



Snohomish County
FIRE DISTRICT 7
Earning Trust Through Action

SEMIMONTHLY ACTIVITY REPORT

February 28, 2019

3:30 PM

Administration Building / Monroe

**SNOHOMISH COUNTY FIRE DISTRICT #7
WASHINGTON**

AGENDA



Snohomish County FIRE DISTRICT 7

Earning Trust Through Action

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING AGENDA
Snohomish County Fire District 7
Administration Building / Monroe, WA
3:30 PM
Thursday, February 28, 2019**

1. **Open the Meeting of February 28, 2019**
2. **Pledge of Allegiance**
3. **General Public Comment**
4. **Union Comment**
 - A. IAFF
 - B. Teamsters
5. **Fire Chief Report**
 - A. As presented
6. **Consent Agenda**
 - A. Review Vouchers:
 - 1) Vouchers: #374-19 – #547-19; (\$642,724.54) – Previously Approved
 - B. Approve Payroll:
 - 1) Payroll: February 15, 2019; (\$939,816.32)
 - 2) Payroll: February 28, 2019; (\$927,517.21)
 - C. Approval of Minutes
 - 1) Approve Regular Meeting Minutes – February 5, 2019
 - 2) Approve Special Joint Board Meeting Minutes – February 6, 2019
 - D. Secretary's Report on Correspondence
 - 1) Email from residents near Station 32
7. **Discussion Item**
 - A. DRAFT Petition – Lake Stevens Fire to Merge into Fire District 7
 - B. DRAFT Co-Staffing Agreement for Station 13
 - C. DRAFT Budget Amendment #1
 - D. DRAFT Policies for review:
 - 1) 1-40 - Hiring
 - 2) 1-43 – Serious Diseases
 - 3) 1-68 – Pets in the work place
8. **Action Item**

9. Commissioner Committee Reports:

- A. Joint Fire Board with Mill Creek (Fay / Woolery / Waugh)
 - 1) **TBD / Station 71**
- B. Finance Committee (Waugh / Wells / Snyder)
 - 1) Tuesday, February 19, 2019 – 10:00 / Admin Bldg.
- C. Policy Committee (Wells / Woolery / Schaub)
 - 1) TBD / Admin Bldg.
- D. Safety Committee (Fay / Schaub)
 - 1) Monday, February 25, 2019 – 18:00 / Station 71
- E. Risk Management (Schaub)
 - 1) Tuesday, April 23, 2019 – 19:00 / Snohomish Co. FD 22
 - 2) August 27, 2019 – 19:00 / Snohomish Co. FD 22
 - 3) November 5, 2019 – 19:00 / Snohomish Co. FD 22
- F. Labor / Management (Waugh / Wells / Fay)
 - 1) TBD
- G. Shop Committee – (Snyder / Woolery / Fay)
 - 1) TBD / Admin Bldg.
- H. Strategic Plan Committee – (Fay / Schaub / Wells)
- I. Capital Facilities Committee - (Schaub / Snyder / Woolery)
 - 1) Station 33
 - 2) Station 72
 - 3) Station 32
 - 4) Station 76

10. Other Meetings Attended:

- A. Snohomish County 911 (Waugh)
- B. Regional Coordination
 - 1) Joint Fire Board Meeting – Lake Stevens / District 7
TBD
- C. Leadership Meeting (Fay / Schaub / Wells)
 - 1) Thursday, April 3, 2019 – 09:00 / Location TBD
- D. Sno-Isle Commissioner Meeting
- E. Thursday, March 7, 2019 – 19:30
- F. SR 522 Coalition Meeting (Woolery / Silva)
 - 1) TBD

11. Old Business:

12. Call on Commissioners:

13. Attendance Check:

- A. Thursday, March 14, 2019 – 15:30 / District 7 Admin Building

14. Executive Session:

FIRE CHIEF REPORT



Snohomish County FIRE DISTRICT 7

Earning Trust Through Action

To: Board of Fire Commissioners
 From: Gary A. Meek, Fire Chief
 Subj: Fire Chief Report for February 28, 2019

Fire Chief's Report:

1. The Arbitration Hearing for Employee Termination is being conducted on February 26 – 28, 09:00 – 17:00. Because of this Chief Silva will be filling in for me at this Board Meeting.
2. The District has continued to receive additional public records requests. Staff continue to review and release these records. Thank you to Mindy for all her hard work and patience in this process. She has done a great job on this assignment.
3. Staff members continue preparing for the upcoming mediation and ULP's.
 Below is the list of the scheduled hearings:
 - a. Grievance – Pereira Termination, February 26 – 28, 2019, 09:30 – 17:00, Station 31 Training Room
 - b. Station 33 Mediation, Date and Time TBD
4. Division Staff personnel from District 7 and Lake Stevens Fire continue to meet to develop our plan for moving forward. We are currently working to schedule a Joint Fire Board meeting for Monday, March 11 or Tuesday, March 12. Please respond to the calendar request once it is sent out.
5. The Joint Executive Leadership Retreat was held on February 11 – 13 in Everett. This was a productive retreat for both members of Lake Stevens Fire and District 7, working on several team building exercises and Executive Level review of the Department Health Report with Dr. Pat Sikora.
6. A Finance Committee meeting was held on February 19. This will be discussed in the Committee Reports.
7. The Leadership Meeting was held on February 21 in Mill Creek. Seahawks General Manager, John Schneider, presented on Team Building. Following the presentation Chief Meek went over the Sikora Report Executive Summary PowerPoint with the officers. We had a great turnout at this event and I want to thank Captain Troy Smith again for arranging this.
8. The Department Awards Banquet was held on Saturday, February 23rd. We had a great turnout for this event and I want to give special thanks to Heather Chadwick and Battalion Chief Evan Adolf for all of their efforts in coordinating and providing the interactive entertainment.
9. Information Only: Snohomish County Planning and Development Services is undertaking a study in an area that is included in Fire District 7. The study is called the 'Southwest Urban Growth Area Boundary Planning Study' or SWUGA BPS. The study is considering existing conditions in an area adjacent to the fast-growing southeast edge of the Southwest Urban Growth Area and is looking, at a high level, at the cost of providing infrastructure and services in this area under current regional strategies, and if there were to be decisions in the future to expand the UGA in this area. The study is also considering the policy framework for UGA expansions and what measures would need to be in place if UGA expansions were to be sought at some point through legislative action.

Finance Officer's Report:

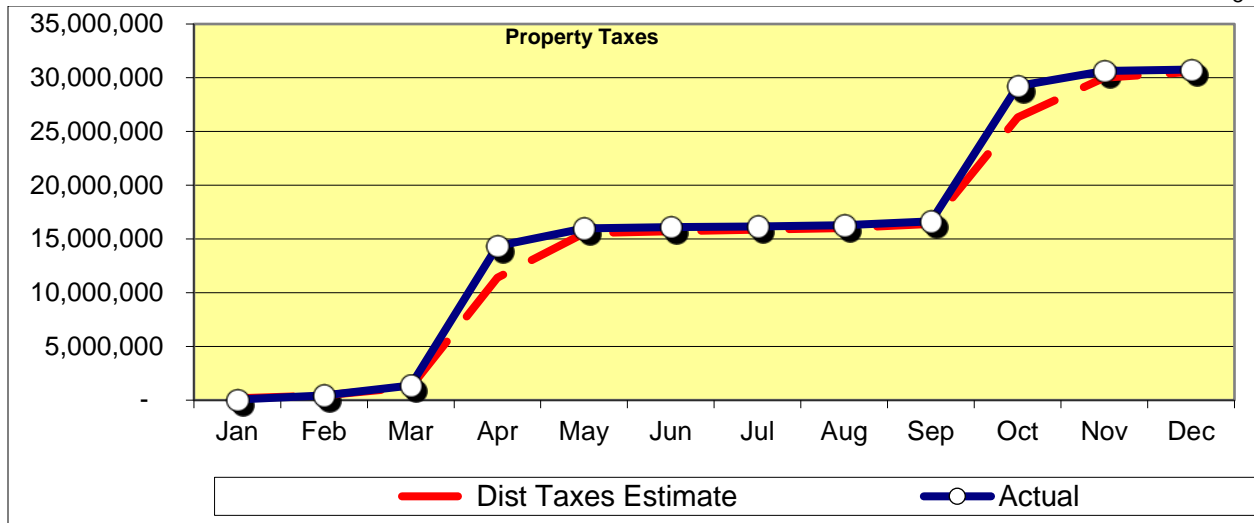
1. The December 31st payroll included annual leave sell back totaling \$744,251.40.
2. The January 31st Payroll included sick leave sell back totaling \$410,492 and comp time buy-out of \$181,169.
3. We have billed the City of Mill Creek for the first quarter service agreement in the amount of \$982,686.25.

4. We are continuing to work with Tyler on setting up the rules involving payroll, accounts payable and so forth, and training on the new accounting software. We still have a potential go-live date of April 1st. We will be running a parallel payroll this month.
5. The tables below show the number of transports, gross transport revenues, and MVC revenues, billed by Systems Design during the month of December for 2018 and January 2019, and during the same months for each of the 2 previous years.

Systems Design No. of Transports Billed for District 7	2018	2017	2016
December 2018	386	406	227
Systems Design Transport Revenues for District 7	2018	2017	2016
December 2018	\$182,934	\$153,605	\$120,031
Systems Design MVC Revenues for District 7	2018	2017	2016
December 2018	\$540	\$0	\$0

Systems Design No. of Transports Billed for District 7	2019	2018	2017
January 2019	387	424	426
Systems Design Transport Revenues for District 7	2019	2018	2017
January 2019	\$185,469	\$183,118	\$79,079
Systems Design MVC Revenues for District 7	2019	2018	2017
January 2019	\$2,160	\$0	\$0

6. The budget and actual expenditures as of December, 2018 are \$45,647,434, 94% of the annual budget. At this time in 2017, District 7 had spent \$42,320,439, 97% of the total annual budget. The expenditures in the General fund are \$34,618,319; 93% of the General Fund budget. At this time in 2017, District 7 had spent \$33,221,699; 98% of its General Fund budget. Additional details can be found in the fourth quarter report.
7. Total revenues in the general fund for December, 2018, are at 103% of budget. At this time in 2017, District 7 had collected 102% of budgeted revenues in the General Fund. The General Fund revenues collected through December, 2018 are \$38,188,349. In December of 2017, year to date revenues were \$32,654,921.
8. Regular, EMS, and M&O property tax collections in the General Fund and Bond Fund through December, 2018 are \$30,753,373, which is 101% of the amount budgeted. In 2017 at this time, these property tax collections were 101% of the amount budgeted, with collections of \$26,344,693. Below is a chart showing the 2018 year to date property tax collections as compared with expected collections.



9. The budget and actual expenditures of January 31, 2019 are \$3,806,572, 8% of the annual budget. At this time in 2018, the district had spent \$4,104,667; 9% of the total annual budget. The expenditures in the general fund are \$3,254,328; 8% of the general fund budget. In January of 2018, the district had spent \$3,003,537, also 8% of the annual general fund budget.
10. Total revenues in the general fund as of January 31, 2019 are \$443,119, which is 1% of the amount budgeted. At this time in 2018, we had received \$911,086 in general fund revenues, which was 2% of the annual budgeted amount. The reason for this significant difference is that we had received \$548,599 in state mobilization revenues in January of 2018 from 2017 fires. Whereas in 2019 we have received \$60,493 in state mobilization revenues from the prior year's fires.
11. Regular, EMS and M&O property tax collections in the general and bond funds as of January 31, 2019 are \$70,941, which is less than 1% of the total amounts budgeted. As of January 31, 2018, we had received \$61,295 in these property tax collections, which was also less than 1% of the total amounts budgeted.

Training Officer's Report:

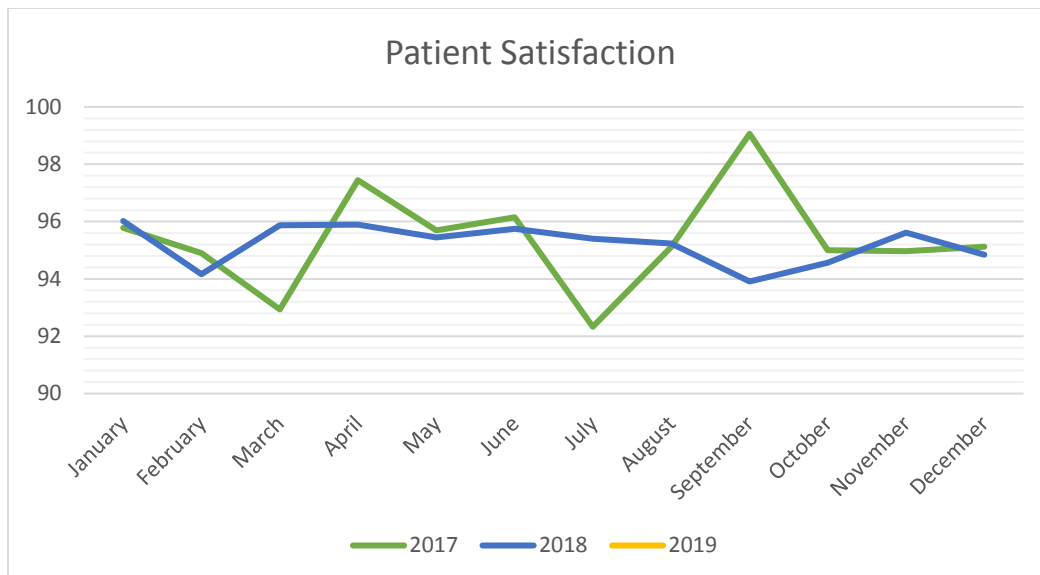
The Training focuses for January 1st, 2019 – February 25th, 2019 centered on the following activities:

1. The 1st quarter 2019 annual training consist of; ALS Run Review Anaphylaxis and Angioedema, ALS Run Review Emergency Pediatric Care The Travis Law, ALS Skill Lab Trauma, ALS CAM #1, EMT CBT Head, Neck, Spine, EMT CBT Epinephrine, EMT CBT Oxygen Therapy, iGel Training, Recognizing Child Maltreatment and Elder Abuse, Blue Card CE Module 1, Wildland Red Card and State Mobilization Review, Annual Fire Shelter Deployment, BC Drill Elevated Master Stream, Block One Transitional Attack, Blue Card Module 1, Hazmat Operations Air Monitoring, Confined Space Review, Driver's License Check, Mayday Project Part 1, Emergency Vehicle Bridge Limits and Restrictions, Hazard Communication and Right to Know, Hazmat Operations Training Air Monitoring, Pipeline Emergencies, SCBA Quarterly, SCBA Annual Emergency Skills Refresher, Oriented Search, Single Company Engine Operations, and Single Company Ladder Operations.
2. Captain Titland completed his Acting Battalion Chief requirements. Congratulations Colby
3. Probationary Firefighters Noah Young, Jesse Abercrombie, Benjamin Bloomquist, Bryce Human, Johnson Brooks, and Jacob Eldridge completed their probational firefighter requirements. They are due to be off probation March 1st.
4. Probationary Firefighters Soren Johnson, John Timmerman, Landen Bell, Brandon Huber, and Joseph Strong Started with District 7 on February 18th. The new recruits start the academy February 25th. Congratulations to our new Firefighters.
5. Captain Titland and Smith will complete their yearlong Captains probation March 1st.
6. Lt. Basta continues his assignment to the Training Division as a representative to the Snohomish County Fire Training Academy (SCFTA) as a recruit school coordinator. Captain Basta is currently preparing for the 19-1 academy.

7. The Training Division will be holding promotional testing for Battalion Chief in May, Paramedic Student in April, Technical Rescue and Hazmat Technician in May.
8. The February Officer meeting was held at the North Creek Presbytery Church in Mill Creek. John Schneider the General Manager of the Seahawks was the guest speaker.
9. District 7 and the Snohomish County Training Officers are hosting Dennis LeGear in March for a 2 day study on the impact of fire attack utilizing interior and exterior streams on firefighter safety an occupant survival.
10. The Training Division is hosting an Instructor series starting April 1st with Drilling for Function with Aaron Fields, April 4th and 5th SCFD7 in house Instructor Development Training and April 25th and 26th with IFSAC Instructor 1.
11. The Training Division is presenting a SCFD7 Tactics Class June 12th.
12. May 6th through 10th District 7 is hosting a Water Rescue Academy.
13. The Training Division and the D/O committee is preparing for a Pump School May 13th, 14th, 15th, and 17th.

EMS Officers Report:





The EMS Division continues to be busy with integration of the MSO into the 24 hour shift position. This has been met with positive feedback from our staff. I have been approached by several of our staff who have noted their appreciation for the support of the MSO position. The MSO's have been able to interface with several crews along with the public in order to resolve issues that come up during the course of our daily operations. They have also been able to ride in as the second paramedic on numerous transports which frees up resources to maintain staffing in the rest of the district. We have been able to attain all of our 30-day goals and have moved to our 60-day goals. The EMS division along with Dr. Talley will be travelling to Dallas for The Gathering of the Eagles conference later this week. This will be an excellent educational opportunity along with a chance to regroup and refine the projects we are working on. We also have one Captain/Paramedic from Lake Stevens Fire coming with us.

Captain Coker retired at the beginning of February. We have been working to redistribute her workload amongst the EMS staff. The inclement weather put a major dent in all of our educational offerings for the month of February with all of our ALS and BLS education needing to be re-scheduled. We are working around that issue. The weather also created numerous issues for our staff accessing patients in some of our more rural portions of the district. The challenges did not stop the ingenuity and resourcefulness of our personnel. In one case a patient was extricated from their residence using an inflatable kayak. With chains our EMS units were able to get everywhere they needed to be. Our personnel are to be commended for their hard work and ability to think on their feet during that trying time.

We just signed our contract with the North Sound Accountable Community of Health (ACH). This is a Medicaid transformation project that the Community Resource Paramedic (CRP) will be working with. We have several metrics that we will be working on over the next two years with the ACH. The goal is to help Medicaid become more efficient in the North Puget Sound region. This project is a collaboration with South County Regional Fire Authority, and North County Regional Fire Authority. We have received three cash disbursements from the ACH already and anticipate more over the work period. We have also completed our implementation of new documentation software for the CRP program. This software interfaces directly with the software the EMS personnel use. This interface alone will save the CRP countless hours of duplicate work searching for patients in multiple systems.

Support Services Report:

Facilities:

1. Door Security Project: The door security project has been completed at Admin as well as Stations 31, 33, 71, 73, 74, 76 and 77. Stations 32 and 72 are underway now.
2. Station 33 Construction: construction at Station 33 is complete. We are still having challenges with the General Contractor getting them to finish some of the repair work that we are requiring. We anticipate having this resolved one way or another by the end of February at the latest. Our plan is to begin the process of move in and set up in early March with a potential staffing date of late March, early April.

We have several facilities projects carrying over from 2018 and scheduled for 2019 including:

1. Update multi-media equipment in training room at Station 71: This will standardize equipment with the iPad systems used at the admin building. We will also be adding permanent web cams and audio for video conferencing with other district locations for training and meetings. With Station 31 being 95% complete we will begin this work the week of March 25th.
2. Update multi-media equipment in training room at Station 31 and update the furnishings: The room will be repainted, wipe boards replaced, televisions replaced, District sign added etc. Tables will also be replaced. We are gathering vendor bids for this and the bulk of this work will be completed by the end of July as the City of Monroe is planning on using this room for council meetings and other stuff while their meeting room is remodeled. Again, we will be adding permanent web cams and audio for video conferencing with other district locations for training and meetings. **This work has been completed**
3. Station 31 Parking Lot: Station 31's parking lot has deteriorated and is need of resurfacing/resealing. Due to the complexity of this project and the civil requirements it will trigger, we have engaged with Rice Fergus Miller to develop specifications and plans for this project. We plan to go out to bid in early spring for a summer completion.
4. Admin Building Roof: The roof at the admin building is leaking in multiple placed. We will be addressing the asphalt roof section first as it is causing the biggest issues. We have Rice Fergus Miller developing specifications currently so we can have a true apples to apples bidding process. We will also need to address the flat roof section where the air handling units are housed as there are issues there as well. We will also likely have the air units all replaced as they will need to be removed to replace the roof anyhow and we were told by the building inspector we hired to expect to replace them soon after we purchased the building.
5. LED Lighting: We will be continuing to upgrade/replace existing fluorescent lighting fixtures with more energy efficient and brighter LED lights. This will continue for some time. Exterior lights at Admin as well as Stations 31, 71, 72 and 76 have been completed. We will complete the rest over the course of the spring and summer.
6. Station 76 Remodel: We have met with the architect on the addition of individual bedrooms at 76. We are also looking at the cost to add an emergency generator. Preliminary plans are complete and we are going out for estimate now. We are at a point o9n this project where a decision needs to be made on the scope of the project. If we are going to expand the footprint of the station which is what most stakeholders feel needs to happen, we will need to approach the City of Mill Creek ASAP to discuss specifics on how this impacts our agreement.
7. Station 72 Remodel/Replace: We have a basic layout plan from the architect and a ball park budget. We will need direction from the Board on the next step. If this is where the priority is then we will move forward with more concrete pricing and develop a bid process.

Technology/IT:

1. Apparatus MDC's: We are continuing to upgrade district MDC's. We have been utilizing SNOPAC's (now SC 911) managed laptop program. This project has brought a much higher degree of stability particularly the West Battalion units where reliability was becoming an issue. We have again expanded the inventory of this program and are now up to 40 managed MDC's.
2. IT Employee: Our full-time IT employee Martin Paietta has been on board since mid-January and is getting up to speed. There has been no short fall of IT issues to deal with so he has had to hit the ground running. We plan to continue to use our IT contract firm (ISOutsource) as back-up and for larger project management. We hope to have Martin focus also on end user training so we can expand the use of productivity software throughout the agency.
3. Incode Financial Software Project: The Incode 10 implementation continues to go well. Our intended go-live date is April 1, 2019. Denise has done an outstanding job leading this implementation!

Logistics:

1. Logistics: We are anxiously awaiting the completion of Station 33 so we utilize Station 74 as a Logistics Hub. This will commence after the move to 33.

Apparatus:

1. Technical Rescue: The Tech Rescue vehicle is on order. I and a couple of committee members attended the pre-construction meeting at the SVI facility the week of March 25th.

2. Support Vehicle: We have a Support Services vehicle scheduled for replacement in 2019. I will be working with Andrew and Brandon to complete that process ASAP. We are also meeting with Lake Stevens Fire to see where a combined support organizations vehicle needs may be.
3. Battalion Vehicle: We have a replacement Battalion vehicle scheduled for replacement in 2019. I will be working with group to develop the appropriate specification.
4. Watercraft: We have a planned replacement for Boat 32 scheduled for 2019. Boat 32 is a standard jet sled which is very ineffective for the conditions we face. It has a long history of not being reliable in the severe conditions we face during water rescues. The planned replacement is a purpose built rescue craft similar in performance features to our primary rescue boat. I will be bringing a proposal for a purchase to the Board meeting on March 14th.

Shop:

1. Regional Shop: The shop is very busy right now. We are continuing to work on RCW changes in the State legislature that would restore our ability to work on other agency type vehicles such as schools. I am hopeful that we will be successful in this legislative session.

CONSENT AGENDA

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 1

Voucher No.	Vendor Name	Total
374	- 19 Alderwood Auto Glass	305.76
375	- 19 All Battery Sales & Service	259.35
376	- 19 Allied Construction	11,941.95
377	- 19 Allied Construction	581.40
378	- 19 Allstream	547.55
379	- 19 Amerigas	344.00
380	- 19 Aramark	145.96
381	- 19 Aramark	31.86
382	- 19 Bickford Motors, Inc	650.25
466	- 19 Mount Baker Council, BSA	720.00
383	- 19 Brad McLenaghan	122.00
386	- 19 Brian Hyatt	1,215.00
384	- 19 Braun Northwest, Inc.	294.08
387	- 19 Callback Staffing Solutions	827.42
388	- 19 CDW-G	3,524.43
389	- 19 Central Welding Supply	513.99
390	- 19 Clearly Communications	733.36
391	- 19 Coach Glass	545.00
392	- 19 Cogdill, Nichols, Rein	13,522.55
393	- 19 Comcast	1,220.58
394	- 19 Comcast	507.83
395	- 19 Comdata Network, Inc	2,418.45
399	- 19 Courierwest	1,932.00
396	- 19 Contour Fence Company	122.85
397	- 19 Contour Fence Company	368.55
398	- 19 Corey Wenzel	48.48
400	- 19 Crown Fire Protections	780.83
401	- 19 CRS	188.19
402	- 19 Cummins Northwest, Inc.	216.91
403	- 19 Drug Free Business	59.00
404	- 19 EMS Technology Solutions	2,656.00
405	- 19 First Watch	403.00
406	- 19 Freightliner Northwest	469.44
407	- 19 Galls	76.32
409	- 19 Gitt's Spring Co	345.81
410	- 19 Grainger	307.14
411	- 19 Highway Auto Supply	338.48
412	- 19 Hill Street Cleaners	8.90
413	- 19 Iron Mountain	345.43
414	- 19 ISOutsource	9,017.73
415	- 19 Keith Wachalec	353.44
416	- 19 Keith Wachalec	1,060.32

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 2

Voucher No.	Vendor Name	Total
417 - 19	Kenny's Truck Parts & Repair	17.46
418 - 19	Kent Bruce Co.,LLC	28.92
419 - 19	Kool Change Printing	437.13
420 - 19	Kussmaul Electronics	312.34
422 - 19	LEOFF Trust	196,290.53
423 - 19	LEOFF Trust	55,059.29
424 - 19	LEOFF Trust	10,057.27
425 - 19	LEOFF Trust	5,611.23
421 - 19	Lemay Mobile Shredding	116.00
426 - 19	Les Schwab	5,326.04
427 - 19	Les Schwab	287.87
428 - 19	Leslie Wells	48.72
429 - 19	Life Assist	1,438.80
430 - 19	Life Assist	2,187.42
431 - 19	Life Assist	783.54
432 - 19	Life Assist	1,429.38
433 - 19	Life Assist	888.93
434 - 19	Life Assist	727.58
435 - 19	Lone Mountain Communications	2,519.80
385 - 19	Brendan Grace	421.59
436 - 19	Lowe's Companies Inc.	814.16
437 - 19	Lowe's Companies Inc.	312.74
438 - 19	MacDonald-Miller	22,642.80
439 - 19	MacDonald-Miller	1,573.02
440 - 19	Martin Paietta	110.00
443 - 19	Mike Hill	1,920.00
441 - 19	MicroAge	3,573.07
442 - 19	MicroAge	285.45
445 - 19	Monroe Parts House	339.91
446 - 19	Monroe Parts House	651.94
447 - 19	Monroe Parts House	77.36
448 - 19	Monroe Parts House	532.42
449 - 19	Monroe Parts House	446.68
450 - 19	Monroe Parts House	398.32
451 - 19	Monroe Parts House	144.82
452 - 19	Monroe Parts House	383.01
453 - 19	Monroe Parts House	1,024.29
454 - 19	Monroe Parts House	411.67
455 - 19	Monroe Parts House	348.40
456 - 19	Monroe Parts House	541.16
457 - 19	Monroe Parts House	292.36
458 - 19	Monroe Parts House	61.59

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 3

Voucher No.	Vendor Name	Total
459 - 19	Monroe Parts House	278.68
460 - 19	Monroe Parts House	158.80
461 - 19	Monroe Parts House	530.36
462 - 19	Monroe Parts House	1,090.40
463 - 19	Monroe Parts House	120.95
464 - 19	Monroe Parts House	145.73
465 - 19	Motor Trucks, Inc.	142.39
467 - 19	North Coast Electric Co	39.78
468 - 19	Office Depot	226.28
470 - 19	OHD Inc	810.00
471 - 19	Oreilly Automotive	14.53
472 - 19	PayChex Inc	1,330.64
473 - 19	Petro Card	1,497.92
474 - 19	Petro Card	35.47
475 - 19	Petty Cash	7,237.93
476 - 19	Petty Cash	239.04
477 - 19	Pewag, Inc	572.27
478 - 19	Pride Electric, Inc	733.61
479 - 19	Pro Comm	340.84
480 - 19	Puget Sound Hardware	13,214.84
481 - 19	Purcell Tires & Rubber	3,696.74
482 - 19	Republic Services	677.77
483 - 19	Republic Services	197.40
484 - 19	Rescue Response Gear	297.39
485 - 19	Ricoh USA, Inc	364.88
486 - 19	Roy Waugh	42.92
487 - 19	Sea-Western, Inc.	393.00
488 - 19	Silver Lake Water	337.72
489 - 19	Snohomish County 911	61,555.26
490 - 19	Snohomish County 911	2,053.30
491 - 19	Snohomish County 911	81,151.51
493 - 19	Snohomish County Fire Chief's Assn.	880.00
494 - 19	Snohomish County Fire Chief's Assn.	1,020.00
495 - 19	Snohomish County Fire District 7	441.41
496 - 19	Snohomish County Fire District 7	17,180.51
492 - 19	Snohomish County Finance Department	997.18
497 - 19	Snohomish County P.U.D. #1	5,689.29
498 - 19	Snohomish County P.U.D. #1	1,251.58
499 - 19	Steve Guptill	690.19
501 - 19	Town & Country Tractor	47.93
500 - 19	Town Center Eye Care	1,450.00
502 - 19	True North Emergency Equipment	506.58

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 4

Voucher No.	Vendor Name	Total
503 - 19	True North Emergency Equipment	1,440.72
504 - 19	Tyler Technologies, Inc	5,500.00
505 - 19	UPS	45.97
506 - 19	UPS	15.67
536 - 19	Verizon Wireless	14.95
537 - 19	Verizon Wireless	1,550.05
538 - 19	Verizon Wireless	553.15
539 - 19	Verizon Wireless	141.15
541 - 19	Waste Management Northwest	985.39
542 - 19	Waste Management Northwest	591.41
543 - 19	Waste Management Northwest	282.47
544 - 19	Wave Business	144.98
545 - 19	Weidner Fire	431.38
546 - 19	Whitman Global Carpet & Floor Care	297.25
547 - 19	Whitman Global Carpet & Floor Care	891.75
507 - 19	US Bank Card	735.31
508 - 19	US Bank Card	394.03
509 - 19	US Bank Card	1,981.39
510 - 19	US Bank Card	1,425.14
511 - 19	US Bank Card	64.34
512 - 19	US Bank Card	394.29
513 - 19	US Bank Card	797.34
514 - 19	US Bank Card	600.65
515 - 19	US Bank Card	590.95
516 - 19	US Bank Card	14.88
517 - 19	US Bank Card	1,203.66
518 - 19	US Bank Card	798.32
519 - 19	US Bank Card	5,266.32
520 - 19	US Bank Card	535.63
521 - 19	US Bank Card	87.66
522 - 19	US Bank Card	250.33
523 - 19	US Bank Card	382.52
524 - 19	US Bank Card	3,146.16
525 - 19	US Bank Card	2,880.40
526 - 19	US Bank Card	1,205.95
527 - 19	US Bank Card	2,282.65
528 - 19	US Bank Card	2,813.19
529 - 19	US Bank Card	377.39
530 - 19	US Bank Card	2,943.65
531 - 19	US Bank Card	3,807.36
532 - 19	US Bank Card	1,216.06
533 - 19	US Bank Card	990.07

SNOHOMISH COUNTY FIRE DISTRICT # 7

BLANKET VOUCHER APPROVAL

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Voucher No.	Vendor Name	Total
534 - 19	US Bank Card	294.84
535 - 19	US Bank Card	157.71
444 - 19	Mobile Health Resources	613.70
408 - 19	Galls	700.35
540 - 19	Washington Automated, Inc	204.63
469 - 19	Office Depot	51.76
Grand Total		642,724.54

We the undersigned Board of Fire Commissioners of Snohomish County Fire District #7, do hereby certify that the materials have been received or the services rendered as hereinafter specified and that the Vouchers #'s _____ - 19 through _____ 469 - 19 are approved for payment in the amount of \$642,724.54 for the month of _____ February 2, 2019.

