDING LAWN MOWERS:

John Deere X300	Inventory #: 31D08-100288	
John Deere D125	No asset tag found	
John Deere Model?	No asset tag found	This is an old mower, ran when parked.
Husqvarna YTA 24V48	No asset tag found	
Husqvarna YTH21K46	No asset tag found	

PUSH MOWERS:

Craftsman	No asset tag found	Push mower
Craftsman	No asset tag found	Push mower
Craftsman	No asset tag found	Self propelled
Troy-Bilt TB200	No asset tag found	Self propelled
Honda HRX 217	No asset tag found	Commercial / Self propelled
Honda HRX 217	No asset tag found	Commercial / Self propelled

GURNEYS:

<b>Serial Number</b>	<b>Manufacture</b>	<b>Type</b>
14N-304616	Ferno	Gurney
L-723905	Ferno	Gurney
07-046619	Ferno	Gurney
07-046621	Ferno	Gurney
07-033796	Ferno	Gurney
13N-271851	Ferno	Gurney

L-776340 Ferno Gurney  
 L-776338 Ferno Gurney  
 Stair chair

08-090031

FOAM:

<b>Manufacturer</b>	<b>Class</b>	<b>Quantity</b>	<b>Container</b>	<b>Amount</b>
FIREADE 2000	A	5 gal	Square	120 gal
ANSULITE 1%	A	5 gal	Round	5 gal
ANSULITE 1%	A	5 gal	Square	5 gal
ROYAL CEM 3%	A	5 gal	Round	10 gal
ANSULITE 3/6 %	A	5 gal	Round	15 gal
CHEM GUARD	A	5 gal	Square	1 gal
POSCHECK 1%	A	5 gal	Square	1 gal
SILVEX	A	5 gal	Round	5 gal
SILVEX 1%	A	5 gal	Square	5 gal
ANSULITE 6%	B	5 gal	Round	5 gal
ANGUS3/6%	B	5 gal	Round	5 gal
DRUM		15 gal	Round	15 gal
DRUM		15 gal	Round	15 gal
DRUM		35 gal	Round	35 gal

MISC:

Whirlpool Estate 18 cu. Ft. refrigerator/freezer Serial#: VSS3072771 NO asset tag  
 Robotronics Freddie the Fire Truck Serial#: 920821001 Could NOT locate asset tag.  
 (From Lake Stevens)

Jenn Air wall mount microwave oven Serial #: 10000198GN NO asset tag

Garland SunFire Series X60 gas range Serial#: 1506100101864 NO asset tag.  
 This range was removed from St. 31

Two compartment locker NO identification number/make/model or asset tag

# **NEW BUSINESS - DISCUSSION**

**LICENSE AGREEMENT  
SNOHOMISH COUNTY FIRE DISTRICT 7 – FIREFIGHTING TRAINING  
SNOHOMISH COUNTY**

This License Agreement (the "Agreement") is between **Snohomish County, a political subdivision of the State of Washington**, (herein referred to as the "**County**" or "**Licensor**") and **Snohomish County Fire District 7, a Washington special purpose district organized under Title 52 RCW**, (herein referred to as the "**Licensee**").

**WITNESSETH**

**1. PREMISES.** Snohomish County real property located approximately at 8915 Cathcart Way, Snohomish, WA 98296, identified as a portion of tax parcel number 28053600200700 and described as follows: A portion of the West half of the Northwest quarter of Section 36, Township 28 North, Range 5 East, W.M., and as outlined on the attached Exhibit A (the "Premises").

The parties may mutually agree to relocate the Premises. If the County desires to reasonably relocate the Premises, the County will present a letter to Licensee and Licensee will review and provide written acceptance or denial. If the Licensee desires to reasonably relocate the Premises, Licensee will present a letter to the County and the County will review and provide a written acceptance or denial.

It is agreed by the approval of this Agreement that the Snohomish County Property Officer of the Department of Facilities Management has the authority to accept, deny, and sign on behalf of the County any relocation of the Premises presented in writing and as approved between both parties.

**2. CONSIDERATION.** Licensee provides training exercises to its members to enhance their firefighting skills. This specialized training is of great benefit to the citizens of Snohomish County. Licensee shall pay a daily use fee of \$25.00 payable to Snohomish County within thirty (30) business days after use of the Premises. The daily use fee shall be paid to:

**Snohomish County Public Works  
Solid Waste Division  
3000 Rockefeller Avenue M/S 607  
Everett, WA 98201  
Attention: Jennifer Klein**

**3. TERM.** The term of this Agreement shall be for a period of two years, beginning January 1, 2019, and ending December 31, 2020 unless earlier terminated as provided in paragraph 14. In addition, and provided that this Agreement is in good standing and not in default, the Licensee may extend the term of this Agreement for two (2) additional one-year terms. The Licensee shall notify the County of the Licensee's intention to extend the term no later than three (3) months before the expiration of the current term.

