



## Chief's Report 10.15.20

### COVID-19

District personnel remain focused on the District's mission of saving lives, protecting property, safeguarding the environment in a fiscally responsible manner. Given the current COVID-19 outbreak, extra attention has been given to the safety of our personnel and the District's response to care for our communities. We have been working closely with our Snohomish County regional partners including the other fire/EMS agencies, Snohomish County EMS, DEM, Dept. of Health, hospitals, the cities we serve, the school districts we serve, and others.

- There is one employee with no symptoms in quarantine due to an off-duty exposure.
- Labor disruption is stable
- Daily training is ongoing for all responders regarding personal protective equipment (PPE), decontamination, and response protocols
- The Infectious Control Task Force (ICTF) continues to work with the Safety Committee, Operations, Logistics, Technical Services, and Administration to monitor and develop best practices with the goal of maintaining a healthy environment for all employees and citizens.
- COVID 19 testing is now being performed by Everett Fire for all Snohomish County Fire/EMS Responders.
- The District and Force Protection are evaluating the 10.6.20 update to the Governor's Safe Start-Stay Healthy Plan.

### Policy & Procedure

- Lexipol staff are completing the cross-walk between existing policy and procedures and Lexipol content.
- Staff began working in Lexipol to update our text entities and Mission, Visions, Values.
- The District is seeking six team members for the staff policy and procedure committee. Emails have been sent to section/division heads asking for a nomination.

### Health & Safety

- An internal, District Flu shot clinic begins on Monday October 19<sup>th</sup> at station 31.
- The Respiratory Protection group will begin fit testing of new Scott masks using the Portacount system.

### Accreditation/Standards of Cover

The Accreditation Team is working to finalize a geographic planning zone and risk assessment methodology. This is the foundation of the risk assessment process for the Standards of Cover. We are receiving advice from other Districts that are similar to SRF to develop regionally consistent and contemporary methods for completion. Pending Board approval, August of 2022 is projected start date of the Accreditation Process. An Accreditation Core Team email and Teams site has been established. Email [AccreditationCoreTeam@lsfire.org](mailto:AccreditationCoreTeam@lsfire.org) for all needs.

### Community Risk Reduction

The Burn Ban has been lifted for Unincorporated Snohomish County.

## **Emergency Medical Services**

- Staff is evaluating the future of the SRRF Community Resource Paramedic Program (CRP). We have been in discussion with South County Fire and have evaluated an EMT based CRP program.
- Staff are working with Snohomish County Emergency Management to develop a plan to administer Covid vaccines when they become available.
- The purchase of replacement LifePak 15 Defibrillators was approved by the Board on 10/8/2020. We anticipate delivery Q1 of 2021.
- The replacement Electronic Patient Care Reporting laptops are being put into service.
- The SRRF Paramedic Student is in his second week. He is moved into his apartment and all settled in. He hit the ground running on his first 4-hour ride along on Medic 1. He and his crew responded on two Gun Shot Wound calls.
- The District will be seeking candidates for Student Paramedic with an examination process planned for the 2021-2022 Paramedic school year.
- EMS staff is forming a QA/QI committee to assist the EMS Division with call review.
- The EMS Committee continues work on EMS standardization across all three Battalions. Next up will be standardization of all Basic Life Support Kits.

## **Operations**

SRRF Operations are working with Snohomish County Emergency Management ESF4 and ESF13 to continue collaboration on the COVID 19 response along with planning and surveillance for potential Civil Unrest events related to the presidential election.

## **Wildland Mobilizations**

All members assigned to the Wildland Task Force in California for EMAC request have returned home.

Two members are currently assigned to supervisory positions. One at the Red Salmon Fire California who will return home by the end of the week. One member is assigned to the Slater Fire in Oregon.

## **Training**

- Two Battalion Chiefs conducted a strategy and tactics class for all Battalion Chiefs and Acting Battalion Chiefs. Snohomish Fire District 4 was invited and participated in the training.
- Staff attended recruit firefighter evaluations this week. All are doing well and had positive evaluations.
- SRRF, SCFD 4, and SCFD #26 will be working on a plan for a joint part-time firefighter academy.
- SRRF and Snohomish Fire participated in Two Engine Attack training this week.