 _____ Commissioner	_____ Commissioner
 _____ Commissioner	_____ Commissioner
 _____ Commissioner	_____ Commissioner
 _____ Commissioner	_____ Commissioner
_____ Commissioner	_____ Commissioner

Attest to: _____
 District Secretary

Date: _____

**SNOHOMISH COUNTY FIRE DISTRICT NO 7 - S948
 163 VILLAGE COURT
 MONROE, WA 98272-0000**

CHECK DATE : 02/15/2019 WEEK 6
PERIOD BEGIN : 02/01/2019
PERIOD END : 02/15/2019

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 02/15/2019. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	586510.17		
READYCHEX DEBITED FROM YOUR ACCOUNT	1856.48	NUMBER OF PAYROLL CHECKS	162
TOTAL NET PAYROLL	588366.65		
AGENCY CHECKS	217323.59	NUMBER OF AGENCY CHECKS	15
AMOUNT DEBITED FROM GPS ACCOUNT(S)	750.00		
AMOUNT DEBITED FROM TAX ACCOUNT	133376.08		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	133376.08	NUMBER OF CHECKS PRINTED	177
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	722492.73		
TOTAL COST OF PAYROLL	939816.32	NUMBER OF MANUAL/VOID TRANSACTIONS	0

AGENCY TOTALS

GPS	750.00	Deposit made by PAYCHEX INC. on your behalf.
NON-GPS	217323.59	You are responsible for making the deposit on or before the due date.

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	133376.08		02/19/2019 Deposit made by PAYCHEX INC. on your behalf.

**SNOHOMISH COUNTY FIRE DISTRICT NO 7 - S948
 163 VILLAGE COURT
 MONROE, WA 98272-0000**

CHECK DATE : 02/28/2019 WEEK 8
PERIOD BEGIN : 02/16/2019
PERIOD END : 02/28/2019

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 02/28/2019. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	585584.64		
READYCHEX DEBITED FROM YOUR ACCOUNT	16111.60	NUMBER OF PAYROLL CHECKS	196
TOTAL NET PAYROLL	601696.24		
AGENCY CHECKS	209438.80	NUMBER OF AGENCY CHECKS	15
AMOUNT DEBITED FROM GPS ACCOUNT(S)	750.00		
AMOUNT DEBITED FROM TAX ACCOUNT	115632.17		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	115632.17	NUMBER OF CHECKS PRINTED	211
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	718078.41		
TOTAL COST OF PAYROLL	927517.21	NUMBER OF MANUAL/VOID TRANSACTIONS	0

AGENCY TOTALS

GPS	750.00	Deposit made by PAYCHEX INC. on your behalf.
NON-GPS	209438.80	You are responsible for making the deposit on or before the due date.

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	115632.17		03/01/2019 Deposit made by PAYCHEX INC. on your behalf.

**Summary Minutes of the Regular Board Meeting
February 5, 2019**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Snyder, Waugh, Wells and Woolery were present.

AGENDA CHANGES:

- Action: Agreement to Provide Medical Benefits in for Retirement for Cindy Coker.
- Other Meeting Attendees Line D and E is to be deleted.

GENERAL PUBLIC COMMENT: None.

UNION COMMENT: None.

DR. SIKORA EXECUTIVE SUMMARY OF ORGANIZATIONAL SWOT

She presented a high level summary of the report with key findings. She noted that she is happy to take phone calls, chat with groups, etc. regarding any questions. She went over the goals, methods, analysis for creating the report. Her finding is that overall morale is high and the job gets five stars and love their jobs. The context for feedback was continuous improvement being of great value, growth was also valued, external stressors and union issues at the time were also factors for feedback.

She then went over the strengths, weaknesses, opportunities, threats. Major strengths were firefighter driven ops, training, reputation, hiring/probation, the variety of the job (stations and calls). Major weaknesses were communication, leadership, inconsistency, technology, and shuffling personnel. Underlying strengths were Vision-Goals-Values, empowerment, excellence, continuous improvement, and efficiency. Underlying weaknesses were leader behavior, lack of focus (silos), excellence can become arrogance, continuous improvement but to what end, machine-like/ineffective. Major opportunities (D8 merger) were positive or don't know, more career options, strong EMS program, leadership team, and succession plan for the Chief. Major threats (lessons from the D3 merge) were top-down leaders, benefits to the community, "takeover" history, promotion lists and tests, speed focus, and creating a new "we".

Her suggestion was to celebrate. The District is doing a lot of things well, should acknowledge where we are, learn from others and the past, use our tools, bust the silo's, balance efficient and effective, watch and walk the talk, and focus on the ends.

CHIEF'S REPORT

Chief Meek discussed items from the Chief's Report.

MOTION: Commissioner Waugh moved and Commissioner Wells seconded to give the chief authority to sign three ILA with East Pierce Fire and Rescue, Pierce County Fire Protection District #21, and Pierce County Fire Protection District #5 to piggyback on the Districts bid for Levrum Technologies (Code 3 Strategist) software. On vote, **Motion Carried 6/0**

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #271-19 through #373-19 in the amount of \$310,135.92 previously approved.

B. Payroll Approval:

- The January 31, 2019 regular pay was submitted for approval in the amount of \$1,460,898.34 (included sick leave cash outs)

C. Approval of Minutes

- 1) Approve Regular Meeting Minutes of January 17, 2019

D. Secretary's Report on Correspondence:

- Families of Monroe Police and Fire District 7 donated \$500 to the Monroe Food Bank.
- Coker Retirement Letter.

MOTION: Commissioner Snyder moved and Commissioner Schaub seconded to approve the above consent agenda items. On vote, **Motion Carried 6/0**

DISCUSSION ITEMS:**A. Draft Petition – Lake Stevens Fire to Merge into Fire District 7**

Informational only. Chief O'Brien clarified that the petition had not yet been signed by Lake Stevens and once signed by them, it will come back to the District 7 board for approval.

B. Draft Co-Staffing Agreement for Station 13

AC Andrews noted they had been meeting at the operations level to create the draft. The Districts' lawyer, Rich Davis, has reviewed the draft and will also review the final draft. They left out the transport fee collection language that will be added in the next version. An effective date of June 1 is a possibility at the earliest and possibly by January 1, 2020. They are also working on a public education plan for communication this. Commissioner Fay inquired if there was a defined trial period. AC Andrews noted that there is a 2 year commitment trial period with a 1 year advance notice to cancel unless mutually agreed. The plan is to reevaluate at 2 years and renew at that time.

ACTION ITEMS:**A. Resolution 2019-3 Change to Board Meeting Schedule for 2019**

This resolution is to align our resolution numbers and to confirm the new board meeting schedule.

MOTION: Commissioner Snyder moved and Commissioner Woolery seconded to approve the renumbering of Resolution 2019-2 Change to Board Meeting Schedule for 2019 to Resolution 2019-3. On vote, **Motion Carried 6/0**

B. Resolution 2019-4 Course Registration Fees 1-30-2019

Chief Meek noted there is a previous resolution that allows the District to perform public CPR and Burn Permits. This resolution is broader to allow for regional training to include outside agencies to participate, and this will allow the District to collect those funds and then disperse them to the General budget appropriately. An upcoming example is a Water Rescue class the District is teaching. This resolution was also reviewed by District attorney, Rich Davis who had some initial comments where he recommended item #3 discussing quarterly review of classes where money was collected to balance against the books.

MOTION: Commissioner Fay moved and Commissioner Schaub seconded to approve Resolution 2019-4 Course Registration Fees effective 1-30-2019. On vote, **Motion Carried 6/0**

C. Agreement to Provide Medical Benefits for Retirement for Cindy Coker.

MOTION: Commissioner Waugh moved and Commissioner Wells seconded to approve the Agreement to Provide Medical Benefits for Retirement for Cindy Coker. On vote, **Motion Carried 6/0**

COMMISSIONER COMMITTEE REPORTS

A. Policy Committee: Met January 28, 2019 1500 Admin Building. Commissioner Schaub noted that they reviewed three policies that will be coming to the board for approval soon.

B. Safety Committee: Met January 21, 2019 at 1800 Station 71. Meeting next February 18, 2019 at 1800 Station 71. Commissioner Schaub noted and L&I claim on a recent structure fire. A reminder is needed to have the crews pull their ear flaps down. A bubble light was also damaged upon entering a garage.

1 **C. Capital Facilities Committee:** AC Guptill noted that there was a meeting last week. He noted the
 2 District is at a crossroads with future facilities planning and the District will need some board direction
 3 on the preliminary pricing on Station 72, the direction the Board would like to see the District take on
 4 Station 76 and the work that was requested to be done there versus what was initially set out to be
 5 done. It was estimated to take 30-45 minutes to discuss the two topics. They did get a preliminary
 6 design and ballpark cost for replacement of Station 72. It has not been to the professional cost
 7 estimators yet and is currently at a best guess by the architects based on similar scopes. Brief
 8 discussion took place surrounding a full district facilities plan. Commissioner Fay asked how this is in
 9 line with the Fitsch Study. If there is a merge with Lake Stevens, the study will need to be updated. It
 10 was agreed that station 76 activity was because of the Fitsch study. A presentation will occur at a board
 11 meeting soon.
 12

13 **OTHER MEETINGS ATTENDED**

- 14 **A. Snohomish County 911:** Normal business was reported.
 15 **B. Regional Coordination:** Joint Commissioner Meeting, February 6, 2019 1800 at Station 31 Training
 16 Room.
 17 **C. Leadership Meeting:** Meets next February 21, 2019 at 0900 at North Creek Community Church.
 18 **D. Sno-Isle Commissioner Meeting:** Meets next February 7, 2019 at 1930
 19 **E. SR 522 Coalition Meeting:** It was commented that Feb 6 is their legislative day. Woolery noted that
 20 the project has been locked into the packet but not the funding.
 21 **F. Joint Leadership Team Building Retreat:** Scheduled for February 11, 2019 at 0800 – February 13,
 22 2019 1700 at Camp Orkila, Orcas Island. Commissioner Schaub plans to attend.
 23
 24

25 **OLD BUSINESS:**

26 Commissioner Waugh noted they sent off a letter to the county regarding fireworks and was requesting the status
 27 of that.
 28

29 He also commented that a donation was made to the District by a citizen three years ago in their will for \$109,000
 30 for something the firemen could use in this citizens area. With Station 33 getting completed in this area,
 31 Commissioner Waugh would like to see this money earmarked specifically for something at the new station.
 32

33 **CALL ON BOARD:**

34 Commissioner Waugh noted that AC Guptill introduced two new bills.
 35

36 **ATTENDANCE CHECK**

37 All board members in attendance noted they would be available for the upcoming meetings:
 38 - Joint Board Meeting February 6, 2019 at 1800 Station 31 Training Room
 39 - Regular Board Meeting Thursday February 28, 2019 at 1530 in the District 7 Administration Building.
 40

41 **EXECUTIVE SESSION:** None
 42

43 The meeting was adjourned at 2026 pm by Commissioner Waugh.
 44

45 **Snohomish County Fire District #7**
 46

47
 48 _____
 49 Jamie Silva
 50 Secretary of the Board
 51
 52
 53

**Summary Minutes of the Joint Commissioner Meeting
February 6, 2019**

The Board of Fire Commissioners for SCFPD #7 and Lake Stevens Fire met in special session on February 6, 2019 at Station 31's Training Room located at 163 Village Court, Monroe, WA 98272.

Commissioner Waugh called the meeting of the Joint Board of Fire Commissioners to order at 1800 hours. Commissioners Fay, Snyder, Waugh, Wells and Woolery with Snohomish County Fire District 7 and Commissioners Elmore, Gagnon, and Steinruck with Lake Stevens Fire were present. Commissioner Schaub was absent with prior notice.

BENEFITS OF A POTENTIAL MERGER of LAKE STEVEN & FIRE DISTRICT 7

Chief O'Brien presented the Districts merging goals of improving service, planning regionally, and improving fiscal accountability. Service will be improved by being more efficient, improve staffing and training opportunities. Regional planning will strategically place stations to maximize response time and standardize training and operations. Fiscal accountability is improved by reducing duplication and streamlines services.

The financial model reflects the management plan and also captures the current operations model. It was noted that the proposed organizational chart efficiencies are also achieved with not backfilling some chief retirements. Year-end cash balance is at or above 25% threshold and includes inflation.

CFO Tabor explained the assumptions for the financial model analysis. If the assumptions are changed the model significantly changed. Commissioner Fay requested to have a list of the assumptions for the commissioners to include with the financial model.

The model regionals Emergency Response Organization would be 11 fire stations, 234 career personnel, 40 part-paid personnel, 140 square miles, 162,000 residents, 17,600 estimated calls, and a \$27,373,329,265 A/V.

The merger management plan considers a new organization with a suggested new District name, focus will be on culture, Executive Staff would be a structured selection process and Chief O'Brien as suggested Chief with Chief Meek as liaison.

A draft organizational chart was reviewed next regarding structure of the new organization.

It was expressed than an August vote would be helpful. If the Commissioners agree to move forward, Lake Stevens would need to submit a petition in February. Resource allocation and timeline details were further discussed.

Commissioner Fay questioned if an August ballot is too soon. In light of Pat Sikora's report where staff comments were made regarding the tight timeline in the last merge. He welcomed a conversation regarding this topic. Chief Meek commented that he felt the District 3 and 7 merge moved much faster than the current merge discussions. Brief discussion took place surrounding this. Chief O'Brien noted that he felt that the merge would actually help both organizations. AC Andrews noted that he felt one of the major factors in the last merge that caused hardship was a mid-year merge and the plan with the current merge would be a January 1 merge. Commissioner Snyder believed that many situations and hurdles that we came up on in the last merge were not predictable and to keep that in mind with future merges.

Commissioner Fay requested some examples of duplication were there would be merged efficiencies. Chief O'Brien noted immediate areas to be financial software, negotiations with lawyer fees, 1 audit, 1 WSRB rating, 1 grant writing process etc. Commissioner Wells asked for specific suppression efficiencies. Chief O'Brien explained them to be shift coverage, regionalizing the MSO positions to provide service when units are out of service, ladder trucks that Lake Stevens doesn't have, sharing the resources with the goal of no longer browning out, equipment sharing of Tech Rescue, and Paramedics have a larger pool at Lake Stevens that could help out District 7.

1
2 Commissioner Fay asked for other commissioners to comment on their feelings or anxieties of the merge.
3 Commissioner Gagnon noted he was all in. Commissioner Elmore noted that small departments are no longer
4 considered regionally efficient and are not the way of the future. Not touching borders doesn't bother him. He also
5 felt unified training and procedures will improve service on calls and that being proactive is the way to go.
6 Commissioner Woolery noted that his concerns were that it was too fast last time much as Commissioner Fay's
7 concern is but feels the timing seems right and that the staff seems ready for it. Chief Meek pointed out a similarity
8 where Lake Stevens conduct teams and committees much like District 7.
9

10 Commissioner Waugh noticed that he's seeing more of a bit of reluctance to pass every fire levy. But in using the
11 model in different ways, it seems to show that District 7 would be better off alone and he would like to dig deeper
12 to see why that is. In the model assumptions he sees large jumps from 2023 to 2024 and 2025 and wants to make
13 sure these are good assumptions. Reading the Sikora report with the comments on the last merge from the boots on
14 the street, he's has reservations. Commissioner Elmore observed that he's not sure anybody's budgets are
15 sustainable long-term and he's not sure that Lake Stevens would necessarily be a drain on District 7. He appreciated
16 the concern, but feels Lake Stevens doesn't stand alone with sustainability concerns and believes all fire districts
17 have similar concerns and is hearing this same message with many fire districts in Washington.
18

19 FF Union President Michael McConnell commented that Union 2781 has been trying to come up with ways that
20 the union can help with the merge process and to mitigate some of the issues from the last merge by learning from
21 the past and improving the future. Getting the shadow shifts going is very helpful to gain some familiarization in
22 cultures. Joint officer meetings are also already under way and are discussing the "Why" things are done to gain
23 understanding and buy-in. He commented on the small district feel with the comfort level of knowing everyone, the
24 area, had more control over change, vacationing with the same people you work with but these things not promoting
25 growth. Brief discussion took place surround growth and what that meant culturally.
26

27 Commissioner Fay noted that while being uncomfortable is good for growth, he has a very real concern over the
28 collaborative comments from the Sikora report noting the "take-over" feeling and feelings of people not feeling
29 valued and with Lake Stevens Fire already expressing these concerns. He strongly encouraged not ignoring those
30 comments while the District press ahead.
31

32 Commissioner Fay asked the Lake Stevens Fire Commissioners if there was anything concerning them about how
33 things get done at the Board level. He recognized that District 7 Commissioners didn't take the time to understand
34 how the District 3 Commissioners did business and suggests taking the time to do this with the current merge. He
35 wants all the commissioners to bring up any concerns when they arise so they can be addressed as a team right
36 away. Commissioner Wells reflected on her emotions after reading the Sikora Report and could not believe what
37 was caused to the staff in the last merge. While she recognized that the overall health of the organization is good
38 but that there were far too many comments made regarding the upcoming merger. She stressed that face-to-face
39 communication absolutely needs to be the #1 focus (not flooding staff with paper) and currently holds trepidation
40 for the merge because of it. Her other concern is that she doesn't want to put the staff through the same thing they
41 just experienced.
42

43 Commissioner Elmore commented on the commissioner's cultural differences and differences as individuals.
44 He encouraged the commissioners to bring those concerns forward to the commissioners attending the retreat and
45 looks forward to working on things together there.
46

47 Brief discussions took place surrounding the Sikora report results and the speed in moving forward with the current
48 merge. Commissioner Wells noted she realized that we are a fire department and a large percentage of them are the
49 firefighters but wanted to point out that an important small group is also the administrative staff.
50

51 **PETITION FOR LAKE STEVENS FIRE TO MERGE INTO FIRE DISTRICT 7**

52

53 Commissioner Waugh noted the District 7 commissioners reviewed it at the last meeting and will be up for action
at the next meeting.

1
2 Commissioner Waugh asked what the Lake Stevens Commissioner's would like to set for joint meetings going
3 forward. Lake Stevens will discuss dates in their next board meeting but that District 7 maybe should pick first as
4 they possibly have more moving parts.
5

6 **MERGING EXECUTIVE STAFFS**

7 Chief O'Brien noted that if feedback from the Board is that they'd like to move forward, the plan would be to work
8 with the management plan with Chief Meek and O'Brien joining offices together and start looking at merging the
9 executive staff.
10

11 Commissioner Waugh asked how they would make the determination to merge positions, how the administrative
12 staff would end up, board scheduling, how some of the budgeting and finance decisions, when an FTE is added to
13 the District, etc. Should there be those discussions now to get it out in the open to start thinking about for future
14 meetings.
15

16 Commissioner Steinruck commented on gaining input and managing from the bottom up. He recommends the
17 commissioners not getting into a lot of that, as much of it should come from administrative staff. Of course, some
18 may come to the Board to act on. Commissioner Waugh felt that a petition by the Commissioners would be helpful.
19

20 **MOTION:** Commissioner Gagnon moved and Commissioner Steinruck seconded to sign the petition for the
21 Lake Stevens Fire commissioners to approve the merge into Snohomish County Fire District 7. On vote, **Motion**
22 **Carried 3/0**
23

24 The meeting was adjourned at 1947 by Commissioner Waugh.
25

26 **Snohomish County Fire District #7**
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29
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31 _____
32 Jamie Silva
33 Secretary of the Board
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From: [Gary And Debbie. Kelso](#)
To: [Gary Meek](#)
Subject: Wagner Station 32
Date: Thursday, February 14, 2019 9:01:39 PM

Chief,

My name is Gary Kelso, and my wife Debbie and I live across the street from the Wagner Fire Station. We have lived here for 20 years and have enjoyed the good neighbors the crews have been. I am in a wheelchair and my wife and I are in our 60's. From time to time over the years the crews have helped us (removing a downed tree across the drive as an example). But I wanted to make you aware of the extraordinary help they gave during the recent snow events. By the morning of Tuesday February 12th we had over two feet of wet snow covering our driveway and my wheelchair ramp. I had a very important Doctor appointment on Wednesday morning that I could not miss. We tried very hard to find someone....anyone who could help get my 4 wheel drive truck to my ramp so that I could get in and make my appointment. Various times the people at the station have told us that if we were in need to contact them and they would try to help. We are not people that ask for help or take advantage of offers like that unless it is our last option. We know the service they provide and respect that. But I felt I had no options. I called the station directly and explained my situation. They were very gracious and said they would see what they could do. A bit later three of them came over and worked to get my truck cleared and got it so that they could move it. They then drove the truck around the drive to pack down some tracks. They then were able to leave it at the bottom of my ramp so that I could roll to the end and stand to get into the truck. They set us up and left us in the best position to get out of the driveway they could. The next morning Mike called and expressed that he was concerned about our ability to get out of the driveway and drive on the slushy rutted roads, because it had snowed more overnight. I thanked him for his concern and told him I didn't have much choice. I was able to get into the truck and after putting the truck in 4 wheel drive low we were able to get out and made my appointment.

What they did is a testament to the selfless community service the firefighters provide. They could have just said no sorry not something we can do but they didn't. They helped a neighbor in trouble.

You have no idea how much my wife and I appreciate what they did. And that they were concerned enough to check in with us the next morning.

They are heroes on a daily basis due to their jobs.....but this type of silent individual heroism needs a huge thank you from us.....And a pat on the back from the boss. Thank you for having these amazing public servants.

Gary and Debbie Kelso
22121 132nd ST SE
Monroe, Wa. 98272

DISCUSSION ITEMS

LAKE STEVENS FIRE PETITION

A PETITION of the Board of Commissioners of Lake Stevens Fire to the Board of Commissioners of Snohomish County Fire Protection District No. 7 to approve the merger of Lake Stevens Fire into Snohomish County Fire Protection District No. 7.

WHEREAS, the Board of Commissioners of Lake Stevens Fire recognizes that the communities of both fire districts will continue to grow and that it must diligently plan for this growth so that it may continue to provide excellent fire and medical emergency services; and

WHEREAS, the Board of Lake Stevens Fire has determined that Snohomish County Fire Protection District No. 7 is geographically located in such a manner that the governance, management and services of the merged Districts could be delivered effectively; and

WHEREAS, the Board of Lake Stevens Fire believes that by merging Lake Stevens Fire into Fire District No. 7, the new fire district will be able to provide the organizational structure, legislative control, administrative organization, funding, and operation necessary to better manage the impending growth of the communities in which both fire districts serve while increasing the fire and emergency medical services thereto; and

NOW THEREFORE, PURSUANT TO ITS AUTHORITY IN RCW 52.06.020, THE BOARD OF COMMISSIONERS OF LAKE STEVENS FIRE HEREBY DECLARES THAT DISTRICT No. 7 IS WITHIN REASONABLE PROXIMITY OF LAKE STEVENS FIRE AND HEREBY PETITIONS THE BOARD OF COMMISSIONERS OF SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 7 TO APPROVE THE PETITION OF LAKE STEVENS FIRE TO MERGE INTO SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 7 SUBJECT TO THE CONDITIONS STIPULATED IN ADDENDUM "A" ATTACHED HERETO.

ADOPTED by the Commission of Lake Stevens Fire, this _____ day of February, 2019, and duly authenticated in open session by signatures of the Commissioners voting in favor thereof and the seal of the Commission duly affixed.

Lake Stevens Fire

By: _____
Commissioner

By: _____
Commissioner

By: _____
Commissioner

Attest:

Board Secretary

ADDENDUM A

1. To the best extent possible, all employees of Lake Stevens Fire will be integrated into the combined workforce of the new merged District considering their current position and working conditions.
2. The new merged District shall endeavor to maintain or improve staffing levels in all geographic areas of the new merged District.

**INTERLOCAL AGREEMENT
BETWEEN
SNOHOMISH COUNTY FIRE DISTRICT #7
AND
SOUTH SNOHOMISH COUNTY FIRE & RESCUE REGIONAL FIRE AUTHORITY
FOR
CO-STAFFING RFA STATION 13**

THIS INTERLOCAL AGREEMENT (the "Agreement") is made and entered into by and between **SNOHOMISH COUNTY FIRE DISTRICT #7**, a municipal corporation (the "District"), and **SOUTH SNOHOMISH COUNTY FIRE & RESCUE REGIONAL FIRE AUTHORITY**, a Washington municipal corporation (the "RFA").

WHEREAS, the District and the RFA each provide fire and emergency medical services;

WHEREAS, the District owns, operates and maintains Station 77 (the "Gold Creek Station") located at 6610 Snohomish-Cascade Drive, Snohomish, Washington, with three (3) personnel, a fire engine, and an aid unit.

WHEREAS, the RFA owns, operates and maintains Station 13 (the "Silver Firs Station") located at 13611 Puget Park Drive, Everett, Washington, three (3) personnel, a fire engine, and a paramedic unit.

WHEREAS, the Gold Creek Station and Silver Firs Station are less than two (2) miles distant from each other;

WHEREAS, the Parties consider it to be in the best interest of the citizens they serve to explore and collaborate wherever feasible to improve efficiency and service delivery;

WHEREAS, in lieu of operating the Gold Creek Station, the District and RFA desire to jointly staff and operate the Silver Firs Station to provide fire and emergency medical services in accordance with the terms of this Agreement; and

WHEREAS, the District and the RFA are authorized, pursuant to Chapter 39.34 of the Revised Code of Washington, to enter into this Agreement to allow the District and the RFA to cooperate with each other to provide high-quality services to the public in the most efficient manner possible.