**4. SCOPE OF LICENSE.** The Premises shall be used solely for the purposes of the firefighting training. Training exercises will include but not be limited to simulated trench rescue, confined space rescue, operations of victims resulting from vehicular accidents, assessment of vehicular accident scenes, and testing of skills and knowledge of firefighting practices using ropes, knots, anchors, firefighting equipment, and hauling systems. The Licensee may use vehicles in simulated rescue operations. All vehicles used for simulated rescue operations must

be void of any engine fluids/fuels or oil. No illegal use shall be made thereof, nor shall any property that creates any nuisance or fire, explosive, or other hazard be stored therein. Licensee's authority to use the Premises shall not be considered exclusive possession or control. The County may enter the Premises at any time to determine whether improper or hazardous use is being made of the premises.

**Licensee specifically acknowledges and agrees that the scope of its license to use the Premises is limited exclusively to Snohomish County Fire District 7 employees and their training partners.**

**5. ACCESS.** The Licensee shall provide the County with thirty (30) days' notice of its intent to use the Premises under this Agreement. The Licensee must provide its notice by calling David Schonhard at 425-238-6852 and providing the specified dates of requested use. Licensee's use of the Premises is conditioned upon acceptance of the County of the specified dates provided in the notice. Licensee's use shall occur between 8:00 a.m. and 4:00 p.m.

The Licensee will be required to keep all motor vehicles on the existing roads and avoid any driving and/or parking on the landfill cover site, except vehicles used for simulated rescue operations as provided in Section 4 of this Agreement. The landfill cover site is identified on the attached Exhibit A.

**6. CARE AND CONDITION.** The Licensee shall be responsible for the Premises herein described and return the same in a neat and clean condition upon termination of this Agreement. If any property of Licensee or its invitees is not removed by the date of termination, the County shall have the right to take possession of and store, use and/or sell the property in such a manner as it deems appropriate, and collect all unpaid fees, storage fees, costs of sale, reasonable attorney's fees, and other expenses from the proceeds of such sale. Licensee expressly agrees that any sale, public or private may occur not less than thirty (30) days after the date of termination, and may occur with or without notice from the County.

The County shall not be liable to the Licensee for any loss or damage to the Licensee's property or any other property from theft, fire, or any other cause either before or after termination. The County is under no obligation to maintain, replace or repair any of its facilities or any other obligation not stated in this Agreement.

Licensee has examined the Premises, and accepts the same in its present condition. It is agreed that the County shall not be bound by any warranty or representation as to the condition of the Premises, or in any other manner except as stated herein.

This Agreement shall not limit any legal remedies of the County not stated herein. If the County is required to expend any money to enforce any of its rights, or to clean or renovate the premises, such sum, including reasonable attorney's fees, shall be immediately due and payable to the County.

**7. EQUIPMENT.** The Licensee will be responsible for providing all equipment required for the uses specified under this Agreement.

**8. MAINTENANCE.** The County shall not be called upon to make any repairs occasioned by the negligence of the Licensee, its agents or employees.

**9. HOLD HARMLESS.** The Licensee agrees, to the maximum extent permitted by law, to indemnify and hold harmless the County, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or natures arising out of, in connection with, or incidental to its use of the Premises. In addition, the Licensee shall assume the defense of the County and its officers and employees in

all legal or claim proceedings arising out of, in connection with, or incidental to its use of the Premises: shall pay all defense expenses, including reasonable attorney's fees, expert fees and costs incurred by the County on account of such litigation or claims.

This indemnification obligation shall include, but is not limited to, all claims against the County by an employee or former employee of the Licensee or its Subcontractors, and the Licensee, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Workers' Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim.

In the event of litigation between the parties to enforce the rights under this subsection, reasonable attorney fees shall be allowed to the substantially prevailing party. In the event the County incurs attorney fees and/or costs in the defense of claims under this provision such attorney fees and costs shall be recoverable from the Licensee.

The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Agreement.

Nothing contained within this provision shall affect and/or alter the application of any other provision contained within Agreement.

**10. INSURANCE.** Upon execution of this License, the Licensee, at its' own cost, shall have procured and will maintain for the duration of this Agreement, insurance as specified in C, Minimum Scope and Limits of Insurance. The Licensee shall furnish the County with a Certificate of Liability Insurance and endorsements required by this Agreement.

