



Snohomish County
FIRE DISTRICT 7
Earning Trust Through Action

SEMIMONTHLY ACTIVITY REPORT

August 8, 2019

3:30 PM

Administration Building / Monroe

**SNOHOMISH COUNTY FIRE DISTRICT #7
WASHINGTON**

AGENDA

Lake Stevens Fire
 1825 South Lake Stevens Road
 Lake Stevens, WA 98258
 (425) 334-3034
 www.LSfire.org



Snohomish County Fire District 7
 163 Village Court
 Monroe, WA 98272
 (360) 794-7666
 www.Snofire7.org

BOARD OF FIRE COMMISSIONERS REGULAR MEETING AGENDA
Snohomish County Fire District 7
Admin Building / Monroe, WA
3:30 PM
Thursday, August 8, 2019

1. **Open the Meeting of August 8, 2019**
2. **Pledge of Allegiance**
3. **General Public Comment**
4. **Union Comment**
 - A. IAFF
 - B. Teamsters
5. **Fire Chief Report**
 - A. As presented
6. **Consent Agenda**
 - A. Approve Vouchers:
 - 1) AP Vouchers: #19-01920 - #19-01999; (\$130,228.58)
 - B. Approve Payroll: N/A
 - C. Approval of Minutes
 - 1) Approve Joint Board Meeting Minutes – July 25, 2019
 - D. Secretary's Report on Correspondence
7. **Discussion Item**
 - A. Fire Ballot Title – General Elections
8. **Action Item**
9. **Commissioner Committee Reports:**
 - A. Joint Fire Board with Mill Creek (Fay / Woolery / Waugh)
 - 1) TBD
 - B. Finance Committee (Waugh / Wells / Snyder)
 - 1) August 7, 2019 – 14:30 / Admin Building
 - C. Policy Committee (Wells / Woolery / Schaub)
 - 1) TBD / Admin Bldg.
 - D. Risk Management (Schaub)
 - 1) August 27, 2019 – 19:00 / Snohomish Co. FD 22
 - 2) November 5, 2019 – 19:00 / Snohomish Co. FD 22
 - F. Labor / Management (Waugh / Wells / Fay)
 - 1) TBD

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- G. Shop Committee – (Snyder / Woolery / Fay)
 - 1) TBD
- H. Strategic Plan Committee – (Fay / Schaub / Wells)
- I. Capital Facilities Committee - (Schaub / Snyder / Woolery)
 - 1) Station 33
 - 2) Station 72
 - 3) Station 32
 - 4) Station 76

10. Other Meetings Attended:

- A. Snohomish County 911 (Waugh)
- B. Regional Coordination
- C. Leadership Meeting (Fay / Schaub / Wells)
 - 1) Wednesday October 2, 2019 – 09:00 / Station 71 – Training Room
- D. Sno-Isle Commissioner Meeting
 - 1) Thursday, September 5, 2019 – 19:30 / Central Whidbey Fire - 203 N Main St, Coupeville, WA 98239

11. Old Business:

12. Call on Commissioners:

13. Attendance Check:

- A. Thursday, August 22, 2019 – 17:00 / Station 31

15. Executive Session:

- A. Discuss a contract for services - RCW 42.30.140

FIRE CHIEF REPORT

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To: Board of Fire Commissioners
From: Gary A. Meek, Fire Chief
Subj: Fire Chief Report for August 8, 2019

Fire Chief's Report:

1. Mitch continues to communicate with the attorney for Allied Construction to come to resolution. No formal position has been taken at this time.
 2. The Training Consortium members continue to meet and work on the development of the agreement.
 3. Chief O'Brien and I continue to work on the process for Executive Recruitment in the new organization.
 4. Staff and crews participated in 4 National Night Out events throughout the East and West Battalions.
 5. We have been contacted by the State Auditor, they are planning to begin our audit on September 3rd this year.
 6. Congratulations to everyone on a successful merger vote. We will continue to intergrate our operations and seek a smooth transition in becoming one new organization. Thank you to everyone who put time and energy into educating our citizens about this.
 7. The Fire Levy did not pass. We will assess the votes and move forward with more education to our citizens on the financial need and services we provide. As we move into the General Elections we will be seeking approval of a single levy lid lift. The Communications Committee members will continue to meet with Liz Loomis working on post elections messaging. The contract for services is effective through August.
 8. I am requesting an executive session to discuss a contract for services - RCW 42.30.140
-