NOW THEREFORE, in consideration of the mutual promises, covenants, and terms hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

I. PURPOSE

The purpose of this Agreement is to establish a contractual arrangement under which the District and the RFA jointly staff and operate the Silver Firs Station to provide fire protection and emergency medical services in accordance with the terms of this Agreement.

II. TERM

This Agreement shall become effective on _____, 2019 (the "Effective Date"). All terms and conditions of the Agreement shall remain in full force and effect until terminated as provided herein. Either Party may terminate this agreement by providing the other Party with written notice of their intention to terminate; provided, however, the effective date of terminate of this Agreement shall be no earlier than one (1) year following the date the Party provides such notice. In no case shall a Party provide notice of their intention to terminate during the first two (2) years following the Effective Date.

III. STAFFING

3.1 Shifts. The Silver Firs Station will be staffed with four shifts: A-Shift, B-Shift, C-Shift and D-Shift.

3.2 Employee Staffing.

3.2.1 The Parties shall supply the following personnel for each shift:

Shift	District	RFA
A and C	One (1) Lieutenant/Paramedic One (1) Driver Operator One (1) Firefighter One (1) Battalion Chief	One (1) Firefighter One (1) Firefighter/Paramedic
B and D	One (1) Firefighter One (1) Firefighter/Paramedic	One (1) Captain/Paramedic One (1) Engine Operator One (1) Firefighter/Paramedic One (1) Battalion Chief

3.2.2 Except for the Battalion Chief, each employee shall be assigned exclusively to the Silver Firs Station during their shift.

3.3 Supervision. The Battalion Chief shall supervise the general operations of the station, and the duties and direction of the company officer and other personnel assigned at the Silver Firs Station. In the event of personnel issues involving District/RFA personnel arise which may be appropriate for disciplinary action, the agency of employment may take appropriate action based on its internal procedures for such action.

3.4 Not Employees of Other Party. The employees assigned to the Silver Firs Station shall remain employees of their respective agencies at all times and shall not be deemed loaned employees.

IV. SILVER FIRS STATION

4.1 Use of Station. The RFA shall provide the Silver Firs Station and all necessary station equipment, furnishings, and supplies. Subject to the indemnification provisions herein, the RFA shall be solely responsible for maintenance and repair of the Silver Firs Station.

4.2 Compliance. The District will ensure that its personnel assigned to the Silver Firs Station comply with all RFA policies and procedures applicable to being assigned at an RFA fire station.

4.3 Utilities. The RFA shall be solely responsible for all utility charges incurred at the Silver Firs Station.

V. APPARATUS

5.1 Apparatus and Associated Equipment. The District shall assign one (1) fire engine, one (1) Emergency Medical Service medic unit and provide all usual and customary apparatus equipment and supplies, (collectively the "Designated Apparatus") to the Silver Firs Station. Subject to the indemnification provisions herein, the District shall be solely responsible for maintenance, replacement and repair of the Designated Apparatus.

5.2 Compliance. The Designated Apparatus and equipment provided by the District for the purpose of this Agreement shall meet all statutory and regulatory requirements, including, without limitation, those set forth in Chapters 18.71 and 18.73 RCW and Chapter 246-976 WAC.

VI. JOINT OPERATION

6.1 Mutual Cooperation. This Agreement shall be implemented and administered by the Fire Chiefs of the District and RFA, or their respective designees. The Fire Chiefs shall meet and confer as needed concerning the operation and implementation of this Agreement.

6.2 Concurrent Emergencies. Responses to concurrent emergencies may be determined by the Battalion Chief based upon his or her operational judgment and without regard to where the emergency is located. The Battalion Chief shall have discretion as to which incident shall be answered first, and shall be the sole judge to the most expeditious manner of handling and responding to such incident.

6.3 Ownership. All property to be used, provided, and/or acquired by either Party for the purposes of this Agreement shall remain the separate property of that Party.

VII. LIABILITY

7.1 Acts of Employees. Each of the parties shall, at all times, be solely responsible for the acts or the failure to act of its personnel that occur or arise in any way out of the performance of this Agreement by its personnel only.

7.2 Indemnification.

- 7.2.1 To the fullest extent permitted by law and subject to the following conditions, each Party (the "Indemnitor") shall defend, indemnify and hold harmless the other Party, and its elected officials, volunteers, officers, agents, employees, attorneys, and insurers (collectively, the "Indemnitees") from demands, claims, fine, penalty, suits, judgments, or liability for loss or damage (including, but not limited to, reasonable attorneys' fees) arising from or related in any way to the negligent and willful acts or omissions of Indemnitor under this Agreement.
- 7.2.2 Indemnitor's indemnity obligations hereunder do not extend to liability resulting from the sole negligence of the Indemnitees. If the claim, suit, or action for injuries, death, or property damage is caused by or results from the concurrent negligence of the Indemnitor or its officer, employee or agent and the Indemnitees, their officers, employees or agents, this indemnity provision shall be enforceable only to the extent of the negligence of the Indemnitor, its officers, employees, or agents.
- 7.2.3 FOR PURPOSES OF THE FOREGOING INDEMNIFICATION PROVISION ONLY, AND ONLY TO THE EXTENT OF CLAIMS AGAINST THE INDEMNITOR BY THE INDEMNITEES UNDER SUCH INDEMNIFICATION PROVISION, THE INDEMNITOR SPECIFICALLY WAIVES ANY IMMUNITY IT MAY BE GRANTED UNDER THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW. THE INDEMNIFICATION OBLIGATION UNDER THIS AGREEMENT SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE TO OR FOR ANY THIRD PARTY UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS, OR OTHER EMPLOYEE BENEFIT ACTS.

The foregoing provision was specifically negotiated and agreed upon by the parties hereto.

The District's Initials: _____ The RFA's Initials: _____

VIII. INSURANCE

8.1 The District's Insurance Policies. The District shall maintain, at its own expense, the following insurance at all times during the Agreement:

- i. **Commercial Automobile Liability Insurance** including coverage for onsite and off-site operations, and owned, non-owned or hired vehicles, with limits of not less than \$1,000,000 combined single limits per accident.
- ii. **Commercial General Liability Insurance** on an occurrence basis with limits of not less than \$1,000,000 per occurrence, \$2,000,000 General Aggregate and \$2,000,000 Products/Completed Operations Aggregate.

8.2 The RFA's Insurance Policies. The RFA shall maintain, at its own expense, the following insurance at all times during the Agreement:

- i. **Property Insurance** including coverage for losses or damage to the Silver Firs Station, equipment, and furnishings, with limits of not less than their replacement cost.
- ii. **Commercial Automobile Liability Insurance** including coverage for onsite and off-site operations, and owned, non-owned or hired vehicles, with limits of not less than \$1,000,000 combined single limits per accident.
- iii. **Commercial General Liability Insurance** on an occurrence basis with limits of not less than \$1,000,000 per occurrence, \$2,000,000 General Aggregate and \$2,000,000 Products/Completed Operations Aggregate.

8.3 Coverage Terms. Except with respect to the Property Insurance, each of the policies required herein of one Party shall name the other Party as an additional insured. Furthermore, each policy of insurance required herein shall (i) be written as a primary policy; (ii) contain an express waiver of any right of subrogation by the insurance company against the other Party and its elected officials, employees, or agent; and (iii) expressly provide that the insurance proceeds of any loss will be payable notwithstanding any act or negligence of the primary insured Party which might otherwise result in a forfeiture of said insurance; (iv) contain a separation of insureds provision such that the policy applies separately to each insured that is the subject of a claim or suit; and (vi) not contain a cross-claim, cross-suit, or other exclusion that eliminates coverage by one insured against another.

IX. MISCELLANEOUS

9.1 Recording. A copy of this Agreement shall be filed with the Snohomish County Auditor or posted on the website of either party.

9.2 Notices. All notices, requests, demands, or other communications pursuant to this Agreement shall be in writing and shall be deemed to have been given if personally delivered or mailed, registered or certified mail, return receipt requested, postage pre-paid upon deposit in the United States mail and mailed to the parties at the following addresses:

The District:	Snohomish County Fire District #7 ATTN: Fire Chief 163 Village Court Monroe, WA 98272
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The RFA:	South County Fire ATTN: Fire Chief 12425 Meridian Avenue S. Everett, WA 98208
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The parties agree that the addresses of all parties to which notice shall be given may be changed at any time by written notice to the other party.

9.3 Disputes. This Agreement shall be governed by the laws of the State of Washington. If the parties cannot mutually resolve a dispute or claim, the parties agree that the dispute or claim shall be submitted to binding arbitration. The parties agree that the arbitration shall be governed by the rules and procedures outlined in RCW 7.04A and that the parties will jointly stipulate to

an arbitrator, whose fees shall be split evenly. Any arbitration action brought under this Agreement shall occur in Snohomish County. Each party expressly waives their right to a jury.

9.4 Severability. If any provision to this Agreement shall be held as invalid or unenforceable, such invalidity or unenforceability shall attach only to such provision and shall not in any way affect or render invalid or unenforceable any other provision of this Agreement and this Agreement shall be carried out as if such invalid or unenforceable provision was not contained within this Agreement.

9.5 Independent Municipal Governments. The Parties hereto are independent municipal corporations. Except for the specific terms herein, nothing herein shall be construed to limit the discretion of the governing bodies of each Party. Nothing in this Agreement shall be construed to create a joint entity between the District and the RFA.

9.6 No Waiver. No waiver of any provision of this Agreement by either Party shall under any circumstance constitute or be deemed a waiver of any other breach of the same or any other provision or requirement.

9.7 No Benefit to Third Parties. This Agreement is entered into for the benefit of the Parties and shall confer no benefits, direct or implied, on any third persons.

9.8 Neutral Authorship. Each of the provisions of this Agreement has been reviewed and negotiated directly between the Parties, and represents the combined work product of all Parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the Party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement.

9.9 Counterparts. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

9.10 Entire Agreement. The entire agreement between the Parties hereto with respect to the joint staffing and operating of the Silver Firs Station is contained in this Agreement and the exhibits hereto, and this Agreement supersedes all of their previous understandings and agreements, written and oral, with respect thereto. This Agreement may be amended only by written instrument executed by the parties subsequent to the date hereof.

SNOHOMISH COUNTY FIRE DISTRICT #7

SOUTH SNOHOMISH COUNTY FIRE & RESCUE REGIONAL FIRE AUTHORITY

Date: _____

Date: _____

Roy Waugh, Chairman

Jim Kenny, Chair

William Snyder, Vice Chairman

Benjamin Goodwin, Vice Chair

Jeff Schaub, Commissioner

David Chan, Commissioner

Leslie Jo Wells, Commissioner

Christine Frizzell, Commissioner

Randy Woolery, Commissioner

Jim McGaughey, Commissioner

Randy Fay, Commissioner

Bob Meador, Commissioner

Richard Schrock, Commissioner

Budget Amendment #1

GENERAL FUND:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance	original budgeted	\$ change	
Beginning Cash Balance - County cash & Investments	\$ 17,374,086	\$ 13,825,816	\$ 3,548,270	
Beginning Cash Balance - Bank accounts	\$ 129,885	\$ 68,067	\$ 61,818	
TOTAL BEGINNING BALANCE INCREASES (DECREASES)	\$ 17,503,971	\$ 13,893,883	\$ 3,610,088	
REVENUE ITEMS:				
	new revenue amt.	original budgeted	\$ change	
Total Revenue Increases (Decreases)		\$ -	\$ -	
EXPENDITURE CHANGES:				
EXPENDITURE ITEMS:				
	new expenditure amt.	original budgeted	\$ change	
A/L & S/L SELL BACK:				
Suppression	\$ 790,000	\$ 854,820	\$ (64,820)	
CRR	\$ 90,000	\$ 70,800	\$ 19,200	
Training	\$ 129,000	\$ 106,450	\$ 22,550	
Facilities	\$ 5,800	\$ -	\$ 5,800	
EMS	\$ 270,000	\$ 318,000	\$ (48,000)	
		\$ -	\$ -	
COMP SELL BACK				
Suppression	\$ 175,000	\$ 180,100	\$ (5,100)	
CRR	\$ 16,500	\$ -	\$ 16,500	
EMS	\$ 72,000	\$ 84,150	\$ (12,150)	
		\$ -	\$ -	
EARMARKS				
Training	\$ 1,537	\$ -	\$ 1,537	
CRR (PIO)	\$ 500	\$ -	\$ 500	
EMS	\$ 133,486	\$ -	\$ 133,486	
		\$ -	\$ -	
REQUESTED FOR 2019, NOT BUDGETED				
Suppression				
Rescue Swimmer Eqpt.	\$ 55,341	\$ 30,730	\$ 24,611	
		\$ -	\$ -	
Training				
registrations	\$ 197,868	\$ 159,000	\$ 38,868	
Travel	\$ 124,291	\$ 118,680	\$ 5,611	
		\$ -	\$ -	
		\$ -	\$ -	
2018 ENCUMBRANCES:				
Administration				
Regular Wages (L&I Wages Payable)			\$ -	
Regular Wages (Employee portion of uncashed DRS ck.)			\$ -	
Small Tools & Equipment	\$ 25,327	\$ 21,000	\$ 4,327	
Professional Services- Moved from EMS			\$ -	
Service Awards	\$ 42,936	\$ 29,000	\$ 13,936	
Finance & Human Resources				
Regular Wages (L&I Wages Payable)			\$ -	
Cap. Outlay Software			\$ -	
Accounting Software	\$ 91,944	\$ 20,000	\$ 71,944	
Suppression				
Regular Wages (L&I Wages Payable)			\$ -	
Regular Wages (Employee portion of uncashed DRS ck.)			\$ -	
Small Tools & Equipment	\$ 139,380	\$ 124,500	\$ 14,880	
		\$ -	\$ -	
CRR (Prevention)				
Regular Wages (L&I Wages Payable)			\$ -	
Regular Wages (Employee portion of uncashed DRS ck.)			\$ -	
PIO Supplies	\$ 35,917	\$ 34,080	\$ 1,837	
Capital Outlay	\$ 49,871	\$ 30,730	\$ 19,141	
Gridbook Printing & Binding	\$ 45,785	\$ -	\$ 45,785	

Facilities						
Capital Outlay	\$	190,000	\$	170,000	\$	20,000
Aid & Rescue						
Repair & Maint.- monitors	\$	19,048	\$	10,000	\$	9,048
INTER-FUND TRANSFERS OUT						
Transfers to Construction Fund	\$	1,150,000	\$	-	\$	1,150,000
Transfers to Apparatus Fund	\$	2,500,000	\$	1,500,000	\$	1,000,000
Transfers to Emergency Reserve Fund	\$	1,433,000	\$	433,000	\$	1,000,000
Retirement Reserve	\$	609,095	\$	518,564	\$	90,531
Total Expenditure Increases (Decreases)					\$	3,580,022
Net increase (decrease) in fund balance					\$	30,065

RETIREMENT RESERVE FUND:								
BEGINNING FUND BALANCE CHANGE:								
		actual balance		original budgeted		\$ change		
Beginning Cash Balance - County cash & Investments	\$	1,840,541	\$	1,801,340	\$	39,201		
REVENUE ITEMS:								
		new revenue amt.		original budgeted		\$ change		
Transfers In from General Fund	\$	90,531			\$	90,531		
Total Revenue Increases (Decreases)					\$	-	\$	90,531
EXPENDITURE ITEMS:								
		new expenditure amt.		original budgeted		\$ change		
Retirement health Benefits					\$	-		
Total Expenditure Increases (Decreases)					\$	-		
Net increase (decrease) in fund balance					\$	129,732		

CONSTRUCTION FUND:								
BEGINNING FUND BALANCE CHANGE:								
		actual balance		original budgeted		\$ change		
Beginning Cash Balance - County cash & Investments	\$	1,623,273	\$	3,465,167	\$	(1,841,894)		
REVENUE ITEMS:								
		new revenue amt.		original budgeted		\$ change		
Inter-fund Transfers In (from General Fund)	\$	1,150,000	\$	-	\$	1,150,000		
Total Revenue Increases (Decreases)					\$	-	\$	1,150,000
EXPENDITURE ITEMS:								
		new expenditure amt.		original budgeted		\$ change		
2018 ENCUMBRANCES:								
Station Improvements- new construction	\$	591,543	\$	500,000	\$	91,543		
Property Improvements- stn. 31	\$	425,256	\$	400,000	\$	25,256		
Security Door system	\$	44,483	\$	25,000	\$	19,483		
Stn. 71 Training Room Improvements	\$	29,736	\$	-	\$	29,736		
Total Expenditure Increases (Decreases)					\$	166,018		
Net increase (decrease) in fund balance					\$	(525,876)		

EQUIPMENT FUND:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance		original budgeted	\$ change
Beginning Cash Balance - County cash & Investments	\$	1,350,100	\$ 243,677	\$ 1,106,423
EXPENDITURE ITEMS:				
	new expenditure amt.		original budgeted	\$ change
2018 ENCUMBRANCES:				
Suppression:				
SCBAs	\$	818,445	\$ -	\$ 818,445
Cylinders	\$	140,000	\$ -	\$ 140,000
Aid & Rescue				
MDT Computers	\$	49,466	\$ 39,175	\$ 10,291
EPCR Computers	\$	27,804	\$ 21,174	\$ 6,630
AEDs	\$	52,394	\$ 43,600	\$ 8,794
Data Modems	\$	12,000	\$ 6,000	\$ 6,000
Cardiac Monitors	\$	39,124	\$ 32,500	\$ 6,624
Video Laryngoscopes	\$	36,556	\$ 18,548	\$ 18,008
Power Cots	\$	11,296	\$ -	\$ 11,296
Total Expenditure Increases (Decreases)				\$ 1,026,088
Net increase (decrease) in fund balance				\$ 80,334

BOND FUNDS:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance		original budgeted	\$ change
Beginning Cash Balance - County cash & Investments	\$	41,105	\$ 41,878	\$ (773)
REVENUE ITEMS:				
	new revenue amt.		original budgeted	\$ change
Net increase (decrease) in fund balance				\$ (773)

EMERGENCY RESERVE FUND:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance		original budgeted	\$ change
Beginning Cash Balance - County cash & Investments	\$	2,939,983	\$ 2,912,733	\$ 27,251
REVENUE ITEMS:				
	new revenue amt.		original budgeted	\$ change
Inter-Fund Transfers In (from General Fund)	\$	1,433,000	\$ 433,000	\$ 1,000,000
Total Revenue Increases (Decreases)				\$ 1,000,000
Net increase (decrease) in fund balance				\$ 1,027,251

APPARATUS FUND:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance		original budgeted	\$ change
Beginning Cash Balance - County cash & Investments	\$	1,137,186	\$ 1,039,069	\$ 98,117
REVENUE ITEMS:				
	new revenue amt.		original budgeted	\$ change
Inter-fund Transfers In (from General Fund)	\$	2,500,000	\$ 1,500,000	\$ 1,000,000
				\$ -
Total Revenue Increases (Decreases)				\$ 1,000,000
EXPENDITURE ITEMS:				
	new expenditure amt.		original budgeted	\$ change
Capital Outlay apparatus (rescue jet ski, boat & trailer)	\$	1,031,146	\$ 926,500	\$ 104,646
				\$ -
				\$ -
Total Expenditure Increases (Decreases)				\$ 104,646
Net increase (decrease) in fund balance				\$ 993,471

SHOP FUNDS:				
BEGINNING FUND BALANCE CHANGE:				
	actual balance		original budgeted	\$ change
Begining Cash Balance - County cash & Investments	\$ 608,066		\$ 585,460	\$ 22,607
EXPENDITURE ITEMS:				
	new expenditure amt.		original budgeted	\$ change
A/L & S/L SELL BACK:				\$ -
Leave Sell Back- (teamsters)	\$ 5,256	\$	2,110	\$ 3,146
				\$ -
Shop Capital Fund	\$ 12,771		0	\$ 12,771
				\$ 15,917
Net increase (decrease) in fund balance				\$ 6,690

DATE:

Motion to approve budget amendment #1 as presented above :

Randy Fay

Jeff Schaub


William Snyder

Roy Waugh, Chairman

Leslie Jo Wells

Randall Woolery

Secretary to the Board

 <h2 style="margin: 0;">SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY</h2>	
POLICY NUMBER:	<i>1-40</i>
SECTION:	<i>ADMINISTRATIVE POLICIES</i>
TITLE:	<i>HIRING</i>
EFFECTIVE DATE:	<i>3/14/19</i>
REVISION DATE(S):	<i>7/11/02, 9/5/17</i>

POLICY STATEMENT:

It is the policy of the District to be an equal opportunity employer and to hire individuals solely upon the basis of their qualifications and ability to do the job to be filled. Unless otherwise provided in writing, employment with the District is considered to be at-will, so that either party may terminate the relationship at any time and for any lawful reason.

The District will ~~normally~~ try to fill job openings above entry level by promoting from within, if qualified internal applicants are known to be available. In addition, the District will ~~normally~~ give consideration to any known qualified individuals who are on layoff status before recruiting applicants from outside the organization.

If candidates from within the District are to be considered for job openings, the Personnel-Human Resources Department will post the openings in accordance with the current labor agreement when applicable. ~~Current employee candidates for the openings will be considered and processed as outline in the transfer policy.~~

If candidates from outside the District are to be considered for job openings, the Personnel-Human Resources Department will be responsible for recruiting the candidates and should use the recruitment methods and sources it considers appropriate to fill the openings.

During the recruitment, hiring, and orientation process, no statement should be made promising permanent or guaranteed employment; and no document should be called a contract unless a written employment agreement is to be used. All employees of the District should be aware that employment with the District is at-will and should not make any representations otherwise ~~(see Employment-At-Will).~~

When candidates from outside the District are to be considered for job openings, the following procedures should be followed:

Any candidate for employment must fill out and sign an employment application form in order to be considered for hiring.

The Personnel-Human Resources Department will consider requests for accommodation of disabilities and religious beliefs and will determine what, if any, accommodation(s) will be made.

Applicants determined to be qualified for consideration for available job openings will ~~be interviewed by the Personnel Department and given any tests required for the job.~~ complete a testing process established by the District.

~~If the Personnel Department determines that the applicant is qualified for employment, a second interview should be arranged between the applicant and the head of the department with the job opening.~~

~~The department head has the responsibility to determine whether an applicant is technically qualified for the position open and if the applicant is compatible with the work environment. The decision whether to hire the applicant is to be made by the department head, but must also have the approval of the Personnel Department.—~~

Upon Successful completion of the testing process for placement on an eligibility list, an applicant who is a veteran as defined in RCW 41.04.005 shall receive additional points added to their final score in accordance with RCW 41.04.010 and RCW 73.16.010.

Upon successful completion of the testing process for placement on an eligibility list for career firefighter, an applicant who has been employed as a part-time firefighter with District #7 for more than one (1) year and is a member in good standing (active, up to date on training, etc.) shall receive 5 additional points added to their final score.

Following a decision to hire the applicant, the ~~Personnel~~Human Resources Department will make an offer of employment which should include any necessary contingencies or disclaimers. The ~~Personnel~~Human Resources Department will then make a determination as to whether the applicant has the legal right to work in the United States and, where appropriate, undertake credit, personal reference, ~~and~~ criminal conviction checks and any other pertinent background check. A prior conviction, by itself, will not necessarily disqualify an applicant. If the applicant accepts the offer and a medical examination is required, the ~~Personnel~~Human Resources Department ~~should~~ will arrange it.

If the background, medical, or any other subsequent investigation discloses any misrepresentation on the application form or information indicating that the individual is not suited for employment with the District, the applicant will be refused employment or, if already employed, may be terminated.

The ~~Personnel~~Human Resources Department is responsible for orientation of new employees and the processing of their employment forms.

Former employees who left the District in good standing may be considered for re-employment. Former employees who resigned without written notice or who were dismissed for disciplinary reasons may not be considered for re-employment. A former employee who is reemployed will be considered a new employee from the date of re-employment unless the break in service is less than thirty days (or as defined in a pertinent collective Bargaining agreement), in which case the employee will retain accumulated seniority. Length of service for the purposes of benefits is governed by the terms of each benefit plan. Employees who retire may be eligible, in certain circumstances, to be considered for rehire.

**ADOPTED AND REVISED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,
SNOHOMISH COUNTY FIRE DISTRICT 7 THIS 14th DAY OF MARCH, 2019.**

Randy Fay, Commissioner


Jeff Schaub, Commissioner

William Snyder, Commissioner

Roy Waugh, Commissioner

Leslie Wells, Commissioner

Randy Woolery, Commissioner

 SNOHOMISH COUNTY FIRE DISTRICTDISTRICT NO. 7 POLICY	
POLICY NUMBER:	1-43
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	SERIOUS DISEASES
EFFECTIVE DATE:	3/14/19
REVISION DATE(S):	7-25-02

POLICY STATEMENT:

It is the policy of the ~~district~~District that employees with infectious, long-term, life-threatening or other serious diseases may work as long as they are physically and mentally able to perform the duties of their job ~~of injury, or an alternative work assignment and in accordance with any activity restrictions imposed by the affected licensed health care professional (LHCP)~~ without undue risk to their own health, that of other employees or the public.

Serious diseases for the purposes of this policy include, but are not limited to, cancer, heart disease, multiple sclerosis, hepatitis, tuberculosis, human immunodeficiency virus (HIV), and acquired immune deficiency syndrome (AIDS).

The ~~district~~District may support, where feasible and practical, educational programs to enhance employee awareness and understanding of serious diseases.

Employees afflicted with a serious disease are to be treated no differently than any other employee. However, if the serious disease affects their ability to perform ~~the essential functions of their job assigned duties~~, such employees are to be treated like other employees who have disabilities that limit their ~~ability to perform the essential functions of their job performance~~.

Employees who are diagnosed as having a serious disease and ~~are requesting who want an accommodation~~ should inform their supervisor ~~and~~ the ~~Administration Division~~ {~~Human Resources Director~~} of their condition as soon as possible. Supervisors and ~~Human Resources Administration Division~~ should respond with compassion and understanding. In addition, they should review with the employee ~~district~~District policy on such issues as employee assistance, ~~available options for~~ leaves and disability, infection control, requesting and granting accommodations, the ~~district~~District's continuing expectation regarding the employee's performance and attendance, and available benefits.

Employees who have a serious disease and who want an accommodation should provide ~~the Human Resources Administration Division~~ with any pertinent medical documentation needed to make decisions regarding job assignments, ability to continue working, or ability to return to work. The ~~district~~District ~~may also (I suggest shall) shall~~ require a ~~(LHCP physician's) doctor's~~ certification of an employee's ability to perform ~~the essential functions of the job duties~~ safely. ~~This would provide assurance to other workers concerned about exposure potential that they are relatively safe and the employee has received clearance.~~ Additionally, the ~~district~~District may request that an employee submit to ~~an additional~~ medical examination, ~~at District~~District expense, if it believes the employee is a health or safety threat to ~~him~~ ~~themselves~~ or others.

The ~~district~~District will ~~attempt to~~ maintain the confidentiality of the diagnosis and medical records of employees with serious diseases, unless otherwise required by law. Information relating to an employee's serious disease will not be disclosed to other employees ~~without written consent and authorization of the affected employee. Said consent/authorization must be received by Human Resources prior to the release of any personal health information (PHI), unless the information is,~~

~~in the opinion of the districtDistrict, necessary to protect the health or safety of the employee, co-workers, or others.~~

The ~~districtDistrict~~ will comply with applicable occupational safety regulations concerning employees exposed to blood or other potentially infectious materials. Universal precautions, ~~engineering and~~ work practice controls, and personal protective equipment will be utilized to limit the spread of diseases in the work place.

Employees concerned about being infected with a serious disease by a co-worker, patient, or other person should convey this concern to their supervisor or ~~the Human ResourcesAdministration Division~~. Employees who refuse to work with or perform services for a person known or suspected to have a serious disease, ~~without first discussing their concern with a supervisor, will~~ may be subject to discipline, up to and including termination. ~~In addition, where there is little or no evidence of risk of infection to the concerned employee, that employee may be assigned to work with or perform services for any other employee or public as required by the districtDistrict~~

**ADOPTED AND REVISED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,
SNOHOMISH COUNTY FIRE ~~DISTRICTDISTRICT~~ 7 THIS 14th DAY OF MARCH, 2019.**

Randy Fay, Commissioner


Jeff Schaub, Commissioner

William Snyder, Commissioner

Roy Waugh, Commissioner

Leslie Wells, Commissioner

Randy Woolery, Commissioner

 SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY	
POLICY NUMBER:	1-68
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	PETS IN THE WORKPLACE
EFFECTIVE DATE:	3/14/19
REVISION DATE(S):	New

POLICY STATEMENT:

It shall be the policy of the District to establish guidelines for pets in the workplace. Such policy shall remain consistent with the provisions of RCW 49.60.