- A. General. Each insurance policy shall be written on an "occurrence" form. By requiring the minimum insurance coverage set forth, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Licensee under this Agreement. The Licensee shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage.
- B. No Limitation on Liability. The Licensee's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Licensee to the coverage provided by such insurance, or otherwise limit the County's recourse to any remedy available at law or in equity.
- C. Minimum Scope and Limits of Insurance; The Licensee shall maintain limits as broad as, and with no less than,
  1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$2,000,000 aggregate limit.
  2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. CA 0001 current edition, Symbol 1.
  3. Workers' Compensation: To meet statutory requirements for workers' compensation coverage of the state or states of the workers providing service under this Agreement.
  4. Employers' Liability or "Stop Gap" coverage: \$1,000,000

D. Other Insurance Provisions and Requirements. The insurance coverage(s) required in this Agreement for all liability policies except workers' compensation, if applicable, must contain, or must be endorsed to contain the following provisions:

1. The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Licensee in connection with this License. Such coverage shall be primary and non-contributory insurance as respects the County, its officers, officials, employees and agents. Additional Insured Endorsement shall be included with the Certificate of Liability Insurance, "CG 2026 07/04" or its equivalent is required.
2. The Licensee's insurance coverage shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.
3. Any deductibles or self-insured retentions must be declared to the County. The deductible and/or self-insured retention of the policies shall not limit or apply to the Licensee's liability to the County and shall be the sole responsibility of the Licensee.
4. Insurance coverage is to be placed with insurers with a Best's rating of no less than A: VIII, or, if not rated with Best's, with minimum surpluses the equivalent of Best's surplus size VIII. Any exception must be approved by the County.
5. Coverage shall not be suspended, voided, canceled, reduced in coverage or in limits until after forty-five (45) calendar days' prior written notice has been given to the County,

If at any time any of the foregoing policies fail to meet minimum requirements, the Licensee shall, upon notice to that effect from the County, promptly obtain a new policy, and shall submit the same to the County, with the appropriate certificates and endorsements, for approval.

6. The County agrees, acknowledges and accepts that if the Licensee is self-insured or a member of an insurance pool for its liabilities from damage to property and /or injuries to persons arising out of its activities associated with this Agreement, as it deems reasonably appropriate and prudent, is acceptable in meeting the insurance requirements above. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the Licensee to the County. The Licensee shall provide the County with a certificate of insurance or letter of self-insurance annually as the case may be.

**11. ASSIGNMENT OR SUBLETING.** This Agreement may not be assigned, sublet, or possession thereof transferred voluntarily or involuntarily by the Licensee.

**12. NOTICES.** With the exception of providing notice as stated under Section 5 of this Agreement, all other notices as required by any term of this Agreement, or by law shall be given by registered or certified mail. Such communication or notice shall be deemed to have been given and received when deposited in the United States Mail, properly addressed, with postage prepaid. Such notice or communication shall be given as follows:

If to the County:

**Snohomish County Property Management  
Attention: Cherie Hutchins  
3000 Rockefeller Avenue M/S 404  
Everett, WA. 98201**

Telephone: 425-388-3400  
 Email: [cherie.hutchins@snoco.org](mailto:cherie.hutchins@snoco.org)

Copies To: **Snohomish County Public Works Solid Waste Division**  
**Attention: Dave Schonhard, Operations Manager**  
**8915 Cathcart Way, Bldg. A**  
**Snohomish, WA 98296**  
**Telephone: 425-238-6852**  
**Email: [David.Schonhard@snoco.org](mailto:David.Schonhard@snoco.org)**

If to the Licensee: **Snohomish County Fire District 7**  
**c/o Business Administrator**  
**163 Village Court**  
**Monroe, WA 98272**  
**Direct Phone: 360-794-7666**  
**Email: [lschoof@lsfire.org](mailto:lschoof@lsfire.org)**

**13. MODIFICATION.** This Agreement may only be modified in writing and such modification shall take effect only after such modification is duly executed by both parties.

**14. TERMINATION.**

- A. If Licensee breaches any term of this Agreement and fails to cure the same within five (5) days of written notice to do so by the County, the County may terminate this Agreement by providing written notice to Licensee.
- B. Either party may terminate this Agreement by providing thirty (30) days' written notice to the other party.
- C. Termination shall not affect the rights of the County under any other paragraph in this Agreement.

**15. POSSESSORY LIEN.** In the event of default in payment, or breach of any other condition of this Agreement, or for any and all damages caused to the property of the County by Licensee, its agents, employees or invitees, the County shall have a possessory lien upon any and all property stored, used or located on any property of the County and upon any sums of money advanced to or otherwise in the possession of the County.

**16. CONFLICTS BETWEEN ATTACHMENTS AND TEXT.** Should any conflict exist between any attached exhibit or schedule and the text of this Agreement, the text shall prevail.

**17. GOVERNING LAW, STIPULATION OF VENUE, AND ATTORNEY FEES.** This Agreement shall be governed by the laws of the State of Washington and the parties stipulate that any lawsuit regarding this Agreement must be brought in Snohomish County, Washington. The prevailing party in any lawsuit brought to enforce the terms of this Agreement shall be entitled to reasonable attorney fees and costs.