CONSENT AGENDA

Snohomish County Fire District #7

07/31/2019

Claims Voucher Summary

Page 1 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: 8-8-19

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
19-01920	AAA FIRE EXTINGUISHER CO. INC.		374.35
19-01921	ALDERCREST AUTO REBUILD, INC		3,321.22
19-01922	ALL BATTERY SALES AND SERVICE		361.51
19-01923	ALLIED PRODUCTS		1,126.80
19-01924	ALPINE ROOF CARE		1,427.88
19-01925	ANDGAR CORPORATION		55.20
19-01926	ARAMARK UNIFORM SERVICES		99.01
19-01927	BICKFORD MOTORS INC.		647.51
19-01928	BLANCHARD ELECTRIC & FLEET SUPPLY		12.79
19-01929	BRAD TALLEY		3,000.00
19-01930	BRAKE & CLUTCH SUPPLY INC		425.86
19-01931	BRAUN NORTHWEST INC		23.59
19-01932	CHRISTENSEN, INC		798.76
19-01933	COLUMBIA SOUTHERN UNIVERSITY		1,292.00
19-01934	COMCAST		148.41
19-01935	COMCAST		148.43
19-01936	COMCAST		148.63
19-01937	DAVE HANSON		174.83
19-01938	Derik Millich		496.59
19-01939	EMERALD SERVICES, INC		464.43
19-01940	EMPLOYMENT SECURITY DEPARTMENT		1,228.91
19-01941	EMS TECHNOLOGY SOLUTIONS, LLC		50.00
19-01942	FREIGHTLINER NORTHWEST		1,925.04
19-01943	GALLS, LLC - DBA BLUMENTHAL UNIFORM		5,630.85
19-01944	GITT'S SPRING CO		333.31
19-01945	GRAINGER		194.02
19-01946	HUGHES FIRE EQUIPMENT		2,109.78
19-01947	INDUSTRIAL COMMUNICATIONS LLC		114.22
19-01948	KEITH B WACHALEC		918.12
19-01949	KENT D. BRUCE		52.41
19-01950	LES SCHWAB WAREHOUSE CENTER		252.99
19-01951	LIFE SAFETY CORPORATION		88.54
19-01952	LN CURTIS & SONS		5,634.30

Page Total 33,080.29
Cumulative Total 33,080.29

Snohomish County Fire District #7

07/31/2019

Claims Voucher Summary

Page 2 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____ Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
19-01953	LONE MOUNTAIN COMMUNICATIONS, LLC		3,335.00
19-01954	LOWE'S		1,165.76
19-01955	MCDANIELS DO-IT-BEST		44.20
19-01956	MIKE HILL		400.00
19-01957	MONROE PARTS HOUSE		10.00
19-01958	MONROE UPHOLSTERY		109.30
19-01959	MUNICIPAL EMERGENCY SERVICES, INC.		1,246.95
19-01960	OFFICE DEPOT		152.73
19-01961	O'REILLY AUTOMOTIVE, INC		127.13
19-01962	PACIFIC NORTHWEST EMERGENCY EQUIPMENT		77.60
19-01963	PACIFIC POWER BATTERIES		17.25
19-01964	PERFORMANCE RADIATOR		378.18
19-01965	PETROCARD SYSTEMS, INC.		1,388.62
19-01966	PRO COMM		301.48
19-01967	PURCELL TIRE & SERVICE CENTER		1,896.83
19-01968	RICOH USA, INC		358.08
19-01969	SEQUOYAH ELECTRIC		708.79
19-01970	Snohomish County Fire District 26		500.00
19-01971	SNOHOMISH COUNTY FIRE DISTRICT 7		4,790.00
19-01972	SNOHOMISH COUNTY PUD		1,943.57
19-01973	SNOHOMISH COUNTY PUD		1,817.26
19-01974	SNOHOMISH COUNTY PUD		213.77
19-01975	SNOHOMISH COUNTY PUD		611.36
19-01976	SNOHOMISH COUNTY PUD		174.85
19-01977	SPEEDWAY CHEVROLET		673.43
19-01978	SYSTEMS DESIGN WEST LLC		37,500.00
19-01979	TOWN & COUNTRY TRACTOR INC.		3,675.63
19-01980	TRUE NORTH EMERGENCY EQUIPMENT INC		3,059.21
19-01981	UNITED PARCEL SERVICE		10.68
19-01982	US BANK		22,555.31
19-01983	VERIZON WIRELESS		2,490.69
19-01984	VERIZON WIRELESS		1,830.47
19-01985	WASTE MANAGEMENT NORTHWEST		117.27