~~Snohomish County Fire~~The District #7 prohibits bringing a pet to work or having a pet in District controlled buildings and premises, with the exception of service animals providing reasonable accommodations for a person with disabilities or other preauthorized situations due to extenuating circumstances. In compliance with the Americans with Disabilities Act “ADA” and Washington State Law Against Discrimination “WLAD”, service animals are welcome in all facilities on District property. There may be an exception to certain areas.

Employees requesting accommodation for a disability that includes a service animal must contact the Human Resources (HR) Divisiondepartment.

Requirements of service animals and their owners include:

- ~~All a~~Animals need to be immunized against rabies and/or other diseases common to that type of animal. All vaccinations must be current.
- Animals must wear a rabies vaccination tag, if applicable.
- All dogs must be licensed per state and local law.
- Service animals must wear an owner identification tag (which includes the name and phone number of the owner) at all times.
- Animals must be in good health.
- Animals must be on a leash, harness or other type of restraint at all times, unless the employee is unable to retain an animal on leash due to a disability.
- The employee is responsible to ensure animals are not on District furniture (e.g. couches, chairs, beds, etc.).
- The employee must be in full control of the animal at all times. The employee is solely responsible for the care and supervision of the animal, and agrees she/he will be responsible for any and all damages caused by the animal to property and/or other individuals.
- Animals must not be classified as a dangerous dog under the provisions of RCW 16.08.070 through 16.08.100 or local ordinance.

- The employee must provide the HR department with information as to how the animal accommodates ~~for~~ the individual's disability.

Reasonable behavior is expected from service animals while on District property. Employees with disruptive or aggressive service animals may be asked to remove the animal from District facilities. If the improper behavior happens repeatedly, the owner may be told not to bring the service animal into any facility until the owner is able to show that takes significant appropriate steps have been taken to mitigate the behavior.

Cleanliness of the service animal is mandatory. Consideration of others must be taken into account when providing maintenance and hygiene of service animals. The employee is expected to clean and dispose of all animal waste, and will be responsible for the repair or replacement of any damage to District property, consistent with the requirements of service animals and their owners outlined above.

Violation of this policy may result in disciplinary action up to, and including, discharge.

- ADOPTED AND REVISED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH COUNTY FIRE DISTRICT 7 THIS 14th DAY OF March, 2019.

Randy Fay, Commissioner

Jeff Schaub, Commissioner

William Snyder, Commissioner

Roy Waugh, Commissioner

Leslie Wells, Commissioner

Randy Woolery, Commissioner

ACTION ITEMS

COMMITTEE REPORTS

2018 FOURTH QUARTER REPORT HIGHLIGHTS

FUND BALANCES:

Not to be confused with the budget and actual comparisons, the grid below shows the changes in fund balances between the beginning and end of 2018 for the District's funds. This is simply a matter of the amount by which the total revenues exceeded or were exceeded by the total expenditures from the fund(s) indicated.

CHANGE IN FUND BALANCES				
FUND NO.	FUND NAME	1/1/18 BALANCE	12/31/18 BALANCE	CHANGE
001	GENERAL FUND	\$ 13,706,902	\$ 17,503,971	\$ 3,797,069
002	RETIREMENT RESERVE FUND	\$ 1,574,426	\$ 1,840,541	\$ 266,115
003	EMERGENCY RESERVE FUND	\$ 2,939,983	\$ 3,520,680	\$ 580,697
200s	BOND FUNDS	\$ 41,378	\$ 41,105	\$ (273)
300	CONSTRUCTION FUND	\$ 7,037,743	\$ 1,623,273	\$ (5,414,470)
301	APPARATUS FUND	\$ 1,131,986	\$ 1,137,186	\$ 5,200
302	TRAINING CENTER FUND	\$ 101	\$ 103	\$ 2
303	EQUIPMENT FUND	\$ 1,782,583	\$ 1,350,100	\$ (432,484)
500s	SHOP FUNDS	\$ 585,460	\$ 608,066	\$ 22,607
	TOTALS	\$ 28,800,563	\$ 27,625,025	\$ (1,175,537)

General Fund:

The total revenues in the general fund for 2018 were \$38,188,349, and the total expenditures in the general fund were \$34,619,319 including encumbrances of \$227,040. The ending balance in the General Fund includes \$17,374,086 on deposit with the County Treasurer plus bank balances totaling \$129,885. Additional detail on the actual revenues and expenditures can be found in the budget and actual portions of this report covering fourth quarter revenues and fourth quarter expenditures.

Retirement Reserve:

Transfers into the retirement reserve fund exceeded payments for retirement leave and retirement medical costs by \$237,654. Investment interest contributed another \$28,461 to the fund balance.

Emergency Reserve:

Transfers into the emergency reserve totaled \$526,000 with investment interest adding \$54,697 to the fund balance. There were no expenditures from this fund.

Bond Funds:

Property taxes collected were \$694,212, and interest earnings totaled \$4,394 for a total of \$698,606. The total payments on the 3 bonds were \$698,879, resulting in a reduction in the fund balance of \$273.

Construction Fund:

The balance in the construction fund declined largely due to the construction costs associated with station 33. Capital outlay costs for the district's facilities totaled \$5,875,000, including encumbrances of \$166,018. Tenant utilities and maintenance added another \$109,228 to the costs in this fund. The revenues in the construction fund were much more modest, with investment interest of \$70,130, and reimbursement for tenant utilities of \$19,187. Rents collected include admin building rents of \$221,805 and other rents for tower rentals and training property rents totaling \$92,618.

Apparatus Fund:

The increases to the apparatus fund included transfers in of \$1,000,000 and investment interest of \$15,612. The spending in this fund totaled \$1,010,413. This resulted in a net increase to the balance in the apparatus fund of \$5,200.

Equipment Fund:

The increases to the equipment fund totaled \$491,523, which included \$462,000 in inter-fund transfers and \$29,523 in investment interest. Equipment purchases in this fund totaled \$1,950,095 including encumbrances of \$1,026,088. This resulted in a net reduction of the balance in this fund of \$432,484.

Shop Funds:

The increase in fund balance of \$22,607 in the combined shop funds is due in part to the fact that charges for services exceeded the cost of operating the shop by \$53,473. Combined investment interest added another \$9,258. Inter-fund transfers in and out resulted in a combined reduction of \$40,647. The encumbrances were \$523.

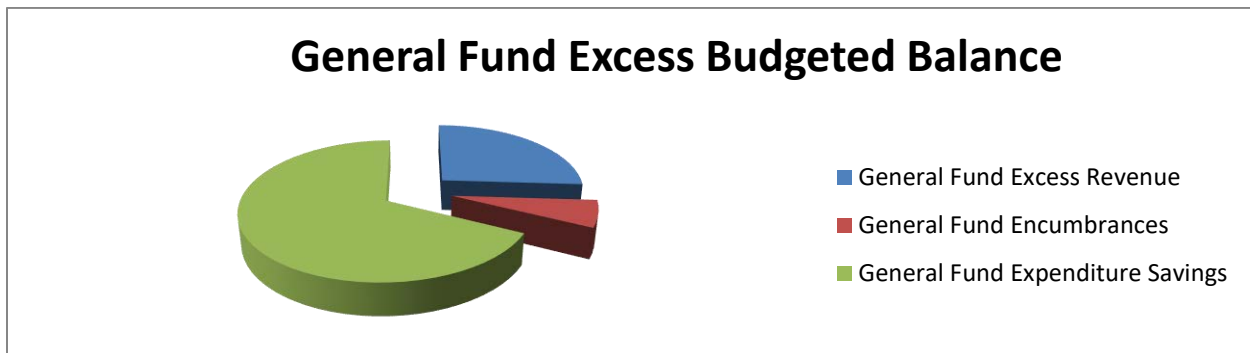
GENERAL FUND BUDGET & ACTUAL COMPARISON:

The general fund revenues were higher than budgeted in 2018 due in part to mobilization revenues from 2017 which were paid in 2018 totaling \$947,836. The District also received \$142,200 in Medicaid transformation demonstration funds which were not budgeted. (These funds are to be earmarked for EMS spending.)

Some of the more significant savings in general fund expenditures is due to the fact that the District lost 3 positions during 2018, which were not filled in 2018. Additionally, planned hiring for several positions occurred much later than expected. Furthermore, 2 MSO position promotions occurred much later in the year than anticipated. These factors resulted in much lower than expected spending on wages and benefits for the year.

The higher than budgeted ending balance in the general fund of \$3,610,088 is comprised of higher than budgeted revenues of \$937,255, expenditure savings of \$2,445,792, and encumbrances of \$227,040.

General Fund Excess Budgeted Balance		
General Fund Excess Revenue	\$	937,255
General Fund Encumbrances	\$	227,040
General Fund Expenditure Savings	\$	2,445,792
TOTAL	\$	3,610,088



ENCUMBRANCES:

The grid below shows the year-end encumbrances by fund. We will request these items be included in a future budget amendment for 2019. A detailed description of the specific items encumbered can be provided upon request.

ENCUMBRANCES BY FUND		
FUND NO.	FUND NAME	12/31/2018 ENCUMBRANCES
001	GENERAL FUND	\$ 227,040
300	CONSTRUCTION FUND	\$ 166,018
303	EQUIPMENT FUND	\$ 1,026,088
500s	SHOP FUNDS	\$ 523
	TOTALS	\$ 1,419,670

EARMARKS:

Near the close of 2018, the District received some funding in the general fund, which was earmarked for specific purposes by the providers of these funds. This funding was not included in the District's 2018 budget. Although some of this revenue was spent in 2018, much of it remains to be spent, and will be included in a future budget amendment to ensure the funds are spent as intended. The remaining unspent amounts include the following:

EARMARKED REVENUES		
DESCRIPTION	PURPOSE	AMOUNT REMAINING
Medicaid Transformation Demonstration	EMS PROJECTS	\$ 133,486
Public Educator Award	PUBLIC EDUCATION PROGRAMS	\$ 500
Williams Companies Grant	SAFETY EQUIPMENT	\$ 1,537
	TOTALS	\$ 135,523

FOURTH QUARTER REVENUES

The fourth quarter revenues are all presented as year to date amounts.

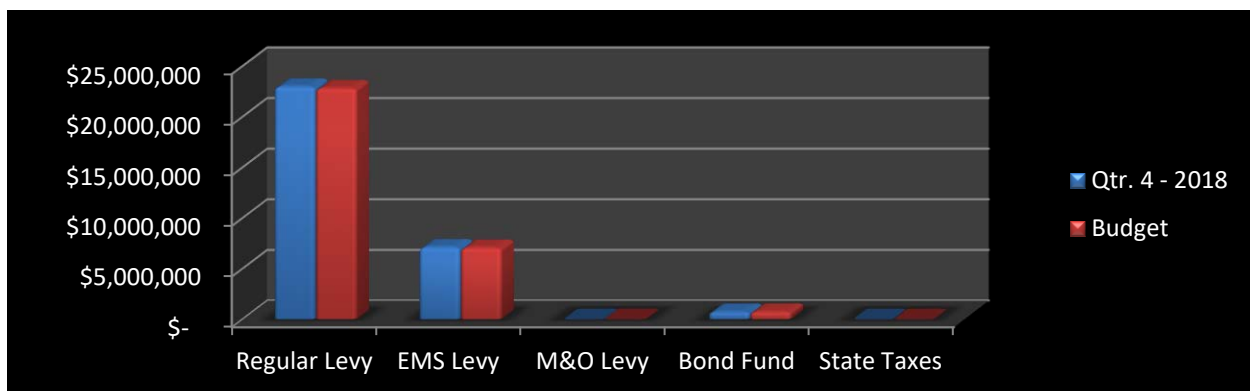
GENERAL FUND REVENUES:

The District's total 2018 budgeted revenues in the General fund are \$37,251,094, with actual revenues of \$38,188,349; 103% of the budgeted amount. In 2016 and 2017, District 7 had collected 102% of total budgeted general fund revenues in each of those years. The higher than budgeted revenues in 2018 are due to the fact that most general fund line items exceeded budgeted amounts. The line items that most significantly exceeded budgeted amounts are mobilization by \$403,624, property taxes by \$218,283, interest earnings by \$175,771, and other miscellaneous revenues by \$145,792.

TAXES:

The regular property taxes plus the EMS levy and the remaining M&O Levy collected in 2018 total \$30,059,161 in the General Fund; 101% of the amount budgeted. In 2017, we had also collected 101% of the property taxes budgeted in the general fund. The 2018 property tax revenues in the Bond fund total \$694,212.

Property Tax Revenues	Qtr. 4 - 2018		Budget	
Regular Levy	\$	22,961,124	\$	22,801,114
EMS Levy	\$	7,091,826	\$	7,039,763
M&O Levy	\$	6,211	\$	-
Bond Fund	\$	694,212	\$	698,883
State Taxes	\$	8,470	\$	3,000
TOTAL	\$	30,761,843	\$	30,542,760



TRANSPORT FEES:

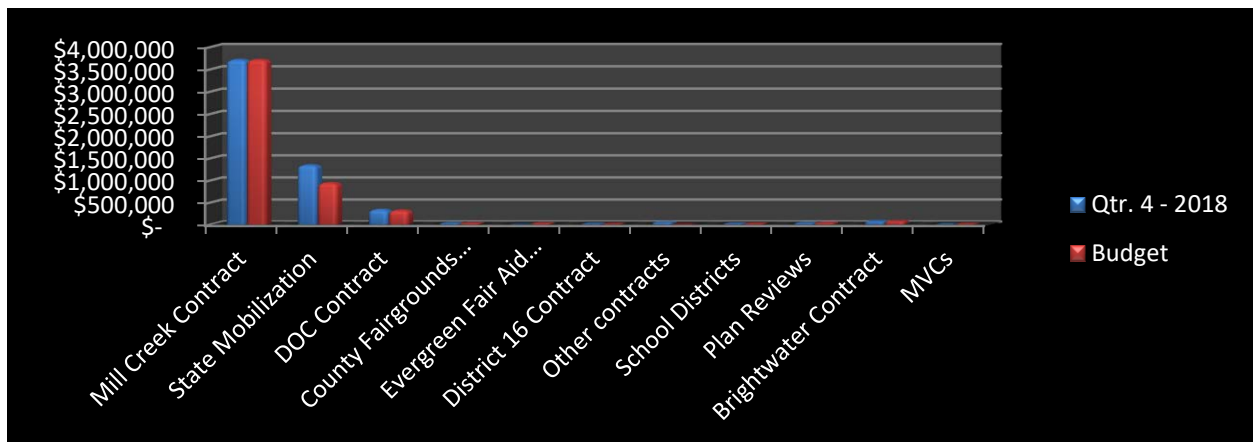
Transport fees collected in 2018 are \$1,888,569 with refunds totaling \$7,107, for net collections of \$1,881,462. This includes transport revenues collected for District 5 amounting to \$92,897. The 2018 transport collections are 95% of the amount budgeted for District 7's portion and 94% for District 5's portion. Additionally, District 5 owes \$5,964 in accounts receivable for transports.

Transport Fees	Qtr. 4 - 2018	Budget
District 5 Transports	\$ 92,897	\$ 98,861
Transport Fees	\$ 1,795,673	\$ 1,900,000
Total Transport Fees	\$ 1,888,569	\$ 1,998,861



CHARGES FOR SERVICES:

The charts below show a break-down of the year to date charges for services collected as of the close of the fourth quarter of 2018.



CHARGES FOR SERVICES	Qtr. 4 - 2018		Budget	
Mill Creek Contract	\$	3,720,909	\$	3,720,909
State Mobilization	\$	1,353,624	\$	950,000
DOC Contract	\$	345,822	\$	330,930
County Fairgrounds Contract	\$	33,308	\$	31,600
Evergreen Fair Aid Station	\$	-	\$	26,500
District 16 Contract	\$	14,600	\$	6,900
Other contracts	\$	54,633	\$	2,000
School Districts	\$	19,529	\$	16,000
Plan Reviews	\$	36,449	\$	40,000
Brightwater Contract	\$	85,720	\$	85,720
MVCs	\$	5,485	\$	12,000
TOTAL	\$	5,670,078	\$	5,222,559

The District collected 100% of the 2018 contract amount with the City of Mill Creek.

In 2018, we collected a total of \$1,353,624 in revenues from mobilizations; 142% of the budgeted amount. This is comprised of \$405,788 in mobilization revenues for 2018 fires and \$947,836 in collections received from last year's mobilizations.

We have collected 105% of the DOC contract. This contract had been re-negotiated for a higher fee subsequent to the approval of the 2018 budget, and which was not amended for this item.

The County Fairground contract and the Evergreen Fair aid station contracts were merged during 2018. Due to the timing of the negotiations, the 2018 revenues for the Evergreen Fair aid station were not received until 2019.

In 2018 we collected \$19,529 in school revenues; 122% of the budgeted amount. This is consistent with the continuing increase in student headcounts within the District.

We have received 100% of the Brightwater contract for 2018 amounting to \$85,720.

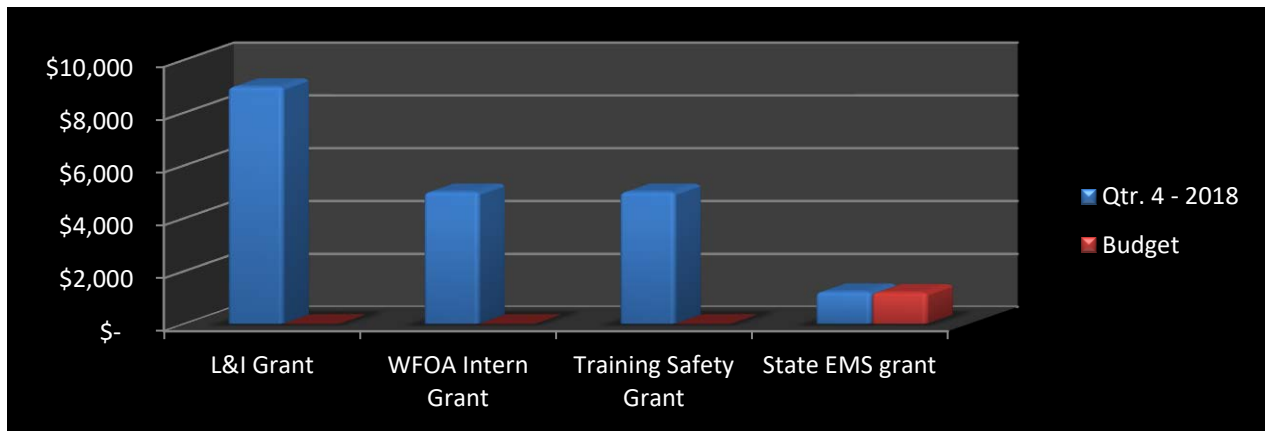
Motor Vehicle Collision (MVC) revenue is 46% of the amount budgeted, with collections of \$5,485.

GRANTS:

General Fund grants in 2018 total \$20,206. The state EMS grant is revenue received annually from the state. The state EMS grant is 2% more than budgeted, or a total of 102% of the budgeted grant revenues. In addition, we received an L&I grant in the amount of \$8,984 from

the stay at work program. We did not budget the grant revenues for either the intern grant from WFOA or the training safety grant from the Williams Companies.

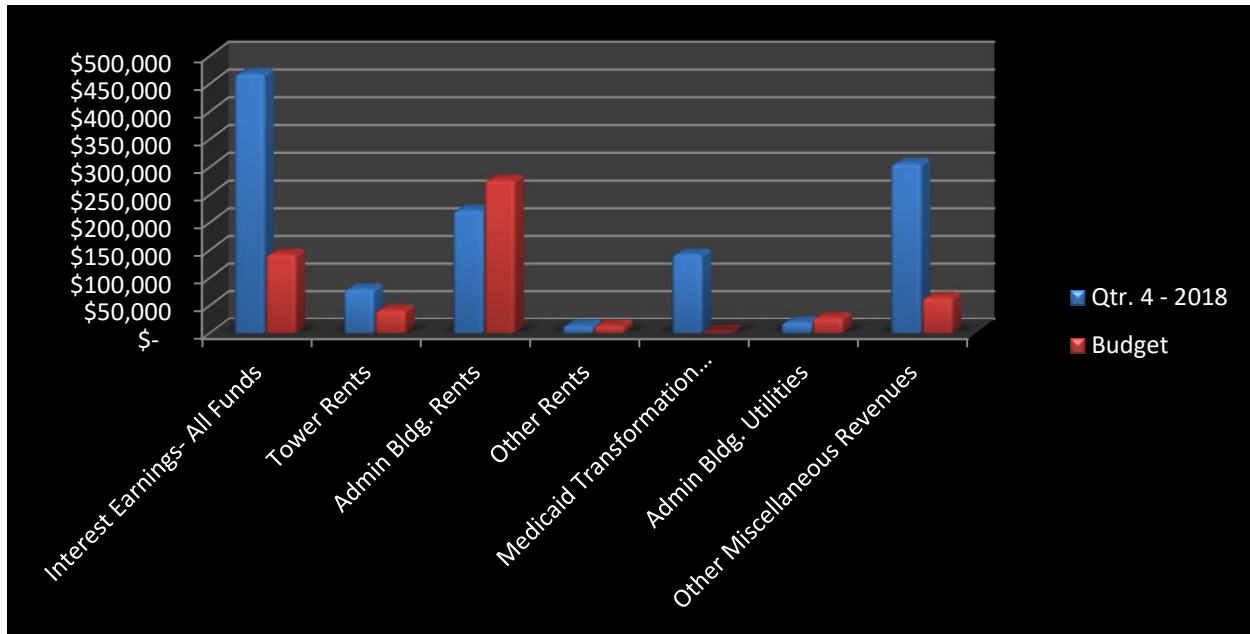
GRANT REVENUES	Qtr. 4 - 2018		Budget
L&I Grant	\$	8,984	\$ -
WFOA Intern Grant	\$	5,000	\$ -
Training Safety Grant	\$	5,000	\$ -
State EMS grant	\$	1,222	\$ 1,200
TOTAL	\$	20,206	\$ 1,200



MISCELLANEOUS REVENUES:

The miscellaneous revenues are comprised mainly of interest earnings, property rental revenue tower rental revenues, the Medicaid transformation demonstration and other miscellaneous revenue. Below is a budget comparison of the miscellaneous revenues collected in 2018.

MISCELLANEOUS & OTHER REVENUE	Qtr. 4 - 2018		Budget
Interest Earnings- All Funds	\$	467,847	\$ 142,300
Tower Rents	\$	79,418	\$ 41,800
Admin Bldg. Rents	\$	221,805	\$ 276,344
Other Rents	\$	13,200	\$ 13,200
Medicaid Transformation Demonstration	\$	142,200	\$ -
Admin Bldg. Utilities	\$	19,187	\$ 27,880
Other Miscellaneous Revenues	\$	305,941	\$ 63,950
TOTAL	\$	1,249,597	\$ 565,474



The combined totals of Miscellaneous and Other Revenue is 221% of the total amount budgeted for 2018.

Total interest earnings across all funds in 2018 are \$323,894, which is 329% of the amount budgeted for the year. Interest earnings by fund is shown in greater detail below.

Tower rental revenue in 2018 is \$79,418; 190% of what we budgeted.

Property rent in the Construction Fund is at \$13,200 for 2018, which is consistent with our expectations of 100% of the budgeted amount.

Admin building utility reimbursements are \$15,151, which is 54% of our budgeted estimate.

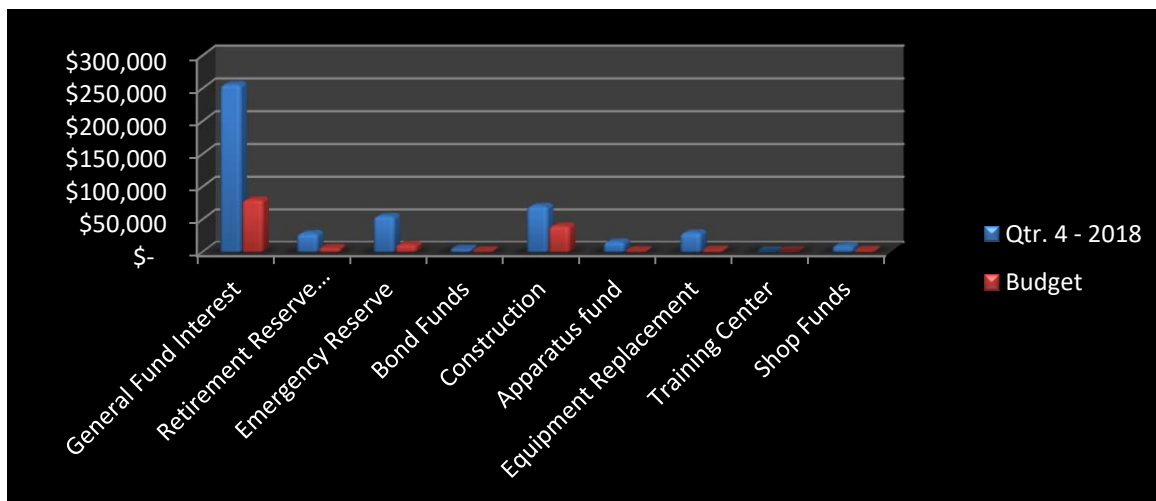
The Medicaid Transformation Demonstration revenues of \$142,200 were not included in the 2018 budget. The unspent portion of these revenues are to be earmarked for EMS projects.

Other miscellaneous revenues in 2018 are \$305,941; 478% of the amount budgeted. The most significant of these are refunds and reimbursements (\$213,992), donations (\$23,121) burn permits (\$8,450), and First Aid classes (\$7,307).

Total interest earnings in the General fund are 320% of the budgeted amount, totaling \$255,771 for 2018.

Interest earnings in all funds combined, total \$467,847 for 2018. Interest earnings in each fund has exceed budgeted expectations for the year.

INTEREST EARNINGS BY FUND	Qtr. 4 - 2018	Budget
General Fund Interest	\$ 255,771	\$ 80,000
Retirement Reserve Interest	\$ 28,461	\$ 6,000
Emergency Reserve	\$ 54,697	\$ 11,000
Bond Funds	\$ 4,394	\$ 500
Construction	\$ 70,130	\$ 40,000
Apparatus fund	\$ 15,612	\$ 1,000
Equipment Replacement	\$ 29,523	\$ 2,300
Training Center	\$ 2	\$ -
Shop Funds	\$ 9,258	\$ 1,500
TOTAL	\$ 467,847	\$ 142,300

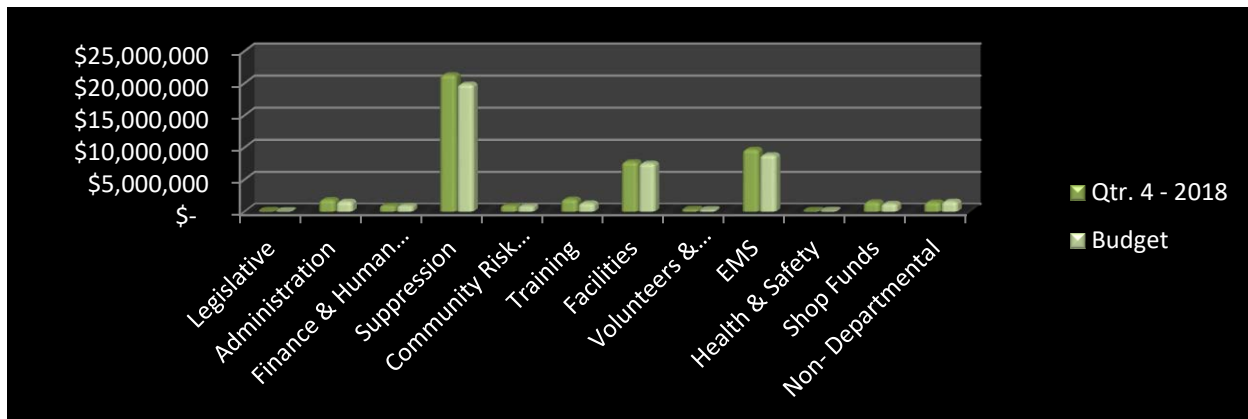


FOURTH QUARTER EXPENDITURES

The fourth quarter expenditures are all presented as year to date amounts.

For all of the District's funds combined, the 2018 fourth quarter expenditures, including inter-fund transfers were \$45,647,434; 94% of the total budgeted expenditures of \$48,501,368. Inter-fund transfers totaled \$2,399,872; 100% of the amount budgeted. In the fourth quarters of 2017 and 2016, the District's expenditures were 97% and 80% of the total budgeted expenditures respectively. The total General Fund expenditures are at 93% of the budgeted amount. In 2017 and 2016 the total general fund expenditures as of the fourth quarter were each at 98% of the budgeted amounts. All of the program budgets are within the annual budgeted expenditures with the exceptions of health and safety and non-departmental. Additional details are provided in each of the program budget areas below.