**18. NON-DISCRIMINATION.** It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance,





STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF SNOHOMISH )

On this \_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the individual described in and who acknowledged to me the said instrument to be for the uses and purposes therein mentioned, and signed said instrument on behalf of \_\_\_\_\_, as its free and voluntary act and deed.

WITNESS my hand and official seal hereto affixed the day and year first above written.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF SNOHOMISH )

On this \_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the \_\_\_\_\_ of Snohomish County and acknowledged to me the said instrument to be for the uses and purposes therein mentioned, and signed said instrument on behalf of Snohomish County as its free and voluntary act and deed.

WITNESS my hand and official seal hereto affixed the day and year first above written.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_





# Proposed Project Impact Statement Snohomish County Fire District 7

Project Name \_\_\_\_\_

Project Number (Administrative Staff Only) \_\_\_\_\_

Incode Line-Item Number (Administrative Staff Only) \_\_\_\_\_

Executive Summary \_\_\_\_\_

Background \_\_\_\_\_

Detailed project description \_\_\_\_\_

What is attempting to be accomplished with this project request? \_\_\_\_\_

How will each project objective be measured? \_\_\_\_\_

What is the anticipated outcome from implementing this proposed project? \_\_\_\_\_

Will a policy or procedure need to be developed for this project? YES  NO  UNSURE



What are the short-term impacts of an unfavorable decision on this proposal?

What are the long-term impacts of an unfavorable decision on this proposal?

What other options are available to reach a similar outcome? Explain why alternative options are not being considered as the optimum proposal to achieve this outcome?

Has this project been proposed before? YES  NO   
If yes, did this project fail in the organization's past? YES  NO

If project previously failed, what is different about the proposal that would prevent the project from failing again?

Describe the agency's benefits to implementing this proposed project. Is there any impact on the organization's accreditation status?

Describe the community benefits to implementing this proposed project.

Please outline the suggested implementation plan if this proposed project is approved.

What organizational divisions if any, are to be consulted prior to moving forward with the implementation of this project?  
HR  Health and Safety  Business  Logistics  IT  Training  EMS



Does this proposed project fall within the guiding values of Snohomish County Fire District 7? YES  NO

Please indicate what guiding value/s this proposed project fall within:

**Service**

- How you serve is not a measure of your skills, it is an example of your character.
- We treat all professionally with dignity, kindness, empathy and respect.
- We hold a service-minded approach through community programs and outreach.
- We build trust while fulfilling the needs of our community and cultivating positive relationships for continued support.

**Leadership**

- We prepare our members to assume leadership roles by training and compassion to serve.
- We ensure inclusiveness, participation at all levels, with organizational input measures in place.
- We will adopt performance and outcome standards that clearly define performance objectives, measurement methods, and desired outcomes.
- We want an environment of self-expression, self-organization, and selfmanagement with full accountability for its results.
- We will enable and empower our members to make decisions at the lowest levels

**Professionalism**

- We connect with our customers by holding ourselves accountable in a way that shows pride for what we do and the position we hold.
- We are highly trained and motivated to do our job and serve our customers.
- We strive to be ethical, honest and operate with integrity.
- We will be reliable, competent and skilled in the position we hold.
- We will take personal ownership, not only of our job, but also of our organization.
- We will be accountable by taking responsibility for our own actions and decisions.
- We will show care, consideration, and respect to our customers and co-workers.

**Family**

- Families look out for each other first and ourselves second. Families protect each other and build each other up.
- We will support a positive work environment where mistakes are opportunities of growth, talent grows because of good mentors and recognition of people is genuine.
- We will create a work environment that encourages personal and professional growth of the individuals and teams that make up our organization.
- We will cultivate a strong, healthy and supportive atmosphere.
- We care to connect with each other by knowing our families, interests and goals.
- We will respect, encourage and assist one another.

**Transparency**

- Open and honest communication with the goal of building trust and accountability.
- We will when possible, prioritize face-to-face communications with co-workers
- We will provide training to all staff regarding best practices for business communications
- We promote openness and transparency in operations ensuring that we are accountable for our actions at all times.

**Humility**

- We are all equal human beings serving each other with the common goal of serving other human beings.
- Anchored by humility we are able to expand our vision and see opportunities for growth and improvement with clarity.

Please indicate the laws or standards addressed by this proposal that should be considered when evaluating the impact of this proposed project.