Page Total 93,681.40
Cumulative Total 126,761.69

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07/31/2019

Claims Voucher Summary

Page 3 of 3

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Date: _____ Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
19-01986	WASTE MANAGEMENT NORTHWEST		117.37
19-01987	WASTE MANAGEMENT NORTHWEST		240.14
19-01988	WASTE MANAGEMENT NORTHWEST		186.60
19-01989	WASTE MANAGEMENT NORTHWEST		142.13
19-01990	WASTE MANAGEMENT NORTHWEST		151.80
19-01991	WASTE MANAGEMENT NORTHWEST		206.94
19-01992	WASTE MANAGEMENT NORTHWEST		99.51
19-01993	WASTE MANAGEMENT NORTHWEST		238.85
19-01994	WASTE MANAGEMENT NORTHWEST		192.16
19-01995	WASTE MANAGEMENT NORTHWEST		259.26
19-01996	WASTE MANAGEMENT NORTHWEST		245.53
19-01997	WAVE BUSINESS		664.05
19-01998	WAVE BUSINESS		550.23
19-01999	WEST COAST FIRE & RESCUE		172.32

Page Total	3,466.89
Cumulative Total	130,228.58

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BOARD OF FIRE COMMISSIONERS JOINT MEETING MINUTES LAKE STEVENS FIRE / FIRE DISTRICT 7

Lake Stevens Fire Conference Center
10518 – 18th Street SE, Lake Stevens, WA 98258

July 25, 2019

1700 hours

CALL TO ORDER

Chairman Elmore and Chairman Waugh both called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

ATTENDANCE

LSF: Chairman Elmore, Vice Chair Steinruck, Commissioner Gagnon (arrived at 5:15pm), Chief O'Brien, Deputy Chief Huff, Deputy Chief/Fire Marshal Messer, Director of Finance & Administration Leah Schoof, Legal Counsel Brian Snure, and Communications Director/District Secretary Laana Larson.

Fire District 7: Chairman Waugh, Commissioner Schaub, Commissioner Fay, Commissioner Wells. Vice Chair Snyder and Commissioner Woolery were absent with prior notice.

LAKE STEVENS FIRE REGULAR BUSINESS

ADDITIONAL AGENDA ITEMS: None

MINUTES

Minutes 19-07-16

Motion to approve the July 16, 2019 Commissioner Meeting minutes as submitted.
Motion by Steinruck and 2nd by Elmore.
Vote Passed 2/0, Commissioner Gagnon was absent for this vote.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve Expense Vouchers dated July 18, 2019 in the total amount of \$111,679.03 as submitted.
Motion by Elmore and 2nd by Steinruck.
Vote Passed 2/0, Commissioner Gagnon was absent for this vote.

Motion to approve Strategic Fund Voucher dated July 18, 2019 in the total amount of \$7,578.64 as submitted.
Motion by Steinruck and 2nd by Elmore.
Vote Passed 2/0, Commissioner Gagnon was absent for this vote.

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Payroll

Motion to approve the July 2019 Payroll in the total amount of \$650,721.90 as submitted.
Motion by Elmore and 2nd by Steinruck.
Vote Passed 2/0, Commissioner Gagnon was absent for this vote.

Expense Line Item Review Summary & Reports

Annual Financial Report Summary

In addition to the monthly reports, this summary provides highlights of the information the District provided to the State Auditor's Office by May 31 for the previous year.