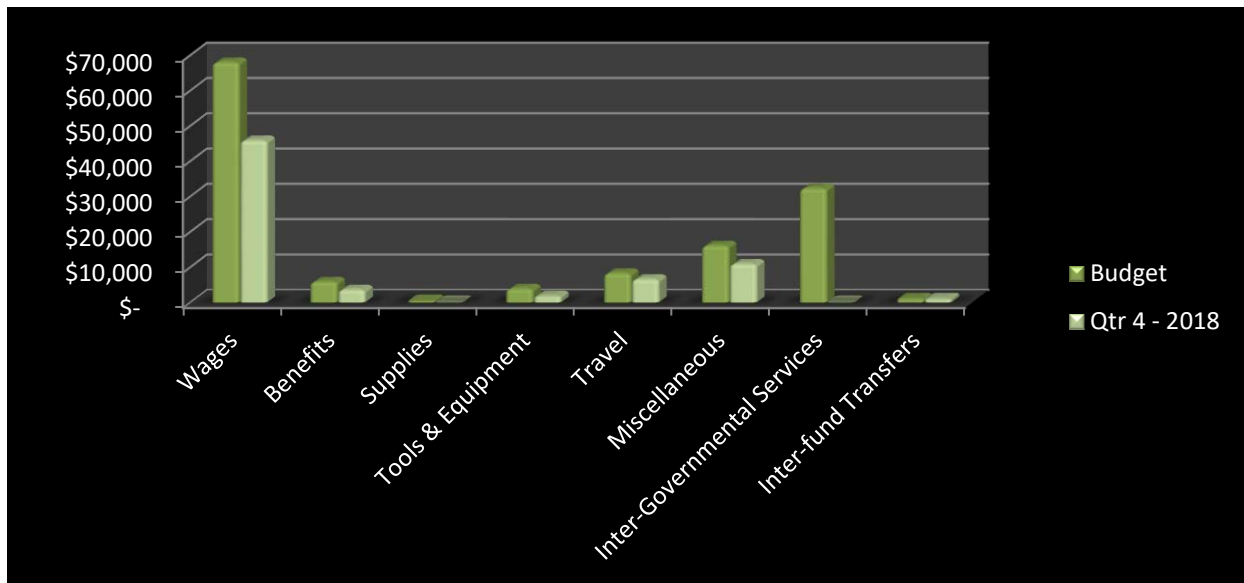
	Budget	Qtr. 4- 2018
Legislative	\$ 136,178	\$ 70,194
Administration	\$ 1,899,857	\$ 1,637,680
Finance & Human Resources	\$ 990,937	\$ 967,028
Suppression	\$ 21,353,482	\$ 19,880,346
Community Risk Reduction	\$ 964,074	\$ 906,865
Training	\$ 1,982,399	\$ 1,367,489
Facilities	\$ 7,800,625	\$ 7,562,041
Volunteers & Chaplains	\$ 401,752	\$ 330,651
EMS	\$ 9,732,343	\$ 8,873,227
Health & Safety	\$ 159,628	\$ 164,458
Shop Funds	\$ 1,554,639	\$ 1,287,430
Non- Departmental	\$ 1,525,455	\$ 1,641,579
Totals	\$ 48,501,368	\$ 44,688,989



LEGISLATIVE SERVICES:

The 2018 Legislative Services costs are 52% of the amount budgeted, with \$70,194 spent. The main reasons that this program is somewhat below budget for the year is because the elections budget, (Inter-governmental Services) was not used, and commissioner wages were only 68% spent.

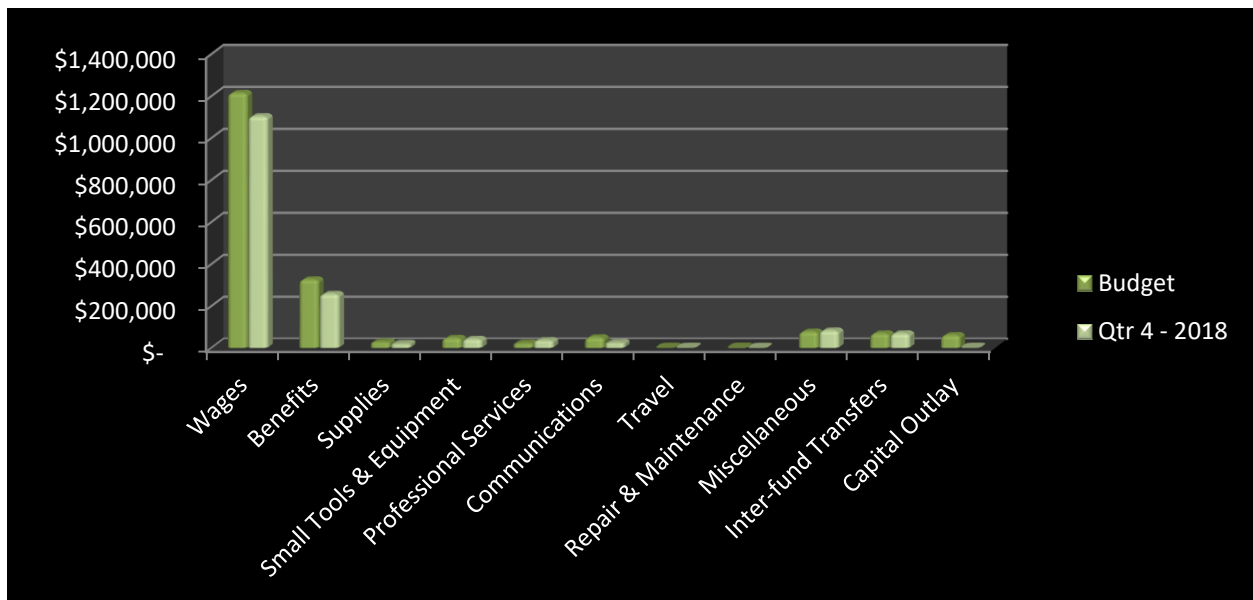
LEGISLATIVE SERVICES		Budget	Qtr. 4 - 2018
Wages	\$	68,010	\$ 45,912
Benefits	\$	5,900	\$ 3,672
Supplies	\$	500	\$ -
Tools & Equipment	\$	3,928	\$ 1,871
Travel	\$	8,300	\$ 6,652
Miscellaneous	\$	16,100	\$ 10,947
Inter-Governmental Services	\$	32,300	\$ -
Inter-fund Transfers	\$	1,140	\$ 1,140
Totals	\$	136,178	\$ 70,194



ADMINISTRATION:

2018 spending in the Administration program budget is \$1,637,680 with 86% of budgeted expenditures used. The main reason that the Administration budget is below budget is due to the fact that the IT tech that was budgeted was not hired in 2018, which resulted in a shift in the cost of those wages and benefits from Administration wages to Non-Departmental IT services. Also budgeted but not spent was the purchase of an admin vehicle for \$60,906.

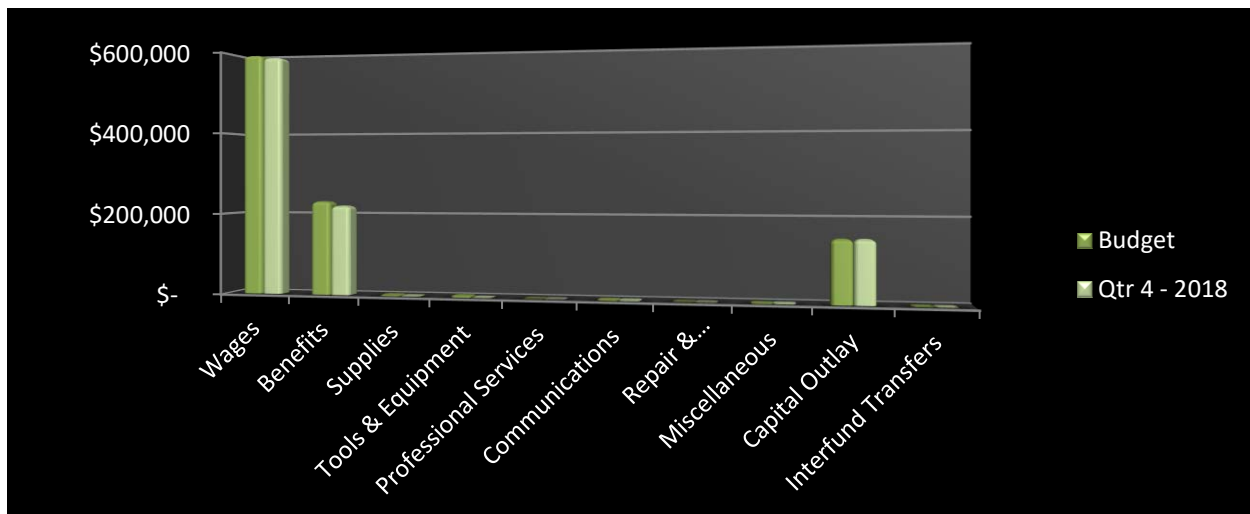
ADMINISTRATION	Budget	Qtr. 4 - 2018
Wages	\$ 1,214,666	\$ 1,103,954
Benefits	\$ 326,367	\$ 257,036
Supplies	\$ 28,500	\$ 20,464
Small Tools & Equipment	\$ 47,567	\$ 42,490
Professional Services	\$ 22,465	\$ 36,124
Communications	\$ 50,700	\$ 25,579
Travel	\$ -	\$ -
Repair & Maintenance	\$ 2,000	\$ 108
Miscellaneous	\$ 77,573	\$ 82,812
Inter-fund Transfers	\$ 69,112	\$ 69,112
Capital Outlay	\$ 60,906	\$ -
Totals	\$ 1,899,857	\$ 1,637,680



FINANCE & HUMAN RESOURCES:

Finance & Human Resources costs are 98% of the budgeted amount, totaling \$967,028. Wages and benefits combined accounted for most of this savings. Much of this had to do with the difference between the persons actually occupying positions in this area versus the persons budgeted to occupy some of the positions.

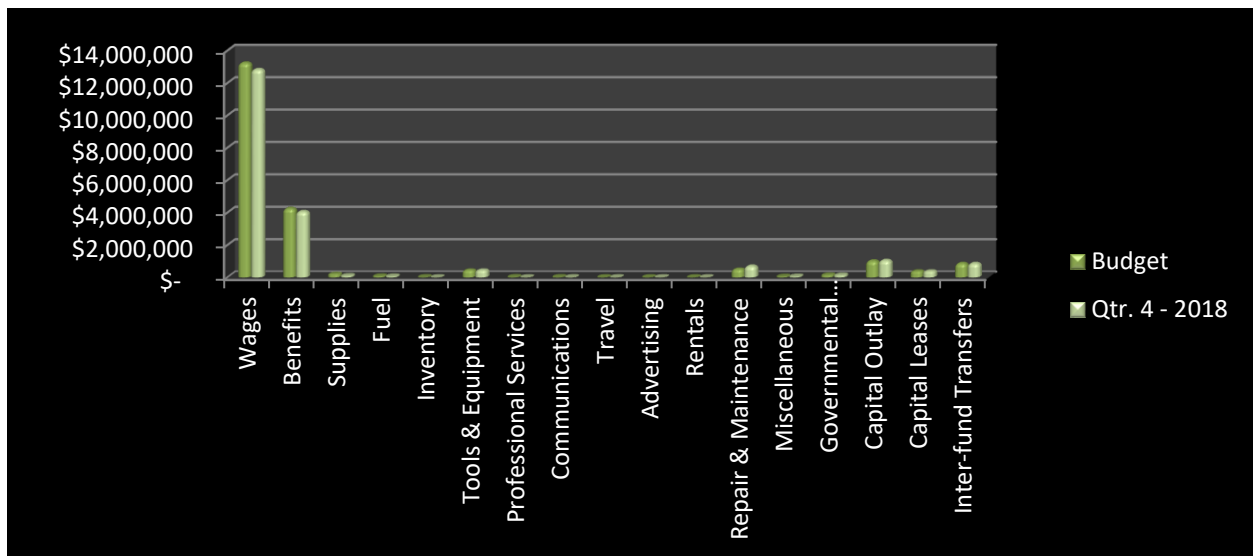
FINANCE & HUMAN RESOURCES		
	Budget	Qtr. 4 - 2018
Wages	\$ 596,436	\$ 590,473
Benefits	\$ 231,350	\$ 220,675
Supplies	\$ 3,000	\$ 704
Tools & Equipment	\$ 4,639	\$ 615
Professional Services	\$ -	\$ -
Communications	\$ 2,500	\$ 1,532
Repair & Maintenance	\$ -	\$ 14
Miscellaneous	\$ 1,500	\$ 1,504
Capital Outlay	\$ 150,944	\$ 150,944
Inter-fund Transfers	\$ 568	\$ 568
Totals	\$ 990,937	\$ 967,028



SUPPRESSION:

Fire suppression costs are \$20,838,791 which is 98% of the budgeted amount. The Suppression Program is below the 2018 budget by \$514,690. Most of this was because there were lower than budgeted wages of \$368,011. This was in part due to the loss of a firefighter position during the year that has yet to be replaced, also we budgeted the hiring of 6 new firefighters for the entire year, when those firefighters actually started in March. In addition, L&I costs were below budget by \$170,023. Also, overtime was \$80,000 below budget for the year. Some of these savings were offset by higher than budgeted costs for repair and maintenance of apparatus, which was \$186,441 over budgeted expectations. Capital Outlay for apparatus was also higher than budgeted by \$62,816.

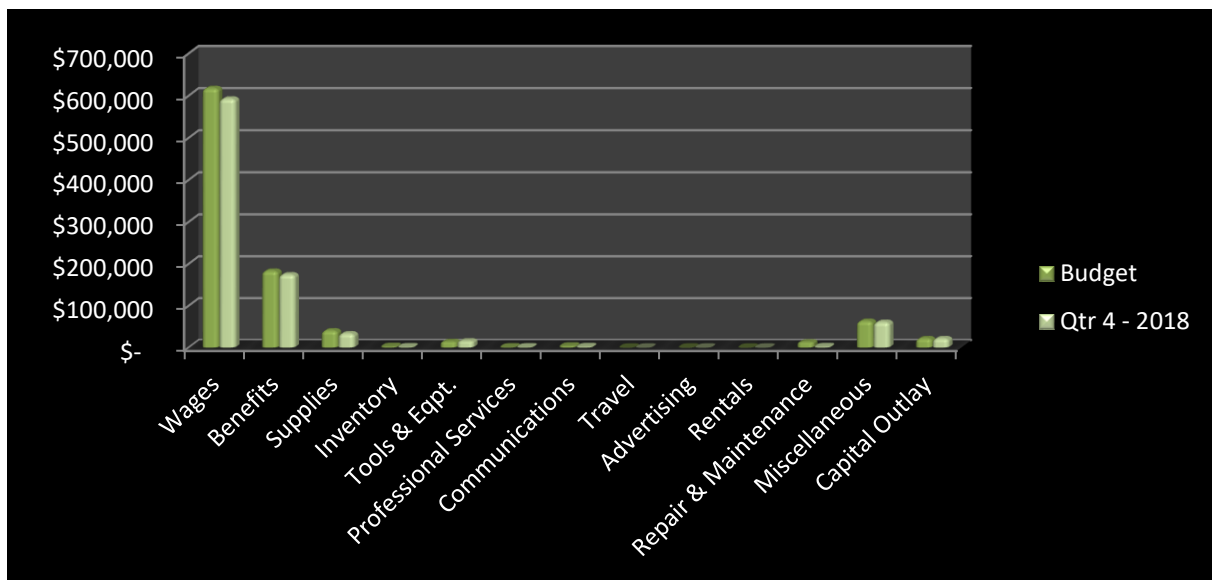
SUPPRESSION	Budget	Qtr. 4 - 2018
Wages	\$ 13,231,642	\$ 12,830,152
Benefits	\$ 4,251,748	\$ 4,061,655
Supplies	\$ 220,585	\$ 122,915
Fuel	\$ 90,000	\$ 83,080
Inventory	\$ 17,430	\$ 3,490
Tools & Equipment	\$ 461,139	\$ 461,911
Professional Services	\$ 25,800	\$ 1,879
Communications	\$ 20,000	\$ 15,113
Travel	\$ 2,000	\$ 6,455
Advertising	\$ 1,000	\$ -
Rentals	\$ 200	\$ -
Repair & Maintenance	\$ 518,200	\$ 700,275
Miscellaneous	\$ 60,592	\$ 73,924
Governmental Services	\$ 168,900	\$ 163,342
Capital Outlay	\$ 1,020,470	\$ 1,050,826
Capital Leases	\$ 399,215	\$ 399,215
Inter-fund Transfers	\$ 864,560	\$ 864,560
Totals	\$ 21,353,482	\$ 20,838,791



COMMUNITY RISK REDUCTION (PREVENTION):

Community Risk Reduction costs are 94% of the 2018 budget with \$906,865 in expenditures. This most significant line items contributing to this area being below budgeted expectations is that overtime costs were less than budgeted by \$18,409, repair and maintenance costs were less than budgeted by \$11,218, and supplies were below budget by \$7,137.

COMMUNITY RISK REDUCTION	Budget	Qtr. 4 - 2018
Wages	\$ 617,843	\$ 592,765
Benefits	\$ 183,229	\$ 174,470
Supplies	\$ 40,692	\$ 33,555
Inventory	\$ 2,840	\$ 1,503
Tools & Eqpt.	\$ 14,470	\$ 16,256
Professional Services	\$ 990	\$ 1,061
Communications	\$ 4,500	\$ 2,239
Travel	\$ 100	\$ -
Advertising	\$ 500	\$ -
Rentals	\$ 200	\$ -
Repair & Maintenance	\$ 13,420	\$ 2,202
Miscellaneous	\$ 63,450	\$ 60,974
Capital Outlay	\$ 21,840	\$ 21,840
Totals	\$ 964,074	\$ 906,865

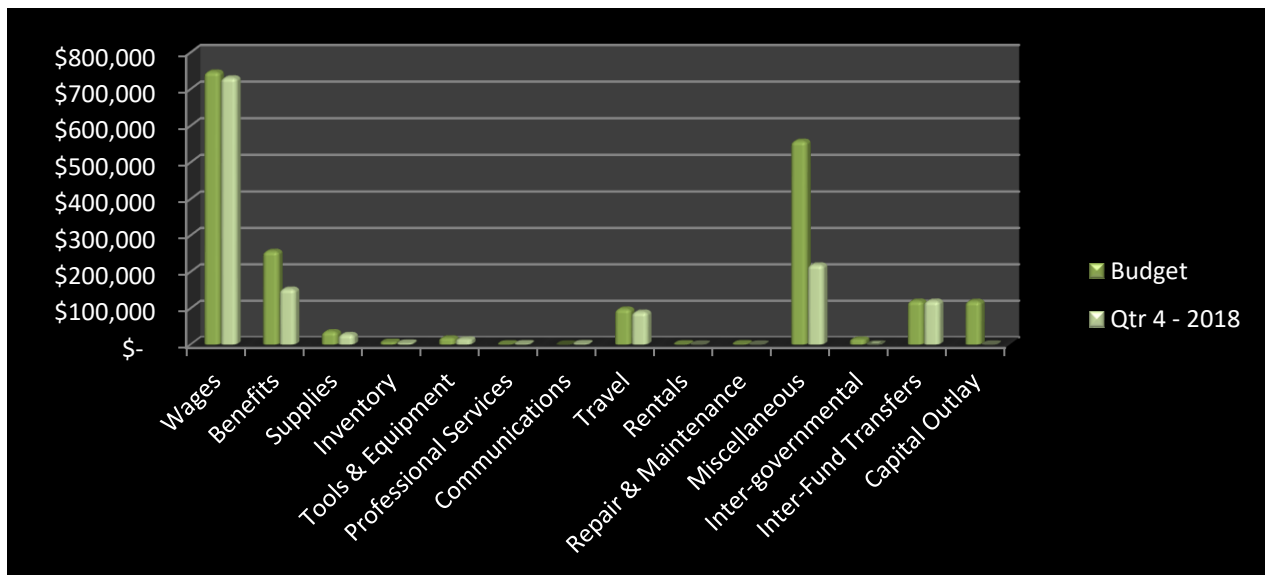


TRAINING:

Training expenditures are 69% of the budgeted amount, with \$1,367,489 spent. The areas that contribute most significantly are wages & benefits, registrations, and tuition. The wages and benefits expenses are lower than anticipated by \$119,578 because there are different personnel occupying the positions than had originally been budgeted. We had originally included an Administrative Specialist in this area of the budget who is being used in another area. This cost savings is partially offset by the higher cost of using a Captain in training who also has a paramedic certification. Registrations costs are lower than budgeted by \$75,604, and

tuition costs are lower than budgeted by \$60,803. Also, there is an entire group of miscellaneous training classes and academies that are budgeted, but were not charged, resulting in savings exceeding \$132,000.

TRAINING	Budget	Qtr. 4 - 2018
Wages	\$ 747,138	\$ 731,193
Benefits	\$ 256,567	\$ 152,934
Supplies	\$ 36,075	\$ 28,501
Inventory	\$ 8,000	\$ 4,789
Tools & Equipment	\$ 18,526	\$ 15,552
Professional Services	\$ 1,450	\$ 2,220
Communications	\$ 500	\$ 2,553
Travel	\$ 98,180	\$ 89,823
Rentals	\$ 1,500	\$ -
Repair & Maintenance	\$ 2,000	\$ -
Miscellaneous	\$ 558,310	\$ 219,412
Inter-governmental	\$ 15,000	\$ 655
Inter-Fund Transfers	\$ 119,856	\$ 119,856
Capital Outlay	\$ 119,297	\$ -
Totals	\$ 1,982,399	\$ 1,367,489

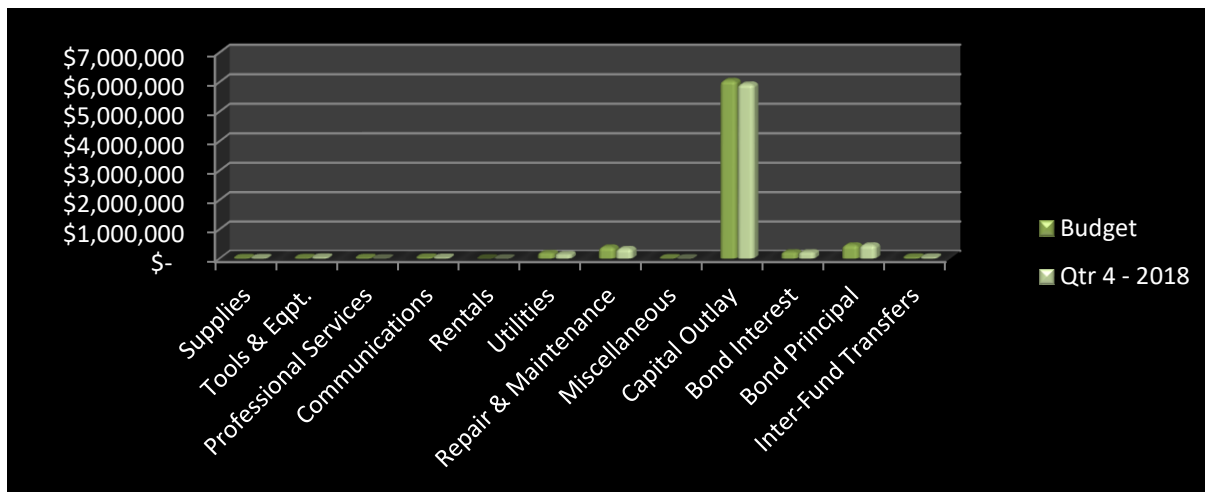


FACILITIES:

Facilities costs are 97% of budget, with \$7,562,041 spent. This is mostly due to the fact that capital outlay costs in the general fund were under budget by \$119,384, repair and maintenance costs in the general fund were under budget by \$66,114, and the cost of utilities were under budget by \$65,982. Additionally, the \$29,300 that had been set aside for bond issuance costs was unspent. These savings were offset by higher than anticipated costs for

small tools and equipment in the general fund of \$31,040, and in the construction fund, admin building utilities of \$25,863, and admin building maintenance of \$15,865.

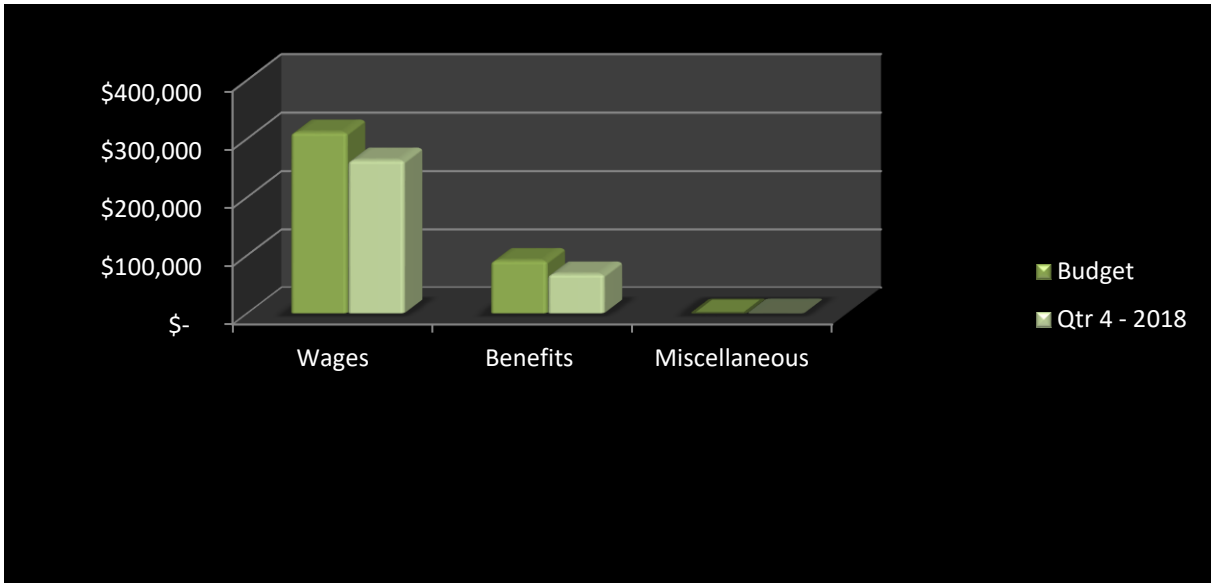
FACILITIES	Budget	Qtr. 4 - 2018
Wages	\$ 181,278	\$ 177,496
Benefits	\$ 64,478	\$ 64,787
Supplies	\$ 25,000	\$ 24,478
Tools & Eqpt.	\$ 28,639	\$ 53,040
Professional Services	\$ 32,800	\$ -
Communications	\$ 48,000	\$ 44,670
Rentals	\$ 4,000	\$ 732
Utilities	\$ 199,000	\$ 158,882
Repair & Maintenance	\$ 397,000	\$ 346,751
Miscellaneous	\$ 15,000	\$ 5,820
Capital Outlay	\$ 6,053,000	\$ 5,932,954
Bond Interest	\$ 228,878	\$ 228,878
Bond Principal	\$ 470,000	\$ 470,000
Inter-Fund Transfers	\$ 53,552	\$ 53,552
Totals	\$ 7,800,625	\$ 7,562,041



VOLUNTEERS & CHAPLAINS:

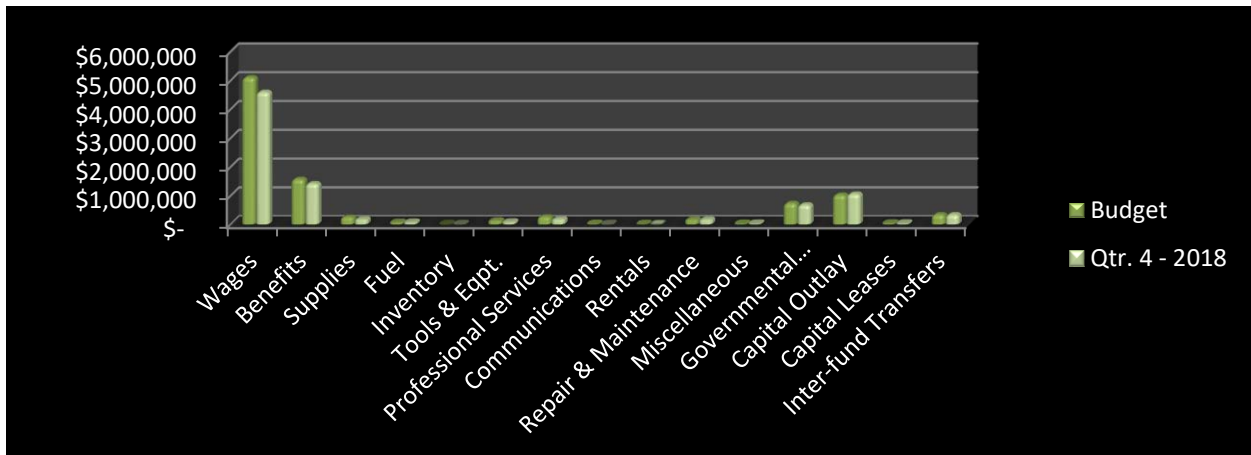
Volunteers & Chaplains costs are 82% of budget, with \$330,651 spent. This is mainly because the cost of wages and benefits are below budgeted expectations.