Federal law  State law  County law  City law  NFPA Standard  Other consensus standard   
 OSHA / WISHA  Industry best practice  None  Other  \_\_\_\_\_  
 (Other description)

Provide specifics for any affirmative responses. -----



How much will the initial implementation of the proposed project cost? \_\_\_\_\_

Is this project currently budgeted? YES  NO

How will this project/program be sustained when you are no longer leading the effort? \_\_\_\_\_

Total proposed annual project cost. (Including labor cost, annual fees, maintenance, etc.) \_\_\_\_\_

Who is your recommended project manager if approval is awarded? \_\_\_\_\_

How much time is necessary for project implementation if approval is awarded? \_\_\_\_\_

Your name (project sponsor): \_\_\_\_\_ Date submitted: \_\_\_\_\_

Provide any additional details you would like considered when evaluating this impact statement. \_\_\_\_\_

Project sponsor's supervisor name: \_\_\_\_\_

Division: HR  Health and Safety  Business  Logistics  IT  Training  EMS

As the supervisor of the project sponsor, do you support this project as proposed? YES  NO

If no, why do you not support this proposal? \_\_\_\_\_

Senior Staff Team decision: Support  Deny

Explanation if decision is to deny: \_\_\_\_\_



### EPCR Purchase Highlights

		2020 budget	2019 budget	2018 budget	Variance
<b>303.509.522.20.35.01</b>	EPCR Computers	\$ 21,809	\$ 27,804	\$ 20,557	-22%

- Age range of the motion tablets 2015-2018
- Motion tablets we have are no longer made
- IT is using parts from extra tablets to Keep in-service tablets working
- Surface Pros break fairly easily
- Tested Dell Rugged's at 31 and 76 with positive feedback
- Motion & Surface repair is usually 5-6 weeks if sent out
- Dell rugged service plan 1-2 days normally if sent out 7 days
- Dell rugged lease has a sell back program at end of lease through third party vendors
- Old tablets that are in good shape can re-purposed to EMS training. (We currently have none)
- Departments that use Dell Rugged Arlington, Kirkland, Shoreline
  
- Possible extra costs:
  1. The Dock..... 1 @ \$254 need at least one for Martin and 4 for hospitals
  2. Extra chargers to have for replacement if lost or damaged..... 10 @ \$25 each
  3. Annual additional equipment costs of \$500
  4. Annual additional maintenance and labor cost \$1000.00





Dell Rugged EPCR Tablet Cost Break Down

Year	Lease Cost	Tax	Additional Equipment	Annual Maintenance/Labor Additional needs	Total Annual Cost
2020	\$18,351.40	\$6,353.28 <i>State Wa requires tax upfront for Lease to own</i>	\$504.00 <i>10-Charging cords 1-Charging Dock for Martin's Office</i>		\$25,208.68
2021	\$18,351.40	0	\$500.00	\$1000.00	\$19,851.40
2022	\$18,351.40	0	\$500.00	\$1000.00	\$19,851.40
2023	\$18,351.40	0	\$500.00	\$1000.00	\$19,851.40
Totals	\$73,405.60	\$6,353.28	\$2004.00	\$3000.00	\$84,762.88



Prepared For:

Snohomish County Fire District 7  
Martin Paietta

April 21, 2020

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

<b>Term:</b>	<b>48</b>
<b>Option:</b>	<b>TELP</b>
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	Actual

Quote Number	Product Description	Product Price	Qty	Extended Price	Rate Factor	4 Payments
3000059733319	Dell Latitude 7220	\$2,018.88	30	\$60,566.40	0.26863	\$16,269.95
3000059733319	Dell Keyboard Cover	\$220.49	30	\$6,614.70	0.26863	\$1,776.91
3000059733319	Dell Rigid Handle for Rugged Latitude	\$37.79	30	\$1,133.70	0.26863	\$304.55
<b>Totals:</b>				<b>\$68,314.80</b>		<b>\$18,351.40</b>

Proposal Expiration Date:

**May 21, 2020**

Please Note:

Personal Property Taxes (PPT) will apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, licensing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change. Subject to applicable law and regulations. Restrictions and additional requirements may apply to transactions with governmental or public entities.

**Additional Information:**

**LEASE QUOTE:** Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a personal property tax on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

**PURCHASE ORDER:** The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

**INSURANCE:** The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

**APPROPRIATION COVENANT:** The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

**DOCUMENTATION:** In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

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**Gary Albright**

Financial Services Manager

Dell | Financial Services

cell 503.367.0631

[Gary.Albright@Dell.com](mailto:Gary.Albright@Dell.com)



## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

<b>Quote No.</b>	<b>3000059733319.1</b>	Sales Rep	Elizabeth Bromley
<b>Total</b>	<b>\$74,668.08</b>	Phone	(800) 456-3355, 5139086
Customer #	4513442	Email	Elizabeth_Bromley@Dell.com
Quoted On	Apr. 17, 2020	<b>Billing To</b>	ACCOUNTS PAYABLE
Expires by	May. 17, 2020		SNOHOMISH CO FIRE DISTRICT 7
Deal ID	18713818		163 VILLAGE CT
			MONROE, WA 98272-2173

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Elizabeth Bromley

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
ACCOUNTS PAYABLE SNOHOMISH CO FIRE DISTRICT 7 163 VILLAGE COURT MONROE, WA 98272 (360) 668-5357	Standard Delivery