CORRESPONDENCE

Thank You from Making Miracles

OLD BUSINESS

Discussion

Merger with Fire District 7

Chief O'Brien commented on a number of presentations in the last week, visited the Senior Center, numerous citizen questions, and there were recent interviews with the Everett Herald & Q13 Fox.

He thanked Heather Chadwick for helping out with the Water Safety camp in August in Lake Stevens. He also thanked the union in getting the word out to inform citizens. Commissioner Elmore thanked Captain Rasmussen for his help with the social media.

FAQ Card dropped in the mail the same day as the ballots July 18 & Newsletter dropped in the mail July 23.

Fire Station 84

Looking at getting station 84 landscaping cleaned up and looking at posting a sign there to talk about a future station. Mike Messer has been working hard on that getting bids out and selecting a contractor. The District is putting in the preliminary application process in as well to keep moving forward.

Temporary Lake Stevens Fire Office

Working on the contract for the temporary office space across the street from Station 82 with permits in process. Mike Messer noted the contract has been through legal and approved and is waiting on final price and cost of permitting to have before the board soon.

Operations Shift Start Time MOU

The union voted positively for the MOU changing Lake Stevens shift start time to 0800.

MSO Debit Time MOU

The union recently voted positively for this MOU as well.

Motion to authorize Chief O'Brien to sign both the Operations Shift Start Time and MSO Debit Time Memorandum of Understandings with the Union.
Motion by Elmore and 2nd by Steinruck.
Vote Passed 2/0, Commissioner Gagnon was absent for this vote.

Captain of Training & Driver Operator MOU

Chief would like more time with this MOU to speak with the union president further before moving forward with it.

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Action: None

NEW BUSINESS

Discussion: None

Action: None

CHIEF'S REPORT

Guns 'n Hoses Update

LSF took home the win with a final score of 14-13

Huge thank you to the community for their donations of peanut butter for the LS Food Bank.

Thanks to our umpires, Savannah for the National Anthem, LSPD Explorers for flag presentation, LS Little League for the ball field and open concession stand, DJ Bob for sound system, and for Justin & Jeff grilling those hotdogs

Paramedic Graduation Reminder

Graduation Ceremony for Paramedic Nadia Kukhotskaya scheduled for Saturday, July 27 at 11:30am. Both Chief Huff and Commissioner Elmore plan to attend.

Aquafest & FFs Pancake Breakfast

Aquafest is coming up this weekend July 26-28.

Firefighters Pancake Breakfast both Saturday and Sunday from 6am – Noon

- Joining us this weekend at the breakfast, in addition to our Pub Ed Booth
 - AAA of Everett Fire Extinguisher Company both Saturday & Sunday
 - Snohomish County 911 on Saturday
 - Dept of Emergency Management on Sunday

Additionally our involvement in Aquafest includes:

- Booth Inspections prior to the event
- Staffing the First Aid Station on Main Street
- EMS Bike
- Fire Boat
- Leading both the Children's Parade on Friday & the Grand Parade on Saturday
- Chief judging the Grand Parade
- Laana working the Information Booth
- Chief - Comm Steinruck - MSO Rasmussen all involved with Rotary throughout the weekend
- Local will have a booth out there as well

Coffee with the Chiefs

Scheduled for 3pm Tuesday, July 30 at LS Buzz Inn

Next Regular LSF Commissioner Meeting scheduled for 5:30pm Thursday, August 1 at the HQ Board Room located at 1825 South Lake Stevens Road, Lake Stevens.

GOOD OF THE ORDER

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FIRE DISTRICT 7 REGULAR BUSINESS

AGENDA CHANGES

Action Item addition: Associate ILA's with ECFSS for King County Fire 50 and Arlington Fire

UNION COMMENT: None

FIRE CHIEF REPORT

As presented

Commissioner Fay inquired if District 7 also has skin in the game for helping with the funding of a temporary structure for the Training Consortium. It was confirmed they would when that time arrives.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: #19-01842; \$164,206.64

AP Vouchers: #19-01843 through #19-01896; \$79,539.18

Benefit Vouchers: #1902; \$3,228.39

Benefit Vouchers: #19-01903 through 19-01918; \$405,229.59

Approve Payroll

Payroll: July 31, 2019; \$769,972.06

Approval of Minutes

Approve Joint Board Meeting Minutes – July 11, 2019

Secretary's Report on Correspondence

2019-02 Recruit Class Graduation Announcement

Motion to approve the Consent Agenda as submitted.