VOLUNTEERS & CHAPLAINS	Budget	Qtr. 4 - 2018
Wages	\$ 310,771	\$ 262,997
Benefits	\$ 90,681	\$ 67,488
Miscellaneous	\$ 300	\$ 165
Totals	\$ 401,752	\$ 330,651



AID AND RESCUE:

Aid and Rescue costs are 91% of budget totaling \$8,873,227. This area of the budget is lower than the expected mainly because the cost of wages and benefits are below budget. Much of this is due to the unfilled MSO positions, the loss of one paramedic, as well as one paramedic who transferred to the training division for most of the year. Regular wages are below budget by \$398,503, overtime is below budget by \$105,778, and benefits are below budget by \$151,723. Other areas contributing to this area being below budget are small tools and equipment which is \$41,823 below budget, and medical supplies which is \$40,438 below budget. Some of these savings were offset by higher costs in the apparatus fund for capital outlay totaling \$33,883.

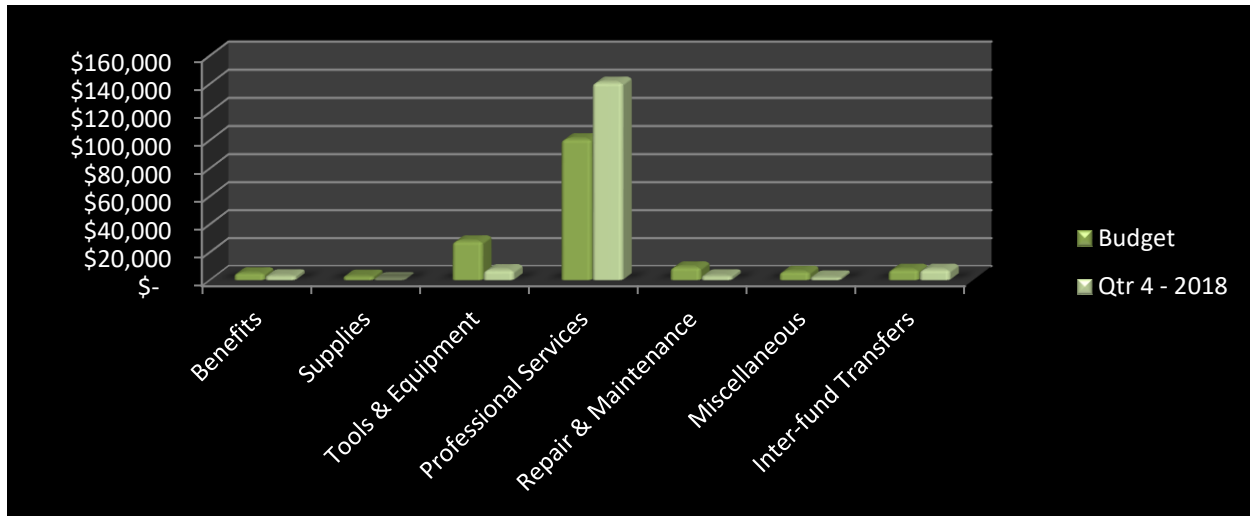


AID & RESCUE (EMS)	Budget	Qtr. 4 - 2018
Wages	\$ 5,096,420	\$ 4,591,804
Benefits	\$ 1,566,252	\$ 1,414,529
Supplies	\$ 244,600	\$ 181,207
Fuel	\$ 76,000	\$ 81,975
Inventory	\$ 4,070	\$ 1,059
Tools & Eqpt.	\$ 134,976	\$ 93,153
Professional Services	\$ 256,170	\$ 184,618
Communications	\$ 16,400	\$ 6,991
Rentals	\$ 10,000	\$ 8,220
Repair & Maintenance	\$ 172,670	\$ 172,872
Miscellaneous	\$ 26,000	\$ 27,856
Governmental Services	\$ 731,200	\$ 677,476
Capital Outlay	\$ 1,020,131	\$ 1,054,014
Capital Leases	\$ 40,830	\$ 40,830
Inter-fund Transfers	\$ 336,624	\$ 336,624
Totals	\$ 9,732,343	\$ 8,873,227

HEALTH AND SAFETY

The Health and Safety budget is 103% spent, with \$164,458 in expenditures. This area exceeded the current budgeted amount because some of the costs for annual physicals from the prior year are included here, and the 2018 physicals have been moved to earlier in the year. The annual physicals were over budget by \$53,444. With the exception of flu vaccines, all other items in this area of the budget were either at or below budgeted expectations. The most significant offsets were savings for fitness equipment of \$20,544 in the equipment fund, and in the general fund, repair and maintenance of \$6,158, and fitness trainers of \$4,040.

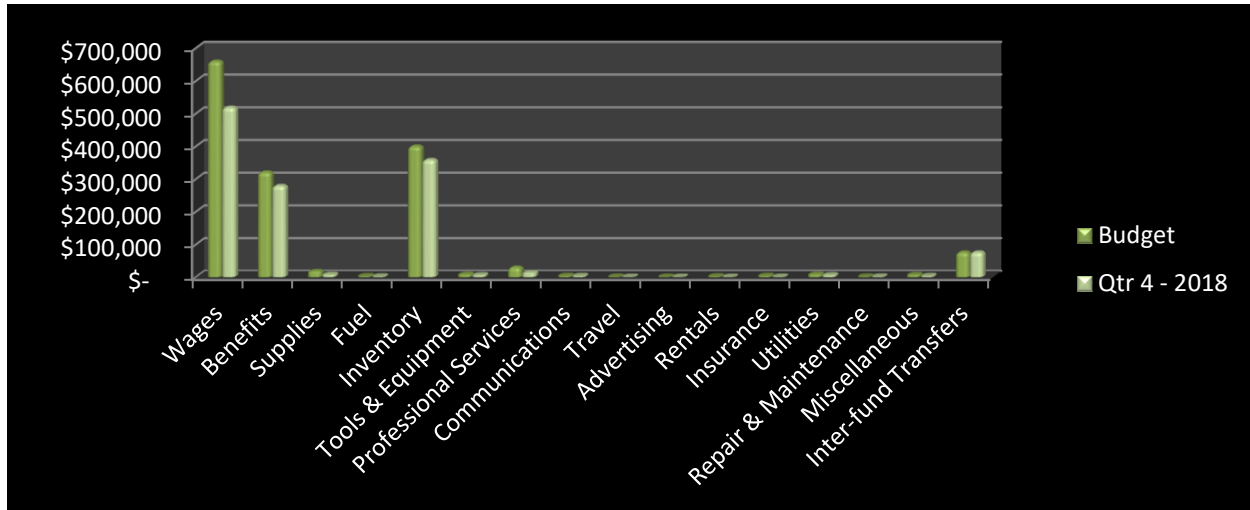
HEALTH & SAFETY	Budget	Qtr. 4 - 2018
Benefits	\$ 4,915	\$ 3,162
Supplies	\$ 2,850	\$ -
Tools & Equipment	\$ 27,944	\$ 7,351
Professional Services	\$ 100,830	\$ 141,054
Repair & Maintenance	\$ 9,310	\$ 3,152
Miscellaneous	\$ 6,135	\$ 2,095
Inter-fund Transfers	\$ 7,644	\$ 7,644
Totals	\$ 159,628	\$ 164,458



SHOP:

The Shop budget is 83% spent, with expenditures of \$1,287,430. The combined savings of wages and benefits total \$181,977. Most of this is due to the reduction of one shop employee (an apprentice) in December of 2017. This employee's wages and benefits are still included in the budget. In addition, we had employees out on disability who bought back sick leave from the district in the form of wages. Other significant areas that were below budget include parts at \$41,252 and supplies at \$8,355. It should be noted that the combined ending balance of the three funds comprising the shop was higher at the end of 2018 than at the beginning of 2018 by \$22,607.

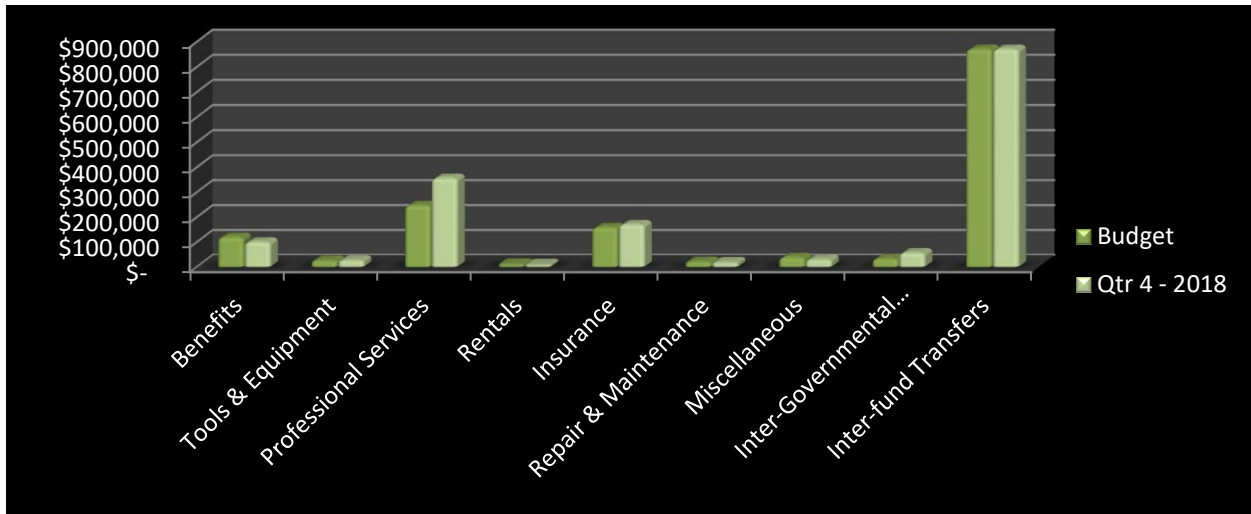
SHOP	Budget	Qtr. 4 - 2018
Wages	\$ 659,622	\$ 518,921
Benefits	\$ 320,820	\$ 279,544
Supplies	\$ 19,000	\$ 9,098
Fuel	\$ 4,000	\$ 2,576
Inventory	\$ 400,000	\$ 358,748
Tools & Equipment	\$ 9,800	\$ 7,828
Professional Services	\$ 30,000	\$ 14,925
Communications	\$ 5,000	\$ 4,544
Travel	\$ 1,200	\$ -
Advertising	\$ 500	\$ -
Rentals	\$ 2,800	\$ 254
Insurance	\$ 5,000	\$ 894
Utilities	\$ 10,000	\$ 7,591
Repair & Maintenance	\$ 2,000	\$ 2,000
Miscellaneous	\$ 8,750	\$ 4,361
Inter-fund Transfers	\$ 76,147	\$ 76,147
Totals	\$ 1,554,639	\$ 1,287,430



NON-DEPARTMENTAL:

Non- Departmental costs total \$1,641,579, which is 108% of the budgeted amount. IT services and labor attorney services are over budget by \$92,635 and \$52,183 respectively. IT services are higher than expected because we had not yet hired the IT tech, which was supposed to offset IT costs in this area of the budget. We had anticipated labor attorney services would exceed the budgeted amount due to pending litigation. The state auditor costs are over budget by \$5,911 due to a portion of these costs being from the prior year's audit. Insurance costs are higher than budgeted by \$11,616 due to increases in premiums and the addition of new vehicles. Strategic planning costs were higher than budgeted by \$18,924. Areas that offset these higher than expected costs include legal services, which came in below budget by \$33,868, and retirement medical costs, which was below budget by \$14,735.

NON-DEPARTMENTAL	Budget	Qtr. 4 - 2018
Benefits	\$ 119,311	\$ 100,607
Tools & Equipment	\$ 25,750	\$ 27,248
Professional Services	\$ 247,000	\$ 356,252
Rentals	\$ 12,000	\$ 9,677
Insurance	\$ 158,500	\$ 170,116
Repair & Maintenance	\$ 21,200	\$ 19,373
Miscellaneous	\$ 38,500	\$ 30,455
Inter-Governmental Services	\$ 32,525	\$ 57,182
Inter-fund Transfers	\$ 870,669	\$ 870,669
Totals	\$ 1,525,455	\$ 1,641,579



DECEMBER 2018 BUDGET AND ACTUAL

REVENUE & EXPENDITURE SUMMARY					
GENERAL FUND (CURRENT EXPENSE): Fund 001					
REVENUES	Gen. fund resources %	2018 budget	12/31/2018	Remaining	VAR
Beginning Cash - Held by County	27%	\$ 13,638,833	\$ 13,638,833	\$ -	
Beginning Cash - Bank Accts.	0%	\$ 68,067	\$ 68,067	\$ -	
Regular Levy	45%	\$ 22,801,114	\$ 22,961,124	\$ (160,010)	101%
EMS Levy	14%	\$ 7,039,763	\$ 7,091,826	\$ (52,062)	101%
M&O Levy	0%	\$ -	\$ 6,211	\$ (6,211)	#DIV/0!
State Taxes	0%	\$ 3,000	\$ 8,470	\$ (5,470)	282%
Schools	0%	\$ 16,000	\$ 19,529	\$ (3,529)	122%
Mill Creek Interlocal	7%	\$ 3,720,909	\$ 3,720,909	\$ -	100%
Dept. of Corrections Contract	1%	\$ 330,930	\$ 345,822	\$ (14,892)	105%
County Fairgrounds Contract	0%	\$ 31,600	\$ 33,308	\$ (1,708)	105%
District 16 Contract	0%	\$ 6,900	\$ 14,600	\$ (7,700)	212%
Evergreen Fair Aid Station	0%	\$ 26,500	\$ -	\$ 26,500	0%
District 5 ALS Contract	0%	\$ 98,861	\$ 92,897	\$ 5,964	94%
Other Service Contracts	0%	\$ 2,000	\$ 54,633	\$ (52,633)	2732%
Transport Fees	4%	\$ 1,900,000	\$ 1,795,673	\$ 104,327	95%
Brightwater Fees	0%	\$ 85,720	\$ 85,720	\$ -	100%
Plan Reviews & Permit Inspections	0%	\$ 40,000	\$ 36,449	\$ 3,551	91%
Interest Earned	0%	\$ 80,000	\$ 255,771	\$ (175,771)	320%
Grants (State & Federal & Other)	0%	\$ 1,200	\$ 20,206	\$ (19,006)	1684%
Motor Vehicle Collision Charges	0%	\$ 12,000	\$ 5,485	\$ 6,515	46%
Burn Permits	0%	\$ 6,650	\$ 8,450	\$ (1,800)	127%
First Aid Classes	0%	\$ 5,000	\$ 7,307	\$ (2,307)	146%
State Mobilization	2%	\$ 950,000	\$ 1,353,624	\$ (403,624)	142%
Other Misc. + Zone 11 Cost Share	0%	\$ 20,000	\$ 220,192	\$ (200,192)	1101%
Illegal Burn Response	0%	\$ 2,000	\$ 8,626	\$ (6,626)	431%
Address Signs	0%	\$ 300	\$ 872	\$ (572)	291%
Refunds & Reimb. (netted \$138,390.26)	0%	\$ 30,000	\$ -	\$ 30,000	0%
Interfund Transfers In (Shop & Healthca	0%	\$ 40,647	\$ 40,647	\$ -	100%
GENERAL FUND TOTAL REVENUES		\$ 37,251,094	\$ 38,188,349	\$ (937,255)	103%
GENERAL FUND - TOTAL RESOURC	100%	\$ 50,957,995	\$ 51,895,250	\$ (937,255)	

DECEMBER 2018 BUDGET AND ACTUAL

GENERAL FUND EXPENDITURES	% of total budget	2018 budget	12/31/2018	Remaining	VAR
Legislative	0%	\$ 132,900	\$ 68,322	\$ 64,578	51%
Administration	4%	\$ 1,814,384	\$ 1,608,829	\$ 205,555	89%
Finance & Human Resources	2%	\$ 989,298	\$ 967,028	\$ 22,270	98%
Fire Suppression	41%	\$ 19,650,103	\$ 19,100,671	\$ 549,432	97%
Fire Prevention	2%	\$ 964,074	\$ 906,865	\$ 57,208	94%
Training	4%	\$ 1,859,624	\$ 1,364,602	\$ 495,023	73%
Facilities	2%	\$ 1,123,308	\$ 878,935	\$ 244,373	78%
Volunteers & Chaplains	1%	\$ 401,752	\$ 330,651	\$ 71,101	82%
EMS	18%	\$ 8,609,357	\$ 7,716,357	\$ 893,000	90%
Health & Safety	0%	\$ 134,424	\$ 159,798	\$ (25,374)	119%
Non- Departmental	3%	\$ 1,384,889	\$ 1,516,261	\$ (131,372)	109%
GENERAL FUND TOTAL EXPENDITURE	76%	\$ 37,064,111	\$ 34,618,319	\$ 2,445,792	93%
ENCUMBRANCES (ADDS TO CASH BALANCE)			\$ 227,040	\$ 227,040	
PROJ. ENDING CASH		\$ 13,893,883	\$ 17,503,971	\$ 3,610,088	

DECEMBER 2018 BUDGET AND ACTUAL

	% of total budget	2018 budget	12/31/2018	Remaining	
Retirement Reserve Fund: Fund 002					
Beginning Cash Balance		\$ 1,574,426	\$ 1,574,426	\$ -	
Investment Interest (net)		\$ 6,000	\$ 28,461	\$ (22,461)	474%
Transfer in to Reserve		\$ 335,725	\$ 335,725	\$ -	100%
TOTAL RESOURCES		\$ 1,916,151	\$ 1,938,612	\$ (22,460.76)	
Retirement Leave (S/L, A/L, Comp.)	0%	\$ 40,870	\$ 38,865	\$ 2,005	0.9509
Retirement Payouts Retirement Medica	0%	\$ 73,941	\$ 59,206	\$ 14,735	80%
TOTAL EXPENDITURES	\$ 0	\$ 114,811	\$ 98,071	\$ 16,740.46	
PROJ. ENDING CASH		\$ 1,801,340	\$ 1,840,541		
	% of total budget	2018 budget	12/31/2018	Remaining	
Emergency Reserve Fund: Fund 003					
Beginning Cash Balance		\$ 2,939,983	\$ 2,939,983	\$ -	
Investment Interest (net)		\$ 11,000	\$ 54,697	\$ (43,697)	497%
Transfer in to Reserve		\$ 526,000	\$ 526,000	\$ -	100%
TOTAL RESOURCES		\$ 3,476,983	\$ 3,520,680	\$ 1,755,164	
Supression - Salaries & Benefits	0%	\$ -	\$ -	\$ -	0%
Aid & Rescue Salaries & Benefits	0%	\$ -	\$ -	\$ -	0%
TOTAL EXPENDITURES	0%	\$ -	\$ -	\$ -	
PROJ. ENDING CASH		\$ 3,476,983	\$ 3,520,680		
	% of total budget	2018 budget	12/31/2018	Remaining	
Bond Funds: Fund 200 & 201					
Beginning Cash Balance - Bond Fund		\$ 41,378	\$ 41,378	\$ -	
Property Taxes		\$ 698,883	\$ 694,212	\$ 4,671	99%
Transfer in from Construction Fund		\$ -	\$ -	\$ -	#DIV/0!
Investment Interest (net)		\$ 500	\$ 4,394	\$ (3,894)	879%
TOTAL RESOURCES		\$ 740,761	\$ 739,984	\$ 777	
Facilities Tax Limited Bonds	0%	\$ 181,445	\$ 181,445	\$ -	100%
Facilities Station 33 Bonds	1%	\$ 324,375	\$ 324,375	\$ -	100%
Admin Bldg. Bonds	0%	\$ 193,058	\$ 193,058	\$ (0)	100%
County Refund Interest	0%	\$ 5	\$ 0	\$ 5	3%
New Bonds	0%	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES	0%	\$ 698,883	\$ 698,879	\$ 4	
PROJ. ENDING CASH		\$ 41,878	\$ 41,105		

DECEMBER 2018 BUDGET AND ACTUAL

	% of total budget	2018 budget	12/31/2018	Remaining	
Construction Fund: Fund 300					
Beginning Cash Balance - Construction Fund		\$ 7,037,743	\$ 7,037,743	\$ -	
Investment Interest (net)		\$ 40,000	\$ 70,130	\$ (30,130)	175%
Sale of Property/ Assets		\$ -	\$ -	\$ -	#DIV/0!
Property Rents		\$ 55,000	\$ 92,618	\$ (37,618)	168%
Admin bldg. Reimb. For utilities 75%		\$ 27,880	\$ 19,187	\$ 8,693	69%
Admin Building Rents		\$ 276,344	\$ 221,805	\$ 54,539	80%
Non- revenues (Bonds)		\$ -	\$ -	\$ -	#DIV/0!
Transfer in to Construction Fund		\$ -	\$ -	\$ -	#DIV/0!
TOTAL RESOURCES		\$ 7,436,967	\$ 7,441,483	\$ (4,516)	
				\$ -	
Facilities- Capital Outlay	12%	\$ 5,875,000	\$ 5,875,000	\$ -	100%
Bond Issuance Costs	0%	\$ 29,300	\$ -	\$ 29,300	0%
Admin Building - Tenant Utilities	0%	\$ -	\$ 25,863	\$ (25,863)	#DIV/0!
Admin Building - Maintenance	0%	\$ 67,500	\$ 83,365	\$ (15,865)	124%
Transfer Out to Bond Fund- Admin Bldg	0%	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES	12%	\$ 5,971,800	\$ 5,984,228	\$ (12,428)	
ENCUMBRANCES			\$ 166,018		
PROJ. ENDING CASH		\$ 1,465,167	\$ 1,623,273		
	% of total budget	2018 budget	12/31/2018	Remaining	
Apparatus Replacement Fund: 301					
Beginning Cash Balance		\$ 1,131,986	\$ 1,131,986	\$ -	
Investment Interest (net)		\$ 1,000	\$ 15,612	\$ (14,612)	1561%
Transfer In from Construction Fund		\$ -	\$ -	\$ -	#DIV/0!
Transfer In from General Fund		\$ 1,000,000	\$ 1,000,000	\$ -	100%
TOTAL RESOURCES		\$ 2,132,986	\$ 2,147,599	\$ (14,612)	
Admin- Capital Outlay	0%	\$ 60,906	\$ -	\$ 60,906	0%
Fire Supression Leases	1%	\$ 399,215	\$ 399,215	\$ -	100%
Supression - Capital Outlay	0%	\$ 29,565	\$ 92,381	\$ (62,816)	312%
CRR - Capital Outlay	0%	\$ -	\$ -	\$ -	#DIV/0!
Training- Capital Outlay	0%	\$ 119,297	\$ -	\$ 119,297	0%
Facilities- Capital Outlay	0%	\$ -	\$ -	\$ -	#DIV/0!
EMS	1%	\$ 444,104	\$ 477,987	\$ (33,883)	108%
EMS Cap. Lease	0%	\$ 40,830	\$ 40,830	\$ -	100%
TOTAL EXPENSES	2%	\$ 1,093,917	\$ 1,010,413	\$ 83,505	
PROJ. ENDING CASH		\$ 1,039,069	\$ 1,137,186		

DECEMBER 2018 BUDGET AND ACTUAL

	% of total budget	2018 budget	12/31/2018	Remaining	
Training Center Fund: Fund 302					
Beginning Cash Balance - Training Ctr. Fund		\$ 100	\$ 101	\$ 100	
Investment Interest (net)		\$ 0	\$ 2	\$ 0	#####
Member Contributions		\$ 0	\$ 0	\$ -	100%
Transfer In to Training Center Fund		\$ 0	\$ 0	\$ -	100%
TOTAL RESOURCES		\$ 100	\$ 103	\$ 100	
Facilities	0%	\$ 0	\$ 0.00	\$ -	100%
Transfers Out	0%	\$ 0	\$ 0.00	\$ -	100%
TOTAL EXPENDITURES	0%	\$ 0	\$ 0.00	\$ -	
PROJ. ENDING CASH		\$ 100	\$ 103		
	% of total budget	2018 budget	12/31/2018	Remaining	
Equipment Replacement Fund: Fund 303					
Beginning Cash Balance		\$ 1,782,583	\$ 1,782,583	\$ -	
Investment Interest (net)		\$ 2,300	\$ 29,523	\$ (27,223)	1284%
Transfer in From Construction Fund		\$ -	\$ -	\$ -	#DIV/0!
Transfer In from General Fund		\$ 462,000	\$ 462,000	\$ -	100%
TOTAL RESOURCES		\$ 2,246,883	\$ 2,274,106	\$ (27,223)	
Legislative	0%	\$ 3,278	\$ 1,871	\$ 1,407	57%
Admin	0%	\$ 24,567	\$ 28,851	\$ (4,284)	117%
Finance & Human Resources	0%	\$ 1,639	\$ -	\$ 1,639	0%
Supression	3%	\$ 1,274,599	\$ 1,246,525	\$ 28,074	98%
Prevention	0%	\$ -	\$ -	\$ -	#DIV/0!
Training	0%	\$ 3,478	\$ 2,887	\$ 591	83%
Facilities	0%	\$ 6,639	\$ -	\$ 6,639	0%
EMS	1%	\$ 638,053	\$ 638,053	\$ (0)	100%
Health & Safety	0%	\$ 25,204	\$ 4,660	\$ 20,544	18%
Non-Departmental	0%	\$ 25,750	\$ 27,248	\$ (1,498)	106%
TOTAL EXPENSES	4%	\$ 2,003,207	\$ 1,950,095	\$ 53,111.68	
ENCUMBRANCES- ADDS TO CASH BALANCE			\$ 1,026,088		
PROJ. ENDING CASH		\$ 243,677	\$ 1,350,100		

DECEMBER 2018 BUDGET AND ACTUAL

	% of total budget	2018 budget	12/31/2018	Remaining	
SHOP (ECFSS) 500, 501, 502					
Beginning Cash Balance - Shop Fund		\$ 585,460	\$ 585,460	\$ -	
Charges for Services		\$ 1,540,807	\$ 1,264,756	\$ 276,051	82%
Investment Interest (net)		\$ 1,500	\$ 9,258	\$ (7,758)	617%
Interfund Transfers In (Shop Funds)		\$ 35,500	\$ 35,500	\$ -	100%
TOTAL RESOURCES (refunds netted \$75,601.60)		\$ 2,163,267	\$ 1,894,973	\$ 268,293	
Salaries	1%	\$ 659,622	\$ 518,921	\$ 140,701	79%
Benefits	1%	\$ 326,120	\$ 281,871	\$ 44,249	86%
Supplies	0%	\$ 11,000	\$ 4,104	\$ 6,896	37%
Fuel	0%	\$ 4,000	\$ 2,576	\$ 1,424	64%
Inventory	1%	\$ 408,000	\$ 363,742	\$ 44,258	89%
Small Tools & Equipment	0%	\$ 4,500	\$ 5,501	\$ (1,001)	122%
Professional Services	0%	\$ 30,000	\$ 14,925	\$ 15,075	50%
Communications	0%	\$ 5,000	\$ 4,544	\$ 456	91%
Travel	0%	\$ 1,200	\$ -	\$ 1,200	0%
Advertising	0%	\$ 500	\$ -	\$ 500	0%
Rentals	0%	\$ 2,800	\$ 254	\$ 2,546	9%
Insurance	0%	\$ 5,000	\$ 894	\$ 4,106	18%
Utilities & Rent	0%	\$ 10,000	\$ 7,591	\$ 2,409	76%
Repair & maintenance	0%	\$ 2,000	\$ 2,000	\$ -	100%
Miscellaneous	0%	\$ 8,750	\$ 4,361	\$ 4,389	50%
Interfund Transfers Out (General & Shop)	0%	\$ 76,147	\$ 76,147	\$ -	100%
TOTAL EXPENDITURES	0%	\$ 1,554,639	\$ 1,287,430.25	\$ 267,209	
ENCUMBRANCES (ADDS TO CASH BALANCE)			\$ 523		
PROJ. ENDING CASH		\$ 608,628	\$ 608,066		
	% of total budget	2018 budget	12/31/2018	Remaining	
TOTAL EXPENDITURES	97%	\$ 48,501,368	\$ 45,647,434	\$ 2,853,935	