Product	Unit Price	Qty	Subtotal
Dell Latitude 7220	\$2,018.88	30	\$60,566.40
Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English	\$220.49	30	\$6,614.70
Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet	\$37.79	30	\$1,133.70

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<b>Subtotal:</b>	<b>\$68,314.80</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$6,353.28</b>
<hr/>	
<b>Total:</b>	<b>\$74,668.08</b>

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

## Shipping Group Details

Shipping To	Shipping Method
ACCOUNTS PAYABLE SNOHOMISH CO FIRE DISTRICT 7 163 VILLAGE COURT MONROE, WA 98272 (360) 668-5357	Standard Delivery

		Qty	Subtotal
<b>Dell Latitude 7220</b>	<b>\$2,018.88</b>	<b>30</b>	<b>\$60,566.40</b>

Estimated delivery if purchased today:  
Jun. 15, 2020  
Contract # C000000010849  
Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 7220 Rugged, CTO	210-ATEF	-	30	-
8th Generation Intel Core i7-8665U Processor (4 Core,8MB Cache,1.9GHz,15W)	379-BDQU	-	30	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	30	-
No AutoPilot	340-CKSZ	-	30	-
No Productivity for Federal and Premier	630-AAXE	-	30	-
Intel Core i7-8665U with u-blox NEO-M8 GPS card 16GB Memory	338-BTPS	-	30	-
No Out-of-Band Systems Management - vPro Disabled	631-ACHF	-	30	-
16GB 2133MHz LPDDR3 Memory	370-AFDB	-	30	-
M.2 256GB PCIe NVMe Class 40 Solid State Drive	400-BGWQ	-	30	-
11.6", FHD (1920 x 1080), 1000 Nit Outdoor-Readable, AG/AS/AP, Glove-Capable Touchscreen	391-BEVG	-	30	-
Intel Wi-Fi AX200 Driver with Bluetooth	555-BFIW	-	30	-
Intel AX200 Wireless Card Rugged	555-BFJX	-	30	-
No Mobile Broadband Card	362-BBBB	-	30	-
2-cell 34Wh) Lithium Ion Primary Battery	451-BCCD	-	30	-
45 Watt AC Adapter	450-AEHK	-	30	-
No Security Software	650-AAJS	-	30	-
No Media	620-AAOH	-	30	-
US Power Cord	537-BBBL	-	30	-
Latitude Rugged 7220 Getting Started Guide	340-COCF	-	30	-
US Order	332-1286	-	30	-
No Carrying Case	460-BBEX	-	30	-
2-cell (34Wh) Lithium Ion Secondary Battery	451-BCCM	-	30	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	30	-
Custom Configuration	817-BBBB	-	30	-
System Regulatory Label	389-DRXP	-	30	-
Regulatory Label (WLAN)	389-DRXQ	-	30	-
Windows 10 Additional Software	658-BEPO	-	30	-
Shipping Material, Shuttle	340-AQMD	-	30	-

Directship Info Mod	340-CKTD	-	30	-
No Option Included	340-ACQQ	-	30	-
No Mouse	570-AADK	-	30	-
No Removable CD/DVD Drive	429-AATO	-	30	-
ENERGY STAR Qualified	387-BBNJ	-	30	-
BTO Standard shipment Air	800-BBGF	-	30	-
No UPC Label	389-BDCE	-	30	-
5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone	319-BBHH	-	30	-
WLAN Chassis with NFC	321-BEVS	-	30	-
Connector for I/O Expansion	750-ABNN	-	30	-
Mini Serial Port	325-BDNX	-	30	-
No Option Included	340-ACQQ	-	30	-
Full Security Options (FPR, Contacted SC, Contactless SC)	461-AAHE	-	30	-
No Removable CD/DVD Drive	429-AATO	-	30	-
ProSupport Plus: Next Business Day Onsite, 1 Year Extended	804-0511	-	30	-
ProSupport Plus: Next Business Day Onsite, 3 Years	804-0513	-	30	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	30	-
Dell Limited Hardware Warranty Initial Year	997-6988	-	30	-
ProSupport Plus: Accidental Damage Service, 4 Years	997-7007	-	30	-
ProSupport Plus: Keep Your Hard Drive, 4 Years	997-7010	-	30	-
ProSupport Plus: 7x24 Technical Support, 4 Years	997-7036	-	30	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	30	-

<b>Qty</b>	<b>Subtotal</b>
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<b>Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English</b>	<b>\$220.49</b>	<b>30</b>	<b>\$6,614.70</b>
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Estimated delivery if purchased today:

Jun. 09, 2020

Contract # C000000010849

Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Keyboard Cover with Kickstand English KIT	580-AGLL	-	30	-
			<b>Qty</b>	<b>Subtotal</b>

<b>Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet</b>	<b>\$37.79</b>	<b>30</b>	<b>\$1,133.70</b>
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Estimated delivery if purchased today:

Apr. 29, 2020

Contract # C000000010849

Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet	460-BDBM	-	30	-

<b>Subtotal:</b>	<b>\$68,314.80</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$6,353.28</b>

<b>Total:</b>	<b>\$74,668.08</b>
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## Important Notes

### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm)

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

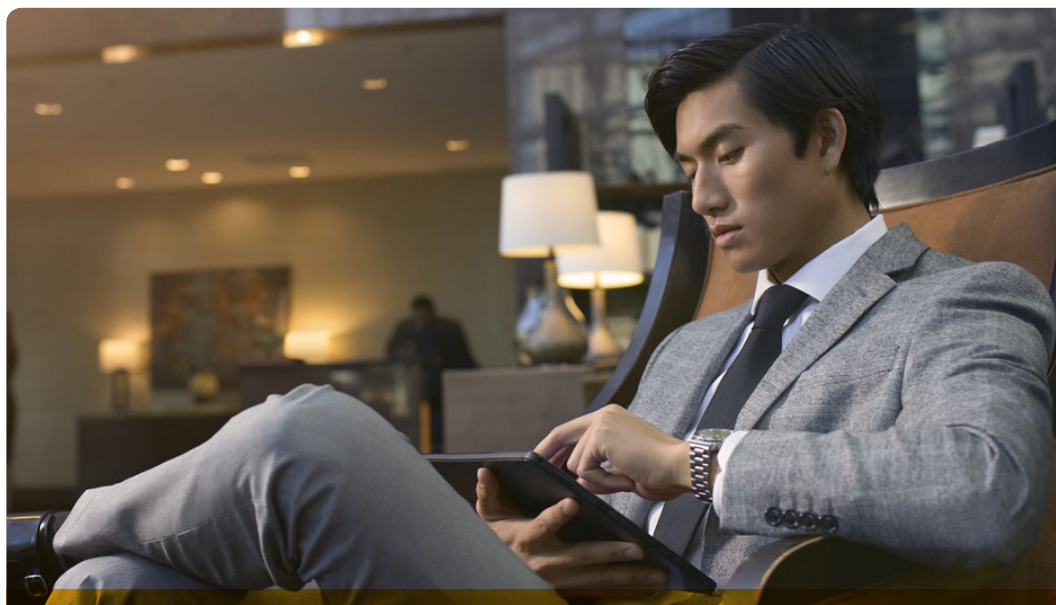
Electronically linked terms and descriptions are available in hard copy upon request.

**^Dell Business Credit (DBC):**

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



# No time for downtime



Virtually eliminate unplanned downtime due to hard drive failures<sup>1</sup>

## Dell ProSupport Plus for PCs

ProSupport Plus combines automated, predictive, proactive support with accidental damage protection and 24x7 priority access to ProSupport engineers. We take the burden of routine support off of IT staff, allowing you to focus on what's next, not what just happened.



**Stay productive!** Our predictive technology detects issues before they become problems, so you can fix them before end-users lose productivity.



**It's a safe bet, we'll call you first!** Proactive alerts and automatic case creation allow Dell to start working on the problem before you can make a call.



**Work anywhere, support everywhere.** Our in-region ProSupport engineers are ready to help with onsite next business day service<sup>3</sup> whether you're in the office or around the globe, any time of day.



**Accidents happen** – we fix them. ProSupport Plus gives you quick replacement and protection for drops, spills and surges.



**Through rain, sleet or snow...really!** Our 6 Global Command Centers ensure parts and labor get to you through any weather, natural disaster, traffic or crisis.