Motion by Fay and 2nd by Schaub.

Vote passed 4/0.

DISCUSSION ITEM

Option of Fire Levy on November elections

It was noted that if the levy fails petition for the November election must occur before the August vote. The petition is easily rescinded with no fee. There are two Resolution options to either keep the levy initiative the same for November or drop the escalator clause on an annual basis.

Motion to discuss and vote on the resolution that drops the escalator clause.

Motion by Fay and 2nd by Wells.

Vote Passed 4/0.

Commissioner Steinruck inquired what the financial impact would be to remove the escalator. It was explained that it depended on the AV's going forward being limited to a 1% cap. Currently the District has to ask to lift one of the lids every 2 years, the 6 year provides more stable funding moving forward. Either one will help, if failed it will hurt the District. It's a 2% difference in what the District would receive which may be removed from Capital and/or Emergency Reserves. It would stabilize the Capital building projects moving forward producing better long range planning. The staff recommendation would be to go with the straight lid lift that drops the escalator clause.

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Commissioner Fay asked what the input from the communications contact, Liz Loomis, was. The District has pushed out everything she has recommended with the help of PIO Chadwick. Those seeking out information will have ample opportunity to see what the District is doing. Chief O'Brien agreed with the staff recommendation and board motion and felt it was a smart move.

Associate ILA for King County Fire 50 and Arlington Fire for ECFSS

Arlington Fires ILA was previously approved and are looking for a replaced clean copy.

Motion to approve the Associate ILAs for both Arlington Fire and King County Fire 50
Motion by Wells and 2nd by Schaub.
Vote Passed 4/0.

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay / Woolery / Waugh): TBD

Finance Committee (Waugh / Wells / Snyder): Dates are pending

Policy Committee (Wells / Woolery / Schaub): TBD / Admin Bldg.

Safety Committee (Fay / Schaub): Monday, July 22, 2019 – 18:00 / Station 71

Risk Management (Schaub):

August 27, 2019 – 19:00 / Snohomish Co. FD 22

November 5, 2019 – 19:00 / Snohomish Co. FD 22

Labor Negotiations (Waugh / Wells / Fay): TBD

Shop Committee – (Snyder / Woolery / Fay): TBD

Strategic Plan Committee – (Fay / Schaub / Wells)

Capital Facilities Committee - (Schaub / Snyder / Woolery)

There is a doodle calendar out to the commissioners to pick a date for a Facilities tour please look for that and respond.

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Presented a new formula diagram for assessments that is much different. There is a committee working on this with a preliminary draft available in a couple months but predict the costs to be pretty much the same.

Regional Coordination: Commissioner Waugh testified at the County Counsel on a fireworks ban for an advisory vote. There will be an advisory fireworks ban vote for discharge of fireworks (not for sale and possession) in November. Chief Meek noted if they do move forward from the advisory vote and propose an ordinance at the County, the ordinance cannot take effect for 1 year post approval of the ordinance. Cities are exempted and only affects the unincorporated area. If passed, the District would have to petition the County to initiate RCWs to allow the District to ban fireworks in a given area of the fire district.

Brief discussion took place surrounding the need for the fireworks ban.

Leadership Meeting (Fay / Schaub / Wells): Wednesday October 2, 2019 – 09:00 / Station 71 – Training Room

Sno-Isle Commissioner Meeting: Thursday, September 5, 2019 – 19:30 / Central Whidbey with a presentation from the Naval Air Station Rescue Groups. Received sponsorship support for the fall conference hospitality suite from S. Kitsap, Whatcom, Pierce, Skagit, Snohomish and King County was deferred to 2021.

OLD BUSINESS: None

CALL ON COMMISSIONERS: None

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ATTENDANCE CHECK

Thursday, August 8, 2019 – 15:30 / District 7 Administration Building. All in attendance noted they would be available.