DECEMBER 2018 BUDGET AND ACTUAL

EXPENDITURES BY OBJECT CODE					
ACCOUNT TITLE	% of total budget	2018 budget	12/31/2018	Remaining	VAR
10 - WAGES	47%	\$ 22,723,827	\$ 21,445,667	\$ 1,278,160	94%
20 - BENEFITS	15%	\$ 7,421,618	\$ 6,800,560	\$ 621,058	92%
31 - SUPPLIES	1%	\$ 620,802	\$ 420,921	\$ 199,881	68%
32 - FUEL	0%	\$ 170,000	\$ 167,632	\$ 2,368	99%
34 - INVENTORY SUPPLIES	1%	\$ 432,340	\$ 369,590	\$ 62,750	85%
35 - SMALL TOOLS/MINOR EQPT.	2%	\$ 777,378	\$ 727,315	\$ 50,063	94%
41 - PROFESSIONAL SERVICES	1%	\$ 717,505	\$ 738,133	\$ (20,628)	103%
42 - COMMUNICATIONS	0%	\$ 147,600	\$ 103,220	\$ 44,380	70%
43 - TRAVEL EXPENSES	0%	\$ 109,780	\$ 102,930	\$ 6,850	94%
44 - ADVERTISING	0%	\$ 2,000	\$ -	\$ 2,000	0%
45 - RENTALS	0%	\$ 30,700	\$ 18,883	\$ 11,817	62%
46 - (LIABILITY) INSURANCE	0%	\$ 163,500	\$ 171,010	\$ (7,510)	105%
47 - UTILITIES	0%	\$ 209,000	\$ 166,472	\$ 42,528	80%
48 - REPAIR & MAINTENANCE	2%	\$ 1,137,800	\$ 1,246,748	\$ (108,948)	110%
49 - MISC. EXPENSES	2%	\$ 872,210	\$ 520,326	\$ 351,884	60%
61 - BUILDINGS & STRUCTURES	0%	\$ -	\$ -	\$ -	#DIV/0!
62 - LAND & IMPROVEMENTS	12%	\$ 5,875,000	\$ 5,875,000	\$ -	100%
63 - OTHER IMPROVEMENTS	0%	\$ 170,000	\$ 50,616	\$ 119,384	30%
66 - CAPITALIZED LEASE/PURCHASE	0%	\$ -	\$ -	\$ -	#DIV/0!
71 - PRINCIPAL ON G.O.BONDS	1%	\$ 470,000	\$ 470,000	\$ -	100%
75- CAPITAL LEASES - PRINCIPAL	1%	\$ 390,118	\$ 390,118	\$ -	100%
83 - INTEREST ON LONG-TERM DEB	1%	\$ 278,805	\$ 278,805	\$ (0)	100%
90 - INTERFUND TRANSFERS	5%	\$ 2,399,872	\$ 2,399,872	\$ -	100%
TOTAL PROGRAM BUDGET	100%	\$ 48,501,368	\$ 45,647,434	\$ 2,853,935	94%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT	Description	2018 budget	12/31/2018	Remaining	VAR
PROGRAM BUDGET		\$ 48,501,368	\$ 45,647,434	\$ 2,853,935	94%
LEGISLATIVE SERVICES - 501		\$ 136,178	\$ 70,194	\$ 65,984	52%
001.501.522.10.10.01	Wages	\$ 68,010	\$ 45,912	\$ 22,098	68%
001.501.522.10.20.05	Commissioner Paid M	\$ -	\$ -	\$ -	#DIV/0!
001.501.522.10.20.06	Commissioner Retire	\$ 2,400	\$ 463	\$ 1,937	19%
001.501.522.10.20.08	Medicare	\$ 1,000	\$ 1,399	\$ (399)	140%
001.501.522.10.20.09	L&I	\$ 100	\$ 49	\$ 51	49%
001.501.522.10.20.13	Deferred Comp.	\$ 2,400	\$ 1,760	\$ 640	73%
001.501.522.10.31.02	Operating Supplies	\$ 500	\$ -	\$ 500	0%
001.501.522.10.35.00	Small Tools & Eqpt.	\$ 650	\$ -	\$ 650	0%
001.501.522.10.43.01	Lodging	\$ 4,000	\$ 3,586	\$ 414	90%
001.501.522.10.43.02	Meals	\$ 1,800	\$ 853	\$ 947	47%
001.501.522.10.43.03	Mileage	\$ 2,500	\$ 2,212	\$ 288	88%
001.501.522.10.49.01	Dues - IAFC	\$ -	\$ -	\$ -	#DIV/0!
001.501.522.10.49.02	Dues -Sno-Isle Fire C	\$ 200	\$ 150	\$ 50	75%
001.501.522.10.49.03	Dues - WA Fire Comn	\$ 8,900	\$ 5,340	\$ 3,560	60%
001.501.522.10.49.04	Other Misc.	\$ 5,000	\$ 2,037	\$ 2,963	41%
001.501.522.45.49.01	Registration	\$ 2,000	\$ 3,420	\$ (1,420)	171%
001.501.522.10.51.03	Elections	\$ 32,300	\$ -	\$ 32,300	0%
001.501.597.00.00.04	Transfer to Equipmen	\$ 1,140	\$ 1,140	\$ -	100%
303.501.522.10.35.00	Tools & Eqpt.	\$ 3,278	\$ 1,871	\$ 1,407	57%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
ADMINISTRATION - 502		\$ 1,899,857	\$ 1,637,680	\$ 262,177	86%
001.502.522.10.10.01	Regular Wages	\$ 1,008,406	\$ 893,129	\$ 115,278	89%
001.502.522.10.10.02	Overtime	\$ 100	\$ 59	\$ 41	59%
001.502.522.10.10.03	Leave Sell Back	\$ 201,160	\$ 195,366	\$ 5,794	97%
001.502.522.10.10.04	Comp	\$ 5,000	\$ 15,400	\$ (10,400)	308%
001.502.522.10.20.05	Med/ Dental	\$ 152,611	\$ 123,741	\$ 28,870	81%
001.502.522.10.20.06	Retirement	\$ 74,449	\$ 57,989	\$ 16,460	78%
001.502.522.10.20.07	Disability	\$ 2,560	\$ 2,725	\$ (165)	106%
001.502.522.10.20.08	Medicare	\$ 17,410	\$ 12,310	\$ 5,100	71%
001.502.522.10.20.09	L&I	\$ 21,592	\$ 11,495	\$ 10,097	53%
001.502.522.10.20.10	VEBA	\$ 50,645	\$ 44,918	\$ 5,727	89%
001.502.522.10.20.13	Deferred Comp.	\$ 6,100	\$ 3,858	\$ 2,242	63%
001.502.522.10.20.14	AD&D	\$ 1,000	\$ -	\$ 1,000	0%
001.502.522.10.31.00	Supplies	\$ 28,500	\$ 20,464	\$ 8,036	72%
001.502.522.10.35.00	Small Tools & Eqpt	\$ 23,000	\$ 13,639	\$ 9,361	59%
001.502.522.10.41.01	Professional Services	\$ 12,465	\$ 5,262	\$ 7,203	42%
001.502.522.10.41.02	Vehicle Cleaning	\$ 10,000	\$ -	\$ 10,000	0%
001.502.522.10.41.03	Temp. Receptionist	\$ -	\$ 30,862	\$ (30,862)	#DIV/0!
001.502.522.10.42.00	Communications	\$ 50,700	\$ 25,579	\$ 25,121	50%
001.502.522.10.43.00	Travel	\$ -	\$ -	\$ -	#DIV/0!
001.502.522.10.48.02	Repair & Maint. - Office	\$ 2,000	\$ 108	\$ 1,892	5%
001.502.522.10.49.01	Dues	\$ 6,700	\$ 8,530	\$ (1,830)	127%
001.502.522.10.49.05	Printing & binding	\$ 29,500	\$ 32,478	\$ (2,978)	110%
001.502.522.10.49.06	Other Misc.	\$ 12,500	\$ 12,931	\$ (431)	103%
001.502.522.10.49.07	Service Awards	\$ 28,873	\$ 28,873	\$ -	100%
001.502.597.00.00.01	Transfer to Apparatus	\$ 60,576	\$ 60,576	\$ -	100%
001.502.597.00.00.04	Transfer to Equipment	\$ 8,536	\$ 8,536	\$ -	100%
301.502.594.10.64.01	Capital Outlay - Appar	\$ 60,906	\$ -	\$ 60,906	0%
303.502.522.10.35.00	Tools & Eqpt	\$ 24,567	\$ 28,851	\$ (4,284)	117%
303.502.594.10.64.01	Cap. Outlay	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
FINANCE & HUMAN RESOURCES - 503		\$ 990,937	\$ 967,028	\$ 23,909	98%
001.503.522.10.10.01	Regular Wages	\$ 536,257	\$ 535,645	\$ 612	100%
001.503.522.10.10.02	Overtime	\$ 8,000	\$ 5,535	\$ 2,465	69%
001.503.522.10.10.03	Leave Sell Back	\$ 52,179	\$ 42,225	\$ 9,954	81%
001.503.522.10.10.04	Comp	\$ -	\$ 7,067	\$ (7,067)	#DIV/0!
001.503.522.10.20.05	Med/ Dental	\$ 116,810	\$ 111,693	\$ 5,117	96%
001.503.522.10.20.06	Retirement	\$ 74,760	\$ 68,658	\$ 6,102	92%
001.503.522.10.20.07	Disability	\$ 2,140	\$ 2,767	\$ (627)	129%
001.503.522.10.20.08	Medicare	\$ 8,750	\$ 8,987	\$ (237)	103%
001.503.522.10.20.09	L&I	\$ 1,850	\$ 986	\$ 864	53%
001.503.522.10.20.10	VEBA	\$ 18,850	\$ 19,888	\$ (1,038)	106%
001.503.522.10.20.13	Deferred Comp.	\$ 7,390	\$ 7,696	\$ (306)	104%
001.503.522.10.20.14	AD&D	\$ 800	\$ -	\$ 800	0%
001.503.522.10.31.00	Supplies	\$ 3,000	\$ 704	\$ 2,296	23%
001.503.522.10.35.00	Small Tools & Eqpt	\$ 3,000	\$ 615	\$ 2,385	20%
001.503.522.10.41.01	Financial Consultant-	\$ -	\$ -	\$ -	#DIV/0!
001.503.522.10.42.00	Communications	\$ 2,500	\$ 1,532	\$ 968	61%
001.503.522.10.43.00	Travel	\$ -	\$ -	\$ -	#DIV/0!
001.503.522.10.48.01	Repair & Maintenance	\$ -	\$ 14	\$ (14)	#DIV/0!
001.503.522.10.49.01	Miscellaneous, Dues	\$ 1,500	\$ 1,504	\$ (4)	100%
001.503.522.10.51.01	Financial Planning	\$ -	\$ -	\$ -	#DIV/0!
001.503.594.00.64.00	Capital Outlay - Accou	\$ 150,944	\$ 150,944	\$ -	100%
001.503.597.00.00.04	Transfer to Equipmen	\$ 568	\$ 568	\$ -	100%
303.503.522.10.35.00	Tools & Eqpt	\$ 1,639	\$ -	\$ 1,639	0%
303.503.594.10.64.01	Cap. Outlay Compute	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
FIRE SUPPRESSION - 504		\$ 21,353,482	\$ 20,838,791	\$ 514,690	98%
001.504.522.20.10.01	Regular wages	\$ 10,812,822	\$ 10,444,811	\$ 368,011	97%
001.504.522.20.10.02	Overtime	\$ 1,537,701	\$ 1,457,597	\$ 80,104	95%
001.504.522.20.10.03	Leave Sell Back	\$ 790,119	\$ 780,304	\$ 9,815	99%
001.504.522.20.10.04	Comp	\$ 91,000	\$ 147,440	\$ (56,440)	162%
001.504.522.20.20.05	Med/ Dental	\$ 2,514,000	\$ 2,555,578	\$ (41,578)	102%
001.504.522.20.20.06	Retirement	\$ 748,606	\$ 723,442	\$ 25,165	97%
001.504.522.20.20.07	Disability	\$ 43,080	\$ 59,752	\$ (16,672)	139%
001.504.522.20.20.08	Medicare	\$ 193,700	\$ 167,337	\$ 26,363	86%
001.504.522.20.20.09	L&I	\$ 491,662	\$ 321,639	\$ 170,023	65%
001.504.522.20.20.10	VEBA	\$ 38,300	\$ 26,618	\$ 11,682	69%
001.504.522.20.20.13	Deferred Comp.	\$ 217,200	\$ 207,289	\$ 9,911	95%
001.504.522.20.20.14	AD&D	\$ 5,200	\$ -	\$ 5,200	0%
001.504.522.20.31.01	Office Supplies	\$ 500	\$ -	\$ 500	0%
001.504.522.20.31.02	Radio supplies	\$ 1,000	\$ -	\$ 1,000	0%
001.504.522.20.31.03	SCBA Supplies	\$ 1,000	\$ -	\$ 1,000	0%
001.504.522.20.31.04	Hazmat Supplies	\$ 605	\$ -	\$ 605	0%
001.504.522.20.31.05	Apparatus supplies	\$ 35,000	\$ 180	\$ 34,820	1%
001.504.522.20.31.06	Misc. Supplies	\$ 11,000	\$ 449	\$ 10,551	4%
001.504.522.20.31.07	Uniforms	\$ 100,000	\$ 104,600	\$ (4,600)	105%
001.504.522.20.31.08	Disaster Preparednes	\$ 4,910	\$ 4,161	\$ 749	85%
001.504.522.20.31.09	Rescue Swimmer Sup	\$ 35,000	\$ 2,982	\$ 32,018	9%
001.504.522.20.31.10	Bunker Gear Supplies	\$ 25,000	\$ 4,782	\$ 20,218	19%
001.504.522.20.31.11	Rescue Tech PPE	\$ 6,570	\$ 5,761	\$ 809	88%
001.504.522.20.32.00	Fuel	\$ 90,000	\$ 83,080	\$ 6,920	92%
001.504.522.20.34.00	Inventory	\$ 17,430	\$ 3,490	\$ 13,940	20%
001.504.522.20.35.00	Small Tools & Eqpt.	\$ 157,445	\$ 170,663	\$ (13,218)	108%
001.504.522.20.35.01	Wildland Gear	\$ 20,000	\$ 3,168	\$ 16,832	16%
001.504.522.20.41.01	Air Monitoring	\$ 1,645	\$ 1,400	\$ 245	85%
001.504.522.20.41.02	Hose Testing	\$ 16,000	\$ -	\$ 16,000	0%
001.504.522.20.41.03	Radio Contract	\$ 2,800	\$ -	\$ 2,800	0%
001.504.522.20.41.04	Radiological Monitorin	\$ 2,190	\$ -	\$ 2,190	0%
001.504.522.20.41.05	Monitor Gas calibratio	\$ 805	\$ 479	\$ 326	60%
001.504.522.20.41.06	Santicans	\$ 550	\$ -	\$ 550	0%
001.504.522.20.41.07	Fire Data Managemer	\$ 1,810	\$ -	\$ 1,810	0%
001.504.522.20.42.00	Communications	\$ 20,000	\$ 15,113	\$ 4,887	76%
001.504.522.20.43.00	Travel	\$ 2,000	\$ 6,455	\$ (4,455)	323%
001.504.522.20.44.00	Advertising	\$ 1,000	\$ -	\$ 1,000	0%
001.504.522.20.45.01	Rentals Spec. Tools	\$ 200	\$ -	\$ 200	0%

DECEMBER 2018 BUDGET AND ACTUAL

001.504.522.20.45.02	Disaster Supplies Stor	\$ -	\$ -	\$ -	#DIV/0!
001.504.522.20.48.01	Repair & Maint - Appa	\$ 430,000	\$ 616,441	\$ (186,441)	143%
001.504.522.20.48.02	Repair & Maint. - Pow	\$ 1,500	\$ 10,475	\$ (8,975)	698%
001.504.522.20.48.03	Repair & Maint.- Radi	\$ 13,000	\$ 7,244	\$ 5,756	56%
001.504.522.20.48.04	Repair & Maint. - Han	\$ 1,000	\$ -	\$ 1,000	0%
001.504.522.20.48.05	Repair & Maint. Hoses	\$ 5,000	\$ 8,365	\$ (3,365)	167%
001.504.522.20.48.06	Repair & Maint. - Res	\$ 1,000	\$ -	\$ 1,000	0%
001.504.522.20.48.07	Repair & Maint.- Othe	\$ 4,000	\$ 249	\$ 3,751	6%
001.504.522.20.48.08	Repair & Maint. Equip	\$ 7,000	\$ 12,474	\$ (5,474)	178%
001.504.522.20.48.09	Repair & Maint - MDT	\$ 5,000	\$ 18	\$ 4,982	0%
001.504.522.20.48.10	Repair & Maint. - Extir	\$ 1,700	\$ 2,517	\$ (817)	148%
001.504.522.20.48.11	Repair & maint.- Bunk	\$ 25,000	\$ 6,564	\$ 18,436	26%
001.504.522.20.48.12	SCBA Repair & Maint	\$ 24,000	\$ 35,928	\$ (11,928)	150%
001.504.522.20.49.00	NWIMT dep. Refunde	\$ -	\$ -	\$ -	#DIV/0!
001.504.522.20.49.01	Command Veh. - Cos	\$ 6,000	\$ 6,000	\$ -	100%
001.504.522.20.49.02	Regional Cost Share	\$ 19,800	\$ 19,759	\$ 41	100%
001.504.522.20.49.03	Misc.	\$ 29,792	\$ 15,169	\$ 14,623	51%
001.504.522.20.49.04	Other Misc.	\$ 5,000	\$ 32,996	\$ (27,996)	660%
001.504.522.20.51.02	Dispatch -SNOPAC/ S	\$ 145,000	\$ 144,587	\$ 413	100%
001.504.522.20.51.03	Dispatch -SERS	\$ 15,000	\$ 15,874	\$ (874)	106%
001.504.522.20.51.04	Dispatch - 800 MHz	\$ 8,900	\$ 2,880	\$ 6,020	32%
001.504.589.20.49.00	Refunds of funds collected in Error	\$ -	\$ -	\$ -	#DIV/0!
001.504.594.20.64.00	Capital Outlay	\$ -	\$ -	\$ -	#DIV/0!
001.504.594.22.66.04	Cap. Lease- D3 Engin	\$ -	\$ -	\$ -	#DIV/0!
001.504.594.22.83.04	Cap. Lease Int. D3 En	\$ -	\$ -	\$ -	#DIV/0!
001.504.597.00.00.01	Transfer to App. Fund	\$ 471,636	\$ 471,636	\$ -	100%
001.504.597.00.00.02	Transfer to Retirement	\$ -	\$ -	\$ -	#DIV/0!
001.504.597.00.00.04	Transfer to Equipment	\$ 392,924	\$ 392,924	\$ -	100%
300.504.594.22.75.04	Capital Outlay - D3 Ap	\$ 0	\$ -	\$ -	#DIV/0!
301.504.594.22.64.02	Capital Outlay - Appar	\$ 29,565	\$ 92,381	\$ (62,816)	312%
301.504.594.22.75.01	Cap. Lease Pumpers	\$ 106,922	\$ 106,922	\$ -	100%
301.504.594.22.75.02	Cap. Lease Ladder T	\$ 95,620	\$ 95,620	\$ -	100%
301.504.594.22.75.03	Cap. Lease Reserve	\$ 60,888	\$ 60,888	\$ -	100%
301.504.594.22.75.04	Capital Lease Prin. D3	\$ 88,797	\$ 88,797	\$ -	100%
301.504.594.22.83.01	Cap. Lease Int. 2010	\$ 10,141	\$ 10,141	\$ -	100%
301.504.594.22.83.02	Cap. Leases Int. Ladd	\$ 21,980	\$ 21,980	\$ -	100%
301.504.594.22.83.03	Cap. Leases Int. Rese	\$ 3,679	\$ 3,679	\$ -	100%
301.504.594.22.83.04	Cap. Leases Int. D3 E	\$ 11,188	\$ 11,188	\$ -	100%
303.504.522.20.35.00	Hose	\$ 24,146	\$ 21,431	\$ 2,715	89%
303.004.522.20.35.01	30, 60 min. Cylinders	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

303.004.522.20.35.02	RIT Bags	\$	-	\$	-	\$	-	#DIV/0!
303.504.522.20.35.03	MDT Computers	\$	26,675	\$	21,876	\$	4,799	82%
303.504.522.20.35.04	New Bunker Gear	\$	217,435	\$	234,923	\$	(17,488)	108%
303.504.522.20.35.05	Face Pieces	\$	9,438	\$	9,849	\$	(411)	104%
303.504.522.20.35.06	Data Modems	\$	6,000	\$	-	\$	6,000	0%
303.504.594.20.64.01	Hydraulic Rescue Tool	\$	32,460	\$	-	\$	32,460	0%
303.504.594.20.64.03	Compressor	\$	-	\$	-	\$	-	#DIV/0!
303.504.594.20.64.04	Scott SCBA	\$	818,445	\$	818,445	\$	-	100%
303.504.594.20.64.05	Cylinders	\$	140,000	\$	140,000	\$	-	100%
303.004.594.20.64.02	Capital Outlay -Fit Tes	\$	-	\$	-	\$	-	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
CRR (PREVENTION) - 505		\$ 964,074	\$ 906,865	\$ 57,208	94%
001.505.522.30.10.01	Regular wages	\$ 502,978	\$ 498,425	\$ 4,553	99%
001.505.522.30.10.02	Overtime	\$ 32,000	\$ 13,591	\$ 18,409	42%
001.505.522.30.10.03	Leave Sell Back	\$ 56,425	\$ 50,634	\$ 5,791	90%
001.505.522.30.10.04	Comp	\$ 26,440	\$ 30,115	\$ (3,675)	114%
001.505.522.30.20.05	Med/ Dental	\$ 93,250	\$ 94,439	\$ (1,189)	101%
001.505.522.30.20.06	Retirement	\$ 49,895	\$ 44,848	\$ 5,047	90%
001.505.522.30.20.07	Disability	\$ 1,710	\$ 2,251	\$ (541)	132%
001.505.522.30.20.08	Medicare	\$ 8,465	\$ 8,636	\$ (171)	102%
001.505.522.30.20.09	L&I	\$ 11,409	\$ 6,039	\$ 5,369	53%
001.505.522.30.20.10	VEBA	\$ 11,600	\$ 11,743	\$ (143)	101%
001.505.522.30.20.13	Deferred Comp.	\$ 6,480	\$ 6,512	\$ (32)	100%
001.505.522.30.20.14	AD&D	\$ 420	\$ -	\$ 420	0%
001.505.522.30.31.00	Supplies	\$ 6,892	\$ 3,313	\$ 3,579	48%
001.505.522.30.31.01	PIO/PEO Supplies	\$ 33,800	\$ 30,242	\$ 3,558	89%
001.505.522.30.34.00	Inventory	\$ 2,840	\$ 1,503	\$ 1,337	53%
001.505.522.30.35.00	Small Tools & Eqpt.	\$ 11,470	\$ 9,698	\$ 1,772	85%
001.505.522.30.35.01	Small Tools & Eqpt. P	\$ 3,000	\$ 6,558	\$ (3,558)	219%
001.505.522.30.41.00	Professional Services	\$ 990	\$ 1,061	\$ (71)	107%
001.505.522.30.42.00	Communications	\$ 4,500	\$ 2,239	\$ 2,261	50%
001.505.522.30.43.00	Travel	\$ 100	\$ -	\$ 100	0%
001.505.522.30.44.00	Advertising	\$ 500	\$ -	\$ 500	0%
001.505.522.30.45.00	Rentals	\$ 200	\$ -	\$ 200	0%
001.505.522.30.48.00	Repair & Maintenance	\$ 10,920	\$ 2,202	\$ 8,718	20%
001.505.522.30.48.01	Repair & Maintenance	\$ 2,500	\$ -	\$ 2,500	0%
001.505.522.30.49.00	Miscellaneous	\$ 4,480	\$ 2,004	\$ 2,476	45%
001.505.522.30.49.01	Gridbook Printing & Bi	\$ 58,970	\$ 58,970	\$ -	100%
001.505.594.30.64.00	Capital Outlay- Softwa	\$ 21,840	\$ 21,840	\$ -	100%
001.505.597.00.00.04	Transfer to Equipment	\$ -	\$ -	\$ -	#DIV/0!
301.505.594.22.64.01	Capital Outlay Apparatus	\$ -	\$ -	\$ -	#DIV/0!
303.505.522.30.64.00	Capital Outlay- Softwa	\$ -	\$ -	\$ -	#DIV/0!
303.505.522.30.64.01	Knox Secure Devices	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
TRAINING - 506		\$ 1,982,399	\$ 1,367,489	\$ 614,911	69%
001.506.522.45.10.01	Regular wages	\$ 652,918	\$ 630,608	\$ 22,310	97%
001.506.522.45.10.02	Overtime	\$ 10,000	\$ 19,800	\$ (9,800)	198%
001.506.522.45.10.03	Leave Sell Back	\$ 83,020	\$ 80,050	\$ 2,970	96%
001.506.522.45.10.04	Comp	\$ 1,200	\$ 736	\$ 464	61%
001.506.522.45.20.05	Med/ Dental	\$ 141,730	\$ 63,467	\$ 78,263	45%
001.506.522.45.20.06	Retirement	\$ 54,047	\$ 43,343	\$ 10,704	80%
001.506.522.45.20.07	Disability	\$ 2,560	\$ 2,304	\$ 256	90%
001.506.522.45.20.08	Medicare	\$ 11,570	\$ 10,765	\$ 805	93%
001.506.522.45.20.09	L&I	\$ 21,760	\$ 11,987	\$ 9,773	55%
001.506.522.45.20.10	VEBA	\$ 12,800	\$ 11,388	\$ 1,412	89%
001.506.522.45.20.13	Deferred Comp.	\$ 10,800	\$ 9,680	\$ 1,120	90%
001.506.522.45.20.14	AD&D	\$ 1,300	\$ -	\$ 1,300	0%
001.506.522.45.31.01	Office Supplies	\$ 750	\$ 356	\$ 394	48%
001.506.522.45.31.02	Operating Supplies	\$ 1,500	\$ -	\$ 1,500	0%
001.506.522.45.31.03	Miscellaneous supplies	\$ 33,825	\$ 28,145	\$ 5,680	83%
001.506.522.45.34.00	Inventory	\$ 8,000	\$ 4,789	\$ 3,211	60%
001.506.522.45.35.00	Small Tools & Eqpt.	\$ 15,048	\$ 12,665	\$ 2,383	84%
001.506.522.45.41.01	Chaplain Training	\$ 650	\$ 525	\$ 125	81%
001.506.522.45.41.03	Explorer Training	\$ 800	\$ 1,695	\$ (895)	212%
001.506.522.45.42.00	Communications	\$ 500	\$ 2,553	\$ (2,053)	511%
001.506.522.45.43.00	Travel	\$ 98,180	\$ 89,823	\$ 8,357	91%
001.506.522.45.45.00	Rentals- Testing Facil	\$ 1,500	\$ -	\$ 1,500	0%
001.506.522.45.48.00	Repair & Maintenance	\$ 2,000	\$ -	\$ 2,000	0%
001.506.522.45.49.01	Dues	\$ 3,435	\$ 1,006	\$ 2,429	29%
001.506.522.45.49.02	Registration	\$ 144,500	\$ 68,896	\$ 75,604	48%
001.506.522.45.49.03	EMT CBT	\$ 9,000	\$ 18,431	\$ (9,431)	205%
001.506.522.45.49.04	Simulator Warranty	\$ 16,000	\$ 5,166	\$ 10,834	32%
001.506.522.45.49.05	IFSAC testing	\$ 12,000	\$ 150	\$ 11,850	1%
001.506.522.45.49.06	Hazmat/Tech rescue	\$ 31,720	\$ 1,874	\$ 29,846	6%
001.506.522.45.49.07	Instructor Training/ co	\$ -	\$ -	\$ -	#DIV/0!
001.506.522.45.49.08	Leadership Training	\$ 35,000	\$ 37,696	\$ (2,696)	108%
001.506.522.45.49.09	Diversity Training	\$ 5,000	\$ 5,210	\$ (210)	104%
001.506.522.45.49.10	Tuition	\$ 83,500	\$ 22,697	\$ 60,803	27%
001.506.522.45.49.11	Printing	\$ 600	\$ 98	\$ 502	16%
001.506.522.45.49.12	Aerial Training	\$ 6,500	\$ 474	\$ 6,026	7%
001.506.522.45.49.13	Truck Academy (regis	\$ 6,000	\$ -	\$ 6,000	0%
001.506.522.45.49.14	Blue Card (registratio	\$ 12,000	\$ 17,950	\$ (5,950)	150%
001.506.522.45.49.15	EMS Conferences	\$ 12,000	\$ 6,332	\$ 5,668	53%