## **Regional Collaboration**

Staff have been meeting with leadership from SCFD 4 to discuss possible enhancements in partnership. Topics include training, EMS, and special operations. We look forward to working together.

## **Organization Team Structure Update**

We have made an adjustment to the District Organizational Chart effective immediately. Given the importance of community affairs and public information for the District, we have moved the Public Information Officer to a general staff position reporting to the Fire Chief. This structure reflects the organizational structure of the National Incident Management System and other public organizations.

## **Snohomish Regional Fire and Rescue Patch and Logo**

Saturday, October 12 we rolled out the new patch and logo for Snohomish Regional Fire and Rescue. Thank you to the Rebranding Team for their excellent work and to our community, Commissioners, and the entire SRFR team for patience and support through the process.

## **Strategic Planning**

The SRFR Strategic Planning team will hold their second meeting on Monday, 10/19 at 11:00 a.m.

The Team will continue to develop supporting definitions for the Values, begin vision statement work, and develop goals and objectives.

The District's Community Leader Advisory Committee (CLAC) first meeting will kick off on October 27, 2020. The CLAC is made up of 28 representatives from the area we serve consisting of citizens, business leaders, government officials, fire commissioners, county council members, and Washington State legislators. We plan to set up two to three meetings with the CLAC lasting 1.5 to 2 hours. These meetings will be oriented to check in with the Community regarding the strategic planning progress of the internal workgroup and seek the following input and feedback:

- The District's strengths, opportunities, weaknesses, and threats
- The District's Mission, Vision, Values, Goals and Objectives and overall Strategic Plan
- How we can better serve everyone in the district
- Other topics as needed

## **Annexation (City of Lake Stevens/Snohomish County)**

The District has remained engaged in the proposed annexation process by the City of Lake Stevens to annex an area in South East Lake Stevens.

## **Advanced Life Support Interlocal Agreement (ALS ILA)**

An initial draft of a standardized draft Advanced Life Support Interlocal Agreement is scheduled to be completed by 10/20/2020. The goal of the ALS ILA is to provide a standardized agreement for all the Districts served by SRFR.

## **Recruitment**

The District is currently recruiting entry level firefighters. The application period was open until 10.4.20. First round of interviews is scheduled to begin next week. The District projects a need for eight replacement firefighters in 2021.

## **Washington State Auditor**

The Washington State Auditor will begin an audit process for the District for 2019 on 10.12.20.

## **2021 Budget**

Staff continue development of a proposed 2021 Budget for SRFR. *Transparency and Stability* highlight the process. Following Senior Staff Approval in October, the draft Budget will go to the Finance Committee for review and approval. The draft Budget will then be presented to the Board for review and final approval. The deadline for Budget approval is 11.27.20.

## **Rice Fergus Miller Site Visit**

As a component of the capital planning process, representatives from the District's architect, Rice, Fergus, Miller will be touring SRFR fire stations and facilities on 10/28 and 10/29.

**City of Mill Creek Contract for Emergency Services**

Representatives from SFRF and the City of Mill Creek will initiate contract discussions on Tuesday, October 20. A second meeting is scheduled for Tuesday, November 17.

**Teamster's Negotiations**

The Teamsters Union has made a formal request to initiate contract discussions. The current Teamster's contract expires at the end of 2020.

**Sno 911 Tower Agreement**

Staff are waiting for a property and facility assessment by Rice, Fergus, Miller in order to proceed with a lease agreement for a radio tower with Snohomish 911 on the property of Station 83 .

**Managing Physician**

Staff are updating a contract for Dr. Talley to continue serving as the District's Managing Physician.

**IAFF Contract Negotiations 10/27**

The District and IAFF Local 2781 continue discussions regarding a new collective bargaining agreement with a meeting scheduled for 10/27. The current agreement expires at the end of 2020.

Take care and stay safe,

Kevin O'Brien, Fire Chief