EXECUTIVE SESSION

Discuss a contract for services - RCW 42.30.140. Deferred to the end of the Joint Meeting discussion.

JOINT MEETING BUSINESS

DRAFT BOARD RULES AND POLICIES

The yellow highlighted areas were identified as potential items for discussion.

Section 2.4

Commissioner Schaub commented on the quorum of the commissioners and suggests to change the wording to a percentage meeting quorum since the number of commissioners is unknown. It was agreed as a good idea. It was suggested it to state “simple majority of filled positions.”

Section 5.1

Brian Snure brought up the discussion of whether to continue to record board meetings or not. Brief discussion took place. There was no issue with continuing to record the meetings.

Section 6.1

Discussion took place surrounding the timing of board packets/agenda items to the Board prior to a Board Meeting. It was suggested to change the language to state “should” and that a couple days prior was sufficient.

It was suggested to flip (e) Announcements, Proclamations and Presentations with (f) Public Comment.

(g) (iv) language is to be changed to read “Board of Commissioners” rather than “Governance Board”.

Brief discussion took place regarding when the Chiefs Report is discussed. It was agreed that Union Comment be added right after (f) Public Comment and that (j) Chiefs Report be moved right after Union Comment.

It was agreed to remove (k) Department Reports as those are covered in (j) Chiefs Report.

It was suggested to move (l) Correspondence under (g) Consent Agenda.

(m) Unfinished Business will be renamed Old Business.

(n) New Business language should read “Board of Commissioners” rather than “Governance Board”.

Chief Meek questioned Brian Snure if the Executive Session language allowed to move the order the executive session to the beginning of the meeting if a lawyer was to be present to save on district expenses. Brian Snure confirmed the order can be moved around.

(q) Future Meetings is to be swapped with (p) Executive Session.

Section 13.1 Commissioner Compensation

Brief discussion took place surrounding what entails allowed commissioner compensation.

It was suggested to change (g) to read “Attendance at or preparation for Fire District related....”

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MERGER MANAGEMENT PLAN

Chief O'Brien noted the District has been moving forward with the management plan and conducting executive staff interviews last week of August to first week of September.

CULTURAL INTEGRATION TEAM

Lt. Lundquist spoke to the Board on the progress and introduced himself. He noted it was a group of 28 from both Districts that are to work through the gray areas and to aid in forming what the new culture of the District will look like. This team is to be the voice for the boots on the street. He confirmed that the group is not making any decisions but are merely taking staff recommendations, discussing these topics and making suggestions to the Chiefs.

Commissioner Fay wanted to know what may be coming up from the committee that the Commissioners will be seeing recommendations from. It was noted that the Team will be researching best cultural practices to help the executive staff and chiefs with recommendations.

Commissioner Schaub commented on the new Districts mission and goals being something that would fit for the CIT to establish. It was noted that the CIT would have input but not dictate.

JOINT COMMISSIONER RETREAT

It was noted that the retreat would be team building to come together, discuss things that are important to one another, board philosophy's and culture, discuss the strategic plan, and possibly a new District name. It was noted to possibly perform it without Dr. Sikora if agreeing on a date was difficult.

Commissioner Fay was hoping to have Dr. Sikora there to paint a picture of the other retreats and how they went to help with the communication bridge. Chief O'Brien noted that is his job, but a neutral unbiased party was preferred.

It was agreed to meet on Sept 28-30th. It was suggested to invite the Cultural Integration Team for a couple hours for an update. Chief Meek noted that the purpose of the Cultural Integration Team was to provide a voice for the rank and file without fear of backlash.

Commissioner Fay expressed his concerns in regards to the large rebranding costs and making sure the merged culture will still work and march forward successfully. Therefore, he would like to know what those deep cultural concerns are. Brief discussion took place surrounding a rebranding integration budget and building a new organization. It was inquired as to when that could be expected from the administration. Chief O'Brien noted the CIT was set up in response to the Sikora report to mirror the mission and vision and gave the team objectives and goals. It was noted that the CIT will not be determining integration expenses but it was agreed by the chiefs that tracking of these integration expenses can occur with a quarterly review.