DECEMBER 2018 BUDGET AND ACTUAL

001.506.522.45.49.16	Other Misc.	\$ 9,000	\$ 2,251	\$ 6,749	25%
001.506.522.45.49.17	Outside Speakers / In	\$ 15,000	\$ 7,370	\$ 7,630	49%
001.506.522.45.49.18	Rescue Swimmers &	\$ 1,200	\$ 1,980	\$ (780)	165%
001.506.522.45.49.19	Promotional Testing	\$ 6,000	\$ 4,558	\$ 1,442	76%
001.506.522.45.49.20	Entry Level Academy	\$ 45,000	\$ 10,108	\$ 34,892	22%
001.506.522.45.49.21	Mental Health Training	\$ 14,000	\$ 6,730	\$ 7,270	48%
001.506.522.45.49.22	Post Academy Instruc	\$ 19,500	\$ 434	\$ 19,066	2%
001.506.522.45.49.24	GRIT Academy- Drill M	\$ 10,600	\$ -	\$ 10,600	0%
001.506.522.45.49.27	Squad Boss Class	\$ 6,500	\$ -	\$ 6,500	0%
001.506.522.45.49.28	Engine Boss Class	\$ 5,200	\$ -	\$ 5,200	0%
001.506.522.45.49.29	Search Operations	\$ 3,000	\$ -	\$ 3,000	0%
001.506.522.45.49.30	Fire Behavior	\$ 500	\$ -	\$ 500	0%
001.506.522.45.49.31	Nozzle Forward	\$ 8,000	\$ -	\$ 8,000	0%
001.506.522.45.49.32	CE training for Peer S	\$ 6,000	\$ -	\$ 6,000	0%
001.506.522.45.49.33	Boat Operator class	\$ 14,400	\$ -	\$ 14,400	0%
001.506.522.45.49.34	New Rescue Swimme	\$ 6,655	\$ -	\$ 6,655	0%
001.506.522.45.49.35	Ladder company Lect	\$ 7,500	\$ -	\$ 7,500	0%
001.506.522.45.49.36	Raceway Operations	\$ 3,000	\$ -	\$ 3,000	0%
001.506.522.45.51.00	Dist. 4 Training Facility	\$ 15,000	\$ 655	\$ 14,345	4%
001.506.597.00.00.01	Transfer to Apparatus	\$ 118,648	\$ 118,648	\$ -	100%
001.506.597.00.00.04	Transfer to Equipment	\$ 1,208	\$ 1,208	\$ -	100%
301.506.594.45.64.01	Capital Outlay - Appar	\$ 119,297	\$ -	\$ 119,297	0%
303.506.522.45.35.00	Tools & Eqpt.	\$ 3,478	\$ 2,887	\$ 591	83%
303.506.594.45.64.00	Capital Outlay	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
FACILITIES - 507		\$ 7,800,625	\$ 7,562,041	\$ 238,584	97%
001.507.522.50.10.01	Regular wages	\$ 180,078	\$ 175,886	\$ 4,191	98%
001.507.522.50.10.02	Overtime	\$ 1,200	\$ 955	\$ 245	80%
001.507.522.50.10.03	Leave Sell Back	\$ -	\$ -	\$ -	#DIV/0!
001.507.522.50.10.04	Comp	\$ -	\$ 655	\$ (655)	#DIV/0!
001.507.522.50.20.05	Med/ Dental	\$ 30,380	\$ 33,648	\$ (3,268)	111%
001.507.522.50.20.06	Retirement	\$ 22,720	\$ 21,606	\$ 1,114	95%
001.507.522.50.20.07	Disability	\$ 860	\$ 794	\$ 66	92%
001.507.522.50.20.08	Medicare	\$ 2,600	\$ 2,620	\$ (20)	101%
001.507.522.50.20.09	L&I	\$ 718	\$ 395	\$ 324	55%
001.507.522.50.20.10	VEBA	\$ 3,000	\$ 2,400	\$ 600	80%
001.507.522.50.20.13	Deferred Comp.	\$ 3,380	\$ 3,325	\$ 55	98%
001.507.522.50.20.14	AD&D	\$ 820	\$ -	\$ 820	0%
001.507.522.50.31.00	Operating Supplies	\$ 25,000	\$ 24,478	\$ 522	98%
001.507.522.50.35.00	Small Tools & Equipm	\$ 22,000	\$ 53,040	\$ (31,040)	241%
001.507.522.50.41.00	Professional Services	\$ 3,500	\$ -	\$ 3,500	0%
001.507.522.50.42.00	Telephones	\$ 48,000	\$ 44,670	\$ 3,330	93%
001.507.522.50.45.00	Rentals	\$ 4,000	\$ 732	\$ 3,268	18%
001.507.522.50.47.01	Electric	\$ 85,000	\$ 67,675	\$ 17,325	80%
001.507.522.50.47.02	Water	\$ 30,000	\$ 19,485	\$ 10,515	65%
001.507.522.50.47.03	Gas/Propane	\$ 58,000	\$ 21,336	\$ 36,664	37%
001.507.522.50.47.04	Refuse	\$ 26,000	\$ 24,523	\$ 1,477	94%
001.507.522.50.48.00	Repair & Maintenance	\$ 329,500	\$ 263,386	\$ 66,114	80%
001.507.522.50.49.00	Misc.	\$ 15,000	\$ 5,820	\$ 9,180	39%
001.507.594.50.63.00	Capital Outlay	\$ 170,000	\$ 50,616	\$ 119,384	30%
001.507.594.50.64.00	Capital Outlay- Softwa	\$ 8,000	\$ 7,338	\$ 662	92%
001.507.597.00.00.01	Transfer to Apparatus	\$ 51,248	\$ 51,248	\$ -	100%
001.507.597.00.00.03	Transfer to Constructi	\$ -	\$ -	\$ -	#DIV/0!
001.507.597.00.00.04	Transfer to Equipmen	\$ 2,304	\$ 2,304	\$ -	100%
200.507.591.22.71.01	Principal Stn. Improve	\$ 155,000	\$ 155,000	\$ -	100%
200.507.591.22.71.02	Admin Bldg. Bonds - F	\$ 140,000	\$ 140,000	\$ -	100%
200.507.591.89.71.02	Principal Bonds Statio	\$ 175,000	\$ 175,000	\$ -	100%
200.507.591.89.71.03	Principal 2018 Bonds	\$ -	\$ -	\$ -	#DIV/0!
200.507.592.22.83.01	Interest Stn. Improven	\$ 26,445	\$ 26,445	\$ -	100%
200.507.592.89.83.02	Interest Bonds - Static	\$ 149,375	\$ 149,375	\$ -	100%
200.507.592.89.83.03	Admin Bldg. Bonds - I	\$ 53,058	\$ 53,058	\$ (0)	100%
200.507.592.89.83.04	Interest 2018 Bonds- e	\$ -	\$ -	\$ -	#DIV/0!
300.507.522.50.47.00	Admin Bldg. Utilities	\$ -	\$ 25,863	\$ (25,863)	#DIV/0!
300.507.522.50.48.00	Admin Bldg. Maintena	\$ 67,500	\$ 83,365	\$ (15,865)	124%

DECEMBER 2018 BUDGET AND ACTUAL

300.507.592.41.18.00	Bond Issuance Costs	\$ 29,300	\$ -	\$ 29,300	0%
300.507.594.50.62.01	Property Purchase	\$ -	\$ -	\$ -	#DIV/0!
300.507.594.50.62.01	Facility Remodeling/ In	\$ -	\$ -	\$ -	#DIV/0!
300.507.594.50.62.02	Station - Improvement	\$ 5,725,000	\$ 5,725,000	\$ -	100%
300.507.594.50.62.03	Property Improvement	\$ 65,000	\$ 65,000	\$ -	100%
300.507.594.50.62.04	Security Door system	\$ 50,000	\$ 50,000	\$ -	100%
300.507.594.50.62.05	Station 32 remodel	\$ -	\$ -	\$ -	#DIV/0!
300.507.594.50.62.08	Other Projects	\$ -	\$ -	\$ -	#DIV/0!
300.507.594.50.62.09	Stn. 71 meeting room	\$ 35,000	\$ 35,000	\$ -	100%
300.007.597.00.00.03	Transfer to Bond Fund	\$ -	\$ -	\$ -	#DIV/0!
300.507.597.00.00.04	Transfer to Equipment	\$ -	\$ -	\$ -	#DIV/0!
300.507.597.00.00.01	Transfer to Apparatus	\$ -	\$ -	\$ -	#DIV/0!
301.507.594.22.64.02	Capital Outlay - Appar	\$ -	\$ -	\$ -	#DIV/0!
302.507.594.00.60.01	Training Ctr. Architect	\$ -	\$ -	\$ -	#DIV/0!
303.507.522.50.35.00	Station Recliners/ Cha	\$ 3,241	\$ -	\$ 3,241	0%
303.507.522.50.35.01	Station Mattresses & B	\$ 1,856	\$ -	\$ 1,856	0%
303.507.522.50.35.02	Other Eqpt.	\$ 1,542	\$ -	\$ 1,542	0%
303.507.594.50.63.00	Station Capital Equipm	\$ -	\$ -	\$ -	#DIV/0!

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
VOLUNTEERS & CHAPLAINS- 508		\$ 401,752	\$ 330,651	\$ 71,101	82%
001.508.522.20.10.01	Wages - Chaplains /	\$ 310,771	\$ 262,997	\$ 47,774	85%
001.508.522.20.20.06	Retirement	\$ 33,800	\$ 25,410	\$ 8,390	75%
001.508.522.20.20.08	Medicare - Chaplains	\$ 4,300	\$ 7,486	\$ (3,186)	174%
001.508.522.20.20.09	L & I	\$ 18,581	\$ 15,362	\$ 3,219	83%
001.508.522.20.20.10	VEBA	\$ 18,000	\$ 11,996	\$ 6,004	67%
001.508.522.20.20.15	Chaplains / Volunteer	\$ 6,000	\$ 838	\$ 5,162	14%
001.508.522.20.20.16	Chaplains / Volunteer	\$ 10,000	\$ 6,396	\$ 3,604	64%
001.508.522.20.49.00	Chaplain Dues	\$ 300	\$ 165	\$ 135	55%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget		12/31/2018	Remaining	VAR
AID & RESCUE - 509		\$ 9,732,343	\$	8,873,227	\$ 859,116	91%
001.509.522.20.10.01	Regular Wages	\$ 4,201,697	\$	3,803,195	\$ 398,503	91%
001.509.522.20.10.02	Overtime	\$ 545,000	\$	439,222	\$ 105,778	81%
001.509.522.20.10.03	Leave Sell Back	\$ 305,623	\$	233,072	\$ 72,551	76%
001.509.522.20.10.04	Comp Time	\$ 44,100	\$	116,315	\$ (72,215)	264%
001.509.522.20.10.05	OT Evergreen Fair Wa	\$ -	\$	-	\$ -	#DIV/0!
001.509.522.20.10.06	Evergreen Fair Wages	\$ -	\$	-	\$ -	#DIV/0!
001.509.522.20.20.05	Med/ Dental	\$ 913,980	\$	874,608	\$ 39,372	96%
001.509.522.20.20.06	Retirement	\$ 290,752	\$	262,620	\$ 28,132	90%
001.509.522.20.20.07	Disability	\$ 14,510	\$	19,301	\$ (4,791)	133%
001.509.522.20.20.08	Medicare	\$ 73,630	\$	67,569	\$ 6,061	92%
001.509.522.20.20.09	L&I	\$ 174,100	\$	97,305	\$ 76,795	56%
001.509.522.20.20.10	VEBA	\$ 11,450	\$	11,125	\$ 325	97%
001.509.522.20.20.13	Deferred Comp.	\$ 87,530	\$	82,002	\$ 5,528	94%
001.509.522.20.20.14	AD&D	\$ 300	\$	-	\$ 300	0%
001.509.522.20.31.00	Apparatus Supplies	\$ 20,000	\$	(1,734)	\$ 21,734	-9%
001.509.522.20.31.01	Fair Supplies	\$ 600	\$	105	\$ 495	17%
001.509.522.20.32.00	Fuel	\$ 76,000	\$	81,975	\$ (5,975)	108%
001.509.522.20.34.00	Inventory	\$ 4,070	\$	1,059	\$ 3,011	26%
001.509.522.20.35.00	Small Tools & Equipm	\$ 72,950	\$	31,127	\$ 41,823	43%
001.509.522.20.41.01	Inventory Software Se	\$ 23,000	\$	6,299	\$ 16,701	27%
001.509.522.20.41.02	Medical Advisor	\$ 36,000	\$	36,000	\$ -	100%
001.509.522.20.41.03	ESO Solutions Service	\$ 17,800	\$	17,041	\$ 759	96%
001.509.522.20.41.04	EPCR lines	\$ 23,000	\$	20,082	\$ 2,918	87%
001.509.522.20.41.05	Systems Design - Billi	\$ 110,250	\$	93,450	\$ 16,800	85%
001.509.522.20.41.06	Biohazard Waste Ren	\$ 1,000	\$	970	\$ 30	97%
001.509.522.20.41.07	First Watch	\$ 19,450	\$	-	\$ 19,450	0%
001.509.522.20.41.08	First Pass	\$ 21,770	\$	6,877	\$ 14,893	32%
001.509.522.20.41.09	Employee Engagemen	\$ -	\$	-	\$ -	#DIV/0!
001.509.522.20.41.10	Medicare Billing audit	\$ 3,900	\$	3,900	\$ -	100%
001.509.522.20.42.00	Postage	\$ 400	\$	217	\$ 183	54%
001.509.522.20.42.01	Cell phone Service	\$ 16,000	\$	6,773	\$ 9,227	42%
001.509.522.20.45.00	Rentals	\$ 10,000	\$	8,220	\$ 1,780	82%
001.509.522.20.48.01	Repair & Maint - Equip	\$ 21,670	\$	4,187	\$ 17,483	19%
001.509.522.20.48.02	Repair & Maint- Appar	\$ 140,000	\$	157,706	\$ (17,706)	113%
001.509.522.20.48.03	Repair & Maint. Cots	\$ 1,000	\$	978	\$ 22	98%
001.509.522.20.48.04	Repair & Maint. Monit	\$ 10,000	\$	10,000	\$ -	100%
001.509.522.20.49.01	Dues	\$ 1,000	\$	1,249	\$ (249)	125%
001.509.522.20.49.02	Subscriptions	\$ 12,000	\$	17,981	\$ (5,981)	150%

DECEMBER 2018 BUDGET AND ACTUAL

001.509.522.20.49.03	Printing & Binding	\$ 1,000	\$ 1,476	\$ (476)	148%
001.509.522.20.49.04	Other Miscellaneous	\$ 1,000	\$ 43	\$ 957	4%
001.509.522.20.51.01	Sno Co MPD	\$ 37,000	\$ 21,711	\$ 15,289	59%
001.509.522.20.51.02	Sno Co EMS	\$ 2,400	\$ 2,400	\$ -	100%
001.509.522.20.51.03	Dispatch - SNOPAC/	\$ 597,100	\$ 578,347	\$ 18,753	97%
001.509.522.20.51.04	Dispatch - SERS	\$ 59,000	\$ 63,498	\$ (4,498)	108%
001.509.522.20.51.05	Dispatch - 800 MHz	\$ 35,700	\$ 11,520	\$ 24,180	32%
001.509.522.30.31.01	Supplies - Medications	\$ 44,000	\$ 43,274	\$ 726	98%
001.509.522.30.31.02	Supplies - Medical Su	\$ 180,000	\$ 139,562	\$ 40,438	78%
001.509.589.26.49.00	Transport Refunds	\$ 11,000	\$ 7,107	\$ 3,893	65%
001.509.594.20.64.00	Capital Outlay	\$ 0	\$ -	\$ 0	0%
001.509.597.00.00.01	Transfer to Apparatus	\$ 297,892	\$ 297,892	\$ -	100%
001.509.597.00.00.02	Transfer to Retirement	\$ -	\$ -	\$ -	#DIV/0!
001.509.597.00.00.04	Transfer to Equipment	\$ 38,732	\$ 38,732	\$ -	100%
301.509.594.22.64.02	Capital Outlay - Appar	\$ 185,410	\$ 193,941	\$ (8,531)	105%
301.509.594.22.64.03	Capital Outlay - Ambul	\$ 258,694	\$ 284,046	\$ (25,352)	110%
301.509.594.22.75.03	Capital Lease - Ambul	\$ 37,891	\$ 37,891	\$ -	100%
301.509.594.22.83.01	Capital Lease - Ambul	\$ 2,939	\$ 2,939	\$ -	100%
303.509.522.20.35.00	MDT Computers	\$ 26,675	\$ 26,675	\$ -	100%
303.509.522.20.35.01	EPCR Computers	\$ 20,557	\$ 20,557	\$ -	100%
303.509.522.20.35.02	MSO Computers	\$ -	\$ -	\$ -	#DIV/0!
303.509.522.20.35.03	AEDs	\$ 8,794	\$ 8,794	\$ -	100%
303.509.522.20.35.04	Oxygen Lifts	\$ -	\$ -	\$ -	#DIV/0!
303.509.522.20.35.05	Data Modems	\$ 6,000	\$ 6,000	\$ -	100%
303.509.594.20.64.00	Cap. Outlay Cardiac M	\$ 32,500	\$ 32,500	\$ -	100%
303.509.594.20.64.01	TV Monitor	\$ -	\$ -	\$ -	#DIV/0!
303.509.594.20.64.02	Cap Outlay Gurneys	\$ -	\$ -	\$ -	#DIV/0!
303.509.594.20.64.03	Cap Outlay Stair Chair	\$ -	\$ -	\$ -	#DIV/0!
303.509.594.20.64.04	Cap. Outlay - Lucas C	\$ -	\$ -	\$ -	#DIV/0!
303.509.594.20.64.05	Cap Outlay Parapak V	\$ -	\$ -	\$ -	#DIV/0!
303.509.594.20.64.07	Video Laryngoscopes	\$ 18,008	\$ 18,008	\$ -	100%
303.509.594.20.64.08	Cap. Outlay - Power C	\$ 525,519	\$ 525,519	\$ (0)	100%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
HEALTH & SAFETY - 510		\$ 159,628	\$ 164,458	\$ (4,830)	103%
001.510.522.20.20.15	Member Assistance P	\$ 4,915	\$ 3,162	\$ 1,753	64%
001.510.522.20.31.01	Misc. Supplies	\$ 1,095	\$ -	\$ 1,095	0%
001.510.522.20.31.02	Safety Incentives	\$ 1,095	\$ -	\$ 1,095	0%
001.510.522.20.31.03	Safety Committee Pro	\$ 660	\$ -	\$ 660	0%
001.510.522.20.35.01	Small Tools & Equipm	\$ 2,740	\$ 2,691	\$ 49	98%
001.510.522.20.41.01	Annual Hearing Conse	\$ 1,095	\$ -	\$ 1,095	0%
001.510.522.20.41.02	Annual TB Testing	\$ 660	\$ -	\$ 660	0%
001.510.522.20.41.03	On Site Flu Vaccine	\$ -	\$ 1,125	\$ (1,125)	#DIV/0!
001.510.522.20.41.04	Hep. b/ Hep c immun.	\$ 1,100	\$ -	\$ 1,100	0%
001.510.522.20.41.05	Hazmat Physicals	\$ 4,820	\$ -	\$ 4,820	0%
001.510.522.20.41.06	Annual Physicals	\$ 85,415	\$ 138,859	\$ (53,444)	163%
001.510.522.20.41.07	Hygenists, Safety Con	\$ 2,740	\$ -	\$ 2,740	0%
001.510.522.20.41.08	Mental Health Service	\$ 5,000	\$ 1,070	\$ 3,930	21%
001.510.522.20.48.00	Repair & Maintenance	\$ 9,310	\$ 3,152	\$ 6,158	34%
001.510.522.20.49.00	Fitness Trainers/ Well	\$ 6,135	\$ 2,095	\$ 4,040	34%
001.510.597.00.00.04	Transfer to Equipmen	\$ 7,644	\$ 7,644	\$ -	100%
303.510.522.20.35.00	Fitness Eqpt.	\$ 25,204	\$ 4,660	\$ 20,544	18%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT TITLE	Description	2018 budget	12/31/2018	Remaining	VAR
SHOP - 511		\$ 1,554,639	\$ 1,287,430	\$ 267,209	83%
500.511.522.60.10.01	Regular Wages	\$ 652,829	\$ 515,442	\$ 137,387	79%
500.511.522.60.10.02	Overtime	\$ 4,000	\$ 1,382	\$ 2,618	35%
500.511.522.60.10.03	Leave Sell Back	\$ 2,793	\$ 1,776	\$ 1,017	64%
500.511.522.60.10.04	Comp	\$ -	\$ 320	\$ (320)	#DIV/0!
500.511.522.60.20.05	Med/ Dental	\$ 187,630	\$ 163,563	\$ 24,067	87%
500.511.522.60.20.06	Retirement	\$ 84,330	\$ 75,153	\$ 9,177	89%
500.511.522.60.20.07	Disability	\$ 3,420	\$ 7,161	\$ (3,741)	209%
500.511.522.60.20.08	Medicare	\$ 9,640	\$ 8,732	\$ 908	91%
500.511.522.60.20.09	L&I	\$ 21,660	\$ 10,811	\$ 10,849	50%
500.511.522.60.20.10	VEBA	\$ 1,500	\$ 1,500	\$ -	100%
500.511.522.60.20.13	Deferred Comp.	\$ 12,640	\$ 11,483	\$ 1,157	91%
500.511.522.60.20.14	AD&D	\$ -	\$ 1,142	\$ (1,142)	#DIV/0!
500.511.522.60.31.01	Uniforms & Protective	\$ 2,100	\$ 552	\$ 1,548	26%
500.511.522.60.31.02	Vehicle Supplies	\$ 7,400	\$ 3,074	\$ 4,326	42%
500.511.522.60.31.03	Office Supplies	\$ 1,000	\$ 218	\$ 782	22%
500.511.522.60.31.04	Hydration Supplies	\$ 500	\$ 259	\$ 241	52%
500.511.522.60.31.05	Shop Supplies	\$ 8,000	\$ 4,994	\$ 3,006	62%
500.511.522.60.32.00	Fuel	\$ 4,000	\$ 2,576	\$ 1,424	64%
500.511.522.60.34.01	Parts- Other Agencies	\$ 400,000	\$ 358,748	\$ 41,252	90%
500.511.522.60.35.00	Small Tools & Eqpt	\$ 4,500	\$ 5,501	\$ (1,001)	122%
500.511.522.60.35.01	Tool Allowance	\$ 5,300	\$ 2,327	\$ 2,973	44%
500.511.522.60.41.02	Professional Services	\$ 5,000	\$ -	\$ 5,000	0%
500.511.522.60.41.03	Professional Services	\$ 2,000	\$ 1,105	\$ 895	55%
500.511.522.60.41.04	Laundry	\$ 4,500	\$ 3,782	\$ 718	84%
500.511.522.60.41.05	Vehicle Damage	\$ 1,000	\$ -	\$ 1,000	0%
500.511.522.60.41.06	Drug & Alcohol Testin	\$ 500	\$ 316	\$ 184	63%
500.511.522.60.41.07	Computer Services	\$ 4,000	\$ 347	\$ 3,653	9%
500.511.522.60.41.08	Software Maint. Fees	\$ 6,000	\$ 8,891	\$ (2,891)	148%
500.511.522.60.41.09	Legal Exp.	\$ 2,000	\$ -	\$ 2,000	0%
500.511.522.60.41.10	Professional Services	\$ 4,000	\$ 27	\$ 3,973	1%
500.511.522.60.41.11	Professional Services	\$ 1,000	\$ 457	\$ 543	46%
500.511.522.60.42.00	Communications	\$ 5,000	\$ 4,544	\$ 456	91%
500.511.522.60.43.00	Travel	\$ 1,200	\$ -	\$ 1,200	0%
500.511.522.60.44.00	Advertising	\$ 500	\$ -	\$ 500	0%
500.511.522.60.45.00	Rental - Copier Exper	\$ 2,800	\$ 254	\$ 2,546	9%
500.511.522.41.46.00	Insurance	\$ 5,000	\$ 894	\$ 4,106	18%
500.511.522.60.48.01	Repair & Maintenance	\$ 2,000	\$ 2,000	\$ -	100%
500.511.522.60.49.01	Dues	\$ 150	\$ 105	\$ 45	70%

DECEMBER 2018 BUDGET AND ACTUAL

500.511.522.60.49.04	Other Misc.	\$ 600	\$ -	\$ 600	0%
500.511.522.45.49.01	Training	\$ 3,000	\$ 4,256	\$ (1,256)	142%
500.511.522.50.47.01	Utilities	\$ 10,000	\$ 7,591	\$ 2,409	76%
500.511.522.50.45.02	Shop Rent	\$ -	\$ -	\$ -	#DIV/0!
500.511.586.49.00.01	Excise Tax	\$ 5,000	\$ -	\$ 5,000	0%
500.511.597.00.00.00	Transfers to Shop Fur	\$ 35,500	\$ 35,500	\$ -	100%
500.511.597.00.00.01	Transfers to General	\$ 40,647	\$ 40,647	\$ -	100%

DECEMBER 2018 BUDGET AND ACTUAL

ACCOUNT	Description	2018 budget	12/31/2018	Remaining	VAR
NON-DEPARTMENTAL - 512		\$ 1,525,455	\$ 1,641,579	\$ (116,124)	108%
001.512.522.10.41.00	Labor Attorney	\$ 30,000	\$ 82,183	\$ (52,183)	274%
001.512.522.10.41.01	Paychex/Acctg. Softw	\$ 25,000	\$ 23,818	\$ 1,182	95%
001.512.522.10.41.02	Bank Fees	\$ 2,000	\$ 1,484	\$ 516	74%
001.512.522.10.41.03	Legal Services	\$ 80,000	\$ 46,132	\$ 33,868	58%
001.512.522.10.41.04	IT Services	\$ 110,000	\$ 202,635	\$ (92,635)	184%
001.512.522.10.41.05	L&I Mitigation	\$ -	\$ -	\$ -	#DIV/0!
001.512.522.10.41.07	Policy & Procedure Sc	\$ -	\$ -	\$ -	#DIV/0!
001.512.522.10.41.08	Standards of Cover	\$ -	\$ -	\$ -	#DIV/0!
001.512.522.10.41.09	Marketing Consultant	\$ -	\$ -	\$ -	#DIV/0!
001.512.522.10.45.00	Rental - Copier Lease	\$ 12,000	\$ 9,677	\$ 2,323	81%
001.512.522.10.48.01	Repair & Maintenance	\$ 20,000	\$ 19,373	\$ 627	97%
001.512.522.10.51.01	County Voucher Svce	\$ 4,000	\$ 3,835	\$ 165	96%
001.512.522.10.51.02	State Auditor	\$ 24,000	\$ 29,911	\$ (5,911)	125%
001.512.522.10.51.05	Strategic Plan	\$ 4,500	\$ 23,424	\$ (18,924)	521%
001.512.522.10.51.06	Personnel Agreement	\$ -	\$ -	\$ -	#DIV/0!
001.512.522.10.48.00	Granicus Maintenance	\$ 1,200	\$ -	\$ 1,200	0%
001.512.522.10.49.04	Software Licensing	\$ 25,000	\$ 25,655	\$ (655)	103%
001.512.522.10.49.05	Granicus Subscription	\$ 13,000	\$ 4,800	\$ 8,200	37%
001.512.522.10.49.01	Municipality Fees	\$ 500	\$ -	\$ 500	0%
001.512.522.20.20.14	Unemployment Comp	\$ 4,500	\$ 2,536	\$ 1,964	56%
001.512.522.41.46.00	Insurance	\$ 158,500	\$ 170,116	\$ (11,616)	107%
001.512.589.10.51.04	Refund Int. - Gen Fun	\$ 20	\$ 11	\$ 9	57%
001.512.597.00.00.02	Transfer to Retirement	\$ 335,725	\$ 335,725	\$ -	100%
001.512.597.00.00.03	Transfer to Emergenc	\$ 526,000	\$ 526,000	\$ -	100%
001.512.597.00.00.04	Transfer to Equipment	\$ 8,944	\$ 8,944	\$ -	100%
002.512.522.10.20.05	Retirement Health Ben	\$ 73,941	\$ 59,206	\$ 14,735	80%
002.512.522.10.20.15	Leave Accrual Buy-Out	\$ 40,870	\$ 38,865	\$ 2,005	95%
200.512.589.10.51.01	Refund Interest - Bond	\$ 5	\$ 0	\$ 4.84	3%
303.512.522.20.35.00	Equipment -Continger	\$ 25,750	\$ 27,248	\$ (1,498)	106%

OTHER MEETINGS ATTENDED

OLD BUSINESS

CALL ON COMMISSIONERS

EXECUTIVE SESSION