**ProSupport Plus with SupportAssist uses AI to predict hard drive issues<sup>1</sup>**

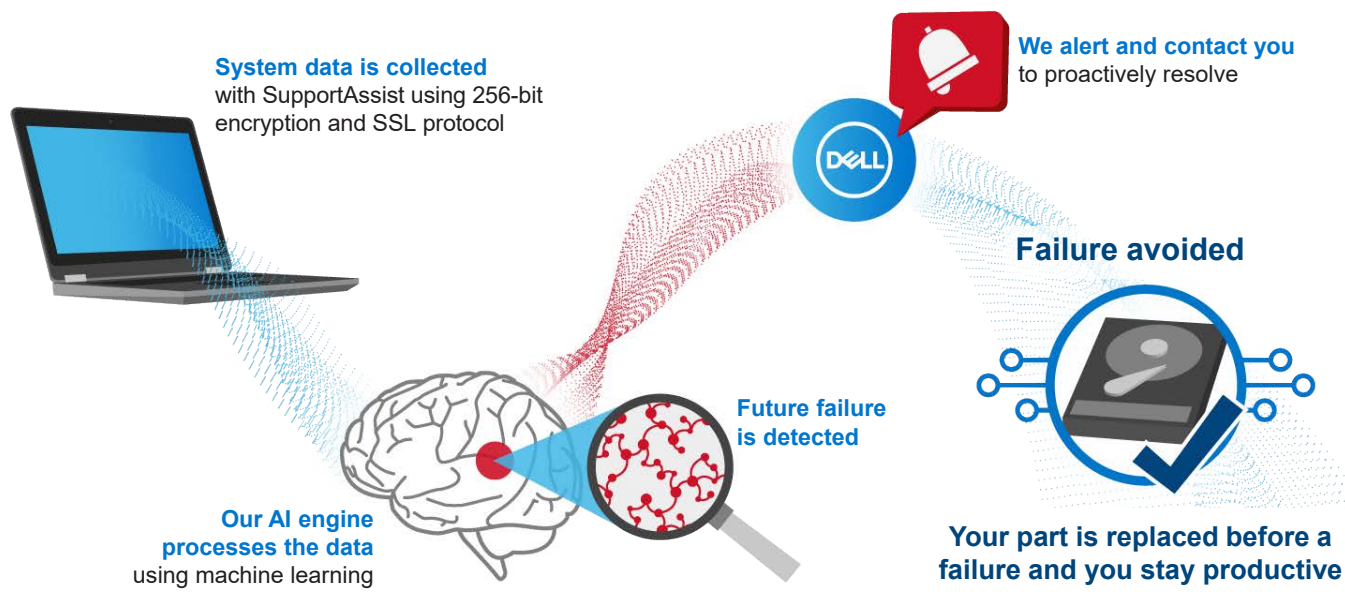
Up to **11x faster** for hard drive resolution<sup>2</sup>

**Can pay for itself with a single incident**

## The most complete support package in the industry<sup>9</sup>

Features	Benefits
Predictive alerts to developing issues	Fix issues before they become problems
Proactive automated support	Quick resolution of existing issues
24x7 priority access to in-region ProSupport engineers	Experts available onsite <sup>3</sup> , online, phone
Onsite service the next business day <sup>3</sup>	We come to you for repairs both in the office and on the go
Accidental damage repair <sup>6</sup>	Repair or replacement for drops, spill or surges included
Keep your hard drive after replacement <sup>7</sup>	Protect your data by always having it on hand
Hardware and software support <sup>4</sup>	One-stop solutions for all issues
Visibility of asset base	Easily manage asset base and alerts
PC optimization and virus removal	Protect and optimize your system
Hardware utilization	Gain insight with early detection of performance issues
Automatic case creation	Removes tedious steps in the repair process
Technology Service Manager <sup>5</sup>	Designated support for escalation management, reporting incidents and asset base/account planning

## ProSupport Plus with SupportAssist uses AI to predict hardware failures; virtually eliminates unplanned downtime<sup>1</sup>



To learn more, contact your Dell sales representative or visit [DellEMC.com/ProSupportSuiteforPCs](http://DellEMC.com/ProSupportSuiteforPCs)

<sup>1</sup>Based on a Principled Technologies test report, "Dell ProSupport Plus with SupportAssist warns you about hardware issues so you can fix them before they cause downtime" dated April 2019. Testing commissioned by Dell, conducted in the United States. Actual results will vary. Full report: <http://facts.pt/Oxvze8>. Hardware issues detected by SupportAssist include hard drives, solid state drives, batteries and fans. <sup>2</sup>Based on a Principled Technologies report "Spend Less Time and Effort Troubleshooting Laptop Hardware Failures" dated April 2018. Testing commissioned by Dell, conducted in the United States. Actual results will vary. Full report: <http://facts.pt/L52XKM>. <sup>3</sup>Onsite availability varies by country and service purchased. Onsite service available after remote diagnosis on field serviceable units. <sup>4</sup>Software support with collaborative 3rd party assistance. <sup>5</sup>Available for customers with 500 or more ProSupport Plus Systems <sup>6</sup>Accidental Damage service excludes theft, loss, and damage due to fire, flood, or other acts of nature, or intentional damage. Customer must return damaged unit. Limit of 1 qualified incident per contract year. <sup>7</sup>Hard drive retention is not available on models with a soldered hard drive, Chromebooks or Venue tablets, except the Venue 11 Pro. <sup>8</sup>SupportAssist not available on Linux, Windows RT, Ubuntu or Chrome based products. SupportAssist automatically detects and proactively alerts Dell to: operating system issues, software upgrades, driver updates and patches, malware, virus infected files, failures of hard drives, batteries, memory, internal cables, thermal sensors, heat sinks, fans, solid state drives and video cards. Predictive analysis failure detection includes hard drives, solid state drives, batteries and fans. <sup>9</sup>Based on a Dell analysis dated March 2019. Some ProSupport Plus features are not available on all products.



# **NEW BUSINESS - ACTION**

# **COMMITTEE REPORTS**

## **OTHER MEETINGS ATTENDED**

# **EXECUTIVE SESSION**