COMMISSIONERS ON THE SAFETY COMMITTEE

It was discussed whether being on the safety committee was any different than commissioners being on the board. The discussion was whether the committee was on the operational level. It was also mentioned that the Commissioners expectations on these committees should be defined. Because Chief O'Brien had shown concern for commissioner involvement in this committee so those on the committee were prepared to step off. Brian Snure commented on Section 10 in regards to Board Committees. Brian Snure commented that with his experience in working with Fire Districts, Commissioners are not typically involved on operational committees such as the Safety Committee.

Motion by Wells to remove Commissioners from the Safety Committee and 2nd by Fay.
Vote Passed 3/0/1, Commissioner Schaub abstained due to being too closely involved in the topic.

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CAPTIAL PLANNING TOURS

The District would like to take the Commissioners to all the facilities to show the Commissioners what the facilities have. There will be a Doodle poll with two tours.

NEXT JOINT COMMISSIONER MEETING – AUGUST 22

Next Joint Commissioner Meeting scheduled for 5pm Thursday, August 22, at the Fire D7 Station 31 Training Room in Monroe.

EXECUTIVE SESSION

There was a brief 5 minute break.

The joint board went into executive session at 7:40pm for ten (10) minutes to discuss a contract for services - RCW 42.30.140. The executive session was extended ten (10) minutes.

ADJOURNMENT

Both Chairman Elmore and Chairman Waugh adjourned the meeting at 20:00 hours.

DISCUSSION ITEMS

From: Senter, Mary [<mailto:Mary.Senter@co.snohomish.wa.us>]
Sent: Monday, August 5, 2019 2:47 PM
To: Jamie Silva <jsilva@snofire7.org>
Cc: rdavis@chmelik.com
Subject: Ballot Title Fire District 7 Resolution No. 2019-12

Hello,

You are receiving this email in compliance with RCW 29A.36.080, which requires our office to provide final ballot title language to you. **The Prosecuting Attorney's Office has adopted the ballot title as proposed.** This is in reference to Resolution No. 2019-12 calling for a measure to be placed on the November 5, 2019 General Election ballot.

The attached memo refers to the approval of the ballot title. Please review the memo pdf while referring to the original documents submitted. Under RCW 29A.36.090 there is an appeal process to any changes.

If you have any questions or concerns, please feel free to contact me.

Mary Senter
Elections Information and Design Specialist

Snohomish County Elections 

A Division of the Auditor's Office

3000 Rockefeller Avenue, M/S 505

Everett, WA 98201-4046

425-388-3444 (Main) | 425-388-3321 (Direct) | mary.senter@snoco.org | www.snoco.org

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**Snohomish County
Prosecuting Attorney
Adam Cornell**

Civil Division
Jason J. Cummings, Chief Deputy
Robert J. Drewel Building, 8th Floor/ M/S 504
3000 Rockefeller Ave
Everett, WA 98201-4060
(425) 388-6330
Fax (425) 388-6333

MEMORANDUM

FILE NO. 19-044G

TO: Mary Senter
Elections Information and Design Specialist

FROM: Rebecca J. Guadamud *RJG*
Deputy Prosecuting Attorney

DATE: August 5, 2019

RE: Fire Protection District No. 7 – Resolution No. 2019-12

Pursuant to your request, this office has reviewed the ballot title set out in Section 2 of the above referenced resolution regarding a regular property tax levy and adopts it as the official ballot title pursuant to RCW 29A.36.210.

We assume that your office will inform the fire district of the official ballot title as provided in RCW 29A.36.080. Please do not hesitate to contact me if you have any questions or require additional assistance.

Administration
Michael C. Held, Chief of Staff
Robert J. Drewel Bldg./ 8th Floor
(425) 388-3333
Fax (425) 388-7172

Criminal Division
Laura E. Twitchell, Chief Deputy
Mission Building
(425) 388-3333
Fax (425) 388-3572

Family Support Division
Serena S.A. Hart, Chief Deputy
Robert J. Drewel Bldg./ 6th Floor
(425) 388-7280
Fax (425) 388-7295

ACTION ITEMS

COMMITTEE REPORTS

OTHER MEETINGS ATTENDED

OLD BUSINESS

CALL ON COMMISSIONERS

EXECUTIVE SESSION